

# COUNTY OF LOS ANGELES

## Family and Social Services

FESIA A. DAVENPORT  
Chief Executive Officer



**DATE:** Wednesday, December 7, 2022  
**TIME:** 1:30 PM

**THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY TO ENSURE THE SAFETY OF MEMBERS OF THE PUBLIC AND EMPLOYEES AS PERMITTED UNDER STATE LAW.**

**TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:**  
**Teleconference Call-In Number: (323) 776-6996/ Conference ID: 599 009 090#**  
**[MS Teams Meeting Link](#) (Ctrl + click to follow link)**

### **AGENDA**

Members of the Public may address any agenda item after all Informational Items are presented. Two (2) minutes are allowed for each item.

- I. Call to Order**
- II. Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):  
-- No Items --
- III. Presentation/Discussion Items:**
  - a. Department of Aging and Disabilities:** Area Agency on Aging Area Plan Process.
  - b. Department of Children and Family Services:** Recommendation to Award Contracts to Provide Partnerships for Families Services
- IV. Public Comment**
- V. Standing item(s)** and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting:  
-- No Items --
- VI. Adjournment**

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	12/7/2022	
<b>BOARD MEETING DATE</b>	12/20/2022	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Department of Children and Family Services (DCFS)	
<b>SUBJECT</b>	Recommendation to Award New Contracts to Provide Partnerships for Families Services	
<b>PROGRAM</b>	Partnerships for Families (PFF)	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>	The new PFF contracts effective January 1, 2023.	
<b>COST &amp; FUNDING</b>	Total cost:	Funding source:
	\$ 53,000,000 for five years	100% State Realignment Fund
	<b>TERMS (if applicable):</b> The contract term is one-year effective January 1, 2023 through December 31, 2023, with the option to extend four additional one-year periods from January 1, 2024 through December 31, 2027.	
	<b>Explanation:</b> The estimated aggregate maximum annual cost for the five-year period is \$53,000,000. The maximum annual cost for this program is \$10,600,000 financed by 100 percent 2011 State Realignment funds.	
<b>PURPOSE OF REQUEST</b>	The purpose of the recommended action is to prevent child abuse and neglect with short-term, family centered interventions designed to diminish factors known to be associated with child abuse and neglect.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The PFF services are short-term (6-12 months) home visitation services provided by a Master's-level Home Visitor. These services are designed to support and strengthen parent-child relationships with a focus on children zero to five (0-5) years old, to support and strengthen the protective factors of families, and to prevent new or subsequent involvement with child protective services.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The DCFS Office of Equity reviewed the PFF Statement of Work (SOW) prior to the publication of the Request for Proposals. Thus, an equity focus was utilized in the finalization of SOW language. For example, Section 22.3.3, requires contracted agencies to provide, in their Quality Assurance Plans, a description of how racial disproportionality will be addressed (to include equity tenets, training requirements, and demographic data tracking).	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Child Protection: PFF services are designed to support and strengthen parent-child relationships with a focus on children zero to five (0-5) years old, to support and strengthen the protective factors of families, and to prevent new or subsequent involvement with child protective services.	

**DEPARTMENTAL  
CONTACTS**

Name, Title, Phone # & Email:

Aldo Marin, Board Liaison

(213) 371-6052

[marina@dcfs.lacounty.gov](mailto:marina@dcfs.lacounty.gov)



BRANDON T. NICHOLS  
Director

**County of Los Angeles  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

510 S. Vermont Avenue, Los Angeles, California 90020  
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December 20, 2022

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**RECOMMENDATION TO AWARD CONTRACTS TO PROVIDE PARTNERSHIPS  
FOR FAMILIES SERVICES  
(ALL SUPERVISORIAL DISTRICTS) – (3 VOTES)**

**SUBJECT**

The Department of Children and Family Services (DCFS) requests the Board’s approval to award ten (10) new contracts for Partnerships for Families (PFF) services, effective January 1, 2023 through December 31, 2023, with the County’s option to extend for four additional one-year terms through December 31, 2027.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Delegate authority to the Director of DCFS, or designee, to prepare and execute contracts with the agencies and for the amounts indicated in Attachment A, to provide PFF services and execute contracts substantially similar to Attachment B. The one year contract term is effective January 1, 2023 through December 31, 2023, with the option to extend four additional one-year periods from January 1, 2024 through December 31, 2027. The total annual cost for these contracts is \$10,600,000. The aggregate five-year Maximum Contract Amount is \$53,000,000. Funding is included in the Fiscal Year 2022-2023 Adopted Budget, and it will be included in the Department’s budget requests for subsequent fiscal years.
2. Delegate authority to the Director of DCFS, or designee, to exercise the four one-year extension options by written notice or amendment, provided: a) sufficient funding is available, b) County Counsel approval is obtained, and c) Director of DCFS, or designee, notifies the Board and Chief Executive Office

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(CEO) in writing within ten (10) business days after the execution of such amendments.

3. Delegate authority to the Director of DCFS, or designee, to further extend the contract by written notice or amendment for an additional six months beyond December 31, 2027, if such time is necessary to allow time to complete a solicitation, provided: a) sufficient funding is available, b) County Counsel approval is obtained, and c) Director of DCFS, or designee, notifies the Board and CEO in writing within ten (10) business days after the execution of such amendments.
4. Delegate authority to the Director of DCFS, or designee, to execute amendments to the contracts for any reallocation of funds among the contracts, including carry-overs or unspent funds to meet unanticipated demands; or to increase or decrease the maximum contract sum not to exceed 10 percent, when such a change is necessitated by additional and necessary services, provided: a) the amendment does not include cost of living adjustments, b) sufficient funding is available for increases, c) County Counsel approval is obtained prior to executing the amendment, and d) Director of DCFS, or designee, notifies the Board and CEO in writing within ten (10) business days after the execution of such amendment.
5. Delegate authority to the Director of DCFS, or designee, to execute amendments to the contracts for any mergers, acquisitions or changes in ownership, provided: a) County Counsel approval is obtained prior to executing the amendment, and b) Director of DCFS, or designee, notifies the Board and the CEO in writing within ten (10) business days after the execution of such amendment.
6. Delegate authority to the Director of DCFS, or designee, to execute amendments to the contracts for any revisions necessitated by changes to County, State or Federal requirements, or to meet programmatic needs, provided: a) County Counsel approval is obtained prior to executing the amendment, and b) Director of DCFS, or designee, notifies the Board and the CEO in writing within ten (10) business days after the execution of such amendment.
7. Delegate authority to the Director of DCFS, or designee, to execute amendments to contractors willing to perform work left from an agency that chooses to sunset or terminate their contract by increasing the maximum annual contract amount not to exceed 50 percent. Such increase is to be reallocated among the remaining contracts providing services in the same Service Planning Area (SPA) or contiguous SPA for current and future extension periods, provided: a) funding is available, b) County Counsel approval is obtained prior to executing the

amendments, and (c) DCFS notifies the Board and the CEO in writing within ten (10) business days of executing the amendments.

8. Delegate authority to the Director of DCFS, or designee, to terminate contracts with PFF Contractors upon their request, and those that have closed or are in default of their contract requirement, for contractor default or for the convenience of the County, provided: a) County Counsel approval is obtained prior to termination of the contract, and b) Director of DCFS, or designee, notifies the Board and the CEO in writing within ten (10) business days after such termination.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to prevent child abuse and neglect with short-term, family centered interventions designed to diminish factors known to be associated with child abuse and neglect. The new contracts will be for an initial one-year contract term starting on January 1, 2023 and four optional one-year extensions through December 31, 2027.

The PFF services are short-term (6-12 months) home visitation services provided by a Master's-level Home Visitor. These services are designed to support and strengthen parent-child relationships with a focus on children zero to five (0-5) years old, to support and strengthen the protective factors of families, and to prevent new or subsequent involvement with child protective services.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommended actions are consistent with the principles of the County's Strategic Plan's Three Goals: I) Make Investments That Transform Lives; II) Foster Vibrant and Resilient Communities; and III) Realize Tomorrow's Government Today and reflected in the Countywide Prevention Plan.

### **FISCAL IMPACT/FINANCING**

The estimated aggregate maximum annual cost for the five-year period is \$53,000,000 (see Attachment A). The maximum annual cost for this program is \$10,600,000, financed using 100 percent 2011 State Realignment funds. Please refer to Attachment A for detailed annual funding per contract.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On August 3, 2021, the California Department of Social Services approved the DCFS request for a new, five-year contract term for PFF, effective January 1, 2023.

All terms and conditions of the recommended contract have been reviewed and approved as to form by County Counsel.

### **CONTRACTING PROCESS**

On February 9, 2021, the solicitation to procure PFF services was released. The RFP announcement was posted on the Internal Services Department (ISD) and DCFS websites. The virtual Proposer's Conference was held on March 10, 2021 via WebEx. The PFF proposals submission date was on May 13, 2021, with a total of fifty (50) PFF proposals received by the due date.

The virtual PFF evaluator training was conducted on July 7, 2021, via Microsoft TEAMS. Another evaluator training was conducted on July 13, 2021, for volunteer evaluators who were unable to attend the original training day. All of the evaluators signed and dated the Confidentiality and Disclosure Agreement and Certification of No Bias/Conflict of Interest forms. The Responsiveness Review and Reference checks were conducted May 21, 2021 through October 22, 2021. Only one proposal was disqualified as the result of the responsiveness review. The virtual Informed Averaging Meetings were conducted via Microsoft TEAMS from August 11, 2021, and successfully completed on October 15, 2021. One of the Non-Selected agencies was awarded preference points pursuant to Section II of the Implementation Instructions for the Social Enterprise (SE) Preference Program approved by the Board on February 13, 2007.

There were fourteen (14) PFF Debriefing Meetings and all of the agencies that attended the Debriefing Meetings signed and submitted the Notice of Intent for a Proposer's Contractor Selection Review (PCSR) form. However, only two Proposers submitted PCSR requests. The PCSRs were conducted by personnel that were not involved in the solicitation process. Reviewers of the PCSRs determined that all assertions were unfounded. The results of the PCSR were emailed to the Proposers, along with the Transmittal Form to Request a County Independent Review (CIR). One agency requested a CIR, which found the Proposer's assertion of error to have no merit.

The Department has evaluated and determined that the Living Wage Program (County Code 2.201) and the Proposition A requirements, are not applicable to these contracts.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the PFF service contracts will continue to help families facilitate and improve child safety in their homes. The objective of the program is to provide services to enhance and ensure that families have the knowledge, skills and support to keep families together.

The Honorable Board of Supervisors  
December 20, 2022  
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These contracts will not infringe on the role of the County in relationship to its residents and there is no change in risk exposure to the County.

**CONCLUSION**

Upon Board approval, the Executive Officer, Board of Supervisors, is requested to return one adopted stamped Board Letter to the Department of Children and Family Services.

Respectfully submitted,



BRANDON T. NICHOLS  
Director

BTN:CMM:KDR  
LTI:AO:CK:ja

Attachments

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors



**ATTACHMENT A**

**PARTNERSHIPS for FAMILIES (PFF) CONTRACT AMOUNTS**

**CONTRACT PERIODS**

SPA	SUPV DIST	NAME OF AGENCY	CONTRACT PERIODS					MAXIMUM CONTRACT AMOUNT
			1/1/23 to 12/31/23	1/1/24 to 12/31/24	1/1/25 to 12/31/25	1/1/26 to 12/31/26	1/1/27 to 12/31/27	
1	5	Children's Bureau	\$ 684,208.27	\$ 684,208.27	\$ 684,208.27	\$ 684,208.27	\$ 684,208.27	\$ 3,421,041.35
2	3,5	The Help Group	\$ 1,651,548.42	\$ 1,651,548.42	\$ 1,651,548.42	\$ 1,651,548.42	\$ 1,651,548.42	\$ 8,257,742.10
3	1,4,5	SPIRITT Family Services	\$ 1,802,061.07	\$ 1,802,061.07	\$ 1,802,061.07	\$ 1,802,061.07	\$ 1,802,061.07	\$ 9,010,305.35
4	1,2,3	Para Los Ninos	\$ 638,686.87	\$ 638,686.87	\$ 638,686.87	\$ 638,686.87	\$ 638,686.87	\$ 3,193,434.35
5	2,3,4	The Help Group	\$ 479,265.89	\$ 479,265.89	\$ 479,265.89	\$ 479,265.89	\$ 479,265.89	\$ 2,396,329.45
6	2,4	Children's Institute	\$ 1,774,115.06	\$ 1,774,115.06	\$ 1,774,115.06	\$ 1,774,115.06	\$ 1,774,115.06	\$ 8,870,575.30
7	1,4	Human Services Association	\$ 1,296,869.10	\$ 1,296,869.10	\$ 1,296,869.10	\$ 1,296,869.10	\$ 1,296,869.10	\$ 6,484,345.50
8	2.4	Children's Institute	\$ 1,473,245.32	\$ 1,473,245.32	\$ 1,473,245.32	\$ 1,473,245.32	\$ 1,473,245.32	\$ 7,366,226.60
AI <sup>1</sup>	All	United American Indian Involvement	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 2,000,000.00
AP <sup>2</sup>	All	Koreatown Youth & Community Center	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 2,000,000.00
<b>ANNUAL AMOUNT:</b>			\$ 10,600,000.00	\$ 10,600,000.00	\$ 10,600,000.00	\$ 10,600,000.00	\$ 10,600,000.00	
<b>MAXIMUM CONTRACT AMOUNT:</b>								<b>\$ 53,000,000.00</b>

- 1. American Indian
- 2. Asian Pacific Islander