

COUNTY OF LOS ANGELES

Family and Social Services

FESIA A. DAVENPORT
Chief Executive Officer



DATE: Wednesday, October 12, 2022
TIME: 1:30 PM

THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY TO ENSURE THE SAFETY OF MEMBERS OF THE PUBLIC AND EMPLOYEES AS PERMITTED UNDER STATE LAW.

TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:
Teleconference Call-In Number: (323) 776-6996/ Conference ID: 599 009 090#
[MS Teams Meeting Link](#) (Ctrl + click to follow link)

AGENDA

Members of the Public may address any agenda item after all Informational Items are presented. Two (2) minutes are allowed for each item.

- I. **Call to Order**
- II. **General Public Comment**
- III. **Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices)
 - a. **Department of Children and Family Services:** Request for Approval to Reallocate Funds and Increase the Maximum Annual Contract Amount for Five Family Preservation Services Contracts Above 10 Percent.
- IV. **Presentation/Discussion Items:**
-- No Items --
- V. **Public Comment**
- VI. Standing item(s) and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting:
-- No Items --
- VII. Adjournment

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	10/12/2022	
BOARD MEETING DATE	11/1/2022	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Department of Children and Family Services (DCFS)	
SUBJECT	Family Preservation FY 22-23 Funding Increase for Glendora and Santa Fe Springs	
PROGRAM	Family Preservation	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain why: The requested funding increase for the Family Preservation contracts in the Glendora and Santa Fe Springs Regional Service Areas exceed the 10 percent Board delegated authority. Per Board Policy 5.120, <i>Authority to Approve Increases Board Approved Contract Amounts</i> , departments shall provide written notice to the Board of Supervisors at least two weeks prior to the Board meeting in which the proposed contract is to be presented when an increase exceeding 10 percent of total contract amount is necessary.	
DEADLINES/ TIME CONSTRAINTS	The funding increase is effective upon the amendment execution through June 30, 2023	
COST & FUNDING	Total cost: \$946,195	Funding source: 11% Federal, 34% State, 55% net County cost
	TERMS (if applicable): The current contract term is July 1, 2022 – June 30, 2023 with an additional one-year and six-month option at the County's sole discretion.	
	Explanation: The reallocation of \$946,195 will be equally distributed among the five FP contractors in the Glendora and Santa Fe Springs Regional Service Areas.	
PURPOSE OF REQUEST	Increase funding over 10 percent of the maximum annual contract amount for the five FP contracts in the Glendora and Santa Fe Springs Regional Service Areas by reallocating funds from an agency that opted to sunset two of its four FP contracts in these service areas.	
BACKGROUND (include internal/external issues that may exist including any related motions)	On June 2, 2022, DCFS received a letter from SPIRITT Family Services, requesting to sunset two of their four FP contracts effective June 30, 2022, due to: high staff turnover, amount of resources required to meet the contract requirements, fluctuating referrals, and internal cash flow challenges. These contracts were providing services to children and families in the Glendora and Santa Fe Regional Service Areas. The remaining five contractors in the aforementioned service areas listed in Attachment B, will receive the reallocated funds from the sunset contracts.	
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The FP program encourages its contractors to address disproportionality when providing FP services. In addition, most if not all children and families receiving FP services are part of underserved communities.	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: FP services supports the Board priority of Child Protection because FP services are an integrated, comprehensive approach to strengthening and preserving families who are at risk of, or already experiencing problems	

	in family functioning, with the goal of assuring that children are maintained in a safe and nurturing environment.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Aldo Marin, Board Liaison, (213) 371-6062 marina@dcfs.lacounty.gov

Request for Approval to Reallocate Funds and Increase the Maximum Annual Contract Amount for Five Family Preservation Services Contracts Above 10 Percent.



BRANDON T. NICHOLS
Director

County of Los Angeles DEPARTMENT OF CHILDREN AND FAMILY SERVICES

510 S. Vermont Avenue, Los Angeles, California 90020
(213) 371-6236



Board of Supervisors
HILDA L. SOLIS
First District
HOLLY J. MITCHELL
Second District
SHEILA KUEHL
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

November 1, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST FOR APPROVAL TO REALLOCATE FUNDS AND INCREASE THE
MAXIMUM ANNUAL CONTRACT AMOUNT FOR FIVE FAMILY PRESERVATION
SERVICES CONTRACTS ABOVE 10 PERCENT
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) requests the Board's approval to reallocate funds above 10 percent of the maximum annual contract amount for five agencies to continue providing Family Preservation (FP) services in the Glendora and Santa Fe Springs Regional Service Areas, where a contractor did not extend two of their four FP contracts effective July 1, 2022 through June 30, 2023.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS, or designee, to execute amendments substantially similar to Attachment A, to reallocate funds from an agency that declined to extend two of its four FP contracts. These expired contracts were providing services to children and families in the Glendora and Santa Fe Springs Regional Service Areas. The remaining five contractors in the aforementioned service areas listed in Attachment B will receive the reallocated funds from the expired contracts to serve the affected areas. The total reallocated amount is \$946,195, effective upon the amendment execution date through June 30, 2023. Funding is included in the Department's Fiscal Year (FY) 2022-2023 Adopted Budget and will be included in the Department's subsequent budget requests.
2. Delegate authority to the Director of DCFS, or designee, to exercise the County's options to extend the FP contracts by written notice for an additional one year from

"To Enrich Lives Through Effective and Caring Service"

July 1, 2023 to June 30, 2024; to negotiate and execute amendments to the contracts for the reallocation of funds among the contracts, including unspent funds, to meet unanticipated demands; or to increase or decrease the maximum annual contract amount up to 10 percent when such a change is necessitated by additional and necessary services, provided: a) funding is available, b) County Counsel approval is obtained prior to execution of such amendments, and c) DCFS will notify the Board and the Chief Executive Office (CEO) in writing within 10 business days after execution.

3. Delegate authority to the DCFS Director, or designee, to negotiate and execute amendments to contractors willing to perform work left from an agency that chooses to sunset or terminate their contract by increasing the maximum annual contract amount not to exceed 50 percent. Such increase is to be reallocated among the remaining contracts providing services in the same regional service area for current and future extension periods, provided: a) funding is available, b) County Counsel approval is obtained prior to executing the amendments, and (c) DCFS will notify the Board and the CEO in writing within 10 business days of executing the amendments.
4. Delegate authority to the DCFS Director, or designee, to negotiate and execute amendments to the FP contracts for any mergers, acquisitions, or changes in ownership; for any revisions required by changes in local, State and Federal regulations; or for necessary changes to meet the needs of the County's FP program provided: a) County Counsel approval is obtained prior to execution of such amendments, and b) DCFS will notify the Board and the CEO in writing within 10 business days after execution.
5. Delegate authority to the DCFS Director, or designee, to terminate FP contracts for contractor default, provided: a) County Counsel approval is obtained prior to such termination, and b) DCFS will notify the Board and the CEO in writing within 10 business days after execution.
6. Delegate authority to the DCFS Director, or designee, to execute amendments to extend the contracts on an automatic month-to-month basis for a period not to exceed six months up to December 31, 2024, in the event the extension is necessary to complete the solicitation currently in process, provided: a) County Counsel approval is obtained prior to execution of such amendments, and b) DCFS will notify the Board and the CEO in writing within 10 business days after execution.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The initial term of the FP contracts started September 1, 2017 through June 30, 2020, with two optional one-year periods from July 1, 2020 through June 30, 2022. The California Department of Social Services subsequently approved DCFS' request to extend the FP contracts effective July 1, 2022 through June 30, 2023, with an additional

one-year period and a six-month option in order to complete the solicitation for new contracts.

On June 2, 2022, DCFS received a letter from SPRITT Family Services requesting to sunset two of their four FP contracts effective June 30, 2022, due to: high staff turnover, amount of resources required to meet the contract requirements, fluctuating referrals, and internal cash flow challenges. The two contracts they requested to sunset are 17-9-10 (Glendora) and 17-9-33 (Santa Fe Springs); thus, DCFS did not extend these two contracts effective July 1, 2022. As a result, DCFS will reallocate their annual funding equally among the contractors providing services in the Glendora and Santa Fe Springs Regional Service Areas for the current and subsequent contract terms.

Implementation of Los Angeles County's Strategic Plan Goals

These contracts are consistent with the principles of the Countywide Strategic Plan, Goal 1: Make Investments That Transform Lives, by increasing focus on prevention initiatives; enhancing delivery of comprehensive interventions, and reforming service delivery within the justice systems. This goal promotes supportive parenting by increasing the number of vulnerable children and families touched by the County referred to the community based network of Prevention/Aftercare providers.

FISCAL IMPACT/FINANCING

The total funding to be reallocated is \$946,195. This funding is financed by 11 percent Federal funds, 34 percent State funds and 55 percent net County cost. Please refer to Attachment B for detailed funding information.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The FP program provides services, resources and support for DCFS and Probation families experiencing family functioning challenges, which may contribute to child abuse, neglect or exploitation.

On June 14, 2022, the Board granted delegated authority to the DCFS Director to increase or decrease the maximum annual contract amount for FP contracts by up to 10 percent. This request to reallocate funds and increase the maximum annual contract amount for five contracts above 10 percent of their base allocation for FY 2022-2023, thus, requiring the Board's approval.

In compliance with the revised Board Policy 5.100, *Sole Source Contracts*, DCFS notified the Board on September 15, 2022, of its intent to execute Sole Source Amendments to increase five FP contracts in the Glendora and Santa Fe Springs Regional Service Areas by a combined total of \$946,195.

The Honorable Board of Supervisors
November 1, 2022
Page 4

Attachment A, Amendment, has been approved as to form by County Counsel.

Attachment C, Sole Source Checklist has been approved by CEO.

IMPACT ON CURRENT SERVICES

The recommended actions will allow for continued FP services to be provided in the Glendora and Santa Fe Springs Regional Service Areas.

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board letter and attachments to the Department of Children and Family Services.

Respectfully submitted,



BRANDON T. NICHOLS
Director

BTN:CMM:KDR
LTI:AO:MB:ml

Attachments (3)

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

FORM AMENDMENT



AMENDMENT NUMBER XXXXX

TO

FAMILY PRESERVATION PROGRAM CONTRACT

Assistance Listing Number: 93.556

CONTRACT NUMBER XXXXX

WITH

XXXXX

**AMENDMENT NUMBER XXXXX
TO FAMILY PRESERVATION PROGRAM CONTRACT
CONTRACT NUMBER XXXXX**

This Amendment Number XXXXX (“Amendment”) to the Family Preservation (FP) Program Contract, (“Contract”) adopted by the Board of Supervisors on 8/15/2017, is made and entered into by and between COUNTY of Los Angeles, (“COUNTY”), and XXX, (“CONTRACTOR”), providing services in the XXX Regional Services Area on this _____ day of _____, 2022.

WHEREAS, COUNTY and CONTRACTOR are parties to the Contract adopted by the Board on August 15, 2017, and CONTRACTOR has been providing FP services to the COUNTY, effective September 1, 2017;

WHEREAS, this Amendment is prepared pursuant to the provisions set forth in **Section 8.0, STANDARD TERMS AND CONDITIONS**, Sub-section 8.1 Amendments;

WHEREAS, this Amendment increases Contract funding to provide additional units of services, effective upon the execution of Amendment through June 30, 2023;

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. Section 5.0, CONTRACT SUM, Sub-section 5.2 is amended to read as follows:

5.2 The Maximum Annual Contract Sum for the initial 10 months of the Contract term is XXXX. The maximum annual Contract amount for each fiscal year thereafter is as follows:

For Fiscal Year 2018 – 2019 XXXX

For Fiscal Year 2019 – 2020 XXXX

For Fiscal Year 2020 – 2021 XXXX

For Fiscal Year 2021 – 2022 XXXX

For Fiscal Year 2022 – 2023 XXXX

2. Exhibit C-1, Supplemental Budget for July 1, 2022 through June 30, 2023, as attached hereto, is made part of Exhibit C, program Budget.

EXCEPT AS AMENDED HEREIN, ALL TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

**AMENDMENT NUMBER XXXXX
TO FAMILY PRESERVATION PROGRAM CONTRACT
CONTRACT NUMBER XXXXX**

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number XXXXX to be subscribed on its behalf by the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment Number XXXXX to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Contract.

COUNTY OF LOS ANGELES

CONTRACTOR

XXX

Name of Agency

By: _____
Brandon T. Nichols, Director
Department of Children and Family Services

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

XXX

Tax Identification Number

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
DAWYN R. HARRISON, ACTING COUNTY COUNSEL

By _____
David Beaudet, Senior Deputy COUNTY Counsel

Family Preservation Funding for FY 22-23
Glendora and Santa Fe Springs' Reallocation

SPA	SUPV DIST	REGIONAL OFFICE	CONTRACTOR LEGAL NAME	CONTRACT NUMBER	FY 22-23 Allocations Effective July 1, 2022	GLENDORA & SANTA FE SPRINGS' REALLOCATIONS	Percentage Increase	TOTAL FY 22-23 ALLOCATIONS WITH GLENDORA & SANTA FE SPRINGS' REALLOCATIONS
3	5	Glendora	Boys and Girls Club of West San Gabriel Valley	17-9-12	\$ 525,832	\$ 262,783	49.97%	\$ 788,615
3	5	Glendora	Foothill Family Service	17-9-11	\$ 525,832	\$ 262,783	49.97%	\$ 788,615
7	4	Santa Fe Springs	Helpline Youth Counseling, Inc.	17-9-35	\$ 420,586	\$ 140,210	33.34%	\$ 560,796
7	4	Santa Fe Springs	Human Services Association	17-9-34	\$ 420,666	\$ 140,210	33.33%	\$ 560,876
7	4	Santa Fe Springs	Star View Children and Family Services, Inc.	17-9-36	\$ 420,666	\$ 140,210	33.33%	\$ 560,876
					\$ 2,313,582	\$946,195		\$ 3,259,778