



County of Los Angeles  
Chief Executive Office

## **PUBLIC SAFETY CLUSTER AGENDA REVIEW MEETING**

FESIA A. DAVENPORT  
Chief Executive Officer

**DATE: Wednesday, July 27, 2022**  
**TIME: 9:00 a.m.**

**THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY TO ENSURE THE SAFETY OF MEMBERS OF THE PUBLIC AND EMPLOYEES AS PERMITTED UNDER STATE LAW.**  
**TO PARTICIPATE IN THE MEETING CALL TELECONFERENCE NUMBER: (323) 776-6996 ID: 169948309#**  
[Click here to join the meeting](#)

### **AGENDA**

Members of the Public may address the Public Safety Cluster on any agenda item by submitting a written request prior to the meeting. Two (2) minutes are allowed per person in total for each item.

**1. CALL TO ORDER**

**2. GENERAL PUBLIC COMMENT**

**3. INFORMATIONAL ITEM(S):** [Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:

**A. Board Letter:**

DELEGATE AUTHORITY TO THE FIRE CHIEF TO ENTER INTO EMERGENCY USE AGREEMENTS BETWEEN THE CONSOLIDATED FIRE PROTECTION DISTRICT AND STADIUMS TO HOLD SPECIAL EVENTS

Speaker(s): Theresa Barrera and Marcia Velasquez (Fire)

**4. PRESENTATION/DISCUSSION ITEM(S):**

**A. Board Letter:**

PROBATION DEPARTMENT – CAMP GLENN ROCKEY DOORS REPLACEMENT PROJECT CATEGORICAL EXEMPTION – ESTABLISH AND APPROVE CAPITAL PROJECT NO. 87873, APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT, AUTHORIZE USE OF JOB ORDER CONTRACT

Speaker(s): Tom DeSantis or designee (ISD), Robert Smythe or designee (Probation) and Matthew Diaz or designee (CEO)

**B. Board Letter:**

FEDERAL EQUITABLE SHARING AGREEMENT AND ANNUAL CERTIFICATION REPORT FOR FISCAL YEAR 2021-2022

Speaker(s): Lidia Youssef and Jessie L. McGrath (DA)

Wednesday, July 27, 2022

- C. Board Briefing: **(CONTINUED FROM 7/20)**  
CIVILIAN OVERSIGHT COMMISSION MONTHLY BRIEFING  
Speaker(s): Brian Williams (COC)

**5. PUBLIC COMMENTS**

**CLOSED SESSION**

**CS-1 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**  
(Subdivision (a) of Government Code Section 54956.9)

**Jesse Castillo v. County of Los Angeles, et al.**  
Los Angeles Superior Court Case No. 20STCV15055

Department: Sheriff's

**6. ADJOURNMENT**

**7. UPCOMING ITEMS:**

- A. NONE

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE PUBLIC SAFETY CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

**[PUBLIC\\_SAFETY\\_COMMENTS@CEO.LACOUNTY.GOV](mailto:PUBLIC_SAFETY_COMMENTS@CEO.LACOUNTY.GOV)**

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/27/2022	
<b>BOARD MEETING DATE</b>	8/9/2022	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	FIRE	
<b>SUBJECT</b>	<b>Delegate authority to the Fire Chief, or his designee, to enter into emergency agreements with Stadiums for special events.</b>	
<b>PROGRAM</b>	N/A	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>	None	
<b>COST &amp; FUNDING</b>	Total cost: Not to exceed \$10,000 annually	Funding source: The District, as a Special District, is funded independently from the County's General Fund, and relies primarily on property tax revenue to provide essential fire protection and emergency medical services.  These agreements will only include costs and expenses related to the Stadium's personnel and services that are necessary in connection with the event and any applicable taxes. Such costs shall be limited to five (5) consecutive days of use and not to exceed an individual annual billable costs to the District of \$10,000 per event.  The District's Fiscal Year 2022-23 Adopted Budget includes sufficient funding to cover the potential costs and expenses of special events and beginning with FY 2023-24, the District will allocate the necessary funds to cover the potential costs of special events.  There is no impact to net County cost.
	TERMS (if applicable): N/A	
	Explanation:	
<b>PURPOSE OF REQUEST</b>	The District is seeking to enter into emergency use agreements with Stadiums to hold special events in the future. These agreements will enable the District to promptly secure emergency use sites for future special events or memorials.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	In the wake of the June 1, 2021 tragic shooting of firefighter Tory Carlon at Fire Station 81, the District was unable to quickly secure a public gathering site for a memorial service to honor firefighter Tory Carlon. As a result, the District is seeking to enter into emergency use agreements with Stadiums to hold special events in the future. These agreements will enable the District to promptly secure emergency use sites for future special events or memorials. Such agreements will only include costs and expenses related to the Stadium's personnel and services that are necessary in connection with	

	the event including ushers, stagehands, other production personnel, and building services (cleaning and security) and any applicable taxes.
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Marcia Velasquez, Division Chief – (323) 881-2404 – <a href="mailto:Marcia.Velasquez@fire.lacounty.gov">Marcia.Velasquez@fire.lacounty.gov</a>



# COUNTY OF LOS ANGELES FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE  
LOS ANGELES, CALIFORNIA 90063-3294  
(323) 881-2404  
www.fire.lacounty.gov

*"Proud Protectors of Life, Property, and the Environment"*

## BOARD OF SUPERVISORS

HILDA L. SOLIS  
FIRST DISTRICT

HOLLY J. MITCHELL  
SECOND DISTRICT

SHEILA KUEHL  
THIRD DISTRICT

JANICE HAHN  
FOURTH DISTRICT

KATHRYN BARGER  
FIFTH DISTRICT

DARYL L. OSBY  
FIRE CHIEF  
FORESTER & FIRE WARDEN

August 9, 2022

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

### **DELEGATE AUTHORITY TO THE FIRE CHIEF TO ENTER INTO EMERGENCY USE AGREEMENTS BETWEEN THE CONSOLIDATED FIRE PROTECTION DISTRICT AND STADIUMS TO HOLD SPECIAL EVENTS (ALL DISTRICTS) (3 VOTES)**

#### **SUBJECT**

The Consolidated Fire Protection District of Los Angeles County (District) is requesting delegated authority for the Fire Chief, or his designee, to enter into emergency use agreements with local large capacity facilities or stadiums (collectively "Stadiums") to hold special events. The only cost to the District will be cost associated with the event and any applicable taxes. Such costs shall be limited to five (5) consecutive days of use and not to exceed an individual annual billable cost to the District of \$10,000 per event.

#### **IT IS RECOMMENDED THAT YOUR HONORABLE BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:**

1. Delegate authority to the Fire Chief, or his designee, to enter into emergency use agreements with Stadiums to hold special events. The only cost to the District will be cost associated with the event and any applicable taxes. Such costs shall be limited to five (5) days of use and not to exceed an individual annual billable cost to the District of \$10,000 per event.
2. Authorize the Fire Chief, or his designee, to execute amendments, provided that they are reviewed and approved as to form by County Counsel.

#### SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS  
ARTESIA  
AZUSA  
BALDWIN PARK  
BELL  
BELL GARDENS  
BELLFLOWER  
BRADBURY  
CALABASAS

CARSON  
CERRITOS  
CLAREMONT  
COMMERCE  
COVINA  
CUDAHY  
DIAMOND BAR  
DUARTE

EL MONTE  
GARDENA  
GLEN DORA  
HAWAIIAN GARDENS  
HAWTHORNE  
HERMOSA BEACH  
HIDDEN HILLS  
HUNTINGTON PARK  
INDUSTRY

INGLEWOOD  
IRWINDALE  
LA CANADA-FLINTRIDGE  
LA HABRA  
LA MIRADA  
LA PUENTE  
LAKEWOOD  
LANCASTER

LAWDALE  
LOMITA  
LYNWOOD  
MALIBU  
MAYWOOD  
NORWALK  
PALMDALE  
PALOS VERDES ESTATES  
PARAMOUNT

PICO RIVERA  
POMONA  
RANCHO PALOS VERDES  
ROLLING HILLS  
ROLLING HILLS ESTATES  
ROSEMEAD  
SAN DIMAS  
SANTA CLARITA

SIGNAL HILL  
SOUTH EL MONTE  
SOUTH GATE  
TEMPLE CITY  
VERNON  
WALNUT  
WEST HOLLYWOOD  
WESTLAKE VILLAGE  
WHITTIER

3. Find that these agreements are exempt from the provisions of the California Environmental Quality Act (CEQA).

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

In the wake of the June 1, 2021 tragic shooting of firefighter Tory Carlon at Fire Station 81, the District was unable to quickly secure a public gathering site for a memorial service to honor firefighter Tory Carlon. As a result, the District is seeking to enter into emergency use agreements with Stadiums to hold special events in the future. These agreements will enable the District to promptly secure emergency use sites for future special events or memorials. Such agreements will only include costs and expenses related to the Stadium's personnel and services that are necessary in connection with the event including ushers, stagehands, other production personnel, and building services (cleaning and security) and any applicable taxes.

### **Implementation of Strategic Plan Goals**

Approval of the recommended actions is consistent with the County's Strategic Goal No. III, Strategy III.3: Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability by continually assessing our efficiency and effectiveness, maximizing and leveraging resources, and holding ourselves accountable.

### **FISCAL IMPACT/FINANCING**

The District, as a Special District, is funded independently from the County's General Fund, and relies primarily on property tax revenue to provide essential fire protection and emergency medical services.

These agreements will only include costs and expenses related to the Stadium's personnel and services that are necessary in connection with the event and any applicable taxes. Such costs shall be limited to five (5) consecutive days of use and not to exceed an individual annual billable costs to the District of \$10,000 per event.

The District's Fiscal Year 2022-23 Adopted Budget includes sufficient funding to cover the potential costs and expenses of special events and beginning with FY 2023-24, the District will allocate the necessary funds to cover the potential costs of special events.

There is no impact to net County cost.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Delegate authority to the Fire Chief or his designee to enter into emergency use agreements with Stadiums to hold special events that will expedite the approval process and enable the District to promptly schedule future special events or memorials.

These agreements shall be reviewed and approved as to form by County Counsel prior to execution.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no impact on current services.

**CONCLUSION**

Upon approval by your Board, please instruct the Executive Officer of the Board to return a copy of the adopted Board letter to:

Consolidated Fire Protection District of Los Angeles County  
Planning Division  
Attention: Marcia Velasquez, Head of Planning and Executive Support  
1320 North Eastern Avenue  
Los Angeles, CA 90063  
Marcia.Velasquez@fire.lacounty.gov

The District's contact may be reached at (323) 881-2404.

Respectfully submitted,

DARYL L. OSBY, FIRE CHIEF

DLO:kc

c: Chief Executive Officer  
County Counsel  
Auditor-Controller

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/27/2022	
<b>BOARD MEETING DATE</b>	8/9/2022	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input checked="" type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Probation Department	
<b>SUBJECT</b>	Camp Glenn Rockey Doors Replacement project	
<b>PROGRAM</b>		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A	
<b>COST &amp; FUNDING</b>	Total cost: \$300,000	Funding source: Probation Department-Juvenile Institutions Services, Services and Supplies budget
	TERMS (if applicable):	
	Explanation: Approval of the enclosed appropriation adjustment will transfer \$300,000 from the from the Probation Department-Juvenile Institutions Services, Services and Supplies budget, to the proposed Camp Glenn Rockey Doors Replacement project, Capital Project No. 87873, to fully fund the proposed Project.	
<b>PURPOSE OF REQUEST</b>		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The proposed Project will replace the existing doors of the Camp's Hope Center. The existing doors are in poor condition and require replacement to ensure the safety of both County employees and occupants assigned to the Camp.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: - Thomas DeSantis, (323) 267-3467, TDesantis@isd.lacounty.gov	





County of Los Angeles  
**INTERNAL SERVICES DEPARTMENT**

1100 North Eastern Avenue  
Los Angeles, California 90063

**SELWYN HOLLINS**  
Director

Telephone: (323) 267-2101  
FAX: (323) 264-7135

*"Trusted Partner and Provider of Choice"*

August 9, 2022

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**PROBATION DEPARTMENT  
CAMP GLENN ROCKEY DOORS REPLACEMENT PROJECT  
CATEGORICAL EXEMPTION  
ESTABLISH AND APPROVE CAPITAL PROJECT NO. 87873  
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT  
AUTHORIZE USE OF JOB ORDER CONTRACT  
(SUPERVISORIAL DISTRICT 5)  
(FY 2022-23, 3-VOTES)**

**SUBJECT**

Approval of the recommendations will find the Camp Glenn Rockey Doors Replacement Project exempt from the California Environmental Quality Act, establish and approve Capital Project No. 87873, approve the project budget and appropriation adjustment, and authorize the Director of the Internal Services Department, or designee, to deliver the proposed Project using a Board-approved Job Order Contract.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find the proposed Camp Glenn Rockey Doors Replacement Project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Establish and approve the Camp Glenn Rockey Doors Replacement Project, Capital Project No. 87873, with a total budget of \$300,000.
3. Approve an appropriation adjustment to transfer \$300,000 from the Probation Department-Juvenile Institutions Services, Services and Supplies budget, to the proposed Camp Glenn

Rockey Doors Replacement project, Capital Project No. 87873, to fully fund the proposed Project.

4. Authorize the Director of the Internal Services Department, or designee, to deliver the Camp Glenn Rockey Doors Replacement Project using a Board-approved Job Order Contract.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommendations will find the proposed Camp Glenn Rockey (Camp) Doors Replacement Project (Project) exempt from the California Environmental Quality Act (CEQA), establish and approve Capital Project No. 87873, approve the project budget and appropriation adjustment, and authorize the Internal Services Department (ISD) to deliver the proposed Project using a Board-approved Job Order Contract (JOC).

The proposed Project will replace the existing doors of the Camp's Hope Center located at 1900 Sycamore Canyon Road in the City of San Dimas. The existing doors are in poor condition and require replacement to ensure the safety of both County employees and occupants assigned to the Camp.

The proposed repair and remodeling scope of work includes the following: demolition and removal of existing doors, frames, vinyl composite tiling, and concrete slabs; and installation of security door closers, deadbolts, handles, hinges, kick-plates, rubber door stops, ballistic resistant glass, rebar, cement masonry units, vinyl composite tiles, locks, and steel reinforcements.

The estimated project duration is approximately 10 months, which includes the completion of design and construction documents, jurisdictional approvals, construction, and project completion.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Goal III. Realize Tomorrow's Government Today, Strategy III.3 - Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2 Manage and Maximize County Assets by investing in public infrastructure that will improve the operational effectiveness of an existing County asset.

### **FISCAL IMPACT/FINANCING**

The total cost for the proposed Project is currently estimated at \$300,000, which includes design, construction, change order allowance, inspection/testing, and ISD County services (Enclosure A).

Approval of the enclosed appropriation adjustment (Enclosure B) will transfer \$300,000 from the from the Probation Department-Juvenile Institutions Services, Services and Supplies budget, to the proposed Camp Glenn Rockey Doors Replacement project, Capital Project No. 87873, to fully fund the proposed Project.

### **Operating Budget Impact**

The scope of work consists of repairs and remodeling made to existing features. Therefore, following the completion of the proposed Project, ISD and the Probation Department do not anticipate any one-time start-up or additional ongoing costs as a result of the proposed Project.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on June 11, 2019, the proposed project budget is less than \$500,000; therefore, the "Local Worker" and "Local Targeted Worker" labor hours are not required as part of the project.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed project is exempt from the Civic Art Allocation because the estimated eligible project costs are less than \$500,000.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed Project is categorically exempt from CEQA. The scope of work consists of replacements to the existing doors of the facility. Therefore, the work is within certain classes of projects that have been determined not to have a significant effect on the environment in that it will meet the criteria set forth in Sections 15301(a), (d), and (f), and 15302 of the State CEQA Guidelines and Classes 1(c), (d), and (i), and 2 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use and replacement of features with the same purpose and capacity.

In addition, based on the records of the proposed Project, it will comply with all applicable regulations, it is not in a sensitive environment and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the exemptions inapplicable.

Upon the Board's approval of the proposed Project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with section 21152 of the California Public Resources Code and will post the Notice to its website in accordance with section 21092.2.

### **CONTRACTING PROCESS**

The proposed Project will be delivered using an ISD Board-approved JOC for the repair and remodeling. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced County employees, are included in all JOCs.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

For this proposed Project, ISD has made the determination that the use of a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent the project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively-procured construction contract, such as a JOC, not by County employees, due to the "Force Account" limitations set forth in the Public Contract Code.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommendations will have minimal impact on current County services.

**CONCLUSION**

Please return one adopted copy of the board letter to the following: ISD Operations Service, the Chief Executive Office – Capital Programs Division, and the Probation Department.

Respectfully submitted,

Selwyn Hollins  
Director

SH:ME:TD:sy

Enclosures

C: Executive Office, Board of Supervisors  
Chief Executive Officer  
County Counsel  
Probation Department

## PROJECT INFORMATION SHEET SCHEDULE AND BUDGET SUMMARY

<b>PROJECT :</b>	<b>Camp Glenn Rockey Doors Replacement Project</b>
<b>CAPITAL PROJECT NO. :</b>	<b>87873</b>

<b>I. PROJECT SCHEDULE</b>		
<b>Project Activity</b>	<b>Scheduled Completion Date</b>	<b>Scheduled Completion Date</b>
Complete Construction Documents	N/A	Dec 2021
Jurisdictional Approval	N/A	Mar 2022
Award Construction Contract	2 months following Board approval	Oct 2022
Substantial Completion	9 months following Board approval	May 2023
Project Acceptance	12 months following Board approval	Aug 2023

<b>II. BUDGET SUMMARY</b>	
<b>Budget Category</b>	<b>Proposed Budget</b>
Construction	
Construction	\$ 171,000.00
Change Orders	\$ 38,000.00
<b>Subtotal</b>	<b>\$ 209,000.00</b>
Civic Art	\$ -
Plans and Specifications	\$ 5,000.00
Jurisdictional Review/Plan Check/Permits	\$ 12,000.00
County Services	\$ 74,000.00
<b>Total Project Budget</b>	<b>\$ 300,000.00</b>

PINK

BA FORM 11162021

BOARD OF SUPERVISORS  
OFFICIAL COPY

August 09, 2022

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

PROBATION DEPARTMENT

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFORE****FY 2022-23****3 - VOTES**

SOURCES	USES
<b>PROBATION - JUVENILE INSTITUTIONS SERVICES</b> A01-PB-2000-17000-17250 SERVICES & SUPPLIES <b>DECREASE APPROPRIATION</b>	<b>PROBATION</b> <b>CAMP GLENN ROCKEY DOORS REPLACEMENT PROJECT</b> A01-CP-6014-65042-87873 CAPITAL ASSETS - B & I <b>INCREASE APPROPRIATION</b>
<b>300,000</b>	<b>300,000</b>
<b>SOURCES TOTAL</b>	<b>USES TOTAL</b>
<b>\$ 300,000</b>	<b>\$ 300,000</b>

**JUSTIFICATION**

Reflects a transfer of \$300,000 from the Probation Department's Operating Budget to the Camp Glenn Rockey Doors Replacement project, Capital Project No. 87873, to fully fund the project.

**Gina M. Byrnes**Digitally signed by Gina M. Byrnes  
Date: 2022.06.29 11:37:57 -07'00'**AUTHORIZED SIGNATURE**

GINA M. BYRNES, CHIEF FINANCIAL OFFICER

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR--- ACTION RECOMMENDATION

AUDITOR-CONTROLLER

BY

**Lan Sam**  
Digitally signed by Lan Sam  
Date: 2022.07.05  
10:17:25 -07'00'

DATE

**July 5, 2022**B.A. NO. **009** APPROVED AS REQUESTED APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY **Matthew J. Diaz**Digitally signed by  
Matthew J. Diaz  
Date: 2022.07.11 08:34:06  
-07'00'

DATE

**07/11/2022**

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	7/27/2022		
<b>BOARD MEETING DATE</b>	8/9/2022		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	District Attorney		
<b>SUBJECT</b>	FEDERAL EQUITABLE SHARING AGREEMENT AND ANNUAL CERTIFICATION REPORT FOR FISCAL YEAR 2021-2022 (ALL DISTRICTS) (3 VOTES)		
<b>PROGRAM</b>	Federal Equitable Sharing Program		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	Department's deadline to file with Department of Justice is August 29, 2022		
<b>COST &amp; FUNDING</b>	Total cost:	\$ 0	Funding source:
			Federal Equitable Sharing funds
	TERMS (if applicable): N/A		
	Explanation:		
<b>PURPOSE OF REQUEST</b>	In order for the District Attorney's Office (LADA) to receive federally forfeited cash, property, proceeds, and any interest thereon from the Federal Equitable Sharing Program, the LADA is required to submit an Annual Federal Equitable Sharing Agreement and Certification form.		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>The Comprehensive Crime Control Act of 1984 authorized federal officials to implement a national asset forfeiture program to target criminals, including drug dealers and white-collar criminals who prey on the vulnerable for financial gain.</p> <p>Federal Equitable Sharing funds received from the Federal Equitable Sharing Program are deposited into a District Attorney Trust Fund and are used for eligible law enforcement operation costs.</p>		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Participation in the Federal Equitable Sharing Program is consistent with the County's Strategic Plan Goal No. 3, Realize Tomorrow's Government Today, by pursuing operational effectiveness, fiscal responsibility, and accountability.		
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Lidia Youssef, Chief of Budget & Fiscal Services Division, Los Angeles County District Attorney's Office, (213) 257-2821 or via email at Lyoussef@da.lacounty.gov		



GEORGE GASCÓN  
LOS ANGELES COUNTY DISTRICT ATTORNEY

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HALL OF JUSTICE  
211 WEST TEMPLE STREET LOS ANGELES, CA 90012 (213) 974-3500

August 09, 2022

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**FEDERAL EQUITABLE SHARING AGREEMENT AND ANNUAL  
CERTIFICATION REPORT FOR FISCAL YEAR 2021-2022  
(ALL DISTRICTS) (3 VOTES)**

**SUBJECT**

Federal Equitable Sharing Agreement and Annual Certification Report for Fiscal Year 2021-2022, a prerequisite to receive equitably-shared cash, property, or proceeds.

**IT IS RECOMMENDED THAT THE BOARD:**

Authorize the District Attorney, on behalf of the County, to sign the enclosed Agreement which enables the District Attorney's Office to continue participation in the Federal Equitable Sharing Program and report the use of federal equitable sharing funds received in Fiscal Year 2021-2022.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

In order for the Los Angeles District Attorney's Office (LADA) to receive federally forfeited cash, property, proceeds, and any interest thereon from the Federal Equitable Sharing Program, the LADA is required to submit an Annual Federal Equitable Sharing Agreement and Certification form.

**IMPLEMENTATION OF STRATEGIC PLAN GOALS**

Participation in the Federal Equitable Sharing Program is consistent with the County's Strategic Plan Goal No. 3, Realize Tomorrow's Government Today, by pursuing operational effectiveness, fiscal responsibility, and accountability.



### **FISCAL IMPACT/FINANCING**

Federal Equitable Sharing funds support law enforcement training, travel, communication, and other eligible law enforcement costs. In Fiscal Year 2021-2022, District Attorney's Office utilized \$1,194,270.19 in Federal Equitable Sharing funds.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Comprehensive Crime Control Act of 1984 authorized federal officials to implement a national asset forfeiture program to target criminals, including drug dealers and white-collar criminals who prey on the vulnerable for financial gain. One of the most important provisions of asset forfeiture is the authorization to share federal forfeiture proceeds with cooperating state and local law enforcement agencies. The Department of Justice Asset Forfeiture Program serves to deter crime and provide additional resources to state and local law enforcement agencies. Local law enforcement agencies receive proceeds based on their participation on a federal task force comprised of state and local agencies, or from state or local investigations that are developed into federal cases.

Federal Equitable Sharing funds received from the Federal Equitable Sharing Program are deposited into a District Attorney Trust Fund and are used for eligible law enforcement operation costs. Forfeiture payments are made periodically by the U.S. Marshal's Office to the District Attorney's Office via Automated Clearing House transfers.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This program does not propose attorney staff augmentation. Therefore, the LADA is not subject to the Board Motion of December 15, 1998, requiring clearance with the Alternate Public Defender, Probation, Public Defender, and Sheriff's Departments.

### **CONCLUSION**

It is requested that the Executive Officer-Clerk of the Board return an adopted copy of this Board letter and the Federal Equitable Sharing Agreement and Annual Certification Report, with original signatures, to Lidia Youssef, Chief of Budget & Fiscal Services Division, Los Angeles County District Attorney's Office, 211 West Temple Street, Suite 200, Los Angeles,

The Honorable Board of Supervisors  
August 09, 2022  
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California 90012. Any questions may be directed to Lidia Youssef at (213) 257-2821 or via email at [Lyousssef@da.lacounty.gov](mailto:Lyousssef@da.lacounty.gov).

Respectfully submitted,

GEORGE GASCÓN  
District Attorney

vs

Attachments

c: Chief Executive Officer  
County Counsel

DRAFT



## Equitable Sharing Agreement and Certification



**NCIC/ORI/Tracking Number:** CA019153A  
**Agency Name:** Los Angeles County District Attorney's Office  
**Mailing Address:** 211 West Temple Street, Suite 200  
 Los Angeles, CA 90012

**Type:** Prosecutor's Office

**Agency Finance Contact**

**Name:** Ly, Annie  
**Phone:** 213-257-2817      **Email:** aly@da.lacounty.gov

**Jurisdiction Finance Contact**

**Name:** Ly, Annie  
**Phone:** 213-257-2817      **Email:** aly@da.lacounty.gov

**ESAC Preparer**

**Name:** Ly, Annie  
**Phone:** 213-257-2817      **Email:** aly@da.lacounty.gov

**FY End Date:** 06/30/2022

**Agency FY 2023 Budget:** \$469,921,000.00

### Annual Certification Report

	Justice Funds <sup>1</sup>	Treasury Funds <sup>2</sup>
1 Beginning Equitable Sharing Fund Balance	\$0.00	\$0.00
2 Equitable Sharing Funds Received	\$1,176,352.81	\$17,556.82
3 Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force	\$0.00	\$0.00
4 Other Income	\$0.00	\$0.00
5 Interest Income	\$355.26	\$5.30
6 Total Equitable Sharing Funds Received (total of lines 2-5)	\$1,176,708.07	\$17,562.12
7 Equitable Sharing Funds Spent (total of lines a - n)	\$1,176,708.07	\$17,562.12
8 Ending Equitable Sharing Funds Balance (difference between line 7 and the sum of lines 1 and 6)	\$0.00	\$0.00

<sup>1</sup>Department of Justice Asset Forfeiture Program Investigative Agency participants are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA

<sup>2</sup>Department of the Treasury Asset Forfeiture Program participants are: IRS-CI, ICE, CBP and USSS.

	Justice Funds	Treasury Funds
a Law Enforcement Operations and Investigations	\$0.00	\$0.00
b Training and Education	\$0.00	\$0.00
c Law Enforcement, Public Safety, and Detention Facilities	\$0.00	\$0.00
d Law Enforcement Equipment	\$1,176,708.07	\$17,562.12
e Joint Law Enforcement/Public Safety Equipment and Operations	\$0.00	\$0.00
f Contracts for Services	\$0.00	\$0.00
g Law Enforcement Travel and Per Diem	\$0.00	\$0.00
h Law Enforcement Awards and Memorials	\$0.00	\$0.00
i Drug, Gang, and Other Education or Awareness Programs	\$0.00	\$0.00
j Matching Grants	\$0.00	\$0.00
k Transfers to Other Participating Law Enforcement Agencies	\$0.00	\$0.00
l Support of Community-Based Programs	\$0.00	\$0.00
m Non-Categorized Expenditures	\$0.00	\$0.00
n Salaries	\$0.00	\$0.00
<b>Total</b>	<b>\$1,176,708.07</b>	<b>\$17,562.12</b>

**Equitable Sharing Funds Received From Other Agencies**

Transferring Agency Name	Justice Funds	Treasury Funds

**Other Income**

Other Income Type	Justice Funds	Treasury Funds

**Matching Grants**

Matching Grant Name	Justice Funds	Treasury Funds

**Transfers to Other Participating Law Enforcement Agencies**

Receiving Agency Name	Justice Funds	Treasury Funds

**Support of Community-Based Programs**

Recipient	Justice Funds	

**Non-Categorized Expenditures**

Description	Justice Funds	Treasury Funds

**Salaries**

Salary Type	Justice Funds	Treasury Funds

**Paperwork Reduction Act Notice**

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Money Laundering and Asset Recovery Section at 1400 New York Avenue, N.W., Washington, DC 20005.

**Privacy Act Notice**

The Department of Justice is collecting this information for the purpose of reviewing your equitable sharing expenditures. Providing this information is voluntary; however, the information is necessary for your agency to maintain Program compliance. Information collected is covered by Department of Justice System of Records Notice, 71 Fed. Reg. 29170 (May 19, 2006), JMD-022 Department of Justice Consolidated Asset Tracking System (CATS). This information may be disclosed to contractors when necessary to accomplish an agency function, to law enforcement when there is a violation or potential violation of law, or in accordance with other published routine uses. For a complete list of routine uses, see the System of Records Notice as amended by subsequent publications.

**Single Audit Information****Independent Auditor****Name:** Becky Lau**Company:** Macias Gini & O'Connell LLP**Phone:** 213-408-8652**Email:** belau@mgocpa.com

**Were equitable sharing expenditures included on the Schedule of Expenditures of Federal Awards (SEFA) for the jurisdiction's Single Audit for the prior fiscal year? If the jurisdiction did not meet the threshold to have a Single Audit performed, select Threshold Not Met.**

YES  NO  THRESHOLD NOT MET

**Prior Year Single Audit Number Assigned by Federal Audit Clearinghouse: 13184520201**

# Affidavit

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the *Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies (Guide)* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. The undersigned officials certify that the information submitted on the Equitable Sharing Agreement and Certification form (ESAC) is an accurate accounting of funds received and spent by the Agency.

The undersigned certify that the Agency is in compliance with the applicable nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

## Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the Agency, and (3) the Agency's governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited funds, property, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submitting this form, the Agency agrees that it will be bound by the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. Submission of the ESAC is a prerequisite to receiving any funds or property through the Equitable Sharing Program.

**1. Submission.** The ESAC must be signed and electronically submitted within two months of the end of the Agency's fiscal year. Electronic submission constitutes submission to the Department of Justice and the Department of the Treasury.

**2. Signatories.** The ESAC must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body head is the head of the agency that appropriates funding to the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, administrator, commissioner, and governor. The governing body head cannot be an official or employee of the Agency and must be from a separate entity.

**3. Uses.** Shared assets must be used for law enforcement purposes in accordance with the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations.

**4. Transfers.** Before the Agency transfers funds to other state or local law enforcement agencies, it must obtain written approval from the Department of Justice or Department of the Treasury. Transfers of tangible property are not permitted. Agencies that transfer or receive equitable sharing funds must perform sub-recipient monitoring in accordance with the Code of Federal Regulations.

**5. Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury, funds from state and local forfeitures, joint law enforcement operations funds, and any other sources must not be commingled with federal equitable sharing funds.

The Agency certifies that equitable sharing funds are maintained by its jurisdiction and the funds are administrated in the same manner as the jurisdictions's appropriated or general funds. The Agency further certifies that the funds are subject to the standard accounting requirements and practices employed by the Agency's jurisdiction in accordance with the requirements set forth in the *Guide*, any subsequent updates, and the Code of Federal Regulations, including the requirement to maintain relevant documents and records for five years.

The misuse or misapplication of equitably shared funds or assets or supplantation of existing resources with shared funds or assets is prohibited. The Agency must follow its jurisdiction's procurement policies when expending equitably shared funds. Failure to comply with any provision of the *Guide*, any subsequent updates, and the Code of Federal Regulations may subject the Agency to sanctions.

**6. Single Audit Report and Other Reviews.** Audits shall be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards. The Agency must report its equitable sharing expenditures on the jurisdiction's Schedule of Expenditures of Federal Awards (SEFA) under Assistance Listing Number 16.922 for Department of Justice and 21.016 for Department of the Treasury. The

Department of Justice and the Department of the Treasury reserve the right to conduct audits or reviews.

**7. Freedom of Information Act (FOIA).** Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury. Agencies must follow local release of information policies.

**8. Waste, Fraud, or Abuse.** An Agency or governing body is required to immediately notify the Department of Justice's Money Laundering and Asset Recovery Section and the Department of the Treasury's Executive Office for Asset Forfeiture of any allegations or theft, fraud, waste, or abuse involving federal equitable sharing funds.

### Civil Rights Cases

**During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?**

Yes  No

### Agency Head

Name: GASCÓN, GEORGE  
Title: District Attorney  
Email: GGascon@da.lacounty.gov

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

To the best of my knowledge and belief, the information provided on this ESAC is true and accurate and has been reviewed and authorized by the Law Enforcement Agency Head whose name appears above. Entry of the Agency Head name above indicates his/her agreement to abide by the Guide, any subsequent updates, and the Code of Federal Regulations, including ensuring permissibility of expenditures and following all required procurement policies and procedures.

### Governing Body Head

Name: Mitchell, Holly  
Title: Chair  
Email: Mholly@bos.lacounty.gov

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

To the best of my knowledge and belief, the Agency's current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head whose name appears above certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds. Entry of the Governing Body Head name above indicates his/her agreement to abide by the policies and procedures set forth in the Guide, any subsequent updates, and the Code of Federal Regulations.

I certify that I have obtained approval from and I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.