



County of Los Angeles
Chief Executive Office

PUBLIC SAFETY CLUSTER AGENDA REVIEW MEETING

FESIA A. DAVENPORT
Chief Executive Officer

DATE: Wednesday, October 12, 2022
TIME: 9:30 a.m.

THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY TO ENSURE THE SAFETY OF MEMBERS OF THE PUBLIC AND EMPLOYEES AS PERMITTED UNDER STATE LAW.
TO PARTICIPATE IN THE MEETING CALL TELECONFERENCE NUMBER: (323) 776-6996 ID: 169948309#
[Click here to join the meeting](#)

AGENDA

Members of the Public may address the Public Safety Cluster on any agenda item by submitting a written request prior to the meeting. Two (2) minutes are allowed per person in total for each item.

1. CALL TO ORDER

2. GENERAL PUBLIC COMMENT

3. INFORMATIONAL ITEM(S): [Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:

A. Board Letter:

PROBATION DEPARTMENT – DOROTHY KIRBY CENTER CLASSROOM WINDOW REFERBISHMENT – CATEGORICAL EXEMPTION – ESTABLISH AND APPROVE CAPITAL PROJECT NO. 87874 – APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT – AUTHORIZE USE OF JOB ORDER CONTRACT
Speaker(s): Thomas DeSantis (ISD) and Matthew Diaz or his designee (CEO)

B. Board Letter:

PROBATION DEPARTMENT – FIRESTONE OFFICE HEATING, VENTILATION, AND AIR CONDITIONING SYSTEM REFURBISHMENT PROJECT APPROVE REVISED PROJECT BUDGET AND APPROPRIATION ADJUSTMENT – CAPITAL PROJECT NO. 87552
Speaker(s): Thomas DeSantis (ISD), Robert Smythe (Probation) and Matthew Diaz or his designee (CEO)

C. Board Letter:

FIRE DEPARTMENT – FIRE STATION 166 PARKING LOT REPAIR PROJECT – CAPITAL PROJECT NO. 89084 – APPROVE REVISED PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
Speaker(s): Thomas DeSantis (ISD) and Matthew Diaz or his designee (CEO)

Wednesday, October 12, 2022

4. PRESENTATION/DISCUSSION ITEM(S):

A. None

5. PUBLIC COMMENTS

6. ADJOURNMENT

CLOSED SESSION:

CS-1 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
(Subdivision (a) of Government Code Section 54956.9)

Claim of Estate Pedro Lopez
CRM No. 22-4391747*001

Department: Sheriff's

CS-2 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
(Subdivision (a) of Government Code Section 54956.9)

Timothy Neal v. County of Los Angeles, et al.
United States District Court Case No. 2:20-CV-06315

Department: Sheriff's

7. UPCOMING ITEMS:

A. Board Letter:
APPROVE AMENDMENT NUMBER SEVEN TO SOLE SOURCE AGREEMENT
NUMBER 77870 WITH MIDEO SYSTEMS, INC. FOR CONTINUED MAINTENANCE
AND SUPPORT SERVICES FOR FORENSIC IMAGING EQUIPMENT
Speaker(s): Ernest Bille, James Carroll and Irma Santana (Sheriff's)

B. Board Letter:
APPROVAL TO EXTEND THE TERM OF CONTRACT NO. 78621 WITH CARL L.
KING, PH.D. FOR MENTAL HEALTH PROFESSIONAL SERVICES
Speaker(s): Theresa Barrera and Zuleyda Santana (Fire)

Wednesday, October 12, 2022

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE PUBLIC SAFETY CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

PUBLIC_SAFETY_COMMENTS@CEO.LACOUNTY.GOV

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	10/12/2022	
BOARD MEETING DATE	11/1/2022	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Probation Department	
SUBJECT	Dorothy Kirby Center Classroom Window Refurbishment	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	N/A	
COST & FUNDING	Total cost: \$197,000	Funding source: Probation Department's Juvenile Institutions Services
	TERMS (if applicable):	
	Explanation: Approval of the enclosed appropriation adjustment (Enclosure B) will transfer \$197,000 from the Probation Department's Juvenile Institutions Services budget to the Dorothy Kirby Center Classroom Window Refurbishment Project, Capital Project No. 87874, to fully fund the proposed Project.	
PURPOSE OF REQUEST	Approval of the recommendations will find the proposed Dorothy Kirby Center Classroom Window Refurbishment Project exempt from the California Environmental Quality Act, establish and approve Capital Project No. 87874, approve the project budget and appropriation adjustment, and authorize the Director of the Internal Services Department, or designee, to deliver the proposed project using a Board-approved Job Order Contract.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The proposed Project will refurbish and repair the existing windows of Classroom B of Dorothy Kirby Center. The existing windows at Classroom B were found to not comply with the minimum requirements set by the California Board of State and Community Corrections (BSCC) in regard to ballistic and force impact resistance. BSCC sets regulations for adult and juvenile detention facilities and conducts regular inspections of those facilities.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: - Thomas DeSantis, P&PM Division Manager, (323) 267-3467, TDesantis@isd.lacounty.gov	



County of Los Angeles
INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue
Los Angeles, California 90063

SELWYN HOLLINS
Director

Telephone: (323) 267-2101
FAX: (323) 264-7135

"Trusted Partner and Provider of Choice"

November 1, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**PROBATION DEPARTMENT
DOROTHY KIRBY CENTER CLASSROOM WINDOW REFURBISHMENT
CATEGORICAL EXEMPTION
ESTABLISH AND APPROVE CAPITAL PROJECT NO. 87874
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACT
(SUPERVISORIAL DISTRICT 4)
(FY 2022-23, 3-VOTES)**

SUBJECT

Approval of the recommendations will find the proposed Dorothy Kirby Center Classroom Window Refurbishment Project exempt from the California Environmental Quality Act, establish and approve Capital Project No. 87874, approve the project budget and appropriation adjustment, and authorize the Director of the Internal Services Department, or designee, to deliver the proposed project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Dorothy Kirby Center Classroom Window Refurbishment Project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Establish and approve the proposed Dorothy Kirby Center Classroom Window Refurbishment Project, Capital Project No. 87874, with a total budget of \$197,000.

3. Approve an appropriation adjustment to transfer \$197,000 from the Probation-Juvenile Institutions Services budget to the Dorothy Kirby Center Classroom Window Refurbishment Project, Capital Project No. 87874.
4. Authorize the Director of the Internal Services Department, or designee, to deliver the proposed Dorothy Kirby Center Classroom Window Refurbishment Project using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will find the proposed Dorothy Kirby Center (DKC) Classroom Window Refurbishment Project (Project) exempt from the California Environmental Quality Act (CEQA), establish and approve Capital Project No. 87874, approve the proposed Project budget and appropriation adjustment, and authorize the Internal Services Department (ISD) to deliver the proposed Project using a Board-approved Job Order Contract (JOC).

The proposed Project will refurbish and repair the existing windows of Classroom B of Dorothy Kirby Center located at 1500 S. McDonnell Avenue in the City of Commerce. The existing windows at Classroom B were found to not comply with the minimum requirements set by the California Board of State and Community Corrections (BSCC) in regard to ballistic and force impact resistance. BSCC sets regulations for adult and juvenile detention facilities and conducts regular inspections of those facilities.

As per their findings at Classroom B, the proposed Project will refurbish the existing windows to comply with the minimum requirements. The proposed scope of work includes removal of the existing window glass and installation of anti-ballistic glass, anti-graffiti exterior window tint film, and concealing window film. The scope of work is necessary to serve the existing juvenile population.

The estimated project duration is approximately eight (8) months which includes the completion of design and construction documents, jurisdictional approvals, construction, and project completion. The estimated time for the construction component is six (6) months.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Goal III. Realize Tomorrow's Government Today, Strategy III.3 - Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2 Manage and Maximize County Assets by investing in public infrastructure that will improve the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

The total cost for the proposed Project is currently estimated at \$197,000, which includes design, construction, change order allowance, inspection/testing, and ISD county services (Enclosure A).

Approval of the enclosed appropriation adjustment (Enclosure B) will transfer \$197,000 from the Probation Department's Juvenile Institutions Services budget to the Dorothy Kirby Center Classroom Window Refurbishment Project, Capital Project No. 87874, to fully fund the proposed Project.

Operating Budget Impact

The scope of work consists of repairs and remodeling made to an existing space. Therefore, following the completion of the proposed project, ISD and the Probation Department do not anticipate any one-time start-up or additional ongoing costs as a result of the proposed project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on June 11, 2019, the proposed Project budget is less than \$500,000; therefore, the "Local Worker" and "Local Targeted Worker" labor hours are not required as part of the project.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project is exempt from the Civic Art Allocation because the estimated eligible project costs are less than \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The scope of work consists of refurbishments made to existing windows. Therefore, the work is within certain classes of projects that have been determined not to have a significant effect on the environment in that it will meet the criteria set forth in Sections 15301(a), (f) and 15302 of the State CEQA Guidelines and Classes 1(d), (i), and 2 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use.

In addition, based on the records of the proposed Project, it will comply with all applicable regulations, it is not in a sensitive environment and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the exemptions inapplicable.

Upon the Board's approval of the proposed project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with section 21152 of the California Public Resources Code and will post it to the County's website in accordance with section 21092.2

CONTRACTING PROCESS

The proposed Project will be delivered using an ISD Board-approved JOC for the construction. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced county employees, are included in all JOCs.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

For this Project, ISD has made the determination that the use of a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent the project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively-procured construction contract, such as a JOC, not by county employees, due to the "Force Account" limitations set forth in the Public Contract Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will have minimal impact on current county services.

CONCLUSION

Please return one adopted copy of the board letter to the following: ISD Operations Service, the Chief Executive Office – Capital Programs Division, and the Probation Department.

Respectfully submitted,

Selwyn Hollins
Director

SH:ME:TD:sy

Enclosures

C: Executive Office, Board of Supervisors
Chief Executive Officer
County Counsel
Probation Department

**PROJECT INFORMATION SHEET
SCHEDULE AND BUDGET SUMMARY**

PROJECT :	Dorothy Kirby Center-Classroom B, Anti Ballistic Window Glazing
CAPITAL PROJECT NO. :	CP 87874

I. PROJECT SCHEDULE		
Project Activity	Duration	Scheduled Completion Date
Complete Construction Documents	N/A	N/A
Jurisdictional Approval	N/A	N/A
Award Construction Contract	2 months following Board approval	Dec 2022
Substantial Completion	7 months following Board approval	May 2023
Project Acceptance	8 months following Board approval	June 2023

II. BUDGET SUMMARY	
Budget Category	Proposed Budget
Construction	
Construction	\$ 124,000.00
Change Orders	\$ 25,000.00
Subtotal	\$ 149,000.00
Civic Art	\$ -
Plans and Specifications	\$ -
Jurisdictional Review/Plan Check/Permits	\$ -
County Services	\$ 48,000.00
Total Project Budget	\$ 197,000.00

PINK

BA FORM 11162021

BOARD OF SUPERVISORS
OFFICIAL COPY

November 01, 2022

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

PROBATION DEPARTMENT

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE**FY 2022-23****3 - VOTES****SOURCES****USES****PROBATION - JUVENILE INSTITUTIONS SERVICES**

A01-PB-1000-17000-17250

SALARIES & EMPLOYEE BENEFITS

DECREASE APPROPRIATION**197,000**

PROBATION

DOROTHY KIRBY CENTER CLASSROOM WINDOW REFURBISHMENT

A01-CP-6014-65042-87874

CAPITAL ASSETS - B & I

INCREASE APPROPRIATION**197,000****SOURCES TOTAL****\$ 197,000****USES TOTAL****\$ 197,000****JUSTIFICATION**

Reflects a transfer of \$197,000 from the Probation Department's Juvenile Institutions Services budget to the Dorothy Kirby Center Classroom Window Refurbishment project, Capital Project No. 87874, to fully fund the project.

**Gina M.
Byrnes**Digitally signed by Gina
M. Byrnes
Date: 2022.09.26
08:02:03 -07'00'**AUTHORIZED SIGNATURE**

GINA M. BYRNES, CHIEF FINANCIAL OFFICER

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR--- ACTION RECOMMENDATION

AUDITOR-CONTROLLER

BY **Lan Sam**
Digitally signed by Lan
Sam
Date: 2022.09.27
17:00:04 -07'00'B.A. NO. **035**DATE **09/27/2022** APPROVED AS REQUESTED APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY **Matthew J.
Diaz**Digitally signed by
Matthew J. Diaz
Date: 2022.09.28 08:06:32
-07'00'DATE **9/28/2022**

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	10/12/2022	
BOARD MEETING DATE	11/1/2022	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Probation Department	
SUBJECT	Firestone Office HVAC Refurbishment Project	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	N/A	
COST & FUNDING	Total cost: \$1,409,000	Funding source: Probation Department-Field Services, Services and Supplies budget
	TERMS (if applicable):	
	Explanation: Approval of the enclosed appropriation adjustment (Enclosure B) will transfer \$462,000 from the Probation Department-Field Services, Services and Supplies budget to the Firestone Office HVAC System Refurbishment Project, Capital Project No. 87552, to fully fund the project.	
PURPOSE OF REQUEST	Approval of the recommendations will approve the revised project budget and appropriation adjustment for the Firestone Office Heating, Ventilation, and Air Conditioning (HVAC) System Refurbishment Project.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The project will refurbish the existing HVAC system servicing Probation's Firestone Area Office. CP 87552 was originally approved by the Board on May 14, 2019 with an approved budget of \$947,000. This budget was developed utilizing a preliminary estimate which was found to be insufficient to cover the increase to the project value that was identified on the completion and approval of the construction documents. The additional scope included structural, mechanical, and electrical requirements. The requested revised budget covers the complete scope of work and is based off of a completed set of plans which has since been made available.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: - Thomas DeSantis, (323) 267-3467, TDesantis@isd.lacounty.gov	



County of Los Angeles
INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue
Los Angeles, California 90063

SELWYN HOLLINS
Director

Telephone: (323) 267-2101
FAX: (323) 264-7135

"Trusted Partner and Provider of Choice"

November 1, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**PROBATION DEPARTMENT
FIRESTONE OFFICE
HEATING, VENTILATION, AND AIR CONDITIONING SYSTEM REFURBISHMENT PROJECT
APPROVE REVISED PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87552
(SUPERVISORIAL DISTRICT 2)
(FY 2022-23, 3-VOTES)**

SUBJECT

Approval of the recommendations will approve the revised project budget and appropriation adjustment for the Firestone Office Heating, Ventilation, and Air Conditioning (HVAC) System Refurbishment Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the recommended actions are within the scope of the previous finding of exemption for the Firestone Office HVAC System Refurbishment Project under the California Environmental Quality Act, for the reasons stated in this letter and in the record of the project.
2. Approve the revised total project budget of \$1,409,000, from a previously adopted budget of \$947,000, to fully fund the scope of work.
3. Approve an appropriation adjustment to transfer \$462,000 from Probation Department-Field Services, Services and Supplies budget to the Firestone Office HVAC System Refurbishment Project, Capital Project No. 87552.87552

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will find that the recommended actions are within the scope of the previous finding of exemption under the California Environmental Quality Act (CEQA) for the previously approved Firestone Office HVAC System Refurbishment Project (project) and approve the increased project budget and appropriation adjustment.

The project will refurbish the existing HVAC system servicing the Department of Probation's Firestone Area Office located at 8526 South Grape Street in the City of Los Angeles. The Firestone office is one of 50, fully-staffed, individual facilities that services more than 80,000 probationers in Los Angeles County. The HVAC system at this office was deemed insufficient to supply the entire building and was constantly failing on a regular basis. As recommended by ISD, the entire system needs remodeling and refurbishment to a more efficient system.

In order to address this need, Capital Project No. 87552 was approved by the Board on May 14, 2019 with an approved total project budget of \$947,000. This budget was developed utilizing a preliminary estimate which was found to be insufficient to cover the increase to the project value that was identified on the completion and approval of the construction documents. The additional scope included structural, mechanical, and electrical requirements. The requested revised budget covers the complete scope of work and is based off of a completed set of plans which has since been made available.

The approved scope of work as per the construction documents include the following: removal of the existing air handler, chiller, condenser, piping, ceiling, framings, roof structures, ductwork, hangers, and two trees; installation of chiller unit, air handler, buffer tank, expansion tank, air separator, feeder, HVAC control system, concrete pad, flashings, ductwork, exhausts, dampers, conduits, subpanels, electrical wiring, aluminum roof ladder, paint, and air balancing.

The estimated duration through completion is approximately nine (9) months, which includes the completion of design and construction documents, jurisdictional approvals, construction, and project completion. The estimated time for the construction component is six (6) months.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Goal III. Realize Tomorrow's Government Today, Strategy III.3 - Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2 Manage and Maximize County Assets by investing in public infrastructure that will improve the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

On May 14, 2019, the Board previously approved the project, Capital Project No. 87552 with a total budget of \$947,000. The proposed revised project budget including design, construction, change order allowance, inspection/testing, and ISD county services is \$1,409,000 (Enclosure A).

Approval of the enclosed appropriation adjustment (Enclosure B) will transfer \$462,000 from the Probation Department-Field Services, Services and Supplies budget to the Firestone Office HVAC System Refurbishment Project, Capital Project No. 87552, to fully fund the project.

Operating Budget Impact

The scope of work consists of remodeling and refurbishment to an existing system. Therefore, following the completion of the proposed project, ISD and the Probation Department do not anticipate any one-time start-up or additional ongoing costs as a result of the proposed project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on June 11, 2019, the proposed project will include a best efforts Local Worker hiring goal of at least thirty percent (30%). The "Targeted Worker" component will not be included as part of the proposed project.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed project is exempt from the Civic Art Allocation as it involves the repair, maintenance, or replacement of building systems of the refurbishment project.

ENVIRONMENTAL DOCUMENTATION

The project was previously approved on May 14, 2019 and was determined to be exempt from CEQA. The project's scope of work is still within the scope of the previous findings of exemption for the project under the State CEQA Guidelines in Sections 15301(a), (d), and (f), 15302(c), 15303, and 15304 and Classes 1(c), (d), (i), (l), 2(e), 3 and 4 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use, replacement of features with the same purpose and capacity, placement of small equipment and accessory structures, and installation of equipment at existing facilities.

CONTRACTING PROCESS

The project was previously approved and authorized to be delivered via a JOC for the construction. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced county employees, are included in all JOCs.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will have minimal impact on current County services.

CONCLUSION

Please return one adopted copy of the board letter to the following: ISD Operations Service, the Chief Executive Office – Capital Programs Division, and the Probation Department

Respectfully submitted,

Selwyn Hollins
Director

SH:ME:TD:sy

Enclosures

C: Executive Office, Board of Supervisors
Chief Executive Officer
County Counsel
Probation Department

DRAFT

PROJECT INFORMATION SHEET SCHEDULE AND BUDGET SUMMARY

PROJECT :	Probation Firestone HVAC Refurbishment Project
CAPITAL PROJECT NO. :	87552

I. PROJECT SCHEDULE		
Project Activity	Scheduled Completion Date	Scheduled Completion Date
Complete Construction Documents	Complete	Complete
Jurisdictional Approval	Complete	Complete
Award Construction Contract	1 month following Board approval	Dec 2022
Substantial Completion	7 months following Board approval	June 2023
Project Acceptance	9 months following Board approval	Aug 2023

II. BUDGET SUMMARY	
Budget Category	Proposed Budget
Construction	
Construction	\$ 834,000.00
Change Orders	\$ 201,000.00
Subtotal	\$ 1,035,000.00
Civic Art	\$ -
Plans and Specifications	\$ -
Jurisdictional Review/Plan Check/Permits	\$ 35,000.00
County Services	\$ 339,000.00
Total Project Budget	\$ 1,409,000.00

PINK(1)

BA FORM 11162021

BOARD OF SUPERVISORS
OFFICIAL COPY

July 12, 2022

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

PROBATION DEPARTMENT

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE**FY 2022-23****3 - VOTES**

SOURCES	USES
PROBATION - FIELD SERVICES A01-PB-2000-17000-17300 SERVICES & SUPPLIES DECREASE APPROPRIATION	PROBATION FIRESTONE OFFICE HVAC SYSTEM REFURBISHMENT A01-CP-6014-65042-87552 CAPITAL ASSETS - B & I INCREASE APPROPRIATION
462,000	462,000
SOURCES TOTAL	USES TOTAL
\$ 462,000	\$ 462,000

JUSTIFICATION

Approval of this appropriation adjustment will transfer \$462,000 in net County cost from the Probation Department-Field Services, Services and Supplies budget to the Firestone Office HVAC System Refurbishment Project, Capital Project No. 87552, to fully fund the proposed project.

**Gina M.
Byrnes**Digitally signed by Gina
M. Byrnes
Date: 2022.06.29
10:09:12 -07'00'**AUTHORIZED SIGNATURE**

GINA M. BYRNES, CHIEF FINANCIAL OFFICER

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR--- ACTION APPROVED AS REQUESTED RECOMMENDATION APPROVED AS REVISED

AUDITOR-CONTROLLER

BY

Lan Sam
Digitally signed by Lan
Sam
Date: 2022.06.29
14:24:16 -07'00'

CHIEF EXECUTIVE OFFICER

BY

**Matthew
J. Diaz**
Digitally signed by
Matthew J. Diaz
Date: 2022.06.29
15:12:04 -07'00'
B.A. NO. **002**DATE **June 29, 2022**DATE **6/29/2022**

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	10/12/2022	
BOARD MEETING DATE	11/1/2022	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Fire Department	
SUBJECT	Fire Station 166 Parking Lot Repair Project	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	N/A	
COST & FUNDING	Total cost: \$1,098,000	Funding source: Fire Station 166 Parking Lot Repair Project, Capital Project No. 89084
	TERMS (if applicable):	
	Explanation: The appropriation adjustment will transfer \$198,000 from the Fire Camp 2 New Modular Building, Capital Project No. 67943, to the Fire Station 166 Parking Lot Repair Project, Capital Project No. 89084, to fully fund the project.	
PURPOSE OF REQUEST	Approval of the recommendations will find the Fire Station 166 Parking Lot Repair Project, Capital Project No. 89084 exempt from the California Environmental Quality Act, approve the revised project budget and related appropriation adjustment.	
BACKGROUND (include internal/external issues that may exist including any related motions)	On February 15, 2022, an environmental report by Converse Consultants determined that unforeseen conditions found during the excavation phase of the project yielded contaminated soil and asbestos containing transite piping which needs to be removed and abated. The additional cost of the abatement and removal of these materials necessitates an additional \$198,000 to complete this task and the project.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: - Thomas DeSantis, P&PM Division Manager, (323) 267-3467, TDesantis@isd.lacounty.gov	



County of Los Angeles
INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue
Los Angeles, California 90063

SELWYN HOLLINS
Director

Telephone: (323) 267-2101
FAX: (323) 264-7135

"Trusted Partner and Provider of Choice"

November 1, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**FIRE DEPARTMENT
FIRE STATION 166 PARKING LOT REPAIR PROJECT
CAPITAL PROJECT NO. 89084
APPROVE REVISED PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
(SUPERVISORIAL DISTRICT 1)
(FY 2022-23)
(3 VOTES)**

SUBJECT

Approval of the recommendations will find the Fire Station 166 Parking Lot Repair Project, Capital Project No. 89084 exempt from the California Environmental Quality Act, approve the revised project budget and related appropriation adjustment.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Fire Station 166 Parking Lot Repair Project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Approve the revised total project budget of \$1,098,000, from a previously adopted budget of \$900,000, to fully fund the scope of work.
3. Approve the appropriation adjustment to transfer \$198,000 from the Fire Camp 2 New Modular Building, Capital Project No. 67943, to the Fire Station 166 Parking Lot Repair Project, Capital Project No. 89084, to fully fund the project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will find that the recommended actions are within the scope of the previous finding of exemption under the California Environmental Quality Act (CEQA) for the previously approved Fire Station 166 Parking Lot Repair Project (project) and approve the revised project budget.

On June 4, 2019, the Board approved the Fire Station 166 Parking Lot Repair Project, Capital Project No. 89084, with a project budget of \$600,000, and authorized the project to be performed using an existing Board approved Internal Services Department (ISD) Job Order Contract (JOC). The approved project will repair and replace the damaged asphalt pavement located in the apparatus staging area of Fire Station 166, which is used to provide fire safety demonstrations and training sessions for Fire personnel.

On November 10, 2020, the Board approved a budget increase for the project due to the original project budget consisting of a preliminary cost estimate which was provided at an early discovery phase of the project. In order to fully fund the project scope of work, an additional \$300,000 was needed and approved by the Board.

On February 15, 2022, an environmental report by Converse Consultants determined that unforeseen conditions found during the excavation phase of the project yielded contaminated soil and asbestos containing transite piping which needs to be removed and abated. The additional cost of the abatement and removal of these materials necessitates an additional \$198,000 to complete this task and the project.

The estimated project duration is approximately nine (9) months which includes the completion of design and construction documents, jurisdictional approvals, construction, and project completion.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Goal III. Realize Tomorrow's Government Today, Strategy III.3 - Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2 Manage and Maximize County Assets by investing in public infrastructure that will improve the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

The proposed revised total project budget is increased by \$198,000, from \$900,000 to \$1,098,000 which includes design, construction, change order allowance, inspection/testing, and ISD county services (Enclosure A).

Approval of the enclosed appropriation adjustment (Enclosure B) will transfer \$198,000 from Fire Camp 2 New Modular Building, Capital Project No. 67943 to the Fire Station 166 Parking Lot Repair Project, Capital Project No. 89084, to fully fund the project.

Operating Budget Impact

The scope of work consists of repairs made to an existing space. Therefore, following the completion of the proposed project, ISD and the Fire Department do not anticipate any one-time start-up or additional ongoing costs as a result of the proposed project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on June 11, 2019, the proposed project will include a best efforts Local Worker hiring goal of at least thirty percent (30%). The "Targeted Worker" component will not be included as part of the proposed project.

In accordance with the Board's Civic Art Policy last amended on August 4, 2020, the proposed project is exempt from the Civic Art Allocation as it involves the replacement of existing asphalt.

ENVIRONMENTAL DOCUMENTATION

The project was previously approved on June 4, 2019 and was determined to be exempt from CEQA. The project's previous scope of work is still within the scope of the findings of exemption for the project under State CEQA guidelines Sections 15301(c) and (d) and 15302, and Classes 1(c) and (n) and 2(d) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs, minor alterations, and replacements made to an existing public facility.

The project's additional scope of work to address the contaminated soils and piping is also categorically exempt from CEQA. The scope of work consists of the removal and abatement of contaminated materials. Therefore, the work is within certain classes of projects that have been determined not to have a significant effect on the environment in that it will meet the criteria set forth in Sections 15301(d) and (f), 15302(c), Section 15304(c) and (f), and Section 15330(b)(4) and (b)(5) of the State CEQA Guidelines and Classes 1(c) and (i), 2(e), and 4(k) and (m) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use, replacement of features with the same purpose and capacity, minor alterations to land, and cleanup actions taken to prevent, minimize, stabilize, mitigate, or eliminate the release or threat of release of a hazardous waste or substances.

The project will continue to comply with all regulations, is not located in a sensitive environment and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the exemptions inapplicable.

Upon the Board's approval of the project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with section 21152 of the California Public Resources Code and will post the Notice to its website in accordance with section 21092.2.

CONTRACTING PROCESS

As was previously authorized by the Board on June 4, 2019, the work on this project is being performed using an existing Board-approved ISD JOC contract. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced County employees, are included in all JOCs.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wage.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will have minimal impact on current county services.

CONCLUSION

Please return one adopted copy of the board letter to the following: ISD Operations Service, the Chief Executive Office – Capital Programs Division, and the Fire Department.

Respectfully submitted,

Selwyn Hollins
Director

Anthony C. Marrone
Acting Fire Chief, Forester & Fire Warden

SH:ME:TD:sy

Enclosures

C: Executive Office, Board of Supervisors
Chief Executive Officer
County Counsel
Fire Department

**PROJECT INFORMATION SHEET
SCHEDULE AND BUDGET SUMMARY**

PROJECT :	FS 166 Parking Lot Repair Budget Increase
CAPITAL PROJECT NO. :	89084

I. PROJECT SCHEDULE

Project Activity	Duration	Scheduled Completion Date
Complete Construction Documents	Complete	N/A
Jurisdictional Approval	Complete	N/A
Award Construction Contract	1 month following Board approval	Nov 2022
Substantial Completion	8 months following Board approval	June 2023
Project Acceptance	9 months following Board approval	July 2023

II. BUDGET SUMMARY

Budget Category	Proposed New Budget
Construction	
Construction	\$ 722,000.00
Change Orders	\$ 68,000.00
Subtotal	\$ 790,000.00
Civic Art	\$ -
Plans and Specifications	\$ -
Jurisdictional Review/Plan Check/Permits	\$ 53,000.00
County Services	\$ 255,000.00
Total Project Budget	\$ 1,098,000.00

November 01, 2022

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

FIRE DEPARTMENT

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2022-23

3 - VOTES

SOURCES		USES	
FIRE DEPARTMENT FIRE CAMP 2 NEW MODULAR BUILDING J13-CP-6014-65033-67943 CAPITAL ASSETS - B & I DECREASE APPROPRIATION	198,000	FIRE DEPARTMENT FS 166 PARKING LOT REPAIR J13-CP-6014-65033-89084 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	198,000
SOURCES TOTAL	\$ 198,000	USES TOTAL	\$ 198,000

JUSTIFICATION

Reflects the transfer of \$198,000 from Fire Camp 2 New Modular Building, Capital Project No. 67943 to Fire Station 166 Parking Lot Repair Project, Capital Project No. 89084, to fully fund the project.

Adrian Li

Digitally signed by Adrian Li
DN: cn=Adrian Li, o=Los Angeles County Fire Department,
ou=Financial Management Division,
email=adrian.li@fire.lacounty.gov, c=US
Date: 2022.09.26 09:08:33 -0700'

AUTHORIZED SIGNATURE

ADRIAN LI, CHIEF, FMD

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

ACTION

RECOMMENDATION

AUDITOR-CONTROLLER

BY **Lan Sam**
Digitally signed by Lan Sam
Date: 2022.09.27
16:44:38 -0700

B.A. NO. **034**

DATE **09/27/2022**

APPROVED AS REQUESTED

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY _____

DATE _____