

FESIA A. DAVENPORT
Chief Executive Officer

COUNTY OF LOS ANGELES Family and Social Services



DATE: Wednesday, May 11, 2022
TIME: 1:30 PM

THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY TO ENSURE THE SAFETY OF MEMBERS OF THE PUBLIC AND EMPLOYEES AS PERMITTED UNDER STATE LAW.

TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:
Teleconference Call-In Number: (323) 776-6996/ Conference ID: 599 009 090#
[MS Teams Meeting Link](#) (Ctrl + click to follow link)

AGENDA

Members of the Public may address any agenda item after all Informational Items are presented. Two (2) minutes are allowed for each item.

- I. **Call to Order**
- II. **General Public Comment**
- III. **Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
 - a. **Workforce Development Aging and Community Services:** Request Approval to Award and Execute FY 2022-23 Subaward for Volunteer Driver Mileage Reimbursement Program Services.
 - b. **Military and Veterans Affairs:** Request Approval to Accept State Funds Under California Proposition 63 (Mental Health Service Act) – Outside the Wire-Transition Assistance Program.
- IV. **Presentation/Discussion Items:**
 - a. **Casey Family Programs/ University of Michigan Law School/ Public Counsel/ Children's Law Center of California/ Los Angeles Dependency Lawyers/ Neighborhood Legal Services of Los Angeles/ A New Way of Life:** Legal Advocacy as a Prevention Strategy

V. **Public Comment**

VI. Standing item(s) and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting:

-- No Items --

VII. Adjournment

**VOLUNTEER DRIVER MILEAGE REIMBURSEMENT PROGRAM
BOARD LETTER
CLUSTER FACT SHEET**

Board Letter

Board Memo

Other

CLUSTER AGENDA REVIEW DATE	5/11/2022	
BOARD MEETING DATE	5/24/2022	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Workforce Development, Aging and Community Services (WDACS)	
SUBJECT	Authorize WDACS to Award and Execute Subaward with Independent Living Partnership	
PROGRAM	Volunteer Driver Mileage Reimbursement Program	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS		
COST & FUNDING	Total cost: \$603,000	Funding source: US Department of Transportation Federal Transit Authority
	TERMS (if applicable): July 1, 2022, through June 30, 2025, with 2 optional one-year extensions.	
	Explanation:	
PURPOSE OF REQUEST	Approve and authorize the WDACS Acting Director, or designee, to award and execute a VDMR Subaward effective July 1, 2022, through June 30, 2025, and up to two one-year renewal options, for a maximum of five (5) years, with Independent Living Partnership (ILP), a competitively procured Subrecipient. The amount allocated shall be \$201,000 per year for three years for a total of \$603,000 for the initial 3-year term of the agreement.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The recommended actions will enable WDACS to administer the VDMR program for the contract term upon Board approval. The program is countywide and projected to serve at least 400 clients annually. This program is a client-centered transportation program open to seniors (60 years and older) and disabled individuals of any age. Participants have the opportunity and responsibility to select and recruit one or more Volunteer Drivers for their transportation needs. Drivers can be selected from a wide range of individuals including family, friends, and neighbors. Volunteer Drivers utilize their personal vehicles when providing transportation to clients. The transportation services are mutually agreed upon and arranged between the client and the Volunteer Driver.	
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: This program will target services to older individuals in geographic areas with the greatest economic and social need.	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Kevin Anderson, Special Assistant, kanderson@wdacs.lacounty.gov	



BOARD OF SUPERVISORS

Hilda L. Solis

Holly J. Mitchell

Sheila Kuehl

Janice Hahn

Kathryn Barger

EXECUTIVE LEADERSHIP

Otto Solórzano
Acting Director

Dr. Laura Trejo
Aging & Community Services

Kelly LoBianco
Economic & Workforce Development

May 24, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

AUTHORIZE WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES TO AWARD AND EXECUTE FY 2022-23 SUBAWARD FOR VOLUNTEER DRIVER MILEAGE REIMBURSEMENT PROGRAM SERVICES (ALL SUPERVISORIAL DISTRICTS) (3-VOTES)

Dear Supervisors:

GET IN TOUCH

510 S. Vermont Avenue
Los Angeles, CA 90020
wdacs.lacounty.gov
info@wdacs.lacounty.gov

Aging & Adult Information & Assistance Line:
(800) 510-2020

Report Elder Abuse:
(877) 477-3646

Report Hate: 211

America's Job Centers:
(888) 226-6300

Community & Senior Centers:
(323) 260-2003

Office of Small Business:
(800) 432-4900

SUBJECT

The County of Los Angeles (County) Department of Workforce Development, Aging and Community Services (WDACS) seeks approval and delegated authority to award and execute a Subaward with Independent Living Partnership, a competitively procured Subrecipient, for the New Freedom Transportation (NFT) Volunteer Driver Mileage Reimbursement (VDMR) program and execute amendments, as needed, during the Subaward term.

IT IS RECOMMENDED THAT YOUR BOARD

1. Approve and authorize WDACS' Acting Director, or designee, to award and execute a VDMR Subaward effective July 1, 2022 through June 30, 2025, and up to two one-year renewal options, for a maximum of five (5) years, with Independent Living Partnership (ILP), a competitively procured Subrecipient. The amount allocated shall be \$201,000 per year for three years for a total of \$603,000 for the initial 3-year term of the agreement. This



allocation to the Subrecipient is subject to the availability of funding and is contingent upon Subrecipient's performance in meeting the goals of the VDMR program, as well as adherence to its Subaward terms. WDACS will obtain County Counsel approval as to the form of the Subaward prior to their execution and shall provide written confirmation to the Chief Executive Officer (CEO) within thirty (30) working days of completing this action.

2. Approve and authorize WDACS' Acting Director, or designee, to execute amendments with this Subrecipient, which serve the best interest of the County, during the Subaward term as follows: 1) add new, relevant, or updated federal, State, and/or County Subaward terms and conditions; and, 2) increase or decrease the Subaward amounts which may exceed ten percent (10%) of the Maximum Subaward Sum, in response to the availability of funding and/or based on Subrecipient's performance provided that: (a) the total allocation does not exceed available funding; (b) WDACS obtains County Counsel approval as to the form of the amendment prior to any such amendment; and, (c) WDACS provides written confirmation to the CEO within thirty (30) working days of completing this action.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION(S)

The recommended actions will enable WDACS to administer the VDMR program for the contract term upon Board approval. VDMR is a pre-existing program that WDACS has received additional funding to resume; ILP is the same vendor who previously implemented these services. This program is a client-centered transportation program that gives participants the opportunity and responsibility to select and recruit one or more Volunteer Drivers for their transportation needs. Drivers can be selected from a wide range of individuals including family, friends, and neighbors. Volunteer Drivers utilize their personal vehicles when providing transportation to clients. The transportation services are mutually agreed upon and arranged between the client and the Volunteer Driver.

The Program complements public transportation by compensating clients who are unable to access public transportation due to their age, disability, and/or geographical location, by designating and reimbursing volunteers to transport them. This program is countywide and is projected to serve at least 400 clients annually. The program is open to County residents 60 years and older, or individuals with a disability of any age; there is no income requirement for the program. Outreach and enrollment efforts will be conducted by WDACS. Applicants may apply online, by mail or phone, or in person at WDACS Headquarters. Program acceptance is based on eligibility of age and or disability and will be made on a first come first served basis unless grant funding is exhausted.

Clients who meet the eligibility criteria and are enrolled can use the Program to meet their various transportation needs, including trips to medical appointments, grocery stores, banks, or life enriching activities. There is no limit on the number of monthly trips, but total mileage must not exceed 150 miles per month. Clients will be reimbursed at the rate of 59 cents per-mile or a fixed trip rate for all trips claimed. This rate was determined based on the Internal Revenue Service (IRS)

The Honorable Board of Supervisors

May 24, 2022

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mileage reimbursement rate for 2022 and an examination of comparable mileage reimbursement programs, accounting for the higher costs in the County, as well as the need to ensure program sustainability and maximize the number of individuals served. The rate provides the optimal balance to ensure that the program is practical and appealing to prospective participants.

The Subrecipient will plan, organize, direct, and monitor all administrative and operational activities related to the program, including the compensation to clients for mileage or trip claims. In addition, the Subrecipient will ensure all services are delivered under this Subaward and within the time frames established by the County. This Subrecipient does not recruit or approve volunteers, which limits the risk and liability potentially associated with the use and recruitment of Volunteer Drivers. The County does not assume any responsibility for the client's choice of a Volunteer Driver. The design of the VDMR is to empower the client to select his or her own driver and reimburse their drivers from the mileage/trip claims they submit. Both the County and the Subrecipient will provide guidelines to the client on how to choose a driver.

WDACS conducted a competitive Request for Proposals (RFP) solicitation, which resulted in one (1) qualified organization being selected as a successful proposer. WDACS intends to award and execute this Subaward to ILP upon your Board's approval.

Implementation of Strategic Plan Goals

The recommended actions support the following Countywide Strategic Plan Strategies: Strategy I.1 (Increase Our Focus on Prevention Initiatives) by promoting self-sufficiency and independence among older adults; Strategy I.2 (Enhance Our Delivery of Comprehensive Interventions) by ensuring the delivery of a broad-range of community-based services for older adults; and Strategy II.2 (Support the Wellness of Our Communities) by increasing services and promoting the well-being of older adults.

FISCAL IMPACT/FINANCING

There is no Net County Cost associated with the recommended actions. The Program is funded by the U.S. Department of Transportation (DOT) Federal Transit Authority (FTA) Section 5310 and is distributed to WDACS from the Los Angeles County Metropolitan Transportation Authority. The Catalog of Federal Domestic Assistance (CFDA) number is 20.513. The cost estimated for this Program is \$603,000. These funds are included in WDACS' Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Throughout the procurement process, this Subrecipient has demonstrated compliance with all Board and County requirements. The Subaward includes standard County terms and conditions in addition to federal and State terms and conditions that are required for WDACS to administer/operate the program. Further, the Subaward is not subject to the requirements for Proposition A, in which living wage laws would be applicable as confirmed by County Counsel. WDACS will obtain County Counsel approval as to the form of the Subawards prior to their execution and/or amendment.

CONTRACTING PROCESS

On August 24, 2021, WDACS released a competitive Request for Proposals (RFP) solicitation (in accordance with federal, State, and County procurement standards) under bid number NF-VDMR-2122 RFP. WDACS was seeking qualified Proposes to provide VDMR Services Countywide, excluding the City of Los Angeles. Notification of this release occurred as follows:

- Newspaper Publication: WDACS advertised the RFP in the following newspapers of general circulation in Los Angeles County and bordering counties: Los Angeles Times; Daily News; San Gabriel Valley Tribune; Long Beach Press Telegram; Torrance Daily Breeze; Orange County Register; La Opinion; and Los Angeles Watts Times.
- Posting on Internal Services Department (ISD)/Office of Small Business (OSB) Website: In accordance with County requirements, WDACS posted notification of the RFP on the ISD website (which also meets the requirement to post on the OSB website) using multiple commodity/service codes associated with VDMR Services.
- GovDelivery Notifications: WDACS utilizes GovDelivery, a web-based email subscription management system, which includes approximately 5,684 vendors that have signed up to receive news and information pertaining to contracting opportunities with WDACS. These vendors were notified regarding the release of this RFP.
- Disadvantage Business Enterprise (DBE) Notifications: The Department issued email notifications to all DBE businesses in California listed as certified transportation entities on the California Unified Certification Program (CUCP) Database.

A Proposers' teleconference, which was attended by several potential proposers, was held on September 3, 2021, to address questions received from potential Proposers, and no protests were received in response to the solicitation requirements. One proposer, ILP, submitted a proposal and was deemed qualified. ILP was the contractor that administered this program previously. Evaluations were conducted by teams comprised of individuals from WDACS, who were subject matter experts in various areas including program operations, contract development, and finance/accounting. There were no protests in response to this evaluation and the recommendation to award.

In accordance with Board Policy 5.130 (Contracting with Community Business Enterprise Firms) requiring disclosure of information pertaining to Community Business Enterprise (CBE) firms, WDACS has reflected this information in Attachment I. On final analysis and consideration of this award, the successful Proposer was selected without regard to race, creed, or color.

Monitoring Requirement

Administrative, programmatic, and fiscal monitoring of the Subrecipient will be conducted on an annual basis to ensure Subaward compliance. Administrative and programmatic monitoring is completed by WDACS' Contract Compliance Division. Fiscal monitoring is conducted by an

The Honorable Board of Supervisors

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approved vendor procured through the Los Angeles County Auditor-Controller's Master Agreement for As-Needed Contract Audits/Studies.

IMPACT ON CURRENT SERVICES

Transportation has been a major issue identified by older adults and individuals with disabilities in the County. This program will enable clients to address their transportation needs while addressing social isolation. This program will enhance services and supports to older and disabled adults while addressing unmet needs in the community by enabling clients to select a friend or neighbor to assist with their transportation needs, so they can remain more independent and live happier lives.

CONCLUSION

Upon your approval of the recommended actions, the WDACS Acting Director, or designee, will proceed to execute this Subaward, and any future amendments as noted herein. Should you have any questions, please contact me directly, or your staff may contact Mr. Kevin Anderson, Special Assistant, at kanderson@wdacs.lacounty.gov.

Respectfully submitted,

Otto Solórzano
Acting Director

Enclosures

c: Chief Executive Office
Executive Office, Board of Supervisors
County Counsel



County of Los Angeles
Military and Veterans Affairs
1816 S. Figueroa Street
Los Angeles, California 90015
877- 4 - LAVETS
mva.lacounty.gov



May 24, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ACCEPT STATE FUNDS UNDER CALIFORNIA PROPOSITION 63 (MENTAL
HEALTH SERVICE ACT) – OUTSIDE THE WIRE-TRANSITION ASSISTANCE
PROGRAM
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

The Department of Military and Veterans Affairs (DMVA) requests your Board's approval to enter into a contract with the California Department of Veterans Affairs (CDVA) to receive funding under Proposition 63 Mental Health Services Act (MHSA) for the Outside the Wire-Transition Assistance Program. The grant covers the period of July 1, 2022 through June 30, 2024.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Acting Director of DMVA, or her designee, to execute a two-year contract with CDVA for the provision of the Outside the Wire-Assistance Program. The maximum sum for the two-year term will be \$400,000 (\$200,000/per year).
2. Delegate authority to the Acting Director of DMVA, or her designee, to execute amendments to the contract with CDVA, as necessary, to accept additional funding, should such funds become available. Delegated authority is contingent upon approval by County Counsel, and written notification of at least ten business days to the Board and CEO.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Community colleges have proven to be excellent environments for prevention and early intervention of mental illness. Independent of one another DMVA and United States Veterans Initiative (U.S. Vets) have worked with college campus' Veteran Resource Centers to improve the transition of veterans from the military to the community. DMVA's specialty is peer benefit counseling, claims development, and case management; U.S. Vets is the developer of the acclaimed Outside the Wire program, which provides prevention and early intervention counseling and case management to veterans and their families. OTW-TA builds on the success of the DMVA Veterans Outreach Liaison program (FY 18-19), which was established with CDVA support. Both agencies partnered at 13 different community college campuses in Los Angeles County, offering orientation presentations and workshops on critical topics like veterans' transition challenges, trauma-informed care, and military culture. Post 9/11 veterans will receive stigma-free prevention and early intervention services that address the root causes of reintegration problems. Decreasing the number of stressors and increasing connection to others are critical strategies in the approach. MVA's Communication team will prepare marketing materials for the program and an education piece that dispels myths about help-seeking and benefits procurement. Arming transitioning families with such information is among CDVA recommended practices. Once a student self-refers or is referred by another program on campus, they will be introduced to their personal MVA representative/veteran and meet their provider. OTW-TA will address Mental Health, Benefits, Justice Involvement, Workforce Development, Homeless Assistance, Whole-Family Care, and Suicide Prevention.

Board approval is required to accept grant funds from CDVA.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions support the County's Strategic Goal 1: Make Investments That Transform Lives: Address society's most complicated social, health, and public safety challenges by increasing our focus on prevention initiatives; and enhancing our delivery of comprehensive interventions.

FISCAL IMPACT/FINANCING

The recommended actions will have no impact on net county cost. The program is fully financed by California Proposition 63 mental health funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

California Proposition 63 (Mental Health Services ACT or MHSA), passed in 2004. It provides increased funding for personnel and other resources to support County mental health programs. DMVA initiated action to obtain a portion of those monies from CDVA to provide services to military veterans and their families.

CDVA awarded DMVA a grant of \$25,000 for the period January 1, 2014 through October 31, 2015; a grant of \$20,000 from October 1, 2015 through June 30, 2016; and a grant of \$40,000 from July 1, 2018 through June 30, 2019 to support Mental Health Outreach and Supportive Services for veterans, including treatment and other related recovery programs. DMVA, in partnership with U.S. Vets, applied funds for the Outside-Of-The Wire Transition Assistance Program (OTW-TA) and was awarded a grant of \$343,000 for the period July 1, 2019, through June 30, 2020; and a grant of \$377,700 for a two-year term (\$188,850 per year) for the period July 1, 2020, through June 30, 2022, to streamline the provision of critical services to post-9/11 veterans who attend community college and suffer mental health challenges related to their service and transition to civilian life. These programs reduce the long-term, adverse impact of untreated, severe mental illness.

DMVA and U.S. Vets applied for funds for the OTW-TA and was awarded not to exceed \$400,000 for a two-year term (\$200,000 per year) for the period July 1, 2022, through June 30, 2024. DMVA shall pay U.S. Vets for providing OTW-TA Program Services the amount not to exceed \$132,000 from July 1, 2022, through June 30, 2023, and \$132,000 for the period July 1, 2023, through June 30, 2024.

Payment will be made under an agreement between DMVA and CDVA, which memorializes the use of the funds.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will enhance current services and ensure continuation of the Department's veteran's mental health outreach activities.

CONCLUSION

Upon approval of this request, please instruct the Executive Officer, Board of Supervisors to send the original Board letter and attachments as soon as possible to:

Department of Military and Veterans Affairs

The Honorable Board of Supervisors

May 5, 2020

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Attention: Stephanie Stone, Acting Director
1816 S. Figueroa Street
Los Angeles, California 90015

Respectfully submitted,

STEPHANIE STONE
Acting Director

SS:rb

c: Executive Officer, Board of Supervisors
County Counsel
Chief Executive Officer