



**Chief  
Executive  
Office.**

**COUNTY OF LOS ANGELES**  
**CHIEF EXECUTIVE OFFICER**  
Fesia A. Davenport

## **COMMUNITY SERVICES CLUSTER AGENDA REVIEW MEETING**

**DATE: Wednesday, July 5, 2023**  
**TIME: 9:00 a.m.**

**THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY AS PERMITTED UNDER THE BOARD OF SUPERVISORS' JUNE 27, 2023, ORDER SUSPENDING THE APPLICATION OF BOARD POLICY 3.055 UNTIL AUGUST 31, 2023.**

**TO PARTICIPATE IN THE MEETING CALL TELECONFERENCE NUMBER: (323) 776-6996  
ID: 885 291 326#**

[Click here to join the meeting](#)

### **AGENDA**

Members of the Public may address the Community Services Cluster on any agenda item by submitting a written request prior to the meeting. Two (2) minutes are allowed per person in total for each item.

**1. CALL TO ORDER**

**2. INFORMATIONAL ITEM(S):** [Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:

- A.** Board Letter (Los Angeles County Development Authority) for July 25, 2023 Board agenda:  
ADOPT A UNIT PRICE CATALOG AND SPECIFICATIONS,  
ADVERTISE AND AWARD 27 JOB ORDER CONTRACTS FOR THE  
REPAIR, REMODEL, REFURBISHMENT, AND MAINTENANCE OF  
VARIOUS PROPERTIES
- B.** Board Letter (Los Angeles County Development Authority) for July 25, 2023 Board agenda:  
APPROVAL TO PURCHASE SOFTWARE SYSTEM AND SUPPORT  
SERVICES WITH YARDI SYSTEMS, INC.
- C.** Board Letter (Parks and Recreation) for July 25, 2023 Board agenda:  
ADOPT RESOLUTIONS APPROVING THE SUBMISSION OF GRANT  
APPLICATIONS TO THE CALIFORNIA NATURAL RESOURCES AGENCY  
YOUTH COMMUNITY ACCESS GRANT PROGRAM FOR THE OUR SPOT:  
SUMMER AT THE HOLLYWOOD BOWL AND ESTEAM YOUTH SUMMER  
CAMP PROJECTS

- D.** Board Letter (Parks and Recreation-Capital Project) for July 25, 2023  
Board agenda:  
EL CARISO REGIONAL PARK POOL AND FIELD LIGHTING  
IMPROVEMENT PROJECT  
ESTABLISH AND APPROVE CAPITAL PROJECT, BUDGET,  
APPROPRIATION ADJUSTMENT, AND ADOPT  
YOUTH EMPLOYMENT PLAN  
CAPITAL PROJECT NUMBER 87987
- E.** Board Letter (Parks and Recreation – Capital Project) for July 25, 2023  
Board agenda:  
APPROVE THREE CAPITAL PROJECTS REVISED SCOPES AND  
BUDGETS  
APPROVE APPROPRIATION ADJUSTMENT  
APPROVE USE OF JOB ORDER CONTRACT  
COLONEL LEON H. WASHINGTON MAINTENANCE YARD/RESTROOM  
REPLACEMENT PROJECT  
CAPITAL PROJECT NO. 87844,  
ATHENS PARK NEW RESTROOM PROJECT  
CAPITAL PROJECT NO. 67001, AND  
ATLANTIC AVENUE PARK NEW RESTROOM PROJECT  
CAPITAL PROJECT NO. 69990
- F.** Board Letter (Public Works) for August 8, 2023 Board agenda:  
TRANSPORTATION CORE SERVICE AREA  
INITIATE PROCEEDINGS FOR ANNEXATION TO COUNTY LIGHTING  
DISTRICTS PETITION NO. 5-323 (TRACT 65943) IN THE  
UNINCORPORATED AREA OF RAMONA
- G.** Board Letter (Public Works) for August 8, 2023 Board agenda:  
MUNICIPAL SERVICES CORE SERVICE AREA  
APPROVAL OF THE FINAL MAP FOR TRACT 61105-39 AND  
ACCEPTANCE OF GRANTS AND DEDICATIONS IN CONNECTION  
THEREWITH IN UNINCORPORATED STEVENSON RANCH
- H.** Board Letter (Public Works) for August 8, 2023 Board agenda:  
TRANSPORTATION CORE SERVICE AREA  
RESOLUTION OF SUMMARY VACATION PORTIONS OF THE SANTA  
SUSANA PASS TRAIL IN THE UNINCORPORATED COMMUNITY OF  
TWIN LAKES
- I.** Board Letter (Public Works) for August 8, 2023 Board agenda: WATER  
RESOURCES CORE SERVICE AREA  
SALE OF SURPLUS REAL PROPERTY FROM THE LOS ANGELES  
COUNTY FLOOD CONTROL DISTRICT TO MR. CHRISTOPHER DILEO  
AND MS. CARLA SCHWAM, TRUSTEES OF THE SCHWAM DILEO  
FAMILY TRUST. BURBANK WESTERN SYSTEM BURBANK CHANNEL,  
PARCEL 52EXF, IN THE CITY OF BURBANK

- J.** Board Letter (Public Works) for August 8, 2023 Board agenda:  
TRANSPORTATION CORE SERVICE AREA  
TRAFFIC REGULATIONS IN THE UNINCORPORATED COMMUNITIES OF  
COVINA, EAST LOS ANGELES, AND WEST PUENTE VALLEY
- K.** Board Letter (Public Works) for August 8, 2023 Board agenda:  
TRANSPORTATION CORE SERVICE AREA  
TRAFFIC REGULATIONS IN THE UNINCORPORATED COMMUNITIES OF  
LADERA HEIGHTS, ROSEWOOD/WEST RANCHO DOMINGUEZ, AND  
WEST CARSON
- L.** Board Letter (Public Works) for August 8, 2023 Board agenda:  
TRANSPORTATION CORE SERVICE AREA  
TRAFFIC REGULATIONS IN THE UNINCORPORATED COMMUNITY OF  
MALIBOU LAKE
- M.** Board Letter (Public Works) for August 8, 2023 Board agenda:  
TRANSPORTATION CORE SERVICE AREA  
TRAFFIC REGULATIONS IN THE UNINCORPORATED COMMUNITIES OF  
SOUTH WHITTIER AND WEST WHITTIER/LOS NIETOS
- N.** Board Letter (Public Works) for August 8, 2023 Board agenda:  
TRANSPORTATION CORE SERVICE AREA  
TRAFFIC REGULATIONS IN THE UNINCORPORATED COMMUNITIES OF  
ALTADENA, ANGELES NATIONAL FOREST, DUARTE, LAKE LOS  
ANGELES, MONROVIA, AND STEVENSON RANCH
- O.** Board Letter (Agricultural Commissioner/Weights and Measures and  
Fire Department) for August 15, 2023 Board agenda (also on the  
07/05/2023 Public Safety Cluster agenda):  
HEARING ON 2022-2023 COUNTY OF LOS ANGELES HAZARDOUS  
VEGETATION/WEED ABATEMENT CHARGES
- P.** Board Letter (Public Works) for August 15, 2023 Board agenda:  
TRANSPORTATION CORE SERVICE AREA  
PUBLIC HEARING TO ADOPT A RESOLUTION FOR FEDERAL TRANSIT  
ADMINISTRATION SECTION 5310 GRANT FUNDING FOR PARATRANSIT  
SERVICES

**3. PUBLIC COMMENTS (2 minutes each speaker)**

**4. ADJOURNMENT**

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/5/2023		
<b>BOARD MEETING DATE</b>	7/25/2023		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Los Angeles County Development Authority (LACDA)		
<b>SUBJECT</b>	ADOPT A UNIT PRICE CATALOG AND SPECIFICATIONS, ADVERTISE AND AWARD 27 JOB ORDER CONTRACTS FOR THE REPAIR, REMODEL, REFURBISHMENT, AND MAINTENANCE OF VARIOUS PROPERTIES (ALL DISTRICTS) (3 VOTES)		
<b>PROGRAM</b>	Construction Management		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A		
<b>COST &amp; FUNDING</b>	Total cost: \$156,526,425		Funding source: Program funds included in the LACDA's approved Fiscal Year 2023-2024 budget
	TERMS (if applicable):		
	Explanation: 27 Job Order Contracts (JOC) with a not-to-exceed program amount to be expended per Contract of \$5,797,275 per year		
<b>PURPOSE OF REQUEST</b>	Approval of the recommended actions will allow the LACDA to issue work orders for projects including repair, remodeling, and refurbishment work, subject to the limitation that the aggregate amount of all work orders issued under a particular JOC does not exceed the \$5,797,275 maximum contract amount. In order to have adequate JOC capacity available on a continuous basis, the aggregate requested amount of JOC authority is \$156,526,425 (27 JOCs), to be used for the Lead Hazard Reduction Program, Lead-Free Homes L.A. Program, Public Housing Refurbishment, Residential Sound Insulation Program, RENOVATE Commercial Façade Revitalization, and various other JOC-eligible projects. This capacity is based on the anticipated need for various projects to be performed under JOC, including repair, remodeling, refurbishment, and maintenance work for LACDA projects.		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	JOC is a competitive bid, flexible, and cost-effective unit price contracting method used by the LACDA to efficiently deliver a wide variety of projects, including repair, remodeling, refurbishment, alteration, and maintenance for public facilities, public housing, commercial buildings, and private residences participating in LACDA programs without extensive plans and specifications. The State Public Contract Code (PCC) provides that JOCs are contracts of a single- year duration and cannot be used for new construction.		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:		
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Linda Jenkins, Director of Community Development, (626) 586-1765, <a href="mailto:Linda.Jenkins@lacda.org">Linda.Jenkins@lacda.org</a>		



July 25, 2023

The Honorable Board of Commissioners  
Los Angeles County  
Development Authority  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Commissioners:

**ADOPT A UNIT PRICE CATALOG AND SPECIFICATIONS, ADVERTISE AND  
AWARD 27 JOB ORDER CONTRACTS FOR THE REPAIR, REMODEL,  
REFURBISHMENT, AND MAINTENANCE OF VARIOUS PROPERTIES  
(ALL DISTRICTS) (3 VOTES)**

**SUBJECT**

This letter recommends adoption of the Job Order Contract (JOC) Unit Price Book from the Los Angeles County Development Authority's (LACDA) current JOC Consultant, The Gordian Group, Inc., dated May 2023; authority to award to the lowest responsive and responsible bidders for 27 separate Job Order Contracts 79 to 105, and authority to issue JOC work orders for County facilities, public housing, commercial buildings, and private residences.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the adoption of the JOC unit price book from The Gordian Group, dated May 2023, approval for advertisement for bids, and the proposed award of JOCs and related actions are not a project under the California Environmental Quality Act for the reasons stated in this Board letter and in the records pertaining to the JOCs.
2. Adopt the JOC Construction Task Catalog and Technical Specifications prepared by The Gordian Group, Inc., dated May 2023.

3. Direct the Executive Officer of the Board to advertise for bids to be received and opened on August 9, 2023, using The Gordian Group, Inc.'s JOC System for 27 separate JOCs (79-105) in accordance with the Notice For Bids.
4. Delegate authority to the Executive Director or designee to make the determination that a bid is nonresponsive and to reject a bid on that basis; to award to the next lowest responsive and responsible bidder; to waive inconsequential and nonmaterial deficiencies in bids submitted; and to determine, in accordance with the applicable contract and bid documents, whether the apparent lowest responsive and responsible bidder has satisfied all conditions for contract award. Upon such determination delegate authority to the Executive Director or designee to award and execute 27 JOCs, each not to exceed \$5,797,275, in the form previously approved by County Counsel; and to establish the effective date of the contracts upon receipt by the LACDA of acceptable performance and payment bonds and evidence of required contractor insurance.
5. With respect to JOCs 79 to 105, authorize the Executive Director or designee, subject to a finding of exemption under the California Environmental Quality Act (CEQA), to issue work orders for projects that are not subject to the State Public Contract Code including maintenance work, as applicable, not to exceed \$5,797,275 per work order; subject to the limitation that the aggregate amount of all work orders issued under a particular JOC does not exceed \$5,797,275 maximum contract amount of the JOC.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will make necessary findings under CEQA; adopt the JOC Unit Price Book from The Gordian Group, Inc., dated May 2023; advertise for bids to be received and opened for 27 JOCs; and authorize the LACDA to determine that a bid is nonresponsive to the mandatory requirements of the bid solicitation and to reject a bid on that basis, including the authority to waive inconsequential and nonmaterial deficiencies, award and execute 27 JOC agreements, and issue JOC work orders for County facilities, public housing, commercial buildings, and private residences subject to finding of exemption, if appropriate, findings for the work orders under CEQA at the time of issuance.

JOC is a competitive bid, flexible, and cost-effective unit price contracting method used by the LACDA to efficiently deliver a wide variety of projects, including repair, remodeling, refurbishment, alteration, and maintenance for public facilities, public housing, commercial buildings, and private residences participating in LACDA programs without extensive plans and specifications. The State Public Contract Code (PCC) provides that JOCs are contracts of a single- year duration and cannot be used for new construction.

Approval of the recommended actions will allow the LACDA to issue work orders for projects that are subject to PCC, including repair, remodeling, and refurbishment work, in an amount not to exceed the monetary limits set forth in PCC Section 20145, and authorized to the LACDA by ordinance in accordance with PCC Sections 20128.5 and 20145, subject to the limitation that the aggregate amount of all work orders issued under a particular JOC does not exceed the \$5,797,275 maximum contract amount of the JOC. For projects subject to PCC, the LACDA will seek Board approval prior to issuing JOC work orders for any project that exceeds the LACDA's delegated monetary limit authorized by ordinance.

Approval of the recommended actions will also delegate authority to the LACDA to issue work orders for projects that are not subject to PCC, including maintenance, demolition, or procurement and installation of equipment, as applicable, not to exceed \$5,797,275 per work order, subject to the limitation that the aggregate amount of all work orders issued under a particular JOC does not exceed \$5,797,275 maximum contract amount of the JOC. In accordance with the October 31, 2017, Board Motion, the LACDA will provide notification to the Board a week prior to issuance of work orders in excess of \$150,000 for projects not subject to PCC. In the case of emergency or critically needed deferred maintenance projects not subject to PCC, LACDA will provide notification to the Board no later than 24 hours after the issuance of such work orders.

In order to have adequate JOC capacity available on a continuous basis, the aggregate requested amount of JOC authority is \$156,526,425 (27 JOCs), to be used for the U.S. Department of Housing and Urban Development (HUD) Lead Hazard Reduction Program, Lead-Free Homes L.A. Program, Public Housing Refurbishment, Residential Sound Insulation Program, RENOVATE Commercial Façade Revitalization, and various other JOC-eligible projects. This capacity is based on the anticipated need for various projects to be performed under JOC, including repair, remodeling, refurbishment, and maintenance work for LACDA projects. These proposed projects will primarily address sustainability, improve Americans with Disabilities Act accessibility, and provide upgrades that conform to current Building Code requirements. Therefore, the LACDA has made the determination that the use of a JOC is the most appropriate contracting method to deliver these projects.

### **FISCAL IMPACT/FINANCING**

There is no impact on the County general fund. The projects anticipated to be performed under the JOCs, including repair, remodeling, refurbishment, alteration, and maintenance work will be financed with approved budgets of programs for which these services will be provided and are included in the LACDA's approved Fiscal Year 2023-2024 budget. Funds for future years will be included in the LACDA's annual budget approval process. The total not-to-exceed program amount to be expended per Contract is \$5,797,275 per year. The potential aggregate, not-to-exceed amount across the 27 Contracts is \$156,526,425.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The JOCs will be in the form previously reviewed and approved by County Counsel.

Each JOC will contain terms and conditions in compliance with the Board's ordinances, policies, and programs.

Data regarding the bidders' minority participation will be on file with the LACDA. The contractors will be selected upon final analysis and consideration without regard to race, creed, color, or gender.

The JOCs are subject to the Board-adopted Countywide Local and Targeted Worker Hire Policy.

## **ENVIRONMENTAL DOCUMENTATION**

Pursuant to Title 24 of the Code of Federal Regulations, Section 58.34 (a)(3), these actions are exempt from the National Environmental Policy Act (NEPA) because they involve administrative actions of government. JOC construction activities are generally categorically excluded from NEPA pursuant to 24 CFR 58.35 (a)(3)(i),(ii) and (iii). NEPA review and clearance will be completed for each JOC project prior to approval of specific work orders.

Award of the JOCs and adoption of the JOC unit price book from The Gordian Group, Inc., each dated May 2023, delegation of authority to take actions related to award and execution of JOC agreements do not constitute a project under CEQA because the activity is excluded from the definition of a project under Section 21065 of the Public Resources Code and Section 15378(b)(4) and (5) of the State CEQA Guidelines. These activities are administrative actions of government and involve the creation of government funding mechanisms or other government fiscal activities that do not involve any commitment to any specific project that may result in a potentially significant environmental impact or direct or indirect changes to the environment. JOC projects for which work orders are issued under the recommended contracts include repair, remodeling, refurbishment, and maintenance of existing structures and facilities as requested by the LACDA and are, therefore, likely categorically exempt from CEQA. The Board's award of the JOCs does not include approval of any work under the contracts. The future implementation of each work order proposed under the JOCs will be subject to prior determination and documentation by the Executive Director of the LACDA or his designee that the work is exempt from CEQA, if appropriate. In the event that the proposed work is not determined to be exempt, the LACDA will ensure that any necessary CEQA documentation is prepared and any necessary CEQA findings by the Board are recommended prior to issuance of the work orders.

## **CONTRACTING PROCESS**

Advertising for bids for 27 separate JOCs 79 to 105 will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Enclosure A). As requested by the Board on February 3, 1998, the Invitation for Bids will be listed on the County's "Doing Business with the County" website, and the LACDA's website. The proposed JOCs will be solicited on an open-competitive basis and in accordance with applicable Federal, State, and County requirements.

Bidders will be required to submit a set of cost adjustment factors that would be applied to the unit prices for work using The Gordian Group, Inc.'s JOC System for the 27 separate JOCs 79 to 105 with the book dated May 2023. The unit price book from The Gordian Group, Inc. will be made available to bidders and be on file with the LACDA's Construction Management Unit.

Bids will be determined by calculating a composite factor using a predetermined advertised formula. The lowest responsive and responsible bidder for each JOC will be awarded that JOC. The JOC consultant and their corresponding unit price book dated May 2023 and each of the lowest responsive and responsible bidder's adjustment factors will be incorporated in the awarded JOCs. Contracts will be in the form previously reviewed and approved as to form by County Counsel and in compliance with the Board's requirements.

The LACDA is procuring a total of 27 JOCs. Eight (8) JOCs will be used for public housing refurbishment projects, six (6) will be used for the Community Care Expansion and Preservation Program, six (6) will be used for County facilities and the RENOVATE Commercial Façade Revitalization program, four (4) will be used for the HUD Lead Hazard Reduction Program, and three (3) will be used for the Residential Sound Insulation Program.

To ensure the JOCs are awarded to responsible contractors with a satisfactory performance history, bidders will be required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported by the lowest responsive and responsible bidders will be considered before awarding the JOCs.

The LACDA has evaluated and determined that the Living Wage Program (County Code, Chapter 2.201) does not apply as these contracts are for non-Proposition A services.

Participation by Community Business Enterprises for these contracts will be encouraged through LACDA's Business Outreach Program and by reporting the good faith efforts of contractors to utilize Community Business Enterprises.

In addition, the contracts require contractors to report Small Business Enterprises/Local Small Business Enterprises and Community Business Enterprises utilization for all subcontractors used.

The Honorable Board of Commissioners  
July 25, 2023  
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**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The use of these JOCs will expedite the completion of repair, remodeling, refurbishment, alteration, maintenance, and other repetitive-type work for various LACDA projects.

Respectfully submitted,

EMILIO SALAS  
Executive Director

ES:LJ:kl  
Enclosure

ADOPT UNIT PRICE CATALOGS AND SPECIFICATIONS ADVERTISE AND AWARD  
27 JOB ORDER CONTRACTS FOR REPAIR, REMODEL, REFURBISHMENT, AND  
MAINTENANCE OF VARIOUS PROPERTIES  
(ALL DISTRICTS) (3 VOTES)

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for 2 weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to the Los Angeles County Development Authority, Construction Management Unit, 700 W. Main Street, Alhambra, CA 91801.

OFFICIAL NOTICE  
INVITING BIDS

Notice is hereby given that the Executive Director of the Los Angeles County Development Authority will accept sealed bids for furnishing all materials, labor, and equipment required to complete construction for 27 separate Job Order Contracts (79 to 105).

A bid package containing all submission requirements may be downloaded from the LACDA website at [www.lacda.org](http://www.lacda.org), scroll to and click on "Vendors," click on "View Open Solicitations," and under the "Title" column, select the solicitation of interest, then click on "Download Documents Below," and follow the instructions. For assistance with downloading bid documents, please contact Susana Oliveros at (626) 437-3659.

A Pre-Bid meeting for this project will be held at 2 p.m. on August 2, 2023, via online meeting. Attendance at this meeting is mandatory for award of the Contract. Bidders who desire to attend the virtual meeting must RSVP by sending the name of their company, attendee names, and attendee email addresses to [susana.oliveros@lacda.org](mailto:susana.oliveros@lacda.org) by 5:00 p.m. on August 1, 2023. Bidders will receive an invitation to a Microsoft Teams meeting with link.

The prime contractor shall possess a valid California Class B contractor's license.

Bids must be submitted electronically on the LACDA's website. Bid submission instructions can be found in the bid package. Bids must be uploaded to the LACDA website before 2 p.m. on August 9, 2023, and no bids may be submitted after that date and time. Bids will be opened and publicly declared on August 9, 2023, at 2 p.m., via online webcast.

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/5/2023	
<b>BOARD MEETING DATE</b>	7/25/2023	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Los Angeles County Development Authority (LACDA)	
<b>SUBJECT</b>	APPROVAL TO PURCHASE SOFTWARE SYSTEM AND SUPPORT SERVICES WITH YARDI SYSTEMS, INC.	
<b>PROGRAM</b>	Information Technology	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A	
<b>COST &amp; FUNDING</b>	Total cost: \$3,583,210.26	Funding source: Program funds in the LACDA's Fiscal Year 2023-28 operating budgets
	TERMS (if applicable): Five years.	
	Explanation: The five-year contract sum is \$3,257,463.87 plus up to \$325,746.39 (10%) in pool dollars for unforeseen costs.	
<b>PURPOSE OF REQUEST</b>	The purpose of this action is to purchase software system, software licenses, maintenance services and software customization from Yardi for the LACDA's Public Housing and Section 8 programs. The software will allow the LACDA to manage operations, leasing, analytics, and provide resident, tenant, and property owner services.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	In July 2018, the Board approved the current five-year contract with Yardi after a competitive solicitation conducted by the LACDA. The current contract will expire on August 31, 2023. In October 2020, the Board approved an amendment to the contract to add Yardi's RENTCafé services. Yardi's RENTCafé self-service online portals allow program participants to submit all required information online and is fully integrated with Yardi Voyager software. Due to the COVID-19 crisis, there was a greater need to allow program participants, landlords and staff to work together remotely. The proposed new Contract includes these services.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Kathy Thomas, Chief of Operations, (626) 586-1844, <a href="mailto:Kathy.Thomas@lacda.org">Kathy.Thomas@lacda.org</a>	



July 25, 2023

Honorable Board of Commissioners  
Los Angeles County Development Authority  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Commissioners:

**APPROVAL TO PURCHASE SOFTWARE SYSTEM AND SUPPORT SERVICES  
WITH YARDI SYSTEMS, INC.  
(ALL DISTRICTS) (3 VOTE)**

**CIO RECOMMENDATION: ( X ) APPROVE**

**SUBJECT**

This letter requests approval of a Contract with Yardi Systems, Inc. (Yardi), for Yardi's Voyager 7s software system, software license, maintenance services and software customization for the Los Angeles County Development Authority's (LACDA). Yardi Voyager 7s is the software used to manage the LACDA's Public Housing and Housing Choice Voucher (Section 8) program.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and authorize the Executive Director or his designee to execute a five-year Contract and all related documents with Yardi for a Housing Software System for software, licenses, maintenance services, and software customization in the amount of \$3,257,463.87 plus up to \$325,746.39 (10%) in pool dollars for unforeseen costs; the total maximum Contract sum for all five years will not exceed \$3,583,210.26.
2. Find that approval of Contract with Yardi is not subject to the California Environmental Quality Act (CEQA) because it is not defined as a project under CEQA and does not have the potential for causing a significant effect on the environment.

3. Authorize the Executive Director or his designee, upon his determination and as necessary and appropriate to execute amendments or change notices to the Contract to add, delete, and/or revise certain terms and conditions which do not affect the Statement of Work (SOW), Contract term, Contract sum or payments, and do not materially alter the Contract; and/or to execute amendments to the Contract which affect the SOW but do not materially alter the Contract, or affect the Contract term; and/or to approve any assignment or delegation of the Contract in accordance with the Contract, and if necessary, to terminate the Contract for convenience.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of this action is to purchase software, software licenses, maintenance services and software customization from Yardi for the LACDA's Public Housing and Section 8 programs. The software will allow the LACDA to manage operations, leasing, analytics, and provide resident, tenant, and property owner services.

Yardi Voyager software was originally licensed in June 2007 to replace the LACDA's previous Public Housing and Section 8 software systems, replacing two systems with one, unified system. The Yardi system has helped to reduce the level of IT support needed while providing timelier service for clients and integrating with systems used by U.S. Department of Housing and Urban Development (HUD). Yardi Voyager software was instrumental in assisting the LACDA with the County's Homeless Initiative, the Homeless Incentive Program, and property owners' participation with the rental assistance programs.

In July 2018, the Board approved the current five-year contract with Yardi after a competitive solicitation conducted by the LACDA. The current contract will expire on August 31, 2023. In October 2020, the Board approved an amendment to the contract to add Yardi's RENTCafé services. Yardi's RENTCafé self-service online portals allow program participants to submit all required information online and is fully integrated with Yardi Voyager software. Due to the COVID-19 crisis, there was a greater need to allow program participants, landlords and staff to work together remotely. The proposed new Contract includes these services.

### **FISCAL IMPACT/FINANCING**

There is no impact to the County General Fund. Funding for the first year of services is included in the LACDA's approved Fiscal Year 2023-2024 Budget and will be included in future fiscal year budgets as needed. The 10% pool dollars is requested for unforeseen additional services as needed. The total Contract sum for all five years plus the pool dollars is \$3,583,210.26.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The proposed Contract has been reviewed and approved as to form by County Counsel, as well as the LACDA's Procurement Unit. It has been determined that the Contract complies with all applicable laws, statutes, rules, regulations, and order of the United States and the State of California. The Contract contains all latest applicable Board mandated provisions pertaining to consideration of hiring qualified County employees targeted for layoffs, contractor responsibility and debarment, Safely Surrendered Baby Law, the provisions of Paid Jury Service time for the Contractor's employees, and County of Los Angeles' Zero Tolerance Human Trafficking.

The LACDA engaged in extensive negotiations with Yardi regarding the LACDA's standard terms and conditions. As a result of the negotiations, the parties have agreed to a change of the indemnification language from the LACDA's standard provisions. The agreed indemnification language in the proposed contract is consistent with the LACDA's prior contact with Yardi. In consideration of the security provisions, the LACDA's experience and Yardi's experience, the LACDA's Risk Management Unit believes that potential risks are acceptable given the services being provided. Yardi shall use commercially reasonable efforts to maintain the system and to send written notification of the same to the LACDA's Project Director.

The Contract has been reviewed by County Counsel. The Chief Information Officer (CIO) has reviewed this request and recommends approval with modification. The CIO Analysis is attached.

### **ENVIRONMENTAL DOCUMENTATION**

Computer software purchases are exempt from the National Environmental Policy Act pursuant to 24 Code of Federal Regulations, Part 58, Section 58.35 (b)(3), because they involve activities that will not have a physical impact on or result in any physical changes to the environment. These activities are not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378(b)(4), because they are not defined as a project under CEQA and do not have the potential for causing a significant effect on the environment.

### **CONTRACTING PROCESS**

On December 23, 2021, the LACDA issued a Request for Proposal (RFP), Public Housing and Section 8 Administration Software, Solicitation number CDC21-081, to identify a vendor to provide Public Housing and Section 8 Administration Software and Services.

On February 17, 2022, two proposals were received. Both proposals met minimum threshold requirements and were forwarded to a three-member evaluation committee for further review. The evaluation committee used the "informed averaged" scoring methodology using a 1,000 points system as established in the solicitation package. The evaluation criteria consisted of qualifications (background, experience, references, etc.),

Honorable Board of Commissioners

July 25, 2023

Page 4

approach to providing the services, Section 3 compliance, and costs. Yardi is being recommended for Contract award based on the evaluation criteria set forth in the RFP.

**IMPACT ON CURRENT SERVICES AND PROJECTS**

The purchase of these services from Yardi will provide the LACDA with software license, support, and the ability to update services as necessary. The software will continue to be instrumental in maintaining the LACDA's high-performer status and integrating with the systems used by HUD.

Respectfully submitted,

Reviewed by:

EMILIO SALAS  
Executive Director  
Los Angeles County Development Authority

PETER LOO  
Acting Chief Information Officer  
County of Los Angeles

ES:KT:mr

Enclosures

# BOARD LETTER/MEMO

## CLUSTER FACT SHEET

Board Letter

Board Memo

Other

<b>CLUSTER AGENDA REVIEW DATE</b>	07/05/2023	
<b>BOARD MEETING DATE</b>	7/25/2023	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	All 1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup> 4 <sup>th</sup> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Parks and Recreation	
<b>SUBJECT</b>	ADOPT RESOLUTIONS APPROVING THE SUBMISSION OF GRANT APPLICATIONS TO THE CALIFORNIA NATURAL RESOURCES AGENCY YOUTH COMMUNITY ACCESS GRANT PROGRAM FOR THE OUR SPOT: SUMMER AT THE HOLLYWOOD BOWL AND ESTEAM YOUTH SUMMER CAMP PROJECTS	
<b>PROGRAM</b>		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<p>Yes No</p> <p>One-time delegated authority to accept grant funds, conduct all negotiations, and execute and submit all documents including, but not limited to, applications, agreements, deed restrictions, amendments, and payment requests which may be necessary for the completion of the projects.</p>	
<b>SOLE SOURCE CONTRACT</b>	<p>Yes No</p> <p>If Yes, please explain why:</p>	
<b>DEADLINES/ TIME CONSTRAINTS</b>	Grantor requires that Resolutions are adopted within 30 days of grant award. Grant award anticipated in June 2023. BL is currently on the 7/25 Agenda. As such, it is critical that the BL either remain on the 7/25 Agenda or please be included on an earlier Agenda date in order to meet State grant requirements.	
<b>COST &amp; FUNDING</b>	<p>Total cost:</p> <p>\$ 364,988</p> <p>Individual grant awards of \$79,825 and \$285,163</p>	<p>Funding source:</p> <p>Proposition 64, Control, Regulate and Tax Adult Use of Marijuana Act.</p>
	TERMS (if applicable):	

	Explanation:
<b>PURPOSE OF REQUEST</b>	Requesting approval of Board Letter, which will adopt Resolutions to complete the submission process for competitive grant applications to the State in the amount of \$79,825 for the Our SPOT: Summer at the Hollywood Bowl Project and in the amount of \$285,163 for the Los Angeles County ESTEAM Youth Summer Camp Project under the Youth Community Access Grant Program, funded by Proposition 64, Control, Regulate and Tax Adult Use of Marijuana Act.
<b>BACKGROUND</b> (include internal/external issues that may exist including any related motions)	Department applied for funding from the California Natural Resources Agency (State) through the Youth Community Access Grant Program, funded by Proposition 64, Control, Regulate and Tax Adult Use of Marijuana Act (Proposition 64). Grant funding will be used for one-time costs for ESTEAM and Our SPOT programming. To complete application submission process, the State requires that the Board adopt the enclosed Resolutions.
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	Yes <b>No</b> If Yes, please explain how:
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	Yes      No If Yes, please state which one(s) and explain how:
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email:  Kasey Dizon, Grants Manager, (626) 588-5360 or kdizon@parks.lacounty.gov  Faith Parducho, Grants Section Manager, (626) 588-5249 or fparducho@parks.lacounty.gov



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
*"Parks Make Life Better!"*

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

July 25, 2023

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPT RESOLUTIONS  
APPROVING THE SUBMISSION OF GRANT APPLICATIONS  
TO THE CALIFORNIA NATURAL RESOURCES AGENCY  
YOUTH COMMUNITY ACCESS GRANT PROGRAM  
FOR THE OUR SPOT: SUMMER AT THE HOLLYWOOD BOWL  
AND ESTEAM YOUTH SUMMER CAMP PROJECTS  
(SUPERVISORIAL DISTRICT 1, 2, AND 5) (3-VOTES)**

**SUBJECT**

Approval of the recommended actions will allow the County of Los Angeles Department of Parks and Recreation to apply for grants, accept funds, and execute grant agreements with the California Natural Resources Agency under the Youth Community Access Grant Program, funded by Proposition 64, Control, Regulate, and Tax Adult Use of Marijuana Act.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed actions are not a project under the California Environmental Quality Act, for the reasons stated in this Board Letter and the record.
2. Adopt resolutions to complete the submission process for competitive grant applications to the California Natural Resources Agency in the amount of \$79,825 for the Our SPOT: Summer at the Hollywood Bowl Project and in the amount of \$285,163 for the Los Angeles County ESTEAM Youth Summer Camp Project under the Youth Community Access Grant Program, funded by Proposition 64, Control, Regulate, and Tax Adult Use of Marijuana Act.

3. Delegate authority to the Director of the Department of Parks and Recreation, or her designee, as the agent of the County of Los Angeles, to accept grant funds, conduct all negotiations, and execute and submit all documents including, but not limited to, applications, agreements, deed restrictions, amendments, and payment requests which may be necessary for the completion of the projects.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will adopt a Resolution to allow the Department of Parks and Recreation (Department) to apply for and accept funds from the California Natural Resources Agency (State) through the Youth Community Access Grant Program, funded by Proposition 64, Control, Regulate and Tax Adult Use of Marijuana Act (Proposition 64).

An adopted Resolution is required by the State to allow the Department to apply for funding for the following projects under the Proposition 64, Youth Community Access Grant Program. The grants will support the following projects:

#### **Our SPOT: Summer at the Hollywood Bowl Project**

The Our SPOT: Summer at the Hollywood Bowl Project is an arts and culture equity initiative under the existing Our SPOT Program—a comprehensive teen development program in areas with very high park need; large youth populations; and high rates of displaced foster youth, high drop-out rates, and low household income. In collaboration with the Los Angeles Philharmonic Association, the Department proposes approximately 20 field trips to the Hollywood Bowl, including a guided educational tour and attendance to live performances, and leadership opportunities for eight Our SPOT Program sites with a nexus between High and Very High Park Need communities, as determined by the 2016 Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment (PNA), and areas defined by the grant program as low-income communities. This includes the unincorporated communities of East Los Angeles, East Rancho Dominguez, Florence-Firestone, Lennox, Willowbrook, and Lake Los Angeles.



### ESTEAM Youth Summer Camp Project

The Los Angeles County ESTEAM Youth Summer Camp Project will provide ten weeks of ESTEAM (Environment, Science, Technology, Engineering, Art, and Math) summer camps for youth ages 6 to 12 at County parks that best meet the grant program's criteria. The program will include field trips, guest speakers, the use of technology platforms, and nature walks/hikes.

The Resolutions authorize the Director of the Department of Parks and Recreation (Director), or her designee, to conduct all negotiations and take appropriate actions as necessary to execute and submit all documents for the completion of the projects.

### Implementation of Strategic Plan Goals

The recommended actions will further the Board-approved County Strategic Plan Goals: Make Investments that Transform Lives (Goal I), Foster Vibrant and Resilient Communities (Goal II), and Support the Wellness of the Community (Goal II) by improving and enhancing recreational opportunities to benefit Los Angeles County residents.

### FISCAL IMPACT/FINANCING

Approval of the recommended actions will allow the Department to apply for one-time Proposition 64 grant funding to fund one year of Our SPOT in the amount of \$79,825 and ESTEAM programming in the amount of \$285,163, including costs for program staff, staff training, program supplies, and field trip related costs, including transportation. The recommended actions will not have an impact on net County Cost.

### Operating Budget Impact

If the grant is awarded, there will be no impact to the Department's Fiscal Year 2024-25 Operating Budget and will not commit the Department to ongoing costs in future fiscal years.

### FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The grant guidelines require adoption of a resolution by the grantee's governing body approving the application for grant funds.

The resolution will establish the Board's intent to apply for Proposition 64 Youth Community Access Grant Program funds for the Our SPOT: Summer at the Hollywood Bowl Project and for the Los Angeles County ESTEAM Youth Summer Camp Project.

The Department will be required to have a fully executed contract with the State, which requires the County to hold harmless, indemnify, and defend the State for losses arising from the Projects or Grant Agreements. The Department will also be responsible for the completion of a funded project and submittal of all final documentation to the State. The recommended actions will allow the Department to complete the application for the projects.

County Counsel has reviewed and approved the attached Resolutions as to form.

#### **ENVIRONMENTAL DOCUMENTATION**

The proposed actions are not subject to the California Environmental Quality Act (CEQA) because they are activities that are excluded from the definition of a project by section 21065 of the Public Resources Code and section 15378(b) of the State CEQA Guidelines. The proposed actions to apply, accept, and execute a grant agreement with State Parks are organizational or administrative activities of government, which will not result in direct or indirect physical changes to the environment.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of these actions will not have any impact on current services or projects.

The Honorable Board of Supervisors  
July 25, 2023  
Page 5

## **CONCLUSION**

Please instruct the Executive Officer-Clerk of the Board to forward one adopted copy of this letter to the Chief Executive Office and one adopted copy to the Department of Parks and Recreation.

Should you have any questions, please contact Kasey Dizon at (626) 588-5360 or [kdizon@parks.lacounty.gov](mailto:kdizon@parks.lacounty.gov), Faith Parducho at (626) 588-5249 or [fparducho@parks.lacounty.gov](mailto:fparducho@parks.lacounty.gov), or Kimberly Rios at (626) 588-5368 or [krios@parks.lacounty.gov](mailto:krios@parks.lacounty.gov).

Respectfully submitted,

Norma E. García-González  
Director

NEGG:JS:FP:kd

Attachment

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

Resolution No: \_\_\_\_\_

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF LOS ANGELES**

**APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE  
YOUTH COMMUNITY ACCESS GRANT PROGRAM**

**WHEREAS**, the Legislature and Governor of the State of California have provided funds for the program shown above; and

**WHEREAS**, the California Natural Resources Agency has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

**WHEREAS**, said procedures established by the California Natural Resources Agency require a resolution certifying the approval of application(s) by the Applicant's governing board before submission of said application(s) to the State; and

**WHEREAS**, the Applicant, if selected, will enter into an agreement with the State of California to carry out the project.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Los Angeles Board of Supervisors:

1. Approves the filing of an application for the Los Angeles County Parks ESTEAM Youth Summer Camp Project; and
2. Certifies that Applicant understands the assurances and certification in the application package; and
3. Certifies that Applicant or title holder will have enough funds to operate and maintain the project consistent with the grant guideline requirements or will secure the resources to do so; and
4. Certifies that it will comply with all provisions of Section 1771.5 of the California Labor Code; and
5. If applicable, certifies that the project will comply with any laws and regulations including, but not limited to, the *California Environmental Quality Act* (CEQA), legal requirements for building codes, health and safety codes, and disabled access laws, and that prior to commencement of construction all applicable permits will have been obtained; and
6. Appoints the Director of the Department of Parks and Recreation, or designee (Chief Deputy Director; Administrative Deputy; Deputy Director, Planning and Development), as agent to conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project(s).

Approved and adopted the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

I, the undersigned, hereby certify that the foregoing Resolution Number \_\_\_\_\_ was duly adopted by the County of Los Angeles Board of Supervisors following a roll call vote:

Ayes: \_\_\_\_\_

Nos: \_\_\_\_\_

Absent: \_\_\_\_\_

CELIA ZEVALA, Executive Officer-  
Clerk of the Board of Supervisors  
County of Los Angeles

By \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON  
County Counsel

By Rory Lo Allen  
Deputy

Resolution No: \_\_\_\_\_

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF LOS ANGELES**

**APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE  
YOUTH COMMUNITY ACCESS GRANT PROGRAM**

**WHEREAS**, the Legislature and Governor of the State of California have provided funds for the program shown above; and

**WHEREAS**, the California Natural Resources Agency has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

**WHEREAS**, said procedures established by the California Natural Resources Agency require a resolution certifying the approval of application(s) by the Applicant's governing board before submission of said application(s) to the State; and

**WHEREAS**, the Applicant, if selected, will enter into an agreement with the State of California to carry out the project.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Los Angeles Board of Supervisors:

1. Approves the filing of an application for the Our SPOT: Summer at the Hollywood Bowl Project; and
2. Certifies that Applicant understands the assurances and certification in the application package; and
3. Certifies that Applicant or title holder will have enough funds to operate and maintain the project consistent with the grant guideline requirements or will secure the resources to do so; and
4. Certifies that it will comply with all provisions of Section 1771.5 of the California Labor Code; and
5. If applicable, certifies that the project will comply with any laws and regulations including, but not limited to, the *California Environmental Quality Act* (CEQA), legal requirements for building codes, health and safety codes, and disabled access laws, and that prior to commencement of construction all applicable permits will have been obtained; and
6. Appoints the Director of the Department of Parks and Recreation, or designee (Chief Deputy Director; Administrative Deputy; Deputy Director, Planning and Development), as agent to conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project(s).

Approved and adopted the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

I, the undersigned, hereby certify that the foregoing Resolution Number \_\_\_\_\_ was duly adopted by the County of Los Angeles Board of Supervisors following a roll call vote:

Ayes: \_\_\_\_\_

Nos: \_\_\_\_\_

Absent: \_\_\_\_\_

CELIA ZEVALA, Executive Officer-  
Clerk of the Board of Supervisors  
County of Los Angeles

By \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON  
County Counsel

By Rory Lo Allen  
Deputy

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/5/2023							
<b>BOARD MEETING DATE</b>	7/25/2023							
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>							
<b>DEPARTMENT(S)</b>	Parks and Recreation							
<b>SUBJECT</b>	<p style="text-align: center;">EL CARISO REGIONAL PARK POOL AND FIELD LIGHTING IMPROVEMENT PROJECT ESTABLISH AND APPROVE CAPITAL PROJECT, BUDGET, APPROPRIATION ADJUSTMENT, AND ADOPT YOUTH EMPLOYMENT PLAN CAPITAL PROJECT NUMBER 87987 (SUPERVISORIAL DISTRICT 3) (FY2023-24, 4-VOTES)</p>							
<b>PROGRAM</b>	N/A							
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No							
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:							
<b>DEADLINES/ TIME CONSTRAINTS</b>	None.							
<b>COST &amp; FUNDING</b>	<table border="1" style="width: 100%;"> <tr> <td>Total cost: \$1,000,000</td><td>Funding source: Proposition A Excess Funds</td></tr> <tr> <td colspan="2">TERMS (if applicable): None.</td></tr> <tr> <td colspan="2">Explanation:</td></tr> </table>		Total cost: \$1,000,000	Funding source: Proposition A Excess Funds	TERMS (if applicable): None.		Explanation:	
Total cost: \$1,000,000	Funding source: Proposition A Excess Funds							
TERMS (if applicable): None.								
Explanation:								
<b>PURPOSE OF REQUEST</b>	<p>Approval of the recommended actions will find the proposed El Cariso Regional Park Pool and Field Lighting Improvement Project (Project) exempt from the California Environmental Quality Act (CEQA); establish Capital Project Number 87987; and approve the proposed project budget and appropriation adjustment of \$1,000,000. The recommended actions will also authorize the Department of Parks and Recreation (Department) to implement the proposed Project through a Board-approved Job Order Contract and adopt a Youth Employment Plan.</p>							
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>The Park receives up to half a million visitors annually and its ballfields and swimming pools are popular amenities. The sports fields, located in the west region of the park, includes five ballfields used year-around for baseball, softball, soccer, lacrosse, and flag football programs, in addition to permitted programs with Mission College and travel soccer teams. The outdated ballfield lighting does not provide adequate lighting to support these programming needs and needs replacement to maintain and increase safe and efficient use of the fields. Further, the plaster inside the competition and wading pools at the aquatic center requires resurfacing.</p>							



<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Equity Explorer was used to review the priority for the area.
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how:  <p>The proposed recommendations will further the County Strategic Plan Goals of operational effectiveness, fiscal responsibility, and accountability (Goal III.3) via investments in public infrastructure that will sustain and improve County services and facilities and supporting the wellness of our communities (Goal II.2) by expanding access to recreational and cultural opportunities and promoting active and healthy lifestyles through the built environment.</p> <p>Implementation of County Sustainability Goals</p> <p>The OurCounty Sustainability Plan, adopted in 2019, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Project will support Goal 6, Strategy 6A, by improving access to parks so that all visitors may enjoy their benefits. The Park provides recreational opportunities for its visitors from local and surrounding communities across Los Angeles County. Further, the proposed Project is in an area of interest by the LA County Climate Vulnerability Assessment as it serves residents experiencing moderate exposure to extreme heat.</p> <p>Implementation of County Anti-Racism, Diversity, and Inclusion Initiative</p> <p>The proposed Project is aligned with the County's Anti-Racism, Diversity, and Inclusion Initiative and guided by the Countywide Equity Guiding Principles (Principles) adopted by the Board on September 15, 2021, including the reduction of racial disparities in life outcomes as well as disparities in public investment to shape those outcomes. Consistent with these Principles, the Department has developed and proposes implementation of the project to support the most disadvantaged geographies and populations.</p>
<b>DEPARTMENTAL CONTACTS</b>	<p>Mark Glassock          Principal Facilities Project Manager          Planning and Development Division          (626) 588-5304  <a href="mailto:MGlassock@parks.lacounty.gov">MGlassock@parks.lacounty.gov</a></p> <p>Kimberly McDowell          Section Head          Planning and Development Division          (626)588-5347  <a href="mailto:KMcdowell@parks.lacounty.gov">KMcdowell@parks.lacounty.gov</a></p>



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
*"Parks Make Life Better!"*

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

July 25, 2023

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**EL CARISO REGIONAL PARK  
POOL AND FIELD LIGHTING IMPROVEMENT PROJECT  
ESTABLISH AND APPROVE CAPITAL PROJECT, BUDGET, APPROPRIATION  
ADJUSTMENT, AND  
ADOPT YOUTH EMPLOYMENT PLAN  
CAPITAL PROJECT NUMBER 87987  
(SUPERVISORIAL DISTRICT 3) (FY2023-24, 4-VOTES)**

**SUBJECT**

Approval of the recommended actions will find the proposed El Cariso Regional Park Pool and Field Lighting Improvement Project exempt from the California Environmental Quality Act; establish and approve the proposed capital project; approve the proposed El Cariso Regional Park Pool and Field Lighting Improvement Project budget and appropriation adjustment; authorize the Director of Parks and Recreation, or their designee, to proceed with the proposed El Cariso Regional Park Pool and Field Lighting Improvement Project utilizing a Board-approved Job Order Contract; and adopt a Youth Employment Plan.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed El Cariso Regional Park Pool and Field Lighting Improvement Project is categorically exempt from the California Environmental Quality Act for the reasons stated in this Board Letter and in the record of the project.
2. Establish and approve the proposed El Cariso Regional Park Pool and Field Lighting Improvement Project, Capital Project No. 87987, with a total project budget of \$1,000,000.

3. Approve an appropriation adjustment of \$1,000,000 from Proposition A Excess Funds, available to the Third Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, to fully fund the proposed El Cariso Regional Park Pool and Field Lighting Improvement Project, Capital Project No. 87987.
4. Authorize the Director of the Parks and Recreation, or their designee, to deliver the proposed El Cariso Regional Park Pool and Field Lighting Improvement Project, Capital Project No. 87987 through a Board-approved Job Order Contract.
5. Adopt the Youth Employment Plan for the El Cariso Regional Park Pool and Field Lighting Improvement Project as required by the Los Angeles County Regional Park and Open Space District.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find the proposed El Cariso Regional Park Pool and Field Lighting Improvement Project (Project) exempt from the California Environmental Quality Act (CEQA); establish Capital Project Number 87987; and, approve the proposed Project budget and appropriation adjustment. The recommended actions will also authorize the Department of Parks and Recreation (Department) to implement the proposed Project through a Board-approved Job Order Contract and adopt a Youth Employment Plan (YEP).

El Cariso Regional Park (Park), located in Sylmar at 13100 Hubbard St., is an 80-acre park providing amenities to local and surrounding communities including picnic areas, play areas, fitness zones, tennis courts, multiple sports fields, basketball courts, community swimming pools, a gymnasium, and a community center.

The Park receives up to half a million visitors annually and its ballfields and swimming pools are popular amenities. The sports fields, located in the west region of the park, includes five ballfields used year-around for baseball, softball, soccer, lacrosse, and flag football programs, in addition to permitted programs with Mission College and travel soccer teams. The outdated ballfield lighting does not provide adequate lighting to support these programming needs and needs replacement to maintain and increase safe and efficient use of the fields. Further, the plaster inside the competition and wading pools at the aquatic center requires resurfacing.

The proposed Project will replace existing light fixtures with a brighter and more energy-efficient LED lighting system and resurface the two existing pools. Improvements will be

delivered by a Board-approved Job Order Contract.

### **Youth Employment Plan (YEP)**

In 2009, the Board, acting as the governing body of RPOSD, adopted a procedural guide for projects funded by Proposition A. RPOSD's policy requires that the grantee's governing body adopt a YEP for each Proposition A funded project as a duly noticed public meeting. Approval of the recommended actions will adopt a YEP (Attachment II) for the proposed Project to comply with the requirements of RPOSD's policy. Youth will not be employed for the Project due to the specialized work that will be performed. The Youth Employment Goal for the County of Los Angeles is \$15,739,507.43. The County has exceeded this goal.

### **Implementation of Strategic Plan Goals**

The proposed recommendations will further the County Strategic Plan Goals of operational effectiveness, fiscal responsibility, and accountability (Goal III.3) via investments in public infrastructure that will sustain and improve County services and facilities and supporting the wellness of our communities (Goal II.2) by expanding access to recreational and cultural opportunities and promoting active and healthy lifestyles through the built environment.

#### **Implementation of County Sustainability Goals**

The OurCounty Sustainability Plan, adopted in 2019, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Project will support Goal 6, Strategy 6A, by improving access to parks so that all visitors may enjoy their benefits. The Park provides recreational opportunities for its visitors from local and surrounding communities across Los Angeles County. Further, the proposed Project is in an area of interest by the LA County Climate Vulnerability Assessment as it serves residents experiencing moderate exposure to extreme heat.

#### **Implementation of County Anti-Racism, Diversity, and Inclusion Initiative**

The proposed Project is aligned with the County's Anti-Racism, Diversity, and Inclusion Initiative and guided by the Countywide Equity Guiding Principles (Principles) adopted by the Board on September 15, 2021, including the reduction of racial disparities in life outcomes as well as disparities in public investment to shape those outcomes. Consistent with these Principles, the Department has developed and proposes implementation of the project to support the most disadvantaged geographies and populations.

### **FISCAL IMPACT/FINANCING**

The total proposed Project cost estimate of \$1,000,000 includes as-needed consultant services, jurisdictional review, construction, change order/contingency, and County services. The proposed Project's Schedule and Budget Summary are included in Attachment I.

Approval of the appropriation adjustment of \$1,000,000 from Proposition A Excess Funds, available to the Third Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, will fully fund the proposed El Cariso Regional Park Pool and Field Lighting Improvement Project, Capital Project No. 87987.

#### Operating Budget Impact

Based on the proposed Project description, the Department does not anticipate any one-time startup costs and minimal ongoing costs. The Department has sufficient resources in its operational budget to meet the maintenance requirements for the proposed Project.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Approval of the recommended actions will authorize the Department to deliver the proposed Project utilizing a Board-approved Job Order Contract (JOC), as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractor who is awarded this contract will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program). The proposed Project will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016, and last amended on June 11, 2019.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project is exempt from the Civic Art Allocation as it involves the repair and replacement of electrical systems.

## **ENVIRONMENTAL DOCUMENTATION**

The proposed Project is categorically exempt from the California Environmental Quality Act (CEQA). The Project, which includes replacement of sports field lighting fixtures and repair of two pools with new plaster, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in sections 15301(d) and 15302(c) of the State CEQA Guidelines and Classes 1(c) and 2(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The Project provides for restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety; and, replacement or reconstruction of existing structures and facilities involving negligible or no expansion of capacity.

Based on the proposed Project records, it will comply with all applicable regulations. There are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste sites compiled pursuant to Government Code Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon the Board's approval of the recommended actions, the Department will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

## **CONTRACTING PROCESS**

The Department will use a Board-approved as-needed consultant to provide plans and specifications for the proposed improvements.

Implementation of the improvements will be completed using a Board-approved JOC. The Department has made the determination that JOC is the most appropriate procurement method for delivery of the construction scope.

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The proposed Project will require temporary closures of park facilities. The Department will mitigate potential impacts through advanced community notice and temporary facilities where appropriate.

## **CONCLUSION**

Please instruct the Executive Officer-Clerk of the Board to forward one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and three copies to the Department of Parks and Recreation.

Should you have any questions please contact Katherine Li at (626) 588-5357 or KLi@parks.lacounty.gov, Kimberly McDowell at (626) 588-5347 or KMcdowell@parks.lacounty.gov, or Kimberly Rios at (626) 588-5368 or KRios@parks.lacounty.gov.

Respectfully submitted,

Norma E. García-González  
Director

NEG:AB:JS:CK:KM:KL

## **Attachments**

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Auditor Controller  
Arts and Culture (Civic Art Division)  
Parks and Recreation

**ATTACHMENT I**

**EL CARISO REGIONAL PARK  
POOL AND FIELD LIGHTING IMPROVEMENT PROJECT  
ESTABLISH AND APPROVE CAPITAL PROJECT, BUDGET, APPROPRIATION  
ADJUSTMENT, AND  
ADOPT YOUTH EMPLOYMENT PLAN  
CAPITAL PROJECT NUMBER 87987  
(SUPERVISORIAL DISTRICT 3) (FY2023-24, 4-VOTES)**

**I. PROJECT SCHEDULE SUMMARY**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Board Approval	July 2023
Design Services	October 2023
Jurisdictional Approvals	April 2024
Construction Award	June 2024
Substantial Completion	November 2024
Project Acceptance	December 2024

**II. PROJECT BUDGET SUMMARY**

<b>Project Activity</b>	<b>Proposed Project Budget</b>
Construction	
Construction	\$ 680,000
Change Orders	\$ 70,000
<b>Subtotal</b>	<b>\$ 750,000</b>
Civic Art	\$ 0
Plans and Specifications	\$ 100,000
Consultant Services	\$ 85,000
Miscellaneous Expenditures	\$ 0
Jurisdictional Review/Plan Check/Permits	\$ 25,000
County Services	\$ 40,000
<b>Subtotal</b>	<b>\$ 250,000</b>
<b>TOTAL</b>	<b>\$ 1,000,000</b>



## **ATTACHMENT II**

### **EL CARISO REGIONAL PARK POOL AND FIELD LIGHTING IMPROVEMENT PROJECT ADOPT YOUTH EMPLOYMENT PLAN (SUPERVISORIAL DISTRICT 3) (4 VOTES)**

#### **YOUTH EMPLOYMENT PLAN**

##### **Background (Scope of Work)**

The Project is located at in Sylmar at 13100 Hubbard Street. The proposed Project will replace existing light fixtures with a brighter and more energy-efficient LED lighting system and resurface and repair the two existing pools.

##### **Tasks That May Be Performed by At-Risk Youth**

There are no tasks that youth can perform on the El Cariso Regional Park Pool and Field Lighting Improvement Project due to the specialized work that will be executed.

##### **Youth Employment Goal**

The Youth Employment Goal for the County of Los Angeles is \$15,739,507.43. The Department has exceeded this goal.

**ATTACHMENT III**

**EL CARISO REGIONAL PARK  
POOL AND FIELD LIGHTING IMPROVEMENT PROJECT  
ESTABLISH AND APPROVE CAPITAL PROJECT, BUDGET,  
APPROPRIATION ADJUSTMENT, AND  
ADOPT YOUTH EMPLOYMENT PLAN  
CAPITAL PROJECT NUMBER 87987  
(SUPERVISORIAL DISTRICT 3) (4 VOTES)**

**APPROPRIATION ADJUSTMENT**

**(SEE ATTACHED)**

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/5/2023		
<b>BOARD MEETING DATE</b>	7/25/2023		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Parks and Recreation		
<b>SUBJECT</b>	SUBJECT: APPROVE THREE CAPITAL PROJECTS REVISED SCOPES AND BUDGETS APPROVE APPROPRIATION ADJUSTMENT, APPROVE USE OF JOB ORDER CONTRACT COLONEL LEON H. WASHINGTON MAINTENANCE YARD/RESTROOM REPLACEMENT PROJECT CAPITAL PROJECT NO. 87844, ATHENS PARK NEW RESTROOM PROJECT CAPITAL PROJECT NO. 67001, AND ATLANTIC AVENUE PARK NEW RESTROOM PROJECT CAPITAL PROJECT NO. 69990 (SUPERVISORIAL DISTRICTS 1 & 2) (FY2023-24, 4-VOTES)		
<b>PROGRAM</b>			
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	All work on the projects must be completed by December 2023 per grant funding guidelines. Maintaining the July 25 agenda date will allow the project to be implemented per the strategy outlined in the board letter.		
<b>COST &amp; FUNDING</b>	Total cost: \$1,035,000	Funding source: State of California Department of Parks and Recreation Proposition 68, California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018, Recreational Infrastructure Revenue Enhancement.	
	TERMS (if applicable):		
	Explanation:		
<b>PURPOSE OF REQUEST</b>	<ul style="list-style-type: none"> <li>Find that the projects are exempt from CEQA;</li> <li>Approve the proposed Projects revised scopes and budgets.</li> <li>Approve appropriation adjustments for the projects, fully offset with Proposition 68 Grants; and</li> <li>Authorize the Director of the Department of Parks and Recreation (or her designee) to deliver the projects through Board-approved Job Order Contracts.</li> </ul>		
<b>BACKGROUND</b> (include internal/external issues that may exist including any related motions)	<ul style="list-style-type: none"> <li>On March 31, 2021, the State of California Department of Parks and Recreation allocated \$19,025,731 to the Department for projects under the Proposition 68 California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 Recreational Infrastructure Revenue Enhancement Grant Program (Proposition 68).</li> <li>Proposition 68 provides funding to local government agencies that passed local ballot revenue enhancement measures between Nov. 1, 2012, through Nov. 30, 2018, aimed at improving and enhancing local or regional park infrastructure.</li> </ul>		

	<ul style="list-style-type: none"> <li>• Proposition 68 funds will be used for projects under the Department's "Project Restroom," a multi-year program to add, replace, and renovate park restroom buildings throughout Los Angeles County parks.</li> <li>• This Board Letter will appropriate \$1,035,000 of the Proposition 68 funding to be used to renovate two existing restroom facilities, replace one existing restroom building, and install two new restroom buildings.</li> </ul>
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: "Project Restroom" projects will invest in restroom infrastructure across Los Angeles County particularly in areas that have been historically underserved and are communities of high need, as designated by the 2016 Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment.
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The proposed projects will achieve the goals of creating buildings and infrastructure that support human health and resilience (Goal 2) and creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities (Goal 6) of the Our County Sustainability Plan.  Aligned with the County's Anti-Racism, Diversity, and Inclusion Initiative and guided by the Countywide Equity Guiding Principles, data on disadvantaged and severely disadvantaged communities taken from the Park Needs Assessment, CalEnviroscreen, and statewide mapping tools were used to scope and identify the proposed projects in order to reduce racial disparities in life outcomes as well as disparities in public investment to shape those outcomes.
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Diane Silva, Departmental Facilities Planner – I, (626) 588-5331, <a href="mailto:dsilva@parks.lacounty.gov">dsilva@parks.lacounty.gov</a>  Mark Glassock, Capital Projects Group Manager, (626) 223-7916, <a href="mailto:mglassock@parks.lacounty.gov">mglassock@parks.lacounty.gov</a>



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
*"Parks Make Life Better!"*

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

July 25, 2022

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVE THREE CAPITAL PROJECTS REVISED SCOPES AND BUDGETS  
APPROVE APPROPRIATION ADJUSTMENT  
APPROVE USE OF JOB ORDER CONTRACT  
COLONEL LEON H. WASHINGTON MAINTENANCE YARD/RESTROOM  
REPLACEMENT PROJECT CAPITAL PROJECT NO. 87844, ATHENS PARK NEW  
RESTROOM PROJECT CAPITAL PROJECT NO. 67001, AND ATLANTIC AVENUE  
PARK NEW RESTROOM PROJECT CAPITAL PROJECT NO. 69990  
(SUPERVISORIAL DISTRICTS 1 & 2)  
(FY2023-24, 4-VOTES)**

**SUBJECT**

Approval of the recommended actions will approve the following projects' revised scopes and budgets: Colonel Leon H. Washington Park Maintenance Yard/Restroom Replacement Project Capital Project No. 87844, with a total project budget of \$1,648,000, Athens Park New Restroom Project Capital Project No. 67001, with a total project budget of \$1,108,000, and Atlantic Avenue Park New Restroom Project Capital Project No. 69990, with a total project budget of \$1,136,000; approve the appropriation adjustment in the amount of \$1,035,000 by appropriating \$1,035,000 in grant revenue from the California Department of Parks and Recreation through the Proposition 68, California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018, Recreational Infrastructure Revenue Enhancement Grant Program Recreational Infrastructure Revenue Enhancement Grant Program to fully fund the proposed Projects; and, authorize the Director of the Department of Parks and Recreation, or her designee, to deliver the proposed projects through Board-approved Job Order Contracts.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed projects are exempt from the California Environmental Quality Act, for the reasons stated in this Board Letter and in the records of the Projects.
2. Approve the revised project scopes and total project budgets: \$1,648,000 from a previously adopted budget of \$1,203,000 for the Colonel Leon H. Washington Park Maintenance Yard/Restroom Replacement Project, Capital Project No. 87844; \$1,108,000 from a previously adopted budget of \$768,000 for the Athens Park New Restroom Project, Capital Project No. 67001; and \$1,136,000 from a previously adopted budget of \$886,000 for the Atlantic Avenue Park New Restroom Project Capital Project No. 69990.
3. Approve the appropriation adjustment in the amount of \$1,035,000 by appropriating \$1,035,000 in grant revenue from the California Department of Parks and Recreation through the Proposition 68, California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018, Recreational Infrastructure Revenue Enhancement Grant Program to fully fund the proposed projects.
4. Authorize the Director of the Department of Parks and Recreation, or her designee, to deliver the proposed projects through Board-approved Job Order Contracts.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will approve the three (3) proposed projects (Projects) revised scopes and budgets: Colonel Leon H. Washington Park Maintenance Yard/Restroom Replacement Project Capital Project No. 87844, with a total project budget of \$1,648,000; Athens Park New Restroom Project Capital Project No. 67001, with a total project budget of \$1,108,000; and, Atlantic Avenue Park New Restroom Project Capital Project No. 69990, with a total project budget of \$1,136,000.

## Background

On March 31, 2021, State Parks awarded \$19,025,731 of Proposition 68, California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018, Recreational Infrastructure Revenue Enhancement Grant Program (Proposition 68 RIRE) funds to the Department of Parks and Recreation (Department) and the grant agreement was executed on January 18, 2022. Proposition 68 RIRE provides funding to local government agencies that passed local ballot revenue enhancement measures between November 1, 2012 and November 30, 2018 aimed at improving and enhancing local or regional park infrastructure. On May 4, 2021, the Board adopted a resolution to allow the Department to apply for funding in the amount of \$19,025,731 for projects under Proposition 68 RIRE.

The Proposition 68 RIRE funds will be used for projects under the Department's "Project Restroom," a multi-year program to add, replace, and renovate park restroom buildings throughout Los Angeles County (County). The program will invest in restroom infrastructure across the County, particularly in areas that have been historically underserved and are communities of high-need, as designated by the 2022 Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment Plus (Park Needs Assessment). The Department assessed building age, condition, and demand to determine projects funded under the initiative.

Project Restroom will provide safe, durable, convenient, and accessible restroom facilities. Access to safe public restrooms is vital to personal and public health and is an essential park function. Project Restroom will renew parks and recreation resources for people living near a County park, including many people living in poverty, and is expected to increase population health outcomes, and create safer, more welcoming places for people to engage in healthy activities.

Of the total \$19,025,731 Proposition 68 RIRE funding allocated to the Department, \$2,857,000 was allocated to the proposed projects included in this Board Letter and \$600,000 in Measure A funds was allocated to the Colonel Leon H. Washington Maintenance Yard/Restroom Replacement Project, Capital Project No. 87844 via previous Board actions on July 12, 2022 and August 9, 2022. Since then, a need for additional restroom renovations and project-related work have been identified at each of the proposed Project sites due to unforeseen discoveries and newly identified Department needs. An additional \$1,035,000 of Proposition 68 RIRE funding will be allocated to the proposed Projects in this Board Letter to complete the revised proposed Project scopes.

On July 12, 2022, the Board established and approved the Colonel Leon H. Washington Park Maintenance Yard/Restroom Replacement Project, Capital Project Number 87844, with a total Project budget of \$1,203,000 and a scope that included replacement of one existing restroom/office building, and renovation the existing maintenance yard with new fencing and driveway apron. Since then, the Department has discovered additional, unanticipated site preparation, grading, and utility replacement work required for the new building and additional needs at another restroom building. The proposed revised Project scope adds additional site work for the building replacement and code compliance upgrades and related modifications at the additional restroom building, thereby increasing the Project budget by \$445,000 for a proposed revised Project budget of \$1,648,000.

On July 12, 2022, the Board established and approved the Athens Park New Restroom Project, Capital Project Number 67001, with a total Project budget of \$768,000 and a scope that included one new restroom building, new path of travel to the building, and ADA parking upgrades. Since then, the Department has discovered additional, unanticipated utility replacement work required for the new building and additional needs at another restroom building. The proposed revised Project scope adds additional utility work for the new restroom and roof repairs, fixture replacement, and related modifications at the additional restroom building, thereby increasing the Project budget by \$340,000 for a proposed revised Project budget of \$1,108,000.

On August 9, 2022, the Board established and approved the Atlantic Avenue Park New Restroom Project, Capital Project Number 69990, with a total Project budget of \$886,000 and a scope that included a new prefabricated restroom building, ADA path of travel, landscaping, and site furnishings. Since then, the Department has discovered additional, unanticipated site preparation and utility replacement work required for the new building. The proposed revised Project scope adds additional site work and utility connections, thereby increasing the Project budget by \$250,000 for a proposed revised Project budget of \$1,136,000.

### **Implementation of Strategic Plan Goals**

The proposed recommendations will further the County Strategic Plan Goal to pursue operational effectiveness, fiscal responsibility, and accountability (Goal III.3) by investing in public infrastructure that will sustain and improve County services and facilities by effectively managing County resources for the County of Los Angeles residents and visitors.



### Implementation of County Sustainability Goals

The Our County Sustainability Plan, adopted in 2019, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Projects will achieve the goals of creating buildings and infrastructure that support human health and resilience (Goal 2) and creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities (Goal 6).

### Implementation of County Anti-Racism, Diversity, and Inclusion Initiative

Project Restroom is aligned with the County's Anti-Racism, Diversity, and Inclusion Initiative and guided by the Countywide Equity Guiding Principles (Principles) adopted by the Board on September 15, 2021, including the reduction of racial disparities in life outcomes as well as disparities in public investment to shape those outcomes. Consistent with these Principles, the Department has developed and proposes implementation of projects that support the most disadvantaged geographies and populations. Data on disadvantaged and severely disadvantaged communities taken from the Park Needs Assessment, CalEnviroscreen, and statewide mapping tools were used to scope and identify projects. Finally, the investment represents an important step in continuing to advance the Department's urgent and bold action to achieve tangible results to eliminate racism.

### **FISCAL IMPACT/FINANCING**

The revised total project budgets of \$1,648,000 from a previously adopted budget of \$1,203,000 for the Colonel Leon H. Washington Park Maintenance Yard/Restroom Replacement Project, Capital Project No. 87844; \$1,108,000 from a previously adopted budget of \$768,000 for the Athens Park New Restroom Project, Capital Project No. 67001; and \$1,136,000 from a previously adopted budget of \$886,000 for the Atlantic Avenue Park New Restroom Project, Capital Project No. 69990, include construction, change order/contingency, plans and specifications, consultant services, civic art, jurisdictional review, and County services. The proposed revised Projects Schedule and Budget Summaries are included in Attachment I.

The proposed Projects are fully funded by the Proposition 68 RIRE in the amount of \$3,292,000 and Measure A in the amount of \$600,000. Attachment II includes the funding breakdown for each of the proposed Projects.

Approval of the Appropriation Adjustments (Attachment III) will appropriate an additional \$1,035,000 grant revenue from Proposition 68 RIRE to fully fund the proposed revised Project scopes in the respective amounts reflected in Attachment II.

### Operating Budget Impact

Based on the proposed Project descriptions, the Department anticipates ongoing costs for utilities and grounds maintenance in the amount of \$28,000 for the proposed Athens Park New Restroom Project, Capital Project No. 67001 and \$28,000 for the proposed Atlantic Avenue New Restroom Project, Capital Project No. 69990. The Department does not anticipate any one-time startup or ongoing costs for the proposed Colonel Leon H. Washington Park Maintenance Yard/Restroom Replacement Project, Capital Project No. 87844, as the proposed Project has maintenance requirements that will be fulfilled with existing Departmental staff and resources. The Department will submit to the Chief Executive Office a funding request through the budget process. The Department will work on the funding request with the Chief Executive Office in order to allow the Department to operate and maintain the new facilities. This is consistent with the operating budget impact provided to the Board on July 12, 2022 and August 9, 2022.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On July 12, 2022 and August 9, 2022, the Board authorized the Department to deliver the proposed Projects utilizing Board-approved Job Order Contracts (JOC). The additional scope contemplated in the Board Letter is within the prior authority as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractors who are awarded these contracts, will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program). The Projects will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016 and last amended on June 11, 2019.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project budgets for Colonel Leon H. Washington Park Maintenance Yard/Restroom Replacement Project Capital Project No. 87844, Athens Park New Restroom Project, Capital Project No. 67001, and Atlantic Avenue New Restroom Project Capital Project No. 69990 include one percent (1%) of eligible design and construction costs, in the amounts of \$16,000, \$11,000, \$11,000 respectively, to be allocated to Civic Art and be spent on-site within the grant performance period.

## **ENVIRONMENTAL DOCUMENTATION**

The proposed Projects are categorically exempt from the California Environmental Quality Act (CEQA). The proposed Projects, which include renovation of two (2) existing restroom facilities, replacement of one (1) restroom building and installation of two (2) new restroom buildings, are within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in sections 15301 (d), 15302 (c), 15303 (d)(e), 15304(a) and 15331 of the State CEQA Guidelines and Classes 1(c), 2(e), 3(a)(b) and 4(a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The proposed Projects provide for restoration and rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety; replacement of existing utility systems and facilities involving negligible or no expansion of capacity; construction of small structures and utility extensions; minor alterations to land which will not involve the removal of healthy, mature and scenic trees; and maintenance, repair, stabilization, rehabilitation, restoration, preservation, conservation or reconstruction of historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings (1995), Weeks and Grimmer.

In addition, based on the records of the proposed Projects, they will each comply with all applicable regulations. The proposed Projects are not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that they may cause a substantial adverse change in the significance of a historical resource that would make the exemptions inapplicable.

Upon your Board's approval of the recommended actions, the Department will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

## **CONTRACTING PROCESS**

Implementation of the improvements will be completed using a combination of a Board-approved JOC and County Purchase Orders. A Board-approved JOC will deliver refurbishments of existing restroom facilities, site work, and utility infrastructure. A County Purchase Order is authorized for and will provide new prefabricated restroom buildings and final connections. The combination of the two delivery methods will allow for the most expedient and cost-effective implementation of the proposed Projects. Where used, the Department has made the determination that JOC is the most appropriate procurement method for delivery of the construction scope.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The recommended actions will have limited impacts to County services at the facility. The Department will minimize and mitigate disruption by coordinating work and providing temporary restroom facilities for use by the public as needed.

**CONCLUSION**

Please instruct the Executive Officer-Clerk of the Board to forward one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and three copies to the Department Parks and Recreation.

Should you have any questions please contact Diane Silva at (626) 588-5331 or [dsilva@parks.lacounty.gov](mailto:dsilva@parks.lacounty.gov), Mark Glassock at (626) 588-5304 or [mglassock@parks.lacounty.gov](mailto:mglassock@parks.lacounty.gov), Kimberly Rios at (626) 588-5367 or [krios@parks.lacounty.gov](mailto:krios@parks.lacounty.gov).

Respectfully submitted,

NORMA E. GARCÍA-GONZÁLEZ  
Director

NEG:AB:JS:CK:MG:ds

Attachments

c: Auditor Controller  
Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Arts and Culture (Civic Art Division)  
Parks and Recreation

## ATTACHMENT I

<b>PROJECT SUMMARY</b>						
Project Name	Colonel Leon H. Washington Park Maintenance Yard/Restroom Replacement Project, Capital Project No. 87844		Athens Park New Restroom Project, Capital Project No. 67001		Atlantic Avenue New Restroom Project, Capital Project No. 69990	
Project Location	8908 South Maie Avenue, Los Angeles, CA 90002		12603 South Broadway, Los Angeles, CA 90061		570 South Atlantic Boulevard, Los Angeles, CA 90022	
	APPROVED 7/12/22	PROPOSED	APPROVED 7/12/22	PROPOSED	APPROVED 8/9/22	PROPOSED
Project Scope	Replace one existing restroom/office building and renovate maintenance yard with new fencing and driveway apron.	Replace one existing restroom/office building, renovate the existing maintenance yard with new fencing and driveway apron, and provide additional site work. Provide ADA code compliance upgrades at one restroom.	Install one new restroom building, new path of travel to building, and ADA parking upgrades.	Install one new restroom building including new path of travel to building and ADA parking upgrades and provide additional utility work. Replace fixtures and roof repairs at one restroom.	Provide new prefabricated restroom including utilities, ADA path of travel, landscaping, and site furnishings.	Provide new prefabricated restroom including utilities, ADA path of travel, landscaping, and site furnishings. Provide additional site work and utility connections.
<b>PROJECT SCHEDULE</b>						
	APPROVED 7/12/22	PROPOSED	APPROVED 7/12/22	PROPOSED	APPROVED 8/9/22	PROPOSED
Board Approval	July 2022	July 2023	July 2022	July 2023	August 2022	July 2023
Design Services	February 2023	March 2023*	February 2023	May 2023*	January 2023	May 2023*
Construction Award	July 2023	August 2023	July 2023	August 2023	July 2023	August 2023
Substantial Completion	November 2023	November 2023	November 2023	November 2023	November 2023	November 2023
Project Acceptance	December 2023	December 2023	December 2023	December 2023	December 2023	December 2023
<b>PROJECT BUDGET SUMMARY</b>						
Construction	APPROVED 7/12/22	PROPOSED	APPROVED 7/12/22	PROPOSED	APPROVED 8/9/22	PROPOSED
Construction	\$ 910,000	\$ 1,235,000	\$ 568,000	\$ 815,000	\$ 655,000	\$ 865,000
Change Orders	\$ 91,000	\$ 125,000	\$ 56,000	\$ 85,000	\$ 65,000	\$ 86,000
Subtotal	\$ 1,001,000	\$ 1,360,000	\$ 624,000	\$ 900,000	\$ 720,000	\$ 951,000
Civic Art	\$ 12,000	\$ 16,000	\$ 8,000	\$ 11,000	\$ 9,000	\$ 11,000
Plans and Specifications	\$ 139,000	\$ 139,000	\$ 105,000	\$ 120,000	\$ 95,000	\$ 95,000
Consultant Services	\$ 0	\$ 35,000	\$ 0	\$ 8,000	\$ 0	\$ 0
Miscellaneous Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Jurisdictional Review/Plan Check/Permits	\$ 39,000	\$ 50,000	\$ 21,000	\$ 33,000	\$ 34,000	\$ 41,000
County Services	\$ 12,000	\$ 48,000	\$ 10,000	\$ 36,000	\$ 26,000	\$ 38,000
TOTAL	\$ 1,203,000	\$ 1,648,000	\$ 768,000	\$ 1,108,000	\$ 886,000	\$ 1,136,000

\*Actual Completion Date

## ATTACHMENT II

**COUNTY OF LOS ANGELES - DEPARTMENT OF PARKS AND RECREATION  
SUPERVISORIAL DISTRICT 1 & 2 RESTROOM PROJECTS  
TOTAL CAPITAL PROJECT BUDGET  
FISCAL YEAR 2023-2024**

<b>No.</b>	<b>PROJECT #</b>	<b>PROJECT LOCATION</b>	<b>PROJECT DESCRIPTION</b>	<b>FUNDING SOURCE</b>	<b>PREVIOUSLY APPROPRIATED</b>	<b>ADDITIONAL APPROPRIATION</b>	<b>TOTAL AMOUNT</b>
1	87844	Colonel Leon H. Washington Park Maintenance Yard/Restroom Replacement Project	Replace one existing restroom/office building, renovate the existing maintenance yard with new fencing and driveway apron, and provide additional site work. Provide ADA code compliance upgrades at one restroom.	Prop 68 RIRE Measure A	603,000 600,000	445,000 0	1,048,000 600,000
2	67001	Athens Park New Restroom Project	Install one new restroom building including new path of travel to building and ADA parking upgrades and provide additional utility work. Replace fixtures and roof repairs at one restroom.	Prop 68 RIRE	768,000	340,000	1,108,000
3	69990	Atlantic Avenue Park New Restroom Project	Provide new prefabricated restroom including utilities, ADA path of travel, landscaping, and site furnishings. Provide additional site work and utility connections.	Prop 68 RIRE	886,000	250,000	1,136,000
Total:					2,857,000	1,035,000	3,892,000

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

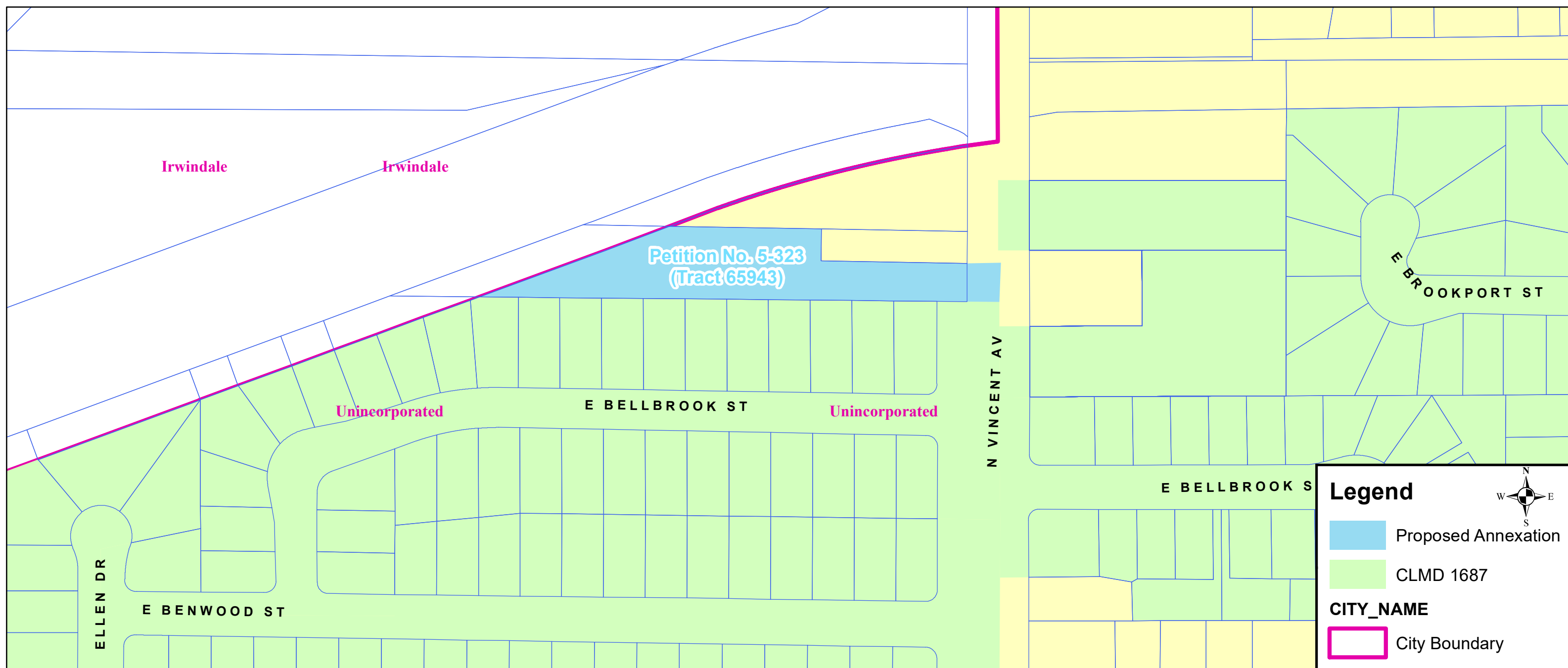
☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/05/2023		
<b>BOARD MEETING DATE</b>	8/8/2023		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Public Works		
<b>SUBJECT</b>	Initiate Proceedings for Annexation to County Lighting Districts for Petition 5-323 in Ramona		
<b>PROGRAM</b>	County Street Lighting Districts		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	A commitment was made to the property owner for Tract 65943 to complete by December 2023.		
<b>COST &amp; FUNDING</b>	Total cost:	Funding source:	
	TERMS (if applicable):		
	The fiscal impact to County Lighting Maintenance District 1687 (Fund F46) will be evaluated once the Engineer's Report for the petition area is complete.		
<b>PURPOSE OF REQUEST</b>	To request the Board to approve the first step in the annexation process to initiate proceedings for the annexation of territory to County Lighting Maintenance District 1687 and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone.		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	A petition for the proposed annexation of territory to the County Lighting Districts and operation and maintenance of a new streetlight was circulated and signed by property owner or authorized representative representing 100 percent of the petition area (see attached map).		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability: The annexation of territory to the County Lighting Districts will provide the necessary funding through the collection of property tax and assessment revenue from benefitted property owners for the operation and maintenance of new streetlights.		
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, <a href="mailto:sburger@pw.lacounty.gov">sburger@pw.lacounty.gov</a>		



## PROPOSED ANNEXATION TO COUNTY LIGHTING DISTRICTS SUPERVISORIAL DISTRICT 1







MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

August 8, 2023

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA  
INITIATE PROCEEDINGS FOR ANNEXATION TO COUNTY LIGHTING DISTRICTS  
PETITION NO. 5-323 (TRACT 65943)  
IN THE UNINCORPORATED AREA OF RAMONA  
(SUPERVISORIAL DISTRICT 1)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval and authorization to initiate proceedings for the annexation of territory located within the unincorporated area of Ramona to County Lighting Maintenance District 1687 and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone, for street lighting purposes, and order the preparation and filing of an Engineer's Report for the petition area.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the action set forth in this Board letter does not constitute a project under the California Environmental Quality Act.
2. Approve and file Petition No. 5-323 (Tract 65943) to annex territory located within the unincorporated County area to County Lighting Maintenance District 1687 and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone.
3. Adopt the resolution initiating proceedings for the annexation of territory to County Lighting Maintenance District 1687 and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone.

4. Instruct Public Works to prepare and file an Engineer's Report for the petition area.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of these recommendations is to: (1) find that the action set forth in this Board letter does not constitute a project under the California Environmental Quality Act (CEQA) Guidelines; (2) initiate proceedings for the annexation of territory to County Lighting Maintenance District 1687 and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone (collectively, the County Lighting Districts); and (3) order the preparation and filing of an Engineer's Report for the petition area pursuant to Section 22585(d) of the California Streets and Highways Code. The Engineer's Report will include, but will not be limited to, the plans for improvements, the estimated cost of the improvements, a diagram showing the area to be annexed, and the annual assessment that will be applicable.

Annexation of territory to the County Lighting Districts is required prior to installation of a new streetlight in order to provide funding for operation and maintenance of the streetlight fronting Tract 65943. The proposed annexation of the territory was requested by the property owner or authorized representative who signed the petition for new street lighting. Levying of annual assessments within the annexed territory for street lighting will be based on land use type with an annual base assessment rate for a single-family residence of \$5 within the Unincorporated Zone with proportionately higher rates for other land uses.

The enclosed Petition No. 5-323 (Attachment A) is located within Unincorporated County area. This petition is in favor of the annexation of territory for the operation and maintenance of the streetlight required for Tract 65943 and was signed by property owner or authorized representative representing 100 percent of the area proposed for annexation to the County Lighting Districts.

The petition complied with the 60 percent or more signature requirement in the policy adopted by the Board on March 11, 1980. The petition indicates the approximate assessment for operation and maintenance of streetlight to be paid by the property owner within the territory to be annexed.

These annexation proceedings are governed by the Landscaping and Lighting Act of 1972, Section 22500 et seq. of the California Streets and Highways Code (Attachment B). Public Works will prepare an Engineer's Report for the petition area in

accordance with Section 22565 et seq. of the California Streets and Highways Code and Section 4(b) of Article XIII D of the California Constitution.

At a later date, Public Works will submit for the Board's consideration the Engineer's Report for the petition area and resolution to annex territory to the County Lighting Districts and to request the Board to set a public hearing to consider the adoption of a resolution or delay until all requirements are resolved

### **Implementation of Strategic Plan Goals**

The County Strategic Plan directs the provisions of Strategy II.2, Support the Wellness of our Communities and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability. The recommended actions provide funding for the operation and maintenance of a new streetlight. Maintaining lighting services provides for the convenience and safety of the motoring public, as well as the safety and security of the resident and property, which improves the quality of life in Los Angeles County.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The fiscal impact to County Lighting Maintenance District 1687 (Fund F46) will be evaluated once the Engineer's Report for the petition area is complete. Sufficient funds to finance the cost of the Engineer's Report are included in Fund F46 Fiscal Year 2023-24 Budget. Funds to finance future years cost will be requested through the annual budget process.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The resolution has been approved as to form by County Counsel.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed action to initiate proceedings for the annexation of territory to the County Lighting Districts and ordering the preparation and filing of the Engineer's Report does not constitute a project under CEQA because it is an activity that is excluded from the definition of a project by Section 15378(b) of the CEQA Guidelines. The proposed action is an administrative activity of government that will not result in direct or indirect physical changes to the environment.

The Honorable Board of Supervisors  
August 8, 2023  
Page 4

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Preparing the Engineer's Report for street lighting is consistent with the current services regularly conducted by Public Works.

**CONCLUSION**

Please return one adopted copy of this letter and a copy of the signed resolution to Public Works, Traffic Safety and Mobility Division. Also, please forward one adopted copy of this letter to the Assessor, Ownership Services Section; and one to the Auditor-Controller, Tax Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:EK:dj

Enclosures

c: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office  
Assessor, Ownership Services Section (Sonia Carter Baltazar)  
Auditor-Controller, Tax Division (Linda Santillano)

**LOS ANGELES COUNTY PUBLIC WORKS  
ANNEXATION TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687  
AND COUNTY LIGHTING DISTRICT LANDSCAPING AND LIGHTING ACT-1  
UNINCORPORATED ZONE - RAMONA AREA  
PETITION NO. 5-323 (TRACT 65943)  
VINCENT AVENUE**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

I, the undersigned owner of real property or authorized representative of real property within the area designated by the attached map, respectfully request that:

1. The area to be annexed to County Lighting Maintenance District 1687 and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone (County Lighting Districts).
2. Provisions be made for operation and maintenance of a new streetlight on concrete pole with underground wiring for Approved Tentative Subdivision Tract 65943 and the assessment of the costs thereof.

I understand if this petition is found to contain the signature of the property owner or authorized representative who represent 60 percent or more of the benefitted area, a ballot will be mailed to property owner or authorized representative within the proposed annexation area to indicate the property owner's support or opposition to the proposed assessment. Should the above criteria be met, the estimated amount of the first year's assessment for each benefitted property is as follows:

**ESTIMATED ASSESSMENT FOR FISCAL YEAR (FY) 2024-25**

1. Detached Condominium Building
  - A. Operation and Maintenance Cost for FY 2024-25      \$ 5
  - Total Estimated Annual Assessment Per Condominium      \$ 5


The above assessment will be added to the FY 2024-25 tax bills of property owner of each condominium within the benefitted area. Each year, thereafter, an assessment for operation and maintenance costs of the streetlight, approved by the Board, will be added to the property tax bill.

I declare that:

I am the property owner or authorized representative of real property within that certain territory designated on the attached map and I agree to install one new streetlight on concrete pole with underground wiring fronting my property known as Approved Tentative Subdivision Tract 65943. I am in favor of the annexation of the area to the County Lighting Districts and levy of annual assessments for operation and maintenance of the new streetlight.

Please sign and print your name and telephone number.

Respectfully,

SIGNATURE	PRINT NAME	ADDRESS	TELEPHONE NUMBER	APN (COUNTY USE ONLY)
	STEVEN VAN	4739 North Vincent Avenue, Covina CA 91722	626 675-7052	8417-008-084

Attach.

3097

**IRWINDALE  
LOS ANGELES**

**CITY OF**  
**COUNTY OF**

APN 8417-008-084

**BELLBROOK ST**

VINCENT AVE

**BELLBROOK ST**

**BROOKPORT ST**

## LEGEND



## PROPOSED ANNEXATION AREA

////

## EXISTING LIGHTING MAINTENANCE DISTRICT 1687

\_\_\_\_\_

CITY/COUNTY BOUNDARY

PROPOSED ANNEXATION TO COUNTY LIGHTING  
MAINTENANCE DISTRICT 1687 AND COUNTY LIGHTING  
DISTRICT LLA-1, UNINCORPORATED

PETITION NO 5-323  
(TR 65943)

LOS ANGELES COUNTY PUBLIC WORKS  
TRAFFIC SAFETY AND MOBILITY DIVISION  
STREET LIGHTING SECTION

VINCENT AVENUE  
NORTH OF BELLBROOK STREET  
RAMONA AREA

Revised By	Scale <b>NOT TO SCALE</b>	Design By <b>TT</b>	Sup. Dist. <b>5</b>	T.G. <b>598-G3</b>
Recommended By <i>Tigist Desta</i>	Date <b>3/18/2023</b>			
Approved By <i>Joaquin Herrera</i>	Date <b>3/18/2023</b>			

**BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES  
RESOLUTION INITIATING PROCEEDINGS  
FOR THE ANNEXATION OF TERRITORY TO  
COUNTY LIGHTING MAINTENANCE DISTRICT 1687 AND  
COUNTY LIGHTING DISTRICT LANDSCAPING AND LIGHTING ACT-1,  
UNINCORPORATED ZONE  
PETITION NO. 5-323 (TRACT 65943)**

WHEREAS, the owner or authorized representative of certain real property within the area designated by the attached map in Petition No. 5-323 located within the unincorporated area of Ramona has signed the petition for new streetlight installation as part of Approved Tentative Subdivision Tract 65943 and requesting for operation, and maintenance of the streetlight in the area; and

WHEREAS, Petition No. 5-323 (Tract 65943) indicates the area to be benefited and the approximate cost of operation and maintenance of the streetlight; and

WHEREAS, said owner or authorized representative requests the benefited area be annexed to County Lighting Maintenance District 1687 and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone, to provide for the cost of operation and maintenance of the streetlight.

NOW, THEREFORE, BE IT RESOLVED, that the Board proposes to annex the area designated by the map attached in Petition No. 5-323 (Tract 65943) to County Lighting Maintenance District 1687 and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone, and to provide for the operation and maintenance of streetlight in accordance with the Landscaping and Lighting Act of 1972.

BE IT FURTHER RESOLVED that Public Works is hereby ordered to prepare and file an Engineer's Report for the petition area in accordance with Section 22565 of the California Streets and Highways Code and Article XIID of the California Constitution.

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The foregoing resolution was adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, by the Board of Supervisors of the County of Los Angeles and ex-officio of the governing body of all other special assessment and taxing district, agencies, and authorities for which said Board so acts.

CELIA ZAVALA  
Executive Officer of the  
Board of Supervisors of the  
County of Los Angeles

By \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON  
County Counsel

By Talin Halabi  
Senior Deputy County Counsel

# BOARD LETTER/MEMO CLUSTER FACT SHEET

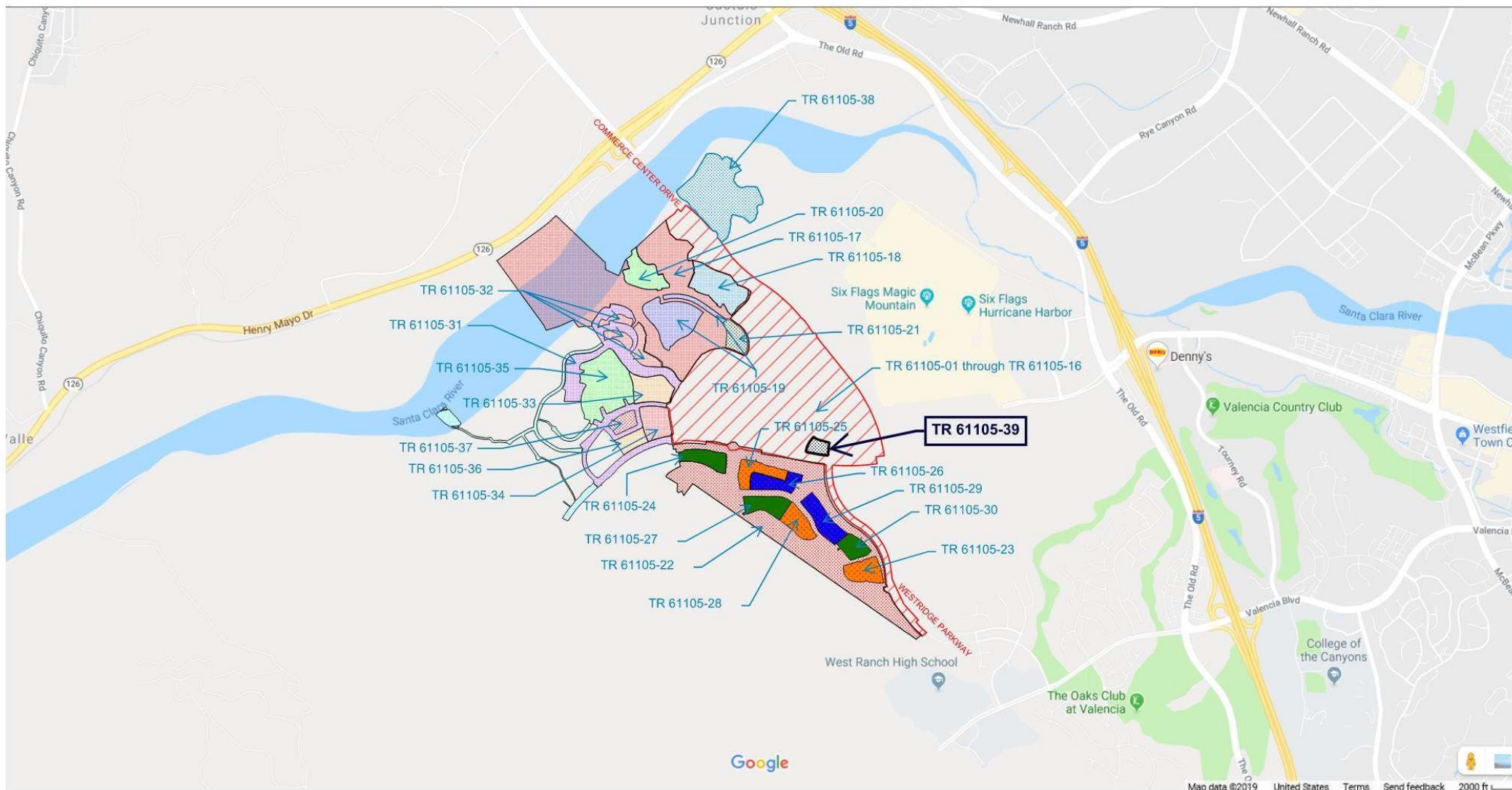
☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/05/2023		
<b>BOARD MEETING DATE</b>	8/8/2023		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input checked="" type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Public Works		
<b>SUBJECT</b>	Public Works is seeking Board approval of the final map for Tract 61105-39, in the County unincorporated community of Stevenson Ranch, and acceptance of grants and dedications as indicated on the final map.		
<b>PROGRAM</b>	N/A		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	None		
<b>COST &amp; FUNDING</b>	Total cost:	Funding source:	
	\$0	N/A	
	TERMS (if applicable): N/A		
	Explanation: N/A		
<b>PURPOSE OF REQUEST</b>	The purpose of the recommended action is to approve the final map for Tract 61105-39 (enclosed). The proposed final map consists of 4.27 acres and will create one mixed-use/commercial lot for conveyance purposes (that is, site-specific development plans have not been reviewed yet and this is allowed per the conditions of approval)		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>The Regional Planning Director approved a substantial conformance review for this subdivision on March 28, 2019. The subdivider has complied with all requirements imposed as a condition of the approval of the tentative map, and the final map is in substantial conformance with the approved tentative map.</p> <p>Pursuant to the State Subdivision Map Act, a local agency must approve a final map if the subdivider has complied with all applicable requirements of State and local law and the legislative body finds that the final map is in substantial conformance with the approved tentative map.</p> <p>The grants and dedications, as indicated on the final map, are necessary for construction and maintenance of public infrastructure required by the County for this development.</p>		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: This Board agenda items supports the Board Priority of Sustainability/Homelessness by creating needed housing in the Stevenson Ranch area and generates future property tax revenue.		
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Arthur Vander Vis, Interim Deputy Director, (626) 458-4004, cell phone (626) 485-1864, <a href="mailto:avander@pw.lacounty.gov">avander@pw.lacounty.gov</a> .		

# LOS ANGELES COUNTY PUBLIC WORKS VICINITY MAP



MISSION VILLAGE (TR 61105-39)  
PART OF NEWHALL RANCH



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

August 8, 2023

IN REPLY PLEASE  
REFER TO FILE:

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

DRAFT

Dear Supervisors:

**MUNICIPAL SERVICES CORE SERVICE AREA  
APPROVAL OF THE FINAL MAP FOR TRACT 61105-39 AND  
ACCEPTANCE OF GRANTS AND DEDICATIONS IN CONNECTION  
THEREWITH IN UNINCORPORATED STEVENSON RANCH  
(SUPERVISORIAL DISTRICT 5)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval of the final map for Tract 61105-39 in the County unincorporated community of Stevenson Ranch and acceptance of grants and dedications as indicated on the final map.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the approval of the final map for Tract 61105-39 is categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter.
2. Make findings as follows:
  - a. That the proposed subdivision complies with the applicable requirements and conditions imposed pursuant to the State Subdivision Map Act (Government Code, Section 66410, et seq.) and the County of Los Angeles Subdivision Ordinance (Los Angeles County Code, Title 21) and is in substantial conformance with the Vesting Tentative Tract Map 61105, previously approved by the Regional Planning Director on March 28, 2019.

DRAFT

- b. That division and development of the property, in the manner set forth on the approved tentative map for this subdivision, will not unreasonably interfere with the free and complete exercise of any rights of way or easements owned by any public entity and/or public utility in accordance with Government Code Section 66436, subdivision (a)(3)(a)(i), of the State Subdivision Map Act.
3. Approve the final map for Tract 61105-39.
4. Accept grants and dedications as indicated on the final map for Tract 61105-39.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to approve the final map for Tract 61105-39 (enclosed). The proposed final map consists of 4.27 acres and will create one mixed-use/commercial lot for conveyance purposes (that is, site-specific development plans have not been reviewed yet and this is allowed per the conditions of approval).

The Regional Planning Director approved a substantial conformance review for this subdivision on March 28, 2019. The subdivider has complied with all requirements imposed as a condition of the approval of the tentative map, and the final map is in substantial conformance with the approved tentative map.

Pursuant to the State Subdivision Map Act, a local agency must approve a final map if the subdivider has complied with all applicable requirements of State and local law and the legislative body finds that the final map is in substantial conformance with the approved tentative map.

The grants and dedications, as indicated on the final map, are necessary for construction and maintenance of public infrastructure required by the County for this development.

#### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability. The recommended action allows the County to record the final map, which will maximize property tax revenue.

### **FISCAL IMPACT/FINANCING**

There will be no adverse impact to the County General Fund. The one mixed-use/commercial lot created by the recordation of this final map will generate additional property tax revenue that is shared by all taxing entities.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The approval of the final map is subject to provisions of the State Subdivision Map Act [Government Code, Sections 66410, et seq.; 66458, subdivision (a); 66473; 66474.1; 66436, subdivision (a)(3)(A)(i); and 66427.1, subdivision (A)], which states that a legislative body shall not deny approval of a final map if it has previously approved a tentative map for the proposed subdivision and finds that the final map is in substantial conformance with the previously approved tentative map.

The final map has been reviewed by Public Works for mathematical accuracy, survey analysis, title information, and for compliance with local ordinances and the State Subdivision Map Act. Public Works' review indicates that the subdivision is substantially the same as it appears on the approved tentative map, that all State and local provisions and legal requirements have been met on this final map, and that the final map is technically correct.

All agreements and improvement securities, which were required as a condition of the approval of the final map, have been accepted on behalf of the County by the appropriate official.

### **ENVIRONMENTAL DOCUMENTATION**

On May 19, 2011, the Board approved and certified the Final Environmental Impact Report for Vesting Tentative Tract Map 61105, which was completed in compliance with the California Environmental Quality Act (CEQA) and the State and County CEQA guidelines. The Board certified the 2017 Final Recirculated Analysis on July 18, 2017, and the Regional Planning Director approved an addendum to the Final Environmental Impact Report on March 28, 2019, and found no substantial evidence that the project will have a significant effect on the environment.

The recommended actions are not subject to CEQA because the approval of a final subdivision map is ministerial pursuant to Section 15268, subdivision (b)(3), of the State CEQA guidelines and Section 21080, subdivision (b)(1), of the California Public Resources Code.

DRAFT

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects as a result of approving the final map for Tract 61105-39.

**CONCLUSION**

Please return one adopted copy of this letter to Public Works, Land Development Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:AVV:kt

Enclosure

c: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office  
Department of Regional Planning

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

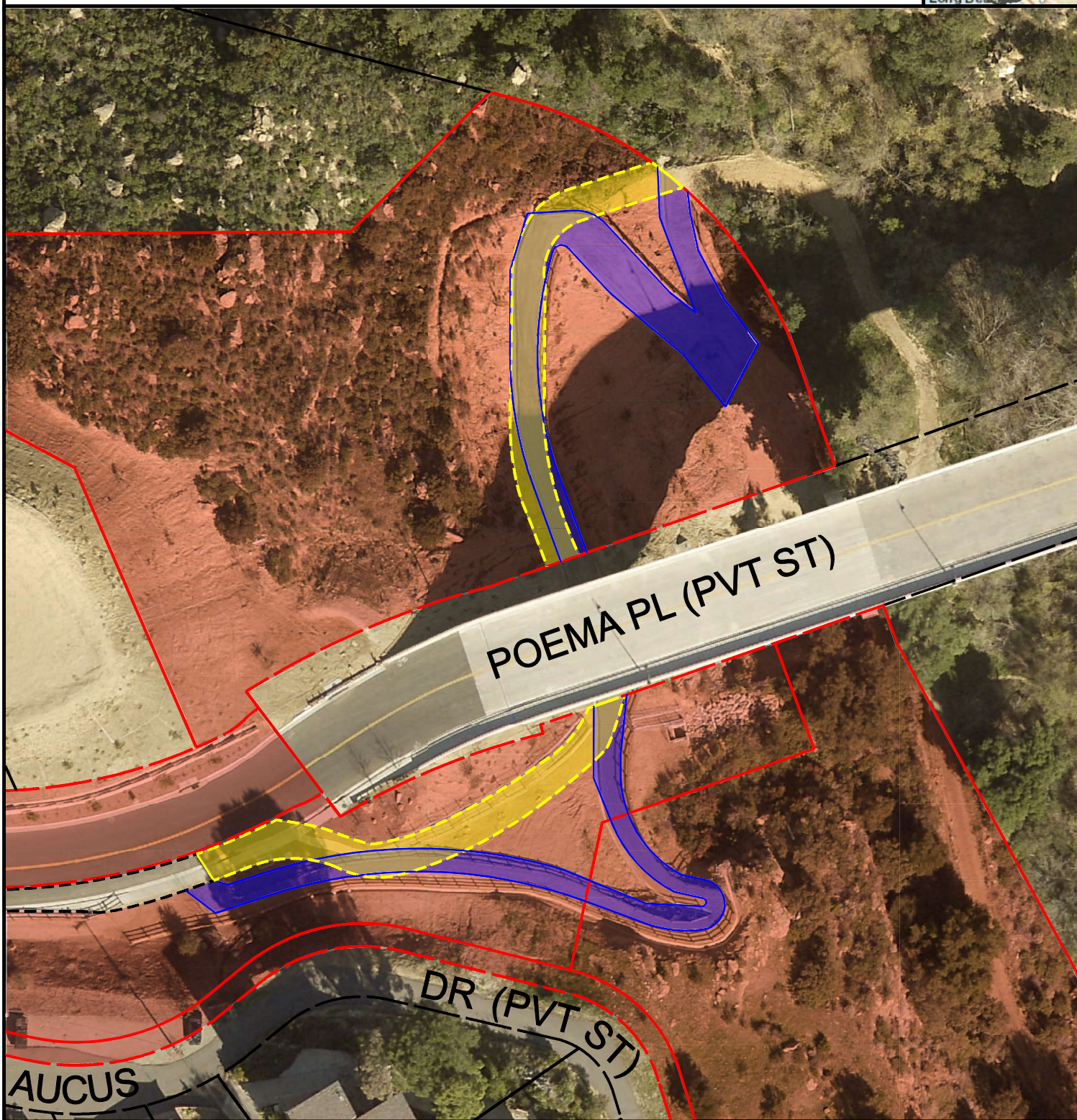
☐ Board Memo

☐ Other




<b>CLUSTER AGENDA REVIEW DATE</b>	7/05/2023		
<b>BOARD MEETING DATE</b>	8/8/2023		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input checked="" type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Public Works		
<b>SUBJECT</b>	TRANSPORTATION CORE SERVICE AREA RESOLUTION OF SUMMARY VACATION PORTIONS OF THE SANTA SUSANA PASS TRAIL IN THE UNINCORPORATED COMMUNITY OF TWIN LAKES (SUPERVISORIAL DISTRICT 5) (3 VOTES)		
<b>PROGRAM</b>			
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>			
<b>COST &amp; FUNDING</b>	Total cost: \$10,000	Funding source: Road Fund (B03)	
	TERMS (if applicable):		
	Explanation: Ms. Mari Prutz Feldmeier of Sikand Engineering Associates, on behalf of the underlying property owners, paid \$10,000 to process the vacation. This amount was deposited into the Road Fund (B03).		
<b>PURPOSE OF REQUEST</b>	Public Works is seeking Board approval to vacate portions of the easements for the Santa Susana Pass Trail in the unincorporated community of Twin Lakes, which are no longer needed for public use.		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	Ms. Feldmeier requested the vacation of portions of the easements to clear the encumbrances and allow for property development. These easements to be vacated were superseded by the relocation and dedication of a separate trail easement. The Department of Parks and Recreation supports the proposed vacation.		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how:  Sustainability–The recommended action will allow for the County to relinquish rights, which will promote fiscal sustainability, reduce the County's exposure to potential liability, and release the encumbrance on the property to allow for property development.		
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Shari Afshari, Deputy Director, (626) 458-4008, <a href="mailto:safshari@pw.lacounty.gov">safshari@pw.lacounty.gov</a>		



# PROPOSED VACATION OF PORTIONS OF THE SANTA SUSANA PASS TRAIL



## LEGEND:

-  PROPOSED VACATION AREA
-  AREA TO BE DEDICATED BY SEPARATE DOCUMENT
-  REQUESTOR



1" = 60'



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

August 8, 2023

IN REPLY PLEASE

REFER TO FILE: **SMP-5**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA  
RESOLUTION OF SUMMARY VACATION  
PORTIONS OF THE SANTA SUSANA PASS TRAIL  
IN THE UNINCORPORATED COMMUNITY OF TWIN LAKES  
(SUPERVISORIAL DISTRICT 5)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to vacate portions of the easements for the Santa Susana Pass Trail in the unincorporated community of Twin Lakes, which are no longer needed for public use.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Find that the portions of the easements for multi-use trail purposes for the Santa Susana Pass Trail, in the unincorporated community of Twin Lakes, have been superseded by relocation, there are no other public facilities located within the easements, and can be vacated pursuant to Section 8333(c) of the California Streets and Highways Code.
3. Find that the portions of the easements for multi-use trail purposes for the Santa Susana Pass Trail are not useful as a nonmotorized transportation facility as required by Section 892 of the California Streets and Highways Code.



4. Adopt the Resolution of Summary Vacation of Portions of the Santa Susana Pass Trail pursuant to Section 8324 of the California Streets and Highways Code.
5. Upon approval, authorize the Director of Public Works or his designee to record the certified original resolution with the Registrar-Recorder/County Clerk.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find that the project is exempt from the California Environmental Quality Act (CEQA) and allow the County to vacate portions of the easements for the Santa Susana Pass Trail, in the unincorporated community of Twin Lakes, since they were superseded by the relocation and dedication of a separate trail easement and they are not useful as a nonmotorized transportation facility.

The proposed vacation of portions of the easements was requested by Ms. Mari Prutz Feldmeier of Sikand Engineering Associates on behalf of the underlying property owners to clear the encumbrances and allow for property development.

#### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, by allowing the County to vacate portions of the easements, which will reduce the County's exposure to potential liabilities.

#### **FISCAL IMPACT/FINANCING**

There will be no significant impact to the County General Fund.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The total area of the easements to be vacated for the Santa Susana Pass Trail contains approximately 6,132± square feet as shown on the enclosed map (Enclosure A).

The County's interest in the easements was acquired as a Multi-Use Trail Easement, recorded on March 21, 2019, as Document No. 20190252720, of Official Records; and delineated on Tract Map No. 53138-02, filed in Book 1411, pages 10 to 25 of Maps, both in the office of the Registrar-Recorder/County Clerk.

The California Streets and Highways Code, Section 8333(c), provides that a legislative body of a local agency may summarily vacate a public service easement if the easement has been superseded by relocation or determined to be excess by the easement holder and there are no other public facilities located within the easement.

The portions of the easements proposed to be vacated were reviewed by the Fire Department, the Department of Parks and Recreation, the Department of Regional Planning, and Public Works. The portions of the easements proposed to be vacated are determined to be no longer needed and are consistent with the County's General Plan.

The enclosed "Resolution of Summary Vacation of Portions of the Santa Susana Pass Trail" (Enclosure B) has been approved by County Counsel as to form and it will be recorded. Adoption and subsequent recordation of the Resolution will terminate the County's rights and interest in the easements and will result in the properties being unencumbered by the easements.

#### **ENVIRONMENTAL DOCUMENTATION**

The proposed project is exempt from CEQA. The project, which is the vacation of portions of the easements, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15305 and 15321 of the CEQA Guidelines relating to minor alterations in land use, limitations, and actions to enforce or revoke entitlement for use issued and adopted by the regulatory agency.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The recommended actions will have no significant impact on current County services or projects.

The Honorable Board of Supervisors  
August 8, 2023  
Page 4

**CONCLUSION**

Please return one adopted copy of this letter and one signed original Resolution together with a copy of the Board of Supervisors' minute order to Public Works, Survey/Mapping & Property Management Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

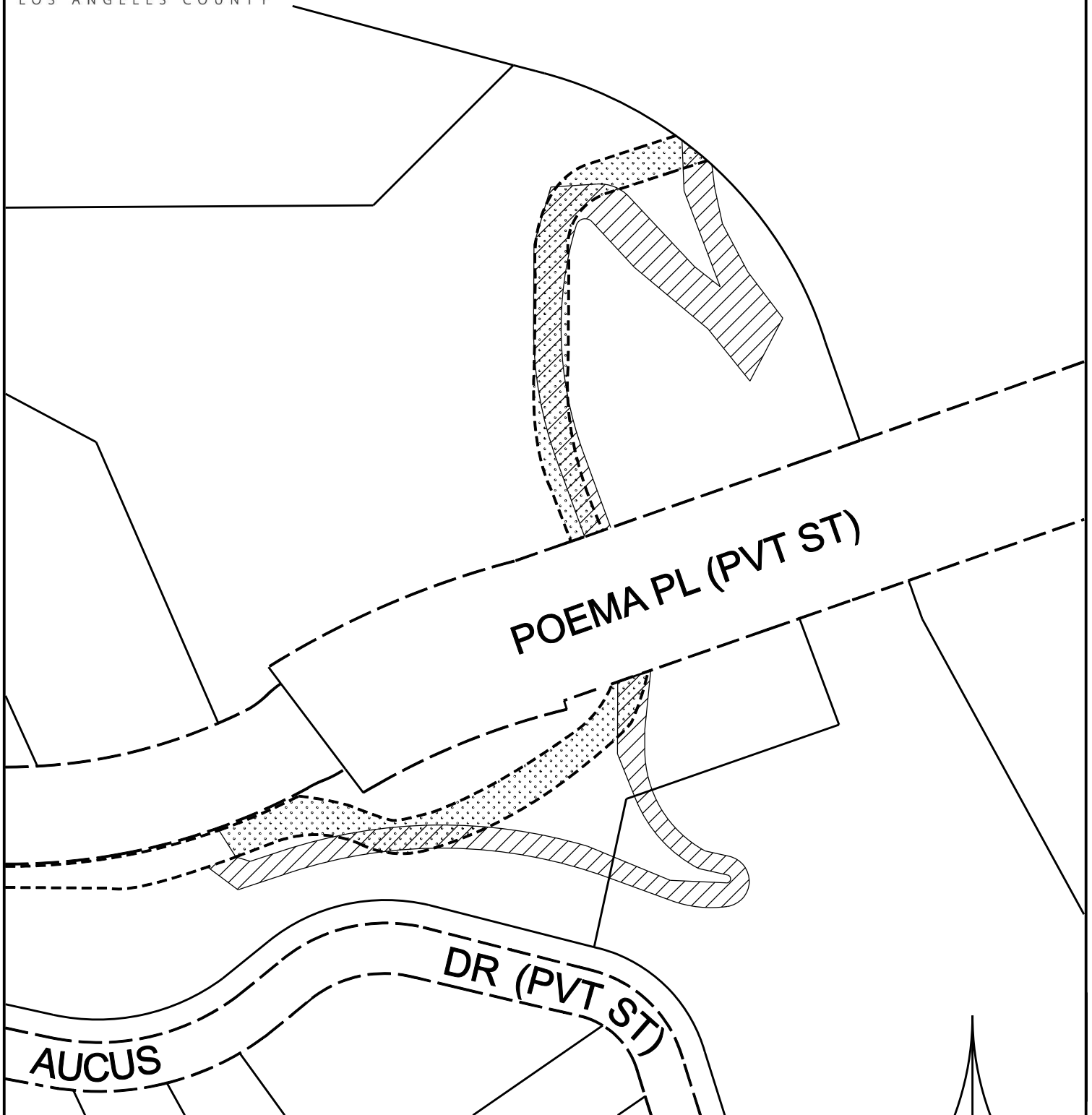
MP:GE:cr

Enclosures

c: Auditor-Controller (Accounting Division–Asset Management)  
Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office

# Enclosure A

# PROPOSED VACATION OF PORTIONS OF THE SANTA SUSANA PASS TRAIL



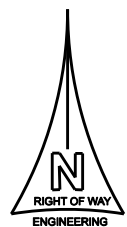
## LEGEND



PROPOSED VACATION AREAS  
TOTAL AREA: 6,132 ± SQ. FT.



TRAIL EASEMENT AREAS  
TO BE DEDICATED  
BY SEPARATE DOCUMENTS



FEET  
0 15 30 45 60  
SCALE

# **Enclosure B**



## RESOLUTION OF SUMMARY VACATION OF PORTIONS OF THE SANTA SUSANA PASS TRAIL

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF  
LOS ANGELES, STATE OF CALIFORNIA:

1. The County of Los Angeles is the holder of the easements for multi-use trail purposes on portions of the Santa Susana Pass Trail (hereinafter referred to as easements) in, over, and across the real property as legally described in Exhibit A and depicted on Exhibit B, both attached hereto. The easements are located in the unincorporated community of Twin Lakes, in the County of Los Angeles, State of California.
2. The easements have been superseded by relocation and there are no other public facilities located within the easements.
3. The easements are not useful as a nonmotorized transportation facility as defined in Section 887 of the California Streets and Highways Code of the State of California.
4. The easements are hereby vacated pursuant to Chapter 4, Part 3, Division 9, of the California Streets and Highways Code, commencing with Section 8330.
5. The Director of Public Works or his designee is authorized to record the certified original resolution in the office of the Registrar-Recorder/County Clerk of the County of Los Angeles, at which time the easements will be terminated.
6. From and after the date this resolution is recorded, the easements will no longer constitute public service easements.

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The foregoing resolution was adopted on the \_\_\_\_ day of \_\_\_\_\_, 2023, by the Board of Supervisors of the County of Los Angeles and ex officio of the governing body of all other special assessment and taxing districts for which said Board so acts.

CELIA ZAVALA  
Executive Officer of the  
Board of Supervisors of  
the County of Los Angeles

By \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON  
County Counsel

By \_\_\_\_\_  
Deputy

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**  
**SANTA SUSANA PASS TRAIL**

**TRAIL EASEMENT VACATION:**

THOSE PORTIONS OF THAT CERTAIN VARIABLE 8 TO 12 FEET WIDE EASEMENT FOR MULTI-USE (HIKING, MOUNTAIN BIKING, AND EQUESTRIAN) TRAIL PURPOSES OF THE COUNTY LOS ANGELES DEPARTMENT OF PARKS AND RECREATION WITHIN LOTS 18 AND 22 OF TRACT NO. 53138-02 IN THE UNINCORPORATED TERRITORY OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, PER MAP FILED IN BOOK 1411 PAGES 10 TO 25, INCLUSIVE, OF MAPS, RECORDS OF SAID COUNTY, TOGETHER WITH THAT PORTION OF PARCEL 2 AS DESCRIBED IN DOCUMENT RECORDED MARCH 21, 2019 AS INSTRUMENT NO. 20190252720, OF OFFICIAL RECORDS, RECORDS OF SAID COUNTY, LYING EASTERLY OF THE FOLLOWING DESCRIBED LINE:

COMMENCING AT WESTERLY TERMINUS OF THAT CERTAIN CURVE CONCAVE NORTHWESTERLY HAVING A RADIUS OF 271.00 FEET IN THE SOUTHEASTERLY LINE OF POEMA PLACE (PRIVATE DRIVEWAY AND FIRE LANE) AS SHOWN ON SAID MAP; THENCE NORTHEASTERLY ALONG SAID SOUTHEASTERLY LINE AND SAID CURVE THROUGH A CENTRAL ANGLE OF 22°13'36" AN ARC DISTANCE OF 105.13 FEET, A RADIAL LINE THROUGH SAID WESTERLY TERMINUS BEARS NORTH 0°27'10" EAST; THENCE LEAVING SAID SOUTHEASTERLY LINE SOUTH 32°06'39" EAST 1.02 FEET TO THE **TRUE POINT OF BEGINNING** ON THE NORTHWESTERLY LINE OF SAID CERTAIN VARIABLE 8 TO 12 FEET WIDE EASEMENT; THENCE

CONTINUING SOUTH 32°06'39" EAST 8.13 FEET TO THE POINT OF TERMINATION ON THE SOUTHEASTERLY LINE OF SAID CERTAIN VARIABLE 8 TO 12 FEET WIDE EASEMENT FOR MULTI-USE (HIKING, MOUNTAIN BIKING, AND EQUESTRIAN) TRAIL PURPOSES OF THE COUNTY LOS ANGELES DEPARTMENT OF PARKS AND RECREATION AS SHOWN ON SAID MAP.

CONTAINING 6,132 SQUARE FEET, MORE OR LESS.

# EXHIBIT "B"

PAGE 1 OF 3



MULTI-USE (HIKING, MOUNTAIN BIKING  
AND EQUESTRIAN) TRAIL VACATED



SCALE: 1"=80'

TRACT NO. 53138-02  
M.B. 1411-10-25

POR. 18

CANYON  
COVE

POR.  
15

16

17

PLACE

POEMA

(PRIVATE DRIVEWAY AND FIRE LANE)

POEMA

PLACE

22

POR. 23

CURVE TABLE

CURVE	DELTA	RADIUS	LENGTH
C1	22°13'36"	271.00'	105.13'

TR

VARIABLE 8 TO 12 FEET WIDE EASEMENT FOR MULTI-USE  
(HIKING, MOUNTAIN BIKING, AND EQUESTRIAN) TRAIL PURPOSES  
PER TRACT NO. 53138-02 M.B. 1411-10-25.

# EXHIBIT "B"



MULTI-USE (HIKING, MOUNTAIN BIKING  
AND EQUESTRIAN) TRAIL VACATED

SEE PAGE 3



SCALE: 1"=40'

POR. 18  
TRACT NO. 53138-02  
M.B. 1411-10-25

PLACE

POEMA

POR. 17

POR. 22

POR. 23

AREA=2,904 SQ.FT.

T.P.O.B.

TR

LINE TABLE

LINE	DIRECTION	LENGTH
L1	S32°06'39"E	1.02'
L2	S32°06'39"E	8.13'

TR VARIABLE 8 TO 12 FEET WIDE EASEMENT FOR MULTI-USE  
(HIKING, MOUNTAIN BIKING, AND EQUESTRIAN) TRAIL PURPOSES  
PER TRACT NO. 53138-02 M.B. 1411-10-25.

EXHIBIT "B"



MULTI-USE (HIKING, MOUNTAIN BIKING  
AND EQUESTRIAN) TRAIL VACATED



SCALE: 1"=40'

LINE TABLE		
LINE	DIRECTION	LENGTH
L1	N21°06'14"W	26.58'
L2	N71°59'19"E	42.12'

CURVE TABLE			
CURVE	DELTA	RADIUS	LENGTH
C1	21°43'16"	100.00'	37.91'
C2	73°34'00"	33.00'	42.37'

AREA=3,228 SQ.FT.

POR. 18  
TRACT NO. 53138-02  
M.B. 1411-10-25

NELY LINE OF LOT 18  
TRACT NO. 53138-02

PLACE

POEMA

SEE PAGE 2

# BOARD LETTER/MEMO CLUSTER FACT SHEET

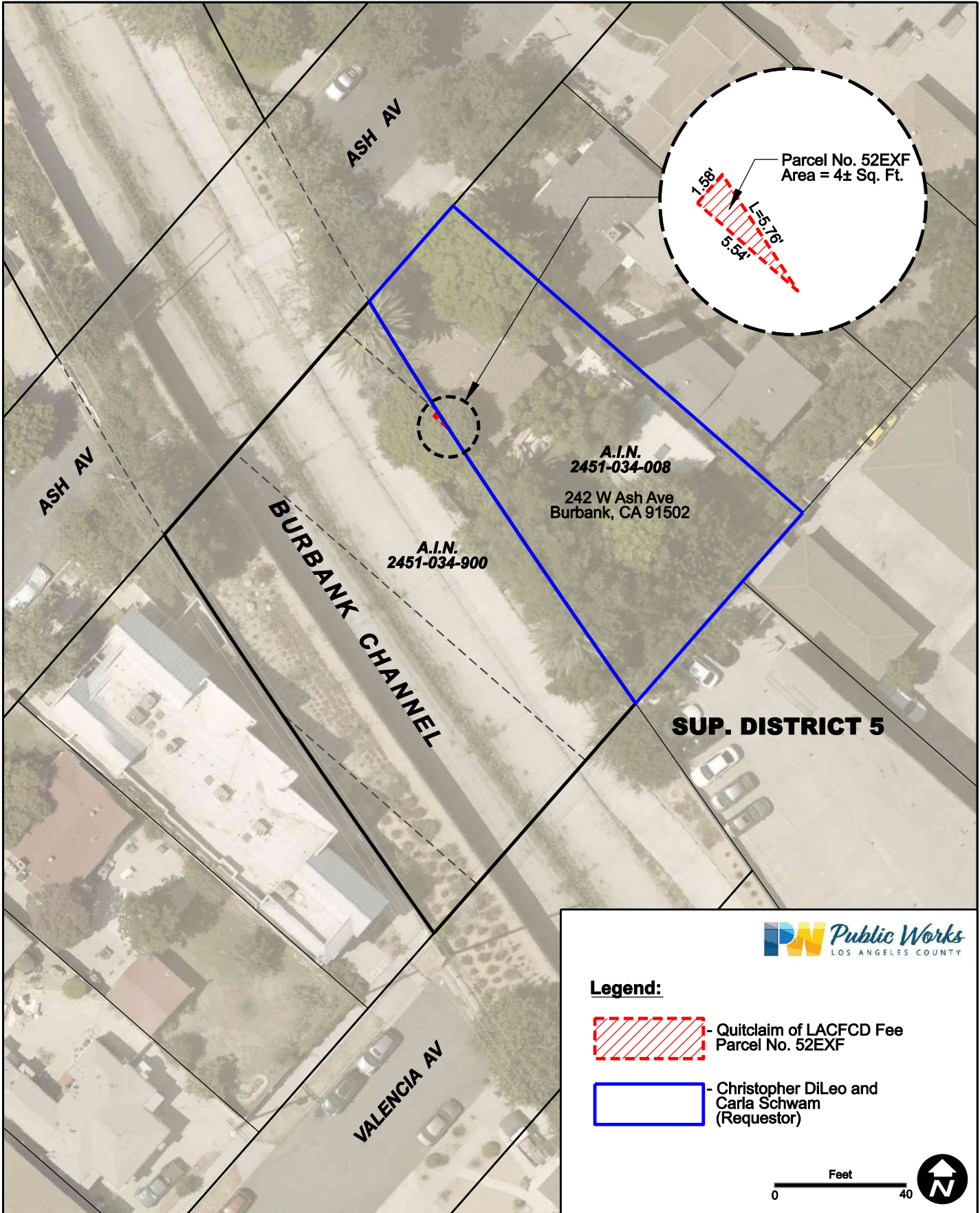
☒ Board Letter

☐ Board Memo



☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/05/2023	
<b>BOARD MEETING DATE</b>	8/8/2023	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input checked="" type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	WATER RESOURCES CORE SERVICE AREA SALE OF SURPLUS REAL PROPERTY FROM THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT TO MR. CHRISTOPHER DILEO AND MS. CARLA SCHWAM, TRUSTEES OF THE SCHWAM DILEO FAMILY TRUST, BURBANK WESTERN SYSTEM BURBANK CHANNEL, PARCEL 52EXF, IN THE CITY OF BURBANK (SUPERVISORIAL DISTRICT 5) (3 VOTES)	
<b>PROGRAM</b>	None	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A	
<b>COST &amp; FUNDING</b>	Total cost: \$5,000	Funding source: B07
	TERMS (if applicable):	
	Explanation: Mr. Christopher DiLeo and Ms. Carla Schwam, Trustees of The Schwam DiLeo Family Trust, deposited \$5,000 for the purchase of Parcel 52EXF, which represents the Los Angeles County Flood Control District's minimum sales price. This amount was deposited into the Flood Control District Fund (B07, Revenue Source Code 9908-Sale of Capital Assets-Land).	
<b>PURPOSE OF REQUEST</b>	Mr. DiLeo and Ms. Schwam requested to purchase Parcel 52EXF related to Burbank Western System Burbank Channel to remedy an encroachment on the District's property.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	In 1942, the District acquired Parcel 52 as part of the land needed for Burbank Western System Burbank Channel. Construction of the facility has been completed and the subject parcel lies outside of the required right of way.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability—Revenues received from this transaction will help promote fiscal responsibility by providing accessible funds for the District's programs.	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Shari Afshari, Deputy Director, (626) 458-4008, <a href="mailto:safshari@pw.lacounty.gov">safshari@pw.lacounty.gov</a>	

**BURBANK WESTERN SYSTEM  
BURBANK CHANNEL  
CITY OF BURBANK**



**Legend:**

-  Quitclaim of LACFCD Fee  
Parcel No. 52EXF
-  Christopher DiLeo and  
Carla Schwam  
(Requestor)







MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

August 8, 2023

IN REPLY PLEASE

REFER TO FILE: **SMP-6**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**WATER RESOURCES CORE SERVICE AREA  
SALE OF SURPLUS REAL PROPERTY  
FROM THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT  
TO MR. CHRISTOPHER DILEO AND MS. CARLA SCHWAM,  
TRUSTEES OF THE SCHWAM DILEO FAMILY TRUST.  
BURBANK WESTERN SYSTEM BURBANK CHANNEL, PARCEL 52EXF,  
IN THE CITY OF BURBANK  
(SUPERVISORIAL DISTRICT 5)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to sell Parcel 52EXF related to Burbank Western System Burbank Channel, in the City of Burbank, from the Los Angeles County Flood Control District to the adjacent property owners, Mr. Christopher DiLeo and Ms. Carla Schwam, Trustees of The Schwam DiLeo Family Trust.

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF  
THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:**

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Find that the fee interest in Parcel 52EXF related to Burbank Western System Burbank Channel, in the City of Burbank, is surplus and no longer required for the purposes of the Los Angeles County Flood Control District.
3. Find that Parcel 52EXF related to Burbank Western System Burbank Channel, in the City of Burbank, is exempt surplus land under the provisions of the Surplus Land Act.

4. Approve the project, which is the sale of Parcel 52EXF related to Burbank Western System Burbank Channel from the Los Angeles County Flood Control District to the adjacent property owners, Mr. Christopher DiLeo and Ms. Carla Schwam, Trustees of The Schwam DiLeo Family Trust.
5. Instruct the Chair of the Board of Supervisors to execute the Quitclaim Deed document and authorize delivery to Mr. Christopher DiLeo and Ms. Carla Schwam, Trustees of The Schwam DiLeo Family Trust.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find that the project is exempt from the California Environmental Quality Act (CEQA), the parcel is exempt surplus land under the provisions of the Surplus Land Act, and will allow the Los Angeles County Flood Control District to sell its surplus real property, Parcel 52EXF, related to Burbank Western System Burbank Channel, in the City of Burbank, as shown on the map attached to the enclosed Quitclaim Deed document, to the adjacent property owners, Mr. Christopher DiLeo and Ms. Carla Schwam, Trustees of The Schwam DiLeo Family Trust, for \$5,000.

In 1942, the District acquired Parcel 52 as part of the land needed for Burbank Western System Burbank Channel. Construction of the facility has been completed and the subject parcel lies outside the required right of way.

Mr. DiLeo and Ms. Schwam requested to purchase Parcel 52EXF related to Burbank Western System Burbank Channel, measuring approximately 4± square feet, to remedy an encroachment on the District's property.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, because revenues received from this transaction will help promote fiscal responsibility by providing funds for the District's programs and will allow the surplus property to be placed on the County's tax roll subject to additional property taxes.

### **FISCAL IMPACT/FINANCING**

There will be no significant impact to the County General Fund.

Mr. DiLeo and Ms. Schwam deposited \$5,000 for the purchase of Parcel 52EXF, which represents the District's minimum sales price. This amount was deposited into the Flood Control District Fund (B07, Revenue Source Code 9908-Sale of Capital Assets-Land).

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to California Government Code, Section 65402, notification of the proposed sale was submitted to the City of Burbank's Planning Department for its report as to conformance with the City's adopted General Plan. By a letter dated April 20, 2023, it was deemed by the City's Planning Department that the proposed sale conforms with its General Plan.

Parcel 52EXF is exempt surplus land as defined in California Government Code, Section 54221. The parcel is exempt surplus land under the provisions of the Surplus Land Act because (1) it is being sold to the owners of contiguous land; (2) the parcel size is less than 5,000 square feet in area; and (3) is less than the minimum legal residential building lot sized for the jurisdiction in which the parcel is located.

The proposed sale is authorized by Section 2, Subsection 13, of the Los Angeles County Flood Control Act. This section provides as follows: "The Los Angeles County Flood Control District is hereby declared to be a body corporate and politic, and has all the following powers...13. To lease, sell or dispose of any property (or any interest therein) whenever in the judgment of the board of supervisors of the property, or any interest therein or part thereof, is no longer required for the purposes of the district..."

The proposed sale is not considered adverse to the District and will not hinder the use of Burbank Western System Burbank Channel for possible transportation, utility, or recreational corridors. The Quitclaim Deed document does not transfer rights to any oil, gas, petroleum, or other hydrocarbon and minerals.

The Quitclaim Deed document has been approved by County Counsel as to form and it will be recorded.

### **ENVIRONMENTAL DOCUMENTATION**

This proposed project, which is the sale of the District's surplus real property, is exempt from CEQA. The sale of the subject property is within a class of projects that has been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15312 of the CEQA Guidelines and Class 12 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The subject property does not have significant values for wildlife habitat or other environmental purposes and is incapable of independent development. In addition, based on the proposed project records, it will comply with all applicable regulations; it is not in a sensitive environment; there are no cumulative impacts, unusual circumstances, damage to scenic highways, or listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5; or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This transaction will eliminate the need to maintain the property and reduce the District's expenses and potential liabilities.

The Honorable Board of Supervisors  
August 8, 2023  
Page 5

**CONCLUSION**

Please return one adopted copy of this letter and the executed original Quitclaim Deed document to Public Works, Survey/Mapping & Property Management Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:GE:jh

Enclosure

c: Auditor-Controller (Accounting Division–Asset Management)  
Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office

# ORIGINAL

WHEN RECORDED MAIL THIS  
DOCUMENT AND TAX STATEMENT  
TO:

Christopher DiLeo  
Carla Schwam  
242 West Ash Avenue  
Burbank, CA 91502

Documentary Transfer Tax is \$ \_\_\_\_\_  
( ) computed on full value of property conveyed, or  
( ) computed on full value less value of liens and  
encumbrances remaining at time of sale

LOS ANGELES COUNTY FLOOD CONTROL DISTRICT

By \_\_\_\_\_

*Space Above This Line Reserved for Recorder's Use*

**Assessor's Identification Number:**  
**2451-034-900 (Portion)**

Exempt from fee per GC 27388.1(a)(2) and 27388.2(b);  
recorded in connection with a transfer subject to the  
imposition of documentary transfer tax (DTT).

## QUITCLAIM DEED

For a valuable consideration, receipt of which is hereby acknowledged, the LOS ANGELES COUNTY FLOOD CONTROL DISTRICT, a body corporate and politic, does hereby remise, release, and forever quitclaim to CHRISTOPHER DILEO AND CARLA SCHWAM, TRUSTEES OF THE SCHWAM DILEO FAMILY TRUST DATED MARCH 29, 2018, all its right, title, and interest in and to the real property in the City of Burbank, County of Los Angeles, State of California, described in Exhibit A and shown on and delineated on Exhibit B, both of which are attached hereto and by this reference made a part hereof.

EXCEPTING AND RESERVING all oil, gas, petroleum, and other hydrocarbons and minerals, but without right of entry to the surface of said land.

Dated \_\_\_\_\_

LOS ANGELES COUNTY FLOOD CONTROL DISTRICT,  
a body corporate and politic

By \_\_\_\_\_  
Chair, Board of Supervisors of the  
Los Angeles County Flood Control District

(LACFCD-SEAL)

ATTEST:

CELIA ZAVALA, Executive Officer  
of the Board of Supervisors  
of the County of Los Angeles

By \_\_\_\_\_

Deputy

BURBANK WESTERN SYSTEM  
BURBANK CHANNEL 52EXF  
Parcel No. 52EXF  
I.M. 159-177  
S.D. 5 M2321002  
PROJECT ID NO. MPR0001096

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA            )  
  ) ss.  
COUNTY OF LOS ANGELES    )

On January 6, 1987, the Board of Supervisors for the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts adopted a resolution pursuant to Section 25103 of the Government Code that authorized the use of facsimile signatures of the Chair of the Board on all papers, documents, or instruments requiring the Chair's signature.

The undersigned hereby certifies that on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the facsimile signature of \_\_\_\_\_, Chair of the Board of Supervisors of the LOS ANGELES COUNTY FLOOD CONTROL DISTRICT, was affixed hereto as the official execution of this document. The undersigned further certifies that on this date a copy of the document was delivered to the Chair of the Board of Supervisors of the LOS ANGELES COUNTY FLOOD CONTROL DISTRICT.

In witness whereof, I have also hereunto set my hand and affixed my official seal the day and year above written.

CELIA ZAVALA, Executive Officer of the  
Board of Supervisors of the County of Los Angeles

By \_\_\_\_\_  
Deputy

(LACFCD-SEAL)

APPROVED AS TO FORM:

DAWYN R. HARRISON  
County Counsel

By  \_\_\_\_\_  
Deputy

APPROVED as to title and execution,  
\_\_\_\_\_, 20\_\_\_\_.  
LOS ANGELES COUNTY PUBLIC WORKS  
Survey/Mapping & Property Management Division  
Supervising Title Examiner  
By \_\_\_\_\_

# EXHIBIT A

## BURBANK WESTERN SYSTEM BURBANK CHANNEL 52EXF

7-RW 4.1

A.I.N. 2451-034-900 (portion)

I.M. 159-177

S.D. 5

M2321002

### LEGAL DESCRIPTION

#### PARCEL NO. 52EXF (Quitclaim of a portion of fee):

That portion of that certain 90-foot-wide strip of land in Lot 10, Block D, Tract No. 7709, as shown on map recorded in Book 82, pages 32 and 33, of Maps, in the office of the Registrar-Recorder/County Clerk of the County of Los Angeles, described as PARCEL NO. 52 in a Final Judgment, had in Superior Court Case No. 473793, a certified copy of which was recorded on December 18, 1942, as Document No. 1338, in Book 19742, page 144, of Official Records, in the office of said Registrar-Recorder/County Clerk, within the following described boundaries:

Beginning at the intersection of the northeasterly line of said Lot 10 and the northeasterly sideline of said 90-foot-wide strip of land, said intersection being the most southeasterly corner of PARCEL NO. 53, as described is said deed recorded in Book 19742, page 144, said intersection also being a point in a curve concentric with and 45 feet northeasterly, measured radially, from that certain curve described as being concave to the northeast, having a radius of 1500 feet and an arc length of 326.43 feet in the centerline of said 90-foot-wide strip of land, a radial of said concentric curve to said point bears South 57°18'58" West; thence southeasterly, along said concentric curve and said northeasterly sideline, through a central angle of 0°13'36", an arc distance of 5.76 feet; thence leaving said northeasterly sideline, North 48°44'18" West, parallel with said northeasterly line of Lot 10, a distance of 5.54 feet to a line parallel with the northwesterly line of said Lot 10 and which passes through the POINT OF BEGINNING; thence North 41°16'17" East, along said last-mentioned parallel line, a distance of 1.58 feet to the POINT OF BEGINNING.

Containing: 4± square feet.

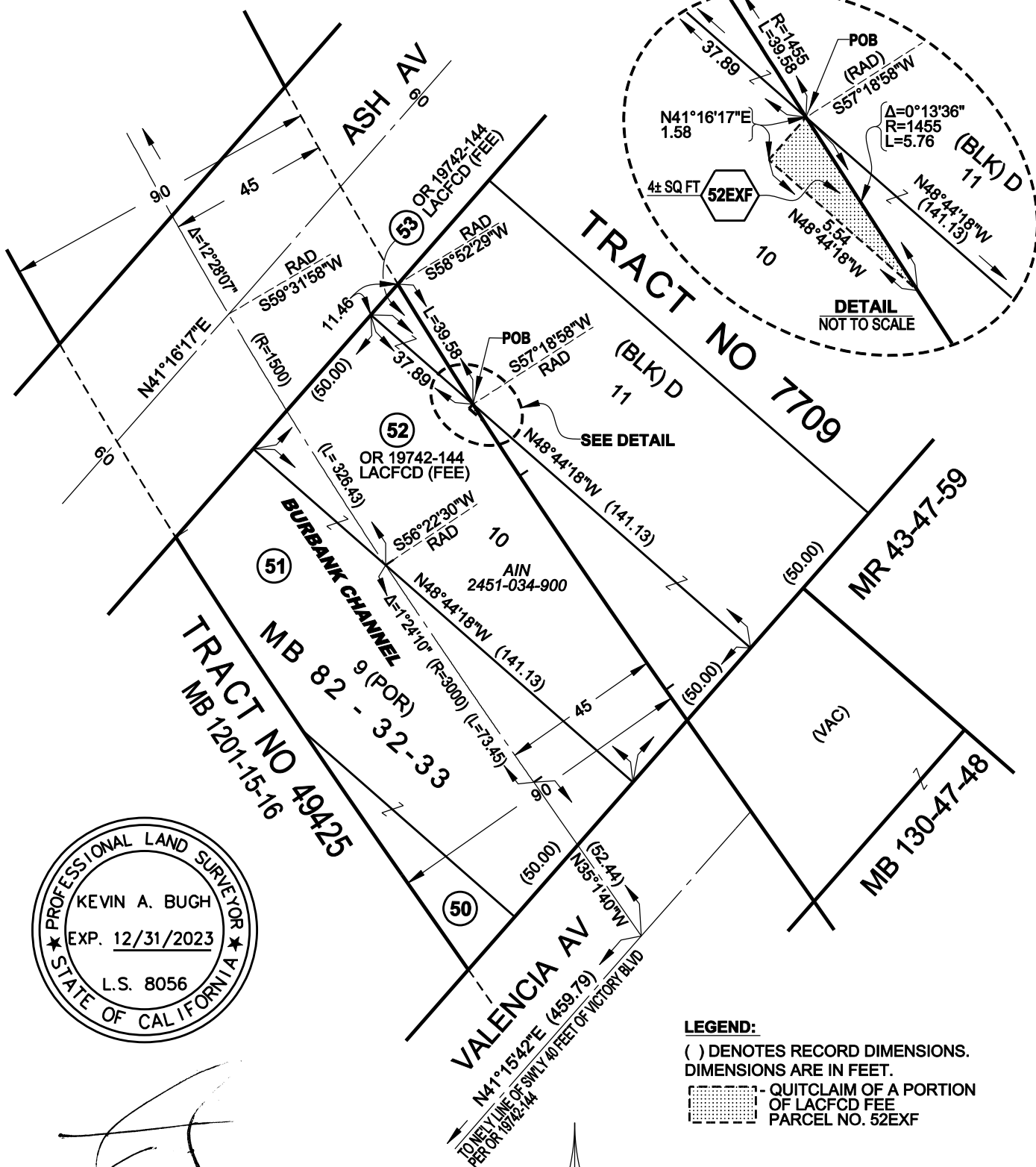


AM 4/26/2023

APPROVED AS TO DESCRIPTION	
By	
	LICENSED LAND SURVEYOR Los Angeles County Public Works
Dated	<u>April 26, 2023</u>



# EXHIBIT B



**LEGEND:**

( ) DENOTES RECORD DIMENSIONS.  
DIMENSIONS ARE IN FEET.

**QUITCLAIM OF A PORTION  
OF LACFCD FEE  
PARCEL NO. 52EXF**

**ALL IN THE CITY OF BURBANK**

**BURBANK WESTERN SYSTEM  
BURBANK CHANNEL 52EXF  
RIGHT OF WAY MAP NO. 7-RW 4.1  
A.I.N. 2451-034-900  
SUPERVISORIAL DISTRICT 5  
PCA M2321002**

A MERCADO 4-24-2023

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

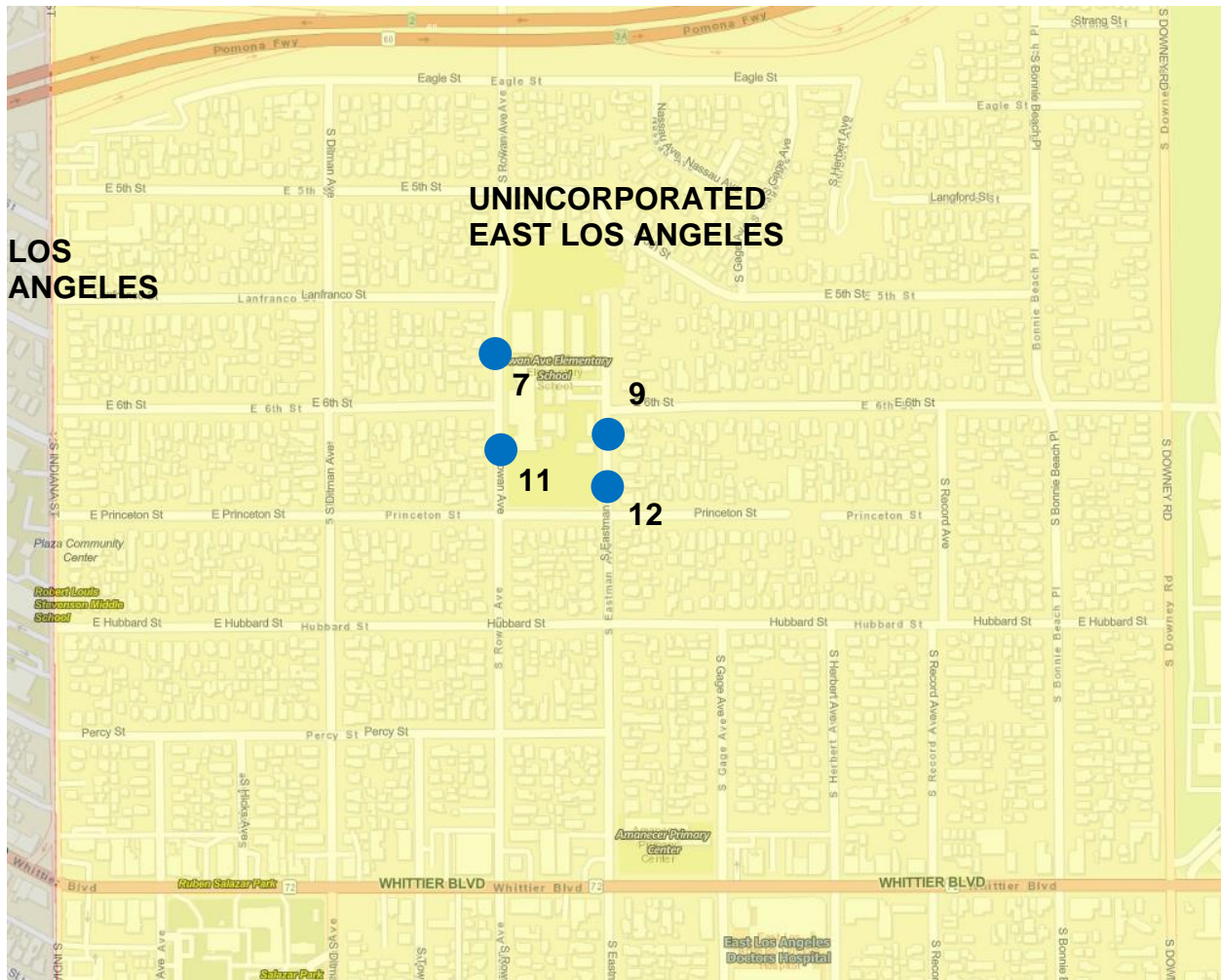
<b>CLUSTER AGENDA REVIEW DATE</b>	7/05/2023		
<b>BOARD MEETING DATE</b>	8/8/2023		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Public Works		
<b>SUBJECT</b>	Traffic Regulations in the Unincorporated Communities of Covina, East Los Angeles, and West Puente Valley		
<b>PROGRAM</b>			
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	The community requested these safety and quality-of-life issues be addressed as soon as possible.		
<b>COST &amp; FUNDING</b>	Total cost:	Funding source:	
	\$0	Road Fund	
	TERMS (if applicable):		
	Explanation: There will be no impact to the County General Fund. Sufficient funds are included in the Road Fund Fiscal Year 2023-24 Budget to cover the minor costs of installing and/or removing the necessary signs and markings.		
<b>PURPOSE OF REQUEST</b>	Adopt a traffic regulation order to support traffic safety, enhance traffic flow, and provide adequate parking for disabled persons in the unincorporated communities of Covina, East Los Angeles, and West Puente Valley.		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The California Vehicle Code allows the County to adopt regulations for official traffic control devices, such as signs and markings. These traffic regulations are required prior to enforcement by the California Highway Patrol and Sheriff's Department.  Public Works is recommending to adopt the following types of regulations as well as to rescind a traffic regulation that is no longer applicable: <ul style="list-style-type: none"> <li>Commercial Loading Zone</li> <li>Disabled Persons' Parking Zone</li> <li>Passenger Loading Zone</li> <li>Stop Control</li> <li>Stopping Prohibition</li> </ul>		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability. The proposed regulations support a clean, flexible, and integrated multi-modal transportation system that improves mobility and traffic safety.		
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, <a href="mailto:sburger@pw.lacounty.gov">sburger@pw.lacounty.gov</a>		

## A detailed map of Unincorporated East Los Angeles. The map shows a grid of streets including Rockwood St, Fairmount St, N Bonnie Beach Pl, N Record Dr, Floral Dr, Hammel St, Dozier St, E Cesar Chavez Ave, E Chavez Ave, and Cesar Chavez Ave. Major thoroughfares like Eastern Ave, Folsom St, and Long Beach Fwy are also shown. Several schools are highlighted in yellow, including William R. Anton Elementary School, Palmont Terrace, Our Lady of Guadalupe Elementary, Hammel St Elementary School, and Humphreys Avenue Elementary School. A large blue circle with the number 3 is located near the intersection of Eastern Ave and Folsom St, and another blue circle with the number 4 is located near the intersection of Eastern Ave and Dozier St. The text "UNINCORPORATED EAST LOS ANGELES" is prominently displayed in the center of the map.



August 8, 2023

**ATTACHMENT A (2 OF 2)  
PROPOSED TRAFFIC REGULATIONS  
EAST LOS ANGELES  
SUPERVISORIAL DISTRICT 1**



● Items for adoption in the Board letter

August 8, 2023



**ATTACHMENT B  
PROPOSED TRAFFIC REGULATIONS  
WEST PUENTE VALLEY  
SUPERVISORIAL DISTRICT 1**



● Items for adoption in the Board letter

August 8, 2023



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

August 8, 2023

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA  
TRAFFIC REGULATIONS IN THE UNINCORPORATED  
COMMUNITIES OF COVINA, EAST LOS ANGELES,  
AND WEST PUENTE VALLEY  
(SUPERVISORIAL DISTRICT 1)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to implement traffic regulations to support traffic safety, enhance traffic flow, and provide adequate parking for disabled persons in the unincorporated communities of Covina, East Los Angeles, and West Puente Valley.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that adopting and/or rescinding traffic regulation orders and posting or removing the corresponding regulatory and advisory signage are categorically exempt from the provisions of the California Environmental Quality Act.
2. Rescind a traffic regulation order establishing a school bus loading zone from 7:30 a.m. to 4 p.m., school days only, on the east side of Roxburgh Avenue between a point 125 feet south of Cypress Street and a point 273 feet south of Cypress Street in the unincorporated community of Covina as established on May 4, 2021.

3. Adopt a traffic regulation establishing a commercial loading zone from 6 a.m. to 6 p.m. on the north side of Marianna Avenue between a point 67 feet and a point 167 feet west of Eastern Avenue in the unincorporated community of East Los Angeles.
4. Adopt a traffic regulation order establishing a disabled person's parking zone on the north side of Dozier Street between a point 16 feet and a point 36 feet west of Hazard Avenue in the unincorporated community of East Los Angeles.
5. Adopt a traffic regulation order requiring northbound and southbound traffic on Humphreys Avenue to stop at its intersection with Dozier Street establishing all-way stop control in the unincorporated community of East Los Angeles.
6. Rescind the traffic regulation order establishing a passenger loading zone from 7 a.m. to 8 a.m. and from 2 p.m. to 3:30 p.m., school days only, on the east side of Rowan Avenue between a point 35 feet and a point 220 feet north of 6th Street in the unincorporated community of East Los Angeles as established on September 4, 2001.
7. Adopt a traffic regulation order establishing a passenger loading zone from 7 a.m. to 8 a.m. and from 1 p.m. to 3:30 p.m., school days only, on the east side of Rowan Avenue between a point 52 feet and a point 237 feet north of 6th Street in the unincorporated community of East Los Angeles.
8. Rescind the traffic regulation order establishing a passenger loading zone from 7 a.m. to 5 p.m., school days only, on the west side of Eastman Avenue between a point 29 feet and a point 79 feet south of 6th Street in the unincorporated community of East Los Angeles as established on February 26, 1985.
9. Adopt a traffic regulation order establishing a passenger loading zone from 7 a.m. to 8 a.m. and from 1 p.m. to 3:30 p.m., school days only, on the west side of Eastman Avenue between a point 29 feet and a point 79 feet south of 6th Street in the unincorporated community of East Los Angeles.
10. Rescind a traffic regulation order prohibiting stopping from 7 a.m. to 5 p.m., school days only, school buses excepted, on the east side of Rowan Avenue between a point 15 feet and a point 100 feet south of 6th Street in the unincorporated community of East Los Angeles as established on January 18, 2000.

11. Adopt a traffic regulation order establishing a passenger loading zone from 7 a.m. to 8 a.m. and from 1 p.m. to 3:30 p.m., school days only, on the east side of Rowan Avenue between a point 76 feet and a point 116 feet south of 6th Street in the unincorporated community of East Los Angeles.
12. Adopt a traffic regulation order prohibiting stopping from 7 a.m. to 8 a.m. and from 1 p.m. to 2:30 p.m., school days only (school buses excepted), on the west side of Eastman Avenue between a point 36 feet and a point 136 feet north of Princeton Street in the unincorporated community of East Los Angeles.
13. Adopt a traffic regulation order establishing a stop control for southbound traffic on Tonopah Avenue (West leg) at its intersection with Rath Street in the unincorporated community of West Puente Valley.
14. Adopt a traffic regulation order establishing a stop control for northbound traffic on Tonopah Avenue (East leg) at its intersection with Rath Street in the unincorporated community of West Puente Valley.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to support traffic safety, enhance traffic flow, and provide adequate parking for disabled persons. Requests for these traffic regulations were generated by residents or community groups. The affected areas are indicated on the enclosed maps (Attachments A and B).

#### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy II.3, Make Environmental Sustainability our Daily Reality. The recommended actions support a clean, flexible, and integrated multi-modal transportation system that improves mobility and traffic safety.

#### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund. Sufficient funds are included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2023-24 Budget to cover the minor costs of installing and/or removing the necessary signs and markings.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The California Vehicle Code authorizes the Board to implement these traffic regulations



that are required prior to enforcement by the California Highway Patrol and the Sheriff's Department.

### **ENVIRONMENTAL DOCUMENTATION**

The establishment of these regulations, including the installation or removal of related traffic control devices required to notify the motoring public is categorically exempt from the provisions of the California Environmental Quality Act pursuant to Section 15301(c) of the California Environmental Quality Act Guidelines and Class I(x) 7 of the Environmental Reporting Procedures and Guidelines approved by the Board on November 17, 1987.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Implementation of these traffic controls will have a positive impact by enhancing traffic flow and safety. Upon the Board's approval of these traffic regulations, the corresponding signs and markings will be immediately scheduled for installation.

### **CONCLUSION**

Please return one adopted copy of this letter to Public Works, Traffic Safety and Mobility Division. Also, please forward adopted copies of this letter to the Sheriff's Department, Contract Law Enforcement Bureau, Field Operations Support Service, and Parking Enforcement Detail, and the California Highway Patrol's East Los Angeles and East San Gabriel Valley offices.

Respectfully submitted,

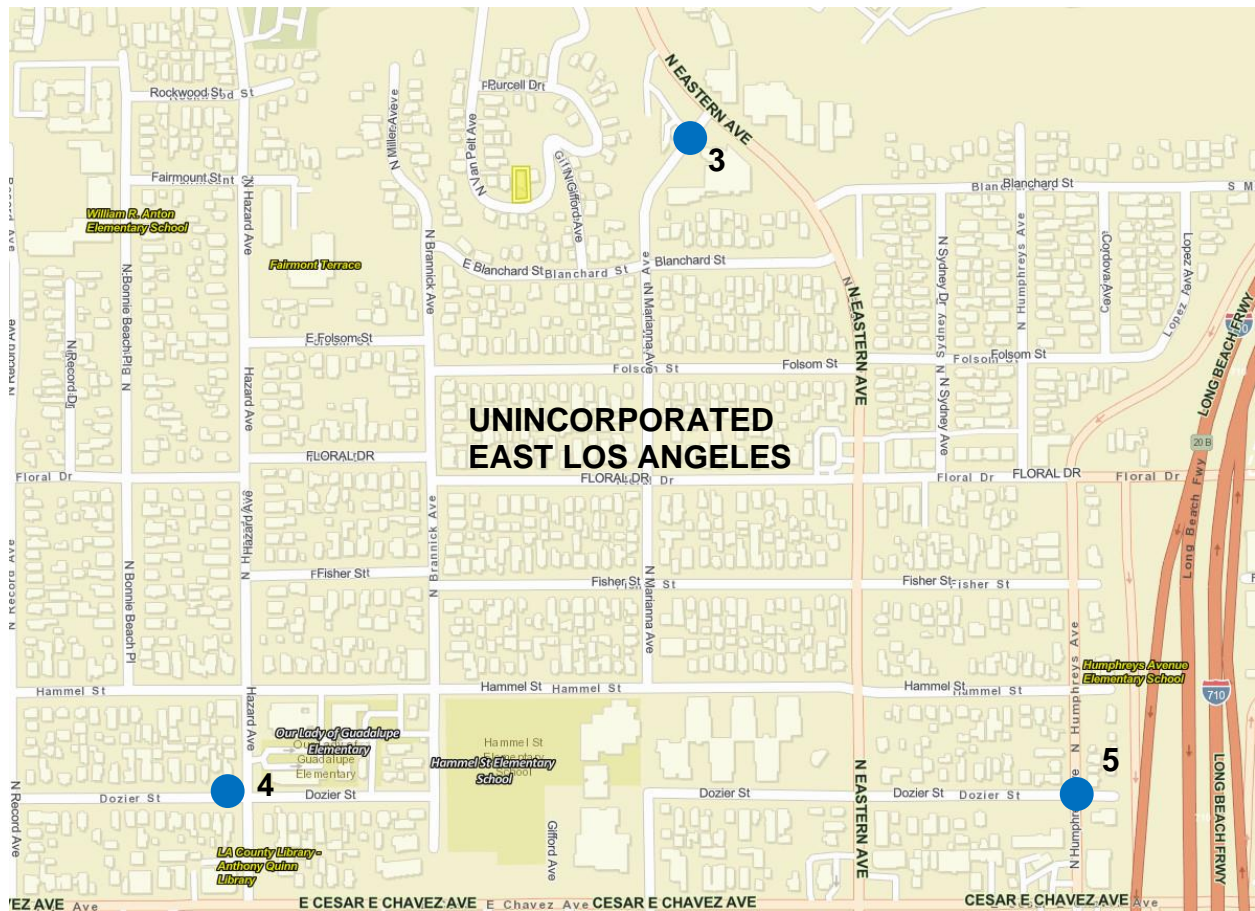
MARK PESTRELLA, PE  
Director of Public Works

MP:EK:la

Enclosures

c: Chief Executive Office  
County Counsel  
Executive Office  
Sheriff's Department (Contract Law Enforcement Bureau, Field Operations Support Service, Parking Enforcement)  
California Highway Patrol (East Los Angeles and East San Gabriel Valley)

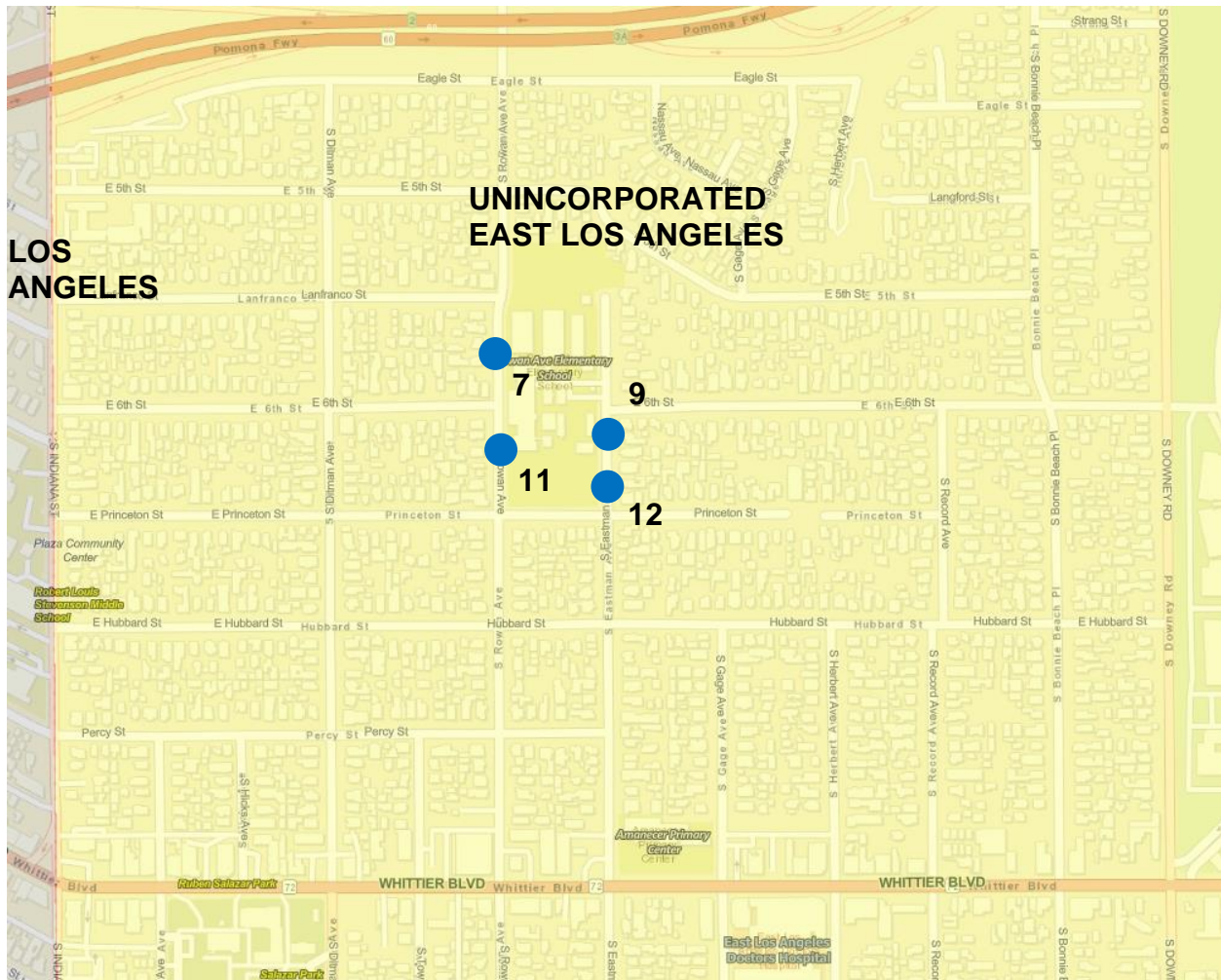
**ATTACHMENT A (1 OF 2)  
PROPOSED TRAFFIC REGULATIONS  
EAST LOS ANGELES  
SUPERVISORIAL DISTRICT 1**



● Items for adoption in the Board letter

August 8, 2023

**ATTACHMENT A (2 OF 2)  
PROPOSED TRAFFIC REGULATIONS  
EAST LOS ANGELES  
SUPERVISORIAL DISTRICT 1**



● Items for adoption in the Board letter

August 8, 2023



**ATTACHMENT B  
PROPOSED TRAFFIC REGULATIONS  
WEST PUENTE VALLEY  
SUPERVISORIAL DISTRICT 1**



● Items for adoption in the Board letter

August 8, 2023

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

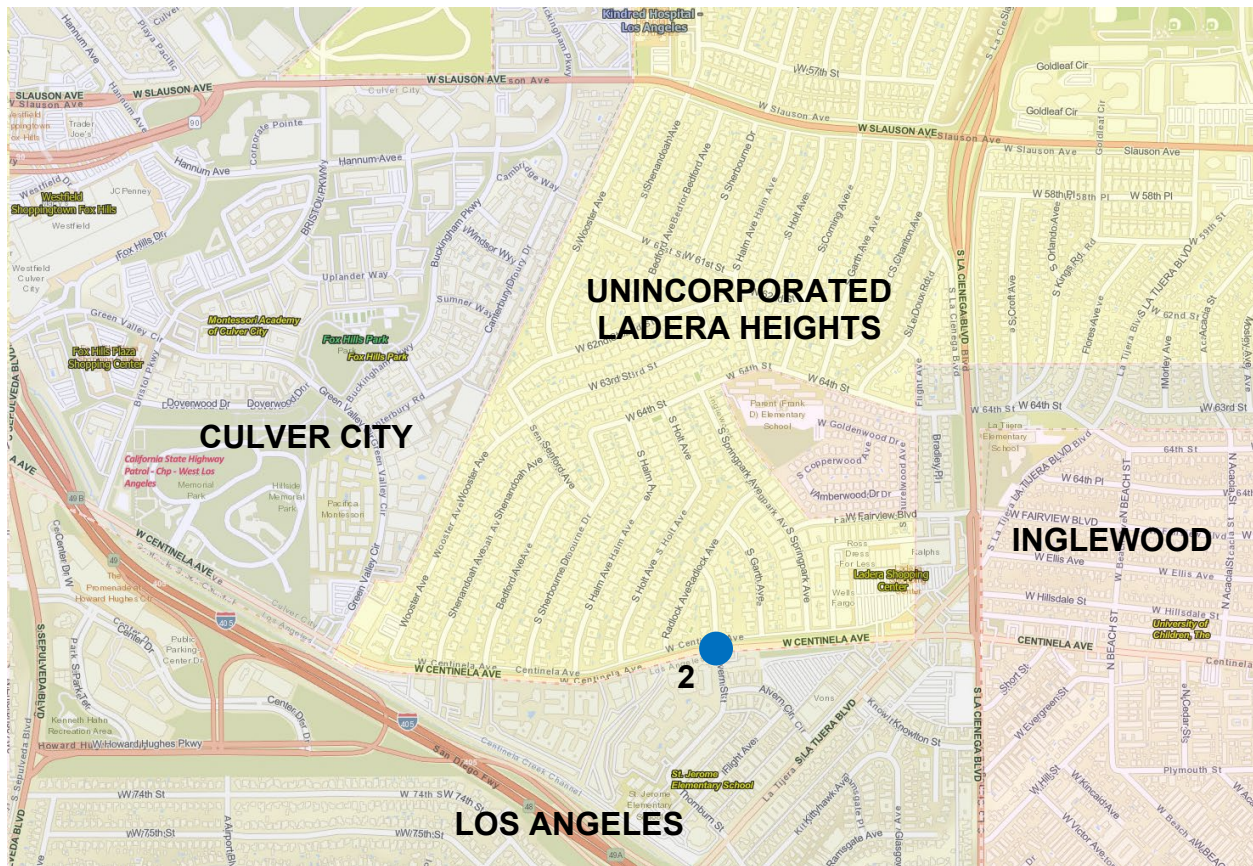
☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/05/2023	
<b>BOARD MEETING DATE</b>	8/8/2023	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	Traffic Regulations in the Unincorporated Communities of Ladera Heights, Rosewood/West Rancho Dominguez, and West Carson.	
<b>PROGRAM</b>		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>	The community requested that these safety and quality-of-life issues be addressed as soon as possible.	
<b>COST &amp; FUNDING</b>	Total cost: \$0	Funding source: Road Fund
	TERMS (if applicable):	
	Explanation: There will be no impact to the County General Fund. Sufficient funds are included in the Road Fund Fiscal Year 2023-24 Budget to cover the minor costs of installing the necessary signs and markings.	
<b>PURPOSE OF REQUEST</b>	Adopt various traffic regulation orders to support traffic safety, enhance traffic flow, and facilitate passenger loading in the unincorporated communities of Ladera Heights, Rosewood/West Rancho Dominguez, and West Carson.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The California Vehicle Code allows the County to adopt regulations for official traffic control devices, such as signs and markings. These traffic regulations are required prior to enforcement by the California Highway Patrol and Sheriff's Department.  Public Works is recommending to adopt the following types of regulations. <ul style="list-style-type: none"> <li>• Passenger Loading Zone</li> <li>• Prohibition of Pedestrian Crossing</li> <li>• Stop Control</li> <li>• Stopping Prohibition</li> </ul>	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability. The proposed traffic regulations support a clean, flexible, and integrated multi-modal transportation system that improves mobility and traffic safety.	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, <a href="mailto:sburger@pw.lacounty.gov">sburger@pw.lacounty.gov</a>	



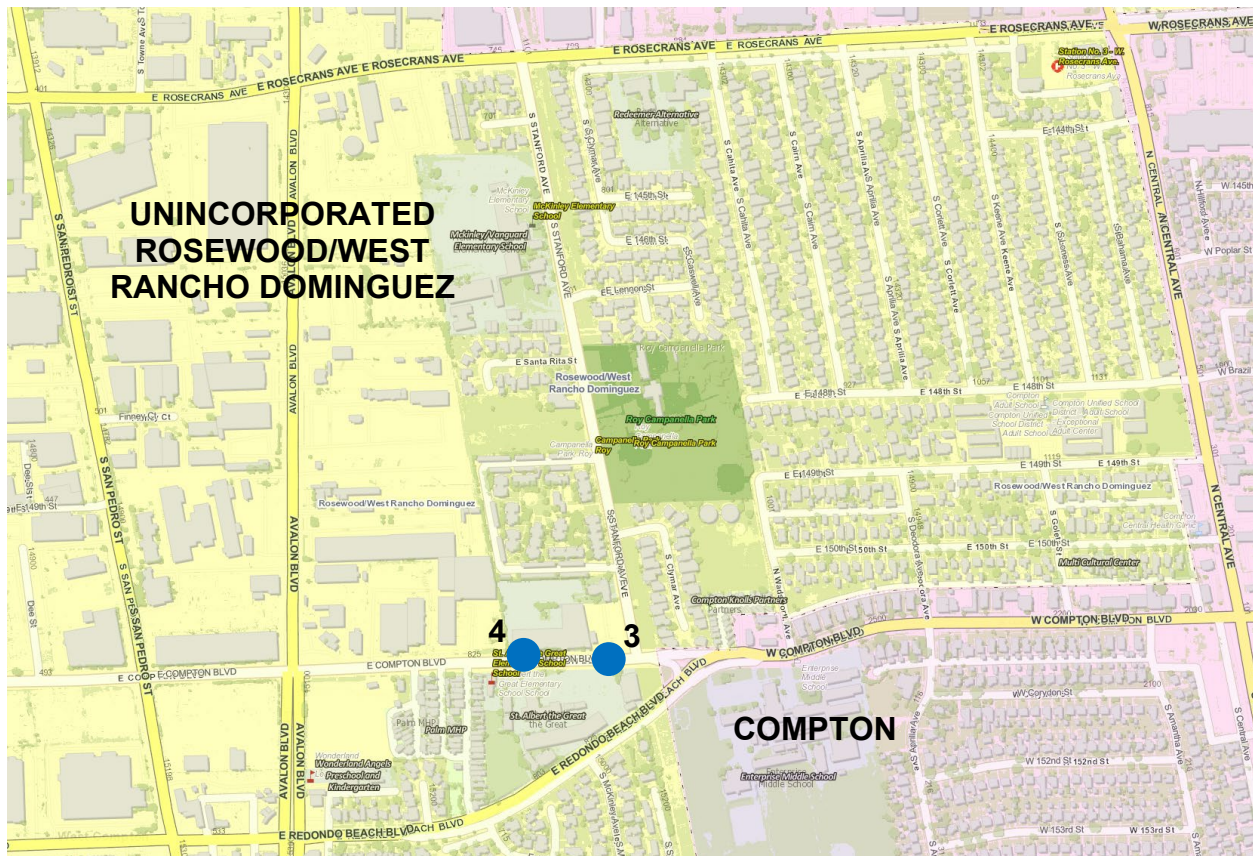
**ATTACHMENT A  
PROPOSED TRAFFIC REGULATION  
LADERA HEIGHTS  
SUPERVISORIAL DISTRICT 2**



● Item for adoption in the Board letter

August 8, 2023

**ATTACHMENT B  
PROPOSED TRAFFIC REGULATIONS  
ROSEWOOD/WEST RANCHO DOMINGUEZ  
SUPERVISORIAL DISTRICT 2**

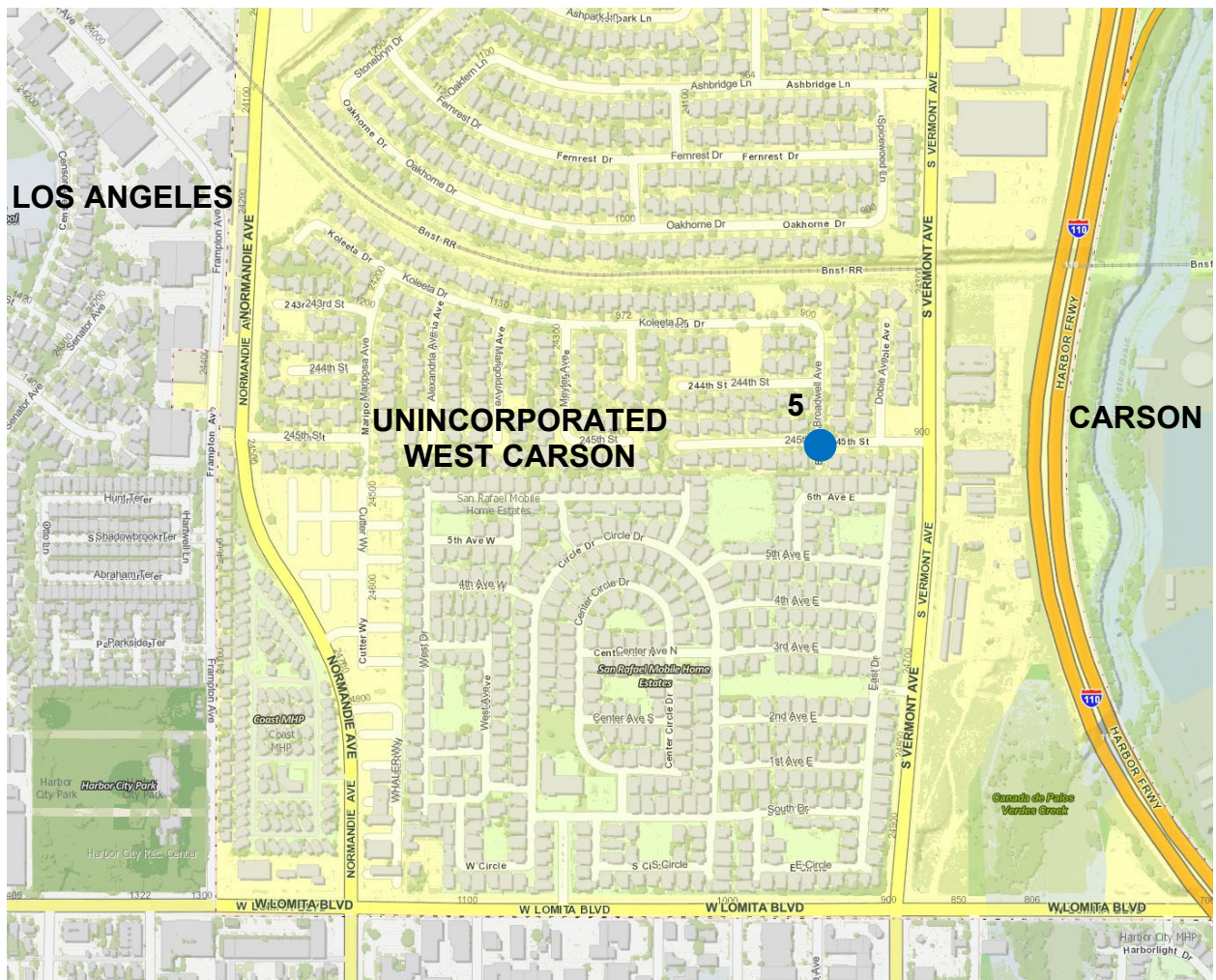


● Items for adoption in the Board letter

August 8, 2023



**ATTACHMENT C  
PROPOSED TRAFFIC REGULATION  
WEST CARSON  
SUPERVISORIAL DISTRICT 2**



● Item for adoption in the Board letter

August 8, 2023





MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

August 8, 2023

IN REPLY PLEASE  
REFER TO FILE:

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA  
TRAFFIC REGULATIONS IN THE UNINCORPORATED COMMUNITIES  
OF LADERA HEIGHTS, ROSEWOOD/WEST RANCHO DOMINGUEZ,  
AND WEST CARSON  
(SUPERVISORIAL DISTRICT 2)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to implement traffic regulations to support traffic safety, enhance traffic flow, and facilitate passenger loading at a school in the unincorporated communities of Ladera Heights, Rosewood/West Rancho Dominguez, and West Carson.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that adopting traffic regulation orders and posting the corresponding regulatory and advisory signage are categorically exempt from the provisions of the California Environmental Quality Act.
2. Adopt a traffic regulation order prohibiting pedestrians from crossing the north approach of Centinela Avenue at its intersection with Alvern Street in the unincorporated community of Ladera Heights.
3. Adopt a traffic regulation order prohibiting stopping at any time on the north side of Compton Boulevard between a point 125 feet west of Stanford Avenue and Stanford Avenue in the unincorporated community of Rosewood/West Rancho Dominguez.

4. Adopt a traffic regulation order establishing a passenger loading zone from 6 a.m. and 4 p.m., school days only, on the north side of Compton Boulevard between a point 192 feet and a point 500 feet west of Stanford Avenue in the unincorporated community of Rosewood/West Rancho Dominguez.
5. Adopt a traffic regulation order establishing a stop control for northbound and southbound traffic on Broadwell Avenue at its intersection with 245th Street in the unincorporated community of West Carson.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to support traffic safety, enhance traffic flow, and facilitate passenger loading at a school. Requests for these traffic regulations were generated by residents or community groups. The affected area is indicated on the enclosed maps (Attachments A, B, and C).

#### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy II.3, Make Environmental Sustainability our Daily Reality. The recommended actions support a clean, flexible, and integrated multi-modal transportation system that improves mobility and traffic safety.

#### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund. Sufficient funds are included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2023-24 Budget to cover the minor costs of installing the necessary signs and markings.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The California Vehicle Code authorizes the Board to implement these traffic regulations that are required prior to enforcement by the California Highway Patrol and the Sheriff's Department.

#### **ENVIRONMENTAL DOCUMENTATION**

The establishment of these regulations including the installation of related traffic control devices required to notify the motoring public is categorically exempt from the provisions of the California Environmental Quality Act pursuant to Section 15301(c) of the California

The Honorable Board of Supervisors  
August 8, 2023  
Page 3

Environmental Quality Act Guidelines and Class I(x) 7 of the Environmental Reporting Procedures and Guidelines approved by the Board on November 17, 1987.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Implementation of these traffic controls will have a positive impact by enhancing traffic flow and safety. Upon the Board's approval of these traffic regulations, the corresponding signs and markings will be immediately scheduled for installation.

**CONCLUSION**

Please return one adopted copy of this letter to Public Works, Traffic Safety and Mobility Division. Also, please forward adopted copies of this letter to the Sheriff's Department, Parking Enforcement Detail, and the California Highway Patrol's South Los Angeles and West Los Angeles offices.

Respectfully submitted,

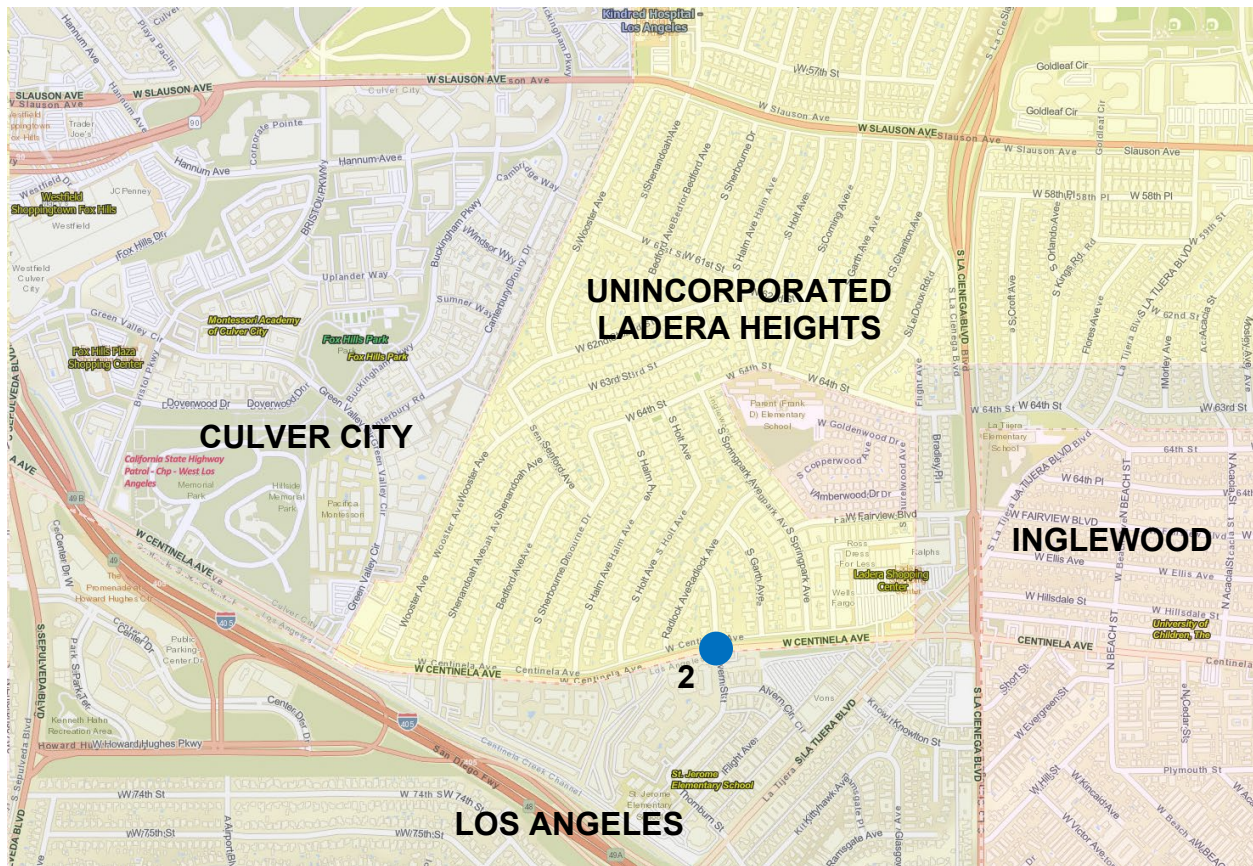
MARK PESTRELLA, PE  
Director of Public Works

MP:EK:dj

Enclosures

c: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office  
Sheriff's Department (Parking Enforcement Detail)  
California Highway Patrol (South Los Angeles and West Los Angeles)

**ATTACHMENT A  
PROPOSED TRAFFIC REGULATION  
LADERA HEIGHTS  
SUPERVISORIAL DISTRICT 2**

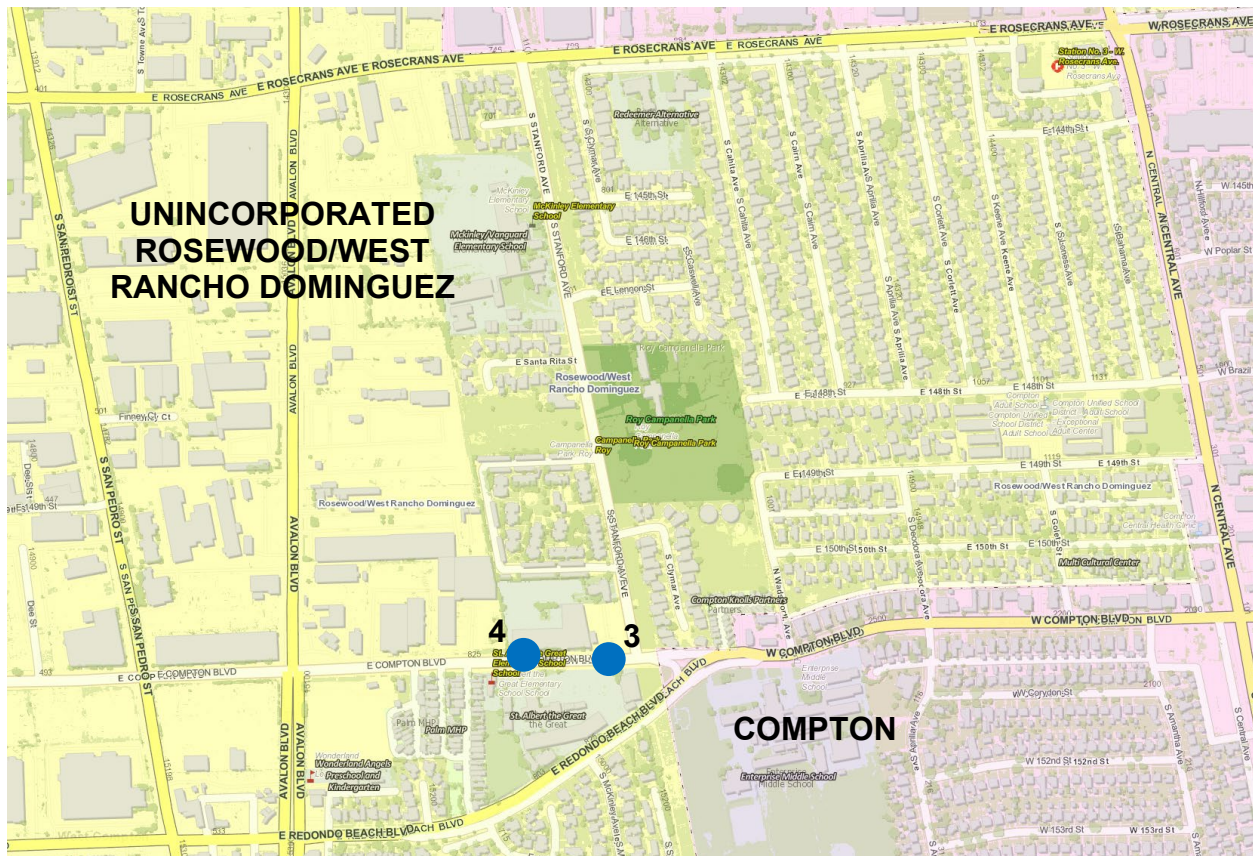


● Item for adoption in the Board letter

August 8, 2023



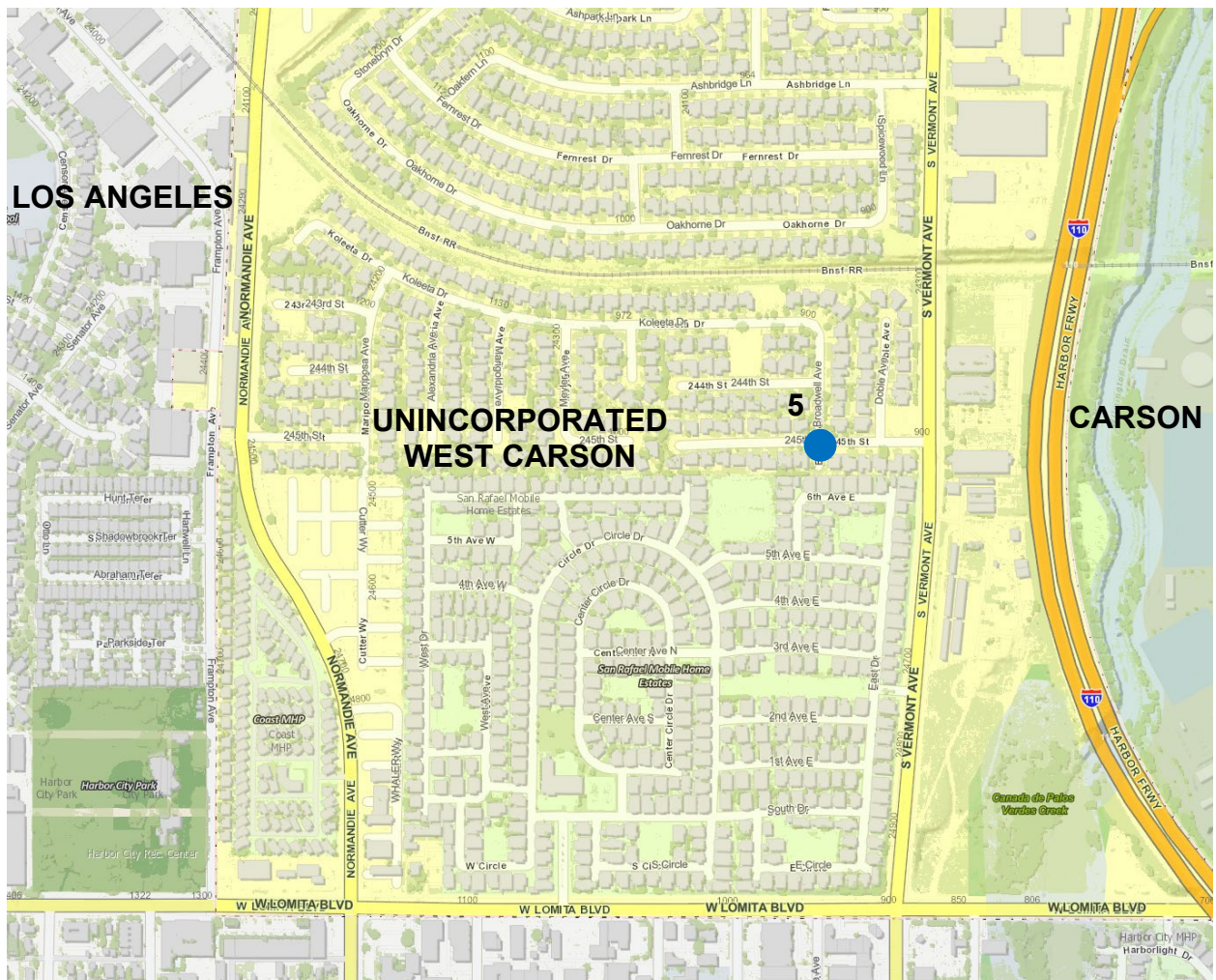
**ATTACHMENT B  
PROPOSED TRAFFIC REGULATIONS  
ROSEWOOD/WEST RANCHO DOMINGUEZ  
SUPERVISORIAL DISTRICT 2**



● Items for adoption in the Board letter

August 8, 2023

**ATTACHMENT C  
PROPOSED TRAFFIC REGULATION  
WEST CARSON  
SUPERVISORIAL DISTRICT 2**



● Item for adoption in the Board letter

August 8, 2023

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

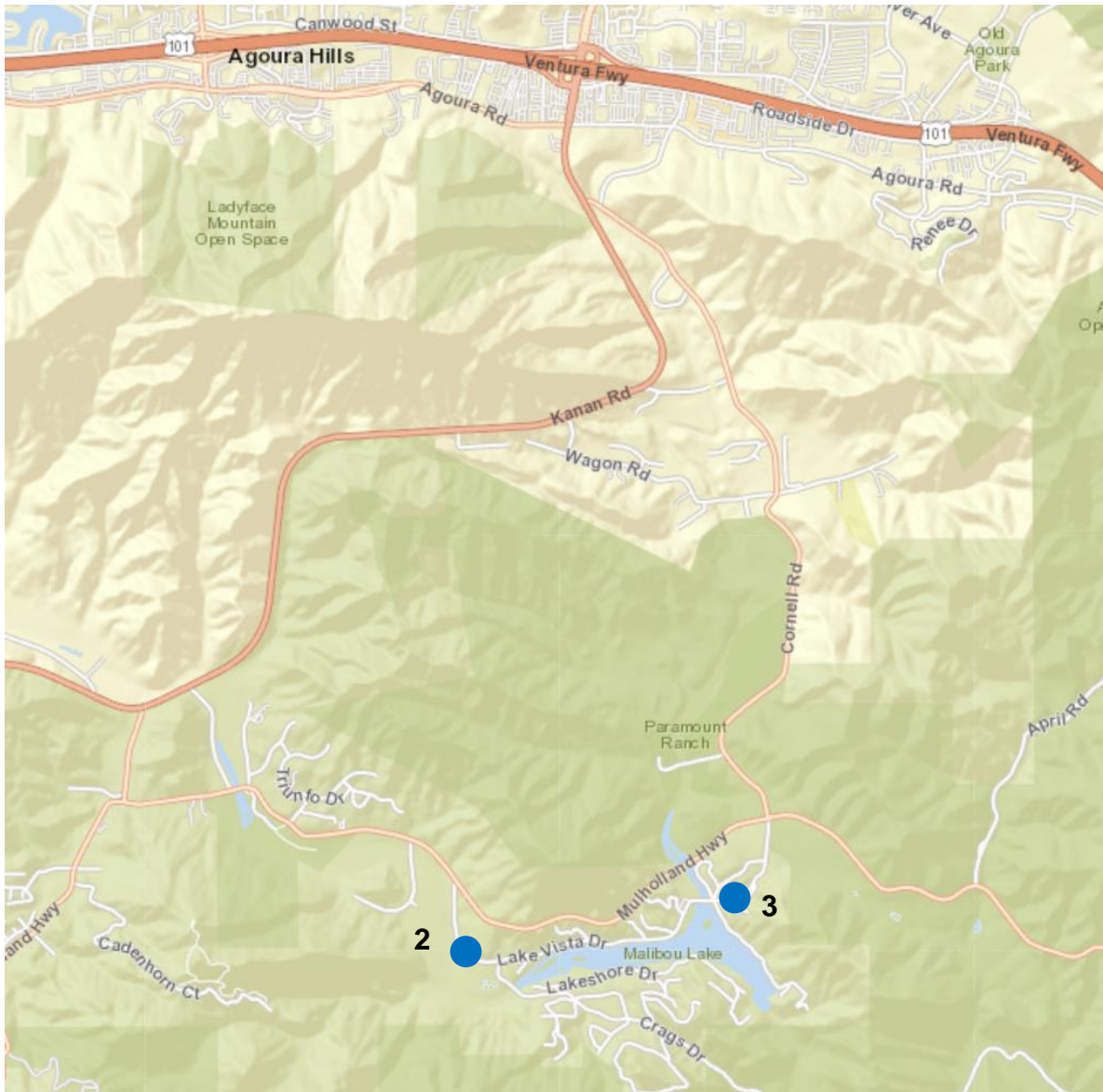
☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/05/2023		
<b>BOARD MEETING DATE</b>	8/8/2023		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Public Works		
<b>SUBJECT</b>	Traffic Regulations in the Unincorporated Community of Malibou Lake		
<b>PROGRAM</b>			
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	The community requested these traffic safety issues be addressed as soon as possible.		
<b>COST &amp; FUNDING</b>	Total cost:	Funding source:	
	\$0	Road Fund	
	TERMS (if applicable):		
	Explanation: There will be no impact to the County General Fund. Sufficient funds are included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2023-24 Budget to cover the minor costs of installing and/or removing the necessary signs and markings.		
<b>PURPOSE OF REQUEST</b>	Adopt traffic regulation orders to support traffic safety and enhance traffic flow in the unincorporated community of Malibou Lake.		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The California Vehicle Code allows the County to adopt regulations for official traffic control devices, such as signs and markings. These traffic regulations are required prior to enforcement by the California Highway Patrol and Sheriff's Department.  Public Works is recommending to adopt the following type of regulation: <ul style="list-style-type: none"> <li>Speed Limit</li> </ul>		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability. The proposed traffic regulations support a clean, flexible, and integrated multi-modal transportation system that improves mobility and traffic safety.		
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, <a href="mailto:sburger@pw.lacounty.gov">sburger@pw.lacounty.gov</a>		



**ATTACHMENT A  
PROPOSED TRAFFIC REGULATIONS  
MALIBOU LAKE  
SUPERVISORIAL DISTRICT 3**



● Items for adoption in the Board letter

August 8, 2023





MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

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ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

August 8, 2023

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA  
TRAFFIC REGULATIONS IN THE UNINCORPORATED COMMUNITY  
OF MALIBOU LAKE  
(SUPERVISORIAL DISTRICT 3)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to implement traffic regulations to support traffic safety and enhance traffic flow in the unincorporated community of Malibou Lake.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that adopting traffic regulation orders and posting the corresponding regulatory and advisory signage are categorically exempt from the provisions of the California Environmental Quality Act.
2. Adopt a traffic regulation order establishing a 35-mph speed limit on Lake Vista Drive between Mulholland Highway (West) and Terrace Lane in the unincorporated community of Malibou Lake.
3. Adopt a traffic regulation order establishing a 25-mph speed limit on Lake Vista Drive between Terrace Lane and Mulholland Highway (East) in the unincorporated community of Malibou Lake.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to support traffic safety. A resident submitted a request which initiated these traffic regulations. The affected area is indicated on the enclosed map (Attachment A).

## **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy II.3, Make Environmental Sustainability our Daily Reality. The recommended actions support a clean, flexible, and integrated multi-modal transportation system that improves mobility and traffic safety.

## **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund. Sufficient funds are included in Road Fund (B03 – Services and Supplies) Fiscal Year 2023-24 Budget to cover the minor costs of installing and/or removing the necessary signs and markings.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The California Vehicle Code authorizes the Board to implement these traffic regulations that are required prior to enforcement by the California Highway Patrol and the Sheriff's Department.

## **ENVIRONMENTAL DOCUMENTATION**

The establishment of these regulations, including the installation of related traffic control devices required to notify the motoring public is categorically exempt from the provisions of the California Environmental Quality Act pursuant to Section 15301(c) of the California Environmental Quality Act Guidelines and Class I(x) 7 of the Environmental Reporting Procedures and Guidelines approved by the Board on November 17, 1987.

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Implementation of these traffic controls will have a positive impact by enhancing traffic flow and safety. Upon the Board's approval of these traffic regulations, the corresponding signs and markings will be immediately scheduled for installation.

The Honorable Board of Supervisors  
August 8, 2023  
Page 3

**CONCLUSION**

Please return one adopted copy of this letter to Public Works, Traffic Safety and Mobility Division. Also, please forward adopted copies of this letter to the Sheriff's Department, Parking Enforcement Detail, and the California Highway Patrol's West Valley office.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:EK:la

Enclosures

c: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office  
Sheriff's Department (Parking Enforcement Detail)  
California Highway Patrol (West Valley Office)

**ATTACHMENT A  
PROPOSED TRAFFIC REGULATIONS  
MALIBOU LAKE  
SUPERVISORIAL DISTRICT 3**



● Items for adoption in the Board letter

August 8, 2023

# BOARD LETTER/MEMO CLUSTER FACT SHEET

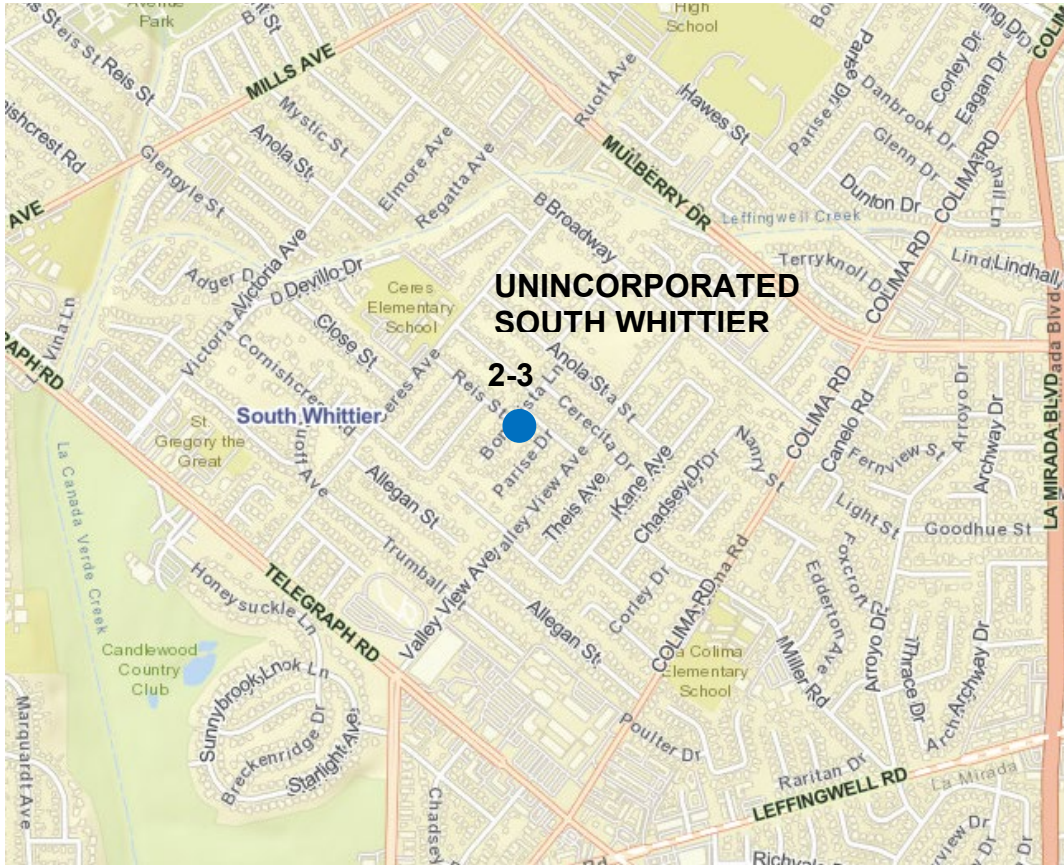
☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/05/2023			
<b>BOARD MEETING DATE</b>	8/8/2023			
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input checked="" type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>			
<b>DEPARTMENT(S)</b>	Public Works			
<b>SUBJECT</b>	Traffic Regulations in the Unincorporated Communities of South Whittier and West Whittier/Los Nietos			
<b>PROGRAM</b>				
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:			
<b>DEADLINES/ TIME CONSTRAINTS</b>	The community requested these safety issues be addressed as soon as possible.			
<b>COST &amp; FUNDING</b>	<table border="1" style="width: 100%;"> <tr> <td>Total cost: \$0</td><td>Funding source: Road Fund</td></tr> </table>		Total cost: \$0	Funding source: Road Fund
Total cost: \$0	Funding source: Road Fund			
	TERMS (if applicable):			
	Explanation: There will be no impact to the County General Fund. Sufficient funds are included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2023-24 Budget to cover the minor costs of installing the necessary signs and markings.			
<b>PURPOSE OF REQUEST</b>	Adopt traffic regulation orders to support traffic safety and enhance traffic flow in the unincorporated communities of South Whittier and West Whittier/Los Nietos.			
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>The California Vehicle Code allows the County to adopt regulations for official traffic control devices, such as signs and markings. These traffic regulations are required prior to enforcement by the California Highway Patrol and Sheriff's Department.</p> <p>Public Works is recommending to adopt the following types of regulations:</p> <ul style="list-style-type: none"> <li>• Speed Limit</li> <li>• Stop Control</li> </ul>			
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:			
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability. The proposed traffic regulations support a clean, flexible, and integrated multi-modal transportation system that improves mobility and traffic safety.			
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, <a href="mailto:sburger@pw.lacounty.gov">sburger@pw.lacounty.gov</a>			

**ATTACHMENT A  
PROPOSED TRAFFIC REGULATIONS  
SOUTH WHITTIER  
SUPERVISORIAL DISTRICT 4**

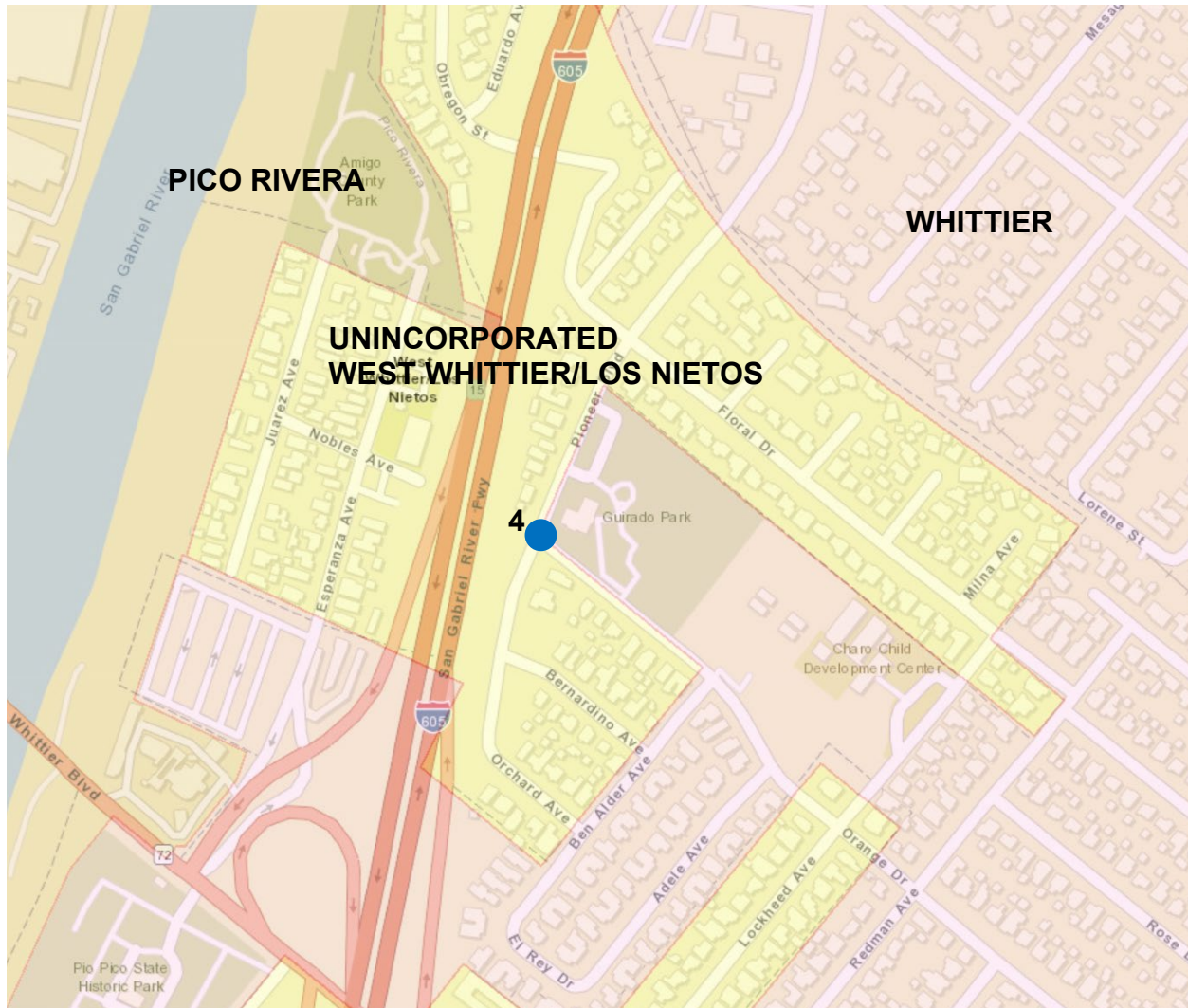


● Items for adoption in the Board letter

August 8, 2023



**ATTACHMENT B  
PROPOSED TRAFFIC REGULATION  
WEST WHITTIER/LOS NIETOS  
SUPERVISORIAL DISTRICT 4**



● Item for adoption in the Board letter

August 8, 2023



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

August 8, 2023

IN REPLY PLEASE  
REFER TO FILE:

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA  
TRAFFIC REGULATIONS IN THE UNINCORPORATED COMMUNITIES  
OF SOUTH WHITTIER AND WEST WHITTIER/LOS NIETOS  
(SUPERVISORIAL DISTRICT 4)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to support traffic safety and enhance traffic flow in the unincorporated communities of South Whittier and West Whittier/Los Nietos.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that adopting a traffic regulation order and posting the corresponding regulatory and advisory signage are categorically exempt from the provisions of the California Environmental Quality Act.
2. Adopt a traffic regulation order establishing a stop control for eastbound traffic on Reis Street (South leg) at its intersection with Bonavista Lane in the unincorporated community of South Whittier.
3. Adopt a traffic regulation order establishing a stop control for westbound traffic on Reis Street (North leg) at its intersection with Bonavista Lane in the unincorporated community of South Whittier.
4. Adopt a traffic regulation order establishing a 25-mph speed limit on Pioneer Boulevard/Orchard Avenue between the City of Whittier boundary located



355 feet north of Floral Drive and Ben Alder Avenue in the unincorporated community of West Whittier/Los Nietos.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to support traffic safety and enhance traffic flow. The requests for the traffic regulations were generated by residents. The affected areas are indicated on the enclosed maps (Attachments A and B).

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy II.3, Make Environmental Sustainability our Daily Reality. The recommended actions support a clean, flexible, and integrated multi-modal transportation system that improves mobility and traffic safety.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund. Sufficient funds are included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2023-24 Budget to cover the minor costs of installing the necessary signs and markings.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The California Vehicle Code authorizes the Board to implement traffic regulations that are required prior to enforcement by the California Highway Patrol and the Sheriff's Department.

### **ENVIRONMENTAL DOCUMENTATION**

The establishment of these regulations are categorically exempt from the provisions of the California Environmental Quality Act pursuant to Section 15301(c) of the California Environmental Quality Act Guidelines and Class I(x) 7 of the Environmental Reporting Procedures and Guidelines approved by the Board on November 17, 1987.

The Honorable Board of Supervisors  
August 8, 2023  
Page 3

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Implementation of this traffic control will have a positive impact by enhancing traffic flow and safety. Upon the Board's approval of this traffic regulation, the corresponding signs and markings will be immediately scheduled for installation.

**CONCLUSION**

Please return one adopted copy of this letter to Public Works, Traffic Safety and Mobility Division. Also, please forward adopted copies of this letter to the Sheriff's Department, Parking Enforcement Detail, and the California Highway Patrol's Santa Fe Springs office.

Respectfully submitted,

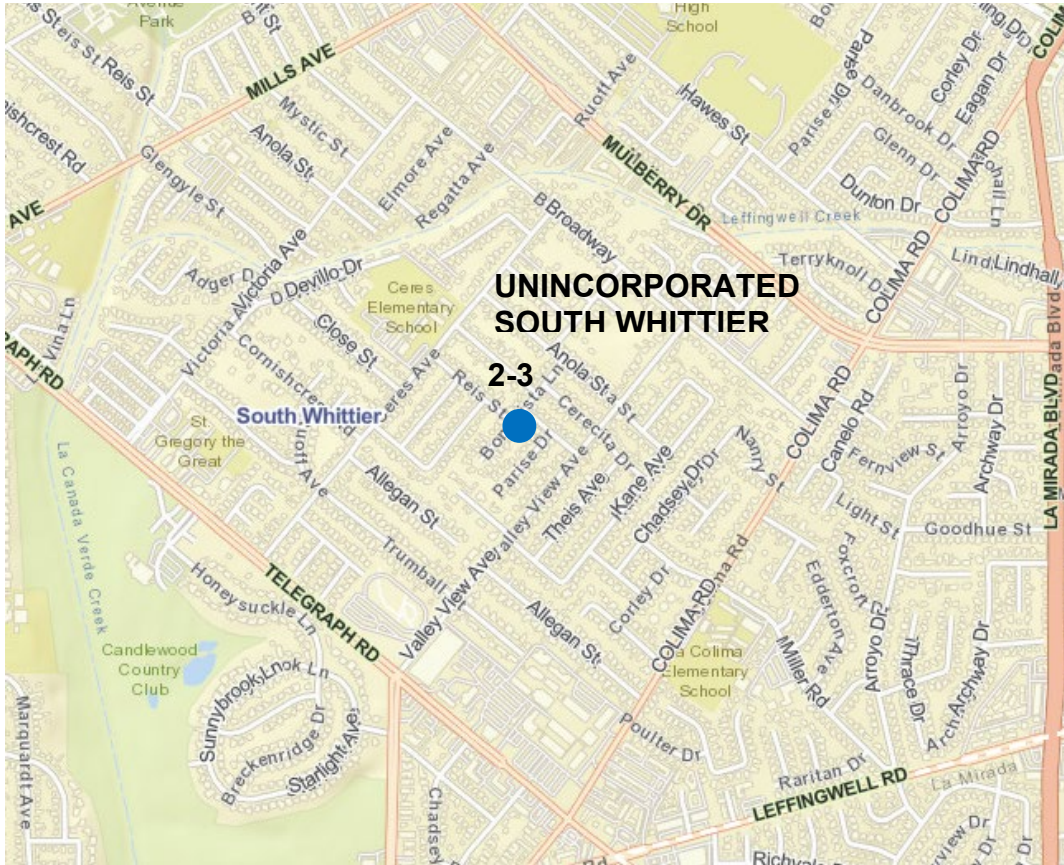
MARK PESTRELLA, PE  
Director of Public Works

MP:EK:dj

Enclosures

c: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Sheriff's Department (Parking Enforcement Detail)  
California Highway Patrol (Santa Fe Springs Office)

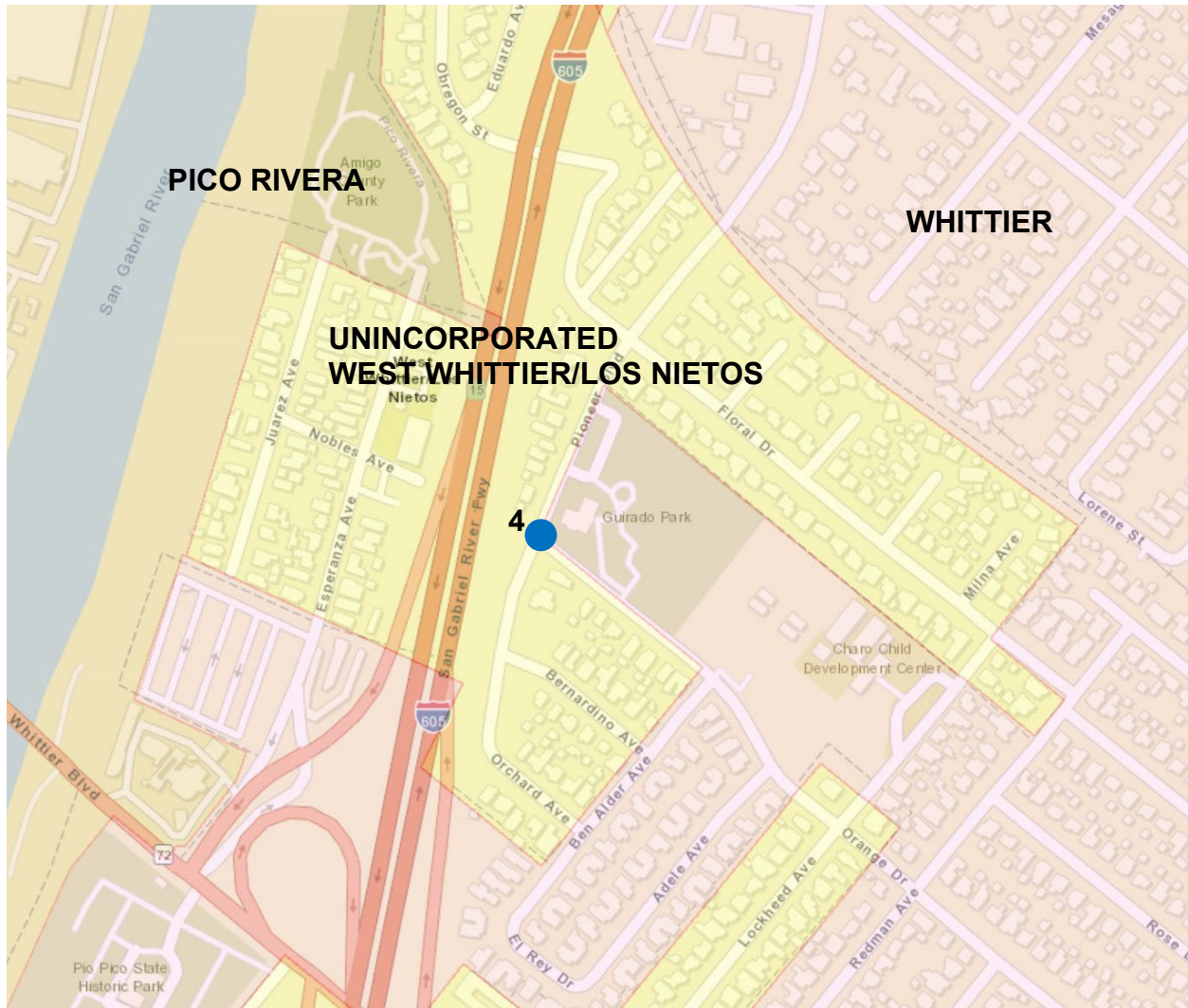
**ATTACHMENT A  
PROPOSED TRAFFIC REGULATIONS  
SOUTH WHITTIER  
SUPERVISORIAL DISTRICT 4**



● Items for adoption in the Board letter

August 8, 2023

**ATTACHMENT B  
PROPOSED TRAFFIC REGULATION  
WEST WHITTIER/LOS NIETOS  
SUPERVISORIAL DISTRICT 4**



● Item for adoption in the Board letter

August 8, 2023

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

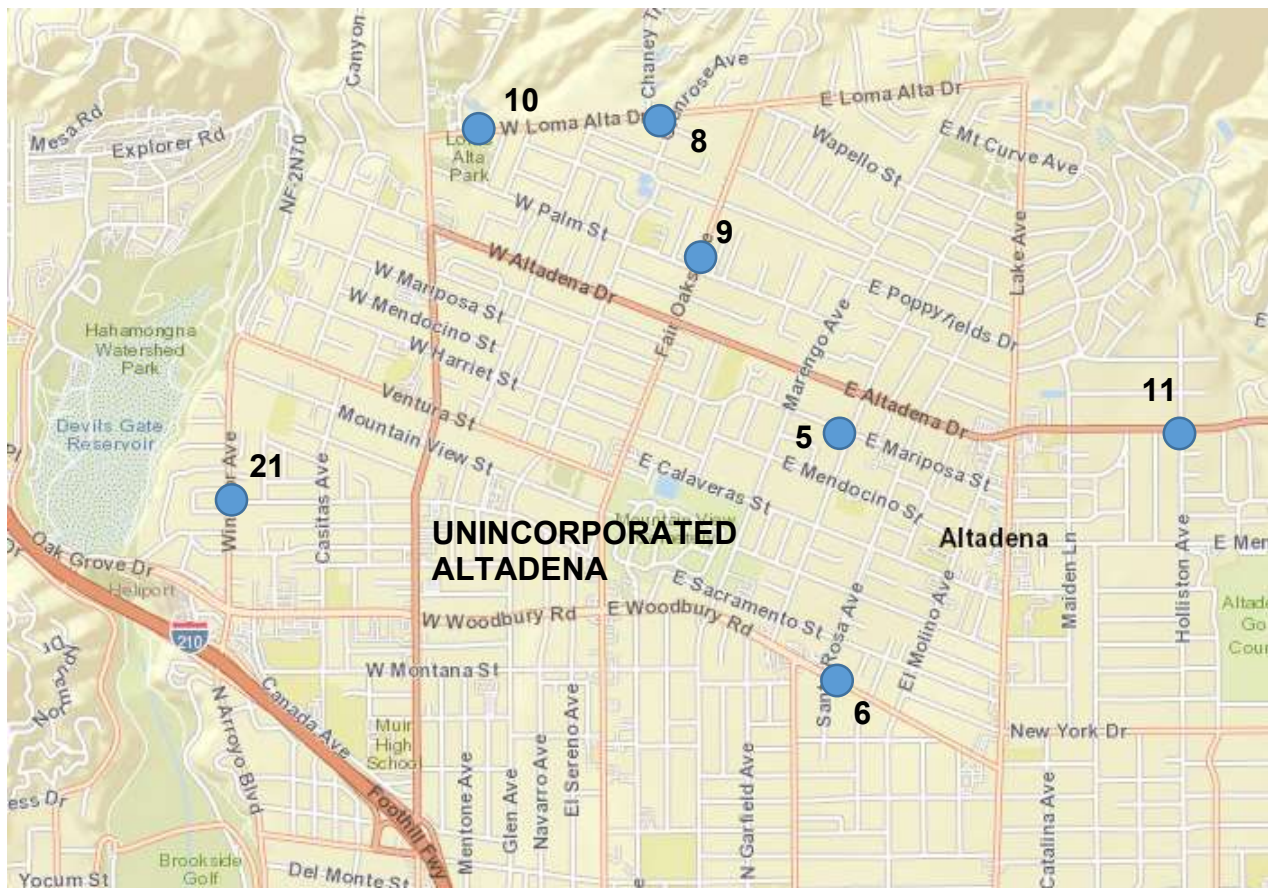
☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/05/2023		
<b>BOARD MEETING DATE</b>	8/8/2023		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input checked="" type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Public Works		
<b>SUBJECT</b>	Traffic Regulations in the Unincorporated Communities of Altadena, Angeles National Forest, Duarte, Lake Los Angeles, Monrovia, and Stevenson Ranch		
<b>PROGRAM</b>			
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	The community requested that these safety issues be addressed as soon as possible.		
<b>COST &amp; FUNDING</b>	Total cost: \$0	Funding source: Road Fund	
	TERMS (if applicable):		
	Explanation: There will be no impact to the County General Fund. Sufficient funds are included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2023-24 Budget to cover the minor costs of removing and installing the necessary signs and markings.		
<b>PURPOSE OF REQUEST</b>	Adopt traffic regulation orders to support traffic safety, enhance traffic flow, and facilitate street sweeping services in the unincorporated communities of Altadena, Angeles National Forest, Duarte, Lake Los Angeles, Monrovia, and Stevenson Ranch.		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>The California Vehicle Code allows the County to adopt regulations for official traffic control devices, such as signs and markings. These traffic regulations are required prior to enforcement by the California Highway Patrol and Sheriff's Department.</p> <p>Public Works is recommending to adopt the following types of regulations as well as to rescind traffic regulations that are no longer applicable:</p> <ul style="list-style-type: none"> <li>Parking Prohibition</li> <li>Speed Limit</li> <li>Stop Control</li> <li>Turning Prohibition</li> </ul>		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability. The proposed regulations support a clean, flexible, and integrated multi-modal transportation system that improves mobility and traffic safety.		
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, <a href="mailto:sburger@pw.lacounty.gov">sburger@pw.lacounty.gov</a>		



**ATTACHMENT A  
PROPOSED TRAFFIC REGULATIONS  
ALTADENA  
SUPERVISORIAL DISTRICT 5**



● Items for adoption in the Board letter.

August 8, 2023

**ATTACHMENT B  
PROPOSED TRAFFIC REGULATION  
ANGELES NATIONAL FOREST  
SUPERVISORIAL DISTRICT 5**

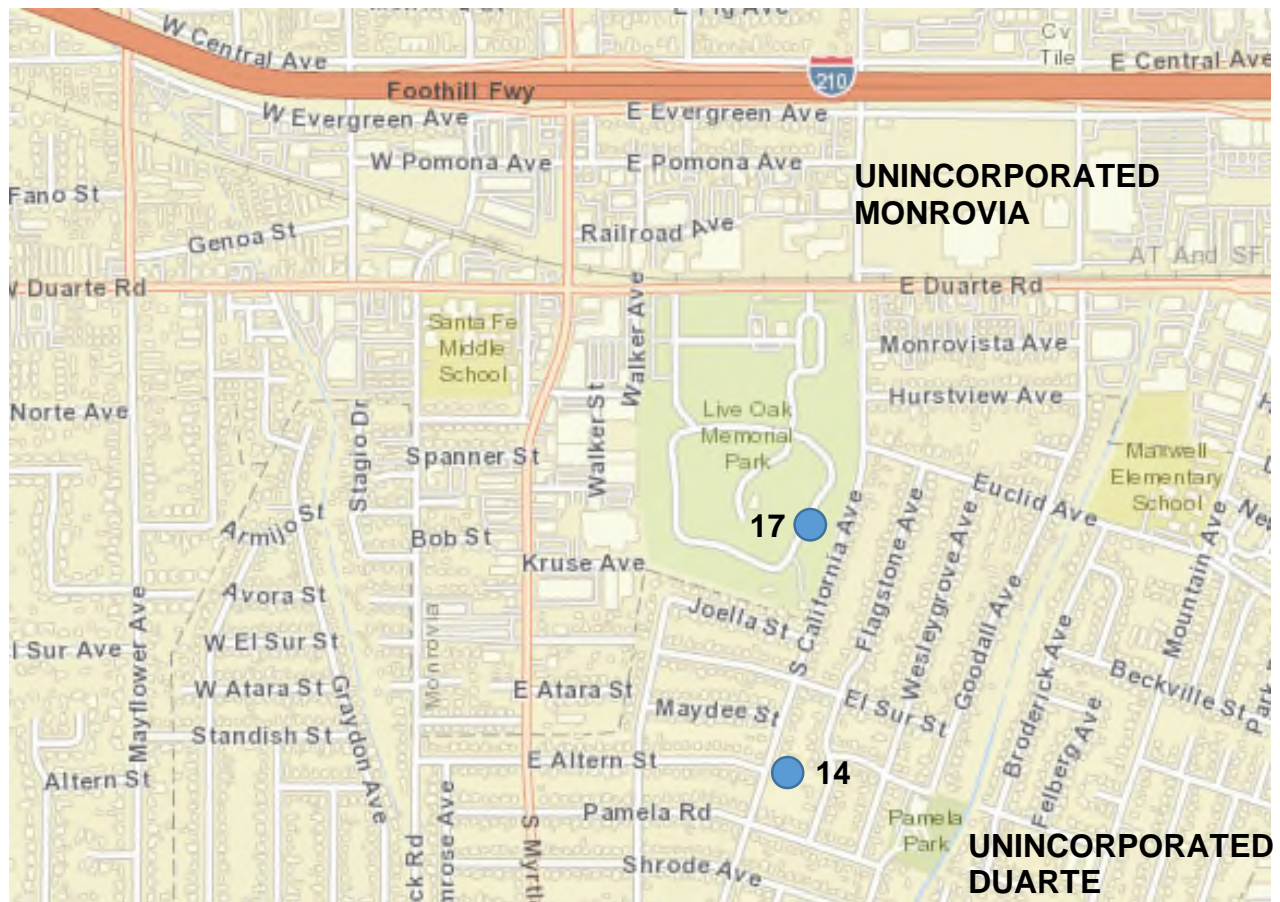


● Item for adoption in the Board letter

August 8, 2023



**ATTACHMENT C  
PROPOSED TRAFFIC REGULATIONS  
DUARTE/MONROVIA  
SUPERVISORIAL DISTRICT 5**



● Items for adoption in the Board letter



**ATTACHMENT D  
PROPOSED TRAFFIC REGULATION  
LAKE LOS ANGELES  
SUPERVISORIAL DISTRICT 5**



● Item for adoption in the Board letter

August 8, 2023

**ATTACHMENT E  
PROPOSED TRAFFIC REGULATIONS  
STEVENSON RANCH  
SUPERVISORIAL DISTRICT 5**



● Items for adoption in the Board letter

August 8, 2023



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

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IN REPLY PLEASE  
REFER TO FILE:

August 8, 2023

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA  
TRAFFIC REGULATIONS IN THE UNINCORPORATED COMMUNITIES  
OF ALTADENA, ANGELES NATIONAL FOREST, DUARTE, LAKE  
LOS ANGELES, MONROVIA, AND STEVENSON RANCH  
(SUPERVISORIAL DISTRICT 5)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to implement traffic regulations to support traffic safety, enhance traffic flow, and facilitate street sweeping services in the unincorporated communities of Altadena, Angeles National Forest, Duarte, Lake Los Angeles, Monrovia, and Stevenson Ranch.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that adopting and/or rescinding traffic regulation orders and posting or removing the corresponding regulatory and advisory signage are categorically exempt from the provisions of the California Environmental Quality Act.
2. Rescind a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Wednesdays only, on the south side of Altadena Drive between Lincoln Street and Olive Avenue in the unincorporated community of Altadena as established on October 10, 2017.

3. Rescind a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Thursdays only, on the north side of Altadena Drive between Lincoln Street and Olive Avenue in the unincorporated community of Altadena as established on October 10, 2017.
4. Rescind a traffic regulation order establishing a 35-mph speed limit on Mariposa Street between Fair Oaks Avenue and El Molino Avenue in the unincorporated community of Altadena as established on December 16, 1958.
5. Adopt a traffic regulation order establishing a 30-mph speed limit on Mariposa Street between Santa Anita Avenue and Lake Avenue in the unincorporated community of Altadena.
6. Adopt a traffic regulation order requiring westbound traffic on Woodbury Road to stop at its intersection with Santa Rosa Avenue in the unincorporated community of Altadena.
7. Rescind a traffic regulation order establishing a 35-mph speed limit on Chaney Trail between the Angeles National Forest Boundary and Loma Alta Drive in the unincorporated community of Altadena as established on June 3, 2003.
8. Adopt a traffic regulation order establishing a 25-mph speed limit on Chaney Trail between the Angeles National Forest Boundary and Loma Alta Drive in the unincorporated community of Altadena.
9. Adopt a traffic regulation order requiring northbound and southbound traffic on Fair Oaks Avenue to stop at its intersection with Palm Street establishing all-way stop control in the unincorporated community of Altadena.
10. Adopt a traffic regulation order requiring eastbound and westbound traffic on Loma Alta Drive to stop at its intersection with Sunset Ridge Road establishing all-way stop control in the unincorporated community of Altadena.
11. Adopt a traffic regulation order requiring eastbound and westbound traffic on Altadena Drive to stop at its intersection with Holliston Avenue establishing all-way stop control in the unincorporated community of Altadena.
12. Adopt a traffic regulation order establishing a stop control for westbound traffic on Bear Drive at its intersection with Mount Baldy Road in the unincorporated community of Angeles National Forest.

13. Rescind a traffic regulation order prohibiting parking at any time on the west side of California Avenue between the City of Monrovia boundary at Hurstview Avenue and a point 345 feet south of Hurstview Avenue in the unincorporated community of Duarte as established on January 3, 1978.
14. Adopt a traffic regulation order prohibiting parking at any time on the west side of California Avenue between the City of Monrovia boundary located at Hurstview Avenue and Joella Street in the unincorporated community of Duarte/Monrovia.
15. Adopt a traffic regulation order establishing a stop control for northbound traffic on 176th Street East at its intersection with Coolwater Avenue in the unincorporated community of Lake Los Angeles.
16. Rescind a traffic regulation order prohibiting parking for street sweeping purposes from 9 a.m. to 1 p.m., Mondays only, on the west side of California Avenue between Euclid Avenue and Pamela Road in the unincorporated community of Monrovia as established on June 14, 2022.
17. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 9 a.m. to 1 p.m., Mondays only, on the west side of California Avenue between Joella Street and Pamela Road in the unincorporated community of Monrovia.
18. Adopt a traffic regulation order prohibiting eastbound and westbound traffic on Valencia Boulevard from making U-turns at its intersection with Old Rock Road in the unincorporated community of Stevenson Ranch.
19. Adopt a traffic regulation order prohibiting eastbound and westbound traffic on Valencia Boulevard from making U-turns at its intersection with West Ranch High School/Rancho Pico Junior High School approximately 560 feet west of Old Rock Road in the unincorporated community of Stevenson Ranch.
20. Adopt a traffic regulation order prohibiting eastbound and westbound traffic on Valencia Boulevard from making left turns at its intersection with West Ranch High School/Rancho Pico Junior High School approximately 560 feet west of Old Rock Road in the unincorporated community of Stevenson Ranch.

21. Adopt a traffic regulation order requiring northbound and southbound traffic on Windsor Avenue to stop at its intersection with Figueroa Drive establishing all-way stop control in the unincorporated community of Altadena.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to support traffic safety, enhance traffic flow, and facilitate street sweeping services. Requests for these traffic regulations were generated by residents. The affected areas are indicated on the enclosed maps (Attachments A, B, C, D, and E).

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy II.3, Make Environmental Sustainability our Daily Reality. The recommended actions support a clean, flexible, and integrated multi-modal transportation system that improves mobility and traffic safety.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund. Sufficient funds are included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2023-24 Budget to cover the minor costs of installing and/or removing the necessary signs and markings.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The California Vehicle Code authorizes the Board to implement these traffic regulations which are required prior to enforcement by the California Highway Patrol and the Sheriff's Department.

### **ENVIRONMENTAL DOCUMENTATION**

The establishment of these regulations, including the installation or removal of related traffic control devices required to notify the motoring public is categorically exempt from the provisions of the California Environmental Quality Act pursuant to Section 15301(c) of the California Environmental Quality Act Guidelines and Class I(x) 7 of the Environmental Reporting Procedures and Guidelines approved by the Board on November 17, 1987.

The Honorable Board of Supervisors  
August 8, 2023  
Page 5

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Implementation of these traffic controls will have a positive impact by enhancing traffic flow and safety. Upon the Board's approval of this traffic regulation, the corresponding signs and markings will be immediately scheduled for installation.

**CONCLUSION**

Please return one adopted copy of this letter to Public Works, Traffic Safety and Mobility Division. Also, please forward adopted copies of this letter to the Sheriff's Department, Parking Enforcement Detail, and the California Highway Patrol's Altadena, Antelope Valley, Baldwin Park, and Newhall offices.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

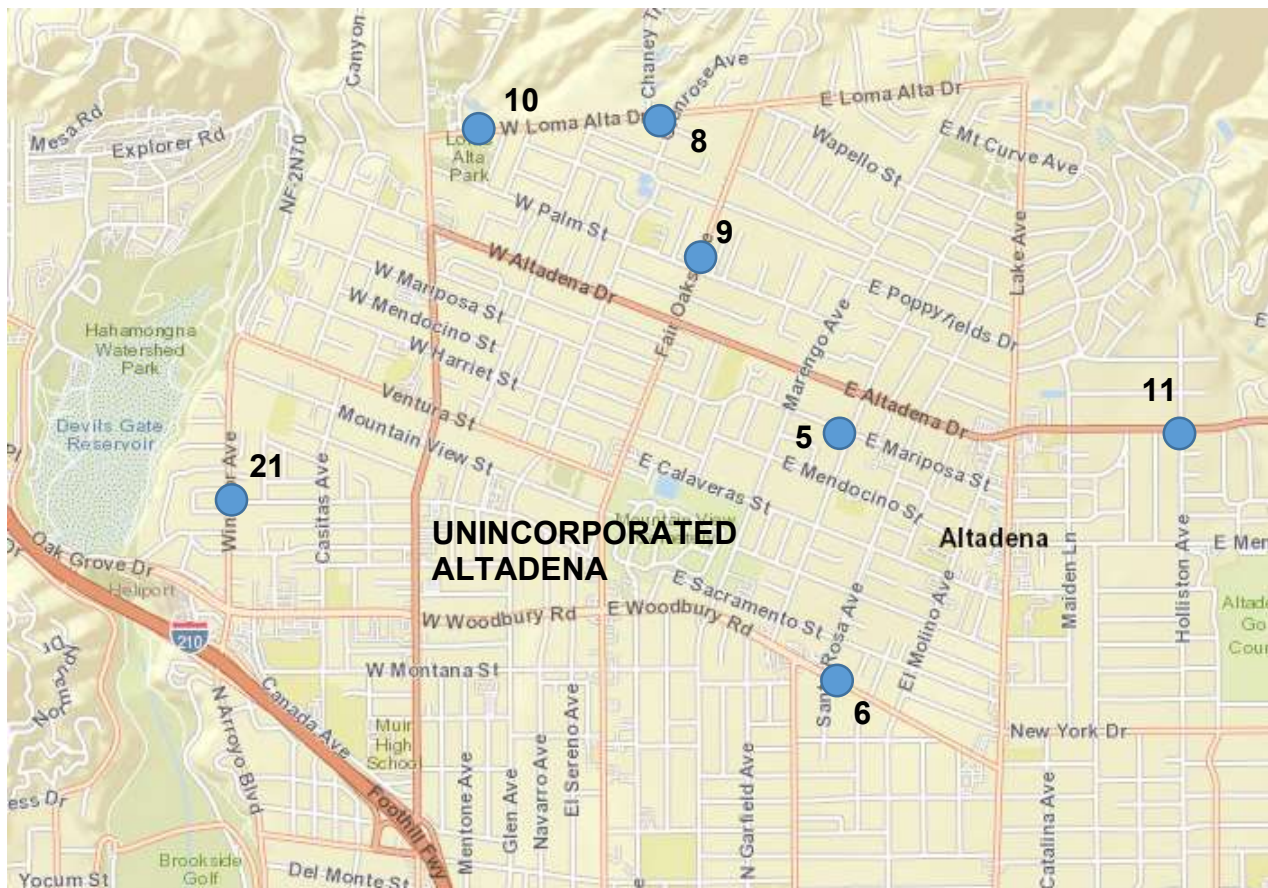
MP:EK:la

Enclosures

c: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office  
Sheriff's Department (Parking Enforcement Detail)  
California Highway Patrol (Altadena, Antelope Valley, Baldwin Park, and Newhall)



**ATTACHMENT A  
PROPOSED TRAFFIC REGULATIONS  
ALTADENA  
SUPERVISORIAL DISTRICT 5**



● Items for adoption in the Board letter.

August 8, 2023



**ATTACHMENT B  
PROPOSED TRAFFIC REGULATION  
ANGELES NATIONAL FOREST  
SUPERVISORIAL DISTRICT 5**



● Item for adoption in the Board letter

August 8, 2023

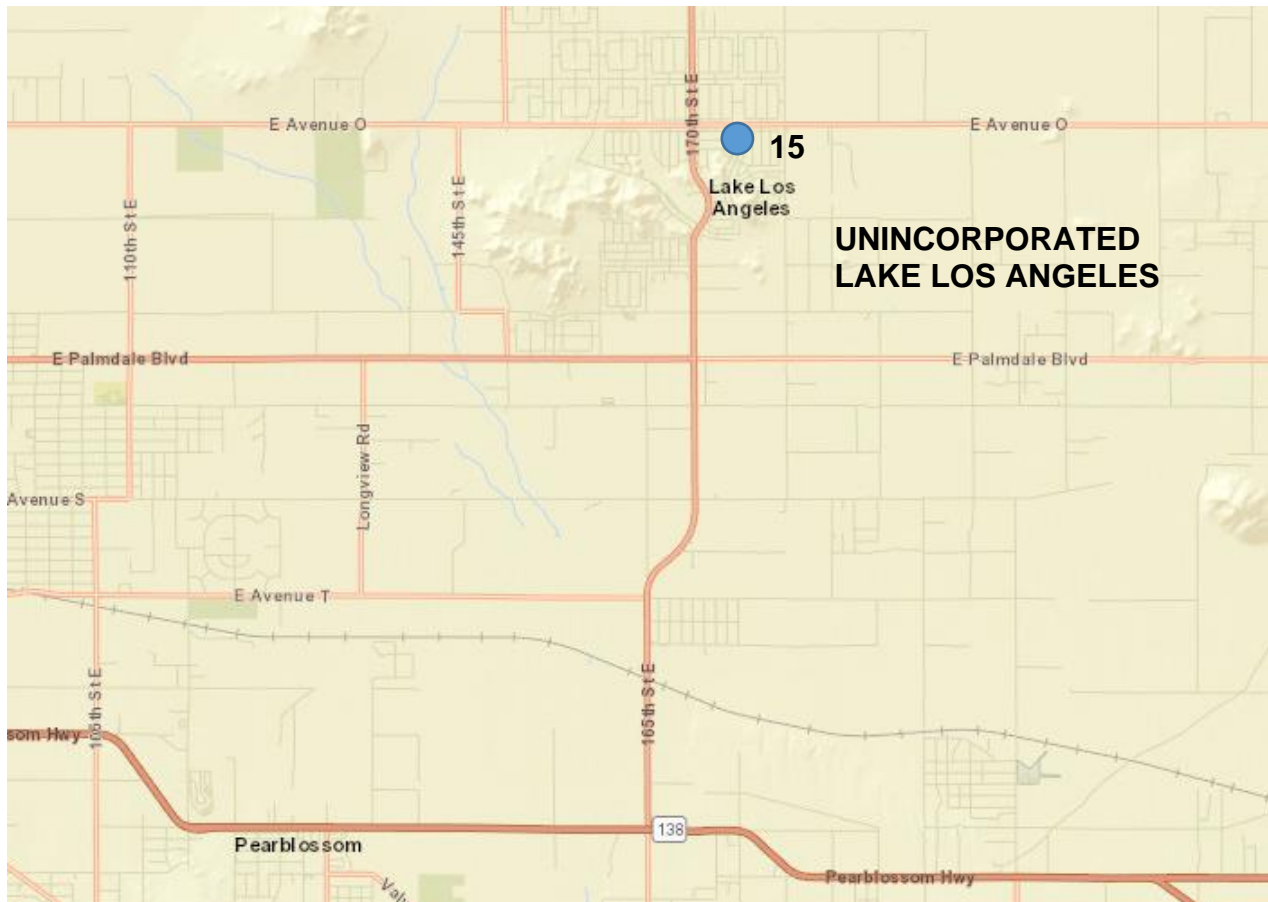
**ATTACHMENT C  
PROPOSED TRAFFIC REGULATIONS  
DUARTE/MONROVIA  
SUPERVISORIAL DISTRICT 5**



● Items for adoption in the Board letter

August 8, 2023

**ATTACHMENT D  
PROPOSED TRAFFIC REGULATION  
LAKE LOS ANGELES  
SUPERVISORIAL DISTRICT 5**

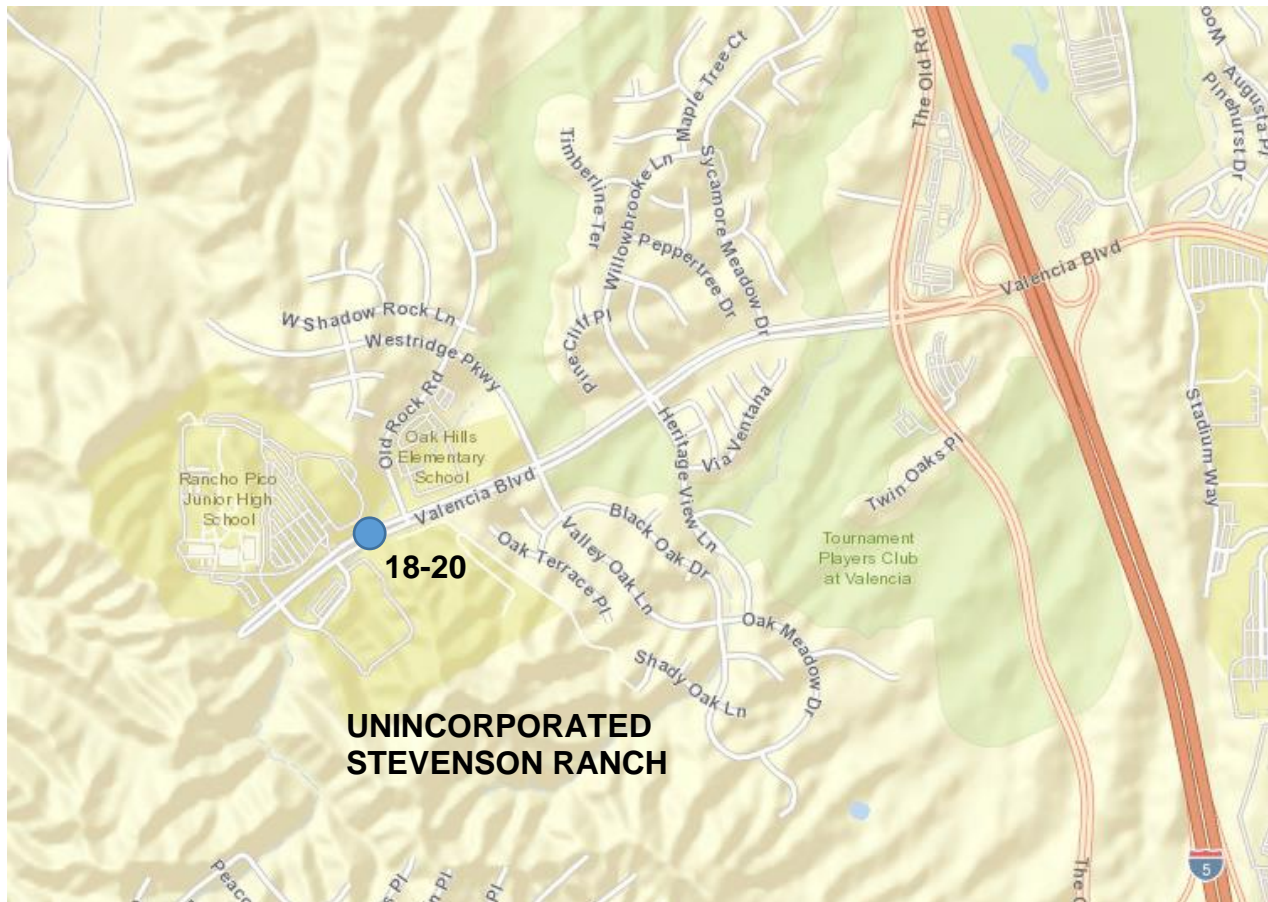


● Item for adoption in the Board letter

August 8, 2023



**ATTACHMENT E  
PROPOSED TRAFFIC REGULATIONS  
STEVENSON RANCH  
SUPERVISORIAL DISTRICT 5**



● Items for adoption in the Board letter

August 8, 2023

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/5/2023	
<b>BOARD MEETING DATE</b>	8/15/2023	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Agricultural Commissioner/Weights and Measures (ACWM) and Fire Department (LACOFD)	
<b>SUBJECT</b>	<p>In Los Angeles County, abatement of hazardous vegetation (weeds, brush and neglected landscaping) and rubbish is primarily a joint enforcement and clearance effort between the Department of Agricultural Commissioner/Weights and Measures (ACWM) and the Consolidated Fire Protection District of Los Angeles County (District). The State law pursuant to which both programs operate requires that your Board hold a public hearing for property owners whose properties will be assessed charges for hazardous vegetation enforcement or abatement.</p>	
<b>PROGRAM</b>	Weed Abatement (Weed Hazard/Pest Management Bureau)	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>		
<b>COST &amp; FUNDING</b>	Total cost: \$ No NCC	Funding source: N/A
	TERMS (if applicable): N/A	
	Explanation:	
<b>PURPOSE OF REQUEST</b>	<p>We are requesting that the Board of Supervisors:</p> <ol style="list-style-type: none"> <li>1. Confirm the 2022-2023 ACWM hazardous vegetation abatement costs, in the total amount of \$ <u>XXXX</u>, that are to be assessed to owners of designated parcels of land.</li> <li>2. Confirm the 2022-2023 District hazardous vegetation abatement costs, in the total amount of \$ <u>XXXX</u>, that are to be assessed to owners of improved parcels.</li> </ol>	

	<p>3. Instruct the Auditor-Controller (A-C) to post the hazardous vegetation abatement costs as direct assessments against the respective parcels of land as they appear on the current property tax assessment roll</p>
<p><b>BACKGROUND</b> (include internal/external issues that may exist including any related motions)</p>	<p>Annual abatement of hazardous vegetation is a critical component of the overall fire prevention infrastructure throughout most of Los Angeles County.</p> <p>Your Board's confirmation of hazardous vegetation and rubbish abatement and enforcement charges enables ACWM and the District to recover costs from properties upon which such costs were incurred in performing hazardous vegetation or rubbish abatement and enforcement actions, as authorized by State Law.</p> <p>The properties, which are both improved and unimproved (vacant), were declared by prior Board resolution to contain, or have the potential to contain, public nuisances due to hazardous vegetation or rubbish.</p>
<p><b>EQUITY INDEX OR LENS WAS UTILIZED</b></p>	<p><input type="checkbox"/> Yes      <input checked="" type="checkbox"/> No</p> <p>If Yes, please explain how:</p>
<p><b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b></p>	<p><input type="checkbox"/> Yes      <input checked="" type="checkbox"/> No</p> <p>If Yes, please state which one(s) and explain how:</p>
<p><b>DEPARTMENTAL CONTACTS</b></p>	<p>Name, Title, Phone # &amp; Email:</p> <p>KURT E. FLOREN Agricultural Commissioner/ Director of Weights and Measures (626) 575-5451 <a href="mailto:KFloren@acwm.lacounty.gov">KFloren@acwm.lacounty.gov</a></p>

August 15, 2023

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**HEARING ON 2022-2023 COUNTY OF LOS ANGELES HAZARDOUS  
VEGETATION/WEED ABATEMENT CHARGES  
(ALL DISTRICTS) (3-VOTES)**

**SUBJECT**

In Los Angeles County, abatement of hazardous vegetation (weeds, brush and neglected landscaping) and rubbish is primarily a joint enforcement and clearance effort between the Department of Agricultural Commissioner/Weights and Measures (ACWM) and the Consolidated Fire Protection District of Los Angeles County (District). The State law pursuant to which both programs operate requires that your Board hold a public hearing for property owners whose properties will be assessed charges for hazardous vegetation enforcement or abatement.

**IT IS RECOMMENDED THAT THE BOARD, ACTING AS THE GOVERNING BODY OF  
THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY  
AND AS THE BOARD OF SUPERVISORS:**

1. Confirm the 2022-2023 ACWM hazardous vegetation abatement costs, in the total amount of \$ XXXX, that are to be assessed to owners of designated parcels of land.
2. Confirm the 2022-2023 District hazardous vegetation abatement costs, in the total amount of \$ XXXX, that are to be assessed to owners of improved parcels.
3. Instruct the Auditor-Controller (A-C) to post the hazardous vegetation abatement costs as direct assessments against the respective parcels of land as they appear on the current property tax assessment roll.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Annual abatement of hazardous vegetation is a critical component of the overall fire prevention infrastructure throughout most of Los Angeles County.



Your Board's confirmation of hazardous vegetation and rubbish abatement and enforcement charges enables ACWM and the District to recover costs from properties upon which such costs were incurred in performing hazardous vegetation or rubbish abatement and enforcement actions, as authorized by State Law.

The properties, which are both improved and unimproved (vacant), were declared by prior Board resolution to contain, or have the potential to contain, public nuisances due to hazardous vegetation or rubbish.

### **Implementation of Strategic Plan Goals**

This action supports the County Strategic Plan goals through the following strategies:

- Goal II – Foster Vibrant and Resilient Communities - *Strategy II.2: Support the Wellness of Our Communities* – Removal of overgrown weeds, neglected vegetation and illegal dumping contributes to the health and safety of residents within many of the County's diverse communities.
- Goal III – Realizing Tomorrow's Government Today – *Strategy III.3: Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability* – Conducting nuisance abatement pursuant to the statutory authority of the California Health and Safety Code allows ACWM and the District to respond to hazards posed by weeds, brush, and rubbish more quickly and effectively than when using other nuisance abatement procedures. It also allows complete cost recovery for ACWM's and the District's role in this critical public safety function.

### **FISCAL IMPACT/FINANCING**

There is no impact on net County cost.

Approval of this action will allow ACWM to recover its expenses for abatement costs, including clerical functions such as mailings, boundary determination, data entry, etc. It will allow the District to recover costs for abatement enforcement, activities beyond the annual inspection program for property owners who fail to comply with two official notices to abate hazards.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Properties identified by inspection to contain weeds, brush, neglected landscaping, or rubbish in violation of the Los Angeles County Fire Code Sections 325.2.1-325.2.2., or upon which these same items were otherwise a public nuisance, were the subject of enforcement actions or direct abatement activities pursuant to the authority of the California Health and Safety Code Sections 13879, and 14875 through 14922, inclusive.<sup>1</sup> These statutes require the Board to pass a resolution and hold a Public Hearing, which took place in each of January and March of 2022 and 2023, respectively.

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<sup>1</sup> Unless otherwise specified, all statutory references refer to the Health and Safety Code.

In addition, Section 14905 requires ACWM and the District to keep an account of the cost of abatement on each separate parcel of land and render an itemized report (Report), in writing, to your Board. Attached are the itemized Reports for ACWM and the District.

Pursuant to Section 14906, before the Report is submitted to your Board for confirmation, a copy must be posted for at least three days on or near the Board's chamber door with a notice of the time when it will be submitted to your Board for public hearing on confirmation.

Once confirmed by your Board, a copy of the Report must be submitted to the A-C on or before August 17, 2023. The A-C will enter the amounts of the respective assessments against the respective parcels of land as they appear on the current assessment roll.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The recovery of costs incurred from enforcement or abatement of hazardous vegetation and rubbish is vital for the ongoing related operations for both ACWM and the District.

Respectfully submitted,

KURT E. FLOREN  
Agricultural Commissioner  
Director of Weights and Measures

ANTHONY C. MARRONE  
Fire Chief

KEF/acm:AZ:mm

Enclosures

c: Chief Executive Officer  
Executive Officer, Board of Supervisors  
County Counsel  
Auditor-Controller

**NOTICE OF PUBLIC HEARING ON 2022-2023**  
**HAZARDOUS VEGETATION ABATEMENT COST**

Notice is hereby given that a public hearing on the Hazardous Vegetation Charges will be held by the Board of Supervisors on August 15, 2023, at 9:30 a.m. in the Hearing Room of the Board of Supervisors, Room 381B Kenneth Hahn Hall of Administration 500 West Temple Street (corner of Temple Street and Grand Avenue) Los Angeles, CA 90012.

The complete list of abatement charges is available for review in the Executive Office of the Board of Supervisors, 381B Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, CA 90012 between the hours of 8:00 a.m. and 5:00 p.m., Monday – Friday.

CELIA ZAVALA

Executive Office of the Board of Supervisors

STATE OF CALIFORNIA       )  
  )  
  )SS  
  )  
COUNTY OF LOS ANGELES    )

ADRIAN ZAVALA, Deputy Director/Bureau Chief of the Department of Agricultural Commissioner/Weights and Measures of the County of Los Angeles, being duly sworn, says:

That on or before the 18th day of July 2023, he posted or caused to be posted, on or near the chamber door of the Board of Supervisors of the County of Los Angeles, a copy of his report of the cost of weed abatement on each and all of the properties described in the list hereto attached, of which the annexed is a true copy thereof, setting the 15th day of August 2023, at 9:30 a.m., as the date upon which said report is to be submitted to the Board of Supervisors of the County of Los Angeles for confirmation.

By \_\_\_\_\_  
ADRIAN ZAVALA  
Deputy Director, Bureau Chief

SUBSCRIBED AND SWORN TO BEFORE ME  
This 15th day of August, 2023

CELIA ZAVALA, Executive Officer  
Executive Office of the Board of Supervisors  
of the County of Los Angeles

By \_\_\_\_\_  
Deputy

REPORT ON THE COST OF HAZARDOUS VEGETATION ABATEMENT  
TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF LOS ANGELES

Dear Supervisors:

Pursuant to an order heretofore made by your Honorable Board instructing the Agricultural Commissioner/Director of Weights and Measures to abate noxious weeds, brush, or rubbish under the provisions of Division 12 of the California Health and Safety Code, Sections 13879, and 14875 to 14922, inclusive, we respectfully submit for confirmation by your Honorable Board on August 15, 2023, at 9:30 a.m., the following report on the cost of abating such noxious weeds on each separate lot or parcel of land, showing the cost of removing such weeds on each separate lot or parcel of land, or in front thereof, or both, to-wit:

(see attached)

Respectfully submitted,

KURT E. FLOREN  
Agricultural Commissioner  
Director of Weights and Measures

REPORT ON HAZARD VEGETATION ABATEMENT COST  
TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF LOS ANGELES

Dear Supervisors:

Pursuant to an order heretofore made by you Honorable Board instructing the Consolidation Fire Protection District of Los Angeles County to enforce abatement of hazardous brush, dry grass, weeds, combustibile growth or flammable vegetation, to include native and ornamental vegetation, under the provision of Part 5, Division 12, of the California Health and Safety Code, Section 14875 to 14922, inclusive, we respectfully submit for confirmation by your Honorable Board on August 15th, 2023, at 9:30 a.m., the following report on the cost of hazardous vegetation abatement showing the cost of hazardous vegetation abatement on each separate lot or parcel of land, to-wit:

(see attached report titled "ABATEMENT ENFORCEMENT COST CHARGES")

Respectfully submitted,

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ANTHONY C. MARONE, FIRE CHIEF

STATE OF CALIFORNIA            )  
  )  
  )SS  
COUNTY OF LOS ANGELES        )

RON DURBIN, Chief, Forestry Division of the Consolidated Fire Protection District  
of Los Angeles County, being duly sworn says:

That on or before the 18th day of July 2023, he posted or caused to be posted, on  
or near the chamber door of the Board of Supervisors of the County of Los Angeles, and  
on the internet, the cost of hazardous vegetation abatement services for each and every  
parcel described in the report titled "Abatement Enforcement Cost Changes." A true and  
correct copy thereof is attached hereto, with a notice stating that the 15th day of August  
2023, at 9:30 a.m., is the date and time upon which said report is to be submitted to the  
Board of Supervisors of the County of Los Angeles for confirmation.

By \_\_\_\_\_  
Ron Durbin  
Chief Forestry Division

SUBSCRIBE AND SWORN TO BEFORE ME  
This 15th day of August 2023

CELIA ZAVALA, EXECUTIVE OFFICER  
Executive Office of the Board of Supervisors  
Of the County of Los Angeles

By \_\_\_\_\_  
Deputy



# County of Los Angeles Weed Abatement Charges - FY 2021-22

Key = 2 parcel records only. Report totals on last page.

AIN	Zone	City Code	Charges	AIN	Zone	City Code	Charges	AIN	Zone	City Code	Charges
2006001005	07	804	45.05	2006012001	07	804	45.05	2006014038	07	804	45.05
2006003001	07	804	45.05	2006012002	07	804	45.05	2006015002	07	804	45.05
2006003002	07	804	45.05	2006012003	07	804	45.05	2006015005	07	804	45.05
2006003003	07	804	45.05	2006012004	07	804	45.05	2006015006	07	804	45.05
2006003004	07	804	45.05	2006012005	07	804	45.05	2006015007	07	804	45.05
2006003005	07	804	45.05	2006012006	07	804	45.05	2006015008	07	804	45.05
2006003006	07	804	45.05	2006012007	07	804	45.05	2006015010	07	804	45.05
2006003007	07	804	45.05	2006012008	07	804	45.05	2006015017	07	804	45.05
2006003008	07	804	45.05	2006012020	07	804	45.05	2006017004	07	804	45.05
2006003009	07	804	45.05	2006012021	07	804	45.05	2006017005	07	804	45.05
2006003019	07	804	45.05	2006012022	07	804	45.05	2006017006	07	804	45.05
2006003020	07	804	45.05	2006012023	07	804	45.05	2006017007	07	804	45.05
2006003021	07	804	45.05	2006012024	07	804	45.05	2006017008	07	804	45.05
2006003022	07	804	45.05	2006012025	07	804	45.05	2006017009	07	804	45.05
2006003023	07	804	45.05	2006012026	07	804	45.05	2006017021	07	804	45.05
2006005031	07	804	45.05	2006013001	07	804	45.05	2006017022	07	804	45.05
2006006029	07	804	45.05	2006013002	07	804	45.05	2006017027	07	804	45.05
2006006031	07	804	45.05	2006013003	07	804	45.05	2006017028	07	804	45.05
2006006036	07	804	45.05	2006013023	07	804	45.05	2006017029	07	804	45.05
2006006041	07	804	45.05	2006013024	07	804	45.05	2006017030	07	804	45.05
2006007023	07	804	45.05	2006013025	07	804	45.05	2006017034	07	804	45.05
2006007024	07	804	45.05	2006013026	07	804	45.05	2006019003	07	804	45.05
2006007038	07	804	45.05	2006013027	07	804	45.05	2006019013	07	804	45.05
2006007039	07	804	45.05	2006014001	07	804	45.05	2006019015	07	804	45.05
2006008001	07	804	45.05	2006014002	07	804	45.05	2006019016	07	804	45.05
2006008002	07	804	45.05	2006014003	07	804	45.05	2006019017	07	804	45.05
2006008030	07	804	45.05	2006014004	07	804	45.05	2006019018	07	804	45.05
2006008031	07	804	45.05	2006014005	07	804	45.05	2006019019	07	804	45.05
2006010021	07	804	45.05	2006014006	07	804	45.05	2006020005	07	804	45.05
2006010022	07	804	45.05	2006014007	07	804	45.05	2006020006	07	804	45.05
2006010023	07	804	45.05	2006014008	07	804	45.05	2006020007	07	804	45.05
2006010024	07	804	45.05	2006014009	07	804	45.05	2006020008	07	804	45.05
2006010025	07	804	45.05	2006014017	07	804	45.05	2006020009	07	804	45.05
2006010026	07	804	45.05	2006014018	07	804	45.05	2006020010	07	804	45.05
2006010035	07	804	45.05	2006014034	07	804	45.05	2006020011	07	804	45.05

AIN	Zone	City Code	Charges	AIN	Zone	City Code	Charges
8722021029	03	760	45.05	8761012015	03	814	45.05
8722021032	03	760	45.05	8761012016	03	814	45.05
8722021033	03	760	45.05	8761012017	03	814	45.05
8722021040	03	760	45.05	8761015013	03	814	45.05
8722021041	03	760	45.05	8761026028	03	814	45.05
8722021060	03	760	45.05	8761026031	03	814	935.69
8722021078	03	760	45.05	8762030031	03	160	45.05
8722022059	03	760	45.05	8763004008	03	160	45.05
8722028037	03	760	45.05	8763028001	03	160	45.05
8722028038	03	760	45.05	8764006003	03	000	1520.73
8722028039	03	760	45.05	8764006004	03	000	1520.73
8727014025	03	000	45.05	8764021003	03	000	45.05
8728018038	03	000	45.05	8764023013	03	000	45.05
8728023003	03	000	45.05	8764024027	03	000	45.05
8734041043	03	760	45.05	8765001006	03	160	45.05
8735026170	03	760	45.05	8765004055	03	160	45.05
8735026171	03	760	45.05	8765005007	03	160	45.05
8735026172	03	760	45.05	8765008001	03	160	45.05
8735026173	03	760	45.05	8765016030	03	160	45.05
8735026174	03	760	45.05	8765017041	03	160	45.05
8735026175	03	760	45.05	8765017042	03	160	45.05
8735026176	03	760	45.05	8765018039	03	160	45.05
8735026177	03	760	45.05	8765018040	03	160	45.05
8735026178	03	760	45.05	8765020049	03	160	45.05
8735026179	03	760	45.05	8765020050	03	160	45.05
8735026180	03	760	45.05	8765023005	03	160	45.05
8735026181	03	760	45.05	8765024013	03	160	45.05
8735026182	03	760	45.05	8765024085	03	160	45.05
8735026183	03	760	45.05	8940801047	07	804	1529.95
8735026184	03	760	45.05				
8735026185	03	760	45.05				
8735026186	03	760	45.05				
8735026187	03	760	45.05				
8735026188	03	760	45.05				
8741001045	03	000	45.05				
8760002010	03	000	45.05				
8760003018	03	293	45.05				

**Parcels** 23,481

**Total Charges:** 2,853,683.60

**LOS ANGELES COUNTY FIRE DEPARTMENT  
ABATEMENT ENFORCEMENT COST CHARGES - 07/01/2022  
2021-2022**

MAPBOOK	PAGE	PARCEL	CHARGES
2049	016	040	894.00
2049	023	026	894.00
2049	031	085	894.00
2055	023	069	894.00
3215	018	009	894.00
4450	012	036	894.00
4450	026	068	894.00
4453	019	903	894.00
4456	003	018	894.00
4466	008	002	894.00
4466	012	013	894.00
4467	025	009	894.00
4468	005	005	894.00
4470	007	017	894.00
4472	020	017	894.00
4473	010	030	894.00
7556	016	006	894.00
7561	011	007	894.00
7566	022	029	894.00
7572	003	013	894.00
7572	017	002	894.00
7575	016	017	894.00
7586	001	019	894.00
8126	018	009	894.00
8126	048	010	894.00
8137	017	007	894.00
8137	024	012	894.00
8205	019	006	894.00
8205	019	007	894.00
8205	019	008	894.00
8243	040	043	894.00
8243	041	008	894.00
8265	045	001	894.00
8265	045	015	894.00
8269	034	020	894.00
8269	042	001	894.00
8269	042	004	894.00
8277	029	038	894.00
8269	022	013	894.00
8360	016	064	894.00
8360	024	019	894.00
8360	035	026	894.00

8395	035	026	894.00
8396	035	026	894.00
8369	002	006	894.00
8447	007	021	894.00
8448	007	048	894.00
8448	029	088	894.00
8527	021	001	894.00
8709	096	009	894.00

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<b>TOTAL NUMBER OF PARCELS CHARGED:</b>	<b>50.00</b>
<b>TOTAL CHARGES:</b>	<b>\$44,700</b>

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/5/2023		
<b>BOARD MEETING DATE</b>	8/15/2023		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input checked="" type="checkbox"/> 4 <sup>th</sup> <input checked="" type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Public Works		
<b>SUBJECT</b>	Adopt a resolution for Federal Transit Administration Section 5310		
<b>PROGRAM</b>	Federal Transit Administration (FTA) Section 5310		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	The resolution should be adopted before grant award may be received which is expected by September 2023.		
<b>COST &amp; FUNDING</b>	Total cost: \$1,320,000	Funding source: \$1,188,000 Grant Funded (90%) \$132,000 Proposition A local return (10%)	
	TERMS (if applicable): Grant award is expected by September 2023 and vehicle purchases should occur by the end of 2024.		
	Explanation: The requested funding will advance the County's 2035 target of 100 percent medium-duty vehicle purchases to be zero-emission or better.		
<b>PURPOSE OF REQUEST</b>	Approval of the recommended actions will find that they are not subject to the California Environmental Quality Act and allow Public Works to execute documentation required to qualify for and secure FTA Section 5310 grant funding to replace aging paratransit service vehicles. The recommended action also authorizes the Director of Public Works to submit grant applications and execute agreements and other documents required by the FTA Section 5310 grant program for the receipt and expenditure of grant funds.		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The County has operated curb-to-curb demand response transit services known as paratransit or dial-a-ride for unincorporated County area elderly and persons with disabilities since 1984. The FTA Section 5310 grant program allows State and local government agencies and nonprofits to apply for funding for vehicle replacements to enhance the mobility of seniors and individuals with disabilities.		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability by securing funding for the replacement of aging vehicles with low emission vehicles which will reduce pollution and continue to promote active and healthy lifestyles for the elderly and persons with disabilities.		



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

August 15, 2023

IN REPLY PLEASE

REFER TO FILE: **TPP-5**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA  
PUBLIC HEARING TO ADOPT A RESOLUTION FOR  
FEDERAL TRANSIT ADMINISTRATION SECTION 5310  
GRANT FUNDING FOR PARATRANSIT SERVICES  
(SUPERVISORIAL DISTRICTS 1, 2, 4, AND 5)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to adopt a resolution certifying that no nonprofit transit providers are readily available to provide paratransit services for elderly and persons with disabilities in the unincorporated County areas for East Los Angeles; Whittier, et al.; and Willowbrook, et al., as required to obtain Federal Transit Administration Section 5310 grant funding; and authorize the Director of Public Works to execute documentation required to secure grant funding for replacement of paratransit vehicle expenditures.

**AFTER THE PUBLIC HEARING, IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed actions are not a project under the California Environmental Quality Act for the reasons stated in this Board letter and the record.
2. Adopt a resolution certifying that no nonprofit transit providers are readily available to provide paratransit services for elderly and persons with disabilities in certain unincorporated County areas in and adjacent to East Los Angeles, Whittier, and Willowbrook.



3. Authorize the Director of Public Works or his designee to file applications; accept grant funds; and execute certifications and assurances, agreements, amendments, or any other required documents on behalf of the County related to the Federal Transit Administration Section 5310 grant application.
4. Authorize the Director of Public Works or his designee to submit and approve requests for reimbursement of funds associated with the Federal Transit Administration Section 5310 grant application from the Los Angeles County Metropolitan Transportation Authority.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find that they are not subject to the California Environmental Quality Act (CEQA) and allow Public Works to execute documentation required to qualify for and secure Federal Transit Administration (FTA) Section 5310 grant funding to replace aging paratransit service vehicles.

The recommended actions also authorize Public Works to submit grant applications and execute agreements and other documents required by the FTA Section 5310 grant program for the receipt and expenditure of grant funds.

The FTA Section 5310 grant requires the County to certify that no nonprofit transit providers are readily available to provide paratransit services in the unincorporated County areas. The enclosed resolution certifies that no nonprofit transit providers are readily available to provide paratransit services as administered and operated by Public Works in the following three services: East Los Angeles, Whittier, et al., and Willowbrook, et al. The East Los Angeles paratransit service includes the unincorporated County communities of East Los Angeles and City Terrace. The Whittier, et al., paratransit service includes the unincorporated County communities of Avocado Heights, Basset, Hacienda Heights, Rowland Heights, South San Gabriel, and the unincorporated County areas surrounding the Cities of Covina, La Puente, West Covina, and Whittier. The Willowbrook, et al., paratransit service includes the unincorporated County communities of Athens, Florence/Firestone, Lennox, Rancho Dominguez, Rosewood, Walnut Park, and Willowbrook.

### **Implementation of Strategic Plan Goals**

The recommendations support the County Strategic Plan: Strategy II.2, Support the Wellness of our Communities and Objective II.2.4, Promote Active and Healthy Lifestyles. The recommended actions allow the County to provide transit service for the elderly

and persons with disabilities to access recreational, shopping, medical, and business opportunities.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The FTA Section 5310 grant program funds 90 percent of the replacement vehicle cost with the remaining 10 percent of the cost provided by local agencies. If grant funding is approved, the County's share of the cost will be included in the County's Proposition A Local Return Transit Program in the Transit Operations Fund (CP6) budget through the annual budget process.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The County has operated curb-to-curb demand response transit services known as paratransit or dial-a-ride for the elderly and persons with disabilities since 1984 in the unincorporated County areas. Public Works administers and operates the East Los Angeles; Whittier, et al.; and Willowbrook, et al., services in the unincorporated paratransit service areas of East Los Angeles, Whittier, and Willowbrook. There are no private nonprofit transit providers able to provide equivalent paratransit services to these unincorporated County areas. Existing vehicles for these services have served their useful lives and need to be replaced. The FTA Section 5310 grant program allows State and local government agencies and nonprofits to apply for funding for vehicle replacements to enhance the mobility of seniors and individuals with disabilities.

In accordance with Title 49 United States Code 5310 and Metro's application requirements, the County must certify that there are no nonprofits readily available to provide paratransit services for elderly and persons with disabilities in its service area. Metro requires a public hearing with 30-day notice and 30 days for public comment in order to make this certification. The Executive Office has provided 30-day notice of the public hearing in conformance with Government Code Section 6061 and permitting 30 days for the public to submit comments.

### **ENVIRONMENTAL DOCUMENTATION**

The recommended actions are not subject to CEQA because they are activities that are excluded from the definition of a project by Section 21065 of the Public Resources Code and Section 15378, Subdivision (b) of the State CEQA Guidelines. The proposed actions would create a government funding mechanism that does not involve any commitment to

The Honorable Board of Supervisors  
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a specific project that may result in a potentially significant physical impact on the environment.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

These actions provide for the application of grant funding to maintain the quality of paratransit services in the unincorporated County area.

**CONCLUSION**

Please return one adopted copy of this letter to Public Works, Transportation Planning and Programs Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:MER:yr

Enclosure

c: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office

**RESOLUTION \_\_\_\_\_ OF THE BOARD OF SUPERVISORS OF  
THE COUNTY OF LOS ANGELES CERTIFYING NO NONPROFIT TRANSIT  
PROVIDERS ARE READILY AVAILABLE TO PROVIDE PARATRANSIT  
SERVICES FOR ELDERLY AND PERSONS WITH DISABILITIES IN THE  
UNINCORPORATED AREAS SERVICED BY THE COUNTY OF LOS ANGELES  
THROUGH THE EAST LOS ANGELES; WHITTIER, ET AL.; AND  
WILLOWBROOK, ET AL., PARATRANSIT SERVICES**

WHEREAS, the United States Department of Transportation is authorized to make grants to states through the Federal Transit Administration (FTA) Section 5310 grant program; and

WHEREAS, the Los Angeles County Metropolitan Transportation Authority (LACMTA) has been designated to administer FTA Section 5310 grants for transportation projects for elderly and persons with disabilities; and

WHEREAS, the FTA Section 5310 grant funds may be allocated to the County when there is no nonprofit organization readily available in these certain unincorporated County areas to provide the service; and

WHEREAS, the County operates paratransit services for elderly and persons with disabilities through three County paratransit services; East Los Angeles, Whittier, et al., and Willowbrook, et al., paratransit services. The East Los Angeles paratransit service includes the unincorporated County communities of East Los Angeles and City Terrace; the Whittier, et al., paratransit service includes the unincorporated County communities of Avocado Heights, Basset, Hacienda Heights, Rowland Heights, South San Gabriel, and the unincorporated County areas surrounding the Cities of Covina, La Puente, West Covina, and Whittier; and the Willowbrook, et al., paratransit service includes the unincorporated County communities of Athens, Florence/Firestone, Lennox, Rancho Dominguez, Rosewood, Walnut Park, and Willowbrook; and

WHEREAS, the County's paratransit services need to replace fleet vehicles and there are Federal funds available for certain vehicles and equipment through the FTA Section 5310 grant program for Fiscal Year 2023 that includes 3 years of Section 5310 apportionments (Federal Fiscal Years 2023, 2024, 2025); and

WHEREAS, the Board of Supervisors has provided 30 days notice and 30 days public comment period prior to holding a public hearing on \_\_\_\_\_, 2023, to adopt this resolution certifying that there are no nonprofit transit providers readily available to provide paratransit services for elderly and persons with disabilities in the identified County paratransit service areas.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, that the Board of Supervisors of the County does hereby:

1. Certify that there are no nonprofit transit providers readily available to provide paratransit services for elderly and persons with disabilities in the unincorporated County areas serviced by the East Los Angeles, Whittier et al., and Willowbrook, et al., paratransit services.
2. Authorize the Director of Public Works or his designee to file applications, accept grant funds, and execute certifications and assurances, agreements, amendments, or any other required documents on behalf of the County related to the Federal Transit Administration Section 5310 grant application.

[illegible]

The foregoing resolution was adopted on the \_\_\_\_ day of \_\_\_\_\_, 2023, by the Board of Supervisors of the County of Los Angeles and ex-officio of the governing body of all other special assessments and taxing districts, agencies, and authorities for which said Board so acts.

CELIA ZAVALA  
Executive Officer of the  
Board of Supervisors of the  
County of Los Angeles

By \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON  
County Counsel

By  \_\_\_\_\_  
Deputy

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