

COUNTY OF LOS ANGELES

Family and Social Services

FESIA A. DAVENPORT
Chief Executive Officer



DATE: Wednesday, April 19, 2023
TIME: 1:30 PM

THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY AS PERMITTED UNDER THE BOARD OF SUPERVISORS' FEBRUARY 7, 2023 ORDER SUSPENDING THE APPLICATION OF BOARD POLICY 3.055 UNTIL JUNE 30, 2023.

TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:
Teleconference Call-In Number: (323) 776-6996/ Conference ID: 599 009 090#
[MS Teams Meeting Link](#) (Ctrl + click to follow link)

AGENDA

Members of the Public may address any agenda item after all Informational Items are presented. Two (2) minutes are allowed for each item.

- I. **Call to Order**
- II. **Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
-- None --
- III. **Presentation/Discussion Items:**
 - a. **Aging & Disabilities Department:** Request for Authorization to Award and Execute Fiscal Year 2023-24 Subaward for Adult Protective Services, Center of Excellence Services.
- IV. **Public Comment**
- V. Standing item(s) and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting:
-- None --
- VI. **Adjournment**

**BOARD LETTER/MEMO
CLUSTER FACT SHEET**

Board Letter

Board Memo

Other

| | | |
|---|--|--|
| CLUSTER AGENDA REVIEW DATE | 4/19/2023 | |
| BOARD MEETING DATE | 5/2/2023 | |
| SUPERVISORIAL DISTRICT AFFECTED | <input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th | |
| DEPARTMENT(S) | Aging and Disabilities (AD) | |
| SUBJECT | Authorize Aging and Disabilities Department to award and execute Fiscal Year 2023-24 Subaward for Adult Protective Services, Center of Excellence Services | |
| PROGRAM | Adult Protective Services (APS), Center of Excellence Program | |
| AUTHORIZES DELEGATED AUTHORITY TO DEPT | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| SOLE SOURCE CONTRACT | Yes <input type="checkbox"/> No | |
| DEADLINES/ TIME CONSTRAINTS | The current Forensic Center Memorandum of Understanding (MOU) with the Department of Mental Health (DMH) expires June 30, 2023; AD released a competitive Request for Proposals (RFP) on October 7, 2022, for a Subaward for the APS Center of Excellence program services beginning on May 15, 2023, upon approval by the Board on May 2, 2023. | |
| COST & FUNDING | <p>The anticipated annual funding for the recommended Subaward is \$700,000. The requested Board authority will allow AD to allocate funds for the APS Center of Excellence Subaward annually for an anticipated combined five (5) year and six (6) months total of \$3,850,000</p> | <p>The APS Center of Excellence program funding is comprised of United States Department of Health and Human Services and California Department of Social Services funds.</p> <p>Funding will be included in AD's Fiscal Year (FY) 2022-23 budget. There is no Net County Cost associated with this program.</p> |
| | TERMS (if applicable): Two (2) year Subaward effective May 15, 2023, through October 31, 2028 ((which includes three (3) additional one (1) year periods and six (6) month-to-month extensions. | |
| | This allocation to the Subrecipient is subject to the availability of funding and is contingent upon Subrecipient's performance in meeting the goals of the APS Center of Excellence Program, as well as adherence to its Subaward terms. | |
| PURPOSE OF REQUEST | The purpose is to request delegated authority from the Board for AD to execute a Subaward with WISE & Healthy Aging to provide APS Center of Excellence Program services for a two-year period from May 15, 2023, through October 31, 2028. The APS Center of Excellence will provide forensic center services to APS clients, capacity declarations to the most in need within APS, in-home visits to assist social workers with complex cases, and provide training to APS staff. | |
| BACKGROUND (include internal/external issues that may exist including any related motions) | On June 28, 2022, the County of Los Angeles Board of Supervisors (BOS) passed a motion entitled "Creating Los Angeles County's, Adult Protective Services Center of Excellence" to create a robust Center of Excellence Forensic Center, that will expand and enhance forensic services to APS clients (older adults aged 60 and over) and dependent adults (aged 18-59) who are victims of abuse and/or neglect. To better service this population, the Los Angeles County Forensic Center that is under the DMH will be re-aligned under the umbrella of AD. Therefore, upon Subaward approval by the BOS, the current Forensic Center under the existing DMH's MOU will be terminated, to ensure a seamless transition without interruption of services to APS clients. | |

| | |
|--|---|
| EQUITY INDEX OR LENS WAS UTILIZED | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: Not Applicable |
| SUPPORTS ONE OF THE NINE BOARD PRIORITIES | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| DEPARTMENTAL CONTACTS | Name, Title, Phone # & Email: Michael Kapp, Director of Public Affairs, (213) 706-8140, mkapp@ad.lacounty.gov |

BOARD OF SUPERVISORS

Hilda L. Solis
Holly J. Mitchell
Lindsey P. Horvath
Janice Hahn
Kathryn Barger

May 2, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

EXECUTIVE LEADERSHIP

Dr. Laura Trejo
Director

Lorenza C. Sánchez
Chief Deputy

Jose R. Perez
Administrative Deputy II

Anna Avdalyan
Assistant Director

Dear Supervisors:

**DELEGATE AUTHORITY TO EXECUTE ADULT PROTECTIVE
SERVICES, CENTER OF EXCELLENCE SUBAWARD WITH WISE
& HEALTHY AGING
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The County of Los Angeles (County) Aging and Disabilities Department (AD) seeks approval and delegated authority to award and execute a Subaward with WISE & Healthy Aging, a competitively procured Subrecipient, for the Adult Protective Services (APS) Center of Excellence, and execute amendments, as needed, during the Subaward term.

GET IN TOUCH

510 S. Vermont Avenue
Los Angeles, CA 90020
ad.lacounty.gov
info@ad.lacounty.gov

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and authorize AD Director, or designee, to award and execute the APS Center of Excellence Subaward for the term effective May 15, 2023, through April 30, 2025, with the option to extend the term for three (3) additional one (1) year periods and six (6) month-to-month options, through October 31, 2028 for a maximum Subaward term of five (5) years and six (6) months with WISE & Healthy Aging for an anticipated annual amount of \$700,000, or a maximum total of \$3,850,000. AD will obtain County Counsel approval as to form of the Subaward prior to executing this Subaward and, shall provide written confirmation to the Chief Executive Office (CEO) within 30 working days of completing this action.

**Aging & Adult Information &
Assistance Line:**
(800) 510-2020
Report Elder Abuse:
(877) 477-3646
Community & Senior Centers:
(800) 689-8514
**Disability Information &
Access Line:**
(888) 677-1199



2. Delegate authority to the Director of AD, or designee, to amend the Subaward with WISE & Healthy Aging as follows: 1) add new, relevant, or updated federal, State and/or County Subaward terms; and 2) increase the Subaward Sum that may exceed 10% based on the availability of funding, and/or based on subrecipient's performance provided that: (a) the total allocation does not exceed available funding, and (b) AD, or designee, obtains County Counsel approval as to form of the amendment prior to any such amendments. AD, or designee, shall provide written confirmation to the Board and CEO within 30 working days of completing these actions.
3. Delegate authority to the Director of AD, or designee, to terminate the Subaward contracts with Subrecipient upon their request, if it has closed or is in default of their Subaward requirement, for Subrecipient default or for the convenience of the County, provided: a) County Counsel approval is obtained prior to termination of the contract, and b) Director of AD, or designee, notifies the Board and the CEO in writing within ten (10) business days after such termination.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On June 28, 2022, your Board passed a motion by Supervisor Hahn entitled "Creating Los Angeles County's, Adult Protective Services Center of Excellence" to create a robust Center of Excellence Forensic Center, to provide a comprehensive multi-disciplinary team that will expand and enhance forensic services to our most vulnerable older and dependent adult population.

The recommended actions will enable AD to execute a Subaward with WISE & Healthy Aging to provide APS Center of Excellence services countywide. The County administers an array of federal, State, and local social service programs for the benefit of the Los Angeles County residents. The APS Center of Excellence is one of these programs and it is designed to promote the health, safety, well-being, and independence of older and dependent adults. The APS Center of Excellence program mission is to integrate interdisciplinary aging components with clinical capabilities to ensure aging-related services are provided to improve care and better meet the needs of a growing older adult population while addressing the needs of dependent adults as well.

The APS Center of Excellence program shall include a multi-disciplinary team and a project management team. The multi-disciplinary team will provide neuropsychological evaluations of victims for protection and prosecution purposes, capacity declarations, testimony in court, continuous collaboration with team members, as well as training to public and private entities. Other multi-disciplinary team members may include stakeholders from APS, Public Guardian, non-profit legal firms, mental health staff, local law enforcement, Coroner, Long Term Care Ombudsman, District Attorney, Los Angeles City Attorney, advocates, and community-based organizations and disability service providers. The APS Center of Excellence program affords greater likelihood that the older or dependent adult will be protected through successful prosecution of APS cases and decreases the likelihood of recidivism.

The target population for the APS Center of Excellence program consists primarily of older adults (aged 60 and over) and dependent adults (aged 18-59) who are the victims of abuse and/or neglect. Types of abuse include, but are not limited to, physical, psychological, sexual, financial, and emotional. Neglect includes neglect by self and others.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions support the following Countywide Strategic Plan Strategies: Strategy I.1 (Increase Our Focus on Prevention Initiatives) by promoting self-sufficiency and independence among older adults; Strategy I.2 (Enhance Our Delivery of Comprehensive Interventions) by ensuring the delivery of a broad-range of community-based services for older adults; and Strategy II.2 (Support the Wellness of Our Communities) by increasing services and promoting the well-being of older adults.

PERFORMANCE MEASURES

The APS Center of Excellence program's success will be measured based on indicators established by AD. These measures include monitoring and tracking APS Center of Excellence Client outcomes for increased prosecution, reduction in time to attain conservatorships, supportive services, and a decline in recidivism. Additionally, the County and the Subrecipient will meet weekly to develop a case action/intervention plan for roughly 8-10 cases of older and dependent adult abuse cases per month.

FISCAL IMPACT/FINANCING

The APS Center of Excellence program funding is comprised of United States Department of Health and Human Services and California Department of Social Services funds.

The anticipated annual funding for the recommended Subaward is \$700,000. The requested Board authority will allow AD to allocate funds for the APS Center of Excellence Subaward annually for an anticipated combined five (5) years and six (6) months total of \$3,850,00 for the Subaward term of May 15, 2023, through October 31, 2028 (which includes three (3) annual options plus six (6) month-to-month extensions). Funding will be included in AD's Fiscal Year (FY) 2022-23 budget. There is no Net County Cost associated with this program.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Throughout the procurement process, this Subrecipient has demonstrated compliance with all Board and County requirements. The Subaward includes standard County terms and conditions

in addition to federal and State terms and conditions that are required for AD to administer/operate the program. Further, the Subaward is not subject to the requirements for Proposition A, in which living wage laws would be applicable as confirmed by County Counsel. AD will obtain County Counsel approval as to the form of the Subaward prior to their execution and/or amendment.

CONTRACTING PROCESS

On October 7, 2022, AD released a competitive Request for Proposals (RFP) solicitation (in accordance with federal, State, and County procurement standards) under bid number APS-CENTER-2223 RFP. AD was seeking qualified Proposers to provide APS Center of Excellence services countywide. Notification of this release occurred as follows:

Newspaper Publication: AD advertised the RFP in the following newspapers of general circulation in Los Angeles County and bordering counties: Los Angeles Times; Daily News; San Gabriel Valley Tribune; Long Beach Press Telegram; Torrance Daily Breeze; Orange County Register; La Opinion; and Los Angeles Watts Times.

- Posting on Internal Services Department (ISD) Office of Small Business (OSB) Website: In accordance with County requirements, AD posted notification of the RFP on the ISD website (which also meets the requirement to post on the OSB website) using multiple commodity/service codes associated with Center of Excellence services.
- GovDelivery Notifications: AD utilizes GovDelivery, a web-based email subscription management system, which includes approximately 5,393 vendors that have signed up to receive news and information pertaining to contracting opportunities with AD. These vendors were notified regarding the release of this RFP.

A Proposers' teleconference, which was attended by several potential proposers, was held on October 26, 2022, to address questions from potential Proposers. One Proposer, WISE & Healthy Aging, submitted a proposal. WISE & Healthy Aging is being recommended for award having passed all the RFP requirements, and having agreed to provide APS Center of Excellence program services to all clients referred by AD. WISE & Healthy Aging is in compliance with all Board and CEO insurance requirements. Evaluations were conducted by a team comprised of individuals from AD, who were subject matter experts in various areas including program operations, contract development, contract compliance and finance/accounting. There were no protests in response to this evaluation or the recommendation to award.

In accordance with Board Policy 5.130 (Contracting with Community Business Enterprise Firms) requiring disclosure of information pertaining to Community Business Enterprise (CBE) firms, AD has reflected this information in Attachment I. On final analysis and consideration of this award,

the successful Proposer was selected without regard to race, creed, or color.

MONITORING

Administrative, programmatic, and fiscal monitoring of the Subrecipient will be conducted on an annual basis to ensure Subaward compliance. Administrative and programmatic monitoring is completed by AD's Contract Compliance Division. Fiscal monitoring is conducted by an approved vendor procured through the Los Angeles County Auditor-Controller's Master Agreement for As-Needed Contract Audits/Studies.

IMPACT ON CURRENT SERVICES

Currently, AD has oversight for APS, which has over 54,000 reports of abuse and neglect annually for older and dependent adults. APS refers cases on a weekly basis to a forensic center, which has a robust multi-disciplinary team comprised of county and city agencies such as law enforcement, the Long-Term Care Ombudsman, District Attorney's Office, City Attorney's Office, GENESIS (Department of Mental Health), Victim Witness Program Advocates, the Coroner's Office, and other related social work and legal services. These cases are immediately reviewed, and case plans are created to ensure this high-risk population remains safe. Therefore, it is necessary to streamline and re-align older, dependent and disability services under this new standalone department, the Los Angeles County Forensic Center that is under the Department of Mental Health, will be re-aligned under the umbrella of the Aging & Disabilities Department.

To better serve this population, AD will establish and administer the APS Center of Excellence program and terminate services under the existing Department of Mental Health, Memorandum of Understanding (MOU), upon execution of the Subaward with WISE & Healthy Aging.

CONCLUSION

Should you have questions, please contact me directly, or your staff may contact Ms. Ashley Liang at (213) 880-4158 or ALiang@ad.lacounty.gov

Respectfully submitted,

DR. LAURA TREJO
Director, Aging and Disabilities Department

LT:LS:JRP:CD:dn

The Honorable Board of Supervisors

May 2, 2023

Page 6

Enclosure

c: Executive Office, Board of Supervisors Chief
Executive Office
County Counsel Auditor-
Controller

Attachment I

County of Los Angeles Aging and Disabilities Department
 APS Center of Excellence
Community Business Enterprise Program Information

| PROPOSER INFORMATION * | | WISE & Healthy Aging | | | |
|---|--------------------------------|---------------------------------|--|----|--|
| BUSINESS STRUCTURE | | Non-Profit | | | |
| CULTURAL/ETHNIC COMPOSITION | | NUMBER | | | |
| OWNERS/PARTNERS/BOARD ** | Black/African American | | | 0 | |
| | Hispanic/Latino | | | 0 | |
| | Asian or Pacific Islander | | | 0 | |
| | American Indian | | | 1 | |
| | Filipino | | | 0 | |
| | White | | | 15 | |
| | <i>Female (included above)</i> | | | 8 | |
| CULTURAL/ETHNIC COMPOSITION | | NUMBER | | | |
| MANAGER | Black/African American | | | 6 | |
| | Hispanic/Latino | | | 4 | |
| | Asian or Pacific Islander | | | 1 | |
| | American Indian | | | 1 | |
| | Filipino | | | 1 | |
| | White | | | 9 | |
| | <i>Female (included above)</i> | | | 19 | |
| STAFF | Black/African American | | | 15 | |
| | Hispanic/Latino | | | 17 | |
| | Asian or Pacific Islander | | | 6 | |
| | American Indian | | | 0 | |
| | Filipino | | | 0 | |
| | White | | | 20 | |
| | <i>Female (included above)</i> | | | 50 | |
| Total # of Employees (including ** above) | | | | | |
| COUNTY CERTIFICATION | | | | | |
| PREFE | LSBE | | | N | |
| | SE | | | Y | |
| | DVBE | | | N | |

* Information was provided by Proposer in response to the RFP (RFP No. APS-Center-2223). On final analysis and consideration of award, successful Proposer was selected without