

COUNTY OF LOS ANGELES

Family and Social Services

FESIA A. DAVENPORT
Chief Executive Officer



DATE: Wednesday, June 7, 2023
TIME: 2:30 PM

THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY AS PERMITTED UNDER THE BOARD OF SUPERVISORS' FEBRUARY 7, 2023 ORDER SUSPENDING THE APPLICATION OF BOARD POLICY 3.055 UNTIL JUNE 30, 2023.

TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:
Teleconference Call-In Number: (323) 776-6996/ Conference ID: 599 009 090#
[MS Teams Meeting Link](#) (Ctrl + click to follow link)

AGENDA

Members of the Public may address any agenda item after all Informational Items are presented. Two (2) minutes are allowed for each item.

- I. Call to Order**
- II. Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
 - a. Department of Children and Family Services (DCFS):** Request to Approve a Contract with the Los Angeles County Office of Education (LACOE) for Education Specialist Services.
 - b. DCFS:** Request Approval for Receipt of Assembly Bill130 Funding from LACOE to Transport Youth in Foster Care to School and School Related Activities.
 - c. DCFS:** Request to Approve Sole Source Amendments to Increase the Maximum Annual Contract Amount for Eight Prevention and Aftercare Services Contracts Above 10 Percent.
 - d. DCFS:** Request Approval to Execute Sole Source Amendments to Extend the Relative Home Assessment Services Contracts, Increase Eight Contract Sums, and Reallocate Funds.
 - e. DCFS:** Request Approval to Execute Sole Source Contract Amendments for Ten Relative Support Services Contracts.

III. Presentation/Discussion Items:

- f. Chief Executive Office- Budget & Operations Management Branch:**
Fiscal Year 2023-24 Final Changes Budget.

IV. Public Comment

- V. Standing item(s) and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting:**
- - No Items - -

VI. Adjournment

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	6/7/2023	
BOARD MEETING DATE	6/27/2023	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	DCFS	
SUBJECT	The Department of Children and Family Services (DCFS) requests the Board's approval of a contract with the Los Angeles County Office of Education (LACOE) for Education Specialist Services for foster youth.	
PROGRAM	Education Specialist Services (ESS) Program	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain why: DCFS will contract with the Los Angeles Office of Education (LACOE) to share in the cost of Education Specialist Services. DCFS's share is \$2,632,505 per year and LACOE's share is \$2,161,392 per year.	
DEADLINES/ TIME CONSTRAINTS	It is recommended for the Department to approve the contract and budget with LACOE to ensure there is no gap in educational services to the children and youth served by DCFS beginning July 1, 2023.	
COST & FUNDING	Total cost: \$7,897,515	Funding source: State Realignment Funds
	TERMS (if applicable): One year with two optional years.	
	Explanation: The Maximum Contract Sum for the one-year term plus two additional one-year optional renewals of the contract is \$7,897,515. The estimated Maximum Annual Contract Sum is \$2,632,505, financed using 100 percent State Realignment funds. Sufficient funding is included in the Department's Fiscal Year 2023-24 Recommended Budget and will be included for subsequent fiscal years in DCFS' future budget requests.	
PURPOSE OF REQUEST	The current Education Specialist Services Contract with Divinity Prophets & Associates is within the first optional one-year term, which extends from July 1, 2022 to June 30, 2023. DCFS is not exercising the optional second one-year term of this contract. DCFS will contract with the Los Angeles Office of Education (LACOE) to share in the cost of Education Specialist services.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The Education Specialist Services (ESS) Program has been in existence with the Department of Children and Family Services (DCFS) since March 2007 and served all 20 regional offices. The program was developed as a result of research conducted by California State University of Los Angeles, which found that CSWs had neither the time nor the knowledge to advocate effectively for the educational needs of the youth. The contract evolved from an independent contractor model with Education Consultants to a firm-based model in 2018 with	

	<p>Education Specialists. The Education Specialists are professional educators brought in to address the more challenging aspects of our children's educational needs, such as credit recovery, disciplinary actions without due process (expulsions and suspensions), special education challenges, advocacy in IEP meetings, enrollment disputes and denials, etc. They are knowledgeable in education law and code and how to navigate the school districts. The Education Specialists advocate for the youth when the school is not complying with law specific to children in foster care. Most recently, their work has been focused on developing comprehensive education assessments for WIC 241.1 youth to present recommendations on how to get the youth back on track to graduate from high school, and the School of Origin Transportation Plan.</p>
EQUITY INDEX OR LENS WAS UTILIZED	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please explain how: The target population includes foster children in out of home care. Education Specialists are professional educators brought in to address the more challenging aspects of our children's educational needs, such as credit recovery, disciplinary actions without due process (expulsions and suspensions), special education challenges, advocacy in IEP meetings, enrollment disputes and denials, etc.</p>
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please state which one(s) and explain how: Child Protection. Services provided by the Education Specialists promote child well-being for foster children in out of home care by addressing and advocating for their educational needs, rights and resources. Not only do services provided by Educational Specialists help to promote academic improvement and achievement, but the guidance and direction to caregivers further promotes placement stability, and child safety and well-being.</p>
DEPARTMENTAL CONTACTS	<p>Name, Title, Phone # & Email:</p> <p>Loren Solem-Kuehl Program Manager / CSA III Education and Developmental Services Section (562) 345-6610 solemlb@dcfs.lacounty.gov</p>



BRANDON T. NICHOLS
Director

County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

510 S. Vermont Avenue, Los Angeles, California 90020
(213) 351-5602



Board of Supervisors
HILDA L. SOLIS
First District
HOLLY J. MITCHELL
Second District
LINDSEY P. HORVATH
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

June 27, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST TO APPROVE A CONTRACT WITH THE LOS ANGELES COUNTY
OFFICE OF EDUCATION FOR EDUCATION SPECIALIST SERVICES
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) requests the Board's approval of a contract with the Los Angeles County Office of Education (LACOE) for Education Specialist Services for foster youth.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS, or designee, to execute a contract, substantially similar to Attachment A, with LACOE to provide Education Specialist Services for foster youth. The term of the contract will be effective July 1, 2023, or date of execution, through June 30, 2024. The County shall have the sole option to extend the Contract term for up to two additional one-year periods. The Maximum Contract Sum for the full three-year term is \$7,897,515. The estimated Maximum Annual Contract Sum is \$2,632,505, financed by 100 percent State Realignment funds. Sufficient funding is included in the Fiscal Year 2023-24 Recommended Budget.
2. Delegate authority to the Director of DCFS, or designee, to exercise the options to extend the contract by amendment or written notice and to further extend the contract for a period not to exceed six months beyond June 30, 2026, if such

"To Enrich Lives Through Effective and Caring Service"

additional time is necessary to complete the negotiation or solicitation of a new contract provided that: a) County Counsel approval is obtained prior to extending the contract term and b) DCFS Director, or designee, notifies the Board and the Chief Executive Office (CEO) in writing within 10 business days after extension.

3. Delegate authority to the Director of DCFS, or designee, to execute amendments to increase or decrease the Maximum Annual Contract Sum up to 10 percent, if such an amendment is necessary to meet change in service demands and the necessary funding is available in the budget provided that: a) County Counsel approval is obtained prior to executing such amendment and b) DCFS Director notifies the Board and the CEO in writing within 10 business days after execution.
4. Delegate authority to the Director of DCFS, or designee, to execute amendments to the contract for changes to the terms and conditions of the contract to meet program needs provided that: a) County Counsel approval is obtained prior to executing amendments and b) DCFS Director, or designee, notifies the Board and the CEO in writing within 10 business days after execution of such amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will allow LACOE to supply the services of education experts to assist Children's Social Workers, parents, caregivers, youth, Education Rights Holder and authorized DCFS staff, with navigating the educational system in Los Angeles County and assist school staff with navigating the DCFS system. The Education Specialists are professional educators brought in to address the more challenging aspects of our youth educational needs, such as disciplinary actions without due diligence (expulsions and suspensions), special education challenges, advocacy in Individual Education Program meetings, enrollment disputes and denials, right to remain in their school-of-origin, credit recovery, etc. The Education Specialists know education laws and regulations specific to foster youth, of which many schools are unaware, due to the foster youth population typically being only one percent of a school's population. These services will ensure the educational needs and rights of youth under the supervision of DCFS, either voluntarily or by court jurisdiction, are addressed and that they receive and have access to academic assistance, educational resources, programs, services and benefits.

IMPLEMENTATION OF LOS ANGELES COUNTY'S STRATEGIC PLAN GOALS

The recommended actions are consistent with the principles of the Countywide Strategic Plan Goal Number I – Strategy I.1.4, Support Educational Outcomes for Systems-Involved Youth. The County's Education Coordinating Council to partner with local school districts, LACOE, the Juvenile Court, DCFS and Probation to work towards

improving educational outcomes for systems-involved youth by using Local Control Accounting Plans and incorporating other available supports.

FISCAL IMPACT/FINANCING

The Maximum Contract Sum for the one-year term plus two additional one-year optional renewals of the contract is \$7,897,515. The estimated Maximum Annual Contract Sum is \$2,632,505, financed using 100 percent State Realignment funds. Sufficient funding is included in the Department's Fiscal Year 2023-24 Recommended Budget and will be included for subsequent fiscal years in DCFS' future budget requests.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Department currently contracts with Divinity Prophet & Associates to provide Education Specialist Services, and the term of the contract is one year with the County having the sole option to extend the Contract term for up to two additional one-year periods. DCFS is not exercising the final one-year option of this contract. The current term of the contract is from July 1, 2022 through June 30, 2023.

DCFS has secured an alternative option to provide these services and will now contract with LACOE to share in the cost of the Education Specialist contract. The term of the contract with LACOE is one year with two additional one-year periods.

The Education Specialists Services contract supports school districts in their efforts to comply with the State's recently enacted Local Control Funding Formula (LCFF) to improve the educational outcomes of foster youth. The LCFF provides funding to and holds school districts accountable for the progressive educational improvements of foster youth. In turn, the LCFF provides the Department an opportunity to support school districts in their efforts through the required Local Control Accountability Plans (LCAP) to be successful. The district LCAPs requires goals related to the education of foster youth, the actions the district will take to achieve these goals and associated expenditures. The Education Specialists Services contract allows DCFS, in part, to partner with school districts to work together to support the educational success of each foster youth.

The Department is committed to helping school districts succeed in this endeavor. This new contract strengthens the partnership between the school districts and the Department to communicate more efficiently and effectively about educational challenges for our shared foster students. The school districts, through LCFF, will be better equipped to meet the educational needs of their foster students while working collaboratively with the Department. The Department will continue to build upon its existing Education Specialist Program's infrastructure within the Department to support this new opportunity for foster youth through the school districts.

The negotiation of this contract complies with Federal and State Regulations. This contract will not impair the County's ability to respond to emergencies. The contract will not result in the unauthorized disclosure of confidential information or will not infringe upon the proper role of the county in its relationship to its citizens. Alternative resources are available so that the services can be obtained from another source in the event of default by the contractor.

The contract is in compliance with all Board and CEO requirements. County Counsel and the CEO have reviewed this Board letter. County Counsel approved the contract as to form.

CONTRACTING PROCESS

Pursuant to California Department of Social Services (CDSS) Manual of Operations, section 23-600, Purchase of Service, Section 23-650.1.14, DCFS may procure a contract through negotiation with a public agency.

DCFS did not submit a Notice of Intent to notify the Board of the intent to negotiate a contract with LACOE.

IMPACT ON CURRENT SERVICES

Approval of the recommended action will enable DCFS to provide CSWs with Education Specialists to advocate to schools on behalf of DCFS children on all issues pertaining to education in all Supervisorial Districts.

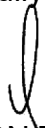
The contract will not infringe on the role of the County in its relationship to its residents, and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County. Award of the contract will not result in the unauthorized disclosure of confidential information. Alternative resources are available so that services can be obtained from another source in the event of default by the contractor.

The Honorable Board of Supervisor
June 27, 2023
Page 5

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board letter and attachments to the Department of Children and Family Services.

Respectfully submitted,



BRANDON T. NICHOLS
Director

BTN:CMM:KDR
LTI:TN:as

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

SOLE SOURCE CHECKLIST

Department Name: _____

- ☐ New Sole Source Contract
- ☐ Sole Source Amendment to Existing Contract

Date Existing Contract First Approved: _____

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an “ <i>Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.</i> ”
	➤ Compliance with applicable statutory and/or regulatory provisions.
	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/ system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ The contractor was selected through a competitive solicitation process conducted by an outside entity (e.g., other municipalities, public agencies, State/federal government or non-profit organizations).
	➤ It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Chief Executive Office

Date

Sole Source Justification

1. What is being requested?

The Department of Children and Family Services (DCFS) requests the Board's approval to approve the Education Specialist Services (ESS) contract with The Los Angeles County Office of Education (LACOE) for supplying the services of education experts to assist Children's Social Workers, parents, caregivers, youth, Education Rights Holder, and authorized DCFS staff with navigating the educational system and working in partnership.

Total Cost:

The Maximum Contract Sum for the one-year term plus two additional one-year optional renewals of the contract are \$7,897,515. The estimated Maximum Annual Contract Sum is \$2,632,505. Funding of the contract is financed using 100 percent State Realignment funds. Sufficient funding is included in the Department's Fiscal Year 2023-24 Recommended budget request and will be included for subsequent fiscal years in DCFS' future budget requests.

2. Why is the service needed – how will it be used?

The recommended actions will allow LACOE to supply the services of education experts to assist Children's Social Workers, parents, caregivers, youth, Education Rights Holder, and authorized DCFS staff with navigating the educational system in Los Angeles County and to assist school staff with navigating DCFS. The Education Specialists are professional educators brought in to address the more challenging aspects of our youth's educational needs, such as disciplinary actions without due diligence (expulsions and suspensions), special education challenges, advocacy in Individual Education Program meetings, enrollment disputes and denials, right to remain in their school-of-origin, credit recovery, etc. They know education law and code specific to foster youth, of which many schools are unaware, due to the foster youth population typically being only one percent of a school's population. These services ensure the educational needs and rights of youth under the supervision of DCFS, either voluntarily or by court jurisdiction, are addressed and that they receive and have access to academic assistance, educational resources, programs, services and benefits.

3. Is this brand of product the only product the only one that meets the user's requirements?

NA

4. Have other products or vendor been considered?

Yes. The current ESS contract will end on June 30, 2023, the current contractor Divinity Prophet and Associates asked for additional money in the upcoming fiscal year. The Department decided to look for an alternative option and decided to NOT extend the current contract. The Department has an opportunity to work collaboratively with another government entity to assist children with meeting their educational needs.

5. Will purchase of this product avoid other costs?

The Education Specialist contracts provide education experts to ensure the educational needs and rights of youth under the supervision of DCFC, either voluntarily or by court jurisdiction, are addressed and that they receive and have access to academic assistance, educational resources, programs, services, and benefits.

6. Is this service available from other providers?

Yes, but the department is not able to bring on new vendors at this stage and LACOE is well suited to provide this service.

7. Reasonableness of price. Does County obtain a percentage discount or special discount not available to the private sector?

No

8. What is the dollar value of the existing equipment?

N/A

9. Is this service the only one that meets the user's requirements?

LACOE is a quasi-government entity that has a long-term history in the educational field. The Department is not able to bring on new vendors at this stage and is heavily relying on LACOE for fulfilling these services.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	6/7/2023	
BOARD MEETING DATE	6/27/2023	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	DCFS	
SUBJECT	The Department of Children and Family Services (DCFS) requests the Board's approval to accept \$900,000 from Los Angeles County Office of Education (LACOE) through their Assembly Bill (AB) 130 funds to transport youth in foster care to school and school related activities through the HopSkipDrive, Inc., Contract Number 122236.	
PROGRAM	AB130 Transportation Services Program	
AUTHORIZES DELEGATED AUTHORITY TO DEPT.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	If the requested recommendations are approved, it will allow the County to expand transportation services under the current contract to youth in foster care from July 1, 2023 through June 30, 2024.	
COST & FUNDING	Total cost: \$900,000	Funding source: Los Angeles County Office of Education (LACOE)
	TERMS (if applicable): One year. July 1, 2023 – June 30, 2024.	
	Explanation: LACOE is providing additional funding through the one-time State awarded AB 130 Emergency Grant for direct services to youth in foster care to cover costs, which are currently limited through the current MOU.	
PURPOSE OF REQUEST	The additional funding provided with LACOE will allow the youth in foster care to increase access to extracurricular activities provided by their schools and off campus activities.	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>When foster youth are removed from their home or change placements, they are also often forced to change schools, which adversely impacts their academic growth. To prevent this negative outcome, President Obama signed the Every Student Succeeds Act (ESSA) in 2015, which requires school districts and child welfare agencies to collaborate to ensure school stability for foster youth by creating agreements to provide and pay for transportation for these youth to attend their School of Origin (SOO) upon removal from their homes or foster care placements.</p> <p>Increasing school stability improves educational outcomes for youth in foster care and makes it more likely for children to develop long-term relationships with teachers or peers at a time that is crucial to have supportive permanent connections with adults for the benefit of youth mental health and well-being.</p>	
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The target population includes foster children in out of home care. Transportation services will increase access to school related activities, extracurricular activities, and improve school attendance.	

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Child Protection. Services provided by our current private transportation contractor, HopSkipDrive (HSD), promote child well-being for foster children in out of home care by addressing and advocating for their right to remain in school of origin and participate in various school related activities. Not only do services provided by our transportation service help to promote academic improvement and achievement, but the guidance and direction to caregivers further promotes placement stability, and child safety and well-being.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Loren Solem-Kuehl Program Manager / CSA III Education and Developmental Services Section (562) 345-6610 solemlb@dcfs.lacounty.gov



BRANDON T. NICHOLS
Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

510 S. Vermont Avenue, Los Angeles, California 90020
(213) 351-5602



Board of Supervisors
HILDA L. SOLIS
First District
HOLLY J. MITCHELL
Second District
LINDSEY P. HORVATH
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

June 27, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST TO APPROVE RECEIPT OF ASSEMBLY BILL 130 FUNDING FROM THE
LOS ANGELES COUNTY OFFICE OF EDUCATION TO TRANSPORT YOUTH IN
FOSTER CARE TO SCHOOL AND SCHOOL RELATED ACTIVITIES
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) requests the Board's approval to accept \$900,000 from the Los Angeles County Office of Education (LACOE) through their Assembly Bill (AB) 130 funds to transport youth in foster care to school and school related activities through the HopSkipDrive, Inc., Contract Number 122236.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS, or designee, to execute a funding agreement with LACOE to cover the cost of transporting youth in foster care to school and school related activities through HopSkipDrive, Inc. The term of the Agreement will be from the date of the Board approval to June 30, 2024. The amount of funding provided by LACOE will be \$900,000.
2. Delegate authority to the Director of DCFS, or designee, to execute amendments to extend the term; increase or decrease the funding amount; and to change the terms and conditions as necessary to meet programmatic needs with LACOE and HopSkipDrive, Inc., provided that: a) County Counsel approval is obtained prior to execution and b) DCFS notifies the Board and the Chief Executive Office (CEO), in writing within 10 business days of such agreement.
3. Delegate authority to the Director of DCFS, or designee, to terminate the agreement with LACOE and HopSkipDrive, Inc. for convenience or default provided

"To Enrich Lives Through Effective and Caring Service"

that: a) County Counsel approval is obtained prior to termination of the agreement, and b) DCFS notifies the Board and the CEO, in writing, within 10 business days of such termination.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

When foster youth are removed from their home or change placements, they are also often forced to change schools, which adversely impacts their academic growth. To prevent this negative outcome, President Obama signed the Every Student Succeeds Act (ESSA) in 2015, which requires school districts and child welfare agencies to collaborate to ensure school stability for foster youth by creating agreements to provide and pay for transportation for these youth to attend their School of Origin (SOO) upon removal from their homes or foster care placements.

Increasing school stability improves educational outcomes for youth in foster care and makes it more likely for children to develop long-term relationships with teachers or peers at a time that is crucial to have supportive permanent connections with adults for the benefit of youth mental health and well-being.

The additional funding provided with LACOE will allow the youth in foster care to increase access to extracurricular activities provided by their schools and off campus activities.

IMPLEMENTATION OF LOS ANGELES COUNTY'S STRATEGIC PLAN GOALS

The recommended actions support Countywide Strategic Plan Goal I: Make Investments that Transform Lives, Strategy I.1.4 Support Educational Outcomes for Systems-Involved Youth, by providing school stability to foster youth through helping them stay at their schools of origin.

FISCAL IMPACT/FINANCING

The funding in the amount of \$900,000 provided by LACOE is available for use until June 30, 2024.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

DCFS currently provides transportation to SOO for youth in foster care, which is required by ESSA. This is currently being implemented through a Memorandum of Understanding (MOU) with Los Angeles County school districts to share the cost to transport the youth in foster care to their SOO. LACOE is providing additional funding

The Honorable Board of Supervisors
June 27, 2023
Page 3

through the one-time State awarded AB 130 Emergency Grant for direct services to youth in foster care to cover costs which are currently limited through the current MOU.

CONTRACTING PROCESS

DCFS will utilize the current contract with HopSkipDrive, Inc., Contract Number 122236, to provide transportation services to youth in foster care to school and school related activities.

IMPACT ON CURRENT SERVICES

If the requested recommendations are approved, it will allow the County to expand transportation services under the current contract to youth in foster care through June 30, 2024.

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board letter and attachment to the Department of Children and Family Services.

Respectfully submitted,



BRANDON T. NICHOLS
Director

BTN:CMM:KDR
LTI:TN

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

LOS ANGELES COUNTY OFFICE OF EDUCATION
FOR
COUNTY OF LOS ANGELES
DEPARTMENT OF CHILDREN AND FAMILY SERVICES (DCFS)
FOSTER YOUTH SERVICES COORDINATING PROGRAM (FYSCP)

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as “LACOE” and County of Los Angeles Department of Children and Family Services (DCFS), located at 12440 E. Imperial Highway, #544A, Norwalk, CA 90650, and hereinafter referred to as “County”, mutually agree as follows:

RECITALS

WHEREAS, On July 14, 2017, LACOE issued Invitation for Bids #1593-17/18 to procure transportation services to transport students throughout Los Angeles County to school and school activities, as part of a pilot to ensure school stability for students in foster care; and

WHEREAS, on September 6, 2017, LACOE entered into Contract number 122236 with HopSkipDrive, Inc., a corporation, located at 1933 S. Broadway, Suite 1144, Los Angeles, CA 90007, to provide on a pilot basis, transportation services for students in foster care (hereinafter the “Contract”); and

WHEREAS, the term of the Contract was for an initial one-year prior with four one-year option renewal terms, exercisable by LACOE, in its sole discretion; and

WHEREAS, the County, through DCFS, LACOE and the Los Angeles Unified School District entered into a memorandum of understanding effective May 1, 2027, (“MOU”) to assist in the provision of transportation services to foster youth within all of Los Angeles County’s 80 school districts; and

WHEREAS, following a decision to extend the pilot beyond the initial year, the Contract was amended on June 28, 2018, to exercise the first option renewal term for year two, and to add \$250,000.00 in California Department of Education (CDE) grand funding for a total Contract amount of \$650,000.00; and

WHEREAS, on October 9, 2018, LACOE assigned its contractual rights and obligations to the Contract to the County who assigned administration to its Department of Workforce Development Aging and Community Services (WDACS) without objection from HopSkipDrive Inc.; and

WHEREAS, the County has issued eleven subsequent amendments resulting in the extension of services with HopSkipDrive, Inc. through June 30, 2024 and an increase in the initiation/base fee from \$18.00 to \$22.00 and the fixed fee per mile from \$2.50 per mile to \$2.65 per mile.

WHEREAS, on November 16, 2022, the Aging and Disabilities Department (AD) previously known as WDACS authorized the Director of AD/WDACS to transfer the Contract with HopSkipDrive, Inc. to DCFS effective December 1, 2022.

NOW, THEREFORE, in consideration of the terms, conditions and mutual covenants contained herein, the sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. BASIS OF CONTRACT AND SCOPE OF WORK

The LACOE Foster Youth Services Coordinating Program (FYSCP) has elected to provide funding to the County Department of Children and Family Services (DCFS) for transportation services to

foster youth in Los Angeles County via County's Contract number 122236 with HopSkipDrive, Inc. Authorized rides shall be provided for the following scenarios: 1) when the cost is unreasonably high for a school district, 2) when a student is returned to home of parent but still has an open case, and 3) for weekend and summer activities.

County shall ensure that all student transportation services to be provided must adhere to all transportation related Education Code requirements and applicable safety laws and regulations. County shall assume full responsibility and liability for any risks associated with such activities and shall indemnify and waive any and all claims against LACOE, its officers, employees, agents, and volunteers resulting from these including but not limited to any injury, accident, illness or death or any loss or damage to personal property.

County asserts that it has the required background, training and expertise to perform the work to be done and agrees to do so in accordance with the terms and conditions of this Contract and Contract 122236. All work shall be coordinated with LACOE's project director who is Dr. La Shona Jenkins or her designee.

2. TERM

This Contract shall begin on March 1, 2023 and continue in full force and effect through June 30, 2024.

3. PAYMENT

LACOE shall pay County an amount not to exceed Nine Hundred Thousand Dollars (\$900,000.00) for work performed hereunder. Any work performed by County in excess of this amount shall be considered as having been done at no additional cost to LACOE, unless this Contract is so amended by written amendment. Payment shall be made upon completion and acceptance of the work performed and within thirty (30) days of receipt of an approved invoice. Invoices shall be submitted monthly to the attention of the Accounts Payable Unit via email to accounts_payable@lacoe.edu with a copy to jenkins_lashona@lacoe.edu.

4. INDEMNIFICATION

County agrees to defend, indemnify, save, and hold harmless LACOE from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of LACOE. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

LACOE agrees to defend, indemnify, save, and hold harmless County from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of County. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

5. INSURANCE

5.1 Without limiting County's, its officers', agents', employees', subcontractors', representatives' and volunteers' (collectively hereinafter in this Section referred to as County's) indemnification of LACOE, its governing boards and commissions and the individuals thereof, and all its officers, agents, employees, representatives and volunteers (collectively hereinafter in this Section referred to as LACOE), and as a material condition of this Contract, County shall procure and maintain at its sole expense, and shall require and cause all of its subcontractors and independent contractors to procure and maintain without expense to LACOE, self-insurance as required below for the duration of this Contract and any extended period specified. The County is permitted to self-fund its liabilities arising from acts or omissions of the County; its appointed and elected officers, employees and volunteers (except actual fraud, corruption, or malice), by virtue of California Government Code Sections 989-991.2, County Code 5.32 and Articles 1 and 2 of the County Charter. The liabilities that the County self-funds include general, automobile, property and workers' compensation.

5.2 Minimum Scope and Limits of Insurance

5.2.1 Commercial General Liability Coverage, "occurrence" form only, to include bodily injury and property damage for premises and operations, contractual liability, independent contractors, personal and advertising injury, and wrongful termination with a combined single limit not less than \$1,000,000 per occurrence and an annual general aggregate limit not less than \$2,000,000. The policy shall be endorsed to name LACOE, its governing boards and commissions and the individuals thereof, and all its officers, agents, employees, representatives and volunteers, as additional insureds.

5.2.2 Workers' Compensation insurance with limits as required by the Labor Code of the State of California and Employers Liability insurance limits of \$1,000,000 per accident.

5.3 Endorsements

County shall furnish LACOE with certificates of self-insurance evidencing insurance coverage for commercial general liability, automobile liability and workers' compensation. The certificates of self-insurance and endorsements are to be received by LACOE within thirty (30) calendar days of full execution of this Contract. LACOE reserves the right to require complete, certified copies of all required insurance policies at any time.

Certificates of insurance shall be sent by either of the following:

Email to: LACOE@ebix.com

Upload to: <https://www.ebixcerts.com>

5.4 Other Insurance Provisions

County shall cause its insurance policies to be amended to state the following:

5.4.1 County's insurance coverage shall be primary insurance with respects to LACOE. Any insurance or self-insurance maintained by LACOE shall be in excess of County's insurance and shall not contribute to it.

- 5.4.2 All rights of subrogation against LACOE for injury (including death), damage or loss arising from performance or nonperformance of LACOE pertaining to this Contract are waived.
- 5.4.3 Coverage shall not be suspended, voided, canceled or reduced in coverage or in limits except after thirty (30) calendar days prior written notice by certified mail, return receipt requested, has been given to LACOE.
- 5.4.4 County shall be obligated to renew its insurance policies as necessary and to provide new certificates of insurance from time to time, so that LACOE is continuously in possession of evidence of County's insurance in accordance with the foregoing provisions.
- 5.4.5 Subsections 5.4.1 and 5.4.2 shall only apply to the commercial general liability and automobile liability policies.
- 5.4.6 This Certificate of County Self-Funding Insurance Obligation (Certificate) is the County of Los Angeles (County) authorized Statement that is elected to self-fund its financial obligations. This self-funding of liability is in lieu of commercial insurance coverage, and applies only to the extent permitted by State Law.
- 5.4.7 The County is permitted to self-fund its liabilities arising from acts or omissions of the County; its appointed and elected officers, employees and volunteers (except actual fraud, corruption, or malice), by virtue of California Government Code Sections 989-991.2, County Code 5.32 and Articles 1 and 2 of the County Charter. The liabilities that the County self-funds include general, automobile, property and workers' compensation.

6. NOTICES

Any notices to be given pursuant to this Contract shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addressed to the party for whom intended as follows:

LACOE:
Procurement Services
LOS ANGELES COUNTY OFFICE OF EDUCATION
9300 Imperial Highway, ECW-158
Downey, CA 90242-2890

COUNTY:
COUNTY OF LOS ANGELES
DEPARTMENT OF CHILDREN AND FAMILY SERVICES (DCFS)
12440 E. Imperial Highway, #544A
Norwalk, CA 90650
ATTN: Jennifer Higuchi

7-10. SECTIONS RESERVED (Intentionally left blank.)

11. COVENANT AGAINST CONTINGENT FEES

County warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon a Contract or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide established commercial or selling agencies retained by County for the purpose of securing business. For breach or violation of this warranty, LACOE shall have the right to immediate termination of this Contract and, at its sole discretion, deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or commission fee.

12. EMPLOYEE FINGERPRINTING

During the entire term of the Contract, County, including all subcontractors, shall fully comply with the provisions of the Education Code Section 45125.1 and AB 130.

13. INDEPENDENT CONTRACTOR

While performing its obligations under this Contract, Contractor is an Independent Contractor and not an officer, employee or agent of LACOE. Contractor shall not at any time or in any manner represent that it or any of its officers, employees, or agents are employees of LACOE. Contractor warrants its compliance with the criteria established by the U.S. Internal Revenue Service (I.R.S.) and the California Employment Development Department (EDD) for qualification as an Independent Contractor including, but not limited to, being hired on a temporary basis; having some discretion in scheduling time to complete contract work; working for more than one employer at a time; acquiring and maintaining its own office space and equipment; being free from the control and direction of LACOE in connection with the performance of the work, both under the contract for the performance of the work and in fact; performing work that is outside the usual course of LACOE's business; and being customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the work performed.

14. ASSIGNMENT

County shall not in any manner, directly or indirectly, by operation of law or otherwise, assign, transfer or encumber this Contract or any portion hereof of any interest herein, in whole or in part, without the prior written consent of LACOE. If prior written consent is not given by LACOE to assign, transfer, or encumber this Contract, such action shall be deemed automatically void. In addition, County shall not subcontract the work to be performed pursuant to this Contract without prior written approval of LACOE. The names and qualifications of subcontractors or others whom County intends to employ, other than those identified, shall be submitted to LACOE for prior written approval.

15. INTEGRATION

This Contract, including all exhibits and other documents incorporated herein or made applicable by reference, contains the complete and final understanding of the parties' rights, duties and obligations with respect to the transaction discussed in the Contract and supersedes all prior Contracts, understandings and commitments, whether oral or written. This Contract shall not be amended in any way except by a writing expressly purporting to be such an amendment, signed and acknowledged by both of the parties hereto.

16. MODIFICATION

The Contract shall not be modified or amended without mutual written consent of the parties. If any actual or physical deletions or changes appear on the face of the Contract, such deletions or changes shall only be effective if the initials of both contracting parties appear beside such deletion or change.

17. ORDER OF PRECEDENCE

Except as specifically provided elsewhere in this Contract, conflicting, vague and/or ambiguous provisions of this Contract shall prevail in the following order of precedence: (1) the provisions in the body of this Contract, (2) the exhibits of the Contract, if any; (3) all other documents cited in this Contract or incorporated by reference.

18. SEVERABILITY/WAIVER

18.1 If any provision of this Contract is determined to be illegal, unenforceable, or invalid, such act shall in no way affect the validity of any other provision in this Contract.

18.2 No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

19. AMENDMENTS

The Contract may be amended by mutual written consent of the parties.

20. TERMINATION

The Contract may be terminated by LACOE upon written notification.

21. FAILURE TO COMPLY

In the event County fails to perform in accordance with the indemnification or insurance requirement clauses of this Contract, makes inaccurate certifications as a part of this contract or contracting process, or otherwise breaches any other clause of this Contract, LACOE, the Los Angeles County Board of Education and the individuals thereof, and all officers, agents, employees, representatives, and volunteers shall be entitled to recover all legal fees, costs, and other expenses incident to securing performance or incurred as a consequence of nonperformance.

22. ATTORNEY'S FEES

Should either party be required to file any legal action or claim to enforce any provision of this Contract or resolve any dispute arising under or connected to this Contract, except as set forth in the "Failure to Comply" in this contract, each party shall bear its own attorney's fees and costs in bringing such an action and any judgment or decree rendered in such a proceeding shall not include an award thereof.

23. COMPLIANCE WITH LAW

County shall comply with all applicable federal, state, and local laws, statutes, ordinances, rules, regulations, policies, and procedures in performing under this Contract. County warrants that it has

all licenses, permits, certificates and credentials required by law to perform the work specified under this Contract and shall, upon request by LACOE, provide evidence of same.

24. FORCE MAJEURE

In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault or negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy, insurrection, acts of the federal government or any unit of state or local government in sovereign capacity, fires, floods, epidemics, pandemics, quarantine restrictions, strikes, freight embargoes or delays in transportation, to the extent that such circumstances are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

25. GOVERNING LAW/FORUM SELECTION

This Contract is made, entered into and executed in Los Angeles County, California, and the parties agree that any legal action, claim or proceeding arising out of or connected with this Contract shall be filed in the applicable court in Los Angeles County, California. The parties further agree this Contract shall be construed, and all disputes hereunder shall be settled, in accordance with the laws of the State of California.

26. INCORPORATION BY REFERENCE

Any exhibits referenced herein shall be incorporated and made a part of this Contract.

27. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were so inserted and included.

28. RECORD RETENTION AND INSPECTION

County agrees that LACOE shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this Contract. All records shall be kept and maintained by County and made available to LACOE during the entire term of this Contract and for a period not less than five (5) years after final payment hereunder by LACOE.

29. NO THIRD- PARTY OBLIGATIONS

The execution and delivery of this Contract shall not be deemed to confer any rights upon, nor obligate any parties thereto, to any person or entity other than the parties hereto.

30. LACOE BUDGET/GRANT FUNDS CONTINGENCY

If any portion(s) of LACOE's financial budget affecting the contractual time period of this agreement does not appropriate sufficient funds for these contracted services and/or related programs, or if grant funds related to these contracted services and/or related programs are not available for any reason whatsoever, this agreement shall be of no further force and effect. In this event, LACOE shall have

no liability to pay any funds to County under this agreement, and County shall not be obligated to perform any provisions of this agreement.

In such instances, particularly when partial funding remains available, LACOE shall have the option to either terminate this agreement with no liability occurring to LACOE, or LACOE may offer an amendment to this agreement to reflect the reduced availability of funds.

31. NON-DISCRIMINATION AND NON-SEGREGATION

During the performance of this Contract, both parties hereby agree to comply with all Federal, state and local laws respecting non-discrimination in employment and non-segregation of facilities including, but not limited to requirements set out in 41 CFR 60-1.4, 60-250.4 and 60-741.4, which equal opportunity clauses are hereby incorporated by reference.

32. TOBACCO AND MARIJUANA-FREE SITES

When at LACOE-owned or LACOE-leased buildings, both parties hereby agree to comply with the Los Angeles County Board of Education's Policy 3513.3 which states: The Los Angeles County Board of Education recognizes the health hazards associated with smoking and the use of tobacco and/or marijuana products, including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff. The County Board prohibits the use of tobacco and/or marijuana products at any time in Los Angeles County Office of Education-owned or leased buildings, on LACOE property and in LACOE vehicles. This includes the use of an electronic smoking device that creates aerosol or vapor or of any oral smoking device for the purpose of circumventing the prohibition of smoking.

33. ALCOHOL AND DRUG-FREE WORKPLACE

Both parties hereby certify under penalty of perjury under the laws of the State of California that County will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. seq.), and the Los Angeles County Board of Education's Alcohol and Drug-Free Workplace Policy 4020.

34. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR OTHER INELIGIBILITY (Federal Executive Order 12549)

By executing this contractual instrument, County certifies to the best of its knowledge and belief that it and its principals:

- 34.1 Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or Agency;
- 34.2 Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (Federal, State or Local) or contract under a public transaction; or violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

- 34.3 Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in Section 34.2 above, of this certification; and,
- 34.4 Have not, within a three-year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause of default.

35. RETIREMENT REPORTING

County must disclose to LACOE if any of the employees of County working under this contract have retired from the California State Teachers' Retirement System ("CALSTRS") or the California Public Employees' Retirement System ("CALPERS"). Pursuant to California Education Code section 24214 and 24214.5, there are postretirement limitations on earnings if employees of the Superintendents of Schools have retired from CALSTRS and hours worked limitations if employees of County have retired from CALPERS. If employees of County have retired from either CALSTRS or CALPERS, County should be aware that LACOE is required to report all payments under this and any additional agreements in any given year.

36. SB 1343 SEXUAL HARASSMENT PREVENTION TRAINING

If County employs five (5) or more employees, County must provide at least two (2) hours of sexual harassment prevention training and education to all supervisory employees and one (1) hour of such training to all non-supervisory employees. County must also provide sexual harassment prevention training to its temporary or seasonal employees within thirty (30) calendar days after the hire date or within one hundred (100) hours worked if the employee will work for less than six (6) months. Training and education must be provided once every two (2) years thereafter, pursuant to California Senate Bill 1343.

LACOE reserves the right to request for certification of such training and to terminate this Contract if County fails to comply with this section.

37. CONFIDENTIALITY OF DATA

All financial, statistical, personal, technical and other data and information relating to LACOE's operation which are designated confidential by LACOE and made available to the Contractor in order to carry out this Contract, or which become available to the Contractor in carrying out this Contract, shall be protected by the Contractor from unauthorized use and disclosure through the observance of the same or more effective procedural requirements as are applicable to LACOE. The identification of all such confidential data and information as well as LACOE's procedural requirements for protection of such data and information from unauthorized use and disclosure shall be provided by LACOE in writing to the Contractor. If the methods and procedures employed by the Contractor for the protection of the Contractor's data and information are deemed by LACOE to be adequate for the protection of LACOE's confidential information, such methods and procedures may be used, with the written consent of LACOE, to carry out the intent of this paragraph. Upon full performance by Contractor, upon cancellation, expiration or termination of this Contract, or at any other time upon LACOE's request, Contractor shall promptly return to LACOE any confidential information belonging to LACOE still in Contractor's possession. Confidential information will be submitted separately and shall be clearly marked. Confidential information shall not be embedded in the work product or other product integral to the performance of this Contract. Contractor shall, at the option of LACOE, destroy all data at Contractor's location, WITH Contractor providing to LACOE certificates evidencing such destruction.


38. EXECUTION REQUIREMENTS

Proper signatures required for execution of this instrument may be by original signature; photocopy; fax/facsimile copy; valid, encrypted, electronic transmission/signature; and/or other commonly accepted, widely used, commercially acceptable signature methods. This instrument may be executed in counter-parts by each party on a separate copy thereof with the same force and effect as though all parties had executed a single original copy. The Parties represent and warrant that those persons signing this Contract are authorized to execute this Contract.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

COUNTY OF LOS ANGELES
DEPARTMENT OF CHILDREN
AND FAMILY SERVICES

By _____
Karen Kimmel
Chief Financial Officer

By  _____
Brandon T. Nichols
Typed or Printed Name

Title _____ Director _____

Date _____
ab – Revised 4/28
Report – 4/3/23

Date _____ 05/31/2023 _____

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	6/7/2023		
BOARD MEETING DATE	6/27/2023		
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Department of Children and Family Services (DCFS)		
SUBJECT	Request for approval of Sole Source Amendments to Increase the Maximum Annual Contract Amount for Eight Prevention and Aftercare Services Contracts Above 10 Percent		
PROGRAM	Prevention and Aftercare (P&A)		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
	If Yes, please explain why: The Sole Source amendment increases funding for the eight P&A contracts, and will allow DCFS to implement a Poverty Alleviation Initiative, a Thriving Families Safer Children Initiative, and Motivational Interviewing training using the Family First Prevention Services (FFPS) Program State Block Grant (SBG) funds. Adding funds and additional deliverables to the current P&A contracts through sole source amendments is the most efficient method to use the FFPS Program SBG funds without a formal solicitation process; especially, since the funds have to be expended by June 30, 2024.		
DEADLINES/ TIME CONSTRAINTS	The funding increase is effective upon execution through June 30, 2024.		
COST & FUNDING	Total cost: \$17,071,010.00	Funding source: 30% MHSA – PEI, 27% SBG, 14% NCC, 12% AB2994, 11% Federal, 3% State, and 3% Measure H	
	TERMS (if applicable): Optional Term #2: July 1, 2023 – June 30, 2024		
	Explanation: DCFS received Family First Prevention Services (FFPS) Program State Block Grant (SBG) funding. The amount of \$4,571,010 was allocated to the P&A program for Fiscal Year 2023-2024. The FFPS Program SBG allocation increased the P&A funding from \$12,500,000 to \$17,071,010. Eight out of the 10 P&A contracts opted in to provide additional services funded by FFPS Program SBG and require the Board's approval to increase funds above 10 percent of the maximum annual contract amount.		
PURPOSE OF REQUEST	Increase funding over 10 percent of the Maximum Annual Contract Amount for eight P&A contractors who opted to provide services funded by FFPS Program SBG, which are Poverty Alleviation Initiative, Thriving Families Safer Children, and Motivational Interviewing Training		
BACKGROUND (include internal/external issues that may exist including any related motions)	On March 11, 2022, the Department of Social Services issued County Fiscal Letter No. 21/22-84 to authorize the Family First Prevention Services Program State Block Grant allocation for those counties that entered into a Title IV-E agreement with the state. The State Budget Act of 2021 included a one-time appropriation of state funds to be spent over three years through June 30, 2024. The requested funding increase utilizing FFPS Program SBG funds allows the eight P&A agencies who opted in, to		

	provide services for the Poverty Alleviation Initiative, Thriving Families Safer Children, and Motivational Interviewing Training.
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The P&A program encourages its contractors to address disproportionality when providing services. In addition, most if not all children and families receiving P&A services are part of underserved communities.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: P&A supports the Board priority of Child Protection because P&A is designed to prevent child abuse and neglect by engaging a greater number of families with supports available in their communities without having to bring these families into the child welfare system. P&A builds on three themes: decreasing social isolation, enhancing economic well-being and self-sufficiency, and increasing access to existing supports and activities.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Aldo Marin, Board Liaison, (213) 371-6052, marina@dcfs.lacounty.gov



BRANDON T. NICHOLS
Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

510 S. Vermont Avenue, Los Angeles, California 90020
(213) 351-5602



Board of Supervisors
HILDA L. SOLIS
First District
HOLLY J. MITCHELL
Second District
LINDSEY P. HORVATH
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

June 27, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST TO APPROVE SOLE SOURCE AMENDMENTS TO INCREASE THE
MAXIMUM ANNUAL CONTRACT AMOUNT FOR EIGHT PREVENTION AND
AFTERCARE SERVICES CONTRACTS ABOVE 10 PERCENT
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) requests the Board's approval to increase funds above 10 percent of the maximum annual contract amount using Family First Prevention Services (FFPS) Program State Block Grant (SBG) funds for eight Prevention and Aftercare Services (P&A) contractors under the Federal Promoting Safe and Stable Families Program.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the DCFS Director, or designee, to execute P&A amendments substantially similar to Attachment A, with the agencies and amounts indicated in Attachment B, to amend the contract language and increase combined the maximum annual contract amount from \$12,500,000 to \$17,071,010, effective upon the amendment execution date through June 30, 2024. The funding increase is financed by 100 percent FFPS Program SBG revenue. Funding for this increase is included in the Department's Fiscal Year (FY) 2023-2024 Adopted Budget.
2. Delegate authority to the DCFS Director, or designee, to exercise the County's options to extend the P&A contracts by written notice; to negotiate and execute amendments to the contracts for the reallocation of funds among the contracts, including unspent funds, to meet unanticipated demands; or to increase or decrease the maximum annual contract amount up to 10 percent when such a change is

"To Enrich Lives Through Effective and Caring Service"

necessitated by additional and necessary services, provided: (a) funding is available, (b) County Counsel approval is obtained prior to execution of such amendments; and (c) DCFS notifies the Board and the CEO in writing within 10 business days after execution.

3. Delegate authority to the DCFS Director, or designee, to negotiate and execute amendments to the P&A contracts to add funds in the event additional funding is provided by FFPS Program SBG or the expenditure deadline is extended; or to reallocate FFPS Program SBG funds amongst the P&A contractors in amounts not to exceed 30% of the maximum annual contract amount in order to maximize this funding revenue, provided: (a) funding is available, (b) County Counsel approval is obtained prior to execution of such amendments; and (c) DCFS notifies the Board and the CEO in writing within 10 business days after execution.
4. Delegate authority to the DCFS Director, or designee, to negotiate and execute amendments to the P&A contracts for any mergers, acquisitions, or changes in ownership; for any revisions required by changes in local, State and Federal regulations; or for necessary changes to meet the needs of the County's APSS program provided that: (a) County Counsel approval is obtained prior to execution of such amendments; and (b) DCFS notifies the Board and the CEO in writing within 10 business days after execution.
5. Delegate authority to the DCFS Director, or his designee, to terminate P&A contracts for contractor default provided: (a) County Counsel approval is obtained prior to termination; and (b) DCFS notifies the Board and the CEO in writing within 10 business days after execution.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On March 11, 2022, the Department of Social Services issued County Fiscal Letter No. 21/22-84 to authorize the FFPS Program SBG allocation for those counties that entered into a Title IV-E agreement with the state. The State Budget Act of 2021 included a one-time appropriation of state funds to be spent over three years through June 30, 2024. As stipulated in the aforementioned County Fiscal Letter "The intent of the SBG is to support counties and tribes with a Title IV-E state agreement in matching federal funds to implement Title IV-E eligible prevention programs, to create and build the infrastructure of services, and to train and build a professional workforce to deliver prevention services to the candidate population, and pregnant and parenting foster youth who will be served under the Title IV-E prevention program." As such, DCFS will include a Poverty Alleviation Initiative, a Thriving Families Safer Children Initiative, and Motivational Interviewing training using the FFPS Program SBG funds for eight of the P&A contracts.

The Poverty Alleviation Initiative will allow the P&A contractors providing services to the following communities in Service Planning Areas (SPA) 1, 3, 4, 6, 7, 8, Asian Pacific Islander, and American Indian/Alaskan Native to implement grassroots/community-led projects proposed by groups of residents residing in the involved communities. The Thriving Safer Children Initiative will allow the P&A contractors providing services in SPAs 4, 6, 8, and Asian Pacific communities to design, implement, and evaluate projects based on the input from individuals with lived experience and expertise in human services systems such as child welfare, probation, criminal justice, mental health and housing in order to enhance their communities by addressing their own needs and provide resources to uplift the priorities identified in the communities involved. Lastly, Motivational Interviewing training will be provided by the P&A contractors in SPA 2 and 6 to their staff, Partnerships for Families contractor staff, Cultural Brokers, and DCFS staff.

P&A is designed to prevent child abuse and neglect by engaging a greater number of families in supports available in their communities without having to bring these families into the child welfare system. P&A builds on three key themes: decreasing social isolation, enhancing economic well-being and self-sufficiency, and increasing access to existing supports and activities.

Implementation of Los Angeles County's Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan, Goal 1: Make Investments That Transform Lives, by aggressively addressing society's most complicated social, health, and public safety challenges; Strategy I.1 - Increase Our Focus on Prevention Initiatives: Implement evidence-based practices to increase residents' self-sufficiency, prevent long-term reliance on the County's social safety net and prevent involvement with the County's foster, juvenile justice, and adult justice systems.

FISCAL IMPACT/FINANCING

The estimated aggregate maximum annual contract amount is \$17,071,010, financed by 30.46 percent MHSA – PEI, 26.78 percent State Block Grant revenue, 11.72 percent AB2994 Special Fund, 11.36 percent Federal revenue, 13.84 percent net County cost, 2.92 percent State revenue, and 2.93 percent Measure H revenue, which is included in the Department's FY 2023-24 budget. Please refer to Attachment B for detailed contract funding allocations.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On February 16, 2021 and March 16, 2021, on behalf of the Board of Supervisors, the CEO granted delegated authority to the DCFS Director to enter into new contracts

resulting from the Request for Proposals to procure P&A services, and to increase or decrease the maximum annual contract amount for P&A contracts by up to 10 percent. This request to increase the maximum annual contract amount utilizing FFPS Program SBG funds is above 10 percent of the maximum annual contract amount and requires the Board's approval

Board Policy 5.100, *Sole Source Contracts and Amendments* and Board Policy 5.120, *Authority to Approve Increases to Board Approved Contract Amounts*, requires that the Board be notified if a department intends to increase funding for a contract above 10 percent. However, DCFS did not provide the required notification to the Board.

Attachment A, Amendment, has been approved as to form by County Counsel.

Attachment C, Sole Source Checklist has been approved by the CEO.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will allow the County to help facilitate improved family outcomes and improve child safety in their homes.

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board letter and attachments to the Department of Children and Family Services.

Respectfully submitted,

BRANDON T. NICHOLS
DIRECTOR

BTN:CMM:KDR
LTI:AO:MB:ma

Attachments (3)

c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel



AMENDMENT NUMBER FOUR

TO

**PREVENTION AND AFTERCARE SERVICES
ASSISTANCE LISTING #93.556**

CONTRACT NUMBER 21-XX-XX

WITH

XXXX

**SPA
XX**

AMENDMENT NUMBER FOUR
PREVENTION AND AFTERCARE SERVICES
CONTRACT NUMBER 21-XX-XX

This Amendment Number Four ("Amendment") to the Prevention and Aftercare Services Contract Number 21-XX-XX, (hereinafter referred to as "Contract") is made and entered into by and between the County of Los Angeles ("COUNTY") and XXXX ("CONTRACTOR"), in Los Angeles, California this ____ day of _____ 2023.

WHEREAS, COUNTY and CONTRACTOR are parties to the Contract approved by the Chief Executive Office on XXXX 16, 2021, and CONTRACTOR has been providing Prevention and Aftercare Services to the COUNTY Department of Children and Family Services, Service Planning Area XX;

WHEREAS, this Amendment increases funding as a result of approved FY 2021-2022 Family First Prevention Services (FFPS) Program State Block Grant General Fund allocation. The State Budget Act of 2021 included a one-time appropriation of state funds to be through June 30, 2024, to support implementation of Title IV-E and comprehensive prevention services under the FFPS Program.

WHEREAS, this Amendment revises contract language under **Section 9.0, UNIQUE TERMS AND CONDITIONS**, Subsection 9.21, Federal Award Identification;

WHEREAS, this Amendment revises **Exhibit A, Statement of Work, Section 6.0, MULTI-LEVEL CASE MANAGEMENT**, Subsection 6.11.1;

WHEREAS, this Amendment adds **Exhibit A, Statement of Work, Section 8.0, COMMUNITY OUTREACH AND CAPACITY BUILDING**, Subsection 8.1.2;

WHEREAS, this Amendment adds **Exhibit A, Statement of Work, Section 9.0, COMMUNITY DIRECTED DISCRETIONARY FUNDS**, Subsection 9.7.5;

WHEREAS, this Amendment revises and adds **Exhibit A, Statement of Work, Section 15.0, QUALITY ASSURANCE MONITORING**, Subsection 15.1.5 and 15.4;

WHEREAS, this Amendment adds **Exhibit A, Statement of Work, Section 20.0 STATE BLOCK GRANT (SBG) PROJECTS**;

WHEREAS, this Amendment is prepared pursuant to the provisions set forth in **Section 8.0, STANDARD TERMS AND CONDITIONS**, Subsection 8.1 Amendments; and

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. **Section 5.0, CONTRACT SUM**, Subsection 5.1.2 is revised to read as follows:

AMENDMENT NUMBER FOUR
PREVENTION AND AFTERCARE SERVICES
CONTRACT NUMBER 21-XX-XX

5.1.2 The maximum amount payable under this Contract for each of the Contract periods will not exceed:

For XXXX 1, 2021 – June 30, 2022 \$XXXX

For July 1, 2022 – June 30, 2023 \$XXXX

For July 1, 2023 – June 30, 2024 \$XXXX

2. **Section 9.0, UNIQUE TERMS AND CONDITIONS, Subsection 9.21, Federal Award Identification** is revised to read as follows:

9.21 Federal Award Identification

Title 2, Code of Federal Regulations (CFR) Part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Part 200.332, requires the COUNTY, to provide CONTRACTORS with the details of every federal award and sub-award, as referenced on Exhibit N, Federal Award Information.

Payment for this Contract will be 11.36% federal funds with cost reimbursement payment method.

3. **Exhibit A, Statement of Work, Subsection 6.11.1** is revised to read as follows:

6.11.1 CONTRACTOR shall, within fifteen (15) business days of the family accepting Prevention and Aftercare services, meet with the family in-person to identify strengths, needs, and existing protective factors as part of a Needs Individualized Service Plan (ISP) with the family (Technical Exhibit 4).

4. **Exhibit A, Statement of Work, Subsection 8.1.2** is added to read as follows:

8.1.2 CONTRACTOR shall note on conference, training, and promotional materials advertising external capacity building activities, such as bulletins, brochures, and social media announcements, that these activities were funded by Los Angeles County DCFS, and utilize a Prevention and Aftercare logo approved by DCFS.

5. **Exhibit A, Statement of Work, Subsection 9.7.5** is added to read as follows:

AMENDMENT NUMBER FOUR
PREVENTION AND AFTERCARE SERVICES
CONTRACT NUMBER 21-XX-XX

9.7.5 CONTRACTOR shall submit with the P&A Work Plan a strategic communications plan that outlines goals, strategies and tactics intended to promote services to children and families by way of social and digital media, media relations, events, and community outreach.

6. **Exhibit A, Statement of Work, Subsection 15.1.5** is revised to read as follows:

15.1.5 CONTRACTOR shall submit a Corrective Action Plan (CAP) for any areas found to be deficient as a result of the technical review, including billing deficiencies, within ten (10) business days of the receipt of the Technical Review Findings.

7. **Exhibit A, Statement of Work, Subsection 15.4** is added to read as follows:

15.4 If CONTRACTOR's performance requirements are not met or the COUNTY Program Manager receives a complaint, the COUNTY Program Manager may call CONTRACTOR, and/or send CONTRACTOR an email or complaint form. CONTRACTOR shall respond to a calls and complaints within 24 hours of receipt. All performance requirement issues will be reported to the COUNTY Program Manager.

8. **Exhibit A, Statement of Work, Section 20.0, STATE BLOCK GRANT (SBG) PROJECTS** is added to read as follows:

20.0 STATE BLOCK GRANT (SBG) PROJECTS

Funding for State Block Grant Projects are not subject to the 20% minimum subcontracting requirement of Section 3.3.

20.1 Poverty Alleviation Initiative (PAI) Capacity Building –
Subject to Availability of Funding – SPAs 1, 3, 4, 6, 7, 8, CW
API, and CW AI/AN.

20.1.1 CONTRACTOR shall utilize PAI funds to implement Grassroots/Community-led projects proposed by groups of residents residing in the involved communities.

20.1.2 CONTRACTOR shall implement XX projects with a projected completion date of June 30, 2024.

AMENDMENT NUMBER FOUR
PREVENTION AND AFTERCARE SERVICES
CONTRACT NUMBER 21-XX-XX

20.1.3 CONTRACTOR shall convene groups of residents to propose projects and/or subcontract to smaller grassroots agencies located within the Service Planning Area's (SPA's) communities who work directly with and engage community residents to do so. The groups will identify ways to enhance their communities' capacity to address their own needs and provide resources that uplift the priorities they identify.

20.1.4 CONTRACTOR shall ensure that the projects will be designed by the residents involved in the projects.

20.1.5 CONTRACTOR shall submit project proposals to the COUNTY Poverty Alleviation Initiative (PAI) Manager and COUNTY Program Manager for approval by the COUNTY (format to be determined).

20.1.6 CONTRACTOR shall work with PAI and COUNTY Program Managers on requested modifications of the CONTRACTOR'S project proposals.

20.1.7 CONTRACTOR shall collect and submit COUNTY requested data and reports by deadlines set by the COUNTY Program Manager.

20.1.8 CONTRACTOR collaborate with the COUNTY identified researcher for the evaluation of the PAI Capacity Building projects.

20.1.9 CONTRACTOR shall track SBG expenditures by project on separate line items. CONTRACTOR shall submit monthly invoices with supporting documents for SBG funds used for the project by the 15th calendar day of the month following the month of service.

20.1.10 CONTRACTOR shall submit all and final invoices with supporting documents for SBG funds used for the projects by the 15th day following the last month of the contract term.

20.2 **Thriving Families Safer Children Initiative (TFSC) –** Subject to Availability of Funding – SPAs 4, 6, 8, and CW API.

AMENDMENT NUMBER FOUR
PREVENTION AND AFTERCARE SERVICES
CONTRACT NUMBER 21-XX-XX

20.2.1 CONTRACTOR shall utilize SBG TFSC funds to implement Grassroots/Community-led projects proposed by groups of residents residing in the involved communities. Resident groups should include individuals with lived experience and expertise in human services systems such as child welfare, probation, criminal justice, mental health, and housing.

20.2.2 CONTRACTOR shall implement at least one project with a projected completion date of June 30, 2024.

20.2.3 CONTRACTOR shall convene groups of residents to design projects and/or subcontract to smaller grassroots agencies located within the Service Planning Area's (SPA's) communities who work directly with and engage community residents to do so. The groups will identify ways to enhance their communities' capacity to address their own needs and provide resources that uplift the priorities they identify.

20.2.4 CONTRACTOR shall ensure that the projects will be designed, implemented, and evaluated by the residents involved in the projects. Residents will also develop and allocate the project budget based on the project design with support and guidance from the CONTRACTOR.

20.2.5 CONTRACTOR shall bring resident leadership at minimum quarterly to the countywide TFSC Community Co-Creation Team meeting and identify partnerships with the leads of the TFSC Community Co-Creation Team for cross-site learning and identification of opportunities for sustainability.

20.2.6 CONTRACTOR shall collect and submit COUNTY requested data and reports by deadlines set by the COUNTY Program Manager. Reports will include project progress, number of residents working on projects, budget allocated to resident projects and how it is being spent, and other relevant information requested by the COUNTY Program Manager.

20.2.7 CONTRACTOR shall track SBG expenditures by project on separate line items. CONTRACTOR shall

AMENDMENT NUMBER FOUR
PREVENTION AND AFTERCARE SERVICES
CONTRACT NUMBER 21-XX-XX

submit monthly invoices with supporting documents for SBG funds used for the project by the 15th calendar day of the month following the month of service.

20.2.8 CONTRACTOR shall submit all and final invoices with supporting documents for SBG funds used for the projects by the 15th day following the last month of the contract term.

20.3 Motivational Interviewing (MI) – Subject to Availability of Funding – SPAs 2 and 6.

20.3.1 CONTRACTOR shall provide Motivational Interviewing (MI) training to Prevention and Aftercare contractor staff, Partnerships for Families contractor staff, Cultural Brokers, and DCFS staff approved by the COUNTY Program Manager. Other staff, volunteers, contractors, subcontractors, and partners may be included if capacity allows with COUNTY Program Manager pre-approval.

20.3.2 CONTRACTOR shall ensure the MI training provider is certified by the Motivational Interviewing Network of Trainers (MINT).

20.3.3 CONTRACTOR shall ensure training includes:

- Coaching of staff;
- Fidelity monitoring through an approved tool, the Motivational Interviewing Competency Assessment (MICA), or another tool approved by the COUNTY Program Manager.

20.3.5 CONTRACTOR shall collect and submit COUNTY requested data and reports, including fidelity monitoring, planning and implementation, by deadlines set by the COUNTY Program Manager.

20.3.6 CONTRACTOR shall track SBG expenditures by project on separate line items. CONTRACTOR shall submit monthly invoices with supporting documents for SBG funds used for the project by the 15th calendar day of the month following the month of service.

AMENDMENT NUMBER FOUR
PREVENTION AND AFTERCARE SERVICES
CONTRACT NUMBER 21-XX-XX

20.3.7 CONTRACTOR shall submit all and final invoices with supporting documents for SBG funds used for the project by the 15th day following the last month of the contract term.

9. A Line Item Budget and Budget Narrative effective upon execution date through June 30, 2024, is attached to this amendment and incorporated as part of Exhibit B, Line Item Budget, and Exhibit C, Budget Narrative.
10. Exhibit N, Federal Award Information form, is attached to this amendment and incorporated as part of the contract.

EXCEPT AS AMENDED HEREIN, ALL TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

AMENDMENT NUMBER FOUR
PREVENTION AND AFTERCARE SERVICES
CONTRACT NUMBER 21-XX-XX

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Number Four to be subscribed on its behalf by the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment Number Four to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Contract.

COUNTY OF LOS ANGELES

By: _____
BRANDON T. NICHOLS, DIRECTOR
Department of Children and Family Services

XXXX
CONTRACTOR

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

XXXX
Tax Identification Number

APPROVED AS TO FORM:
BY THE OFFICE OF COUNTY COUNSEL
DAWYN R. HARRISON, COUNTY COUNSEL

BY _____
David Beaudet, Senior Deputy County Counsel

**COUNTY OF LOS ANGELES - DEPARTMENT OF CHILDREN AND FAMILY SERVICES
CONTRACTS ADMINISTRATION DIVISION
FEDERAL AWARD INFORMATION (2CFR 200.332)
FISCAL YEAR 2023-2024**

Date of Notification: XXXX Subrecipient Name: XXXX

Contract Number: XXXX Federal Award Identification Number (FAIN): 2201CAFPSS

Federal Award Date: 05/05/22

Subaward Period of Performance: 7/1/2023 – 6/30/2024 Subaward Budget Period: FY 2023 - 2024

Amount of Federal funds obligated by the pass-through entity: 11.36%

Amount of Federal funds obligated to the Subrecipient by the pass-through entity include the current obligation: 11.36% Cost Reimbursement

Total Amount of Federal Award committed to the Subrecipient: 11.36%

Federal Award Project description as required by FFATA: A county administered, state supervised program, PSSF is used to support family preservation and family reunification efforts. In accordance with the federal requirements, counties must spend a minimum of 20 percent of PSSF funds on each of the four program components: Family Preservation Services, Family Support Services, Adoption Promotion and Support Services, and Time-Limited Family Reunification Services.

Name of Federal Awarding Agency: Administration for Children and Families (ACF)

Agency's Assistance Listing Number: 93.556 MaryLee Allen PSSF
(Formerly Catalog of Federal Domestic Assistance)

Please complete, sign the bottom portion, and return to:

Department of Children and Family Services - Contracts Administration Division

Attention: Michelle Alconcel
Email: AlconM@dcfs.lacounty.gov

Agency's DUNS number: XXXX

Indirect Cost Rate letter: Yes No

Acknowledgment: As pursuant to CFR Section 200.332(a)(1)(xiii), this is to acknowledge that this Agency does not engage in any Research and Development under this contract.

Agency's Legal Name

Agency's representative (Print Name)

Signature

Title

Date

Agency's representative (Print Name)

Signature

Title

Date

ATTACHMENT B
PREVENTION AND AFTERCARE FUNDING FOR FISCAL YEAR 2023 - 2024

				Optional Period 2 using delegated authority: 7/1/2023 to 6/30/2024			
SPA	SUPV	Contract #	Agency	Base Amount and Measure H	State Block Grant Increase	Total Budget Allocation	Percent of Increase
1	5	21-04-01	Penny Lane Centers	\$ 993,106.38	\$ 297,000.00	\$ 1,290,106.38	30%
2	3,5	21-03-02	The Help Group Child and Family Center	\$ 1,703,759.32	\$ 85,505.00	\$ 1,789,264.32	5%
3	1,4,5	21-03-03	SPIRITT Family Services	\$ 1,943,440.63	\$ 445,500.00	\$ 2,388,940.63	23%
4	1,2,3	21-04-02	Para Los Ninos	\$ 758,005.13	\$ 612,167.00	\$ 1,370,172.13	81%
5	2,3,4	21-03-05	The Help Group Child and Family Center	\$ 625,000.00	\$ -	\$ 625,000.00	0%
6	2,4	21-03-06	Children's Bureau of Southern California	\$ 2,192,238.43	\$ 715,838.00	\$ 2,908,076.43	33%
7	1,4	21-03-07	SPIRITT Family Services	\$ 1,427,786.60	\$ 297,000.00	\$ 1,724,786.60	21%
8	2,4	21-03-08	South Bay Center for Counseling	\$ 1,543,663.32	\$ 1,208,833.00	\$ 2,752,496.32	78%
ALL	ALL	21-03-04	Special Service for Groups	\$ 688,000.19	\$ 909,167.00	\$ 1,597,167.19	132%
ALL	ALL	21-03-01	United American Indian Involvement	\$ 625,000.00	\$ -	\$ 625,000.00	0%
			TOTAL	\$ 12,500,000.00	\$ 4,571,010.00	\$ 17,071,010.00	

SOLE SOURCE CHECKLIST

Department Name: _____

- ☐ New Sole Source Contract
- ☐ Sole Source Amendment to Existing Contract
- Date Existing Contract First Approved: _____

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>“Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.”</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Chief Executive Office

Date

Sole Source Justification

Prevention and Aftercare Services

1. What is being requested?

The Department of Children and Family Services (DCFS) requests the Board's approval to increase funding over 10 percent of the Maximum Annual Contract Amount for eight Prevention and Aftercare (P&A) Services contracts in Service Provider Areas (SPAs) 1,2,3,4,6,7,8, and Countywide contracts serving Asian and Pacific Islander communities that opted to provide additional services funded by the Family First Prevention Services (FFPS) Program State Block Grant (SBG).

Total Cost: The FFPS Program SBG total funding is \$4,571,010. This amount will be distributed to eight P&A contractors who opted to provide services funded by the FFPS Program SBG.

The expanded services will be funded using FFPS Program SBG funds, which must be spent by June 30, 2024. The department is not able to solicit services from other vendors in time to spend this funding.

2. Why is the service needed – how will it be used?

The funding increase will allow the P&A contractors to provide services for Poverty Alleviation Initiative, Thriving Families Safer Children, and Motivational Interviewing Training.

The Poverty Alleviation Initiative will allow the P&A contractors providing services to the following communities in Service Planning Areas (SPA) 1, 3, 4, 6, 7, 8, Asian Pacific Islander, and American Indian Alaskan Native to implement grassroots/community-led projects proposed by groups of residents residing in the involved communities. The Thriving Safer Children Initiative will allow the P&A contractors providing services in SPAs 4, 6, 8, and Asian Pacific communities to design, implement, and evaluate projects based on the input from individuals with lived experience and expertise in human services systems such as child welfare, probation, criminal justice, mental health and housing in order to enhance their communities by addressing their own needs and provide resources to uplift the priorities identified in the communities involved. Lastly, Motivational Interviewing training will be provided by the P&A contractors in SPA 2 and 6 to their staff, Partnerships contractor staff, Cultural Brokers, and DCFS staff.

P&A is designed to prevent child abuse and neglect by engaging a greater number of families with supports available in their communities without having to bring these families into the child welfare system. P&A builds on three key themes: decreasing

social isolation, enhancing economic well-being and self-sufficiency, and increasing access to existing supports and activities.

3. Is this brand of product the only product the only one that meets the user's requirements?

The FFPS Program SBG funds are meant to strengthen communities and families and provide training for agencies to better engage families. P&A share the same goals required from the FFPS Program SBG funding.

4. Have other products or vendor been considered?

The FFPS Program SBG funds must be spent by June 30, 2024. The Department is not able to conduct a formal solicitation process to bring on new vendors.

5. Will purchase of this product avoid other costs?

These initiatives will allow DCFS to learn from the different projects and start building an infrastructure for the upcoming Family First Prevention Services Program.

6. Is this service available from other providers?

The FFPS Program SBG funds must be spent by June 30, 2024. The Department is not able to conduct a formal solicitation process to bring on new vendors.

7. Reasonableness of price. Does County obtain a percentage discount or special discount not available to the private sector?

N/A

8. What is the dollar value of the existing equipment?

N/A

9. Is this service the only one that meets the user's requirements?

The FFPS Program SBG funds must be spent by June 30, 2024. The Department is not able to conduct a formal solicitation process to bring on new vendors.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER DATE	6/07/2023							
BOARD MEETING DATE	6/27/2023							
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th							
DEPARTMENT(S)	Children and Family Services							
SUBJECT	Request to approve Sole Source amendments to extend the Relative Home Assessment Services contracts, increase eight (8) contracts sums, and reallocate funds.							
PROGRAM	Relative Home Assessment Services (RHAS)							
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No							
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No							
DEADLINES/ TIME CONSTRAINTS	Current contracts end on June 30, 2023.							
COST & FUNDING	<table border="1"> <tr> <td>Total cost: \$13,751,778</td><td>Funding source: 2011 State Realignment funds</td></tr> <tr> <td colspan="2">TERMS (if applicable): July 1, 2023-June 30, 2024</td></tr> <tr> <td colspan="2"> Explanation: The total amount of the contracts is \$11,979,778 and includes a 10% increase for 8 contracts. The remaining three (3) contracts received the 10% increase in 2019. The Relative Caregiver Emergency Caregiver Fund (RCEF) is \$1,322,000. The RCEF reimburses contractors for items and services purchased to bring the home environment into compliance with RFA standards. The estimated Flexible Family Supports Funding budget is \$450,000. </td></tr> </table>		Total cost: \$13,751,778	Funding source: 2011 State Realignment funds	TERMS (if applicable): July 1, 2023-June 30, 2024		Explanation: The total amount of the contracts is \$11,979,778 and includes a 10% increase for 8 contracts. The remaining three (3) contracts received the 10% increase in 2019. The Relative Caregiver Emergency Caregiver Fund (RCEF) is \$1,322,000. The RCEF reimburses contractors for items and services purchased to bring the home environment into compliance with RFA standards. The estimated Flexible Family Supports Funding budget is \$450,000.	
Total cost: \$13,751,778	Funding source: 2011 State Realignment funds							
TERMS (if applicable): July 1, 2023-June 30, 2024								
Explanation: The total amount of the contracts is \$11,979,778 and includes a 10% increase for 8 contracts. The remaining three (3) contracts received the 10% increase in 2019. The Relative Caregiver Emergency Caregiver Fund (RCEF) is \$1,322,000. The RCEF reimburses contractors for items and services purchased to bring the home environment into compliance with RFA standards. The estimated Flexible Family Supports Funding budget is \$450,000.								
PURPOSE OF REQUEST	<p>The RHAS contracts provide relative and Non-Related Extended Family Members with assistance completing the RFA process based on their suitability, commitment and qualifications to provide a home for the children.</p> <p>Furthermore, the recommended actions will enable Los Angeles County (County) to continue providing relative and NREFM caregiver applicants with Resource Family Approval based on their suitability, commitment and qualifications to provide a home for child(ren). Without the approval of the recommended actions, many County relative and NREFM caregiver applicants will not be approved to become caregivers. Optimist Boys Home and Ranch's RHAS contract in SPA 1 will sunset effective June 30, 2023, and will not be renewed as per the contractor's request. The funding for Optimist Boys Home and Ranch will be reallocated to Antelope Valley Partners for Health, a current RHAS contractor, to provide the services in SPA 1. The recommended actions will help to ensure that services in SPA 1 continue at the current level.</p> <p>DCFS is currently preparing an RFSQ solicitation for release. The recommended actions will prevent any lapse in services while the solicitation is being completed.</p>							

BACKGROUND (include internal/external issues that may exist including any related motions)	<p>On June 9, 2015, the Board of Supervisors passed a Board Motion to improve and enhance supportive services to relative and NREFM caregivers. RHAS began as a demonstration project in response to CDSS' implementation of Resource Family Approval as the family friendly and child centered caregiver approval process. RHAS provides services to relatives and Non-Relative Extended Family Members who are completing the Resource Family Approval process. The contractors provide the In-Home Orientation, home environment assessment, 12-hour pre-approval training, the 8-hour 1st annual training, and first/aid, and CPR training. In addition, the contractors purchase items and obtain services that are required to ensure the home environment meets RFA approval standards.</p>
EQUITY INDEX OR LENS WAS UTILIZED	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please explain how:</p> <p>Out-of-Home placement with relatives and is an evidence-based practice known to increase placement stabilization and decrease timelines to permanency for youth in Kin care. Service delivery is reflective of and responsive to the population served in L.A. County. Placement with relatives and NREFMs also helps the Department's efforts to eliminate racial disparity and disproportionality in L.A. County public child welfare.</p>
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please state which one(s) and explain how</p> <p>RHAS supports priority 1 – improving Child Protective Services – Children placed with relatives and NREFMs have the greatest chance to grow up in permanent and supportive homes and have the opportunity to grow into self-sufficient adults. Relative and NREFM caregivers become vital partners in a child's future.</p>
DEPARTMENTAL CONTACTS	<p>Name, Title, Phone # & Email:</p> <p>Bedrae Davis, CSA III, Program. Mgr., (213) 925-4499, davisb@dcfs.lacounty.gov;</p>



BRANDON T. NICHOLS
Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

510 S. Vermont Avenue, Los Angeles, California 90020
(213) 351-5602



Board of Supervisors
HILDA L. SOLIS
First District
HOLLY J. MITCHELL
Second District
LINDSEY P. HORVATH
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

June 27, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST TO APPROVE SOLE SOURCE AMENDMENTS TO EXTEND THE
RELATIVE HOME ASSESSMENT SERVICES CONTRACTS, INCREASE EIGHT
CONTRACT SUMS, AND REALLOCATE FUNDS (ALL SUPERVISORIAL
DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) requests the Board's approval of sole source amendments to extend 11 Relative Home Assessment Services (RHAS) contracts for one year effective July 1, 2023 through June 30, 2024; to increase the contract sum for eight contracts; and to reallocate funds to a current RHAS contractor.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS, or designee, to execute sole source amendments substantially similar to Attachment A, to extend the RHAS contracts, listed in Attachment B, for one year, effective July 1, 2023 through June 30, 2024. The RHAS cost for the year effective July 1, 2023 through June 30, 2024 is approximately \$11,979,778, financed using 100 percent 2011 State Realignment funds. The estimated Relative Caregiver Emergency Fund (RCEF) budget is \$1,322,000. The estimated Flexible Family Supports Funding budget is \$450,000.
2. Delegate authority to the Director of DCFS, or designee, to reallocate \$702,973 to Antelope Valley Partners for Health (AVPH) in SPA 1.
3. Delegate authority to the Director of DCFS, or designee, to execute RHAS contract amendments to increase or decrease the Maximum Annual Contract Sum by no more than ten percent to accommodate an increase or decrease in the number of RHAS participants to be served, provided (a) funding is available and the approval

"To Enrich Lives Through Effective and Caring Service"

of County Counsel is obtained prior to the execution of the contract amendments, and (b) DCFS notifies the Board and the Chief Executive Officer (CEO), in writing, within ten business days of execution of the amendments.

4. Delegate authority to the Director of DCFS, or designee, to execute RHAS contract amendments to incorporate changes as mandated by Federal, State, County, or Municipal laws, regulations, or court orders, provided (a) funding is available, (b) the approval of County Counsel is obtained prior to the execution of the contract amendments, and (c) DCFS notifies the Board and the CEO, in writing, within ten business days of execution of the amendments.
5. Delegate authority to the Director of DCFS, or designee, to execute RHAS contract amendments to extend the contracts for up to six additional months if necessary to complete the Request for Statement of Qualifications (RFSQ), provided: (a) funding is available, (b) the approval of County Counsel is obtained prior to the execution of the contract amendments, and (c) DCFS notifies the Board and the CEO, in writing, within ten business days of execution of the amendments.
6. Delegate authority to the Director of DCFS, or designee, to terminate a contract for Contractor's Default provided: (a) the approval of County Counsel is obtained prior to the execution of the contract amendments, and (b) DCFS notifies the Board and the CEO, in writing, within ten business days of termination of the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

The RHAS contracts provide relative and Non-Related Extended Family Member (NREFM) caregiver applicants with Resource Family Approval based on their suitability, commitment and qualifications to provide a home for child(ren).

Furthermore, the recommended actions will enable Los Angeles County (County) to continue providing relative and NREFM caregiver applicants with Resource Family Approval based on their suitability, commitment and qualifications to provide a home for child(ren). Without the approval of the recommended actions, many County relative and NREFM caregiver applicants will not be approved to become caregivers.

Optimist Boys Home and Ranch's RHAS contract in SPA 1 will sunset effective June 30, 2023, and will not be renewed as per the contractor's request. The funding for Optimist Boys Home and Ranch will be reallocated to Antelope Valley Partners for Health, a current RHAS contractor, to provide the services in SPA 1. The recommended actions will help to ensure that services in SPA 1 continue at the current level.

DCFS is currently preparing an RFSQ solicitation for release. The recommended actions will prevent any lapse in services while the solicitation is being completed.

Implementation of Los Angeles County's Strategic Plan Goals

The recommended action is consistent with the principles of Strategic Plan Goal I – Make Investments that Transform Lives; Strategy I.2 – Enhance our Delivery of Comprehensive Interventions; I.2.1 – Provide Subsidized Housing for Vulnerable Populations, I.2.4 – Support Job Readiness and Increase Employment Opportunities for Youth Served by the County, and I.2.9 – Support the Long Term Success of Transition Aged Youth.

FISCAL IMPACT/FINANCING

The total projected cost of the one-year extension effective July 1, 2023 through June 30, 2024 is approximately \$13,751,778, financed using 96.7 percent 2011 State Realignment and 3.3 percent State Flexible Family Support funds. The RHAS contract is \$11,979,778, the RCEF is \$1,322,000, and the Flexible Family Supports Funding is \$450,000 and will be used to purchase pool covers, fences and gates, for the Relative Caregiver Homes.

Sufficient funding is included in the department's Fiscal Year 2023-24 Recommended Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of this contract will enable DCFS to continue providing RHAS until the RFSQ process is completed.

On April 24, 2023, DCFS requested approval from CDSS to extend the RHAS contracts for an additional year until the RFSQ can be completed. CDSS approved both the extension and the use of RFSQ on May 17, 2023. DCFS did not notify the Board of its intent to extend this as a sole source agreement.

County Counsel has approved the amendment and Board letter as to form.

IMPACT ON CURRENT SERVICES

The extension of the 11 RHAS contracts and the reallocation of funds in SPA 1 will ensure uninterrupted RHAS services to relative/NREFM caregiver applicants and will help maintain the County's ability to approve suitable, committed and qualified caregiver applicants.

The contracts will not infringe upon the role of the County in relationship to its residents, and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County.

The Honorable Board of Supervisors
June 27, 2023
Page 4

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board letter and attachments to the Department of Children and Family Services.

Respectfully submitted,

Brandon T. Nichols
Director

BTN:KDR
LTI:SS

Attachments

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors



RELATIVE HOME ASSESSMENT SERVICES

AMENDMENT NUMBER _____

TO

Contractor's name

CONTRACT NUMBER _____ - SPA _____

AMENDMENT NUMBER _____
RELATIVE HOME ASSESSMENT SERVICES
CONTRACT NUMBER _____

This Amendment Number XXXX ("Amendment") to Relative Home Assessment Services Contract ("Contract") Number XXXX, is made and entered into by and between the County of Los Angeles ("COUNTY"), and CONTRACTOR NAME ("CONTRACTOR"), on the 1st day of July, 2023.

WHEREAS, COUNTY and CONTRACTOR are parties to the Contract, and CONTRACTOR has been providing Relative Home Assessment Services to COUNTY; and

WHEREAS, the purpose of this Amendment is to extend the Contract and add mandated provisions; and

WHEREAS, this Amendment is prepared pursuant to the provisions set forth in Standard Terms and Conditions, Section 8.1, Amendments;

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. Standard Terms and Conditions, Section 4.0 Term of Contract, Subsection 4.1.X is added and reads as follows:

4.1.X The term of this Contract is July 1, 2023 through June 30, 2024, unless terminated sooner or extended, in whole or in part, as provided in this Contract.
2. Standard Terms and Conditions, Section 5.0 Contract Sum, Subsection 5.1.X is added and reads as follows:

5.1.X The Maximum Annual Contract Sum is \$ XXX,XXX for the contract period of July 1, 2023 through June 30, 2024.
3. Standard Terms and Conditions, Section 5.0 Contract Sum, Subsection 5.1.X is added and reads as follows:

5.1.X The Maximum Annual Contract Sum is increased by X% to \$ XXX,XXX for the contract period of July 1, 2023 through June 30, 2024.
4. Standard Terms and Conditions, Section 8.64, COVID-19 Vaccinations of County Contractor Personnel is deleted in its entirety.
5. Exhibits, Exhibit T, COVID-19 Vaccination Certification of Compliance, is deleted in its entirety.

**ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL
FORCE AND EFFECT.**

AMENDMENT NUMBER XXX
RELATIVE HOME ASSESSMENT SERVICES
CONTRACT NUMBER _____

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment to be subscribed on its behalf by the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Amendment. This Amendment may be executed in separate counterparts and may be delivered by electronic facsimile; each counterpart, when executed and delivered, shall constitute a duplicate original but all counterparts together shall constitute a single agreement.

COUNTY OF LOS ANGELES

CONTRACTOR

By: _____

Brandon T. Nichols, Director
Department of Children
and Family Services

By: _____ Date: _____

Name: _____

Title _____

By: _____ Date: _____

Name: _____

Title _____

Tax Identification Number

APPROVED AS TO FORM:
BY THE OFFICE OF COUNTY COUNSEL
Dawyn R. Harrison, County Counsel

By: _____
David Beaudet, Senior Deputy County Counsel

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE		
BOARD MEETING DATE	Click or tap to enter a date.	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Children and Family Services	
SUBJECT	Contract Amendment	
PROGRAM	Relative Support Services	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain why: There are nine (9) CBOs providing Kinship Support Services under this contract. However, a sole source justification is needed because the Department no longer has the delegated authority to extend the contracts and an extension is needed to complete the pending solicitation process.	
DEADLINES/ TIME CONSTRAINTS	Current contract ends on June 30, 2023.	
COST & FUNDING	Total cost: \$218,400	Funding source: Flexible Family Supports
	TERMS (if applicable):	
	Explanation:	
PURPOSE OF REQUEST	To amend the current contract, effective immediately	
BACKGROUND (include internal/external issues that may exist including any related motions)	The RSS Program is the primary provider of support services for DCFS and Probation involved Relative and NREFM caregivers in LA County. The proposed amendments to the RSS contract will increase funding to support services for Kin caregivers without adding to the contract's annual budget. This will be done by repurposing RSS contract funds that go unspent each year. The proposed amendments will also allow for the creation of an Auxiliary Fund for FY 23-24 to provide additional extracurricular activities for Kin caregivers and youth in Kinship care, utilizing new funding from the Flexible Family Supports and Home-Based Foster Care Budget Act of 2022.	
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Kinship Support is an evidence-based practice known to increase placement stabilization and decrease timelines to permanency for youth in Kin care. Service delivery is reflective of and responsive to the population served in L.A. County. L.A. Co. DCFS RSS Kinship is an active participant in the Department's efforts to eliminate racial disparity and disproportionality in L.A. County public child welfare.	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how RSS Kinship supports priority 1 – improving Child Protective Services – by improving outcomes for youth living with Kin caregivers. Despite their needs, research shows that kinship caregivers receive less support and fewer resources than other foster care families. Kinship caregivers tend to be older and single, to	

	<p>have poor health, to be under-employed, and to live at or below the Federal poverty level. Studies have shown that kinship caregivers have distinctive needs, including childcare, legal services, financial resources and or material goods. Given that child welfare agencies across the nation are increasingly utilizing kinship caregivers as the preferred placement for children in out-of-home care, it is imperative to address kinship caregiver needs. Providing adequate support to kinship caregivers improves well-being and permanency outcomes for children in their care by improving caregiver capacity and by decreasing caregiver anxiety.</p>
DEPARTMENTAL CONTACTS	<p>Name, Title, Phone # & Email: Derrick Perez-Johnson, CSA II, Prog. Mgr., (213) 804-2319, perezdb@dcfs.lacounty.gov;</p>



BRANDON T. NICHOLS
Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

510 S. Vermont Avenue, Los Angeles, California 90020
(213) 351-5602



Board of Supervisors
HILDA L. SOLIS
First District
HOLLY J. MITCHELL
Second District
LINDSEY P. HORVATH
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

June 27, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST APPROVAL TO EXECUTE SOLE SOURCE CONTRACT AMENDMENTS
FOR TEN RELATIVE SUPPORT SERVICES CONTRACTS
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) requests the Board's approval of contract amendments to use an additional funding source and amend the Statement of Work requirements for 10 Relative Support Services (RSS) contracts, effective July 1, 2023 through June 30, 2024.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS, or designee, to execute contract amendments substantially similar to Attachment A, to use Flexible Family Supports funding for RSS contracts, listed in Attachment B, effective July 1, 2023 through June 30, 2024, and amend the Statement of Work requirements. The total projected cost for the year, effective July 1, 2023 through June 30, 2024, is approximately \$4,751,300. The total projected cost includes approximately \$4,532,900, financed using 100 percent 2011 State Realignment funds: \$4,046,900 for the year and the estimated Relative Caregiver Emergency Fund (RCEF) budget of \$486,000. The estimated Flexible Family Supports Funding budget is \$218,400.
2. Delegate authority to the Director of DCFS, or designee, to execute RSS contract amendments to increase or decrease the Maximum Annual Contract Sum by no more than ten percent to accommodate an increase or decrease in the number of RSS participants to be served, provided (a) funding is available, b) the approval of County Counsel is obtained prior to the execution of the contract amendments, and (c) DCFS

"To Enrich Lives Through Effective and Caring Service"

notifies the Board and the Chief Executive Office (CEO) in writing within ten business days of execution of the amendments.

3. Delegate authority to the Director of DCFS, or designee, to execute RSS contract amendments to incorporate changes as mandated by Federal, State, County, or Municipal laws, regulations, or court orders, provided (a) funding is available, (b) the approval of County Counsel is obtained prior to the execution of the contract amendments, and (c) DCFS notifies the Board and the CEO in writing within ten business days of execution of the amendments.
4. Delegate authority to the Director of DCFS, or designee, to extend the RSS contracts for up to six additional months by written notice, contingent upon California Department of Social Services' (CDSS) approval, if necessary to complete the Request for Statement of Qualifications (RFSQ), provided: (a) funding is available, (b) the approval of County Counsel is obtained prior to the execution of the contract amendments, and (c) DCFS notifies the Board and the CEO, in writing, within ten business days of issuing such notices.
5. Delegate authority to the Director of DCFS, or designee, to terminate a contract for Contractor's Default provided: (a) the approval of County Counsel is obtained prior to the execution of the contract amendments, and (b) DCFS notifies the Board and the CEO, in writing, within ten business days of termination of the contract.
6. Delegate authority to the Director of DCFS, or designee, to execute RSS contract amendments to increase the Maximum Contract Sum to reallocate funding in the event another contract is terminated for convenience or contractor's default, provided: (b) funding is available and (c) the approval of County Counsel is obtained prior to the execution of the contract amendments, and (d) the Director of DCFS, or designee, notifies the Board and the CEO in writing within ten business days of execution of the amendments.
7. Delegate authority to the Director of DCFS, or his designee, to prepare and execute amendments to the RSS contracts for changes affecting the scope of work or to any of the terms and conditions included under this contract provided: (a) the amendments do not include cost of living adjustments (COLA), (b) sufficient funding is available for increases, (c) County Counsel approval is obtained prior to executing the amendments, and (d) the Director of DCFS, or designee, notifies the Board and CEO in writing within ten working days of execution of such amendments.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

RSS/Kinship Support is an evidence-based practice known to increase placement stabilization and decrease timelines to permanency for youth in Kin care. The RSS contracts provide relatives and caregivers with advocacy and assistance in securing vital support and funding resources; social and educational activities; coordination of events for caregivers and children; offering support groups, mentoring and tutoring youth; and transportation services, and emergency assistance.

In the current contract, there is no funding targeted at providing extra-curricular activities for Kin caregivers and youth in care. The Flexible Family Supports and Home-Based Foster Care Budget Act of 2022, provides for assistance in paying for extracurricular activities that improve safety and well-being for these caregivers and youth. This contract amendment will establish an Auxiliary Fund reimbursement process, drawing funds from the Flexible Family Supports budget that allow contractors to be reimbursed for securing extra-curricular activities including, but not limited to, field trips, summer and winter break camps, athletic activities, performance and visual arts activities, and fitness activities.

In addition, this amendment will include revised contract language in the Statement of Work to amend the current subcontracting requirement in order to repurpose those RSS contract funds that go unspent each year.

RSS services were initially procured by a Request for Information (RFI) in 2016, in compliance with a June 9, 2015, Board Motion that instructed DCFS to partner with community-based organizations to ensure greater support for relative caregivers.

DCFS is currently preparing an RFSQ solicitation for release. The recommended actions support the Department's Priority Outcomes of safety, permanency, and well-being/education, and will prevent any lapse in services while the solicitation is being completed.

Implementation of Los Angeles County's Strategic Plan Goals

The recommended action is consistent with the principles of Strategic Plan Goal I – Make Investments that Transform Lives; Strategy I.1 - Increase our Focus on Prevention Initiatives, I1.1 – Promote Supportive Parenting.

FISCAL IMPACT/FINANCING

The total projected cost, effective July 1, 2023 through June 30, 2024, is approximately

\$4,751,300. The total projected cost includes \$4,532,900, financed using 100 percent 2011 State Realignment funds: \$4,046,900 for the year and the estimated RCEF budget of \$486,000. The estimated Flexible Family Supports Funding budget is \$218,400.

The total cost of the RSS contracts is included in the Fiscal Year 2023-24 Recommended Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On June XX, 2023, DCFS notified the Board that it intended to use Board delegated authority, as adopted by the Board on June 14, 2022, to extend and amend 10 Relative Support Services (RSS) contracts for one year, effective July 1, 2023 through June 30, 2024, as necessary to complete a solicitation process for new contracts to meet this service need.

On April 28, 2023, DCFS received approval from CDSS to extend the RSS contracts for one year, effective July 1, 2023 through June 30, 2024 until the RFSQ can be completed.

County Counsel has approved the amendment and Board letter as to form.

IMPACT ON CURRENT SERVICES

The amendments of the ten RSS contracts will ensure uninterrupted RSS services to relatives and caregivers and will help ensure the County's ability to provide support and resources to relatives and caregivers.

The contracts will not infringe upon the role of the County in relationship to its residents, and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County.

The Honorable Board of Supervisors
June 27, 2023
Page 5

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board letter and attachments to the Department of Children and Family Services.

Respectfully submitted,

Brandon T. Nichols
Director

BTN:KDR
LTI:SS

Attachments

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors



RELATIVE SUPPORT SERVICES

AMENDMENT NUMBER X

TO

(AGENCY NAME)

CONTRACT NUMBER 15-001-XX SPA X

**AMENDMENT NUMBER X
RELATIVE SUPPORT SERVICES
CONTRACT NUMBER 15-001-XX**

This Amendment Number XX ("Amendment") to Relative Support Services Contract ("Contract") Number 15-001-XX is made and entered into by and between the County of Los Angeles ("COUNTY"), and XXXX ("CONTRACTOR"), on this 1st day of July, 2023.

WHEREAS, COUNTY and CONTRACTOR are parties to the Contract, and CONTRACTOR has been providing Relative Support Services to COUNTY; and

WHEREAS, the purpose of this Amendment is to extend the Contract for an additional year from July 1, 2023 through June 30, 2024, and amend the Statement of Work; and

WHEREAS, this Amendment is prepared pursuant to the provisions set forth in Standard Terms and Conditions, Section 8.1, Amendments;

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. Standard Terms and Conditions, Section 4.0, Term of Contract, Subsection 4.1.5 is added and reads as follows:
 - 4.1.5 The term of this Contract is July 1, 2023 through June 30, 2024, unless terminated sooner or extended, in whole or in part, as provided in this Contract. The County will have the sole option to extend this contract for an additional six-month period, if needed, to complete a solicitation process. Each such option and extension will be exercised at the sole discretion of the DCFS Director or designee by written notice to the contractor, provided that approval of County's CEO and obtained prior to any such extension.
2. Standard Terms and Conditions, Section 5.0, Contract Sum, Subsection 5.1.6 is added and reads as follows:
 - 5.1.6 The Maximum Annual Contract Sum is \$ XXX for the contract period of July 1, 2023 through June 30, 2024.
3. Exhibits, Exhibit A, Statement of Work, Section 3.0, Definitions, Subsection 3.20 is added and reads as follows:
 - 3.20 Auxiliary Fund – the budget from which the Contractor is allocated a portion for the purpose of providing Kin caregivers and the children and youth in their care with recreational and extracurricular activities.
4. Exhibits, Exhibit A, Statement of Work, Section 12.0, Relative Support Services Components, Subsection 12.1.2 is revised and reads as follows:

- 12.1.2 Contractor may utilize a portion of its RSS operational budget for subcontracting with another entity for the provision of services listed in Section 12.5.2 only of this SOW. All subcontracts must be preapproved by the County Program Manager as stated in the terms and conditions of this contract.
5. Exhibits, Exhibit A, Statement of Work, Section 12.0, Relative Support Services Components, Subsection 12.5.1.5 is added and reads as follows:
- 12.5.1.5 Auxiliary Funds Administration: Contractor will administer auxiliary funds to secure any recreational and/or extracurricular activity or service not provided by the Contractor or its subsidiary. These funds cannot be used to secure services with any agency that is subcontracting with the Contractor.
- 12.5.1.5.1 Contractor will utilize the Exhibit A-12, Auxiliary Fund Household Purchase Record to identify items/services, prices, request authorization (as needed) and to use as documentation for completing the monthly Exhibit A-13, Auxiliary Fund Invoice/Payment Request for RSS Contractors.
- 12.5.1.5.2 Contractor will authorize no more than \$1,499 per household for each 12-month period following a Kinship Caregiver's first contact with Contractor staff, without pre-approval from the CPM/designee; amounts exceeding the \$1,499 threshold shall require CPM/designee prior approval. Contractor will conduct an assessment to determine eligibility for this funding using Exhibit A-9, DCFS RSS Assessment Form.
6. Exhibits, Exhibit A-1, Performance Requirements Summary, Required Service #3, is deleted.
7. Exhibits, Exhibit A-3e, Line Item Budget and Narrative is added as a part of Exhibit A3 – Line Item Budget and Narrative for the period of July 1, 2023 through June 30, 2024.
8. Exhibits, Exhibit A-12, Auxiliary Fund Household Purchase Record, is added.
9. Exhibits, Exhibit A-13, Auxiliary Fund Invoice/Payment Request for RSS Contractors, is added.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT

**AMENDMENT NUMBER XX
RELATIVE SUPPORT SERVICES
CONTRACT NUMBER 15-001-XX**

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment to be subscribed on its behalf by the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Amendment. This Amendment may be executed in separate counterparts and may be delivered by electronic facsimile; each counterpart, when executed and delivered, shall constitute a duplicate original but all counterparts together shall constitute a single agreement.

COUNTY OF LOS ANGELES

CONTRACTOR

XXXXXX

By: _____ Date: _____

BRANDON T. NICHOLS, DIRECTOR
Department of Children and
Family Services

By: _____ Date: _____

Name: _____

Title _____

By: _____ Date: _____

Name: _____

Title _____

Tax Identification Number

APPROVED AS TO FORM:
BY THE OFFICE OF COUNTY COUNSEL
Dawyn R. Harrison, County Counsel

By: _____ Date: _____
David Beaudet, Senior Deputy County Counsel

RELATIVE SUPPORT SERVICES CONTRACTORS

<u>Contract Number</u>	<u>SPA</u>	<u>Contractor</u>
15-001-23	1	Antelope Valley Partners for Health
15-001-24	1	The Children's Center of the Antelope Valley
15-001-26	2	Penny Lane Centers
15-001-27	3	Foothill Family Services
15-001-28	4	The Children's Bureau of Southern California
15-001-29	5	South Bay Center for Counseling
15-001-30	6	Aviva Family and Children's Services
15-001-31	7	SPIRITT Family Services
15-001-32	8	Cambodian Association of America
15-001-33	8	South Bay Center for Counseling

Family and Social Services
MILITARY & VETERANS AFFAIRS

Final Changes
Fiscal Year 2023-24

	2023-24 Recommended	2023-24 Adopted Budget	Change
Gross Appropriation	\$8,161,000	\$8,185,000	\$24,000
IFT / Revenue	2,409,000	2,409,000	0
Net County Cost	5,752,000	5,776,000	24,000
Budgeted Positions	47.0	47.0	0.0

Changes From 2023-24 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2023-24 Recommended	8,161,000	819,000	1,590,000	5,752,000	47.0
Finance Targets					
1. Retiree Health Insurance: Reflects a projected increase in retiree health insurance costs from the amounts estimated in the 2023-24 Recommended Budget.	24,000	--	--	24,000	--
Total Changes	24,000	0	0	24,000	0.0
2023-24 Final Changes Budget	8,185,000	819,000	1,590,000	5,776,000	47.0

Family and Social Services
CHILD SUPPORT SERVICES DEPARTMENT
 Final Changes
 Fiscal Year 2023-24

	2023-24 Recommended	2023-24 Adopted Budget	Change
Gross Appropriation	\$226,674,000	\$227,388,000	\$714,000
IFT / Revenue	220,108,000	220,778,000	670,000
Net County Cost	6,566,000	6,610,000	44,000
Budgeted Positions	1,467.0	1,467.0	0.0

Changes From 2023-24 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2023-24 Recommended	226,674,000	0	220,108,000	6,566,000	1,467.0
Finance Targets					
1. Salary-Driven Employee Benefits: Primarily reflects Board-approved increases in salaries and health insurance subsidies.	1,087,000	--	1,008,000	79,000	--
2. Retiree Health Insurance: Reflects a projected decrease in retiree health insurance costs from the amounts estimated in the 2022-23 Recommended Budget.	(488,000)	--	(453,000)	(35,000)	--
Other Changes					
3. Operating Costs: Reflects a one-time increase in appropriation primarily due to the purchase of IT cybersecurity subscription for multi-factor authentication of County records.	115,000	--	115,000	--	--
4. Revenue Reallocation: Reflects a shift in revenues to align with projected welfare collections.	--	--	--	--	--
Total Changes	714,000	0	670,000	44,000	0.0
2023-24 Final Changes Budget	227,388,000	0	220,778,000	6,610,000	1,467.0

Family and Social Services
AGING AND DISABILITIES DEPARTMENT (AD) – ADMINISTRATION
 Final Changes
 Fiscal Year 2023-24

	2023-24 Recommended	2023-24 Adopted Budget	Change
Gross Appropriation	\$120,810,000	\$125,681,000	\$4,871,000
IFT / Revenue	93,240,000	98,151,000	4,911,000
Net County Cost	27,570,000	27,530,000	(40,000)
Budgeted Positions	563.0	583.0	20.0

Changes From 2023-24 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2023-24 Recommended	120,810,000	82,217,000	11,023,000	27,570,000	563.0
Finance Targets					
1. Retiree Health Insurance: Reflects a projected decrease in retiree health insurance costs from the amounts estimated in the 2023-24 Recommended Budget.	(62,000)	--	(22,000)	(40,000)	--
Programs					
2. Adult Protective Services (APS): Reflects the addition of 18.0 budgeted positions due to an increase in ongoing funding from the California Department of Social Services, via the County's Department of Public Social Services (DPSS), pursuant to AB 135. AB 135 lowered the minimum age of elders from 65 to 60 years old, which will increase the number of people eligible for APS.	3,721,000	3,721,000	--	--	18.0
3. Access to Technology: Reflects an increase in funding from the California Department of Aging (CDA) via DPSS to provide personal computer devices, internet access, education, training, and customer supportive services to older adults and adults with disabilities. (Total \$10.387M: Admin \$1M and Assistance \$9.387M)	1,000,000	1,000,000	--	--	--
4. Data Management and Analytics: Reflects the addition of 1.0 budgeted position, offset with existing services and supplies resources. The position will primarily be responsible for APS data reporting and analysis.	--	--	--	--	1.0

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
5. Aging and Disability Resource Connection: Reflects the addition of 1.0 budgeted position and an increase in appropriation due to an increase in funding from the CDA to provide coordinated networks of services for older adults, people with disabilities, and caregivers in navigating the fragmented system of long-term services and supports. (Total \$1.792M: Admin \$212k and Assistance \$1.580M)	212,000	--	212,000	--	1.0
Total Changes	4,871,000	4,721,000	190,000	(40,000)	20.0
2023-24 Final Changes Budget	125,681,000	86,938,000	11,213,000	27,530,000	583.0

Family and Social Services
AGING AND DISABILITIES DEPARTMENT (AD) – ASSISTANCE
 Final Changes
 Fiscal Year 2023-24

	2023-24 Recommended	2023-24 Adopted Budget	Change
Gross Appropriation	\$70,226,000	\$81,193,000	\$10,967,000
IFT / Revenue	67,840,000	78,807,000	10,967,000
Net County Cost	2,386,000	2,386,000	0
Budgeted Positions	0.0	0.0	0.0

Changes From 2023-24 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2023-24 Recommended	70,226,000	16,680,000	51,160,000	2,386,000	0.0
Programs					
1. Access to Technology: Reflects an increase in funding from the California Department of Aging (CDA) via DPSS to provide personal computer devices, internet access, education, training, and customer supportive services to older adults and adults with disabilities. (Total \$10.387M: Admin \$1M and Assistance \$9.387M)	9,387,000	9,387,000	--	--	--
2. Aging and Disability Resource Connection: Reflects an increase in funding from the CDA to provide coordinated networks of services for older adults, people with disabilities, and caregivers in navigating the fragmented system of long-term services and supports. (Total \$1.792M: Admin \$212k and Assistance \$1.580M)	1,580,000	--	1,580,000	--	--
Total Changes	10,967,000	9,387,000	1,580,000	0	0.0
2023-24 Final Changes Budget	81,193,000	26,067,000	52,740,000	2,386,000	0.0

Family and Social Services
ECONOMIC OPPORTUNITY - ADMINISTRATION

Final Changes
Fiscal Year 2023-24

	2023-24 Recommended	2023-24 Adopted Budget	Change
Gross Appropriation	\$61,258,000	\$62,590,000	\$1,332,000
IFT / Revenue	\$38,549,000	\$38,549,000	0
Net County Cost	\$22,729,000	\$24,061,000	\$1,332,000
Budgeted Positions	195.0	195.0	0.0

Changes From 2023-24 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2023-24 Recommended	61,258,000	3,167,000	35,362,000	22,729,000	195.0
Finance Targets					
1. Retiree Health Insurance: Reflects a projected increase in retiree health insurance costs from the amounts estimated in the 2023-24 Recommended Budget.	132,000	--	--	132,000	--
Other Changes					
2. Preparing Los Angeles for County Employment (PLACE): Reflects an increase in one-time funding to continue the PLACE program.	1,200,000	--	--	1,200,000	--
Total Changes	1,322,000	0	0	1,332,000	0.0
2023-24 Final Changes Budget	62,590,000	3,167,000	35,362,000	24,061,000	195.0

Family and Social Services
DEPARTMENT OF PUBLIC SOCIAL SERVICES - ADMINISTRATION
 Final Changes
 Fiscal Year 2023-24

	2023-24 Recommended	2023-24 Adopted Budget	Change
Gross Appropriation	\$2,826,740,000	\$2,854,812,000	\$28,072,000
IFT / Revenue	2,613,680,000	2,642,474,000	28,794,000
Net County Cost	213,060,000	212,338,000	(722,000)
Budgeted Positions	14,332.0	14,332.0	0.0

Changes From 2023-24 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2023-24 Recommended	2,826,740,000	3,167,000	2,610,513,000	213,060,000	14,332.0

Finance Targets

1. Retiree Health: Reflects a projected decrease in retiree health insurance costs from the amounts estimated in the 2022-23 Recommended Budget.	(3,631,000)	--	(2,909,000)	(722,000)	--
---------------------------------------------------------------------------------------------------------------------------------------------------------	-------------	----	-------------	-----------	----

Other Changes

2. Staffing: Reflects the addition of 3.0 positions offset by the deletion of 3.0 positions and the reclassification of 4.0 positions.	351,000	--	351,000	--	--
1) 2.0 Procurement I and 1.0 Administrative Assistant II positions offset with the deletion of 3.0 positions and a decrease in S&S for procurement and contracts administrative support.					
2) Board-approved reclassification of 1.0 Transcriber Typist, 1.0 Video Production Assistant, and 2 Video Production Technician to 1.0 Senior Typist Clerk, 3.0 Video Production Specialists.					

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
Programs					
3. Adult Protective Services (APS): Reflects an increase in appropriation to align the APS program budget administered by the Aging Department (AD) with the State AB 135 revenue.	3,721,000	--	3,721,000	--	--
4. Access to Technology (ATT): Reflects an increase in appropriation, fully offset with State and federal revenues for the ATT project administered by the AD. The project will connect older adults and persons with disabilities to technology to reduce isolation, increase social connections, and enhance self-confidence in navigating digital and online resources.	10,387,000	--	10,387,000	--	--
5. Refugee Employment Program (REP): Reflects an increase in appropriation, fully offset with State and federal revenues for the increase in REP case management contract costs primarily due to an increase in caseload.	153,000	--	153,000	--	--
6. State Utility Assistance Subsidy (SUAS): Reflects an increase in appropriation to align the SUAS budget with current expenditure trends and the associated State revenue.	645,000	--	645,000	--	--
7. Homeless Initiative Strategy C5: Reflects an increase in appropriation and federal revenue primarily due to the federal match of the Measure H funding received in Recommended.	401,000	--	401,000	--	--
8. Child Care Services: Reflects an increase in appropriation, fully offset with State and federal revenues primarily due to the projected caseload increase for full-time childcare services for CalWORKs participants as established under SB 80.	16,045,000	--	16,045,000	--	--
Total Changes	28,072,000	0	28,794,000	(722,000)	0.0
2023-24 Final Changes Budget	2,854,812,000	3,167,000	2,639,307,000	212,338,000	14,332.0

Family and Social Services
PUBLIC SOCIAL SERVICES - ASSISTANCE

Final Changes
Fiscal Year 2023-24

	2023-24 Recommended	2023-24 Adopted Budget	Change
Gross Appropriation	\$2,641,610,000	\$2,661,748,000	\$20,138,000
IFT / Revenue	\$2,156,643,000	\$2,172,943,000	\$16,300,000
Net County Cost	\$484,967,000	\$488,805,000	\$3,838,000
Budgeted Positions	0.0	0.0	0.0

Changes From 2023-24 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2023-24 Recommended	2,641,610,000	0	2,156,643,000	484,967,000	0
Other Changes					
1. General Relief Anti-Homelessness (GRAH): Reflects an increase in ongoing funding for GRAH housing subsidies.	3,281,000	--	--	3,281,000	--
2. GRAH: Reflects an increase in one-time funding for disability assessments for General Relief participants.	1,504,000	--	947,000	557,000	--
3. Refugee Cash Assistance: Reflects an increase to align the budget with projected aided caseload growth.	10,000,000	--	10,000,000	--	--
4. Cash Assistance Program for Immigrants: Reflects an increase to align the budget with projected aided caseload growth.	3,950,000	--	3,950,000	--	--
5. Refugee Employment Program: Reflects an increase to align the budget with projected expenditure levels.	1,403,000	--	1,403,000	--	--
6. California Work Opportunities and Responsibility to Kids: Reflects a realignment of revenue to correct budget prep entries made in the Recommended Budget phase.	--	--	--	--	--
Total Changes	20,138,000	0	16,300,000	3,838,000	0.0
2023-24 Final Changes Budget	2,661,748,000	0	2,172,943,000	488,805,000	0.0

Family and Social Services
DEPARTMENT OF CHILDREN & FAMILY SERVICES- ADMINISTRATION
 Final Changes
 Fiscal Year 2023-24

	2023-24 Recommended	2023-24 Adopted Budget	Change
Gross Appropriation	\$1,923,461,000	\$1,928,211,000	\$4,750,000
IFT / Revenue	1,402,984,000	1,408,999,000	6,015,000
Net County Cost	520,477,000	519,212,000	(1,265,000)
Budgeted Positions	9,747.0	9,808.0	61.0

Changes From 2023-24 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2023-24 Recommended	1,923,461,000	3,290,000	1,399,694,000	520,477,000	9,747.0
Finance Targets					
1. Retiree Health Insurance: Reflects a projected decrease in retiree health insurance costs from the amounts estimated in the 2023-24 Recommended Budget.	(1,862,000)	--	(597,000)	(1,265,000)	--
Other Changes					
2. 827 Records Unit: Reflects 20.0 positions to fulfill requests for 827 child welfare records requests from former foster youth, parents, criminal and civil attorneys, District Attorneys' offices and law enforcement agencies, fully offset with federal revenue and existing resources.	580,000	--	580,000	--	20.0
3. Administration Support Services: Reflects 2.0 positions to provide administrative support, fully offset with federal revenue and existing resources.	130,000	--	130,000	--	2.0
4. Overtime: Reflects an increase to align overtime to actuals.	3,250,000	--	3,250,000	--	--
5. Unavoidable Costs: Reflects cost increases from centralized departments' services primarily due to Board-approved salary increases.	1,188,000	--	1,188,000	--	--
6. Building Leases: Reflects appropriation transfer from Services & Supplies to Other Charges for long-term leases due to GASB-87 realignment.	--	--	--	--	--

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
Programs					
7. Antelope Valley Staff: Reflects the addition of 30.0 positions for line staff and financial eligibility staff to prevent delays in financial resources to children and resource families, fully offset with federal revenue and existing resources.	1,384,000	--	1,384,000	--	30.0
8. Housing and Homelessness: Reflects 9.0 positions to administer the Independent Living Placement Housing Program, that provides housing services for homeless former foster and Probation youth and has been contracted out. Staffing costs will be offset by savings from terminating the current contract.	--	--	--	--	9.0
9. Client Engagement and Navigation Services (CENS): Reflects federal funding for two Client Engagement Navigators to support clients in enrolling for the Department of Public Health's Substance Abuse Disorder treatment programs.	80,000	--	80,000	--	--
Total Changes	4,750,000	0	6,015,000	(1,265,000)	61.0
2023-24 Final Changes Budget	1,928,211,000	3,290,000	1,405,709,000	519,212,000	9,808.0

Family and Social Services
DEPARTMENT OF CHILDREN AND FAMILY SERVICES (DCFS) – ASSISTANCE
 Final Changes
 Fiscal Year 2023-24

	2023-24 Recommended	2023-24 Adopted Budget	Change
Gross Appropriation	\$1,253,905,000	\$1,258,476,000	\$4,571,000
IFT / Revenue	1,051,225,000	1,055,796,000	4,571,000
Net County Cost	202,680,000	202,680,000	0
Budgeted Positions	0.0	0.0	0.0

Changes From 2023-24 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2023-24 Recommended	1,253,905,000	5,800,000	1,045,425,000	202,680,000	0.0
Programs					
1. Promoting Safe and Stable Families (PSSF):	4,571,000	--	4,571,000	--	--
Reflects one-time Family First Prevention Services Act State funding to continue services for the Prevention and Aftercare programs.					
Total Changes	4,571,000	0	4,571,000	0	0.0
2023-24 Final Changes Budget	1,258,476,000	5,800,000	1,049,996,000	202,680,000	0.0

Family and Social Services
HOMELESS AND HOUSING PROGRAM BUDGET
 Final Changes
 Fiscal Year 2023-24

	2023-24 Recommended	2023-24 Adopted Budget	Change
Gross Appropriation	\$262,213,000	\$279,479,000	\$16,266,000
IFT / Revenue	\$160,485,000	\$176,751,000	\$16,266,000
Net County Cost	\$102,728,000	\$102,728,000	0
Budgeted Positions	0.0	0.0	0.0

Changes From 2023-24 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2023-24 Recommended	263,213,000	0	160,485,000	102,728,000	0.0
Other Changes					
1. Housing and Homelessness Incentive Program (HHIP): Reflects new one-time State HHIP funding for the Assisted Daily Living and Unit Acquisition programs.	16,266,000	--	16,266,000	--	--
Total Changes	16,266,000	0	16,266,000	0	0.0
2023-24 Final Changes Budget	279,479,000	0	176,751,000	102,728,000	0.0