



**HEALTH AND MENTAL HEALTH CLUSTER  
AGENDA REVIEW MEETING**

**DATE:** Wednesday, February 22, 2023

**TIME:** 11:30 A.M.

**THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY TO ENSURE THE SAFETY OF MEMBERS OF THE PUBLIC AND EMPLOYEES AS PERMITTED UNDER STATE LAW.**

**TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:**

**DIAL-IN NUMBER: 1 (323) 776-6996**

**CONFERENCE ID: 322130288#**

**[MS Teams link](#) (Ctrl+Click to Follow Link)**

**AGENDA**

Members of the Public may address the Health and Mental Health Services Meeting on any agenda item. Two (2) minutes are allowed for each item.

**THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL \*6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.**

- I. Call to order
- II. **Information Item(s) (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):**
  - a. **DHS:** Authorize the County Purchasing Agent to Proceed with the Purchase of Medium Voltage Siemens Breakers for Refurbishment of Electrical Distribution Panels at LAC+USC Medical Center
  - b. **DHS:** Authorize the Acquisition of an Endoscopic Ultrasound Processor for LAC+USC Medical Center
  - c. **DHS:** Authorize the Acquisition of the Da Vinci Surgical System for LAC+USC Medical Center and Approve Appropriation Adjustment
- III. Items Continued from a Previous Meeting of the Board of Supervisors or from the Previous Agenda Review Meeting

- IV. Items not on the posted agenda for matters requiring immediate action because of an emergency situation, or where the need to take immediate action came to the attention of the Department subsequent to the posting of the agenda
- V. Public Comment
- VI. Adjournment

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	2/22/2023	
<b>BOARD MEETING DATE</b>	3/7/2023	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Health Services	
<b>SUBJECT</b>	Authorize the County Purchasing Agent to Proceed with the Purchase of Medium Voltage Siemens Breakers for Refurbishment of Electrical Distribution Panels at LAC+USC Medical Center	
<b>PROGRAM</b>	N/A	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A	
<b>COST &amp; FUNDING</b>	Total cost: \$1,474,000	Funding source: DHS FY 2022-23 Final Budget
	TERMS (if applicable): N/A	
	Explanation:	
<b>PURPOSE OF REQUEST</b>	<p>Authorize the Director of the Internal Services Department (ISD), as the County's Purchasing Agent, to proceed with the acquisition of 54 Siemens breakers including installation, for the DHS' LAC+USC Medical Center (LAC+USC MC), with an aggregated total cost of approximately \$1,474,000.</p>	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>This acquisition and installation of the new breakers will ensure LAC+USC MC remains in compliance with the National Fire Protection Association's (NFPA) regulations as the existing systems have reached the end of their lifespan and can no longer be maintained. These breakers are part of the level 1 Emergency Power Supply Systems (EPSS), which refers to LAC+USC MCs entire backup power system. This system includes the EPSS, transfer switches, load terminals, and all necessary equipment to provide a safe and reliable alternative source of power for the facility.</p> <p>The scope includes transportation, delivery, and pick-up of the necessary parts and labor to complete the service. The bidder will provide 54 Siemens Breakers, which are a direct fit for LAC+USC MC's existing Automatic Transfer Switches (ATS) cells. The bidder will also conduct Megger Testing and Commission Testing to ensure compliance with NFPA.</p> <p>The installation of the breakers will be carried out in three stages: first, the critical power systems will be addressed, followed by the life safety systems, and finally, the hospital equipment.</p>	

<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority #2: Health Integration/ Alliance for Health Integration – The acquisition of this equipment will ensure patients that receive services through this alliance, receive high-quality health care services.
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: DHS - Jason Ginsberg, Chief of Supply Chain Operations, (323) 914-7926, <a href="mailto:jginsberg@dhs.lacounty.gov">jginsberg@dhs.lacounty.gov</a> ; DHS – Sajid Yerunkar, Manager II, (323) 409-6451, <a href="mailto:syerunkar@dhs.lacounty.gov">syerunkar@dhs.lacounty.gov</a> ; County Counsel- Kelly Hassel, <a href="mailto:khassel@counsel.lacounty.gov">khassel@counsel.lacounty.gov</a> , (213) 974-1803

March 7, 2023

**DRAFT  
DHS Letterhead**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZE THE COUNTY PURCHASING AGENT TO PROCEED WITH THE  
PURCHASE OF MEDIUM VOLTAGE SIEMENS BREAKERS FOR  
REFURBISHMENT OF ELECTRICAL DISTRIBUTION PANELS AT LAC+USC  
MEDICAL CENTER  
(SUPERVISORIAL DISTRICT 1)  
FISCAL YEAR 2022-23  
(3 VOTES)**

**SUBJECT**

Authorize the County Purchasing Agent to proceed with the acquisition of medium voltage Siemens breakers, including installation, for the refurbishment of electrical distribution panels for the Department of Health Services' LAC+USC Medical Center.

**IT IS RECOMMENDED THAT THE BOARD:**

Authorize the Director of the Internal Services Department (ISD), as the County's Purchasing Agent, to proceed with the acquisition of 54 Siemens breakers including installation, for the Department of Health Services'(DHS) LAC+USC Medical Center (LAC+USC MC), with an aggregated total cost of approximately \$1,474,000.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will authorize ISD, as the County's Purchasing Agent, to proceed with the acquisition of 54 Siemens breakers including installation for LAC+USC MC with a total estimated cost of \$1,474,000. This acquisition and installation of the new breakers will ensure LAC+USC MC remains in compliance with the National Fire Protection Association's (NFPA) regulations as the existing systems have reached the end of their lifespan and can no longer be maintained.

These breakers are part of the level 1 Emergency Power Supply Systems (EPSS), which refers to LAC+USC MCs entire backup power system. This system includes the

EPSS, transfer switches, load terminals, and all necessary equipment to provide a safe and reliable alternative source of power for the facility.

The scope includes transportation, delivery, and pick-up of the necessary parts and labor to complete the service. The bidder will provide 54 Siemens Breakers, which are a direct fit for LAC+USC MC's existing Automatic Transfer Switches (ATS) cells. The bidder will also conduct Megger Testing and Commission Testing to ensure compliance with NFPA.

The installation of the breakers will be carried out in three stages: first, the critical power systems will be addressed, followed by the life safety systems, and finally, the hospital equipment.

### **Implementation of Strategic Plan Goals**

This recommendation support Goal II.2 “Support the Wellness of Our Communities” and III.3, “Pursue Operational Effectiveness, Fiscal Responsibility and Accountability” of the County Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The aggregated total estimated cost for the medium voltage Siemens breakers is approximately \$1,474,000. The estimated acquisition cost includes the installation, freight, and tax. Funding is included in the Fiscal Year 2022-23 Final Budget and there is no impact to net County cost.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

County policies require detailed disclosure in the budget and Board approved appropriations for each capital project and refurbishment that exceeds \$100,000. DHS will work with the qualified vendor to perform the replacement and installation. The qualifying bid process will be conducted by ISD, with the Purchase Order being issued by ISD for the acquisition and installation. Qualifying bidders are to follow all ISD bidder requirements.

### **CONTRACTING PROCESS**

The acquisition falls under the statutory authority of the County Purchasing Agent and will be accomplished in accordance with the County's Purchasing Policies and Procedures.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The Honorable Board of Supervisors  
March 7, 2023  
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There will be no impact on current services during the performance of the recommended action. LAC+USC MC will coordinate the replacement and schedule the work to minimize any disruptions and make this transition smooth.

Respectfully submitted,

Christina R. Ghaly, M.D.  
Director

CRG:jc

c: Chief Executive Office  
County Counsel  
Executive Office, Board of Supervisors  
Internal Services Department

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	2/22/2023	
<b>BOARD MEETING DATE</b>	3/7/2023	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Health Services	
<b>SUBJECT</b>	Authorize the Acquisition of the da Vinci Surgical System for LAC+USC Medical Center	
<b>PROGRAM</b>	N/A	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A	
<b>COST &amp; FUNDING</b>	Total cost: \$2,790,000	Funding source: FY 2022-23 DHS Enterprise Fund-Committed for DHS
	TERMS (if applicable): N/A	
	Explanation:	
<b>PURPOSE OF REQUEST</b>	<p>Authorize the Director of the Internal Services Department, as the County's Purchasing Agent, to proceed with the sole source acquisition of the da Vinci's Xi Dual Console System (da Vinci) from Intuitive Surgical, Inc. for the Department of Health Services' LAC+USC Medical Center (LAC+USC MC), with an estimated cost of \$2,790,000.</p>	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>The approval is to acquire and install an additional da Vinci on a sole source basis. The addition of the new da Vinci robotic system will allow LAC+USC MC to expand the number and types of procedures that can be done on the robotic system. The da Vinci robotic system is used across DHS Medical Centers. The system is controlled by a surgeon from a console that provides surgeons with superior visualization, enhanced dexterity, and greater precision. Thus, it is possible for more surgeons to perform robotic assisted procedures that are minimally invasive, resulting in reduced blood loss and surgical complications. Furthermore, robotic procedures result in improved patient satisfaction as a result of decreased length of hospital stay, reduced readmission rates, and improved clinical outcomes. The Perioperative Services program at LAC+USC MC currently has a list of cases that are performed as open or laparoscopic procedures at LAC+USC MC but which are completed at facilities in the private sector on a robot as standard of care.</p>	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority #2 – Health Integration/Alliance for Health Integration. The acquisition of the additional da Vinci robotic system will ensure patients that receive services through this alliance, received high quality health care services.	



**DEPARTMENTAL  
CONTACTS**

Name, Title, Phone # & Email:

DHS - Jason Ginsberg, Chief of Supply Chain Operations, (323) 914-7926,  
jginsberg@dhs.lacounty.gov;

DHS – Daniel Amaya, (323) 409-4066, damaya@dhs.lacounty.gov;

County Counsel- Kelly Hassel, khassel@counsel.lacounty.gov, (213) 974-1803

March 7, 2023

**DRAFT  
DHS Letterhead**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZE THE ACQUISITION OF THE DA VINCI SURGICAL SYSTEM FOR  
LAC+USC MEDICAL CENTER AND APPROVE APPROPRIATION ADJUSTMENT  
(SUPERVISORIAL DISTRICT 1)  
(4 VOTES)**

**SUBJECT**

Authorize the Director of the Internal Services Department, as the County Purchasing Agent, to proceed with the sole source acquisition of medical equipment for LAC+USC Medical Center and approve appropriation adjustment.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Authorize the Director of the Internal Services Department (ISD), as the County's Purchasing Agent, to proceed with the sole source acquisition of the da Vinci's Xi Dual Console System (da Vinci) from Intuitive Surgical, Inc. (Intuitive) for the Department of Health Services' (DHS) LAC+USC Medical Center (LAC+USC MC), with an estimated cost of \$2,790,000.
2. Approve the Fiscal Year 2022-23 appropriation adjustment to reallocate \$2,790,000 from the Department of Health Services Enterprise Fund-Committed for the Department of Health Services to LAC+USC MC's Capital Assets – Equipment Appropriation (\$2,596,000) and Services and Supplies (S&S) appropriation (\$194,000) to fully fund the proposed equipment acquisition.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended action will authorize ISD, as the County's Purchasing Agent, to proceed with the sole source acquisition of the da Vinci from Intuitive for LAC+USC MC. The approval is to acquire and install an additional da Vinci on a sole source basis. Intuitive is the sole source distributor/provider of the da Vinci surgical equipment that serves as an integrated surgical system in one comprehensive unit. There are no other integrated surgical robotic devices manufactured at this time, and

this device is not sold through any other distribution channels. There are no other authorized service providers.

The da Vinci robotic system is used across DHS Medical Centers. The system is controlled by a surgeon from a console that provides surgeons with superior visualization, enhanced dexterity, and greater precision. Thus, it is possible for more surgeons to perform robotic assisted procedures that are minimally invasive, resulting in reduced blood loss and surgical complications. Furthermore, robotic procedures result in improved patient satisfaction as a result of decreased length of hospital stay, reduced readmission rates, and improved clinical outcomes. The Perioperative Services program at LAC+USC MC currently has a list of cases that are performed as open or laparoscopic procedures at LAC+USC MC but which are completed at facilities in the private sector on a robot as standard of care. The addition of the new da Vinci robotic system will allow LAC+USC MC to expand the number and types of procedures that can be done on the robotic system.

In addition, this robotic assisted technology makes LAC+USC MC a premier choice for applicants who have applied to various Graduate Medical Education Programs.

### **Implementation of Strategic Plan Goals**

This recommendation support III.3, "Pursue Operational Effectiveness, Fiscal Responsibility and Accountability" of the County Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The total estimated cost of the da Vinci Surgical System is approximately \$2,790,000. The estimated acquisition cost includes the equipment, 12-month service warranty, freight, and tax.

Approval of the appropriation adjustment (Attachment A) will move \$2,790,000 from DHS Enterprise Fund-Committed for DHS to LAC+USC MC's operating budget as Capital Assets - Equipment appropriation (\$2,596,000) and S&S appropriation (\$194,000) to fully fund the proposed equipment acquisition of the da Vinci Surgical System. Funding for the estimated annual maintenance and repair costs will be requested in future fiscal years as needed. There is no impact to net County cost.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On October 16, 2001, the Board approved the classification categories for fixed assets and new requirements for major fixed asset (now referred to as capital asset) acquisitions requiring County departments to obtain Board approval to acquire or finance equipment with a unit cost of \$250,000 or greater prior to submitting their requisition to ISD.

The Honorable Board of Supervisors  
March 7, 2023  
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**CONTRACTING PROCESS**

The acquisition of equipment falls under the statutory authority of the County Purchasing Agent and will be accomplished in accordance with the County's purchasing policies and procedures for sole source purchases.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommendation will ensure the acquisition and installation of a second da Vinci Xi console system, providing timely accessibility to more robotic procedures at LAC+USC MC's Surgical Services.

Respectfully submitted,

Christina R. Ghaly, M.D.  
Director

CRG:jc

Enclosure

c: Chief Executive Office  
County Counsel  
Executive Office, Board of Supervisors  
Internal Services Department

January 19, 2023

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

DEPARTMENT OF HEALTH SERVICES

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFORE**

**FY 2022-23**

**4 - VOTES**

SOURCES		USES	
DHS ENTERPRISE FUND MN2-3078 COMMITTED FOR DHS <b>DECREASE OBLIGATED FUND BALANCE</b>	<b>2,790,000</b>	DHS ENTERPRISE FUND MN2-HS-6100-60070 OTHER FINANCING USES <b>INCREASE APPROPRIATION</b>	<b>2,790,000</b>
LAC+USC MEDICAL CENTER ENTERPRISE FUND MN4-HG-96-9911-60010 OPERATING TRANSFERS IN <b>INCREASE REVENUE</b>	<b>2,790,000</b>	LAC+USC MEDICAL CENTER ENTERPRISE FUND MN4-HG-6030-60010 CAPITAL ASSETS - EQUIPMENT <b>INCREASE APPROPRIATION</b>	<b>2,596,000</b>
		LAC+USC MEDICAL CENTER ENTERPRISE FUND MN4-HG-2000-60010 SERVICES & SUPPLIES <b>INCREASE APPROPRIATION</b>	<b>194,000</b>
<b>SOURCES TOTAL</b>	<b>\$ 5,580,000</b>	<b>USES TOTAL</b>	<b>\$ 5,580,000</b>

**JUSTIFICATION**

Reflects appropriation adjustment to move \$2,790,000 from Department of Health Services (DHS) Enterprise Fund - Committed for DHS to LAC+USC Medical Center's operating budget as Capital Assets - Equipment appropriation (\$2,596,000) and Services and Supplies appropriation (\$194,000) to fully fund the proposed acquisition of the da Vinci Surgical System.

**Jean Lo**

Digitally signed by Jean Lo  
Date: 2023.01.19 13:42:02 -08'00'

**AUTHORIZED SIGNATURE**

JEAN LO, CHIEF, CONTROLLER'S DIVISION

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

ACTION

RECOMMENDATION

AUDITOR-CONTROLLER

BY

**Lan Sam**  
Digitally signed by Lan Sam  
Date: 2023.01.25 09:15:09 -08'00'

B.A. NO. **087**

DATE **Jan 25, 2023**

APPROVED AS REQUESTED

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

DATE

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	2/22/2023		
<b>BOARD MEETING DATE</b>	3/7/2023		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Health Services		
<b>SUBJECT</b>	Authorize the Acquisition of an Endoscopic Ultrasound Processor for LAC+USC Medical Center		
<b>PROGRAM</b>	N/A		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A		
<b>COST &amp; FUNDING</b>	Total cost:	\$284,000	Funding source:
			DHS FY 2022-23 Final Budget
	TERMS (if applicable): N/A		
	Explanation:		
<b>PURPOSE OF REQUEST</b>	<p>Authorize the Director of the Internal Services Department, as the County's Purchasing Agent, to proceed with the sole source acquisition of an Endoscopic Ultrasound Processor (EUS) from Olympus America Inc. for Department of Health Services' (DHS) LAC+USC Medical Center (LAC+USC MC), with an estimated cost of approximately \$284,000.</p>		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>This acquisition will allow to replace a 14-year-old system that was purchased when the new LAC+USC MC first opened. The existing system is considered end-of-service-life and no longer guaranteed by the manufacturer for parts and service. The Gastroenterology department at LAC+USC MC specializes in the diagnosis, treatment and management of disorders of that effect the gastrointestinal tract and related organs such as the esophagus, stomach, small intestine, colon and rectum, pancreas, gallbladder, liver and others. Physician specialists use EUS processors in minimally invasive procedures to create detailed images of these organs via high-frequency sound waves to, among other uses, assess damage of internal tissue; determine whether cancer is present, its severity or whether it has spread; aide in the measurement of cysts and tumors; aide in the extraction of fluid or tissue for biopsy; and, deliver medications/treatments to a diseased site/tumor. The EUS processor is vital to the ability of the LAC+USC MC to provide comprehensive inpatient and outpatient care including the management of trauma patients. Ensuring the replacement of outdated systems helps close gaps in healthcare access and reduce health inequities for the communities served by LAC+USC MC.</p>		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		

<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how:  Board Priority #2: Health Integration/ Alliance for Health Integration – The acquisition of this system will ensure patients that receive services through this alliance, receive high-quality health care services.
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: DHS - Jason Ginsberg, Chief of Supply Chain Operations, (323) 914-7926, jginsberg@dhs.lacounty.gov; DHS – Daniel Amaya, Administrator, (323) 409-7291, damaya@dhs.lacounty.gov; County Counsel- Kelly Hassel, khassel@counsel.lacounty.gov, (213) 974-1803

March 7, 2023

**DRAFT  
DHS Letterhead**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZE THE ACQUISITION OF AN ENDOSCOPIC ULTRASOUND  
PROCESSOR FOR LAC+USC MEDICAL CENTER  
(SUPERVISORIAL DISTRICT 1)  
(3 VOTES)**

**SUBJECT**

Authorize the Director of the Internal Services Department, as the County Purchasing Agent, to proceed with the sole source acquisition of an Endoscopic Ultrasound Processor from Olympus America Inc. for LAC+USC Medical Center.

**IT IS RECOMMENDED THAT THE BOARD:**

Authorize the Director of the Internal Services Department (ISD), as the County's Purchasing Agent, to proceed with the sole source acquisition of an Endoscopic Ultrasound (EUS) Processor from Olympus America Inc. for Department of Health Services' (DHS) LAC+USC Medical Center (LAC+USC MC), with an estimated cost of approximately \$284,000.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended action will authorize ISD, as the County's Purchasing Agent, to proceed with the sole source acquisition of an EUS Processor from Olympus America Inc. for LAC+USC MC to replace a 14-year-old system that was purchased when the new LAC+USC MC first opened. The existing system is considered end-of-service-life and no longer guaranteed by the manufacturer for parts and service.

The Gastroenterology department at LAC+USC MC specializes in the diagnosis, treatment and management of disorders of that effect the gastrointestinal tract and related organs such as the esophagus, stomach, small intestine, colon and rectum, pancreas, gallbladder, liver and others. Physician specialists use EUS processors in minimally invasive procedures to create detailed images of these organs via high-frequency sound waves to, among other uses, assess damage of internal tissue;



determine whether cancer is present, its severity or whether it has spread; aide in the measurement of cysts and tumors; aide in the extraction of fluid or tissue for biopsy; and, deliver medications/treatments to a diseased site/tumor.

LAC+USC MC is requesting that the EUS Processor be acquired from a sole source vendor, Olympus America Inc., because it is compatible with the existing echoendoscopes.

The EUS processor is vital to the ability of the LAC+USC MC to provide comprehensive inpatient and outpatient care including the management of trauma patients.

### **Implementation of Strategic Plan Goals**

This recommendation support III.3, "Pursue Operational Effectiveness, Fiscal Responsibility and Accountability" of the County Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The total estimated cost of the EUS Processor is approximately \$284,000. The estimated acquisition cost includes the equipment, warranty, freight, and tax. Funding is included in the DHS Fiscal Year 2022-23 Final Budget and there is no impact to net County cost.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On October 16, 2001, the Board approved the classification categories for fixed assets and new requirements for major fixed asset (now referred to as capital asset) acquisitions requiring County departments to obtain Board approval to acquire or finance equipment with a unit cost of \$250,000 or greater prior to submitting their requisition to ISD.

### **CONTRACTING PROCESS**

The acquisition of equipment falls under the statutory authority of the County Purchasing Agent and will be accomplished in accordance with the County's purchasing policies and procedures for sole source purchases.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommendation will ensure continuity of care for patients with a wide spectrum of gastrointestinal disease. It is the primary method to diagnose pancreatic cancer and precursor lesions and to stage esophageal, gastric, and rectal cancers. It is also routinely used in the drainage of fluid collections in those with severe pancreatitis and following traumas. Given the current system is far beyond its recommended period of use, the replacement of the system is of great urgency.

The Honorable Board of Supervisors  
March 7, 2023  
Page 3

Respectfully submitted,

Christina R. Ghaly, M.D.  
Director

CRG:jc

c: Chief Executive Office  
County Counsel  
Executive Office, Board of Supervisors  
Internal Services Department