

COUNTY OF LOS ANGELES

CHIEF EXECUTIVE OFFICERFesia A. Davenport

HEALTH AND MENTAL HEALTH CLUSTER AGENDA REVIEW MEETING

DATE: Wednesday, March 1, 2023

TIME: 11:30 A.M.

THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY TO ENSURE THE SAFETY OF MEMBERS OF THE PUBLIC AND EMPLOYEES AS PERMITTED UNDER STATE LAW.

TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:

DIAL-IN NUMBER: 1 (323) 776-6996 CONFERENCE ID: 322130288# MS Teams link (Ctrl+Click to Follow Link)

AGENDA

Members of the Public may address the Health and Mental Health Services Meeting on any agenda item. Two (2) minutes are allowed for each item.

THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6
TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.

- I. Call to order
- II. Presentation Item(s):
 - **a. DPH:** Recommendation to Terminate the Declaration of Local Health Emergency for the Woolsey Fire
 - b. CEO/ISD/DMH: Mental Health East San Gabriel Valley Office Interior Remodeling Project - establish and approve the Department of Mental Health East San Gabriel Valley Office Interior Remodeling Project, Capital Project No. 87919, approve the project budget and appropriation adjustment, authorize the Director of the Internal Services Department, or designee, to deliver the proposed project using a Board-approved Job Order Contract, and find the project exempt from the California Environmental Quality Act.
- III. Items Continued from a Previous Meeting of the Board of Supervisors or from the Previous Agenda Review Meeting

IV.	Items not on the posted agenda for matters requiring immediate action because of an
	emergency situation, or where the need to take immediate action came to the attention of the Department subsequent to the posting of the agenda
V.	Public Comment
VI.	Adjournment
	Doma 2 of 2
	Page 2 of 2

BOARD LETTER/MEMO CLUSTER FACT SHEET

☐ Other □ Board Memo **CLUSTER AGENDA** 3/1/2023 **REVIEW DATE BOARD MEETING DATE** 3/21/2023 SUPERVISORIAL DISTRICT **AFFECTED** 2nd ☐ 3rd ☐ 4th ☐ 5th DEPARTMENT(S) Internal Services Department **SUBJECT** Mental Health East San Gabriel Valley Office Interior Remodeling Project **PROGRAM** Capital Programs **AUTHORIZES DELEGATED** ☐ Yes ⊠ No **AUTHORITY TO DEPT** SOLE SOURCE CONTRACT Yes ⊠ No If Yes, please explain why: **DEADLINES**/ Not Applicable **TIME CONSTRAINTS COST & FUNDING** Total cost: Funding source: Mental Health Services Act Fund \$600.000 TERMS (if applicable): Not Applicable Explanation: **PURPOSE OF REQUEST** Establish and approve the Mental Health East San Gabriel Valley Office Interior Remodeling project, approve the project budget and appropriation adjustment, authorize the Director of the Internal Services Department, or designee, to deliver the proposed project using a Board-approved Job Order Contract, and find the project exempt from the California Environmental Quality Act Remodel an existing lobby, restrooms, and kitchen located at the DMH East San **BACKGROUND** (include internal/external Gabriel Valley Office in the City of West Covina. The remodeling work aims to provide better service as well as accessible restroom and shower facilities for County visitors. issues that may exist including any related motions) **EQUITY INDEX OR LENS** ☐ Yes ⊠ No **WAS UTILIZED** If Yes, please explain how: SUPPORTS ONE OF THE ☐ Yes ⊠ No NINE BOARD PRIORITIES If Yes, please state which one(s) and explain how: DEPARTMENTAL Name, Title, Phone # & Email: CONTACTS Thomas DeSantis, Administrative Manager XIII, ISD, 323-267-3467 TDesantis@isd.lacounty.gov Damien Parker, Administrative Services Division Manager, 213-943-8579 DParker@dmh.lacounty.gov



County of Los Angeles INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue Los Angeles, California 90063

Telephone: (323) 267-2101 FAX: (323) 264-7135

"Trusted Partner and Provider of Choice"

March 21, 2023

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, California 90012

Dear Supervisors:

DEPARTMENT OF MENTAL HEALTH
EAST SAN GABRIEL VALLEY OFFICE INTERIOR REMODELING PROJECT
CATEGORICAL EXEMPTION
ESTABLISH AND APPROVE CAPITAL PROJECT NO. 87919
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACT
(SUPERVISORIAL DISTRICT 1)
(FY 2022-23, 4 VOTES)

SUBJECT

Approval of the recommended actions will find the Department of Mental Health East San Gabriel Valley Office Interior Remodeling Project exempt from the California Environmental Quality Act, establish and approve Capital Project No. 87919, approve the project budget and appropriation adjustment, and authorize the Director of the Internal Services Department, or designee, to deliver the proposed project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

- 1. Find the proposed Department of Mental Health East San Gabriel Valley Office Interior Remodeling Project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
- 2. Establish and approve the Department of Mental Health East San Gabriel Valley Office Interior Remodeling Project, Capital Project No. 87919 with a total budget of \$600,000.

The Honorable Board of Supervisors March 21, 2023 Page 2

- 3. Approve an appropriation adjustment to transfer \$600,000 from the Mental Health Services Act Fund to the Department of Mental Health East San Gabriel Valley Office Interior Remodeling Project, Capital Project No. 87919.
- 4. Authorize the Director of the Internal Services Department, or designee, to deliver the Department of Mental Health East San Gabriel Valley Office Interior Remodeling Project using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will find the proposed Department of Mental Health (DMH) East San Gabriel Valley Office Interior Remodeling Project (project) exempt from the California Environmental Quality Act (CEQA), establish and approve Capital Project No. 87919, approve the project budget and appropriation adjustment, and authorize the Internal Services Department (ISD) to deliver the proposed project using a Board-approved Job Order Contract (JOC).

The proposed project will remodel an existing lobby, restrooms, and kitchen located at the DMH East San Gabriel Valley Office at 1517 West Garvey Avenue in the City of West Covina. The remodeling work aims to provide better service as well as accessible restroom and shower facilities for County visitors.

With respect to the All-Gender Restroom Policy Guidelines approved on November 1, 2022, this project will not be specifically aimed at designating an all-gender restroom because this project does not exceed 50% of the construction cost of building an equivalent new space.

The proposed remodeling scope of work includes removal of walls, doors, windows, frames, flooring, tiles, shower stalls, and electrical/data lines; and installation of walls, reception windows, frames, doors, flooring, paint, lighting fixtures, tiles, mirrors, faucets, toilet partitions, toilets, urinals, piping, and accessible restroom fixtures and shower stalls.

The estimated project duration is approximately seven (7) months, which includes the completion of design and construction documents, jurisdictional approvals, construction, and project completion. The estimated time for the construction component is five (5) months.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Goal III. Realize Tomorrow's Government Today, Strategy III.3 - Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2 Manage and Maximize County Assets by investing in public infrastructure that will improve the operational effectiveness of an existing County asset.

Green Building/Sustainable Design Program

The proposed project will support the Board's Green Building/Sustainable Design Program by incorporating design features such as efficient lighting fixtures that will optimize energy efficiency.

The Honorable Board of Supervisors March 21, 2023 Page 3

The project will be designed and constructed to comply with Title 24 of the California Code of Regulations. Title 24 contains building standards to conserve electricity and natural gas in new and existing buildings within the State. When possible, ISD will document all Title 24 related improvements that qualify for Leadership in Energy and Environmental Design (LEED) building points to apply toward future LEED certification for the County building.

FISCAL IMPACT/FINANCING

The total cost for the proposed project is currently estimated at \$600,000, which includes design, construction, change order allowance, inspection/testing, and ISD county services (Enclosure A).

Approval of the enclosed appropriation adjustment (Enclosure B) will transfer \$600,000 from the Mental Health Services Act Fund to the DMH East San Gabriel Valley Office Interior Remodeling Project, Capital Project No. 87919, to fully fund the project.

Operating Budget Impact

The scope of work consists of remodeling made to an existing space. Therefore, following the completion of the proposed project, DMH does not anticipate any one-time start-up or additional ongoing costs as a result of the proposed project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on June 11, 2019, the proposed Project will include a best efforts Local Worker hiring goal of at least thirty percent (30%). The "Targeted Worker" component will not be included as part of the proposed Project.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project budget includes one percent (1%) of eligible design and construction costs, in the amount of \$4,000, to be allocated to the Civic Art Fund.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from CEQA. The scope of work consists of interior remodeling work to an existing lobby, rooms, kitchen and restrooms. Therefore, the work is within certain classes of projects that have been determined not to have a significant effect on the environment in that it will meet the criteria set forth in Sections 15301(a) and (d), 15302(c), and 15303 of the State CEQA Guidelines and Classes 1(d) and (c), 2(e), and 3 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use, the replacement of features with the same purpose and capacity, and the installation of small new equipment.

In addition, based on the records of the proposed project, it will comply with all applicable regulations, it is not in a sensitive environment and there are no cumulative impacts, unusual circumstances,

The Honorable Board of Supervisors March 21, 2023 Page 4

damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the exemptions inapplicable.

Upon the Board's approval of the proposed project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with section 21152 of the California Public Resources Code and will post it to the County's website in accordance with section 21092.2

CONTRACTING PROCESS

The proposed project will be delivered using an ISD Board-approved JOC for the construction. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced county employees, are included in all JOCs.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

For this Project, ISD has made the determination that the use of a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent the project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively-procured construction contract, such as a JOC, not by county employees, due to the "Force Account" limitations set forth in the Public Contract Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will have no impact on current county services as the building is currently vacant.

CONCLUSION

Please return one adopted copy of the board letter to the following: ISD Operations Service, the Chief Executive Office – Capital Programs Division, and the Department of Mental Health.

Respectfully submitted,

Selwyn Hollins Director

SH:ME:TD:sy

Enclosures

The Honorable Board of Supervisors March 21, 2023 Page 5

C: Executive Office, Board of Supervisors
Chief Executive Officer
County Counsel
Arts and Culture
Department of Mental Health



PROJECT INFORMATION SHEET SCHEDULE AND BUDGET SUMMARY

PROJECT :	E. San Gabriel Mental Health Bldg. Remodel
CAPITAL PROJECT NO. :	87919

I. PROJECT SCHEDULE			
Project Activity	Duration	Scheduled Completion Date	
Complete Construction Documents	Complete	N/A	
Jurisdictional Approval	Complete	July 2022	
Award Construction Contract	1 month following Board approval	April 2023	
Substantial Completion	6 months following Board approval	Sept 2023	
Project Acceptance	7 months following Board approval	Oct 2023	

II. BUDGET SUMMARY			
Budget Category		Proposed Budget	
Construction			
Construction	\$	337,000.00	
Change Orders	\$	43,000.00	
Subtotal	\$	380,000.00	
Civic Art	\$	-	
Plans and Specifications	\$	40,000.00	
Jurisdictional Review/Plan Check/Permits	\$	6,000.00	
County Services	\$	174,000.00	
Total Project Budget	\$	600,000.00	

PINK			BOARD OF SUPERVISORS
BA FORM 10142022			OFFICIAL COPY
	REQUEST FOR APPRO	TY OF LOS ANGELES OPRIATION ADJUSTMENT CHIEF EXECUTIVE OFFICER	March 21, 2023
AUDITOR-CONTROLLER: THE FOLLOWING APPROPRIATION A	AND FORWARD TO THE CHIEF EXECUTIVE C	DEPARTMENT. PLEASE CONFIRM THE ACCOUN OFFICER FOR HER RECOMMENDATION OR ACTION TED AND REASONS THEREFORE 2022-23	
	4 SOURCES	- VOTES USE	:s
MENTAL HEALTH SERVICES ACT (M BT1-304M COMMITTED FOR CAPITAL FACILI' DECREASE OBLIGATED FUND MENTAL HEALTH DMH EAST SAN GABRIEL VALLEY O A01-CP-96-9919-65039-87919 OPERATING TRANSFERS IN - CAPI INCREASE REVENUE	HSA) FUND TIES & TECHNOLOGICAL NEEDS BALANCE 600,000 FFICE INTERIOR REMODELING	MENTAL HEALTH SERVICES ACT (MHSA) FUR BT1-MH-6100-41189 OTHER FINANCING USES INCREASE APPROPRIATION MENTAL HEALTH DMH EAST SAN GABRIEL VALLEY OFFICE INT A01-CP-6014-65039-87919 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	ND 600,000
SOURCES TOTAL	\$ 1,200,000	USES TOTAL	\$ 1,200,000
	ation for the East San Gabriel Valley Offic Health Services Act offset with the fundin	e Interior Remodeling Project to revise th g from the Budget Uncertainties.	e project budget. This increase is
		AUTHORIZED SIGNATURE	
BOARD OF SUPERVISOR'S APPROVA	L (AS REQUESTED/REVISED)	ACTIONIZED SIGNATURE	
REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR	ACTION RECOMMENDATION	APPROVED AS REQUESTED APPROVED AS REVISED	
AUDITOR-CONTROLLER B.A. NO.	DATE	CHIEF EXECUTIVE OFFICER	BY DATE

BOARD LETTER/MEMO CLUSTER FACT SHEET

□ Other ☐ Board Memo **CLUSTER AGENDA** 3/1/2023 **REVIEW DATE BOARD MEETING DATE** 3/7/2023 SUPERVISORIAL DISTRICT AFFECTED \bowtie All 1st 2nd 3rd 4th □ 5th DEPARTMENT(S) PUBLIC HEALTH RECOMMENDATION TO TERMINATE THE DECLARATION OF LOCAL HEALTH **SUBJECT EMERGENCY FOR THE WOOLSEY FIRE EXECUTIVE OFFICE PROGRAM AUTHORIZES DELEGATED** ☐ Yes □ No **AUTHORITY TO DEPT** SOLE SOURCE CONTRACT Yes No If Yes, please explain why: **DEADLINES/** NONE TIME CONSTRAINTS **COST & FUNDING** Total cost: Funding source: **NOT APPLICABLE** \$0 TERMS (if applicable): **Explanation: PURPOSE OF REQUEST** Adopt and approve the attached Resolution to Terminate a Local Health Emergency, which was proclaimed as a result of the Woolsey Fire on November 12, 2018, in the County of Los Angeles. 2. Direct the Chief Executive Officer Office of Emergency Management (CEO-OEM) to forward a copy of the Resolution to Terminate A Local Healthy Emergency to the Director of the California Governor's Office of Emergency Services. **BACKGROUND** After a local health emergency has been proclaimed by the local health officer, State (include internal/external law requires that the Board: (1) review the need for the proclaimed local health emergency to remain in effect at least once every 30 days, until it is terminated; and (2) issues that may exist including any related proclaim the local health emergency terminated at the earliest possible date that conditions warrant. Public Health, in conjunction with the involved County motions) Departments, has reviewed the need for the proclaimed local health emergency referenced below to remain in effect, and/or whether it is now warranted for the local health emergency to be terminated. Public Health is recommending that the Board now find that it is warranted to terminate the Woolsey Fire local health emergency, as proclaimed by the Public Health Officer on November 12, 2018 and ratified by the Board on November 13, 2018

EQUITY INDEX OR LENS WAS UTILIZED	S UTILIZED If Yes, please explain how: PPORTS ONE OF THE Yes No		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES			
DEPARTMENTAL CONTACTS	DEPARTMENT:	Robert Ragland Health Program Manager III (213) 288-7107	
	COUNTY COUNSEL:	Blaine McPhillips Senior Deputy County Counsel (213) 974-1920	



BARBARA FERRER, Ph.D., M.P.H., M.Ed. Director

MUNTU DAVIS, M.D., M.P.H. County Health Officer

MEGAN McCLAIRE, M.S.P.H. Chief Deputy Director

313 North Figueroa Street, Suite 806 Los Angeles, CA 90012 TEL (213) 288-8117 • FAX (213) 975-1273

www.publichealth.lacounty.gov

March 7, 2023

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, CA 90012

Dear Supervisors:

RECOMMENDATION TO TERMINATE THE DECLARATION OF LOCAL HEALTH EMERGENCY FOR THE WOOLSEY FIRE (ALL AFFECTED) (3 VOTES)

SUBJECT

The Department of Public Health (Public Health) is recommending that the Board terminate the local health emergency for the Woolsey Fire, affecting Ventura County and Los Angeles County, which was proclaimed on November 12, 2018.

IT IS RECOMMENDED THAT THE BOARD:

- Adopt and approve the attached Resolution to Terminate a Local Health Emergency, which was proclaimed as a result of the Woolsey Fire on November 12, 2018, in the County of Los Angeles.
- Direct the Chief Executive Officer Office of Emergency Management (CEO-OEM) to forward a copy of the Resolution to Terminate A Local Healthy Emergency to the Director of the California Governor's Office of Emergency Services.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

After a local health emergency has been proclaimed by the local health officer, State law requires that the Board: (1) review the need for the proclaimed local health emergency to remain in effect at least once every 30 days, until it is terminated; and (2) proclaim the



BOARD OF SUPERVISORS

Hilda L. Solis First District

Holly J. Mitchell Second District

Lindsey P. Horvath Third District

Janice Hahn Fourth District

Kathryn Barger

The Honorable Board of Supervisors March 7, 2023 Page 2

local health emergency terminated at the earliest possible date that conditions warrant. Public Health, in conjunction with the involved County Departments, has reviewed the need for the proclaimed local health emergency referenced below to remain in effect, and/or whether it is now warranted for the local health emergency to be terminated. This review included considerations of the extent to which the specified conditions for the proclaimed local health emergency (i.e., whether a hazardous waste release or escape is an immediate threat to the public health or whether there is an imminent and proximate threat of the introduction of any chemical agent, noncommunicable biologic agent, toxin, or radioactive agent) are still existing; the ongoing need for emergency response and recovery operations; the ongoing need for federal and/or State financial assistance; and the extent to which departments continue to engage in essential emergency-related activities that are dependent on the local health emergency remaining in effect.

Based on a review of the above listed factors, Public Health is recommending that the Board now find that it is warranted to terminate the Woolsey Fire local health emergency, as proclaimed by the Public Health Officer on November 12, 2018 and ratified by the Board on November 13, 2018.

FISCAL IMPACT/FINANCING

There is no fiscal impact based on this recommendation.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

California Health and Safety Code Section 101080 and Chapter 2.68 of the Los Angeles County Code requires the Board to review the need for a proclaimed local health emergency to remain in effect at least once every 30 days, until it is terminated. California Health and Safety Code Section 101080 requires the Board to terminate a proclaimed local health emergency at the earliest possible date that conditions warrant.

ENVIRONMENTAL DOCUMENTATION

This action is not subject to the California Environmental Quality Act (CEQA) because it is excluded from the definition of project under section 15378(b)(5) of the State CEQA Guidelines.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There is no impact on current services.

CONCLUSION

Upon approval by the Board, an adopted, stamped copy should be returned to CEO-OEM. A copy of the Resolution to Terminate A Local Health Emergency will be forwarded to the Governor's Office of Emergency Services for their records.

The Honorable Board of Supervisors March 7, 2023 Page 3

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H., M.Ed. Director

BF:lr #06871

Enclosure

Chief Executive Officer
 Interim County Counsel
 Executive Office, Board of Supervisors
 Public Works
 CEO Office of Emergency Management

RESOLUTION BY THE COUNTY OF LOS ANGELES BOARD OF SUPERVISORS TO TERMINATE THE LOCAL HEALTH EMERGENCY FOR WOOLSEY FIRE

WHEREAS, on November 12, 2018, the County Public Health Officer, Dr. Muntu Davis, found the Woolsey Fire that started on November 8, 2018, and other concurrent fire events created a substantial present or potential hazard to human health and the environment in the form of contaminated fire debris from household hazardous waste and materials and structural debris; and

WHEREAS, due to the contaminated fire debris in Los Angeles County, a local health emergency for Woolsey Fire was declared on November 12, 2018, pursuant to Health and Safety Code Sections 101040, 101080, and 120175, which was ratified by the Board of Supervisors on November 13, 2018; and

WHEREAS, Health and Safety Code Section 101080 provides that after the Board of Supervisors ratifies a declared local health emergency the Board of Supervisors shall review, at least every 30 days, the need for continuing the local health emergency and shall proclaim the termination of the local health emergency at the earliest possible date that conditions warrant the termination; and

WHEREAS, with respect to the above local health emergency initially proclaimed on November 12, 2018, and ratified by the Board of Supervisors on November 13, 2018 and thereafter continued, the conditions relating thereto are such that it is warranted that this local health emergency be terminated; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of Los Angeles that the above local health emergency is terminated.

IT IS FURTHER ORDERED effective _____, any and all emergency orders issued by the Health Officer and ratified by the Board of Supervisors, pursuant to Health and Safety Code Sections 101040, 101080, and 120175 relating to the declared local health emergency for Woolsey Fire are terminated and no longer in effect.

IT IS FURTHER ORDERED that a copy of this Resolution be forwarded to the Director of California Governor's Office of Emergency Services.

The foregoing resolution was on the *(Day)* day of *(Month)* 2023, adopted by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts.

BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES		CELIA ZAVALA Executive Officer Board of Supervisors		
Ву	Chair	Ву	Deputy	
APPROVED AS TO FORM:				
	YN R. HARRISON m County Counsel			
Ву	BLAINE D. McPHILLIPS Senior Deputy County Counsel Health Services Division			