COUNTY OF LOS ANGELES Family and Social Services

FESIA A. DAVENPORT Chief Executive Officer



DATE: TIME: Wednesday, May 24, 2023 1:30 PM

THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY AS PERMITTED UNDER THE BOARD OF SUPERVISORS' FEBRUARY 7, 2023 ORDER SUSPENDING THE APPLICATION OF BOARD POLICY 3.055 UNTIL JUNE 30, 2023.

TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS: Teleconference Call-In Number: (323) 776-6996/ Conference ID: 599 009 090<u>#</u> <u>MS Teams Meeting Link</u> (Ctrl + click to follow link)

<u>AGENDA</u>

Members of the Public may address any agenda item after all Informational Items are presented. Two (2) minutes are allowed for each item.

I. Call to Order

- **II. Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
 - a. Department of Public Social Services: Recommendation to Enter into Sole Source Contracts with Ten Alternative Payment Program Agencies for Stage One Child Care Services.
 - **b.** Aging & Disabilities Department (AD): Request for Authorization to Award and Execute Fiscal Year 2023-2024 Subawards for Traditional Legal Assistance Program Services.
 - **c. AD:** Request for Authorization to Award and Execute Fiscal Year 2023-24 Subaward for Long-Term Care Ombudsman Program Services.

III. Presentation/Discussion Items:

a. Office of Child Protection: Education Coordinating Council.

IV. Public Comment

- V. Standing item(s) and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting: -- None --
- VI. Adjournment

BOARD LETTER/MEMO CLUSTER FACT SHEET

□ Board Memo □ Other Board Letter CLUSTER AGENDA 5/24/2023 **REVIEW DATE** BOARD MEETING DATE 6/6/2023 SUPERVISORIAL DISTRICT AFFECTED 1st 2nd 3rd 4th 5th DEPARTMENT(S) Department of Public Social Services (DPSS) SUBJECT Stage 1 Child Care (S1CC) Services The S1CC contracts allow DPSS to continue providing child care services to the PROGRAM County's California Work Opportunity and Responsibility to Kids (CalWORKs) participants. Under the S1CC contracts, the ten Alternative Payment Program (APP) agencies perform case management duties by: 1) ensuring parents are provided with the necessary information and assistance to make an informed child care choice; 2) evaluating the parent's need for child care and authorizing S1CC services; 3) determining if the providers are eligible to receive S1CC reimbursements; and 4) processing direct provider reimbursements. DPSS has contracted for S1CC services since December 1998. AUTHORIZES DELEGATED X Yes No No AUTHORITY TO DEPT SOLE SOURCE CONTRACT X Yes □ No If Yes, please explain why: California Welfare and Institutions Code (WIC) Section 10370(b) establishes three Stages of CalWORKs Child Care services and declares that the intent of the Legislature is that CalWORKs participants do not experience an interruption in services due to a transition between stages. California WIC Section 10371(a) requires county welfare departments to manage S1CC services, and California WIC Section 10371(e) allows counties to contract for S1CC services. The California Department of Social Services (CDSS) contracts directly with the ten APP agencies to provide Stage 2 and Stage 3 services, which are under its administrative authority. Therefore, by contracting with the same agencies, CalWORKs participants can seamlessly transition between stages without an interruption in services. Though CDSS oversees all three Stages of CalWORKs Child Care, S1CC is funded through the Temporary Assistance for Needy Families Program, and Stage 2 and Stage 3 are not. **DEADLINES**/ The current contracts expire on 6/30/2023. Services need to be in place by 7/1/2023. TIME CONSTRAINTS **COST & FUNDING** Estimated Total Cost: Funding source: \$ 709,968,000 (three-years) CalWORKs Child Care Allocation. TERMS (if applicable): 7/1/2023 - 6/30/2026 with an option to extend the contract for up to two additional one-year periods. Explanation: The current contracts are caseload-driven; therefore, there is no maximum contract amount. The fixed monthly fee per case is \$234.72. The estimated contract cost is based on the projected caseload. PURPOSE OF REQUEST DPSS requests the Board's approval of the new three-year contracts with the option to extend for two additional one-year periods.

BACKGROUND (include internal/external issues that may exist including any related motions)	The S1CC contracts contain a non-standard indemnification provision which has remained unchanged from previous S1CC contracts and requires the County to indemnify the APP agencies in cases of wage and labor law liability from license-exempt child care providers. The S1CC contracts allow CalWORKs participants to elect to receive child care services from licensed or license-exempt providers. Because the County is mandated to administer the S1CC Program and the APP agencies are the only entities in Los Angeles County that can provide S1CC services and seamlessly transition cases through the various stages, this indemnification provision was negotiated to provide the APP agencies with the necessary assurance that they will not be exposed to potential liability arising from the State's requirement to allow the use of license-exempt providers.
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ⊠ No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	Yes No If Yes, please state which one(s) and explain how: Board Priority #1: Child Protection. The child care agencies have a significant positive impact on the County by determining eligibility and authorizing quality child care services for CalWORKs families.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: James A. Blunt, Administrative Deputy III, (562) 908-8622, <u>JamesBlunt@dpss.lacounty.gov</u> Gabriela Herrera, Human Services Liaison, (562) 908-8311, <u>GabrielaHerrera@dpss.lacounty.gov</u>

JACKIE CONTRERAS, Ph.D. Director

June 6, 2023

Board of Supervisors HILDA L. SOLIS First District HOLLY J. MITCHELL Second District

LINDSEY P. HORVATH Third District

> JANICE HAHN Fourth District

KATHRYN BARGER Fifth District

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, California 90012

Dear Supervisors:

RECOMMENDATION TO ENTER INTO SOLE SOURCE CONTRACTS WITH TEN ALTERNATIVE PAYMENT PROGRAM AGENCIES FOR STAGE ONE CHILD CARE SERVICES (ALL DISTRICTS – 3 VOTES)

County of Los Angeles

DEPARTMENT OF PUBLIC SOCIAL SERVICES 12860 CROSSROADS PARKWAY SOUTH • CITY OF INDUSTRY, CALIFORNIA 91746 Tel (562) 908-8400 • Fax (562) 695-4801

SUBJECT

The Department of Public Social Services (DPSS) seeks approval of the new three-year term Sole Source contracts with ten Alternative Payment Program (APP) agencies to provide Stage One Child Care (S1CC) services to California Work Opportunity and Responsibility to Kids (CalWORKs) participants. The availability of S1CC services ensures CalWORKs participants have access to stable child care as they transition off cash assistance to achieve economic mobility. The current contracts expire on June 30, 2023.

IT IS RECOMMENDED THAT THE BOARD:

- 1. Delegate authority to the Director of DPSS, or her designee, to prepare and execute contracts in substantially similar form as Enclosure I, with the ten APP agencies for S1CC services, in the amounts indicated in Enclosure II. The contracts will be effective for three years, effective July 1, 2023 through June 30, 2026.
- Delegate authority to the Director of DPSS, or her designee, to extend the contract for up to two additional one-year periods. The approval of County Counsel, as to form, will be obtained prior to executing such amendment. The Director of DPSS, or her designee, shall notify the Board of Supervisors (Board) within ten business days of executing such amendment.





- 3. Delegate authority to the Director of DPSS, or her designee, to prepare and execute amendments to the contract for: a) instances which affect the scope of work, terms, contract sum, payment terms, or any other term or condition in the contract; b) additions and/or changes required by the Board, Chief Executive Office (CEO), or DPSS; c) changes to be in compliance with applicable County, State, and federal regulations; or d) increases or decreases of no more than ten percent of the operational/administrative (O/A) fee based on additional services or expanded contract requirements and funding availability. The approval of County Counsel, as to form, will be obtained prior to executing such amendments. The Director of DPSS, or her designee, shall notify the Board within ten business days of executing such amendments.
- 4. Delegate authority to the Director of DPSS, or her designee, to provide each APP with one advance payment per fiscal year (FY) to cover one month of O/A costs and one-and-a-half months of direct provider reimbursements. In the event direct provider reimbursements increase at a rapid rate and the APP agencies request an additional advance payment in writing, the Director of DPSS, or her designee, may provide one additional advance payment per FY to cover up to one additional month of direct provider reimbursements. The County shall fully recoup all advances in the FY in which they are issued.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

California Welfare and Institutions Code (WIC) Section 10370(b) establishes three stages of CalWORKs Child Care services and declares that the intent of the Legislature is that CalWORKs participants do not experience an interruption in services due to a transition between stages. California WIC Section 10371(a) requires county welfare departments to manage S1CC services, and California WIC Section 10371(e) allows counties to contract for S1CC services. The California Department of Social Services (CDSS) contracts directly with the ten APP agencies to provide CalWORKs Stage 2 Child Care (S2CC) and Stage 3 Child Care (S3CC) services, which are under its administrative authority. Therefore, by contracting with the same agencies, CalWORKs participants can seamlessly transition between stages without an interruption in services.

The recommended actions will allow DPSS to continue providing quality and effective child care services to the County's CalWORKs participants and their children. Under the S1CC contracts, the APP agencies: 1) ensure the parent is provided with the necessary information and assistance to make an informed child care choice; 2) evaluate the parent's need for child care and authorize S1CC services, 3) determine if the providers are eligible to receive S1CC reimbursements; and 4) process direct provider reimbursements.

The APP agencies have consistently provided quality and effective services for over 20 years and continue to be viable partners in providing child care services to CalWORKs families.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan, Goal I: Make Investments That Transform Lives, Strategy I.1 – Increase Our Focus on Prevention Initiatives, Sub-Strategy I.1.1 – Promote Supportive Parenting by increasing the number of vulnerable children and families touched by the County referred to the community-based network of Prevention/Aftercare providers.

FISCAL IMPACT/FINANCING

The S1CC contracts do not include maximum contract amounts. The total cost of the contracts is caseload driven and is dependent on the number of families serviced and the number of children receiving care. The estimated annual contract cost for all ten contracts is \$236,656,000, for an estimated three-year contract cost of \$709,968,000. This includes an estimated annual budget of \$38,621,000 for O/A fees paid to the agencies for case management, co-located staff, and outreach activities, and an estimated annual budget of \$198,035,000 for the direct cost of child care provided to children of CalWORKs participants. These contracts are fully funded with CalWORKs Child Care funding. Funding for FY 2023-24 is included in the Department's budget. Funding for future years will be included in the Department's annual budget requests.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The goal of the S1CC Program is to ensure that CalWORKs families achieve self-sufficiency through access to stable child care as they transition off cash assistance. The APP agencies have provided S1CC services under contract with the County since December 1998, while also providing S2CC and S3CC services under contract with the CDSS. Contracting with the APP agencies will allow CalWORKs participants to seamlessly transition from S1CC, S2CC and S3CC without a change in child care provider or APP agency.

The current contracts went into effect on July 1, 2018, and expire on June 30, 2023. These contracts are not subject to Proposition A contract requirements, and thus, are exempt from the Living Wage ordinance.

The award of the contracts will not result in unauthorized disclosure of confidential information and will be in full compliance with federal, State and County regulations.

The contractors are compliant with all Board, CEO and County Counsel requirements. County Counsel has reviewed this Board letter. The contract was approved, as to form, by County Counsel.

Indemnification Provision

The S1CC contracts contain a non-standard indemnification provision which has remained unchanged from previous S1CC contracts and requires the County to indemnify the APP agencies in cases of wage and labor law liability from license-exempt child care providers. The S1CC contracts allow CalWORKs participants to elect to receive child care services from licensed or license-exempt providers. Because the County is mandated to administer the S1CC Program and the APP agencies are the only entities in Los Angeles County that can provide S1CC services, this indemnification provision was negotiated to provide the APP agencies with the necessary assurance that they will not be exposed to potential liability arising from the use of license-exempt providers.

CONTRACTING PROCESS

The recommended contract was procured in accordance with the CDSS Manual of Policies and Procedures, Purchase of Service Section 23-650.18, which allows for procurement of a contract through a non-competitive negotiation process when unique circumstances exist. California WIC Section 10370(b) provides that all three Stages of child care services be provided through a seamless system, such that CalWORKs families experience no breaks in their child care services due to a transition between the three Stages of child care. The contracts with the ten APP agencies are necessary for the seamless delivery of child care services between S1CC, S2CC, and S3CC.

The contracts contain a Cost-of-Living Adjustment (COLA) provision that complies with the County's COLA policy.

In compliance with Board Policy 5.100, Sole Source Contracts, DPSS provided advance notice to the Board on October 20, 2022, of its intent to negotiate multi-year Sole Source contracts with ten APP agencies, and has completed the required Sole Source Checklist (Enclosure III).

Contractor Performance

Monitoring of measurable performance outcomes include: 1) timeliness of the APP agencies' actions in authorizing child care; 2) accuracy of child care approval actions; 3) accuracy and timeliness of child care reimbursements; and 4) timeliness in transferring S1CC families to S2CC and S3CC services.

The monitoring of this contract is performed on a quarterly basis. During the term of the current contract, the APP agencies generally met the performance measure requirements and overall were in compliance with the contract requirements.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of these contracts will enable the Department to continue providing S1CC services to eligible CalWORKs participants.

The recommended action will not infringe on the role of the County in relationship to its residents, and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County.

CONCLUSION

Upon Board approval, the Executive Office, Board of Supervisors, is requested to return one adopted stamped Board letter to the Director of DPSS.

Respectfully submitted,

JACKIE CONTRERAS, Ph.D. Director

JC:pd

Enclosures

c: Chief Executive Office Executive Office, Board of Supervisors County Counsel

STAGE ONE CHILD CARE SERVICES ESTIMATED CONTRACT COSTS

#	APP Agency	Supervisorial District(s) Served	Estimated Average Monthly Caseload	Estimated Annual Cost for O/A Fees, Co-located Staff ¹ , & Outreach Activities	Estimated Annual Cost for Direct Provider Reimbursements	Estimated Annual Cost	Estimated Three-Year Cost
1	Child Care Resource Center	1,3,5	3340	\$9,836,000	\$54,081,000	\$63,917,000	\$191,751,000
2	City of Norwalk	4	177	\$501,000	\$2,891,000	\$3,392,000	\$10,176,000
3	Connections for Children	2,3,4	376	\$1,062,000	\$4,949,000	\$6,011,000	\$18,033,000
4	Crystal Stairs, Inc.	1,2,4	4,543	\$13,779,000	\$66,890,000	\$80,669,000	\$242,007,000
5	Drew Child Development Corporation, Inc.	1,2,4	1,201	\$3,394,000	\$17,411,000	\$20,805,000	\$62,415,000
6	International Institute of Los Angeles	1	51	\$146,000	\$645,000	\$791,000	\$2,373,000
7	Mexican American Opportunity Foundation	1,2,4,5	994	\$3,065,000	\$14,588,000	\$17,653,000	\$52,959,000
8	Options for Learning	1,4,5	790	\$2,363,000	\$12,236,000	\$14,599,000	\$43,797,000
9	Pathways LA	1,2,3	628	\$1,903,000	\$8,818,000	\$10,721,000	\$32,163,000
10	Pomona Unified School District	1,4,5	870	\$2,572,000	\$15,526,000	\$18,098,000	\$54,294,000
	TOTAL		12,970	\$38,621,000	\$198,035,000	\$236,656,000	\$709,968,000

¹ Estimated annual costs for Co-located staff may be adjusted, effective 7/1/2023, to reflect changes in staffing or data.

SOLE SOURCE CHECKLIST

Department Name:

- □ New Sole Source Contract
- Sole Source Amendment to Existing Contract
 Date Existing Contract First Approved:

Check (✓)		JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS Identify applicable justification and provide documentation for each checked item.
		Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an " <i>Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.</i> "
	\triangleright	Compliance with applicable statutory and/or regulatory provisions.
		Compliance with State and/or federal programmatic requirements.
		Services provided by other public or County-related entities.
		Services are needed to address an emergent or related time-sensitive need.
		The service provider(s) is required under the provisions of a grant or regulatory requirement.
	A	Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	A	Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	\checkmark	Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	\checkmark	It is more cost-effective to obtain services by exercising an option under an existing contract.
	A	It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Chief Executive Office

Date

BOARD LETTER/MEMO CLUSTER FACT SHEET

Board Letter	Board Memo	☐ Other
CLUSTER AGENDA REVIEW DATE	5/24/2023	
BOARD MEETING DATE	6/6/2023	
SUPERVISORIAL DISTRICT AFFECTED	All 1 st 2 nd 3 rd 4 th 5 th	
DEPARTMENT(S)	Aging and Disabilities (AD)	
SUBJECT	The County of Los Angeles Aging and Disabilities Dep approval and delegated authority to award and execut Assistance Program (TLAP or Program) Subaward for 2023 through June 30, 2024, and subsequently execu renewal options and six (6) month-to-month options for term four (4) years and six (6) months with Bet Tzedel annual amount of \$399,000 or a maximum total of \$1, option years; and, execute amendments with this Sub during the Subaward term.	te a Traditional Legal r the term effective July 1 ite up to three (3) annual or a maximum Subaward k for an anticipated 795,500 including all
PROGRAM	Traditional Legal Assistance Program (TLAP)	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	🖂 Yes 🗌 No	
SOLE SOURCE CONTRACT	☐ Yes ⊠ No	
DEADLINES/ TIME CONSTRAINTS	None. This is a new Subaward.	
PURPOSE OF REQUEST	AD released a competitive Invitation for Bids (IFB) solic 2023, which resulted in Bet Tzedek being selected as the and we intend to award and execute this Subaward upor approval for the term effective July 1, 2023 through Jun subsequently execute up to three (3) annual renewal op month-to-month options for a maximum Subaward term six (6) months.	ne successful Bidder, on your Board's le 20, 2024 and otions and six (6)
BACKGROUND (Include internal/external issues that may exist including any related motions)	The California Department of Aging (CDA or State) has operate as an Area Agency on Aging for all areas of the City of Los Angeles, which is served by another public a funding from CDA to administer these Program Service to Service Providers.	e County, except for the agency. AD receives

EQUITY INDEX OR LENS WAS UTILIZED	In this capacity, AD oversees the administration of a variety of social service programs, including TLAP Services, which are targeted towards Older Adults and unpaid Family Caregivers. TLAP is designed to address the unmet legal needs of eligible Clients by delivering high quality, high impact, and cost-effective services. TLAP Services include legal advice including but not limited to Community Education, limited representation, and representation from an attorney.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☐ Yes
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Michael Kapp at (213) 706-8140 <u>MKapp@ad.lacounty.gov</u> Ashley Liang at (213) 880-4158 <u>ALiang@ad.lacounty.gov</u>



BOARD OF SUPERVISORS

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> **Anna Avdalyan** Assistant Director

GET IN TOUCH

510 S. Vermont Avenue Los Angeles, CA 90020 ad.lacounty.gov info@ad.lacounty.gov

Aging & Adult Information & Assistance Line: (800) 510-2020 Report Elder Abuse: (877) 477-3646 Community & Senior Centers: (800) 689-8514 Disability Information & Access Line: (888) 677-1199



June 6, 2023

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, CA 90012

Dear Supervisors:

AUTHORIZE AGING AND DISABILITIES DEPARTMENT TO AWARD AND EXECUTE FISCAL YEAR 2023-2024 SUBAWARDS FOR TRADITIONAL LEGAL ASSISTANCE PROGRAM SERVICES (ALL SUPERVISORIAL DISTRICTS) (3-VOTES)

SUBJECT

The County of Los Angeles (County), Aging and Disabilities Department (AD) seeks approval and delegated authority to award and execute a Traditional Legal Assistance Program (TLAP or Program) Subaward for the term effective July 1, 2023 through June 30, 2024, and subsequently execute up to three (3) annual renewal options and six (6) month-to-month options for a maximum Subaward term four (4) years and six (6) months with Bet Tzedek for an anticipated annual amount of \$399,000 or a maximum total of \$1,795,500 including all option years; and, execute amendments with this Subrecipient, as needed, during the Subaward term.

IT IS RECOMMENDED THAT YOUR BOARD

 Approve and authorize AD's Director, or designee, to award and execute the TLAP Subaward for the term effective July 1, 2023, through June 30, 2024, and subsequently execute up to three (3) annual options and (6) month-to-month extensions for a maximum Subaward term of four (4) years and six (6) months with Bet Tzedek for an anticipated annual amount of \$399,000, or a maximum total of \$1,795,500.

Allocation to the Subrecipient is subject to availability of funding and is contingent upon Subrecipient's performance in meeting the goals of TLAP, as well as Subrecipient's adherence to its Subaward terms. AD will obtain County Counsel approval as to the form of the Subaward prior to executing this Subaward and shall provide written confirmation to the Chief Executive Officer (CEO) within thirty (30) working days of completing this action.

- 2. Approve and authorize AD's Director, or designee, to execute amendments with this Subrecipient, which serve the best interests of the County during the Subaward term as follows: 1) add new, relevant, or updated federal, State, and/or County Subaward terms and conditions; and, 2) increase or decrease the Subaward amounts (including but not limited to baseline funds, one-time-only funds, and/or supplemental monies), which may exceed ten percent (10%) of the Maximum Subaward Sum, in response to the availability of funding and/or based on Subrecipient's performance provided that: (a) the total allocation does not exceed available funding; (b) AD obtains County Counsel approval as to the form of the amendment prior to any such amendment; and, (c) AD provides written confirmation to the CEO within thirty (30) working days of completing this action.
- 3. Delegate authority to the Director of AD, or designee, to terminate contracts with the Subrecipient upon their request, and those that have closed or are in default of their subaward requirement, for subrecipient default or for the convenience of the County, provided: a) County Counsel's approval is obtained prior to termination of the Subaward, and b) Director of AD, or designee, notifies the Board and the CEO in writing within ten (10) business days after such termination.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS(S)

The California Department of Aging (CDA or State) has designated AD to operate as an Area Agency on Aging for all areas of the County, except for the City of Los Angeles, which is served by another public agency. AD receives funding from CDA to administer these Program Services, which AD contracts to Service Providers. In this capacity, AD oversees the administration of a variety of social service programs, including TLAP Services, which are targeted towards Older Adults and unpaid Family Caregivers. TLAP is designed to address the unmet legal needs of eligible Clients by delivering high quality, high impact, and cost-effective services. TLAP Services include legal advice, including but not limited to Community Education, limited representation, and representation from an attorney.

AD issued a competitive Invitation for Bids (IFB) solicitation on April 13, 2023, which resulted in Bet Tzedek being selected as the successful Bidder, and we intend to award and execute this Subaward upon your Board's approval.

Implementation of Strategic Plan Goals

The recommended actions support the following Countywide Strategic Plan Goals: Strategy I.1 (Increase Our Focus on Prevention Initiatives) by promoting self-sufficiency and independence among older adults; Strategy I.2 (Enhance Our Delivery of Comprehensive Interventions) by ensuring the delivery of a broad-range of community-based services for older adults; and Strategy II.2 (Support the Wellness of Our Communities) by increasing services that promote the well-being of older adults.

FISCAL IMPACT/FINANCING

TLAP is financed with federal monies including Title III-B (Grants for Supportive Services and Senior Centers) and Title III-E (National Family Caregiver Support), which are authorized under the Older Americans Act (OAA). These monies originate from the federal grantor agency, the United States Department of Health and Human Services (HHS). The OAA authorizes HHS to grant the federal monies to CDA, the State pass-through entity, and CDA provides these monies to AD to operate the Program.

The anticipated annual funding for the recommended Subaward is \$399,000. The requested Board authority will allow AD to allocate funds for the TLAP Subaward annually for an anticipated combined four-year and six (6) months total of \$1,795,500 for the Subaward term of July 1, 2023 through December 31, 2027 (which includes three (3) annual options plus six (6) month-to month extensions). Funding will be included in the AD Fiscal Year (FY) 2023-24 budget. There is no net County cost associated with this program.

The federal portion of the funds have been assigned the following Catalog of Federal Domestic Assistance (CFDA) program numbers: 93.044 (Special Programs for the Aging, Title III Part B (Grants for Supportive Services and Senior Centers)); and 93.052 (National Family Caregiver Support Title III Part E). The federal grantor for these funding sources is HHS.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Subrecipient is in compliance with all Board and County requirements. The Subaward includes standard County terms and conditions in addition to federal and State terms and conditions that are required for AD to administer/operate the Program. Further, the Subaward is not subject to the requirements for Proposition A, in which living wage laws would be applicable as confirmed by County Counsel. AD will obtain County Counsel approval as to the form of the Subaward prior to its execution and/or amendment.

The original term of the Subaward will commence on July 1, 2023, through June 30, 2024, and will include up to three (3) annual options plus (6) month-to-month extensions to renew for a maximum Subaward term of four (4) years and six (6) months.

CONTRACTING PROCESS

On April 13, 2023, AD released a competitive Invitation for Bids (in accordance with federal, State, and County procurement standards) under solicitation number AAA-TLAP-2324 IFB. AD was seeking a qualified Bidder to provide TLAP Services Countywide, excluding the City of Los Angeles, which is served by another public agency. Notification of this release occurred as follows:

- Newspaper Publication: AD advertised the IFB in the following newspapers of general circulation in Los Angeles County and bordering counties: Los Angeles Times; Daily News; San Gabriel Valley Tribune; Long Beach Press Telegram; Torrance Daily Breeze; Orange County Register; La Opinion; and Los Angeles Watts Times.
- Posting on Internal Services Department (ISD)/Office of Small Business (OSB) Website: In accordance with County requirements, AD posted notification of the IFB on the ISD website (which also meets the requirement to post on the OSB website) using multiple commodity/service codes associated with TLAP Services. Based on WebVen registered vendors associated with those commodity/service codes, this notification was sent to approximately 4,883 potential Bidders.
- GovDelivery Notifications: AD utilizes GovDelivery, a web-based email subscription management system, which includes approximately 5,275 vendors that have signed up to receive news and information pertaining to contracting opportunities with AD. These vendors were notified regarding the release of this IFB.

A mandatory Bidders' conference was held to address questions received from potential Bidders, and no protests were received in response to the solicitation requirements.

AD received one (1) bid in response to the IFB. In accordance with County requirements, the bid was reviewed and determined to be responsive and responsible. There were no protests in response to this evaluation and the recommendation to award.

In accordance with Board Policy 5.130 (Contracting with Community Business Enterprise Firms) requiring disclosure of information pertaining to Community Business Enterprise (CBE) firms, AD has reflected this information in Attachment I. On final analysis and consideration of this award, the successful bidders were selected without regard to race, creed, or color.

Monitoring Requirement

Administrative, programmatic, and fiscal monitoring of the Subrecipients will be conducted on an annual basis to ensure Subaward compliance. Administrative and programmatic monitoring are completed by AD's Contract Compliance Division. Fiscal monitoring is conducted by an approved vendor procured through the Los Angeles County Auditor-

Controller's Master Agreement for As-Needed Contract Audits/Studies.

IMPACT ON CURRENT SERVICES

Approval of the recommended actions will allow for the continued provision of TLAP Services Countywide. These Services provide vital support and resources to the residents of Los Angeles County. As such, it is in the County's best interest to execute this Subaward.

CONCLUSION

Upon your approval of the recommended actions, AD's Director, or designee, will proceed to execute the Subaward, and any future amendments as noted herein. Should you have any questions, please contact me directly, or your staff may contact Mr. Michael Kapp, Supervisor's Deputy IV, at mkapp@ad.lacounty.gov.

Respectfully Submitted,

DR. LAURA TREJO Director

LT:LS:CD:cd

c: Chief Executive Officer County Counsel Executive Officer, Board of Supervisors

Enclosure

Attachment I

Los Angeles County Aging and Disabilities Department

Community Business Enterprise Program Information

FIRM INFORMATION *		Bet Tzedek Legal Services	
BUSINESS STRUCTURE		Non-Profit	
CULTURAL/ETHNIC COMPOSITION		NUMBER / % OF OWNERSHIP	
RD	Black/African American	4%	
BOA	Hispanic/Latino	6%	
OWNERS/ PARTNERS/ BOARD	Asian or Pacific Islander	12%	
RTN	American Indian	0%	
S/ PA	Filipino	0%	
NER	White	78%	
NO	Female (include above)	37%	

* Information was provided by Bidder in response to the IFB (AAA-TLAP-2324 IFB). On final analysis and consideration of award, successful Bidder was selected without regard to race, creed, or color.

BOARD LETTER/MEMO CLUSTER FACT SHEET

⊠ Board Letter	Board Memo	□ Other		
CLUSTER AGENDA REVIEW DATE	5/24/2023			
BOARD MEETING DATE	6/6/2023			
SUPERVISORIAL DISTRICT AFFECTED	⊠ AII □ 1 st □ 2 nd □ 3 rd □ 4 th □ 5 ^t	h		
DEPARTMENT(S)	Aging and Disabilities (AD)			
SUBJECT	Authorize Aging and Disabilities (AD) to award a 24 Subaward for Long-Term Care Ombudsman			
PROGRAM	Long-Term Care Ombudsman Program (LTCOP)			
AUTHORIZES DELEGATED AUTHORITY TO DEPT	🖾 Yes 🗌 No			
SOLE SOURCE CONTRACT	🗌 Yes 🛛 No			
CONTRACT				
DEADLINES/ TIME CONSTRAINTS	The current LTCOP subaward expires on June 30 competitive Information for Bid (IFB) on April 7, 20 contract(s) for July 1, 2023, upon approval by the	023, for new executed		
PURPOSE OF REQUEST	AD conducted a competitive Invitation for Bids (IFB) solicitation, which resulted in WISE and Healthy Aging being selected as the successful Bidder, and we intend to award and execute this Subaward upon your Board's approval for the term effective July 1, 2023 through June 20, 2024 and subsequently execute up to three (3) annual renewal options and six (6) month-to-month options for a maximum Subaward term of four (4) years and six (6) months.			
COST & FUNDING	LTCOP is financed with federal and State monies (Supportive Services and Senior Centers), Title VI Programs), and Title VII Chapter 3 (Programs for Neglect, and Exploitation), which are authorized u Act (OAA) and State monies including State Gene (Ombudsman Programs), Long-Term Care Facility Special Deposit Fund, Public Health Licensing and Skilled Nursing Facility Quality and Accountability originate from the federal grantor agency, United S and Human Services (HHS). The OAA authorizes monies to CDA, the State pass-through entity; and to AD to operate the Program.	II Chapter 2 (Ombudsman Prevention of Elder Abuse, ander the Older Americans eral Funds Title III B y Citation Penalty Account- d Certification Program, and Fund. The federal monies States Department of Health HHS to grant the federal d CDA provides these monies		
	The requested Board authority will allow AD to allo Subaward annually for an anticipated combined for total of \$7,695,000 for the Subaward term of July	our-year and six (6) months		

	31, 2027 (which includes three (3) annual options plus six (6) month-to-month extension). Funding will be included in the AD Fiscal Year (FY) 2023-24 budget. There is no net County cost associated with this program.
BACKGROUND (Include internal/external issues that may exist including any related motions)	The California Department of Aging (CDA or State) has designated AD to operate as an Area Agency on Aging for all areas of the County, except for the City of Los Angeles, which is served by another public agency. AD receives funding from CDA to administer these Program Services, which AD contracts to Service Providers.
	In this capacity, AD oversees the administration of a variety of social service programs, including LTCOP Services. The primary purpose of LTCOP is investigating and resolving complaints made by or on behalf of Clients of long-term care facilities. The intent of LTCOP is to advocate for the rights of Clients residing in these facilities, to work to resolve Clients' problems with care, and to bring about changes at the local, State, and national levels to improve care for all facility residents. LTCOP also promotes policies and practices needed to protect and improve the quality of care and life of the Clients in long-term care facilities and educate consumers (including Clients, their family members, and friends) and providers about Client rights and good care practices. A primary goal of LTCOP is to use Volunteers and Volunteer programs to assist and advocate for the dignity, quality-of-life, and quality-of-care for Clients in long-term care facilities.
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ⊠ No If yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☐ Yes ⊠ No If yes, please state which one(s) and explain how
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Anna Avdalyan at 213-200-2584 <u>aavdalyan@ad.lacounty.gov</u>



BOARD OF SUPERVISORS

Hilda L. Solis Holly J. Mitchell Lindsey P. Horvath Janice Hahn Kathryn Barger

EXECUTIVE LEADERSHIP

Dr. Laura Trejo Director

Lorenza C. Sánchez Chief Deputy

Jose R. Perez Administrative Deputy II

> Anna Avdalyan Assistant Director

GET IN TOUCH

510 S. Vermont Avenue Los Angeles, CA 90020 ad.lacounty.gov info@ad.lacounty.gov

Aging & Adult Information & Assistance Line: (800) 510-2020 Report Elder Abuse: (877) 477-3646 Community & Senior Centers: (800) 689-8514 Disability Information & Access Line: (888) 677-1199



June 6, 2023

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, CA 90012

Dear Supervisors:

AUTHORIZE AGING AND DISABILITIES DEPARTMENT TO AWARD AND EXECUTE FISCAL YEAR 2023-24 SUBAWARD FOR LONG-TERM CARE OMBUDSMAN PROGRAM SERVICES (ALL SUPERVISORIAL DISTRICTS) (3-VOTES)

SUBJECT

The County of Los Angeles (County) Aging and Disabilities Department (AD) seeks approval and delegated authority to award and execute a Long-Term Care Ombudsman Program (LTCOP or Program) Subaward for the term effective July 1, 2023 through June 30, 2024, and subsequently execute up to three (3) annual extensions and six (6) month-to-month options for a maximum Subaward term of four (4) years and six (6) months with WISE & Healthy Aging for an anticipated annual amount of \$1,710,000, or a maximum total of \$7,695,000 including all option years; and, execute amendments with this Subrecipient, as needed, during the Subaward term.

IT IS RECOMMENDED THAT YOUR BOARD

 Approve and authorize AD's Director, or designee, to award and execute the LTCOP Subaward for the term effective July 1, 2023, through June 30, 2024, and subsequently execute up to three (3) annual options and six (6) month-tomonth extensions for a maximum Subaward term of four (4) years and six (6) months with WISE & Healthy Aging for an anticipated annual amount of \$1,710,000, or a maximum

"Living with dignity and independence"

total of \$7,695,000. Allocation to Subrecipient is subject to availability of funding and is contingent upon Subrecipient's performance in meeting the goals of LTCOP, as well as Subrecipient's adherence to its Subaward terms. AD will obtain County Counsel approval as to the form of the Subaward prior to executing this Subaward and shall provide written confirmation to the Chief Executive Officer (CEO) within thirty (30) working days of completing this action.

- 2. Approve and authorize AD's Director, or designee, to execute amendments with this Subrecipient, which serve the best interests of the County, during the Subaward term as follows: 1) add new, relevant, or updated federal, State, and/or County Subaward terms and conditions; and, 2) increase or decrease the Subaward amounts (including but not limited to baseline funds, one-time-only funds, and/or supplemental monies), which may exceed ten percent (10%) of the Maximum Subaward Sum, in response to the availability of funding and/or based on Subrecipient's performance provided that: (a) the total allocation does not exceed available funding; (b) AD obtains County Counsel approval as to the form of the amendment prior to any such amendment; and, (c) AD provides written confirmation to the CEO within thirty (30) working days of completing this action.
- 3. Delegate authority to the Director of AD, or designee, to terminate contracts with Subrecipient upon their request, and those that have closed or are in default of their Subaward requirement, for subrecipient default or for the convenience of the County, provided: a) County Counsel approval is obtained prior to termination of the Subaward, and b) Director of AD or designee, notifies the Board and the CEO in writing within ten (10) business days after such termination.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS(S)

The California Department of Aging (CDA or State) has designated AD to operate as an Area Agency on Aging for all areas of the County, except for the City of Los Angeles, which is served by another public agency. AD receives funding from CDA to administer these Program Services, which AD contracts to Service Providers. In this capacity, AD oversees the administration of a variety of social service programs, including LTCOP Services. The primary purpose of LTCOP is investigating and resolving complaints made by or on behalf of Clients of long-term care facilities. The intent of LTCOP is to advocate for the rights of Clients residing in these facilities, to work to resolve Clients' problems with care, and to bring about changes at the local, State, and national levels to ultimately improve care for all facility residents. LTCOP also promotes policies and practices needed to protect and improve the quality of care and life of the Clients in long-term care facilities and educate consumers (including Clients, their family members, and friends) and providers about Client rights and good care practices. A primary goal of LTCOP is to use Volunteers and Volunteer programs to assist and advocate for the dignity, quality-of-life, and quality-of-care for Clients in long-term care facilities.

AD released a competitive Invitation for Bids (IFB) solicitation on April 7, 2023, which resulted in WISE & Healthy Aging being selected as the successful Bidder, and we intend to award and execute this Subaward upon your Board's approval.

Implementation of Strategic Plan Goals

The recommended actions support the following Countywide Strategic Plan Goals: Strategy I.1 (Increase Our Focus on Prevention Initiatives) by promoting self-sufficiency and independence among older adults; Strategy I.2 (Enhance Our Delivery of Comprehensive Interventions) by ensuring the delivery of a broad-range of communitybased services for older adults; and Strategy II.2 (Support the Wellness of Our Communities) by increasing services that promote the well-being of older adults.

FISCAL IMPACT/FINANCING

LTCOP is financed with federal and State monies including Title III B (Supportive Services and Senior Centers), Title VII Chapter 2 (Ombudsman Programs), and Title VII Chapter 3 (Programs for Prevention of Elder Abuse, Neglect, and Exploitation), which are authorized under the Older Americans Act (OAA) and State monies including State General Funds Title III B (Ombudsman Programs), Long-Term Care Facility Citation Penalty Account-Special Deposit Fund, Public Health Licensing and Certification Program, and Skilled Nursing Facility Quality and Accountability Fund. The federal monies originate from the federal grantor agency, the United States Department of Health and Human Services (HHS). The OAA authorizes HHS to grant the federal monies to CDA, the State pass-through entity; and CDA provides these monies to AD to operate the Program.

The anticipated annual funding for the recommended Subaward is \$1,710,000. The requested Board authority will allow AD to allocate funds for the LTCOP Subaward annually for an anticipated combined four-year and six (6) months total of \$7,695,000 for the Subaward term of July 1, 2023, through December 31, 2027 (which includes three (3) annual options plus six (6) month-to-month extension). Funding will be included in the AD Fiscal Year (FY) 2023-24 budget. There is no net County cost associated with this program.

The federal portion of the funds have been assigned the following Assistance Listing Number (ALN) program numbers: 93.041 (Special Programs for the Aging, Title VII Chapter 3, Programs for Prevention of Elder Abuse, Neglect, and Exploitation), 93.042 (Special Programs for the Aging, Title VII Chapter 2, Long-Term Care Ombudsman Services for Older Individuals), and 93.044 (Special Programs for the Aging, Title III Part B, Grants for Supportive Services and Senior Centers). The federal Grantor for these funding sources is HHS.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Subrecipient is in compliance with all Board and County requirements. The Subaward

includes standard County terms and conditions in addition to federal and State terms and conditions that are required for AD to administer/operate the Program. Further, the Subaward is not subject to the requirements for Proposition A, in which living wage laws would be applicable as confirmed by County Counsel. AD will obtain County Counsel approval as to the form of the Subaward prior to its execution and/or amendment.

The original term of the Subaward will commence on July 1, 2023, through June 30, 2024, and will include up to three (3) annual options plus six (6) month-to-month extensions for a maximum Subaward term of four (4) years and six (6) months.

CONTRACTING PROCESS

On April 7, 2023, AD released a competitive IFB solicitation (in accordance with federal, State, and County procurement standards) under bid number AAA-LTCOP-2324 IFB. AD was seeking a qualified Bidder to provide LTCOP Services Countywide, excluding the City of Los Angeles, which is served by another public agency. Notification of this release occurred as follows:

- Newspaper Publication: AD advertised the IFB in the following newspapers of general circulation in Los Angeles County and bordering counties: Los Angeles Times; Daily News; San Gabriel Valley Tribune; Long Beach Press Telegram; Antelope Valley Press; Torrance Daily Breeze; Orange County Register; La Opinion; and Los Angeles Watts Times.
- Posting on Internal Services Department (ISD)/Office of Small Business (OSB) Website: In accordance with County requirements, AD posted notification of the IFB on the ISD website (which also meets the requirement to post on the OSB website) using multiple commodity/service codes associated with LTCOP Services. Based on WebVen registered vendors associated with those commodity/service codes, this notification was sent to approximately 4,981 potential Bidders.
- GovDelivery Notifications: AD utilizes GovDelivery, a web-based email subscription management system, which includes approximately 5,278 vendors that have signed up to receive news and information pertaining to contracting opportunities with AD. These vendors were notified regarding the release of this IFB.

A mandatory Bidders' conference was held to address questions received from potential Bidders, and no protests were received in response to the solicitation requirements.

AD received one (1) bid in response to the IFB. In accordance with County requirements, the bid was reviewed and determined to be responsive and responsible. There were no protests in response to this evaluation and the recommendation to award.

In accordance with Board Policy 5.130 (Contracting with Community Business Enterprise

Firms) requiring disclosure of information pertaining to Community Business Enterprise (CBE) firms, AD has reflected this information in Attachment I. On final analysis and consideration of this award, the successful Bidder was selected without regard to race, creed, or color.

Monitoring Requirement

Administrative, programmatic, and fiscal monitoring of the Subrecipients will be conducted on an annual basis to ensure Subaward compliance. Administrative and programmatic monitoring are completed by AD' Contract Compliance Division. Fiscal monitoring is conducted by an approved vendor procured through the Los Angeles County Auditor-Controller's Master Agreement for As-Needed Contract Audits/Studies.

IMPACT ON CURRENT SERVICES

Approval of the recommended actions will allow for the continued provision of LTCOP Services Countywide. These Services provide vital support and resources to the residents of Los Angeles County. As such, it is in the County's best interest to execute this Subaward.

CONCLUSION

Upon your approval of the recommended actions, AD's Director, or designee, will proceed to execute the Subaward, and any future amendments as noted herein. Should you have any questions, please contact me directly, or your staff may contact Mr. Michael Kapp, Supervisor's Deputy IV, at mkapp@ad.lacounty.gov.

Respectfully Submitted,

Dr. Laura Trejo Director

LT:LS:JP:CD:HK:BF

c: Chief Executive Officer County Counsel Executive Officer, Board of Supervisors

Enclosure

Attachment I

Los Angeles County Aging and Disabilities Department

Community Business Enterprise Program Information

FIRM INFORMATION *		WISE & HEALTHY AGING	
BUSINESS STRUCTURE		Non-Profit	
CULTURAL/ETHNIC COMPOSITION		NUMBER / % OF OWNERSHIP	
Q	Black/African American	1	
BOAR	Hispanic/Latino	0	
RS/ I	Asian or Pacific Islander	2	
RTNE	American Indian	1	
S/ PAI	Filipino	0	
OWNERS/ PARTNERS/ BOARD	White	15	
	Female (include above)	8	

* Information was provided by Bidder in response to the IFB (AAA-LTCOP-2324 IFB). On final analysis and consideration of award, successful Bidder was selected without regard to race, creed, or color.

Education Coordinating Council Cluster Presentation 05/24/23

Barbara Lundqvist

Office of Child Protection Project Director ECC Director **Elizabeth Koenig** Office of Child Protection Senior Staff Analyst

Presentation Overview

Brief Overview of Education Coordinating Council (ECC)

Foster Youth Education Data

Project Updates

New ECC Strategic Plan Process

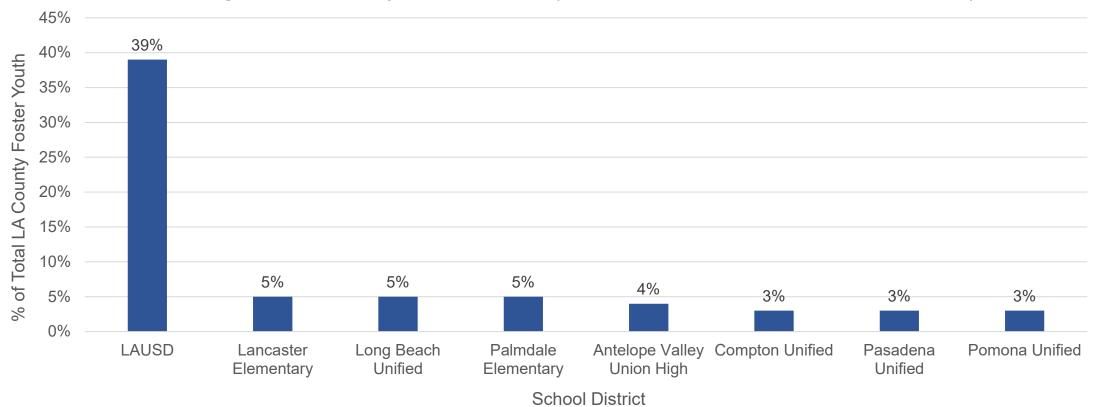
Q&A

Education Coordinating Council

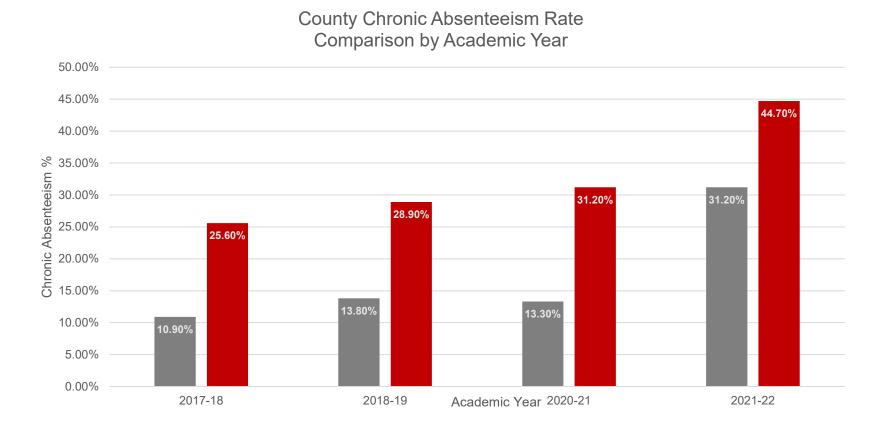
- Created by the LA County Board of Supervisors in 2004 to raise the educational achievement of youth involved in the child welfare and juvenile justice systems in LA County
- ECC members include leadership from OCP, DCFS, Probation, DMH, School Districts, Commission for Children and Families, Department of Arts and Culture, and the presiding judge of the Juvenile Court, as well as education advocates, representatives from community-based organizations, and former foster and probation youth
- The ECC coordinates efforts across these different organizations, working together to expand and improve best practices to prevent system involved youth from being left behind in their education

Foster Youth Data: Top 8 School Districts

Percentage of LA County Foster Youth (CDE Data 2020-2021 Academic Year)



Foster Youth Data: Chronic Absenteeism

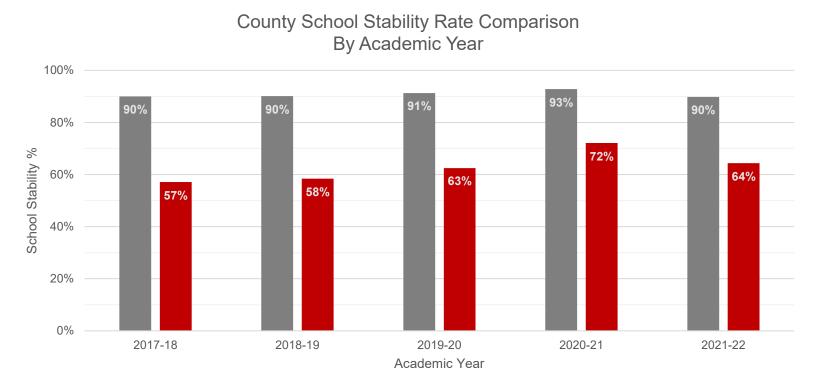


Chronic Absenteeism Rate All

Chronic Absenteeism Rate Foster

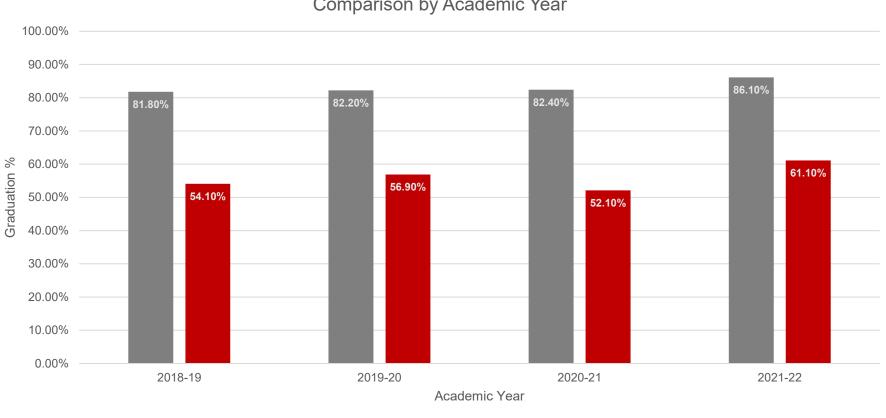
Note- due to school closures, CDE did not track attendance data in 2019-2020

Foster Youth Data: School Stability





Foster Youth Data: Graduation Rates



County Graduation Rate Comparison by Academic Year

Graduation Rate All Graduation Rate Foster

Foster Youth Data: College-Going Rates

	CA ALL students	CA Foster Youth	LA County ALL Students	LA County Foster Youth
19/20	62.7%	44.3%	61.9%	43.9%
18/19	64.9%	51.9%	64%	49.7%
17/18	67.7%	53.7%	65.7%	49.8%
16/17	65.2%	46.8%	62.4%	43.3%

Project Updates

School Stability

- MOUs between DCFS, LACOE, and 50 school districts as well as 8 Charter Schools. The MOUs cover 85% of youth in foster care in LA County.
- Implementation Workgroup
 - Strengthening communication between child welfare and education
 - ✤ Addressing transportation gaps for youth with IEPs as well as those placed in STRTPs and TSCFs

Chronic Absenteeism

UCLA Center for Transformation of Schools School Stability/Chronic Absenteeism Study
 Interviewing youth

***SB 12**

DCFS implementationProbation implementation

New ECC Strategic Plan

Preliminary Youth Focus Group Results

- **Center youth voices** in policy or case planning decisions
- Train staff and caregivers re: how to engage youth around education and mental health
- Increase access to extracurriculars
- Provide more mental health resources/spaces at school sites
- Engage youth more in the ECC's work
- Youth sub-workgroup

Next Steps/Timeline

>Continue focus groups with youth with lived expertise – through July 2023

Conduct focus groups with adult supports (CSWs, STRTP staff, educators, philanthropy, caregivers, etc.) – July 2023 to November 2023

>Draft New Strategic Plan – anticipated February 2024

> Stakeholders, including youth, vet strategic plan– February to April 2024

≻Vote on final ECC Strategic Plan – May 2024

Areas for Board Support

- Quarterly Meetings
- Connect us with community partners to get a diverse set of stakeholder feedback
- Support efforts to make it easier for youth to engage in policy and case planning decisions

Thank you!

Any questions?

Barbara Lundqvist

blundqvist@ocp.lacounty.gov

213-706-4551

Elizabeth Koenig ekoenig@ocp.lacounty.gov