

COUNTY OF LOS ANGELES

Family and Social Services

FESIA A. DAVENPORT
Chief Executive Officer



DATE: Wednesday, June 15, 2022
TIME: 1:30 PM

THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY TO ENSURE THE SAFETY OF MEMBERS OF THE PUBLIC AND EMPLOYEES AS PERMITTED UNDER STATE LAW.

TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:
Teleconference Call-In Number: (323) 776-6996/ Conference ID: 599 009 090#
[MS Teams Meeting Link](#) (Ctrl + click to follow link)

AGENDA

Members of the Public may address any agenda item after all Informational Items are presented. Two (2) minutes are allowed for each item.

- I. **Call to Order**
- II. **General Public Comment**
- III. **Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
 - a. **Office of Child Protection:** Authorize Entry into a Sole Source Contract with the Regents of the University of California on Behalf of the Los Angeles Campus and the UCLA Pritzker Center for Strengthening Children and Families.
 - b. **Workforce Development Aging and Community Services (WDACS):** Approval to Execute Fiscal Year (FY) 2022-23 Noncompetitive Subaward Amendment for Dignity at Home Fall Prevention Program Services.
 - c. **WDACS:** Recommendation to Award and Execute Subaward with Senior Community Service Employment Program.
 - d. **WDACS:** Request to Execute Contracts for the Provision of Elderly Nutrition Program Services.
- IV. **Presentation/Discussion Items:**
 - a. **Chief Executive Office:** FY 2022-23 Final Changes Budget Presentation.

- b. **Department of Children and Family Services:** Request for Approval to Extend Transitional Housing Placement Program for Non-Minor Dependents Contracts and to Execute Future Contracts with Qualified Prospective Contractors.

V. **Public Comment**

- VI. Standing item(s) and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting:

- - No Items - -

VII. Adjournment



JUDGE MICHAEL NASH (RET.)
EXECUTIVE DIRECTOR

COUNTY OF LOS ANGELES OFFICE OF CHILD PROTECTION

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 383
LOS ANGELES, CALIFORNIA 90012
(213) 893-2010

MEMBERS OF THE BOARD

HILDA L. SOLIS
HOLLY J. MITCHELL
SHEILA KUEHL
JANICE HAHN
KATHYRN BARGER

June 28, 2022

DRAFT

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZE ENTRY INTO A SOLE SOURCE CONTRACT WITH THE REGENTS OF
THE UNIVERSITY OF CALIFORNIA ON BEHALF OF THE LOS ANGELES CAMPUS
AND THE UCLA PRITZKER CENTER FOR STRENGTHENING CHILDREN AND
FAMILIES
(ALL AFFECTED) (3 VOTES)**

SUBJECT

Approval of the recommended actions will provide the authority to prepare and execute a sole source consultant services contract, and amendments as needed with the Regents of the University of California on behalf of the Los Angeles Campus and the UCLA Pritzker Center for Strengthening Children and Families (UCLA Pritzker Center) for the Blind Removal Pilot. The maximum amount of this contract will be \$200,000 from the Department of Children and Family Services (DCFS).

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Executive Officer of the Board of Supervisors (Executive Officer), or her designee, to execute a sole source service contract, substantially similar to Attachment I, with the Regents of the University of California on behalf of the Los Angeles Campus and the UCLA Pritzker Center, effective July 1, 2022, for consultant services to support the implementation of the Blind Removal Pilot, as well as the evaluation of the pilot. The total cost for this contract will be \$200,000 (\$150,000 for FY 2022-23 and \$50,000 for FY 2023-24) and will be funded by DCFS.
2. Delegate authority to the Executive Officer, or her designee, to update terms and conditions, approve up to six month-to-month extensions, negotiate and execute amendments, as needed for the success of this project, and terminate the Contract for convenience if necessary.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The child-welfare field in many regions has acknowledged the problem of systemic racial and ethnic disproportionality and disparities, and various efforts are underway to address this problem.

One such effort began in 2010 in Nassau County, New York, where the director of Child & Family Services created a strategy called the ‘blind removal process,’ through which child-welfare case decisions are made without parties being aware of the racial/ethnic background or socio-economic status of the child and family. Child-welfare professionals convene to hear the facts of each case from the child’s caseworker, who has already seen the family and conducted an initial assessment of risk. In the caseworker’s presentation, he or she deliberately excludes any mention of family demographics or the neighborhood where they live, and identifying information is similarly redacted from the case file.

Within five years of this strategy’s inception, the number of Black/African-American children removed from their families dropped—the most significant decrease in racial disproportionality within the Nassau County system ever.¹ In October 2020, the New York State Office of Children and Family Services required that local social-service departments throughout the state develop and implement the blind removal process.²

On July 13, 2021, the Board directed DCFS—in consultation with the Anti-Racism, Diversity and Inclusion Initiative and in partnership with the UCLA Pritzker Center—to pilot blind removals in at least one DCFS regional office. The pilot was to include an evaluation of its effectiveness—inclusive of findings and recommendations to help aid future implementation—along with appropriate training and support from experts well versed in racial biases and blind removals. In addition, the Board directed the Chief Executive Officer to identify \$150,000 in funding to support the evaluation, training, and support provided by the UCLA Pritzker Center.

Based on the work requested, it was determined that a total of \$200,000 would be needed for this pilot. DCFS requested OCP’s assistance for contracting with the UCLA Pritzker Center for this Pilot. This contract will allow the UCLA Pritzker Center to provide support and consultation, and complete the evaluation of the pilot, with findings and recommendations to help aid future implementation.

Implementation of Strategic Plan Goals

The recommended actions support the County Strategic Plan Goal I, Strategy I.1, Increase Our Focus on Prevention Initiatives, by working to eliminate biases that may influence the detention determinations. In addition, it supports the Countywide Child Protection Strategic Plan Goal 5, Rethink structures, programs, and processes, on an

¹Casey Family Programs, “How did the blind removal process in Nassau County, NY, address disparity among children entering care?” February 8, 2021, [Blind Removals Process – Casey Family Programs](#)

²Administrative Directive 20-OCFS-ADM-19 [20-OCFS-ADM-19.docx \(live.com\)](#)

ongoing basis, that impact multiple entities, to take advantage of new thinking and learning that meaningfully improves our child protection system.

FISCAL IMPACT/FINANCING

DCFS will be utilizing non-federal funding for the \$200,000 allocated for this project. The OCP contracting costs for this Blind Removal Pilot will be offset by a corresponding increase in Internal Fund Transfer (IFT) from DCFS as part of the FY 2022-23 and FY 2023-24 Budget processes.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with Board policy 5.100, Sole Source contracts, on April 21, 2022, the OCP submitted to the Board of Supervisors advance notification of our intent to enter into a sole source agreement with the Regents of the University of California (Attachment II).

As UCLA is a public institution and is self-insured, modifications were made to the Contract's Terms and Conditions affecting areas such as Indemnification, access to employment records, and Liquidated Damages; similar to changes negotiated and approved in existing County contracts with the UCLA Pritzker Center. County Counsel's approval as to form of the attached Consultant Services Contract (Attachment I) will be obtained prior to execution.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

DCFS will implement this blind-removal pilot in two locations, with a target start dates of July 1, 2022, in the West Los Angeles regional office, and a September 2022 start in the Carson/Compton regional office.

Respectfully submitted,

Judge Michael Nash
Executive Director, Office of Child Protection

MN:MPM:KH:eih

Attachments (2)

c: Executive Office, Board of Supervisors
 Chief Executive Office
 County Counsel
 Children and Family Services
 Probation



BOARD OF SUPERVISORS

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(800) 432-4900

June 28, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL TO EXECUTE
FY 2022-23 NONCOMPETITIVE (SOLE SOURCE)
SUBAWARD AMENDMENT FOR DIGNITY AT HOME
FALL PREVENTION PROGRAM SERVICES
(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)**

SUBJECT:

The County of Los Angeles Department of Workforce Development, Aging and Community Services (WDACS) seeks approval and delegated authority to execute Fiscal Year (FY) 2022-2023 noncompetitive (sole source) Subaward amendment with the existing Subrecipient, Partners In Care Foundation, for the Dignity at Home Fall Prevention Program (DHFPP) to extend the term of the Subaward; optionally exercise two (2) annual renewals at WDACS' sole discretion; and execute future amendments with Subrecipient, as needed, during the Subaward term.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and authorize the WDACS Acting Director, or designee, to execute the DHFPP Subaward amendment with Partners in Care Foundation, Inc. for the term effective July 1, 2022, through June 30, 2023, with options to extend the Subaward term for up to two (2) additional one (1) year periods for an anticipated maximum amount of \$789,000 in federal Older Adults' Recovery and



Resilience (OARR) funding. Allocation to the Subrecipient is subject to the availability of funding and contingent upon Subrecipient's performance in meeting the goals of DHFPP, as well as Subrecipient's adherence to its Subaward terms. WDACS will obtain County Counsel approval as to the form of the Subaward prior to executing this Subaward.

2. Approve and authorize WDACS Acting Director, or designee, to execute amendments with this Subrecipient, which serve the best interests of the County of Los Angeles (County), during the Subaward term as follows: 1) add new, relevant, or updated federal, State, and/or County Subaward terms and conditions; and, 2) increase or decrease the Subaward amounts (including but not limited to baseline funds, one-time-only funds, and/or supplemental monies), which may exceed ten percent (10%) of the Maximum Subaward Sum, in response to the availability of funding and/or based on Subrecipient's performance provided that: (a) the total allocation does not exceed available funding; (b) WDACS obtains County Counsel approval as to the form of the amendment prior to any such amendment; and, (c) WDACS provides written confirmation to the CEO within thirty (30) working days of completing this action.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION(S)

WDACS has been designated by the California Department of Aging (CDA or State) to operate as an Area Agency on Aging (AAA) for all areas of the County, except for the City of Los Angeles, which is served by another public agency. WDACS receives funding from CDA to administer these Program Services, which WDACS contracts to Service Providers. In this capacity, WDACS oversees the administration of a variety of social service programs, including DHFPP Services, which are targeted towards Older Adults.

WDACS received new federal funding to continue DHFPP services designed to reduce the number of debilitating falls suffered by older adults (age sixty (60) and older) and persons with disabilities by providing services such as fall and injury prevention information and education, in-home environmental assessments, home modifications, purchase of injury prevention equipment (e.g., grab bars, shower seats, transfer benches, handrails, etc.).

WDACS is noncompetitively awarding the OARR funds to Subrecipient based on the following: 1) CDA has allowed WDACS to use a noncompetitive procurement method during a public emergency; 2) WDACS was informed of the new OARR funding in March 2022, and the DHFPP Subaward expires on June 30, 2022. The department would lose the opportunity to utilize the funds once the contract expires and would experience a gap in service; 3) it would be prohibitively costly in time and money to conduct a competitive procurement to seek a new service provider given the challenge of completing a competitive procurement during the ongoing COVID-19 pandemic, the transition underway to two (2) new County departments, and competing priorities critical for County residents, including the need to ramp up ARPA funded programs; it is in the best economic interest of the County to achieve administrative cost savings and eliminate an excessive learning curve for a new service provider; and 4) Subrecipient is experienced in injury prevention and home safety services,

including, but not limited to, medical providers and hospital systems, independent living centers, and home modification providers.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions support the following Countywide Strategic Plan Strategies: Strategy I.1 (Increase Our Focus on Prevention Initiatives) by promoting self-sufficiency and independence among older adults; Strategy I.2 (Enhance Our Delivery of Comprehensive Interventions) by ensuring the delivery of a broad-range of community-based services for older adults; and Strategy II.2 (Support the Wellness of Our Communities) by increasing services that promote the well-being of older adults.

FISCAL IMPACT/FINANCING

Financing for this sole source subaward originates from CDA. The anticipated funding is \$789,000 in federal OARR funds for the Subaward term (including the optional renewal) and is contingent upon availability. Funding for this Program will be included in the Aging and Disabilities Department's FY 22-23 Supplemental Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

WDACS currently contracts with Subrecipient under our Disease Prevention and Health Promotion Program, and there are no fiscal or performance issues noted. The DHFPP Subaward will include standard County terms and conditions in addition to State terms and conditions that are required for WDACS to administer/operate these Programs. WDACS has determined that this Subaward is not subject to the requirements for Proposition A in which living wage laws would be applicable. WDACS will obtain County Counsel approval as to the form of the Subaward prior to its execution and/or amendment.

The 22 CCR 7360 (Noncompetitive Awards) authorizes WDACS to complete noncompetitive procurements for DHFPP when certain conditions exist, including a public emergency, such as the ongoing COVID-19 pandemic. This will allow WDACS (or the successor Department) to continue DHFPP services without interruption. In accordance with your Board's Policy Manual, Chapter 5.100 (Sole Source Contracts), WDACS has completed the sole-source checklist and justification, which have been approved by the CEO and are included herein as Attachment I. The Subrecipient complies with all Board and County requirements.

WDACS is currently transitioning into two (2) separate County departments. Effective July 1, 2022, the Aging and Disabilities Department will be the successor and administrating agency of WDACS' Aging programs, including DHFPP and its contract.

CONTRACTING PROCESS

Upon your Board's approval, WDACS will enter a noncompetitive Subaward amendment with Subrecipient, effective July 1, 2022, through June 30, 2023 (and optionally exercise two (2) annual renewals at WDACS' sole discretion).

Monitoring Requirement

Administrative, programmatic, and fiscal monitoring of Subrecipient will be conducted on an annual basis to ensure Subaward compliance by WDACS' Contract Compliance Division. Fiscal monitoring is conducted annually by an approved vendor procured through the Auditor-Controller's Master Agreement.

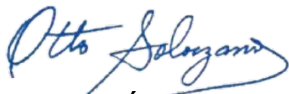
IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will ensure full utilization of DHFPP funding within this Fiscal Year 2022-2023 and will allow us to serve vulnerable older adults and persons with disabilities throughout Los Angeles County.

CONCLUSION

Upon your approval of the recommended actions, the WDACS Acting Director, or designee, will execute subaward amendments as noted herein. Should you have any questions, please contact me directly, or your staff may contact Mr. Michael Kapp, Director of Public Affairs, at MKapp@wdacs.lacounty.gov.

Respectfully submitted,



OTTO SOLÓRZANO
Acting Director

OS:PG:CD:HK:ag

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer of the Board of Supervisors



DRAFT

BOARD OF SUPERVISORS

Hilda L. Solis

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Janice Hahn

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EXECUTIVE LEADERSHIP

Otto Solórzano

Acting Director

Dr. Laura Trejo

Aging & Community Services

Kelly LoBianco

Economic & Workforce Development

June 28, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**RECOMMENDATION TO AWARD AND EXECUTE
SUBAWARD FOR SENIOR COMMUNITY SERVICE
EMPLOYMENT PROGRAM (SCSEP)**

(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

The County of Los Angeles Workforce Development, Aging and Community Services (WDACS) administers the SCSEP program in Los Angeles County (County) through our Workforce Development Branch; however, effective July 1, 2022, the County of Los Angeles Aging and Disabilities Department (ADD) will be the successor and administrating agency to the SCSEP Agreement.

SCSEP is a job creation program to serve low-income persons aged fifty-five (55) years and older who have poor employment prospects (Participants) by: providing hands-on job training through part-time, subsidized work at community service agencies (Employers/Work Sites); assisting with transitioning to unsubsidized employment; and providing supportive services to assist with obtaining and maintaining employment.

GET IN TOUCH

510 S. Vermont Avenue

Los Angeles, CA 90020

wdacs.lacounty.gov

info@wdacs.lacounty.gov

Aging & Adult Information &

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(800) 510-2020

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(877) 477-3646

Report Hate: 211

America's Job Centers:

(888) 226-6300

Community & Senior Centers:

(323) 260-2003

Office of Small Business:

(800) 432-4900



Grow. Succeed. Thrive.

DRAFT

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve delegated authority to award one subaward and authorize the WDACS Director, or designee, to execute one (1) comprehensive SCSEP subaward. WDACS will inform the Board through a memo of the final recommended contractor on June 28, 2022. The subaward will be executed at the estimated annual amounts and will be effective July 1, 2022 through June 30, 2023, with the option to extend the term for three (3) additional one-year periods through June 30, 2026 with one (1) additional six-month period on a month-to-month basis for ramp-down of services.
2. Authorize the WDACS Director, or designee, to execute amendments with the subrecipient as follows: 1) add new, relevant, or updated federal, State, and/or County subaward terms; 2) increase or decrease the subaward amounts that may exceed 10% based on the availability of funding and/or based on subrecipient's performance provided that: (a) the total allocation does not exceed available funding and (b) WDACS obtains County Counsel approval as to form of the amendment prior to any such amendment; and 3) accept and allocate any new or additional funding for Aging services programs. These actions will ensure full expenditure of workforce funds and are consistent with your Board's policy requiring review of each service provider's performance. WDACS shall provide written confirmation to your Board and the CEO within thirty (30) working days of completing these actions.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION(S)

The County administers an array of federal, State, and local social service programs for the benefit of Los Angeles County residents. In this capacity, County has been designated by the State funding authority, California Department of Aging (CDA or State), to operate as the Area Agency on Aging for Planning and Service Area 19 (AAA PSA 19), which allows County to provide various program services within the geographic areas of Los Angeles County (excluding the City of Los Angeles, which is served by another public entity). SCSEP is one of these programs, and it is a job creation program to serve low-income persons aged fifty-five (55) years and older who have poor employment prospects (Participants) by: providing hands-on job training through part-time, subsidized work at community service agencies (Employers/Work Sites); assisting with transitioning to unsubsidized employment; and providing supportive services to assist with obtaining and maintaining employment.

On April 28, 2022, WDACS released a Request for Proposals (RFP) for SCSEP Services, to be provided throughout Los Angeles County (excluding the City of Los Angeles, which is served by another public entity).

SCSEP program collaborates closely with the America's Job Centers of California (AJCC) who provides training and employment opportunities for the program participants.

Effective July 1, 2022, the County of Los Angeles Aging and Disabilities Department (ADD) will be the successor and administrating agency to the SCSEP Agreement.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions support Countywide Strategic Plan Goal 1: Make Investments that Transform Lives by supporting job readiness and increasing employment opportunities; and Strategic Plan Goal 2: Foster Vibrant and Resilient Communities by aligning workforce development programs to provide career pathways for high-needs, priority populations and to support the labor needs of the County's high-growth industry sectors.

FISCAL IMPACT/FINANCING

The SCSEP is funded through CDA in the amount of \$1,472,000, with funds from the U.S. Department of Labor (DOL) Training & Employment. Additionally, CDA allocated \$958,000 in one-time-only California's Older Adults' Recovery and Resilience (OARR) Senior Employment Opportunities (SEO). OARR provides a one-time-only funding to strengthen older adults' recovery and resiliency from the severe isolation and health impacts from staying at home for over a year due to the Coronavirus pandemic. This investment facilitates older adults' reengagement with in-person community activities and services through the network of aging and disability services provided locally by Area Agencies on Aging. The ongoing funding from DOL is in the Department's FY 2022-23 budget that was established during Final Changes. The one-time-only funds from OARR will be added to the Department's budget during Supplemental Changes.

Federal funding for the SCSEP services has been assigned a Catalog of Federal Domestic Assistance (CFDA) program number as follows: 17.235 (DOL)

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Authorized under Title V of the OAA, SCSEP provides community service training assignments for participants as a bridge to unsubsidized employment opportunities. Participants also receive case management, paid job search assistance, counseling, and supportive services. Eligible persons must be at least 55 years old, unemployed, and have a family income of no more than 125% of the federal poverty level.

CONTRACTING PROCESS

WDACS released an RFP on April 28, 2022, and notification of this release was advertised in the Los Angeles Times, Los Angeles Daily News, San Gabriel Valley Tribune, Hoy, Long Beach Press Telegram, Antelope Valley Press, Torrance Daily Breeze, and the Los Angeles Sentinel. The RFP was also posted on the Internal Services Department Office of Small Business website, and information on the RFP release was sent to approximately 500 vendors in the WDACS Solicitation database and released through GovDelivery.com.

The solicitation was consistent with competitive procurement regulations under CDA, and County contracting policies. The solicitation was open to private non-profit organizations, public agencies.

The Honorable Board of Supervisors
June 28, 2022
Page 4

WDACS also held a Mandatory Proposer's Conference on May 11, 2022 and provided potential proposers multiple opportunities to ask questions about the RFP.

The proposals were due on June 1, 2022, and WDACS received proposals from two (2) agencies. Due to the split of the current department, this program was transferred to the Aging and Disabilities Department on July 1, 2022. The transition delayed the release of the RFP; therefore, the evaluation of the proposals is currently being conducted. This Board letter is scheduled for the June 28, 2022 Board Agenda, and at that time WDACS will update the Board of the recommended subrecipient to be awarded the subaward.

MONITORING REQUIREMENT

Administrative, programmatic, and fiscal monitoring of subrecipients providing workforce development programs will be conducted on an annual basis to ensure subaward compliance. Administrative, Fiscal, and Program monitoring is conducted annually by the County of Los Angeles Auditor-Controller.

IMPACT ON CURRENT SERVICES

Approval of the recommended actions will allow for the continued provision of the SCSEP services to residents fifty-years or older for job training and employment opportunities, and businesses within Los Angeles County.

CONCLUSION

Should you have questions, please contact me directly, or your staff may contact Mr. Michael Kapp, Director of Public Affairs, at (213) 706-8140 or MKapp@wdacs.lacounty.gov.

Respectfully submitted,

Otto Solórzano
Acting Director

OS:LT:LS:PG:

cc. Chief Executive Office
County Counsel
Executive Officer, Board of Supervisors



June 28, 2022

BOARD OF SUPERVISORS

Hilda L. Solis

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Kathryn Barger

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

EXECUTIVE LEADERSHIP

Otto Solórzano
Acting Director

Dr. Laura Trejo
Aging & Community Services

Kelly LoBianco
Economic & Workforce Development

Dear Supervisors:

**AUTHORIZE WORKFORCE DEVELOPMENT, AGING AND
COMMUNITY SERVICES TO EXECUTE CONTRACTS FOR
THE PROVISION OF ELDERLY NUTRITION PROGRAM
SERVICES
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)**

SUBJECT

The County of Los Angeles Workforce Development, Aging and Community Services (WDACS) operates the Elderly Nutrition Program (ENP) for residents of Los Angeles County, excluding the City of Los Angeles. ENP Services provide congregate meals to older adults at congregate meal sites located at various Senior Centers and/or other congregate meal settings throughout the County of Los Angeles. In addition, the ENP program provides home-delivered meals to older adults who are homebound.

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WDACS is requesting your Board's approval to enter into a one (1) year contract, effective July 1, 2022 – June 30, 2023, and subsequently execute up to three (3) annual renewal options for a maximum Contract term of four (4) years, which may be extended for up to an additional six (6) months, with competitively procured service providers (contractors) for the following nine (9) service areas (Regions): East Gateway Cities Region, Mid Gateway Cities Region, San Gabriel Valley Region, San Fernando Valley Region, Santa Clarita Valley Region, South Bay Region, West Gateway Cities Region (including Central Los Angeles Region), Westside Cities Region, and Antelope Valley Region. WDACS seeks delegated authority to execute contracts and contract amendments, as needed.



IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the WDACS Director, or designee, delegated authority to enter into contracts for the term of July 1, 2022 – June 30, 2023, and subsequently exercise three (3) annual renewal options for a maximum Contract term of four (4) years with up to six (6) month-to-month extensions with contractors; Board will be notified by June 28, 2022, by a Board memo identifying the contractors prior to the Department executing contracts. Allocations to the contractors are subject to the availability of funding and are contingent upon each contractor's performance in meeting the goals of the ENP as well as each contractor's adherence to its contract terms. WDACS will obtain County Counsel approval as to the form of the contracts prior to executing these contracts and WDACS shall provide written confirmation to the Chief Executive Officer (CEO) within thirty (30) working days of completing this action.
2. Authorize the Executive Director, or designee, to execute amendments with these contractors, which serve the best interests of the County, during each contractor's contract term as follows: 1) add new, relevant or updated federal, State and/or County contract terms; 2) increase or decrease the contract amounts (including but not limited to baseline funds, one-time-only funds, Nutrition Services Incentive Program monies and/or supplemental and American Rescue Program Act (ARPA) monies) that may exceed ten percent (10%) in response to the availability of funding and/or based on contractor's performance provided that: (a) the total allocation does not exceed available funding; (b) obtains County Counsel approval as to the form of the amendment prior to any such amendment; and, (c) WDACS provides written confirmation to your Board and the CEO within thirty (30) working days of completing this action; and, 3) exercise the extension of the contract term if WDACS encounters delays during the solicitation process due to negotiations, protests or other circumstances and/or the transition of Services between incumbent contractors and new contractors.
3. Authorize the Executive Director, or designee, to increase or decrease each contractor's unit rates subject to the availability of funding and/or contractor's performance provided that the total allocation does not exceed available funding.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION(S)

WDACS currently administers ENP throughout Los Angeles County (excluding the City of Los Angeles, which is served by another public agency), which WDACS has divided into the following nine (9) Regions: Antelope Valley Region, East Gateway Cities Region, Mid Gateway Cities Region, San Gabriel Valley Region, San Fernando Valley Region, Santa Clarita Valley Region, South Bay Region, West Gateway Cities Region (including Central Los Angeles Region) and Westside Cities Region. ENP Services consist of three (3) primary Program components: Congregate Meals Program, Home-Delivered Meals Program and Telephone Reassurance Program and these Programs are collectively intended to maintain and/or improve the physical, psychological and social well-being of older individuals and functionally impaired individuals by providing nutritionally balanced meals to clients at strategically located congregate meal sites, by delivering meals to

homebound clients and by providing regular contact and safety checks over the phone to reassure homebound clients.

The recommended actions will ensure that WDACS will continue to implement ENP and provide these nutritionally balanced meals and safety checks to the older individuals and functionally impaired individuals in Los Angeles County. These actions would ensure full expenditure of ENP funds and are consistent with your Board's policy requiring review of each service provider's performance. This year in addition to the Older Americans Act (OAA) funds, the ENP program received ARPA funds. WDACS received ARPA approval in mid-April, therefore the ENP solicitation was not able to be released until late April 2022. The federal requirement mandates solicitations be available to the public for thirty (30) days. Upon completion of the evaluation process, WDACS will inform the Board of their recommended contractors prior to executing final contracts. WDACS is requesting delegated authority to preliminary award contracts once the evaluation process is complete. WDACS received ten (10) proposals but disqualified one (1) proposal not meeting the Minimum Requirements (MRs). WDACS is currently evaluating the nine (9) remaining proposals that met the MRs. The Board will be informed of the contractors WDACS is recommending for contract awards prior to executing final contracts. This process will allow WDACS to execute contracts prior to current contracts expiring and not have a break in service.

Implementation of Strategic Plan Goals

The recommended actions support the following Countywide Strategic Plan Goals:

- Strategy I.1 (Increase Our Focus on Prevention Initiative) by promoting self-sufficiency and independence among older adults
- Strategy I.2 (Enhance Our Delivery of Comprehensive Interventions) by ensuring the delivery of a broad-range of community-based services for older adults
- Strategy II.2 (Support the Wellness of Our Communities) by increasing services that promote the well-being of older adults.

FISCAL IMPACT/FINANCING

ENP is financed with federal OAA grant awards originating from the federal grantor agency, United States Department of Health and Human Services (HHS), ARPA grant funds and Net County Costs (NCC). The OAA authorizes HHS to grant these awards to the California Department of Aging (CDA), the State pass-through agency. CDA provides these awards which include monies allocated in accordance with OAA Title III B, Title III C-1, Title III C-2 and Nutrition Services Incentive Program to WDACS to operate ENP. WDACS received ARPA funds from the County of Los Angeles originating from the federal Treasury passed through the Los Angeles County Chief Executive Office (CEO). The ARPA funds are one-time funds through FY 2024.

ENP funding for the first year of the contract term (Fiscal Year 2022-23 OAA and ARPA) is an estimated \$27,552,400. These funds will be included in the department's Fiscal Year 2022-23 Adopted Budget. The requested Board authority will allow WDACS to allocate the OAA funds annually for an estimated total four (4) years (which includes three (3) annual options to renew), and the ARPA funds for a total of two (2) years through June 30, 2024.

Federal funding for ENP has been assigned an Assistance Listing Number (ALN) program number as follows:

- OAA Title III B Funds: 93.044 (Special Programs for the Aging-Title III, Part B – Grants for Supportive Services and Senior Centers); Federal grantor is HHS
- OAA Title III C Funds (which includes Title III C-1 and Title III C-2): 93.045 (Special Programs for the Aging-Title III, Part C – Nutrition Services); Federal grantor is HHS
- OAA Nutrition Services Incentive Program Funds: 93.053 (Nutrition Services Incentive Program); Federal grantor is HHS
Federal ARPA: 21.027 (Coronavirus State and Local Fiscal Recovery Funds); Federal grantor is Treasury

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The current contracts will expire on June 30, 2022. In accordance with federal, State and County procurement standards, WDACS completed a competitive Request for Proposal (RFP) procurement to obtain contractors to provide these ENP Services. The contracts contain both standard County as well as unique departmental terms and conditions necessary for the implementation and continued operation of ENP. The original term of the Contract will commence on July 1, 2022, through June 30, 2023 with three (3) annual options to renew for a maximum Contract term of four (4) years with up to six (6) month-to-month extensions.

As provided in Recommendation 3, the contract terms and conditions will allow WDACS to increase or decrease the unit rates annually (subject to the availability of funding and/or contractor's performance). These contracts are cost reimbursement contracts that require total payments to be based upon actual costs for the service. Unit rates have been established as the methodology for the contractor to bill for Services. Pursuant to federal guidelines as well as the contract terms and conditions, there are annual reviews and reconciliations so that WDACS' payments to the contractor are ultimately based on the actual costs to provide Services, and thus conform with the cost reimbursement basis. As such, rate increases requested by a contractor shall be determined at the sole discretion of WDACS. Rate decreases may be negotiated with the contractor when WDACS determines that the contractor's rates exceed its actual costs to provide Services. In accordance with contracting policies, the terms and conditions shall be cleared with County Counsel and Chief Executive Office Risk Management.

WDACS is currently transitioning into two (2) separate County departments. Effective July 1, 2022, the Aging and Disabilities Department will be the successor and administrating agency of WDACS' Aging programs, including ENP and its contracts.

CONTRACTING PROCESS

WDACS conducted a competitive procurement using the RFP process for bid number AAA/ARPA-ENP-2223 RFP. WDACS was seeking qualified Proposers who could provide ENP Services for any of the following Regions: Antelope Valley Region, East Gateway Cities Region, Mid Gateway

Cities Region, San Gabriel Valley Region, San Fernando Valley Region, Santa Clarita Valley Region, South Bay Region, West Gateway Cities Region (including Central Los Angeles Region), and Westside Cities Region.

This RFP afforded Proposers the opportunity to propose multiple unit rates for the contract term and three (3) annual renewal options based on Proposer's determination of its projected cost increases (due to the minimum wage requirements, food costs, fuel costs, etc.) during the contract term. WDACS used this approach as a measure to ensure that the proposed unit rates would sustain the selected Proposer's ability to provide ENP Services throughout the contract term. In accordance with Recommendation 3, the contract will allow an annual increase of the unit rates if requested by the contractor, the contractor has successfully performed its contract duties, funding is available, and such increase shall be determined at the sole discretion of WDACS to be necessary and based on actual costs incurred. The contract will also allow for WDACS to negotiate rate decreases with the contractor when WDACS determines that the contractor's rates exceed the actual costs to provide Services.

The RFP was released on April 14, 2022, and notification of this release was completed as follows:

- Newspaper Publication: WDACS advertised the RFP in the following newspapers of general circulation in Los Angeles County and bordering counties: Los Angeles Times; Hoy (Outreach); Daily News; San Gabriel Valley Tribune; Long Beach Press Telegram; Antelope Valley Press; Los Angeles Sentinel; Daily Breeze; Daily Report; Fontana Herald; and, Tri-County Sentry.
- Posting on Internal Services Department (ISD)/Office of Small Business (OSB) Website: In accordance with County requirements, WDACS posted notification of the RFP on the ISD website (which also meets the requirement to post on the OSB website) using multiple commodity/service codes associated with ENP Services. Based on WebVen registered vendors associated with those commodity/service codes, this notification was sent to approximately 4,022 potential Proposers.
- GovDelivery Notifications: WDACS utilizes GovDelivery, a web-based email subscription management system, which includes over 5,000 vendors that have signed up to receive news and information pertaining to contracting opportunities with WDACS. These vendors were notified regarding the release of this RFP.

A mandatory Proposers' conference was held on April 26, 2022, to address questions received from Proposers. The proposals were due on Wednesday, May 18, 2022. Ten (10) proposals were received in response to the RFP. One (1) proposal was disqualified because they did not demonstrate Proposer's ability to meet the minimum mandatory qualifications stated in the RFP.

Evaluations are being conducted by teams comprised of individuals from various divisions in WDACS and of subject matter experts in various areas including, but not limited to, program operations, contract development, planning operations, grants management, finance/accounting, monitoring/compliance and/or administrative operations. Evaluators will use an evaluation worksheet to independently score each proposal and the final results will be calculated using the County's Informed Averaging requirements. After careful evaluation, WDACS will determine which

proposals meet the highest scores, qualifications and experience, and will be recommended to receive a contract for their respective Region(s).

Monitoring Requirement

Administrative, programmatic, and fiscal monitoring of ENP contractors will be conducted on an annual basis to ensure contract compliance. Administrative and programmatic monitoring are completed by WDACS' Contract Compliance Division. Fiscal monitoring is conducted annually by an approved vendor procured through the Los Angeles County Auditor-Controller's Master Agreement for As-Needed Contract Audits/Studies.

IMPACT ON CURRENT SERVICES

Approval of the recommended actions will allow for the continued provision of ENP Services, which provide over 3.5 million meals annually throughout Los Angeles County (excluding the City of Los Angeles). Without these Services, some of these vulnerable individuals (including the older individuals and functionally impaired individuals) may not receive nutritionally balanced meals and safety checks on a regular basis.

CONCLUSION

Upon your approval of the recommended actions, the WDACS Acting Director, or designee, will execute the contracts and amendments noted therein. Should you have any questions, please contact me directly or your staff may contact Michael Kapp, Director of Public Affairs, at MKapp@wdacs.lacounty.gov.

Respectfully submitted,

OTTO SOLÓRZANO
Acting Director

OS:LT:PG:LS:ag

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

Family and Social Services
CHILD SUPPORT SERVICES DEPARTMENT

Final Changes Budget
Fiscal Year 2022-23

	2022-23 Recommended	2022-23 Adopted Budget	Change
Gross Appropriation	\$217,473,000	\$217,116,000	(\$357,000)
IFT / Revenue	210,770,000	210,447,000	(323,000)
Net County Cost	6,703,000	6,669,000	(34,000)
Budgeted Positions	1,469.0	1,469.0	0.0

Changes From 2022-23 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2022-23 Recommended	217,473,000	0	210,770,000	6,703,000	1,469.0
Finance Targets					
1. Retiree Health Insurance: Reflects a projected decrease in retiree health insurance premiums from the amounts estimated in the 2022-23 Recommended Budget.	(356,000)	--	(322,000)	(34,000)	--
Other Changes					
2. Salaries and Employee Benefits: Reflects the reclassification of 1.0 Administrative Services Manager II to a 1.0 Senior Public Information Specialist.	(1,000)	--	(1,000)	--	--
Total Changes	(357,000)	0	(323,000)	(34,000)	0.0
2022-23 Final Changes Budget	217,116,000	0	210,447,000	6,669,000	0.0

WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES - ADMINISTRATIONFinal Changes Budget
Fiscal Year 2022-23

	2022-23 Recommended	2022-23 Adopted Budget	Change
Gross Appropriation	\$105,029,000	\$0	(\$105,029,000)
IFT / Revenue	74,117,000	0	(74,117,000)
Net County Cost	30,912,000	0	(\$30,912,000)
Budgeted Positions	589.0	0.0	(589.0)

Changes From 2022-23 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2022-23 Recommended	105,029,000	51,513,000	22,604,000	30,912,000	589.0
Finance Targets					
1. Retiree Health Insurance: Reflects a projected decrease in retiree health insurance premiums from the amounts estimated in the 2022-23 Recommended Budget.	(12,000)	--	(2,000)	(10,000)	--
Other Changes					
2. Transition Out: Reflects the permanent deletion of 20.0 budgeted positions, and the transition of 569.0 budgeted positions and related funding from WDACS-Administration to the newly established Administration Budgets of the Aging and Disabilities Department and the Department of Economic Opportunity pursuant to the August 4, 2020 Board Order to establish standalone departments for Aging and Economic and Workforce Development.	(105,017,000)	(51,513,000)	(22,602,000)	(30,902,000)	(589.0)
Total Changes	(105,029,000)	(51,513,000)	(22,604,000)	(30,912,000)	(589.0)
2022-23 Final Changes Budget	0	0	0	0	0.0

WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES - ASSISTANCEFinal Changes Budget
Fiscal Year 2022-23

	2022-23 Recommended	2022-23 Adopted Budget	Change
Gross Appropriation	\$122,400,000	\$0	(\$122,400,000)
IFT / Revenue	101,384,000	0	(101,384,000)
Net County Cost	21,016,000	0	(21,016,000)
Budgeted Positions	0.0	0.0	0.0

Changes From 2022-23 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2022-23 Recommended	122,400,000	28,814,000	72,570,000	21,016,000	0.0
Other Changes					
1. Transition Out to the Aging and Disabilities Department (AD): Reflects the transition of Aging and Adult Programs funding from WDACS-Assistance to the newly established AD Assistance Budget pursuant to the August 4, 2020 Board Order to establish standalone departments for Aging and Economic and Workforce Development.	(41,549,000)	(8,050,000)	(31,113,000)	(2,386,000)	--
2. Transition Out to the Department of Economic Opportunity (DEO): Reflects the transition of Workforce Innovation and Opportunity Act funding from WDACS-Assistance to the newly established DEO Assistance Budget pursuant to the August 4, 2020 Board Order to establish standalone departments for Aging and Economic and Workforce Development.	(80,851,000)	(20,764,000)	(41,457,000)	(18,630,000)	--
Total Changes	(122,400,000)	(28,814,000)	(72,570,000)	(21,016,000)	0.0
2022-23 Final Changes Budget	0	0	0	0	0.0

Family and Social Services
AGING AND DISABILITIES DEPARTMENT (AD) – ADMINISTRATION
 Final Changes
 Fiscal Year 2022-23

	2022-23 Recommended	2022-23 Adopted Budget	Change
Gross Appropriation	\$0	\$95,198,000	\$95,198,000
IFT / Revenue	0	74,512,000	74,512,000
Net County Cost	0	20,686,000	20,686,000
Budgeted Positions	0.0	490.0	490.0

Changes From 2022-23 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2022-23 Recommended	0	0	0	0	0.0

Other Changes

1. Transition In from WDACS: Reflects the transition of 461.0 budgeted positions and related funding from WDACS-Administration to the newly established AD Administration Budget pursuant to the August 4, 2020 Board Order to establish standalone departments for Aging and Economic and Workforce Development.	76,851,000	48,609,000	7,748,000	20,494,000	461.0
2. New Administration Positions: Reflects the addition of 10.0 budgeted positions and a transfer of funding from the Provisional Financing Uses budget unit to account for the anticipated administrative workload increase in the AD.	192,000	--	--	192,000	10.0
3. Capital Lease Adjustment: Reflects an appropriation transfer from Services and Supplies to Other Charges to cover costs related to the Vermont Corridor and Martin Luther King Behavioral Health Center.	--	--	--	--	--

Programs

4. Adult Protective Services: Reflects the addition of 17.0 budgeted positions due to an increase in funding from the California Department of Social Services as established by AB 135 via the Department of Public Social Services for the expansion of the program as a result of the reduction of the minimum age of elders from 65 to 60 years old. (Total \$19.06M: Admin \$17.06M and Assistance \$2M)	17,060,000	17,060,000	--	--	17.0
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	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
5. Title V: Reflects an increase in one-time revenue from the California Department of Aging to provide employment, training, and job counselling to seniors. (Total \$1.951M: Admin \$195k and Assistance \$1.756M)	195,000	--	195,000	--	--
6. American Rescue Plan (ARP): Reflects the addition of 2.0 budgeted positions and the carryover of unspent ARP funding for two aging-related projects. (Total \$9M: Admin \$900k and Assistance \$8.1M)	900,000	--	900,000	--	2.0
Total Changes	95,198,000	65,669,000	8,843,000	20,686,000	490.0
2022-23 Final Changes Budget	95,198,000	65,669,000	8,843,000	20,686,000	490.0

Family and Social Services
AGING AND DISABILITIES DEPARTMENT (AD) - ASSISTANCE

Final Changes Budget
Fiscal Year 2022-23

	2022-23 Recommended	2022-23 Adopted Budget	Change
Gross Appropriation	\$0	\$60,299,000	\$60,299,000
IFT / Revenue	0	57,913,000	57,913,000
Net County Cost	0	2,386,000	2,386,000
Budgeted Positions	0.0	0.0	0.0

Changes From 2022-23 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2022-23 Recommended	0	0	0	0	0.0
Other Changes					
1. Transition In from WDACS: Reflects the transition of related funding from WDACS-Assistance to the newly established AD Assistance Budget pursuant to the August 4, 2020 Board Order to establish standalone departments for Aging and Economic and Workforce Development.	48,443,000	11,497,000	34,560,000	2,386,000	--
Programs					
2. Adult Protective Services: Reflects an increase in funding from the California Department of Social Services as established by AB 135 via the Department of Public Social Services for the expansion of the program as a result of the reduction of the minimum age of elders from 65 to 60 years old. (Total \$19.06M: Admin \$17.06M and Assistance \$2M)	2,000,000	2,000,000	--	--	--
3. Title V: Reflects an increase in one-time revenue from the California Department of Aging to provide employment, training, and job counselling to seniors. (Total \$1.951M: Admin \$195k and Assistance \$1.756M)	1,756,000	--	1,756,000	--	--
4. American Rescue Plan (ARP): Reflects the carryover of unspent ARP funding for two aging-related projects. (Total \$9M: Admin \$900k and Assistance \$8.1M)	8,100,000	--	8,100,000	--	--
Total Changes	60,299,000	13,497,000	44,416,000	2,386,000	0.0
2022-23 Final Changes Budget	60,299,000	13,497,000	44,416,000	2,386,000	0.0

Family and Social Services
DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO) - ADMINISTRATION
 Final Changes Budget
 Fiscal Year 2022-23

	2022-23 Recommended	2022-23 Adopted Budget	Change
Gross Appropriation	\$0	\$47,826,000	\$47,826,000
IFT / Revenue	0	30,893,000	30,893,000
Net County Cost	0	16,933,000	16,933,000
Budgeted Positions	0.0	178.0	178.0

Changes From 2022-23 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2022-23 Recommended	0	0	0	0	0.0

Other Changes

1. Transition In from WDACS: Reflects the transition of 108.0 budgeted positions and related funding from WDACS-Administration to the newly established DEO Administration Budget pursuant to the August 4, 2020 Board Order to establish standalone departments for Aging and Economic and Workforce Development.	28,166,000	2,904,000	14,854,000	10,408,000	108.0
2. New Administration Positions: Reflects the addition of 34.0 budgeted positions and a transfer of funding from the Provisional Financing Uses budget unit to account for the anticipated administrative workload increase in the DEO.	6,525,000	--	--	6,525,000	34.0
3. Los Angeles County Development Authority (LACDA) Transfer: Reflects the transfer of 11.0 budgeted positions and related funding from LACDA's Economic Development Unit to the DEO pursuant to the August 4, 2020 Board Order to establish standalone departments for Aging and Economic and Workforce Development.	8,125,000	--	8,125,000	--	11.0
4. Capital Lease Adjustment: Reflects an appropriation transfer from Services and Supplies to Other Charges to cover costs related to the Vermont Corridor.	--	--	--	--	--

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
5. American Rescue Plan (ARP): Reflects the addition of 25.0 budgeted positions and the carryover of unspent ARP funding for fifteen workforce-related projects. (Total \$45.219M: Admin \$5.01M and Assistance \$40.209M)	5,010,000	--	5,010,000	--	25.0
Total Changes	47,826,000	2,904,000	27,989,000	16,933,000	178.0
2022-23 Final Changes Budget	47,826,000	2,904,000	27,989,000	16,933,000	178.0

Family and Social Services
DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO) - ASSISTANCE

Final Changes Budget
Fiscal Year 2022-23

	2022-23 Recommended	2022-23 Adopted Budget	Change
Gross Appropriation	\$0	\$114,166,000	\$114,166,000
IFT / Revenue	0	91,486,000	91,486,000
Net County Cost	0	22,680,000	22,680,000
Budgeted Positions	0.0	0.0	0.0

Changes From 2022-23 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2022-23 Recommended	0	0	0	0	0.0
Other Changes					
1. Transition In from WDACS: Reflects the transition of related funding from WDACS-Assistance to the newly established DEO Assistance Budget pursuant to the August 4, 2020 Board Order to establish standalone departments for Aging and Economic and Workforce Development.	73,957,000	17,317,000	38,010,000	18,630,000	--
Programs					
2. American Rescue Plan (ARP): Reflects the carryover of unspent ARP funding for fifteen workforce-related projects. (Total \$45.219M: Admin \$5.01M and Assistance \$40.209M)	40,209,000	--	36,159,000	4,050,000	--
Total Changes	114,166,000	17,317,000	74,169,000	22,680,000	0.0
2022-23 Final Changes Budget	114,166,000	17,317,000	74,169,000	22,680,000	0.0

Family and Social Services
DEPARTMENT OF PUBLIC SOCIAL SERVICES - ADMINISTRATION

Final Changes
Fiscal Year 2022-23

	2022-23 Recommended	2022-23 Adopted Budget	Change
Gross Appropriation	\$2,485,499,000	\$2,613,970,000	\$128,471,000
IFT / Revenue	2,294,083,000	2,402,290,000	108,207,000
Net County Cost	191,416,000	211,680,000	20,264,000
Budgeted Positions	13,839.0	14,330.0	491.0

Changes From 2022-23 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2022-23 Recommended	2,485,499,000	2,443,000	2,291,640,000	191,416,000	13,839.0

Finance Targets

1. Retiree Health: Reflects a projected increase in retiree health insurance premiums from the amounts estimated in the 2022-23 Recommended Budget.	790,000	--	644,000	146,000	--
2. Measure H: Reflects an adjustment to align the FY 2022-23 budget to the Board-approved funding level for Measure H Funding for HI Strategy C4/C5/C6 for Countywide supplemental security/social security disability income and veterans benefits advocacy.	(5,281,000)	--	(5,281,000)	--	--

Other Changes

3. Operating Costs: Reflects one-time funding primarily due to increased costs in telecommunications; building rents and leases; services received from other County departments; IT-related computing services and license renewals; and office expenses for staff relocation, training, and postage.	28,306,000	--	23,064,000	5,242,000	--
4. Tenant Improvements and Low Voltage: Reflects a one-time carryover of prior year funding due to delays in completing tenant improvements and low voltage services at two of the department's offices.	6,276,000	--	5,202,000	1,074,000	--

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
5. Staffing: Reflects the addition of 493.0 positions and related IT equipment, offset by the deletion of 2.0 positions and the reclassification of 7.0 positions. <ul style="list-style-type: none"> 1) 2.0 ASM I positions offset with the deletion of 2.0 positions and a decrease in S&S for fiscal and contracts administrative support. 2) 431.0 EW II and 60.0 ES positions and related IT equipment to address the workload increase due to eligibility changes impacting the Asset Verification Program and Medi-Cal renewals after the federal Public Health Emergency order is lifted. 3) Board-approved reclassification of 1.0 Head, Media Services, 2.0 Marketing Analysts, 3.0 Public Information Analyst, and 1.0 Public Information Officer II to 1.0 Senior Public Information Specialist, 3.0 Public Information Specialist, and 3.0 Public Information Assistant. 	50,807,000	--	49,124,000	1,683,000	491.0
6. Parks After Dark: Reflects one-time funding to support the Parks After Dark program administered by the Department of Parks and Recreation.	500,000	--	--	500,000	--
7. SEED School: Reflects the department's share of funding for the development of a college-preparatory public charter boarding school with a STEM (Science, Technology, Engineering, and Mathematics), transportation, and infrastructure focus for 400 students with enrollment from resilient youth throughout Los Angeles County.	670,000	--	670,000	--	--

Programs

8. CalFresh Match Waiver: Reflects an increase in funding for the County's remaining share of cost for CalFresh administrative expenditures that were previously waived by the State over the prior two fiscal years due to the COVID-19 pandemic.	1,835,000	--	--	1,835,000	--
9. Electronic Benefit Transfer (EBT) Replacement Benefits: Reflects an increase in appropriation partially offset with State and federal revenues primarily for the replacement of EBT cards due to the spike in electronic EBT thefts Statewide, until the California Department of Social Services completes its investigation and implements safeguards.	9,686,000	--	9,402,000	284,000	--

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
10. Carryover of One-Time Funding: Reflects carryover of one-time funding for the General Relief Opportunities for Work (GROW) Redesign and GROW Transitional Aged Youth expansion primarily due to delays in contracted services.	9,500,000	--	--	9,500,000	--
11. Adult Productive Services (APS): Reflects the increase in federal and State revenues primarily due to AB 135 which lowers APS eligibility age from 65 to 60 years old. The department is the pass-through agency for the funding to the Aging and Disabilities Department which will administer the program.	25,382,000	--	25,382,000	--	--
Total Changes	128,471,000	0	108,207,000	20,264,000	491.0
2022-23 Final Changes Budget	2,613,970,000	2,443,000	2,399,847,000	211,680,000	14,330.0

Family and Social Services
DEPARTMENT OF PUBLIC SOCIAL SERVICES - ASSISTANCE

Final Changes
Fiscal Year 2022-23

	2022-23 Recommended	2022-23 Adopted Budget	Change
Gross Appropriation	\$2,337,237,000	\$2,343,440,000	\$6,203,000
IFT / Revenue	1,943,003,000	1,948,383,000	5,380,000
Net County Cost	\$394,234,000	\$395,057,000	\$823,000
Budgeted Positions	0.0	0.0	0.0

Changes From 2022-23 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2022-23 Recommended	2,337,237,000	0	1,943,003,000	394,234,000	0.0
Finance Targets					
1. General Relief Anti-Homelessness (GRAH): Reflects an increase in Measure H funding for Homeless Initiative Strategy B1 which provides rental subsidies for homeless General Relief participants pursuing Supplemental Security Income.	1,907,000	--	1,907,000	--	--
Other Changes					
2. GRAH: Reflects an increase in one-time funding for GRAH rental subsidies.	823,000	--	--	823,000	--
3. Community Services Block Grant (CSBG): Reflects the carryover of one-time CSBG CARES funding.	2,800,000	--	2,800,000	--	--
4. Refugee Cash Assistance: Reflects an increase to align the budget with the projected aided caseload.	673,000	--	673,000	--	--
Total Changes	6,203,000	0	5,380,000	823,000	0.0
2022-23 Final Changes Budget	2,343,440,000	0	1,948,383,000	395,057,000	0.0

Family and Social Services
DEPARTMENT OF CHILDREN AND FAMILY SERVICES - ADMINISTRATION

Final Changes
Fiscal Year 2022-23

	2022-23 Recommended	2022-23 Adopted Budget	Change
Gross Appropriation	\$1,735,018,000	\$1,735,071,000	\$53,000
IFT / Revenue	1,272,641,000	1,267,752,000	(4,889,000)
Net County Cost	462,377,000	467,319,000	4,942,000
Budgeted Positions	9,595.0	9,595.0	0

Changes From 2022-23 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2022-23 Recommended	1,735,018,000	3,290,000	1,269,351,000	462,377,000	9,595.0
Other Changes					
1. Antelope Valley Social Worker Incentive Bonus: Reflects funding to sustain critical recruitment and retention bonuses for Children's Social Workers and Supervising Children's Social Workers in the Antelope Valley offices.	--	--	(4,942,000)	4,942,000	--
2. Position Reclassifications: Reflects Board-approved position reclassifications.	--	--	--	--	--
Programs					
3. SEED School: Reflects funding for the development of a college-preparatory public charter boarding school with STEM (Science, Technology, Engineering, and Mathematics), transportation, and infrastructure focus for 400 students with enrollment from resilient youth throughout Los Angeles County.	53,000	--	53,000	--	--
Total Changes	53,000	--	(4,889,000)	4,942,000	--
2022-23 Final Changes Budget	1,735,071,000	3,290,000	1,264,462,000	467,319,000	9,595.0

Family and Social Services
DEPARTMENT OF CHILDREN AND FAMILY SERVICES - ASSISTANCE
 Final Changes Budget
 Fiscal Year 2022-23

	2022-23 Recommended	2022-23 Adopted Budget	Change
Gross Appropriation	\$1,196,018,000	\$1,202,129,000	\$6,111,000
IFT / Revenue	1,027,338,000	1,032,449,000	5,111,000
Net County Cost	168,680,000	1,000,000	1,000,000
Budgeted Positions	0.0	0.0	0.0

Changes From 2022-23 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2022-23 Recommended	1,196,018,000	5,800,000	1,021,538,000	168,680,000	0.0
Finance Targets					
1. Measure H: Reflects a decrease to the FY 2022-23 Measure H funding for Homeless Initiative strategy B6-Family Reunification Housing Subsidies.	(1,149,000)	--	(1,149,000)	--	--
Other Changes					
2. Bringing Families Home: Reflects additional one-time funding from the State to provide financial assistance and case management to families in the child welfare system who are experiencing homelessness.	6,260,000	--	--	6,260,000	--
3. Promoting Safe and Stable Families: Reflects one-time funding from the Office of Child Protection to continue Prevention and Aftercare programs.	1,000,000	--	--	1,000,000	--
Total Changes	6,111,000	0	5,111,000	1,000,000	0.0
2022-23 Final Changes Budget	1,202,129,000	5,800,000	1,026,649,000	169,680,000	0.0

Family and Social Services
HOMELESS AND HOUSING PROGRAM BUDGET

Final Changes
Fiscal Year 2022-23

	2022-23 Recommended	2022-23 Adopted Budget	Change
Gross Appropriation	\$117,621,000	\$216,737,000	\$99,116,000
IFT / Revenue	16,335,000	115,451,000	99,116,000
Net County Cost	\$101,286,000	\$101,286,000	0
Budgeted Positions	0.0	0.0	0.0

Changes From 2022-23 Recommended

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2022-23 Recommended	117,621,000	0	16,335,000	101,286,000	0.0
Finance Targets					
1. Measure H: Reflects an increase to the FY 2022-23 Measure H funding for various Homeless Initiative strategies.	16,787,000	--	16,787,000	--	--
Other Changes					
2. Homeless Housing Assistance and Prevention (HHAP): Reflects new one-time HHAP round three funding for various homeless services and HI strategies.	82,329,000	--	82,329,000	--	--
Total Changes	99,116,000	0	99,116,000	0	0.0
2022-23 Final Changes Budget	216,737,000	0	115,451,000	101,286,000	0.0

BOARD LETTER/MEMO CLUSTER FACT SHEET

☐ Board Letter

xxx ☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	6/15/2022							
BOARD MEETING DATE	6/28/2022							
SUPERVISORIAL DISTRICT AFFECTED	xxx <input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th							
DEPARTMENT(S)	Department of Children and Family Services							
SUBJECT	Extension of THPP NMD Contracts							
PROGRAM	Supportive Housing Division – Transitional Housing Placement Program – Nonminor Dependents (THPP-NMD)							
AUTHORIZES DELEGATED AUTHORITY TO DEPT	xx <input type="checkbox"/> Yes <input type="checkbox"/> No							
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes xxx <input type="checkbox"/> No If Yes, please explain why							
DEADLINES/ TIME CONSTRAINTS	Current 18 THPP NMD contracts expire on June 30, 2022							
COST & FUNDING	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">TOTAL: \$10,838,00 For six months</td><td style="width: 50%;">Funding source: State (\$3,468,00 – 32%) Fed (2,276,000 – 21%) NCC (5,094,000 – 47%)</td></tr> <tr> <td colspan="2">TERMS (if applicable): 18 SPA-based contracts will be extended for six months for the eight Providers of THPP NMD services. The total number of contracted beds is 491 and the monthly rate is \$3679</td></tr> <tr> <td colspan="2">Explanation: see above</td></tr> </table>		TOTAL: \$10,838,00 For six months	Funding source: State (\$3,468,00 – 32%) Fed (2,276,000 – 21%) NCC (5,094,000 – 47%)	TERMS (if applicable): 18 SPA-based contracts will be extended for six months for the eight Providers of THPP NMD services. The total number of contracted beds is 491 and the monthly rate is \$3679		Explanation: see above	
TOTAL: \$10,838,00 For six months	Funding source: State (\$3,468,00 – 32%) Fed (2,276,000 – 21%) NCC (5,094,000 – 47%)							
TERMS (if applicable): 18 SPA-based contracts will be extended for six months for the eight Providers of THPP NMD services. The total number of contracted beds is 491 and the monthly rate is \$3679								
Explanation: see above								
PURPOSE OF REQUEST	Extend contracts for six months, until December 31, 2022, to obtain additional submissions of the RFSQ and to review previously-submitted documents.							
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The current THPP-NMD contracts were executed by the Director of DCFS and the CPO, using Board delegated authority, as adopted by the Board on December 9, 2014. The original contract term, including renewal options, extended until June 30, 2018. On June 6, 2018, the Board delegated authority to the DCFS Director and the CPO to execute a contract extension until June 30, 2019.</p> <p>On April 30, 2019, the Board delegated authority to the DCFS Director and the CPO to execute an amendment to the then THP+FC contracts, which incorporated the SB 612 legislative changes to the THP+FC program, including changing its name. The amendment also extended the term of the contracts by one year, effective July 1, 2019, through June 30, 2020, with subsequent extensions of July 1, 2020 to June 30, 2021 and then, July 1, 2021 to June 30, 2022.</p>							
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how:							
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	xxx <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Homelessness Prevention. How? By allowing young people who are 18 years old and in foster care to stay in foster care up until their 21 st birthday. The eight contracted THPP NDM Providers allow youth to live rent free with paid utilities while they work on one of their five AB12 goals (e.g. educational							

	advancement), save money and prepare themselves for a successful transition from foster care.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Terence Rice, CSA II, 213 431 3996 ricet@dcfs.lacounty.gov



BRANDON T. NICHOLS
Interim Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

510 S. Vermont Avenue, Los Angeles, California 90020

Board of Supervisors

HILDA L. SOLIS
First District

HOLLY J. MITCHELL
Second District

SHEILA KUEHL
Third District

JANICE HAHN
Fourth District

KATHRYN BARGER
Fifth District

June 28, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST FOR APPROVAL TO EXTEND TRANSITIONAL HOUSING PLACEMENT
PROGRAM FOR NON-MINOR DEPENDENTS CONTRACTS AND TO EXECUTE
FUTURE CONTRACTS WITH QUALIFIED PROSPECTIVE CONTRACTORS
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) and the Probation Department (Probation) request approval to extend current Transitional Housing Placement Program for Non-Minor Dependents (THPP-NMD) contracts for up to six months, and to execute contracts procured through Request for Statement of Qualifications (RFSQ) #17-0003a.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS, or designee, and the Chief Probation Officer (CPO), or designee, to execute amendments substantially similar to Attachment A, to extend the current THPP-NMD contracts for up to six months, to allow complete the in-progress RFSQ process, effective July 1, 2022 through December 31, 2022. The maximum cost of the six-month contract extension is approximately \$10,838,000 financed using 21 percent Federal Title IV-E revenue, 32 percent State funds, and 47 percent net County cost.
2. Delegate authority to the Director of DCFS, or designee, and the Chief Probation Officer (CPO), or designee, to execute contracts, substantially similar to Attachment B, with qualified contractors who submitted Statements of Qualifications (SOQ) in response to RFSQ #17-0003a. The term of the contracts will be one year effective the date of execution, with two additional one-year renewal options, and an additional six months, if necessary, to complete a contract solicitation. The estimated cost of the

THPP-NMD contracts is \$73,991,120 financed using 21 percent Federal Title IV-E revenue, 32 percent State funds, and 47 percent net County cost.

3. Delegate authority to the Director of DCFS, or designee, and the CPO, or designee, to exercise options to extend the contract by written notification to the contractors, provided that: (a) funding is available; (b) County Counsel approval is obtained prior to execution of such contracts; and (c) DCFS will notify the Board and the Chief Executive Officer (CEO) in writing within 10 business days of executing of contracts.
4. Delegate authority to the Director of DCFS, or designee, and the CPO, or designee, to execute THPP-NMD contract amendments in the event there is a change in the THPP-NMD rate of reimbursement, or to increase/decrease the Maximum Contract Sum to accommodate an increase/decrease in the number of THPP-NMD participants to be served, provided that: (a) the contractor's THPP-NMD license capacity is not exceeded, (b) funding is available and (c) County Counsel approval is obtained prior to the execution of the contract amendments, and (d) DCFS will notify the Board and CEO in writing within 10 business days of executing of amendments.
5. Delegate authority to the Director of DCFS, or designee, and the CPO, or designee, to execute THPP-NMD contract amendments; and to incorporate additions or changes to the THPP-NMD Statement of Work (SOW), as mandated by Federal, State, County, or Municipal laws, regulations, or court orders, provided that: (a) funding is available and (b) County Counsel approval is obtained prior to the execution of the contract amendments, and (c) DCFS will notify the Board and the CEO in writing within 10 business days of executing of amendments.
6. Delegate authority to the Director of DCFS, or designee, and the CPO, or designee, to terminate THPP-NMD contracts in instances when a Contractor no longer has a California Department of Social Services (CDSS) Community Care Licensing Division (CCLD) THP+FC/THPP-NMD facility license, or when the Aid to Families with Dependent Children-Foster Care (AFDC-FC) Rate issued by CDSS has been terminated, provided that: (a) County Counsel approval is obtained prior to the termination of the contract and (b) DCFS will notify the Board and the CEO in writing within 10 business days of contract termination.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

DCFS is in the final phases of the RFSQ, however will not likely have the new contracts execute by June 30, 2022, the expiration date of the existing THPP-NMD contracts. The requested extension of the current contract for up to six months will ensure that there is no gap in services as we complete the RFSQ process, and the execution of the new contracts. The proposed term of the contract extension is for up six months, from July 1, 2022 through December 31, 2022. The recommended actions will allow DCFS

to immediately proceed with the execution of contracts with qualified prospective contractors upon completion of the RFSQ.

The recommended actions will enable the County to continue providing services designed to assist NMDs, age 18 to 21, as they move from dependency to self-sufficiency by providing housing and supportive services. The County does not have the capacity to provide these services. The County must rely on available community resources for transitional housing to ensure the safety and quality of care for this population. Without the approval of the recommended actions, there will be a lapse in services

Implementation of Los Angeles County's Strategic Plan Goals

The recommended actions are consistent with the principles of Strategic Plan Goal I – Make Investments that Transform Lives; Strategy I.2 – Enhance our Delivery of Comprehensive Interventions; I.2.1 – Provide Subsidized Housing for Vulnerable Populations, I.2.4 – Support Job Readiness and Increase Employment Opportunities for Youth Served by the County, and I.2.9 – Support the Long Term Success of Transition Aged Youth.

FISCAL IMPACT/FINANCING

The maximum cost for a six-month extension of the THPP-NMD contracts is \$10,838,000, financed using 21 percent Federal Title IV-E revenue, 32 percent State funds, and 47 percent net County cost. The maximum cost of the THPP-NMD contracts is included in the DCFS Fiscal Year 2022-23 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The current THPP-NMD program is a foster care placement option for NMD, ages 18 to 21, which provides them with safe housing and assistance in developing the skills needed for transitioning to independent living.

On September 30, 2010, Assembly Bill (AB) 12, California's Fostering Connections to Success Act, was signed into law. AB 12 allows California to extend foster care up to age 21 for young adults who meet the Federal participation criteria for continued eligibility after age 18, including those served under a State-Tribal IV-E agreement and supervised by Probation. The youth who remain in extended foster care are referred to as NMD. AB 12 added two new placement options for NMDs: 1) Transitional Housing Placement-Plus-Foster Care (THP+FC) and 2) Supervised Independent Living Placement (SILP).

On June 25, 2012, Senate Bill (SB) 1013 was approved, revising the licensing or certification standards for THP+FC program from a certified County approved placement option to a placement option offered by a State-licensed transitional housing

provider. On September 11, 2012, the California Department of Social Services (CDSS) issued significantly different implementation instructions for the THP+FC program in support of SB 1013.

Effective January 1, 2018, as a stipulation of SB 612, the THP+FC was renamed Transitional Housing Placement Program for Non-Minor Dependents. It also revised the degree requirements for social work (case managers) staff, expanded room-sharing options for NMDs, allowed NMDs to co-lease units, and allowed host family homes certified by Foster Family Agencies (FFA) to be used in THPP-NMD if the provider is licensed for both programs, FFA and THPP-NMD.

DCFS submitted a request to extend the THPP-NMD contracts to CDSS on April 13, 2022. CDSS approved our request on May 2, 2022.

County Counsel approved the amendment and Board letter as to form.

CONTRACTING PROCESS

DCFS released RFSQ #17-0003 on April 24, 2018. After a lengthy review process with stakeholders, 13 agencies submitted 39 SOQs in response to the RFSQ by the June 8, 2021 submission deadline. It is the intention of DCFS to award contracts to responsive and responsible proposers who have met the minimum mandatory qualifications. The contract does not guarantee a minimum number of referrals per contract year.

IMPACT ON CURRENT SERVICES

The amendment to the 18 THPP-NMD contracts will extend their term by up to six months, effective July 1, 2022 through December 31, 2022, and will prevent any lapse in services. Changing the Health of Adolescents Impacting the Nation (CHAIN) Reaction chose not to extend their three current contracts.

The contracts will not infringe upon the role of the County in relationship to its residents, and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County.

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board letter and attachments to:

1. Department of Children and Family Services,
Contracts Administration Division
Attn: Leticia Torres-Ibarra, Contracts Division Manager
425 Shatto Place, Room 400
Los Angeles, California 90020
2. Probation Department
Contracts & Grants Management Division
Attn: Latasha Howard
9150 E. Imperial Highway
Downey, California 90242

Respectfully submitted,



BRANDON T. NICHOLS
Interim Director

ADOLFO GONZALES
Chief Probation Officer

BTN:CMM:KDR:
LTI:aa

Attachments

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors