

COUNTY OF LOS ANGELES

Family and Social Services

FESIA A. DAVENPORT
Chief Executive Officer



DATE: Wednesday, May 4, 2022
TIME: 1:30 PM

THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY TO ENSURE THE SAFETY OF MEMBERS OF THE PUBLIC AND EMPLOYEES AS PERMITTED UNDER STATE LAW.

TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:
Teleconference Call-In Number: (323) 776-6996/ Conference ID: 599 009 090#
[MS Teams Meeting Link](#) (Ctrl + click to follow link)

AGENDA

Members of the Public may address any agenda item after all Informational Items are presented. Two (2) minutes are allowed for each item.

- I. **Call to Order**
- II. **General Public Comment**
- III. **Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
 - a. **Department of Public Social Services:** Recommendation to Enter Into A Contract With The City Of Inglewood For Welfare-To-Work Vocational Intermediary And Direct Services
- IV. **Presentation/Discussion Items:**
 - a. **Department of Children and Family Services (DCFS)/ Department of Mental Health/ Probation Department:** Families First Prevention Services Act (FFPSA) Monthly Update.
- V. **Public Comment**

VI. Standing item(s) and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting:
-- No Items --

VII. **NOTICE OF CLOSED SESSION**

CS-1 **CONFERENCE WITH LEGAL COUNSEL** – Anticipated Litigation
Government Code Section 54956.9, subdivision (d)(2)
Department of Children and Family Services

VIII. Adjournment

**BOARD LETTER/MEMO
CLUSTER FACT SHEET**

Board Letter

Board Memo

Other

CLUSTER AGENDA REVIEW DATE	5/4/2022	
BOARD MEETING DATE	5/17/2022	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Social Services	
SUBJECT	Recommendation To Enter Into A Contract With The City Of Inglewood For Welfare-To-Work (WtW) Vocational Intermediary And Direct Services	
PROGRAM	Welfare-To-Work	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	If Yes, please explain why: The services are provided by other public or County-related entities.	
DEADLINES/ TIME CONSTRAINTS	Current contract expires on June 30, 2022. The new contract is effective July 1, 2022 through June 30, 2025.	
COST & FUNDING	Total cost: \$159,044,829	Funding source: 1) California Work Opportunity and Responsibility to Kids (CalWORKs) Single Allocation, 2) CalWORKs Expanded Subsidized Employment, 3) Refugee Support Services, 4) Department of Children and Family Services (DCFS) Chafee Independent Living Program (ILP) and Realignment funds, 5) Probation Budget and Fund Allocation funds, and 6) Net County Cost, partially offset with CalFresh Employment & Training (CFET) Funds.
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	Request approval to execute a new three-year term contract with the City of Inglewood to provide WtW Vocational Intermediary and Direct Services to the County's CalWORKs WtW, General Relief Opportunities for Work (GROW), CFET, non-CalWORKs refugees, and other eligible Transitional Age Youth (TAY). The Transitional Subsidized Employment (TSE) Program provides the opportunity for participants to engage in workforce readiness and subsidized employment activities. Other services provided as part of this contract include the coordination of the Work Study Program and the maintenance of the California Automated Welfare System (CalSAWS) Resource Databank.	
BACKGROUND (include internal/external issues that may exist including any related motions)	On March 4, 2003, the Board approved the implementation plan for the TSE Program which provides WtW participants with Paid Work Experience, Specialized Work Experience, On the Job Training, and vocational classroom training. On February 27, 2007, the Board expanded the TSE Program to include Work Study in Public Agencies to enable participants enrolled in community colleges to participate in the Work Study Program related to their course of study. In March 2013, the contract was expanded to	

	include services for DCFS and Probation's ILP eligible participants. Subsequently, the GROW TAY population was added to the South Bay Workforce Investment Board contract on February 1, 2014. In February of 2016, the Board passed a motion to implement the enhanced Transitional Subsidized Employment Program. This motion was passed in response to the Homeless Initiative to help combat homelessness in Los Angeles County.
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority #9 Poverty Alleviation – Programs prepare participants to obtain employment and achieve self-sufficiency.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: James A. Blunt, Administrative Deputy III, (562) 908-8622, JamesBlunt@dpss.lacounty.gov Gabriela Herrera, Special Assistant/Board Liaison, (562) 908-8311, GabrielaHerrera@dpss.lacounty.gov



ANTONIA JIMÉNEZ
Director

County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

12860 CROSSROADS PARKWAY SOUTH · CITY OF INDUSTRY, CALIFORNIA 91746
Tel (562) 908-8400 · Fax (562) 695-4801



Board of Supervisors
HILDA L. SOLIS
First District
HOLLY J. MITCHELL
Second District
SHEILA KUEHL
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

May XX, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**RECOMMENDATION TO ENTER INTO A CONTRACT WITH THE
CITY OF INGLEWOOD FOR WELFARE-TO-WORK
VOCATIONAL INTERMEDIARY AND DIRECT SERVICES
(ALL DISTRICTS - 3 VOTES)**

SUBJECT

The Department of Public Social Services (DPSS) is seeking approval to execute a new three-year term contract with the City of Inglewood (COI) to provide Welfare-to-Work (WtW) Vocational Intermediary and Direct Services to the County's California Work Opportunity and Responsibility to Kids (CalWORKs) WtW, General Relief Opportunities for Work (GROW), CalFresh Employment and Training (CFET), non-CalWORKs refugees, and other eligible Transitional Age Youth (TAY).

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DPSS, or her designee, to execute a contract in substantially similar form as Enclosure I, with the COI for a term of three-years, effective July 1, 2022 through June 30, 2025, at an estimated average annual cost of \$53,014,943. The estimated cost for the contract for the three-year term is \$159,044,829. The cost of the contract will be funded through CalWORKs Single Allocation, Expanded Subsidized Employment (ESE) Funds, Refugee Support Services, Department of Children and Family Services (DCFS) Chafee Independent Living Program (ILP) Funds, DCFS Realignment Funds, Probation Budget and Fund Allocation, and Net County Cost (NCC).
2. Delegate authority to the Director of DPSS, or her designee, to prepare and execute amendments to the contract for: (1) instances which affect the scope of work, contract term, contract sum, payment terms, or any other term or condition

"To Enrich Lives Through Effective And Caring Service"

in the contract; (2) additions and/or changes required by the Board of Supervisors (Board) or Chief Executive Officer (CEO); (3) changes to be in compliance with applicable County, State, and federal regulations; and (4) increases of no more than ten percent or decreases of no more than 15% of the original contract amount based on contractor's performance, community needs, and funding availability. The approval of County Counsel as to form will be obtained prior to executing such amendments. DPSS shall notify the Board within ten business days of executing such amendments.

3. Delegate authority to the Director of DPSS, or her designee, to provide up to three advance payments, one per Fiscal Year (FY), not to exceed 50% of the estimated monthly cost of Paid Work Experience (PWE) and On-the-Job Training (OJT), to cover payroll cost for participants in PWE and OJT. The County shall fully recoup all advances in the fiscal year in which the advance is issued.
4. Delegate authority to the Director of DPSS, or her designee, to extend the Contract on a month-to-month basis for up to six months, if needed, to complete the contract procurement process.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On March 4, 2003, the Board approved the implementation plan for the Transitional Subsidized Employment (TSE) Program which provides WtW participants with PWE, Specialized Work Experience (SWE), OJT, and vocational classroom training. On February 27, 2007, the Board expanded the TSE Program to include Work Study in Public Agencies to enable participants enrolled in community colleges to participate in the Work Study Program related to their course of study. In March 2013, the contract was expanded to include services for DCFS and Probation's ILP eligible participants. Subsequently, the GROW TAY population was added to the South Bay Workforce Investment Board (SBWIB) contract on February 1, 2014. In February of 2016, the Board passed a motion to implement the enhanced Transitional Subsidized Employment (E-TSE) Program. This motion was passed in response to the Homeless Initiative to help combat homelessness in Los Angeles County.

The TSE Program provides the opportunity for participants to engage in workforce readiness and subsidized employment activities. Other services provided as part of this contract include the coordination of the Work Study Program and the maintenance of the California Automated Welfare System (CalSAWS) Resource Databank.

The COI is the administrative entity that comprises the South Bay Workforce Investment Area, under a Joint Powers Authority agreement. The South Bay Workforce Investment Board (SBWIB) is the employer of record for all TSE Program participants, processes all timesheets, and pays all workers' compensation insurance. In addition, SBWIB has an established TSE employer infrastructure, which they continue to develop through ongoing recruitment efforts in collaboration with the America's Job Centers of California. Approval of this contract will allow DPSS to continue to provide subsidized employment and vocational services to CalWORKs WtW, non-CalWORKs refugees, GROW/CFET

participants, and eligible TAY referred by the DCFS and Probation. The COI will also continue to provide intermediary services to assist WtW participants secure unsubsidized career-ladder employment that will lead to self-sufficiency.

During the term of the current contract, COI has adapted to program changes, met contractual and Workforce Innovation and Opportunity Act collaboration requirements, and continued to effectively provide services during the COVID-19 pandemic.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan Goal I – Make Investments that Transform Lives: We will aggressively address society’s most complicated social, health, and public safety challenges. We want to be a highly responsive organization capable of responding to complex societal challenges – one person at a time and Goal II – Foster Vibrant and Resilient Communities: Our investments in the lives of County residents are sustainable only when grounded in strong communities. We want to be the hub of a network of public-private partnering agencies supporting vibrant communities.

FISCAL IMPACT/FINANCING

The estimated three-year contract amount of \$159,044,829 is allocated by FY as follows:

Funding for FY 2022-23 (12 months) is estimated at \$53,014,943
Funding for FY 2023-24 (12 months) is estimated at \$53,014,943
Funding for FY 2024-25 (12 months) is estimated at \$53,014,943

The FY 2022-23 total budget of \$53,014,943 is included in the Budget Request and is funded by the following sources:

1) CalWORKs Single Allocation in the amount of \$8,656,098, 2) CalWORKs Expanded Subsidized Employment in the amount of \$37,734,000, 3) DCFS Chafee ILP and Realignment Funds in the amount of \$784,400, 4) Probation Budget and Fund Allocation Funds in the amount of \$63,000, 5) Refugee Support Services Funds in the amount of \$400,000, and 6) NCC in the amount of \$5,377,445, partially offset with CFET.

Funding for future FYs will be included in the DPSS annual budget requests.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County Counsel has reviewed the contract and Board letter. The contract was approved as to form by County Counsel. The proposed contractor is in compliance with all Board, CEO, and County Counsel requirements.

The Living Wage Ordinance does not apply as the recommended contract is not subject to Proposition A requirements.

The award of this contract will not result in the unauthorized disclosure of confidential information and will be in full compliance with federal, State and County regulations.

CONTRACTING PROCESS

The recommended contract was procured in accordance with California Department of Social Services regulations (Section 23-650.1.14), which allows for procurement by negotiation without formal advertising for any service to be rendered by a local government agency, public university, public college or other public educational institution. The COI, a local government agency, has provided these services for several years and has the programmatic expertise and capacity required for the provision of services under this contract.

Contract Performance

The monitoring for the current contract is performed on a semi-annual basis. Monitoring results for the most recent monitoring period indicated that the COI was in compliance with the contract requirements.

In the proposed contract, monitoring will continue to be performed on a semi-annual basis. The contract will address performance measures and specify monitoring activities that will be conducted by DPSS and Contractor staff.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended action will permit the uninterrupted provision of subsidized employment and vocational services to WtW participants and TAY. It will also allow DPSS to continue to work with the Department of Workforce Development, Aging and Community Services to integrate and align contract outcomes with Workforce Innovation and Opportunity Act outcomes to benefit our mutual participants.

The recommended action will not infringe on the role of the County in relationship to its residents and the County's ability to respond to an emergency will not be impaired. There is no change in risk exposure to the County or impact on current service delivery.

CONCLUSION

Upon Board approval, the Executive Officer, Board of Supervisors, is requested to return one adopted stamped Board letter to DPSS.

Respectfully submitted,

Antonia Jiménez
Director

AJ:lg

Enclosures

c: Chief Executive Office
Executive Office, Board of Supervisors
County Counsel
Department of Children and Family Services
Probation Department
Workforce Development, Aging and Community Services