

Wednesday, April 27, 2022



County of Los Angeles
Chief Executive Office

COMMUNITY SERVICES CLUSTER AGENDA REVIEW MEETING

FESIA A. DAVENPORT
Chief Executive Officer

DATE: Wednesday, April 27, 2022
TIME: 3:30 p.m.

THIS MEETING WILL BE CONDUCTED VIRTUALLY TO ENSURE THE SAFETY OF MEMBERS OF THE PUBLIC AND EMPLOYEES AS PERMITTED UNDER STATE LAW.

TO PARTICIPATE IN THE MEETING CALL TELECONFERENCE NUMBER: (323) 776-6996 ID: 994 112 379#

[Click here to join the meeting](#)

AGENDA

Members of the Public may address the Community Services Cluster on any agenda item by submitting a written request prior to the meeting. Two (2) minutes are allowed per person in total for each item.

1. CALL TO ORDER

2. INFORMATIONAL ITEM(S): [Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:

A. Board Letter (Los Angeles County Development Authority):
APPROVE AMENDMENT TO INCREASE ANNUAL COMPENSATION TO BUILDING MATERIALS AND SUPPLIES CONTRACT

B. Board Letter (Los Angeles County Development Authority):
APPROVE CONTRACT FOR JANITORIAL SERVICES

C. Board Letter (Public Works – Capital Programs):
CONSTRUCTION-RELATED CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
WALNUT PARK POCKET PARK DEVELOPMENT PROJECT WALNUT PARK POCKET PARK STORMWATER PROJECT APPROVE CAPITAL PROJECTS AND PROJECT BUDGETS
ADOPT, ADVERTISE, AND AWARD
SPECS. 7744 AND 7792; CAPITAL PROJECT NOS. 69877 AND 69952
(FISCAL YEAR 2021-22)

3. PRESENTATION/DISCUSSION ITEM(S):

A. Board Briefing (Arts and Culture):
CIVIC ART
Speaker: Grace Ramirez-Gaston and Kristin Sakoda

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B. Board Briefing (Public Library):
PROGRAMMING IMPACT FROM REDUCED HOURS
Speaker: Skye Patrick

C. Board Briefing (Los Angeles County Development Authority):
PROJECT BASED VOUCHERS
Speaker: Emilio Salas

4. PUBLIC COMMENTS (2 minutes each speaker)

5. ADJOURNMENT

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	4/27/2022	
BOARD MEETING DATE	5/17/2022	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Los Angeles County Development Authority	
SUBJECT	APPROVE AMENDMENT TO INCREASE ANNUAL COMPENSATION TO BUILDING MATERIALS AND SUPPLIES CONTRACT	
PROGRAM	Administration	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	N/A	
COST & FUNDING	Total cost: \$1,335,000	Funding source: Program funds included in the LACDA's Fiscal Year 2021-2022 budget.
	TERMS (if applicable): The contract will expire on July 31, 2022. The amendment will increase the contract amount by \$400,000, from \$935,000 to \$1,335,000	
	Explanation:	
PURPOSE OF REQUEST	The purpose of this action is to increase the annual compensation for the existing contract with HD Supply Maintenance, Ltd. (HD Supply) by \$400,000 to \$1,335,000 for the remaining term through July 31, 2022. The increase is primarily due to the needed replacement of smoke and carbon monoxide detectors with a 10-year life cycle at public housing developments managed by the LACDA per new building code and U.S. Department of Housing and Urban Development (HUD) requirements.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The LACDA received a grant from HUD to purchase smoke and carbon monoxide detectors. The final orders for approximately \$375,000 utilized a large portion of the existing contract authority with HD Supply. In addition, the public housing sites recently completed HUD-required unit inspections, which resulted in a substantial increase of work orders requiring materials and supplies. COVID restrictions did not allow for unit inspections for almost two years.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Becky Yee, Director of Administrative Services, (626) 586-1858 Becky.Yee@lacda.org Twima Earley, Director of Housing Operations (626) 586-1900 Twima.Earley@lacda.org	

May 17, 2022

Honorable Board of Commissioners
Los Angeles County Development Authority
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Commissioners:

**APPROVE AMENDMENT TO INCREASE ANNUAL COMPENSATION TO BUILDING
MATERIALS AND SUPPLIES CONTRACT
(ALL DISTRICTS) (3 VOTE)**

SUBJECT

This letter recommends approval of an amendment to the LACDA contract with HD Supply Maintenance, Ltd., to increase the annual contract amount by \$400,000, to a total of \$1,335,000 for building materials, operating supplies, industrial supplies and other related products. HD Supply Maintenance, Ltd. (HD Supply) currently provides building materials and operating supplies to multiple buildings managed by the Los Angeles County Development Authority (LACDA).

IT IS RECOMMENDED THAT THE BOARD:

1. Find that approval of an amendment to the existing Contract is not subject to the provisions of the California Environmental Quality Act (CEQA), as described herein, because the activities are not defined as a project under CEQA.
2. Authorize the Executive Director or designee to execute an amendment to the contract with HD Supply to increase the annual compensation to \$1,335,000, using program funds included in the LACDA's approved Fiscal Year 2021-2022 budget, following approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On July 10, 2017, the Board awarded a one-year contract to HD Supply to provide building materials and operating supplies, in the amount of up to \$850,000, with the option to extend up to four additional years at the same annual amount. Amendments No. 1 through No. 4, were executed properly to amend and extend the contract for each year. On July 2, 2021, the parties executed Amendment No. 5 to the building materials and supplies contract to extend for the fifth and final year through July 31, 2022. On March 18, 2022, the parties executed Amendment No. 6 to increase the contract by the authorized 10% (\$85,000) to \$935,000 for the fifth and final year.

The purpose of this action is to increase the annual compensation by an additional \$400,000 to \$1,335,000 for the remaining term of the contract through July 31, 2022. The increase is primarily due to the needed replacement of smoke and carbon monoxide detectors with a 10-year life cycle at public housing developments managed by the LACDA per new building code and U.S. Department of Housing and Urban Development (HUD) requirements.

FISCAL IMPACT/FINANCING

There is no impact on the County General Fund.

The additional annual compensation of up to \$400,000 for a total amount not to exceed \$1,335,000 will be comprised of program funds included in the LACDA's approved Fiscal Year 2021-2022 budget and future budgets as needed.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On August 4, 2016, the County of Maricopa, Arizona (Maricopa) in conjunction with U.S Communities, a governmental purchasing alliance, conducted a Request for Proposals Solicitation, No. 16154-RFP. Then on January 11, 2017, Maricopa awarded a contract to HD Supply for building materials and supplies which was made available to public agencies nationwide through U.S. Communities. On July 10, 2017, the Board authorized the LACDA (formerly the Housing Authority of the County of Los Angeles) to execute a contract through a cooperative agreement with HD Supply.

On September 15, 2021, the LACDA was awarded a Housing-Related Hazards Capital Fund Program Grant from HUD, which authorized a large portion of funds to be utilized in the purchasing of smoke and carbon monoxide detectors. Subsequently, LACDA worked with HD Supply to obtain pricing and discounts for a large order of smoke and carbon monoxide detectors. The final orders for approximately \$375,000 utilized a large portion of the original contract authority. The LACDA currently needs additional funds to ensure that maintenance and supply ordering remain unimpacted.

Honorable Board of Commissioners

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In addition, the public housing sites recently completed HUD-required unit inspections, which resulted in a substantial increase of work orders requiring materials and supplies. COVID restrictions did not allow for unit inspections for almost two years. Currently, there are numerous materials and supplies orders on hold due to the need for additional contract funds.

This contract will continue to primarily be federally funded and are not subject to the requirements of the Greater Avenues for Independence (GAIN) Program or the Greater Relief Opportunity for Work (GROW) Program implemented by the County of Los Angeles. Instead, HD Supply will continue to comply with Section 3 of the Housing and Community Development Act of 1968, as amended, which requires that employment and other economic opportunities generated by certain U.S. Department of Housing and Urban Development (HUD) assistance be directed to low and very low-income persons, particularly to persons who are recipients of HUD housing assistance.

ENVIRONMENTAL DOCUMENTATION

The proposed amendment is exempt from the provisions of the National Environmental Policy Act pursuant to 24 Code of Federal Regulations, Part 58, Section 58.35 (b)(3) because it involves activities that will not have a physical impact on or result in any physical changes to the environment. The action is not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378 because it is not defined as a project under CEQA and does not have the potential for causing a significant effect on the environment.

IMPACT ON CURRENT PROJECT SERVICES

Approval of the proposed contract amendment will allow the LACDA to continue ordering building materials and operating supplies for the public housing sites, and to purchase materials for projects and emergencies. These materials and supplies are necessary for the extraordinary maintenance, rehabilitation, and required maintenance of LACDA properties.

Respectfully submitted,

EMILIO SALAS
Executive Director

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	4/27/2022	
BOARD MEETING DATE	5/17/2022	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Los Angeles County Development Authority	
SUBJECT	APPROVAL OF CONTRACTS FOR JANITORIAL SERVICES	
PROGRAM	Administration	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	The LACDA's existing contract for janitorial services expires June 1, 2022.	
COST & FUNDING	Total cost: \$1,350,000	Funding source: Program funds included in the LACDA's Fiscal Year 2021-2022 and 2022-2023 budgets.
	TERMS (if applicable): The contracts may be extended up to four additional years at the same annual compensation. A 10% contingency, in the amount of up to \$135,000 per year is also being set aside for any unforeseen	
	Explanation:	
PURPOSE OF REQUEST	The purpose of this action is to award a contract to provide janitorial services to 32 public housing developments and LACDA administrative buildings located throughout the County.	
BACKGROUND (include internal/external issues that may exist including any related motions)		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Becky Yee, Director of Administrative Services, (626) 586-1858 Becky.Yee@lacda.org Twima Earley, Director of Housing Operations, (626) 586-1900 Twima.Earley@lacda.org	

May 17, 2022

Honorable Board of Commissioners
Housing Authority of the
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Commissioners:

**APPROVE CONTRACT FOR JANITORIAL SERVICES
(ALL DISTRICTS) (3 VOTE)**

SUBJECT

This letter requests approval of a Contract with Glenn Building Services, Inc. to provide janitorial services at facilities owned, leased or managed by the Los Angeles County Development Authority (LACDA) located throughout the County of Los Angeles.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the approval of the Janitorial Services Contract is exempt from the California Environmental Quality Act (CEQA), for the reasons stated in this Board letter and the record of the project.
2. Authorize the Executive Director or his designee to execute a one-year Contract with Glenn Building Services, Inc. for janitorial services, with an annual compensation of up to \$1,350,000, using program funds included in the LACDA's approved Fiscal Year 2021-2022 budget and Fiscal Year 2022-2023 budget through the annual budget approval process.
3. Authorize the Executive Director or his designee to amend the Contract to extend the term for a maximum of four additional years, in one-year

increments, with an annual compensation of up to \$1,350,000 using program funds to be included in the LACDA's annual budget approval process.

4. Authorize the Executive Director or his designee to amend the Contract to add or delete sites, to modify the scope of work and fee schedule, to increase the compensation by up to 10% as needed for unforeseen costs, and if necessary, to terminate the Contract for convenience.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this recommended action is to award a Contract to provide janitorial services for the LACDA facilities located throughout the County of Los Angeles. Under this Contract, Glenn Building Services, Inc., will provide janitorial services to 32 public housing developments and administrative buildings. The Contract includes regular janitorial services, COVID-19 decontamination cleaning services, and as needed services.

FISCAL IMPACT/FINANCING

There is no impact on the County general fund.

The cost for the first year of services will be up to \$1,350,000 included in the LACDA's approved Fiscal Year 2021-2022 budget and Fiscal Year 2022-2023 budget through the annual budget approval process.

If extended, the cost for the second through fifth year will remain at the same annual amount of up to \$1,350,000, to be included in the LACDA's annual budget approval process. The maximum cost for all five year's will be \$6,750,000.

A 10% contingency, in the amount of up to \$135,000 per year is also being set aside for any unforeseen needed janitorial services, using the same source of funds described above. If the contract is fully extended, the total contingency for all five years will be \$675,000.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The services are being federally and state funded and are not subject to the requirements of the Greater Avenues for Independence (GAIN) Program or the General Relief Opportunity for Work (GROW) Program implemented by the County of Los Angeles. Instead, the Glenn Building Services, Inc. will comply with Section 3 of the Housing and Community Development Act of 1968, as amended, which requires that employment and other economic opportunities generated by certain HUD assistance be directed to low- and very low-income persons, particularly to persons who are recipients of HUD housing assistance. Glenn Building Services, Inc. will also comply with the LACDA Living Wage

Program requirements, which require the current Living Wage Program Rate payments to employees for janitorial services.

The Contract has been approved as to form by County Counsel and will be effective on June 1, 2022, subject to Board approval and execution by all parties.

ENVIRONMENTAL DOCUMENTATION

This action is exempt from the provisions of the National Environmental Policy Act pursuant to 24 Code of Federal Regulations, Part 58, Section 58.35 (b)(3) because it involves maintenance activities that will not have a physical impact or result in any physical changes to the environment. The action is exempt from the provisions of CEQA pursuant to State CEQA Guideline 15301 because it involves activities that do not have the potential for causing a significant effect on the environment.

CONTRACTING PROCESS

On February 7, 2022, an Invitation for Bids (IFB) process was initiated to identify contractors to provide janitorial services for the LACDA. Notices were emailed to vendors from the LACDA vendor list. An announcement was also posted on the County's WebVen and LACDA websites, and 49 vendors downloaded the solicitation package. On February 24, 2022, four bids were received.

A Mandatory Pre-Bid meeting was held at the LACDA on February 15, 2022 via a Microsoft Teams conference call. A total of eight contractors participated in the Mandatory Pre-Bid Meeting. Four bids were received by the submission deadline of February 24, 2022.

On February 25, 2022, an evaluation of the minimum requirements and references was conducted. Because the services are federally and state funded, price preferences were not applied for Local Small Business Enterprise (LSBE) status. The lowest two bidders were determined non-responsive due to failure to meet the minimum requirements as stated in the solicitation package. The third lowest bidder, Glenn Building Services, Inc., was determined to be responsive and responsible, and is therefore being recommended for the Contract award.

The Summary of Outreach Activities is provided as Attachment A.

Honorable Board of Commissioners

May 17, 2022

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IMPACT ON CURRENT PROGRAMS

The proposed Contract will provide necessary janitorial services for the LACDA facilities located throughout the County of Los Angeles and continue to provide the staff and residents with decent, safe and sanitary living conditions.

Respectfully submitted,

EMILIO SALAS
Executive Director

Enclosures

ATTACHMENT A

Summary of Outreach Activities

Janitorial Services

On February 7, 2022, the following outreach was initiated to identify Janitorial Service contractors for the LACDA.

A. Announcement

An announcement was posted on the County's WebVen and on the LACDA's websites.

B. Distribution of Notices

The LACDA's vendor list was used to e-mail notices to 260 contractors to visit the LACDA's website and download the solicitation package. In addition, contractors on the County's Webven were directed to download the solicitation package from the LACDA website. As a result of the outreach, 49 IFB packages were downloaded from the LACDA website.

C. Bid Results

On February 24, 2022, four bids were received. The bidders were required to provide bids which include Living Wage Program Wage Rates, for janitorial services. Because the services are federally and state funded, price preferences were not applied for Local Small Business Enterprise (LSBE) status. The third lowest bidder was determined to be responsive and responsible and is being recommended for the Contract award. The total annual Contract amount is based on each housing development's regular janitorial services and other as-needed janitorial service needs.

Bid Amount

<u>Contractor</u>	<u>Bid Amount</u>
MJM Facility Support Services*	\$ 463,576.60
Ultimate Maintenance Services, Inc.*	\$ 649,420.00
Glenn Building Service, Inc.	\$ 694,740.00
Premier Property Preservation, LLC	\$1,206,036.00

*These two lowest bidders were determined to be non-responsive.

D. Minority Business Enterprise – Selected Firm

<u>Name</u>	<u>Ownership/Certification</u>	<u>Employees</u>
Glenn Building Services, Inc.	Minority-owned	Total: 85

The LACDA conducts ongoing outreach to encourage participation by minorities and women in the contract award process, including: providing information at local and national conferences, expos and vendor fairs, and mailing information to associations representing minorities and women. The above information has been voluntarily provided to the LACDA.

The recommended award of Contract is being made in accordance with the LACDA's policies and federal regulations, and without regard to race, creed, color, or gender.

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	4/27/2022	
BOARD MEETING DATE	5/17/2022	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Walnut Park Pocket Park Development and the Walnut Park Pocket Park Stormwater Projects	
PROGRAM	Parks and Recreation Capital Programs	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	Grant funding expires 12/31/2023.	
COST & FUNDING	Total cost: <u>Walnut Park Pocket Park Development</u> \$4,622,842 <u>Walnut Park Pocket Park Stormwater</u> \$5,196,000	Funding source: <u>Walnut Park Pocket Park Development</u> • \$4,322,842 – State Proposition 68 • \$300,000 – Proposition A Excess Funds <u>Walnut Park Pocket Park Stormwater</u> • \$2,096,000 – State Proposition 1 Stormwater Grant Program • \$2,100,000 – Measure W Safe Clean Water Municipal • \$1,000,000 – Measure W Safe Clean Water Regional
	TERMS (if applicable): N/A	
	Explanation:	
PURPOSE OF REQUEST	Approve the Walnut Park Pocket Park Development and the Walnut Park Pocket Park Stormwater Projects, and authorize Public Works to procure and execute a construction contract.	
BACKGROUND (include internal/external issues that may exist including any related motions)	Walnut Park Pocket Park Development Project: The project would include construction of a new 0.5-acre park with a restroom/office building, playground area, splash pad, open lawn area, and additional park amenities. Walnut Park Pocket Park Stormwater Project: The project includes a diversion system and infiltration dry wells to divert and capture both urban and stormwater runoff from a 27-acre drainage area.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: <ul style="list-style-type: none"> • Board Priority #1: Child Protection – by including a Youth Employment program as part of the project. • Board Priority #5: Environmental Health Oversight and Monitoring – by reducing environmental impacts from stormwater pollutants over a 27-acre area. • Board Priority #7: Sustainability – by capturing, filtering, and returning stormwater to the natural ground supply.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Assistant Deputy Director, (626) 300-3200, cell (626) 614-7217, vyu@pw.lacounty.gov

May 17, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION-RELATED CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
WALNUT PARK POCKET PARK DEVELOPMENT PROJECT
WALNUT PARK POCKET PARK STORMWATER PROJECT
APPROVE CAPITAL PROJECTS AND PROJECT BUDGETS
ADOPT, ADVERTISE, AND AWARD
SPECS. 7744 AND 7792; CAPITAL PROJECT NOS. 69877 AND 69952
(FISCAL YEAR 2021-22)
(SUPERVISORIAL DISTRICT 4)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval of the Walnut Park Pocket Park Development and Walnut Park Pocket Park Stormwater Projects and to authorize Public Works to procure and execute a construction contract for the projects located in unincorporated areas in Los Angeles County.

IT IS RECOMMENDED THAT THE BOARD:

1. Certify that the Addendum to the previously certified Final Program Environmental Impact Report for the Los Angeles County Flood Control District Enhanced Watershed Management Programs has been completed in compliance with the California Environmental Quality Act and reflects the independent judgment and analysis of Los Angeles County. Find that the Board has reviewed and considered the information contained in the Addendum, together with the previously certified Final Program Environmental Impact Report, prior to approving the projects and the Addendum.
2. Approve the Walnut Park Pocket Park Development Project, Capital Project No. 69877, with a total proposed project budget of \$4,622,842; and the Walnut Park Pocket Park Stormwater Project, Capital Project No. 69952, with a total proposed project budget of \$5,196,000.

3. Adopt the plans and specifications that are on file with Public Works for construction of the Walnut Park Pocket Park Development Project, Capital Project No. 69877, and the Walnut Park Pocket Park Stormwater Project, Capital Project No. 69952.
4. Instruct the Executive Officer of the Board to advertise the projects for bids to be received and opened on June 16, 2022, in accordance with the Instruction Sheet for Publishing Legal Advertisements.
5. Authorize the Director of Public Works or his designee to execute a consultant services agreement with the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule for a \$5,000 not-to-exceed amount funded by the project funds.
6. Delegate authority to the Director of Public Works or his designee to make the determination that a bid is nonresponsive and to reject a bid on that basis; to award the next lowest responsive and responsible bidder; to waive inconsequential and nonmaterial deficiencies in bids submitted; and to determine, in accordance with the applicable contract and bid documents, whether the apparent lowest responsive and responsible bidder has satisfied all conditions for contract award. Upon such determination, authorize the Director of Public Works or his designee to award and execute the construction contract, in the form previously approved by County Counsel, to the apparent lowest responsive and responsible bidder if the low bid can be awarded within the approved total combined budgets. Establish the effective date of the contract upon receipt of acceptable performance and payment bonds, and evidence of required contractor insurance by Public Works, and to take all other actions necessary and appropriate to deliver the projects.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will approve the Addendum to the previously certified Final Program Environmental Impact Report (PEIR), approve the projects and proposed project budgets, adopt plans and specifications, allow advertising for construction bids, and authorize Public Works to award and execute a construction contract for the Walnut Park Pocket Park Development and Stormwater Projects.

Project Descriptions and Backgrounds

Walnut Park Pocket Park Development Project, Capital Project (C.P.) No. 69877

The unincorporated Walnut Park is an area of very high park need according to the Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment Report dated May 2016. Further, according to the California State Parks Community FactFinder, the Walnut Park area is one of the most park-poor areas of the County. The Walnut Park Pocket Park Development Project will contribute to the County's mission of social equity by providing an underserved population access to open space and significantly improving access to safe parks in the area.

The project site is located on undeveloped land at 2603 Grand Avenue in the unincorporated community of Walnut Park. The Development Project includes the construction of a new 0.5-acre park with a staff office and public restroom building, playground areas, splash pad, an open lawn area, and additional park amenities. The building is designed to provide a base of operations for the Los Angeles County Department of Parks and Recreation (DPR) and Sheriff's Department Parks Bureau personnel to ensure safe and accessible recreation programming to the local community.

On February 2, 2019, the Board approved a motion for DPR to utilize \$1,265,000 in State of California San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy grant funds to acquire 0.5-acre of real property in unincorporated Walnut Park for public park and recreation purposes. The motion also authorized the use of \$300,000 of Los Angeles County Regional Park and Open Space Proposition A Excess Funds for the development of a park.

On November 5, 2019, the Board approved a motion for DPR to apply for and accept funds through the State of California DPR's Proposition 68 Statewide Park Program for the purposes of developing the new pocket park. A grant in the amount of \$4,322,842 was awarded to DPR by the State in February 2020.

On June 8, 2021, the Board established the Development Project, which allowed Public Works to proceed with design and planning efforts. The plans and specifications are now complete and on file with Public Works for construction.

Youth Employment Plan

On February 19, 2019, the Board approved a Youth Employment Plan for the Development Project.

Walnut Park Pocket Park Stormwater Project, C.P. No. 69952

In March 2019, DPR approached Public Works Stormwater Quality Division with an opportunity to collaborate on the Walnut Park Pocket Park Stormwater Project and incorporate stormwater capture elements that will assist the County toward compliance with its Municipal Separate Storm Sewer System Permit. The stormwater capture elements include a diversion system and infiltration dry wells to divert and capture both urban and stormwater runoff. The Stormwater Project will reduce bacteria and metal pollutants from entering the Los Angeles River through the capture of stormwater and urban runoff from a 27-acre drainage area.

On June 8, 2021, the Board established the Stormwater Project and \$4,696,000 budget, approved an appropriation adjustment for the Safe Clean Water Program Municipal funds and Safe Clean Water Program Regional funds, and allowed Public Works to proceed with design and planning efforts.

The plans and specifications are now complete for both projects and on file with Public Works for construction. The projects will be bid together as a combined project for scheduling efficiency, single source accountability, and preferred pricing.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy I.2, Enhance Our Delivery of Comprehensive Interventions, Objective I.2.4, Support Job Readiness and Increase Employment Opportunities for Youth Served by the County; Strategy II.1, Drive Economic and Workforce Development in the County, Objective II.1.2, Support Small Businesses and Social Enterprises; Strategy II.2, Support the Wellness of our Communities, Objective II.2.2, Expand Access to Recreational and Cultural Opportunities, Objective II.2.3, Prioritize Environmental Health Oversight and Monitoring, and Objective II.2.4, Promote Active and Healthy Lifestyles; and Strategy II.3, Make Environmental Sustainability Our Daily Reality, Objective II.3.1, Improve Water Quality, Reduce Water Consumption, and Increase Water Supplies.

The projects support these goals by providing new park facilities that will greatly benefit an underserved population and meet the urgent need for community park and recreation

facilities in traditionally park-poor communities. The projects would provide contracting opportunities that will support small businesses and social enterprises that could employ local, targeted workers, and local youth, in addition to improving water quality and local water resources.

FISCAL IMPACT/FINANCING

Walnut Park Pocket Park Development Project, C.P. No. 69877

The total project cost is estimated at \$4,622,842, which includes the plans and specifications, jurisdictional approvals, consultant services, Civic Arts, construction, change order contingency, youth employment, and County services. The project schedule and budget are summarized in Enclosure A.

The project will be funded with \$4,322,842 from the State of California DPR's Proposition 68 Statewide Park Program and \$300,000 of Los Angeles County Regional Park and Open Space Proposition A Excess Funds.

Walnut Park Pocket Park Stormwater Project, C.P. No. 69952

The total project cost is estimated at \$5,196,000, which includes the plans and specifications, jurisdictional approvals, consultant services, construction, change order contingency, and County services. The project schedule and budget are summarized in Enclosure A.

The project is funded by \$2,096,000 from Proposition 1 Stormwater Grant Program Implementation Grant (Round 2) funds; \$2,100,000 from Safe Clean Water Program Municipal funds; and \$1,000,000 from Safe Clean Water Program Regional funds.

Operating Budget Impact

Walnut Park Pocket Park Development Project, C.P. No. 69877

Based on the project description above, DPR anticipates estimated one-time costs of \$65,000 and ongoing operating costs of \$385,000 for recreation and maintenance staff, utilities, and grounds maintenance supplies following the project completion. DPR will submit a New Facilities Request to the Chief Executive Office in the appropriate fiscal year. In addition, DPR will request appropriate funding for law enforcement, safety, and security services at this facility. If funding for the operation and maintenance of this new

facility is not allocated, DPR will work with Chief Executive Office to identify any existing resources, if available, to operate and maintain the facility at the base minimum level.

Walnut Park Pocket Park Stormwater Project, C.P. No. 69952

Public Works anticipates future operations and maintenance costs for the belowground stormwater elements at the Stormwater Project site. Public Works will work with the Chief Executive Office to determine and request funding in the appropriate fiscal year from the Unincorporated Area Stormwater Urban Runoff Quality Program Budget for the additional ongoing funding required for the belowground stormwater elements. A site access agreement for ongoing maintenance or repair of Public Works belowground stormwater elements will be secured through a Memorandum of Understanding with DPR.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard construction contract, in a form previously approved by County Counsel, will be used that contains terms and conditions supporting the Board's ordinances, policies, and programs including, but not limited to, County's Greater Avenues for Independence and General Relief Opportunities for Work Programs, Contract Language to Assist in Placement of Displaced County Workers, and Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015).

To ensure the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the Contractor's State License Board, labor law/payroll violations, and debarment actions. As provided for in Board Policy No. 5.140, the information reported by the contractor will be considered before making an award.

The plans and specifications include the contractual provisions and material requirements necessary for the projects and are on file with Public Works' Business Relations and Contracts Division.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the projects will require that at least 30 percent of the California construction labor hours be performed by qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers. The projects will also include a job coordinator who will facilitate the implementation of the targeted hiring requirement of the policy.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the Development Project budget includes one percent of eligible design and construction costs, in the amount of \$33,000, to be allocated to the Civic Art Fund and restricted for spending on-site. The Stormwater Project is an underground utility project and is exempt from the Board's Civic Art Policy.

ENVIRONMENTAL DOCUMENTATION

On May 26, 2015, the Board, acting as the governing body of the District, certified the Final PEIR (State Clearinghouse No. 2014081106) for the District Enhanced Watershed Management Programs, pursuant to the California Environmental Quality Act (CEQA), as lead agency. The PEIR analyzed the general environmental effects due to the structural and nonstructural best management practices identified in the Enhanced Watershed Management Programs.

The Addendum to the previously certified PEIR was completed for the Development and Stormwater Projects in compliance with CEQA and reflects the independent judgment and analysis of the County. Both projects would be within the assumptions for construction and operation analyzed in the 2015 Final PEIR. The projects have been reviewed, in light of Sections 15162, 15163, and 15164 of the State CEQA Guidelines. As the Lead Agency under CEQA, the County has determined that none of the conditions apply that would require preparation of a subsequent or supplemental Environmental Impact Report and that an Addendum to the certified Final PEIR is the appropriate environmental documentation under CEQA for the projects. The Mitigation Monitoring and Reporting Program adopted with the 2015 PEIR will continue to apply to the projects to ensure all impacts remain less than significant.

The Addendum was circulated to public agencies and interested parties for a 30-day public review period that began on March 1, 2022, and closed April 1, 2022. This public review period was not required under CEQA but was voluntarily undertaken. No comments were received. The final Addendum (see Enclosure B) is now ready for consideration by the Board.

There are no changes to the projects or to the circumstances under which the projects are undertaken that require further review or findings by the County under CEQA.

Upon the Board's approval of the projects, Public Works will file a Notice of Determination for each project with the Registrar-Recorder/County Clerk in accordance with Section 21152 (a) of the California Public Resources Code and will post the Notice of Determination to its website pursuant to Section 21092.2 (d) of the Public Resources

Code. The required fee, if any, to the California Department of Fish and Wildlife was paid for by the previously certified Environmental Impact Report.

The Addendum, PEIR, and related environmental documents are publicly available online. The location of the documents and other materials constituting the record of the proceedings upon which the Board decision is based in this matter can be viewed online at <https://interdev/wmd/stwg/WalnutPark.aspx> or in person at Public Works Project Management Division II, 900 South Fremont Avenue, 5th Floor, Alhambra, California 91803. The custodian of such documents and materials is the Assistant Deputy Director.

CONTRACTING PROCESS

Advertising for construction bids will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Enclosure C).

As requested by the Board on February 3, 1998, this contract opportunity will be listed on the County's "Doing Business with Us" and "Do Business with Public Works" websites. Public Works will also inform the local small business enterprise about this business opportunity for those certified by the County of Los Angeles' Department of Consumers and Business Affairs.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBE.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

During implementation of the proposed stormwater improvements, temporary lane closures will occur along Hope Street and Pacific Boulevard. These closures would reduce the capacity of road by one lane; however, the effects would be short-term and full access to all driveways and local businesses would be maintained.

The Honorable Board of Supervisors
May 17, 2022
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CONCLUSION

Please return one adopted copy of this Board letter to Public Works,
Project Management Division II.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:VY:mm

Enclosures

c: Department of Arts and Culture
Auditor-Controller
Chief Executive Office (Capital Programs Division)
County Counsel
Executive Office
Department of Parks and Recreation

**CONSTRUCTION-RELATED CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
WALNUT PARK POCKET PARK DEVELOPMENT PROJECT
WALNUT PARK POCKET PARK STORMWATER PROJECT
APPROVE CAPITAL PROJECTS AND PROJECT BUDGETS
ADOPT, ADVERTISE, AND AWARD
SPECS. 7744 AND 7792; CAPITAL PROJECT NOS. 69877 AND 69952
(FISCAL YEAR 2021-22)
(SUPERVISORIAL DISTRICT 4)
(3 VOTES)**

I. WALNUT PARK POCKET PARK DEVELOPMENT PROJECT SCHEDULE

Project Activity	Completion Date
Construction Documents	November 2021*
Jurisdictional Approvals	April 2022*
Construction Bid	June 2022
Construction	
Substantial Completion	July 2023
Project Acceptance	August 2023

*Indicates a completed activity

II. WALNUT PARK POCKET PARK DEVELOPMENT PROJECT BUDGET

Budget Category	Budget
Construction	
Low Bid Construction Contract	\$2,915,000
Civic Arts	\$33,000
Change Orders	\$292,000
Conservation Corps Labor	\$40,000
Youth Employment	\$5,000
Utility Company Connection Fees	\$45,000
Subtotal	\$3,330,000
Plans and Specifications	\$384,000
Consultant Services	\$57,000
Miscellaneous Expenditures	\$24,000
Jurisdictional Reviews	\$75,000
County Services	\$720,842
Previous Expenditures	\$32,000
Total	\$4,622,842

III. WALNUT PARK POCKET PARK STORMWATER PROJECT SCHEDULE

Project Activity	Completion Date
Construction Documents	November 2021*
Jurisdictional Approvals	April 2022*
Construction Bid	June 2022
Construction	
Substantial Completion	July 2023
Project Acceptance	August 2023

*Indicates a completed activity

IV. WALNUT PARK POCKET PARK STORMWATER PROJECT BUDGET

Budget Category	Budget
Construction	
Low Bid Construction Contract	\$2,757,000
Civic Arts (Exempt)	\$0
Change Orders	\$426,000
Conservation Corps Labor	\$0
Youth Employment	\$0
Utility Company Connection Fees	\$0
Subtotal	\$3,183,000
Plans and Specifications	\$160,000
Consultant Services	\$132,000
Miscellaneous Expenditures	\$23,000
Jurisdictional Reviews	\$95,000
County Services	\$987,000
Contingency	\$616,000
Total	\$5,196,000

V. COMBINED PROJECT SCHEDULE

Project Activity	Completion Date
Construction Documents	November 2021*
Jurisdictional Approvals	April 2022*
Construction Bid	June 2022
Construction	
Substantial Completion	July 2023
Project Acceptance	August 2023

*Indicates a completed activity

VI. COMBINED PROJECT BUDGET

Budget Category	Budget
Construction	
Low Bid Construction Contract	\$5,672,000
Civic Arts	\$33,000
Change Orders	\$718,000
Conservation Corps Labor	\$40,000
Youth Employment	\$5,000
Utility Company Connection Fees	\$45,000
Subtotal	\$6,513,000
Plans and Specifications	\$544,000
Consultant Services	\$189,000
Miscellaneous Expenditures	\$47,000
Jurisdictional Reviews	\$170,000
County Services	\$1,707,842
Previous Expenditures	\$32,000
Contingency	\$616,000
Total	\$9,818,842

May 17, 2022

**CONSTRUCTION-RELATED CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
WALNUT PARK POCKET PARK DEVELOPMENT PROJECT
WALNUT PARK POCKET PARK STORMWATER PROJECT
APPROVE CAPITAL PROJECTS AND PROJECT BUDGETS
ADOPT, ADVERTISE, AND AWARD
SPECS. 7744 AND 7792; CAPITAL PROJECT NOS. 69877 AND 69952
(FISCAL YEAR 2021-22)
(SUPERVISORIAL DISTRICT 4)
(3 VOTES)**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Public Works, Business Relations and Contracts Division, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE OF
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for materials, labor, and equipment required to complete construction for the following projects:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>DATE OF BID OPENING</u>
4	7744 7792	Walnut Park Pocket Park Development and Stormwater Projects	June 16, 2022

Copies of the project manual and drawings for the project may be downloaded for free from the Public Works website <http://pw.lacounty.gov/go/constructioncontracts>. For bid information, please call Mr. Erik Macias of Business Relations and Contracts Division at (626) 458-2530. Each bid shall be submitted electronically through Bid Express. Bids will be publicly opened, examined, and declared by Public Works at 10:30 a.m. on this date using Microsoft Teams Live Meeting platform.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess a valid California General Contractor's license and all licenses needed to complete the work (this may be possessed by a subcontractor to the general) at the time of bid submittal. The contractor should verify to his/her satisfaction that he/she holds the correct license for the project. The contractor and all of its subcontractors of any tier shall be required to pay prevailing wages to all workers employed in the execution of the work of improvement in accordance with the Labor Code Section 1770 et seq. Copies of prevailing rate of per diem wages are on file

at the Public Works' Business Relations and Contracts Division, which shall be made available to any interested party upon request.

PRE-BID CONFERENCE

Public Works, Project Management Division II, will hold a voluntary prebid conference/site visit on Thursday, June 2, 2022, at 10:00 a.m., at 2603 Grand Avenue, Walnut Park, California 90255 to provide information on the project, bidding process, and project walk and answer any questions that the potential bidders may have. For further directions, please contact Mr. Macias at emacias@pw.lacounty.gov. The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code, to contract with Community Business Enterprises. The Board of Supervisors reserves the right to reject any or all bids or to waive technical or inconsequential errors and discrepancies in bids submitted in the public's interest.

Americans with Disabilities Act Information



Individuals requiring reasonable accessibility accommodations may request written materials in alternate formats, physical accessibility accommodations, sign language interpreters, or other reasonable accommodations by contacting our departmental Americans with Disabilities Act Coordinator at (626) 458-4081, from 7:30 a.m. to 5 p.m., Monday through Thursday (excluding holidays). Persons who are deaf or hard of hearing may make contact by first dialing the California Relay Service at 7-1-1. Requests should be made at least one week in advance to ensure availability. When making a reasonable accommodation request, please reference [PMII-3].

May 17, 2022

Información sobre la Ley de Estadounidenses con Discapacidades



Individuos que requieran acomodamiento razonable pueden solicitar materiales escritos en formatos alternativos, acomodamiento físico, intérpretes en lenguaje de señas Americano ú otros acomodamientos razonables comunicándose con nuestro Coordinador Departamental de la Ley de Estadounidenses con Discapacidades al (626) 458-4081, de 7:30 a.m. a 5 p.m., lunes a jueves (excluyendo días festivos). Personas con problemas auditivos pueden comunicarse primero marcando al Servicio de Difusión de California al 7-1-1. Solicitudes pueden hacerse por lo menos una semana antes para asegurar disponibilidad. Cuándo se haga una petición razonable para acomodo, por favor mencione [PMII-3].

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated May 17, 2022.

Specs. 7744 and 7792

CELIA ZAVALA, EXECUTIVE OFFICER OF
THE BOARD OF SUPERVISORS OF THE
COUNTY OF LOS ANGELES