Members of the Public may address the Public Safety Cluster on any agenda item by submitting a written request prior to the meeting. Two (2) minutes are allowed per person in total for each item.

1. CALL TO ORDER

2. GENERAL PUBLIC COMMENT

3. INFORMATIONAL ITEM(S): [Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:

   A. Board Letter: Delegate Authority to the Fire Chief to Enter Into Emergency Use Agreements Between the Consolidated Fire Protection District and Stadiums to Hold Special Events
   Speaker(s): Theresa Barrera and Marcia Velasquez (Fire)

4. PRESENTATION/DISCUSSION ITEM(S):

   A. Board Letter: Probation Department – Camp Glenn Rockey Doors Replacement Project Categorical Exemption – Establish and Approve Capital Project No. 87873, Approve Project Budget and Appropriation Adjustment, Authorize Use of Job Order Contract
   Speaker(s): Tom DeSantis or designee (ISD), Robert Smythe or designee (Probation) and Matthew Diaz or designee (CEO)

   B. Board Letter: Federal Equitable Sharing Agreement and Annual Certification Report for Fiscal Year 2021-2022
   Speaker(s): Lidia Youssef and Jessie L. McGrath (DA)
C. Board Briefing: (CONTINUED FROM 7/20)
CIVILIAN OVERSIGHT COMMISSION MONTHLY BRIEFING
Speaker(s): Brian Williams (COC)

5. PUBLIC COMMENTS

CLOSED SESSION

CS-1 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
(Subdivision (a) of Government Code Section 54956.9)

Jesse Castillo v. County of Los Angeles, et al.
Los Angeles Superior Court Case No. 20STCV15055

Department: Sheriff’s

6. ADJOURNMENT

7. UPCOMING ITEMS:

A. NONE

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE PUBLIC SAFETY CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

PUBLIC_SAFETY_COMMENTS@CEO.LACOUNTY.GOV
Delegate authority to the Fire Chief, or his designee, to enter into emergency agreements with Stadiums for special events.

Funding source:
The District, as a Special District, is funded independently from the County's General Fund, and relies primarily on property tax revenue to provide essential fire protection and emergency medical services.

These agreements will only include costs and expenses related to the Stadium’s personnel and services that are necessary in connection with the event and any applicable taxes. Such costs shall be limited to five (5) consecutive days of use and not to exceed an individual annual billable costs to the District of $10,000 per event.

The District’s Fiscal Year 2022-23 Adopted Budget includes sufficient funding to cover the potential costs and expenses of special events and beginning with FY 2023-24, the District will allocate the necessary funds to cover the potential costs of special events.

There is no impact to net County cost.

The District is seeking to enter into emergency use agreements with Stadiums to hold special events in the future. These agreements will enable the District to promptly secure emergency use sites for future special events or memorials.

In the wake of the June 1, 2021 tragic shooting of firefighter Tory Carlon at Fire Station 81, the District was unable to quickly secure a public gathering site for a memorial service to honor firefighter Tory Carlon. As a result, the District is seeking to enter into emergency use agreements with Stadiums to hold special events in the future. These agreements will enable the District to promptly secure emergency use sites for future special events or memorials. Such agreements will only include costs and expenses related to the Stadium’s personnel and services that are necessary in connection with
<table>
<thead>
<tr>
<th><strong>DEPARTMENTAL CONTACTS</strong></th>
<th>Name, Title, Phone # &amp; Email: Marcia Velasquez, Division Chief – (323) 881-2404 – <a href="mailto:Marcia.Velasquez@fire.lacounty.gov">Marcia.Velasquez@fire.lacounty.gov</a></th>
</tr>
</thead>
</table>
| **EQUITY INDEX OR LENS WAS UTILIZED** | ☐ Yes ☑ No  
If Yes, please explain how: |
| **SUPPORTS ONE OF THE NINE BOARD PRIORITIES** | ☐ Yes ☑ No  
If Yes, please state which one(s) and explain how: |
August 9, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

DELEGATE AUTHORITY TO THE FIRE CHIEF TO ENTER INTO EMERGENCY USE AGREEMENTS BETWEEN THE CONSOLIDATED FIRE PROTECTION DISTRICT AND STADIUMS TO HOLD SPECIAL EVENTS (ALL DISTRICTS) (3 VOTES)

SUBJECT

The Consolidated Fire Protection District of Los Angeles County (District) is requesting delegated authority for the Fire Chief, or his designee, to enter into emergency use agreements with local large capacity facilities or stadiums (collectively "Stadiums") to hold special events. The only cost to the District will be cost associated with the event and any applicable taxes. Such costs shall be limited to five (5) consecutive days of use and not to exceed an individual annual billable cost to the District of $10,000 per event.

IT IS RECOMMENDED THAT YOUR HONORABLE BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:

1. Delegate authority to the Fire Chief, or his designee, to enter into emergency use agreements with Stadiums to hold special events. The only cost to the District will be cost associated with the event and any applicable taxes. Such costs shall be limited to five (5) days of use and not to exceed an individual annual billable cost to the District of $10,000 per event.

2. Authorize the Fire Chief, or his designee, to execute amendments, provided that they are reviewed and approved as to form by County Counsel.
3. Find that these agreements are exempt from the provisions of the California Environmental Quality Act (CEQA).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In the wake of the June 1, 2021 tragic shooting of firefighter Tory Carlon at Fire Station 81, the District was unable to quickly secure a public gathering site for a memorial service to honor firefighter Tory Carlon. As a result, the District is seeking to enter into emergency use agreements with Stadiums to hold special events in the future. These agreements will enable the District to promptly secure emergency use sites for future special events or memorials. Such agreements will only include costs and expenses related to the Stadium’s personnel and services that are necessary in connection with the event including ushers, stagehands, other production personnel, and building services (cleaning and security) and any applicable taxes.

Implementation of Strategic Plan Goals

Approval of the recommended actions is consistent with the County's Strategic Goal No. III, Strategy III.3: Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability by continually assessing our efficiency and effectiveness, maximizing and leveraging resources, and holding ourselves accountable.

FISCAL IMPACT/FINANCING

The District, as a Special District, is funded independently from the County's General Fund, and relies primarily on property tax revenue to provide essential fire protection and emergency medical services.

These agreements will only include costs and expenses related to the Stadium’s personnel and services that are necessary in connection with the event and any applicable taxes. Such costs shall be limited to five (5) consecutive days of use and not to exceed an individual annual billable costs to the District of $10,000 per event.

The District’s Fiscal Year 2022-23 Adopted Budget includes sufficient funding to cover the potential costs and expenses of special events and beginning with FY 2023-24, the District will allocate the necessary funds to cover the potential costs of special events.

There is no impact to net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Delegate authority to the Fire Chief or his designee to enter into emergency use agreements with Stadiums to hold special events that will expedite the approval process and enable the District to promptly schedule future special events or memorials.

These agreements shall be reviewed and approved as to form by County Counsel prior to execution.
IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current services.

CONCLUSION

Upon approval by your Board, please instruct the Executive Officer of the Board to return a copy of the adopted Board letter to:

Consolidated Fire Protection District of Los Angeles County
Planning Division
Attention: Marcia Velasquez, Head of Planning and Executive Support
1320 North Eastern Avenue
Los Angeles, CA 90063
Marcia.Velasquez@fire.lacounty.gov

The District’s contact may be reached at (323) 881-2404.

Respectfully submitted,

DARYL L. OSBY, FIRE CHIEF

DLO:kc

c: Chief Executive Officer
   County Counsel
   Auditor-Controller
**Cluster Agenda**

**Review Date**
7/27/2022

**Board Meeting Date**
8/9/2022

**Supervisory District Affected**
- All
- 1st
- 2nd
- 3rd
- 4th
- 5th

**Department(s)**
Probation Department

**Subject**
Camp Glenn Rockey Doors Replacement project

**Program**

<table>
<thead>
<tr>
<th>Authorizes Delegated Authority to Dept</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Sole Source Contract</th>
<th>Yes</th>
<th>No</th>
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</thead>
</table>

If Yes, please explain why:

**Deadlines/Time Constraints**
N/A

**Cost & Funding**

<table>
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<tr>
<th>Total Cost:</th>
<th>$300,000</th>
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</table>

<table>
<thead>
<tr>
<th>Funding Source:</th>
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</thead>
<tbody>
<tr>
<td>Probation Department-Juvenile Institutions Services, Services and Supplies budget</td>
</tr>
</tbody>
</table>

**Terms (if applicable):**

Explanation:
Approval of the enclosed appropriation adjustment will transfer $300,000 from the Probation Department-Juvenile Institutions Services, Services and Supplies budget, to the proposed Camp Glenn Rockey Doors Replacement project, Capital Project No. 87873, to fully fund the proposed Project.

**Purpose of Request**

**Background (include internal/external issues that may exist including any related motions):**
The proposed Project will replace the existing doors of the Camp’s Hope Center. The existing doors are in poor condition and require replacement to ensure the safety of both County employees and occupants assigned to the Camp.

**Equity Index or Lens Was Utilized**
- Yes
- No

If Yes, please explain how:

**Supports One of the Nine Board Priorities**
- Yes
- No

If Yes, please state which one(s) and explain how:

**Departmental Contacts**

Name, Title, Phone # & Email:
- Thomas DeSantis, (323) 267-3467, TDesantis@isd.lacounty.gov
August 9, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

PROBATION DEPARTMENT
CAMP GLENN ROCKEY DOORS REPLACEMENT PROJECT
CATEGORICAL EXEMPTION
ESTABLISH AND APPROVE CAPITAL PROJECT NO. 87873
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACT
(SUPERVISORIAL DISTRICT 5)
(FY 2022-23, 3-VOTES)

SUBJECT

Approval of the recommendations will find the Camp Glenn Rockey Doors Replacement Project exempt from the California Environmental Quality Act, establish and approve Capital Project No. 87873, approve the project budget and appropriation adjustment, and authorize the Director of the Internal Services Department, or designee, to deliver the proposed Project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Camp Glenn Rockey Doors Replacement Project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.

2. Establish and approve the Camp Glenn Rockey Doors Replacement Project, Capital Project No. 87873, with a total budget of $300,000.

3. Approve an appropriation adjustment to transfer $300,000 from the Probation Department-Juvenile Institutions Services, Services and Supplies budget, to the proposed Camp Glenn

 Selwyn Hollins
 Director
Rockey Doors Replacement project, Capital Project No. 87873, to fully fund the proposed Project.

4. Authorize the Director of the Internal Services Department, or designee, to deliver the Camp Glenn Rockey Doors Replacement Project using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will find the proposed Camp Glenn Rockey (Camp) Doors Replacement Project (Project) exempt from the California Environmental Quality Act (CEQA), establish and approve Capital Project No. 87873, approve the project budget and appropriation adjustment, and authorize the Internal Services Department (ISD) to deliver the proposed Project using a Board-approved Job Order Contract (JOC).

The proposed Project will replace the existing doors of the Camp’s Hope Center located at 1900 Sycamore Canyon Road in the City of San Dimas. The existing doors are in poor condition and require replacement to ensure the safety of both County employees and occupants assigned to the Camp.

The proposed repair and remodeling scope of work includes the following: demolition and removal of existing doors, frames, vinyl composite tiling, and concrete slabs; and installation of security door closers, deadbolts, handles, hinges, kick-plates, rubber door stops, ballistic resistant glass, rebar, cement masonry units, vinyl composite tiles, locks, and steel reinforcements.

The estimated project duration is approximately 10 months, which includes the completion of design and construction documents, jurisdictional approvals, construction, and project completion.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Goal III. Realize Tomorrow’s Government Today, Strategy III.3 - Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2 Manage and Maximize County Assets by investing in public infrastructure that will improve the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

The total cost for the proposed Project is currently estimated at $300,000, which includes design, construction, change order allowance, inspection/testing, and ISD County services (Enclosure A).

Approval of the enclosed appropriation adjustment (Enclosure B) will transfer $300,000 from the from the Probation Department-Juvenile Institutions Services, Services and Supplies budget, to the proposed Camp Glenn Rockey Doors Replacement project, Capital Project No. 87873, to fully fund the proposed Project.

Operating Budget Impact
The Honorable Board of Supervisors  
August 9, 2022  
Page 3

The scope of work consists of repairs and remodeling made to existing features. Therefore, following the completion of the proposed Project, ISD and the Probation Department do not anticipate any one-time start-up or additional ongoing costs as a result of the proposed Project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board’s Local and Targeted Worker Hire Policy, updated on June 11, 2019, the proposed project budget is less than $500,000; therefore, the “Local Worker” and “Local Targeted Worker” labor hours are not required as part of the project.

In accordance with the Board’s Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed project is exempt from the Civic Art Allocation because the estimated eligible project costs are less than $500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The scope of work consists of replacements to the existing doors of the facility. Therefore, the work is within certain classes of projects that have been determined not to have a significant effect on the environment in that it will meet the criteria set forth in Sections 15301(a), (d), and (f), and 15302 of the State CEQA Guidelines and Classes 1(c), (d), and (i), and 2 of the County’s Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use and replacement of features with the same purpose and capacity.

In addition, based on the records of the proposed Project, it will comply with all applicable regulations, it is not in a sensitive environment and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the exemptions inapplicable.

Upon the Board’s approval of the proposed Project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with section 21152 of the California Public Resources Code and will post the Notice to its website in accordance with section 21092.2.

CONTRACTING PROCESS

The proposed Project will be delivered using an ISD Board-approved JOC for the repair and remodeling. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced County employees, are included in all JOCs.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.
For this proposed Project, ISD has made the determination that the use of a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent the project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds $50,000, such project would have to be performed via a competitively-procured construction contract, such as a JOC, not by County employees, due to the “Force Account” limitations set forth in the Public Contract Code.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommendations will have minimal impact on current County services.

**CONCLUSION**

Please return one adopted copy of the board letter to the following: ISD Operations Service, the Chief Executive Office – Capital Programs Division, and the Probation Department.

Respectfully submitted,

Selwyn Hollins  
Director

Enclosures

C: Executive Office, Board of Supervisors  
Chief Executive Officer  
County Counsel  
Probation Department
# Project Information Sheet

## Schedule and Budget Summary

### Project: Camp Glenn Rockey Doors Replacement Project

#### Capital Project No.: 87873

### I. Project Schedule

<table>
<thead>
<tr>
<th>Project Activity</th>
<th>Scheduled Completion Date</th>
<th>Scheduled Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete Construction Documents</td>
<td>N/A</td>
<td>Dec 2021</td>
</tr>
<tr>
<td>Jurisdictional Approval</td>
<td>N/A</td>
<td>Mar 2022</td>
</tr>
<tr>
<td>Award Construction Contract</td>
<td>2 months following Board approval</td>
<td>Oct 2022</td>
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<tr>
<td>Substantial Completion</td>
<td>9 months following Board approval</td>
<td>May 2023</td>
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<tr>
<td>Project Acceptance</td>
<td>12 months following Board approval</td>
<td>Aug 2023</td>
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### II. Budget Summary

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction</td>
<td>$171,000.00</td>
</tr>
<tr>
<td>Change Orders</td>
<td>$38,000.00</td>
</tr>
<tr>
<td>Plans and Specifications</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Jurisdictional Review/Plan Check/Permits</td>
<td>$12,000.00</td>
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<tr>
<td>County Services</td>
<td>$74,000.00</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$209,000.00</strong></td>
</tr>
<tr>
<td><strong>Total Project Budget</strong></td>
<td><strong>$300,000.00</strong></td>
</tr>
</tbody>
</table>
COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
PROBATION DEPARTMENT

AUDITOR-CONTROLLER:
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2022-23
3 - VOTES

<table>
<thead>
<tr>
<th>SOURCES</th>
<th>USES</th>
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<tbody>
<tr>
<td>PROBATION - JUVENILE INSTITUTIONS SERVICES</td>
<td>PROBATION CAMP GLENN ROCKEY DOORS REPLACEMENT PROJECT</td>
</tr>
<tr>
<td>A01-PB-2000-17000-17250</td>
<td>A01-CP-6014-65042-87873</td>
</tr>
<tr>
<td>SERVICES &amp; SUPPLIES</td>
<td>CAPITAL ASSETS - B &amp; I</td>
</tr>
<tr>
<td>DECREASE APPROPRIATION</td>
<td>INCREASE APPROPRIATION</td>
</tr>
<tr>
<td>$300,000</td>
<td>$300,000</td>
</tr>
</tbody>
</table>

JUSTIFICATION
Reflects a transfer of $300,000 from the Probation Department’s Operating Budget to the Camp Glenn Rockey Doors Replacement project, Capital Project No. 87873, to fully fund the project.

Gina M. Byrnes
AUTHORIZED SIGNATURE
GINA M. BYRNES, CHIEF FINANCIAL OFFICER

BOARD OF SUPERVISOR’S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

BY

B.A. NO. 009

July 5, 2022

APPROVED AS REQUESTED

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

Matthew J. Diaz
DATE 07/11/2022
<table>
<thead>
<tr>
<th><strong>BOARD MEETING DATE</strong></th>
<th>8/9/2022</th>
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<tbody>
<tr>
<td><strong>SUPERVISORIAL DISTRICT AFFECTED</strong></td>
<td>☑️ All ☐ 1st ☐ 2nd ☐ 3rd ☐ 4th ☐ 5th</td>
</tr>
<tr>
<td><strong>DEPARTMENT(S)</strong></td>
<td>District Attorney</td>
</tr>
<tr>
<td><strong>SUBJECT</strong></td>
<td>FEDERAL EQUITABLE SHARING AGREEMENT AND ANNUAL CERTIFICATION REPORT FOR FISCAL YEAR 2021-2022 (ALL DISTRICTS) (3 VOTES)</td>
</tr>
<tr>
<td><strong>PROGRAM</strong></td>
<td>Federal Equitable Sharing Program</td>
</tr>
<tr>
<td><strong>AUTHORIZES DELEGATED AUTHORITY TO DEPT</strong></td>
<td>☑️ Yes ☐ No</td>
</tr>
<tr>
<td><strong>SOLE SOURCE CONTRACT</strong></td>
<td>☑️ Yes ☐ No</td>
</tr>
<tr>
<td>If Yes, please explain why:</td>
<td></td>
</tr>
<tr>
<td><strong>DEADLINES/ TIME CONSTRAINTS</strong></td>
<td>Department’s deadline to file with Department of Justice is August 29, 2022</td>
</tr>
<tr>
<td><strong>COST &amp; FUNDING</strong></td>
<td>Total cost: $0</td>
</tr>
<tr>
<td>Funding source: Federal Equitable Sharing funds</td>
<td></td>
</tr>
<tr>
<td>TERMS (if applicable): N/A</td>
<td></td>
</tr>
<tr>
<td>Explanation:</td>
<td></td>
</tr>
<tr>
<td><strong>PURPOSE OF REQUEST</strong></td>
<td>In order for the District Attorney’s Office (LADA) to receive federally forfeited cash, property, proceeds, and any interest thereon from the Federal Equitable Sharing Program, the LADA is required to submit an Annual Federal Equitable Sharing Agreement and Certification form.</td>
</tr>
<tr>
<td><strong>BACKGROUND</strong></td>
<td>The Comprehensive Crime Control Act of 1984 authorized federal officials to implement a national asset forfeiture program to target criminals, including drug dealers and white-collar criminals who prey on the vulnerable for financial gain. Federal Equitable Sharing funds received from the Federal Equitable Sharing Program are deposited into a District Attorney Trust Fund and are used for eligible law enforcement operation costs.</td>
</tr>
<tr>
<td><strong>EQUITY INDEX OR LENS WAS UTILIZED</strong></td>
<td>☑️ Yes ☐ No</td>
</tr>
<tr>
<td>If Yes, please explain how:</td>
<td></td>
</tr>
<tr>
<td><strong>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</strong></td>
<td>☑️ Yes ☐ No</td>
</tr>
<tr>
<td>If Yes, please state which one(s) and explain how: Participation in the Federal Equitable Sharing Program is consistent with the County’s Strategic Plan Goal No. 3, Realize Tomorrow’s Government Today, by pursuing operational effectiveness, fiscal responsibility, and accountability.</td>
<td></td>
</tr>
<tr>
<td><strong>DEPARTMENTAL CONTACTS</strong></td>
<td>Name, Title, Phone # &amp; Email: Lidia Youssef, Chief of Budget &amp; Fiscal Services Division, Los Angeles County District Attorney’s Office, (213) 257-2821 or via email at <a href="mailto:Lyoussef@da.lacounty.gov">Lyoussef@da.lacounty.gov</a></td>
</tr>
</tbody>
</table>
August 09, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

FEDERAL EQUITABLE SHARING AGREEMENT AND ANNUAL CERTIFICATION REPORT FOR FISCAL YEAR 2021-2022 (ALL DISTRICTS) (3 VOTES)

SUBJECT

Federal Equitable Sharing Agreement and Annual Certification Report for Fiscal Year 2021-2022, a prerequisite to receive equitably-shared cash, property, or proceeds.

IT IS RECOMMENDED THAT THE BOARD:

Authorize the District Attorney, on behalf of the County, to sign the enclosed Agreement which enables the District Attorney’s Office to continue participation in the Federal Equitable Sharing Program and report the use of federal equitable sharing funds received in Fiscal Year 2021-2022.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In order for the Los Angeles District Attorney’s Office (LADA) to receive federally forfeited cash, property, proceeds, and any interest thereon from the Federal Equitable Sharing Program, the LADA is required to submit an Annual Federal Equitable Sharing Agreement and Certification form.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

Participation in the Federal Equitable Sharing Program is consistent with the County’s Strategic Plan Goal No. 3, Realize Tomorrow’s Government Today, by pursuing operational effectiveness, fiscal responsibility, and accountability.
FISCAL IMPACT/FINANCING

Federal Equitable Sharing funds support law enforcement training, travel, communication, and other eligible law enforcement costs. In Fiscal Year 2021-2022, District Attorney’s Office utilized $1,194,270.19 in Federal Equitable Sharing funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Comprehensive Crime Control Act of 1984 authorized federal officials to implement a national asset forfeiture program to target criminals, including drug dealers and white-collar criminals who prey on the vulnerable for financial gain. One of the most important provisions of asset forfeiture is the authorization to share federal forfeiture proceeds with cooperating state and local law enforcement agencies. The Department of Justice Asset Forfeiture Program serves to deter crime and provide additional resources to state and local law enforcement agencies. Local law enforcement agencies receive proceeds based on their participation on a federal task force comprised of state and local agencies, or from state or local investigations that are developed into federal cases.

Federal Equitable Sharing funds received from the Federal Equitable Sharing Program are deposited into a District Attorney Trust Fund and are used for eligible law enforcement operation costs. Forfeiture payments are made periodically by the U.S. Marshal’s Office to the District Attorney’s Office via Automated Clearing House transfers.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This program does not propose attorney staff augmentation. Therefore, the LADA is not subject to the Board Motion of December 15, 1998, requiring clearance with the Alternate Public Defender, Probation, Public Defender, and Sheriff’s Departments.

CONCLUSION

It is requested that the Executive Officer-Clerk of the Board return an adopted copy of this Board letter and the Federal Equitable Sharing Agreement and Annual Certification Report, with original signatures, to Lidia Youssef, Chief of Budget & Fiscal Services Division, Los Angeles County District Attorney’s Office, 211 West Temple Street, Suite 200, Los Angeles,
The Honorable Board of Supervisors
August 09, 2022
Page 3

California 90012. Any questions may be directed to Lidia Youssef at (213) 257-2821 or via email at Lyoussef@da.lacounty.gov.

Respectfully submitted,

GEORGE GASCÓN
District Attorney

vs

Attachments

c: Chief Executive Officer
   County Counsel
## Equitable Sharing Agreement and Certification

**Agency Name:** Los Angeles County District Attorney's Office  
**Type:** Prosecutor's Office  

**Mailing Address:**  
211 West Temple Street, Suite 200  
Los Angeles, CA 90012  

**Agency Finance Contact**  
Name: Ly, Annie  
Phone: 213-257-2817  
Email: aly@da.lacounty.gov  

**Jurisdiction Finance Contact**  
Name: Ly, Annie  
Phone: 213-257-2817  
Email: aly@da.lacounty.gov  

**ESAC Preparer**  
Name: Ly, Annie  
Phone: 213-257-2817  
Email: aly@da.lacounty.gov  

**FY End Date:** 06/30/2022  
**Agency FY 2023 Budget:** $469,921,000.00  

### Annual Certification Report

#### Summary of Equitable Sharing Activity

<table>
<thead>
<tr>
<th>Description</th>
<th>Justice Funds 1</th>
<th>Treasury Funds 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Beginning Equitable Sharing Fund Balance</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>2 Equitable Sharing Funds Received</td>
<td>$1,176,352.81</td>
<td>$17,556.82</td>
</tr>
<tr>
<td>3 Equitable Sharing Funds Received from Other Law Enforcement Agencies</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>4 Equitable Sharing Funds Received from Other Law Enforcement Task Force</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>5 Total Equitable Sharing Funds Received (total of lines 2-5)</td>
<td>$1,176,708.07</td>
<td>$17,562.12</td>
</tr>
<tr>
<td>6 Equitable Sharing Funds Spent (total of lines a - n)</td>
<td>$1,176,708.07</td>
<td>$17,562.12</td>
</tr>
<tr>
<td>7 Ending Equitable Sharing Funds Balance (difference between line 7 and the sum of lines 1 and 6)</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

#### Summary of Shared Funds Spent

<table>
<thead>
<tr>
<th>Description</th>
<th>Justice Funds 1</th>
<th>Treasury Funds 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Law Enforcement Operations and Investigations</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>b Training and Education</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>c Law Enforcement, Public Safety, and Detention Facilities</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>d Law Enforcement Equipment</td>
<td>$1,176,708.07</td>
<td>$17,562.12</td>
</tr>
<tr>
<td>e Joint Law Enforcement/Public Safety Equipment and Operations</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>f Contracts for Services</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>g Law Enforcement Travel and Per Diem</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>h Law Enforcement Awards and Memorials</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>i Drug, Gang, and Other Education or Awareness Programs</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>j Matching Grants</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>k Transfers to Other Participating Law Enforcement Agencies</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>l Support of Community-Based Programs</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>m Non-Categorized Expenditures</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>n Salaries</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$1,176,708.07</td>
<td>$17,562.12</td>
</tr>
</tbody>
</table>

1Department of Justice Asset Forfeiture Program Investigative Agency participants are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA  
2Department of the Treasury Asset Forfeiture Program participants are: IRS-CI, ICE, CBP and USSS.
### Equitable Sharing Funds Received From Other Agencies

<table>
<thead>
<tr>
<th>Transferring Agency Name</th>
<th>Justice Funds</th>
<th>Treasury Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Income</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Other Income Type</strong></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Matching Grants</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Matching Grant Name</strong></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

### Transfers to Other Participating Law Enforcement Agencies

<table>
<thead>
<tr>
<th>Receiving Agency Name</th>
<th>Justice Funds</th>
<th>Treasury Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Support of Community-Based Programs

<table>
<thead>
<tr>
<th><strong>Recipient</strong></th>
<th>Justice Funds</th>
<th>Treasury Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Non-Categorized Expenditures

<table>
<thead>
<tr>
<th><strong>Description</strong></th>
<th>Justice Funds</th>
<th>Treasury Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Salaries

<table>
<thead>
<tr>
<th><strong>Salary Type</strong></th>
<th>Justice Funds</th>
<th>Treasury Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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**Paperwork Reduction Act Notice**

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Money Laundering and Asset Recovery Section at 1400 New York Avenue, N.W., Washington, DC 20005.

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**Privacy Act Notice**

The Department of Justice is collecting this information for the purpose of reviewing your equitable sharing expenditures. Providing this information is voluntary; however, the information is necessary for your agency to maintain Program compliance. Information collected is covered by Department of Justice System of Records Notice, 71 Fed. Reg. 29170 (May 19, 2006), JMD-022 Department of Justice Consolidated Asset Tracking System (CATS). This information may be disclosed to contractors when necessary to accomplish an agency function, to law enforcement when there is a violation or potential violation of law, or in accordance with other published routine uses. For a complete list of routine uses, see the System of Records Notice as amended by subsequent publications.

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**Single Audit Information**

<table>
<thead>
<tr>
<th><strong>Independent Auditor</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name:</strong> Becky Lau</td>
</tr>
<tr>
<td><strong>Company:</strong> Macias Gini &amp; O'Connell LLP</td>
</tr>
<tr>
<td><strong>Phone:</strong> 213-408-8652</td>
</tr>
<tr>
<td><strong>Email:</strong> <a href="mailto:belau@mgocpa.com">belau@mgocpa.com</a></td>
</tr>
</tbody>
</table>

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Date Printed: 07/01/2022
Were equitable sharing expenditures included on the Schedule of Expenditures of Federal Awards (SEFA) for the jurisdiction’s Single Audit for the prior fiscal year? If the jurisdiction did not meet the threshold to have a Single Audit performed, select Threshold Not Met.

YES  ☒  NO  ☐  THRESHOLD NOT MET  ☐

Prior Year Single Audit Number Assigned by Federal Audit Clearinghouse: 13184520201
Affidavit

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies (Guide) and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. The undersigned officials certify that the information submitted on the Equitable Sharing Agreement and Certification form (ESAC) is an accurate accounting of funds received and spent by the Agency.

The undersigned certify that the Agency is in compliance with the applicable nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the Agency, and (3) the Agency’s governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited funds, property, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submitting this form, the Agency agrees that it will be bound by the Guide and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. Submission of the ESAC is a prerequisite to receiving any funds or property through the Equitable Sharing Program.

1. Submission. The ESAC must be signed and electronically submitted within two months of the end of the Agency’s fiscal year. Electronic submission constitutes submission to the Department of Justice and the Department of the Treasury.

2. Signatories. The ESAC must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body head is the head of the agency that appropriates funding to the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, administrator, commissioner, and governor. The governing body head cannot be an official or employee of the Agency and must be from a separate entity.

3. Uses. Shared assets must be used for law enforcement purposes in accordance with the Guide and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations.

4. Transfers. Before the Agency transfers funds to other state or local law enforcement agencies, it must obtain written approval from the Department of Justice or Department of the Treasury. Transfers of tangible property are not permitted. Agencies that transfer or receive equitable sharing funds must perform sub-recipient monitoring in accordance with the Code of Federal Regulations.

5. Internal Controls. The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury, funds from state and local forfeitures, joint law enforcement operations funds, and any other sources must not be commingled with federal equitable sharing funds.

The Agency certifies that equitable sharing funds are maintained by its jurisdiction and the funds are administrated in the same manner as the jurisdiction’s appropriated or general funds. The Agency further certifies that the funds are subject to the standard accounting requirements and practices employed by the Agency’s jurisdiction in accordance with the requirements set forth in the Guide, any subsequent updates, and the Code of Federal Regulations, including the requirement to maintain relevant documents and records for five years.

The misuse or misapplication of equitably shared funds or assets or supplantation of existing resources with shared funds or assets is prohibited. The Agency must follow its jurisdiction’s procurement policies when expending equitably shared funds. Failure to comply with any provision of the Guide, any subsequent updates, and the Code of Federal Regulations may subject the Agency to sanctions.

Department of Justice and the Department of the Treasury reserve the right to conduct audits or reviews.

7. Freedom of Information Act (FOIA). Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury. Agencies must follow local release of information policies.

8. Waste, Fraud, or Abuse. An Agency or governing body is required to immediately notify the Department of Justice's Money Laundering and Asset Recovery Section and the Department of the Treasury's Executive Office for Asset Forfeiture of any allegations or theft, fraud, waste, or abuse involving federal equitable sharing funds.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

Civil Rights Cases

| During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above? |
|-----|----|

Agency Head
Name: GASCÓN, GEORGE
Title: District Attorney
Email: GGascon@da.lacounty.gov

Signature: ___________________________ Date: ___________________________

To the best of my knowledge and belief, the information provided on this ESAC is true and accurate and has been reviewed and authorized by the Law Enforcement Agency Head whose name appears above. Entry of the Agency Head name above indicates his/her agreement to abide by the Guide, any subsequent updates, and the Code of Federal Regulations, including ensuring permissibility of expenditures and following all required procurement policies and procedures.

Governing Body Head
Name: Mitchell, Holly
Title: Chair
Email: Mholly@bos.lacounty.gov

Signature: ___________________________ Date: ___________________________

To the best of my knowledge and belief, the Agency's current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head whose name appears above certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds. Entry of the Governing Body Head name above indicates his/her agreement to abide by the policies and procedures set forth in the Guide, any subsequent updates, and the Code of Federal Regulations.

☐ I certify that I have obtained approval from and I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.