



COUNTY OF LOS ANGELES Family and Social Services

FESIA A. DAVENPORT
Chief Executive Officer

DATE: Wednesday, April 20, 2022
TIME: 1:30 PM

THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY TO ENSURE THE SAFETY OF MEMBERS OF THE PUBLIC AND EMPLOYEES AS PERMITTED UNDER STATE LAW.

TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:
Teleconference Call-In Number: (323) 776-6996/ Conference ID: 599 009 090#
[MS Teams Meeting Link](#) (Ctrl + click to follow link)

AGENDA

Members of the Public may address any agenda item after all Informational Items are presented. Two (2) minutes are allowed for each item.

- I. **Call to Order**
- II. **General Public Comment**
- III. **Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
 - a. **Workforce Development, Aging & Community Services (WDACS)**
Approval to Award and Execute Fiscal Year 2022-2023 Noncompetitive (Sole Source) Subaward Amendments for Linkages Program Services for Community-Based Subrecipients.
 - b. **WDACS**
Request to Award and Execute FY 2022-23 Subawards for Family Caregiver Support Program Services.
 - c. **DCFS**
Request to Approve an Amendment to the Emergency Child Care Alliance of Los Angeles.
- IV. **Presentation/Discussion Items:**
 - a. **Casey Family Programs/ DCFS/ Corporation for Supportive Housing**
Local and National Housing Innovations for Child and Family Well-being.
 - c. **DCFS/ Department of Mental Health/ Probation Department**

Continuum of Care Reform Update.

V. **Public Comment**

VI. Standing item(s) and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting:

-- No Items--

VII. Adjournment



BOARD OF SUPERVISORS

Hilda L. Solis

Holly J. Mitchell

Sheila Kuehl

Janice Hahn

Kathryn Barger

EXECUTIVE LEADERSHIP

Otto Solórzano

Acting Director

Laura Trejo

Aging & Community Services

Kelly LoBianco

Economic & Workforce Development

May 3, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL TO AWARD AND EXECUTE FISCAL YEAR
2022-2023 NONCOMPETITIVE (SOLE SOURCE)
SUBAWARD AMENDMENTS FOR LINKAGES PROGRAM
SERVICES FOR COMMUNITY-BASED SUBRECIPIENTS
(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)**

SUBJECT:

The County of Los Angeles Department of Workforce Development, Aging and Community Services (WDACS) seeks approval and delegated authority to award and execute Fiscal Year (FY) 2022-2023 noncompetitive (sole source) subaward amendments with existing Subrecipients for the Linkages Program services. These actions will enable WDACS to maintain critical Linkages services for older adults during FY 2022-2023, while we complete a competitive procurement for services beginning July 1, 2023.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and authorize the WDACS Acting Director, or designee, to award and execute Linkages Program sole source subaward amendments with the five (5) existing Subrecipients, in the combined annual amount of \$850,000 for the term effective July 1, 2022, through June 30, 2023.

GET IN TOUCH

510 S. Vermont Avenue, 11th floor
Los Angeles, CA 90020
wdacs.lacounty.gov
info@wdacs.lacounty.gov

Aging & Adult Information &

Assistance Line:

(800) 510-2020

Report Elder Abuse:

(877) 477-3646

Report Hate: 211

America's Job Centers:

(888) 226-6300

Community & Senior Centers:

(323) 260-2003

Office of Small Business:

(800) 432-4900



2. Approve and authorize the WDACS Acting Director, or designee, to execute amendments with these Subrecipients, which serve the best interests of the County of Los Angeles (County) during the subaward term as follows: 1) add new, relevant, or updated federal, State, and/or County subaward terms and conditions; and 2) increase or decrease the Subaward Sums (including but not limited to baseline funds, one-time only funds, supplemental monies, and/or other new funding sources), which may exceed ten percent (10%) of the Maximum Subaward Sum, in response to the availability of program funding and/or based on Subrecipients' performance, provided that: (a) the total allocation does not exceed the available funding; and (b) WDACS obtains County Counsel approval as to the form of the amendments prior to executing such amendments; and 3) accept and allocate new or additional funding for Aging Services programs.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION(S)

The Linkages Program provides comprehensive care management services to eligible older and functionally impaired adults for the prevention of premature or inappropriate institutionalization. WDACS currently contracts with five (5) Linkages Subrecipients (Human Services Association, Santa Clarita Valley Committee on Aging, Southeast Area social Services Funding Authority, Special Services for Groups, and Wise & Healthy Aging).

The current Linkages Program Subawards expire on June 30, 2022, with no available option periods to extend. WDACS is seeking your Board's approval to extend the Linkages Program Subawards on a sole source basis for one (1) year effective July 1, 2022, through June 30, 2023. WDACS seeks to execute these Subawards to ensure there is no disruption of Linkages Program services, given the challenge of completing a robust competitive procurement during the ongoing COVID-19 pandemic, the transition underway to two (2) new County departments, and competing priorities critical for County residents, including the need to ramp up ARPA funded programs. WDACS will develop and release a competitive solicitation in FY 2022-2023 for this Program to ensure new Subawards are in place beginning July 1, 2023.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions support the following Countywide Strategic Plan Strategies: Strategy I.1 (Increase Our Focus on Prevention Initiatives) by promoting self-sufficiency and independence among older adults; Strategy I.2 (Enhance Our Delivery of Comprehensive Interventions) by ensuring the delivery of a broad-range of community-based services for older adults; and Strategy II. 2 (Support the Wellness of Our Communities) by increasing services that promote the well-being of older adults.

FISCAL IMPACT/FINANCING

The estimated funding for the one (1) year extension for the Linkages Program is \$850,000 for the five subaward amendments. These funds are generated from disabled parking violation fees,

which include parking penalties, fines and/or forfeitures that are collected by the County of Los Angeles Superior Court. WDACS receives these funds to administer and operate the Linkages Program throughout Los Angeles County, including the City of Los Angeles. As such, there is no impact on the County General Fund. These funds are included in WDACS' FY 2022-23 Recommended Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Linkages Program is funded by the disabled parking fees, considered local funds, and is not subject to State and/or federal requirements. However, the California Department of Aging, which oversees the Mello-Granlund Older Californians Act (OCA) Linkages Program, requires that WDACS' Linkages Program adhere to the OCA requirements. As such, WDACS' Linkages Program subawards include both County terms and conditions, in addition to State and federal terms and conditions that are required for WDACS to administer the Linkages Program. Furthermore, the Linkages Program subawards are not subject to the requirements for Proposition A in which living wage laws would be applicable. County Counsel approval as to form will be obtained prior to execution of any amendments.

The 22 CCR 7360 (Noncompetitive Awards) authorizes WDACS to complete noncompetitive procurements for the Linkages Program when certain conditions exist, including a public emergency, such as the ongoing COVID-19 pandemic. This will allow WDACS to continue Linkages Program services while the Department (or the successor Department) conducts a competitive solicitation during FY 2022-2023 to procure new subrecipients. In accordance with your Board's Policy Manual, Chapter 5.100 (Sole Source Contracts), WDACS has completed the sole-source checklist and justification, which have been approved by the CEO and are included herein as Attachment I. The five (5) current Linkages Program subrecipients comply with all Board and County requirements.

CONTRACTING PROCESS

The five (5) current Linkages Program Subrecipients (Human Services Association, Santa Clarita Valley Committee on Aging, Southeast Area Social Services Funding Authority, Special Services for Groups, and Wise & Healthy Aging) were competitively procured in FY 2016-2017 to provide services for the period July 1, 2017, through June 30, 2022. Your Board approved the awards on June 13, 2017.

Upon your Board's approval, WDACS will enter into noncompetitive subaward amendments with the five (5) Linkages Program Subrecipients, effective July 1, 2022, through June 30, 2023, in accordance with 22 CCR 7360 (Noncompetitive Awards). These sole source subaward amendments will not be renewed once the solicitation is complete and we have newly procured subawards.

Monitoring Requirement

Administrative, programmatic, and fiscal monitoring of Linkages Program subrecipients will be conducted on an annual basis to ensure subaward compliance by WDACS' Contract Compliance Division. Fiscal monitoring is conducted annually by an approved vendor procured through the Auditor-Controller's Master Agreement.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow for the continued provision of Linkages Program services to clients throughout Los Angeles County. The comprehensive care management services provided through the Linkages Program help prevent the premature or inappropriate institutionalization of eligible older and functionally impaired adults.

CONCLUSION

Upon your approval of the recommended actions, the WDACS Acting Director, or designee, will execute subaward amendments as noted herein. Should you have any questions, please contact me directly, or your staff may contact Mr. Kevin Anderson, Special Assistant, at kanderson@wdacs.lacounty.gov.

Respectfully submitted,

Otto Solórzano
Acting Director

OS:PG:CD:HK:BF

SOLE SOURCE CHECKLIST

Department Name: _____

- ☐ New Sole Source Contract
- ☐ Sole Source Amendment to Existing Contract
- Date Existing Contract First Approved: _____

July 1, 2017

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>“Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.”</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/ system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.) In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Mason Matthews

Chief Executive Office

03/25/2022

Date

**Sole Source Justification
Linkages Program**

Date Existing Contract First Approved:

- Linkages Program: July 1, 2017, through June 30, 2022

- 1. Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods**

Linkages Program

The current Linkages Subawards expire on June 30, 2022, with no available option periods. Due to the ongoing COVID-19 pandemic, WDACS seeks authorization to extend the Linkages Program Subawards on a sole source basis for one (1) year effective July 1, 2022, through June 30, 2023. During this time, WDACS will develop and release a competitive Linkages Program solicitation in Fiscal Year 2022-2023 to ensure that new subawards are in place by July 1, 2023.

Failure to extend the Linkages Subaward term would terminate vital support to prevent the premature institutionalization of older and functionally impaired adults throughout Los Angeles County.



BOARD OF SUPERVISORS

May 3, 2022

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The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
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Los Angeles, CA 90012

EXECUTIVE LEADERSHIP

Otto Solórzano
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Dr. Laura Trejo
Aging & Community Services

Kelly LoBianco
Economic & Workforce Development

**AUTHORIZE WORKFORCE DEVELOPMENT, AGING AND
COMMUNITY SERVICES TO AWARD AND EXECUTE
FY 2022-23 SUBAWARDS FOR FAMILY CAREGIVER
SUPPORT PROGRAM SERVICES
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)**

Dear Supervisors:

GET IN TOUCH

510 S. Vermont Avenue
Los Angeles, CA 90020
wdacs.lacounty.gov
info@wdacs.lacounty.gov

**Aging & Adult Information &
Assistance Line:**

(800) 510-2020

Report Elder Abuse:

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(888) 226-6300

Community & Senior Centers:

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Office of Small Business:

(800) 432-4900

SUBJECT

The County of Los Angeles' Workforce Development, Aging and Community Services (WDACS) seeks approval and delegated authority to award and execute Subawards with five (5) competitively procured Subrecipients for the Family Caregiver Support Program (FCSP) and execute amendments with these Subrecipients, as needed, during the Subaward term.

IT IS RECOMMENDED THAT YOUR BOARD

1. Approve and authorize WDACS' Acting Director, or designee, to award and execute FCSP Subawards for the term effective July 1, 2022 through June 30, 2023, and subsequently execute up to three (3) annual renewal options with an optional six (6) months extension for maximum Subaward terms of four (4) years and six (6) months, with five (5) competitively procured Subrecipients (Chinatown Service Center, Human Services



Association, Santa Clarita Valley Committee on Aging Corporation, Special Service for Groups, Inc, and University of Southern California) for an anticipated combined annual amount of \$1,600,000 (see Attachment I). Allocations to the Subrecipients are subject to the availability of funding and are contingent upon the Subrecipient's performance in meeting the goals of FCSP, as well as each Subrecipient's adherence to its Subaward terms. WDACS will obtain County Counsel approval as to the form of the Subawards prior to their execution and shall provide written confirmation to the Chief Executive Officer (CEO) within thirty (30) working days of completing this action.

2. Approve and authorize WDACS' Acting Director, or designee, to execute amendments with these Subrecipients, which serve the best interests of the County of Los Angeles (County), during the Subaward term as follows: 1) add new, relevant, or updated federal, State, and/or County Subaward terms and conditions; and, 2) increase or decrease the Subaward amounts (including but not limited to baseline funds, one-time-only funds, and/or supplemental monies), which may exceed ten percent (10%) of the Maximum Subaward Sum, in response to the availability of funding and/or based on Subrecipient's performance provided that: (a) the total allocation does not exceed available funding; (b) WDACS obtains County Counsel approval as to the form of the amendment prior to any such amendment; and, (c) WDACS provides written confirmation to the CEO within thirty (30) working days of completing this action.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION(S)

WDACS has been designated by the California Department of Aging (CDA or State) to operate as an Area Agency on Aging (AAA) for all geographic areas of the County, except for the City of Los Angeles, which is served by another government entity. WDACS receives funding from CDA to administer various social service programs, including FCSP, which WDACS contracts to service providers. FCSP services include (1) Respite Care, (2) Support Services, (3) Supplemental Services, (4) Access Assistance, and (5) Information Services, and all services will be provided in all Supervisorial Districts by one or more of the Subrecipients. These services are collectively designed to help minimize the negative emotional, physical, and financial consequences of unpaid family caregiving by providing access to available support services to unpaid, informal caregivers caring for older individuals and older relative caregivers primarily caring for a child or individual(s) with a disability(ies). FCSP also is intended to reduce caregiver burden, enable caregivers to remain in the workforce, and prevent or delay the need for a higher level of care for the care receiver.

WDACS conducted a competitive Request for Proposals (RFP) solicitation, which resulted in five (5) qualified organizations being selected as successful Proposers. WDACS intends to award and execute these Subawards upon your Board's approval. As directed by your Board, WDACS is transitioning to a new department of aging and disabilities. Once it is

officially created later this year, the new department will assume responsibility for AAA services, including FCSP.

Implementation of Strategic Plan Goals

The recommended actions support the following Countywide Strategic Plan Strategies: Strategy I.1 (Increase Our Focus on Prevention Initiatives) by promoting self-sufficiency and independence among older adults; Strategy I.2 (Enhance Our Delivery of Comprehensive Interventions) by ensuring the delivery of a broad-range of community-based services for older adults; and Strategy II.2 (Support the Wellness of Our Communities) by increasing services and promoting the well-being of older adults.

FISCAL IMPACT/FINANCING

FCSP is financed with Federal Older Americans Act (OAA) monies, OAA Title III Part E (National Family Caregiver Support Program) funds. The OAA monies originate from the Federal Grantor agency, United States Department of Health and Human Services (HHS). The OAA authorizes HHS to grant the Federal monies to CDA, the State pass-through entity, and CDA provides this funding to WDACS to operate the program.

The anticipated combined annual funding for the five (5) recommended FCSP Subawards is \$1,600,000. The requested Board authority will allow WDACS to allocate funds for the FCSP Subawards annually for an anticipated combined four-year total of \$7,200,000 for the Subaward term of July 1, 2022 through June 30, 2026 (which includes three (3) annual options to renew plus six months). Funding for FCSP will be included in the WDACS Fiscal Year 2022-23 budget. There is no Net County Cost associated with this program.

This Federal funding has been assigned the following Catalog of Federal Domestic Assistance (CFDA) program number: OAA Title III B is 93.052 (Special Programs for the Aging – Title III, Part E (National Family Caregiver Support Program)). The Federal Grantor for this funding source is HHS.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Through the procurement process, these five (5) Subrecipients have demonstrated compliance with all Board and County requirements. The Subawards include standard County terms and conditions in addition to federal and State terms and conditions that are required for WDACS to administer/operate the program. Further, the Subaward is not subject to the requirements for Proposition A, in which living wage laws would be applicable as confirmed by County Counsel. WDACS will obtain County Counsel approval as to the form of the Subawards prior to their execution and/or amendment.

CONTRACTING PROCESS

On November 15, 2021, WDACS released a competitive Request for Proposals (RFP) solicitation (in accordance with federal, State, and County procurement standards) under bid number AAA-FCSP-2223 RFP. WDACS was seeking qualified Proposers to provide FCSP Services Countywide, excluding the City of Los Angeles, which is served by another public agency. Notification of this release occurred as follows:

- Newspaper Publication: WDACS advertised the RFP in the following newspapers of general circulation in Los Angeles County and bordering counties: Los Angeles Times; Daily News; San Gabriel Valley Tribune; Long Beach Press Telegram; Torrance Daily Breeze; Orange County Register; La Opinion; and Los Angeles Watts Times.
- Posting on the Internal Services Department (ISD)/Office of Small Business (OSB) Website: In accordance with County requirements, WDACS posted a notification of the RFP on the ISD website (which also meets the requirement to post on the OSB website) using multiple commodity/service codes associated with FCSP Services. Based on WebVen registered vendors associated with those commodity/service codes, this notification was sent to approximately 3,728 potential Proposers.
- GovDelivery Notifications: WDACS utilizes GovDelivery, a web-based email subscription management system, which includes approximately 5,748 vendors that have signed up to receive news and information pertaining to contracting opportunities with WDACS. These vendors were notified regarding the release of this RFP.

A Proposers' teleconference was held to address questions received from potential Proposers, and no protests were received in response to the solicitation requirements. Evaluations were conducted by teams comprised of individuals from WDACS, who were subject matter experts in various areas including program operations, contract development, and finance/accounting. There were no protests in response to this evaluation and the recommendation to award.

In accordance with Board Policy 5.130 (Contracting With Community Business Enterprise Firms) requiring disclosure of information pertaining to Community Business Enterprise (CBE) firms, WDACS has reflected this information in Attachment II. On final analysis and consideration of this award, the successful Proposer was selected without regard to race, creed, or color.

Monitoring Requirement

Administrative, programmatic, and fiscal monitoring of the Subrecipients will be conducted on an annual basis to ensure Subaward compliance. Administrative and programmatic

monitoring are completed by WDACS' Contract Compliance Division. Fiscal monitoring is conducted by an approved vendor procured through the Los Angeles County Auditor-Controller's Master Agreement for As-Needed Contract Audits/Studies.

IMPACT ON CURRENT SERVICES

Approval of the recommended actions will allow for the continued, comprehensive, and uninterrupted provision of FCSP Services countywide. These services provide vital support and resources to the residents of Los Angeles County. As such, it is in the County's best interest to execute these Subawards.

CONCLUSION

Upon your approval of the recommended actions, the WDACS Acting Director, or designee, will proceed to execute these Subawards, and any future amendments as noted herein. Should you have any questions, please contact me directly, or your staff may contact Mr. Kevin Anderson, Special Assistant, at kanderson@wdacs.lacounty.gov.

Respectfully submitted,

OTTO SOLÓRZANO
Acting Director

OS:PG:CD:HK:ip

Enclosure

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

ATTACHMENT I

Recommended Service Provider	Supervisory District(s)	Services to be Provided	Recommended Funding
Chinatown Service Center	1, 5	Information, Support, Respite Care, and Supplemental Services (for FCSP-R only)	\$ 229,700
Human Services Association	1, 4	Support, Respite Care, and Supplemental Services	\$ 258,600
Santa Clarita Valley Committee on Aging Corporation	5	Information, Access, Support, Respite Care, and Supplemental Services	\$ 203,000
Special Service for Groups, Inc.	2, 4	Information, Access, Support, Respite Care, and Supplemental Services	\$ 262,400
University of Southern California	1, 2, 3, 4, 5	Information, Access, Support, Respite Care (for FCSP-R only), and Supplemental Services	\$ 646,300
TOTAL			\$ 1,600,000

Attachment II

County of Los Angeles Workforce Development, Aging and Community Services
Family Caregiver Support Program Services
Community Business Enterprise Program Information

FIRM INFORMATION *		Chinatown Service Center	Human Services Association	Santa Clarita Valley Committee on Aging Corporation	Special Service for Groups, Inc.	University of Southern California
BUSINESS STRUCTURE		Non-Profit	Non-Profit	Non-Profit	Non-Profit	Non-Profit
CULTURAL/ETHNIC COMPOSITION		NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	
OWNERS/PARTNERS/ BOARD **	Black/African American	0	0	0	2	0
	Hispanic/Latino	2	7	0	1	0
	Asian or Pacific Islander	9	1	1	4	2
	American Indian	0	0	0	0	0
	Filipino	0	0	1	0	0
	White	0	0	12	2	30
	Female (included above)	4	4	7	2	13

* Information was provided by Proposers in reponse to the RFP (AAA-FCSP-2223RFP). On final analysis and consideration of award, successful Proposers were selected without regard to race, creed or color.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/6/2022	
BOARD MEETING DATE	4/19/2022	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Children and Family Services (DCFS)	
SUBJECT	Emergency Bridge Child Care Services	
PROGRAM	Emergency Child Care Bridge Services for Foster Children	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain why: The Emergency Child Care services are contracted through Child Care Alliance of Los Angeles (CCALA) who subcontracts with eight (8) Resource and Referral (R&R) agencies and three (3) Alternate Placement Program Agencies in Los Angeles County. The R&Rs are selected by, and contract with the California Department of Social Services (CDSS) to provide child care services to exclusive geographic zip codes for full coverage throughout the County.	
DEADLINES/ TIME CONSTRAINTS	Need to expedite the release of funds since their availability will expire at the end of this fiscal year, which is 6/30/2022.	
COST & FUNDING	Total cost: \$24,232,052	Funding source: \$23,384,998 State funds and \$847,054 Net County Cost
	TERMS (if applicable): FY 21/22 (7/1/2021 – 6/30/2022)	
	Explanation: This is a Procurement by Negotiation (PBN) contract, where the State allocates 96% of the funds, and DCFS allocates approximately 4% of NCC funds for CCALA to administer the contract Department-wide.	
PURPOSE OF REQUEST	To implement County Fiscal Letter (CFL) Number 21/22-45 which informs counties of the final allocation for the Emergency Child Care Bridge Program for Foster Children. Los Angeles County's Bridge Program's maximum contract sum will increase to \$24,232,052 for FY 2021-22. The CFL outlines allocations due to the Reappropriation of funds from FY 2020-21, new funds for additional child care slots, and an allocation to process Child Care Provider requests for reimbursement based on enrollment instead of attendance "Hold Harmless" and an additional 16 paid "Nonoperational Days" for COVID-19 related closures in FY 21/22. There is also a need to update the SOW and some Exhibits to reflect the contractor's new responsibilities per CDSS. There is a pending request to increase CCALA's administration budget to compensate the contractor for their performance of these newly required duties. As of January 2022, the Bridge program has invoiced for a total of \$8,427,074 and there is sufficient funding to continue providing services through the remainder of the fiscal year. The average number of children served by the Bridge program per month is 1,147.	
BACKGROUND (include internal/external issues that may exist including any related motions)	Over the years, it has become increasingly difficult to recruit foster parents to care for our child welfare population. The Association of Community Human Services Agencies surveyed various foster family agencies in October 2015, and noted that 100% of the respondents cited the lack of child care as a barrier for them deciding to become Resource Parents. Another survey conducted of social workers tasked with	

	<p>locating placements in the Children's Welcome Center estimated that 25% of the denials were due to the lack of available child care services.</p> <p>Senate Bill (SB) 89 established the Emergency Child Care Bridge Program for Foster Children, otherwise known as the "Bridge Program", in response to the lack of access to immediate child care recognized as a primary barrier for potential families to accept foster children into their homes. The enactment of SB 89 enables resource families with a child placed with them in an emergency or a compelling reason, licensed foster family homes or certified family homes, approved relative or nonrelative extended family member homes and parenting teens and non-minor dependent parents under the jurisdiction of juvenile court who have their children placed with them, are now eligible to receive time-limited payment or vouchers for child care and services provided by a child care navigator.</p> <p>SB 89 (Chapter 24, Statutes of 2017) outlines the Bridge Program's goals to:</p> <ol style="list-style-type: none"> 1. Increase the number of foster children successfully placed in home-based family care settings. 2. Increase the capacity of child care programs to meet the needs of foster children in their care, and 3. Maximize funding to support the child care needs of eligible families. <p>The Bridge Program has built-in support for child care providers and their programs serving the foster care population by offering the following three mandatory components:</p> <ol style="list-style-type: none"> 1. Child care navigator services to identify permanent child care resources and liaison with the caregivers and children social workers. 2. Issuance of vouchers for six months of child care services, with one allowable extension for an additional six months if long term child care is not timely arranged. 3. Trauma-informed care training and coaching are available to assist providers to meet the children's needs. <p>Los Angeles County was the pilot for this successful and growing program.</p>
EQUITY INDEX OR LENS WAS UTILIZED	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please explain how: Before the Sole Source Procurement by Negotiation (PBN) was implemented, the Statement of Work (SOW) was reviewed by our Department's Equity Division. We received valuable insight, which was incorporated in the SOW's Performance Outcome Measure Summary. Program Outcome Goal 1.0 Safety now states "Ethnicity would be documented in the Bridge Portal and incorporated on the monthly Navigator Services, Activity and Termination reports prepared by the contractor". Program Outcome Goal 2.0 Well-Being was updated to state "To increase immediate access to stable, secure child care with Child Care Providers trained in child abuse, trauma-informed care and cultural sensitivity to help promote the safety, and well-being of DCFS involved children when in child care".</p>
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please state which one(s) and explain how: Board Priority #1: Child Protection. The Emergency Child Care Bridge Program for Foster Youth will promote Child Safety (child care providers are mandated reporters that supervise the youth), Well-Being (children could benefit from providers trained in child abuse, trauma-informed care and cultural sensitivity) and Permanency (increase placement stability, remove reunification barriers by widening the pool of resource parents and keeping children placed in their community of origin) which are the program's outcome goals.</p>
DEPARTMENTAL CONTACTS	<p>Name, Title, Phone # & Email: Lisa-Marie Kaye, CSA III, (213) 332-1359, kayeli@dcfs.lacounty.gov Jennifer Hottenroth, Division Chief, (213) 925-0008, hottje@dcfs.lacounty.gov</p>



County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

BRANDON NICHOLS
Interim Director

DAWNA YOKOYAMA
Interim Chief Deputy
Director

May 3, 2022

Board of Supervisors
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The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**REQUEST TO APPROVE AN AMENDMENT TO
THE EMERGENCY CHILD CARE BRIDGE SOLE SOURCE
CONTRACT WITH THE CHILD CARE ALLIANCE OF
LOS ANGELES
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) requests your Board's approval to amend the Emergency Child Care Bridge Contract with the Child Care Alliance of Los Angeles (CCALA) to increase the Maximum Contract Sum to align with the State's annual fiscal allocation for the coordination of child care services, and include additional Fiscal Year (FY) 2021-22 services as part of the Emergency Child Care Bridge Program for Foster Children.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Acting Director of DCFS, or designee, to execute an amendment substantially similar to Attachment A, to the Contract with CCALA. The amendment will update the Maximum Annual Contract Sum for the term July 1, 2021 through June 30, 2022. The estimated Maximum Annual Contract Sum for the term is \$24,345,409, to be financed by 96 percent State funding (\$23,384,998) and 4 percent (\$960,411) net County cost (NCC). This increase includes additional funds for Non-Operational and Hold Harmless Support for Fiscal Year (FY) 2021-22, support for Additional Child Care Slots, Reappropriation from FY 2020-21, and Administrative Planning Reappropriation from FY 2020-21 (Trauma-Informed Care and Navigator Services). The Board and the Chief Executive Officer (CEO) will be notified in writing within 10 business days after execution of the contracts.
2. Delegate authority to the Acting Director of DCFS, or designee, to execute amendments to increase or decrease the Maximum Annual Contract Sum, if necessary to align with the State's annual fiscal allocation to the Emergency Child Care Bridge Program. The approval

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of County Counsel will be obtained prior to the execution of the amendment, and the Acting Director, or designee, will notify the Board and the CEO in writing within 10 business days after execution.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The lack of access to child care is one of the top barriers to finding homes for young foster children and is especially acute for relative caregivers who answer the call to take in a child at short notice. When children are removed from their parents due to abuse and neglect, they are in crisis and need a safe, loving family environment. For the young foster child, high-quality child care is also critical, as they are most at-risk for developmental delays, poor academic outcomes, and social-emotional issues that can be mitigated or prevented through effective early care.

Many subsidized child care programs have complicated enrollment processes with short enrollment windows that may not align with the timing of a child's foster care placement. For resource families and relatives who work or go to school, taking in a child and their siblings can put their family in financial jeopardy. The services provided by this Contract allow access to child care for resource families who work and request child care in order to accept new or the continued placements of young children, and keeping siblings together. Assisting these resource families with child care will result in placement stability for the child and increased caregiver recruitment and retention. The Bridge Program also enables parenting teens and non-minor dependents to immediately enroll in school or become employed.

Emergency child care is especially needed right now to support resource parents who are essential workers that have DCFS dependent children placed with them. Emergency child care also provides temporary support to working caregivers that must address the additional responsibility of virtual distance learning for school age children. The participating child care providers have taken the opportunity to increase their enrollment in trauma-informed care, and utilize coaching services to better serve children impacted by placement and social restrictions set in place to reduce the spread of the COVID-19 virus and its variants. CCALA will continue to work with the local Resource and Referral (R&R) agencies countywide to: (1) identify and support local child care providers in order to increase the number of foster children successfully placed in home-based family care; (2) increase capacity of child care programs to meet the needs of foster children in their care; and, (3) maximize funding to support the child care needs of resource families. In addition, CCALA will work with the eight R&R agencies and three Alternative Placement Program (APP) agencies to recruit, train, and coach child care providers on caring for young children, who have been abused, neglected, and/or exposed to trauma, and facilitate the child's transition to permanent child care settings.

If the requested delegated authority is approved, DCFS could expedite amendments and access State funding in a timely manner maximizing emergency child care resources. The State frequently updates the fiscal allocation for Emergency Child Care Services providing projected budget allocations, budget reallocations, and a final budget each FY. Due to the State's practices, and contract protocols, DCFS would be required to return to the Board each time the State adjusts the fiscal allocation, therefore, delaying the availability of funds and inadvertently prolonging resources from being utilized for Emergency Child Care Services.

IMPLEMENTATION OF STRATEGIC GOALS

The recommended actions are consistent with the principles of the Countywide Strategy I.1, Increase Our Focus on Prevention Initiatives, Objective I.1.1, and Promote Supportive Parenting: Increase the number of vulnerable children and families served-by the County referred to the community-based network of Prevention/Aftercare providers.

FISCAL IMPACT/FINANCING

The Maximum Annual Contract Sum for the contract term of July 1, 2021 through June 30, 2022, is \$24,345,409, financed by 96 percent (\$23,384,998) State funding and 4 percent (\$960,411) NCC.

Contract extensions will be contingent upon available State Bridge funding. Sufficient funding is included in the DCFS FY 2021-22 adopted Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Senate Bill 89 (Chapter 24, Statutes of 2017) established the Emergency Child Care Bridge Program for Foster Children, which aims to: (1) increase the number of foster children successfully placed in home-based family care; (2) increase capacity of child care programs to meet the needs of foster children; and, (3) maximize existing local, state and federal child care funding to support the child care needs of resource families.

All County Letter 17-109 requires participating counties to enter into an agreement with local Resource and Referral (R&R) agencies to provide a child care navigator for families receiving a monthly voucher. County Fiscal Letter 21/22-45 informs counties of the FY 2021-22 final allocation and reappropriation for the Emergency Child Care Bridge Program.

The Bridge Program consists of three components: (1) time-limited monthly payments or vouchers for emergency child care services; (2) child care navigator services; and, (3) trauma-informed care training and coaching offered to participating emergency child care providers.

DCFS submitted a Board Notification (Attachment B) on February 15, 2022, in compliance with County of Los Angeles Code 5.100 (Sole Source Contracting Policy) and 5.120 (Authority to Approve Increases to Board Approved Contract Amounts) of DCFS' intent to amend the Emergency Child Care Bridge Contract.

DCFS evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply. County employees cannot effectively perform these services because they require the development and utilization of resources that are not available in the County system.

The Board letter has been reviewed by County Counsel and CEO. County Counsel has approved the Amendment (Attachment A), as to form. The Sole Source Checklist (Attachment C) has been approved by CEO.

CONTRACTING PROCESS

On February 10, 2020, DCFS received approval from the California Department of Social Services to enter into a sole source contract with CCALA as the principal contractor, who then enters into subcontracts with each of the eight R&R agencies and three APP agencies in Los Angeles County.

On June 8, 2021, the Board approved DCFS' request to enter into a Sole Source contract with Child Care Alliance of Los Angeles for Emergency Child Care Bridge Services. The Contract was executed on July 1, 2021, for a contract term of July 1, 2021 to June 30, 2022, with three one-year options to extend.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

If the recommended actions are not approved, the County will not be able to expedite amendments and access funding in a timely matter in order to maximize Emergency Child Care Resources for young foster children and risk losing funds if not used by the deadlines set by the State.

CONCLUSION

Upon approval of this request, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of this Board letter to:

Department of Children and Family Services
Contracts Administration Division
Attention: Leticia Torres-Ibarra, Contracts Division Manager
425 Shatto Place, Room 400
Los Angeles, CA 90020

Respectfully submitted,

BRANDON NICHOLS

Interim Director

BN:DY:CMM:KDR

LTI:CP:vf

Attachments (3)

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors



GINGER PRYOR
Acting Director

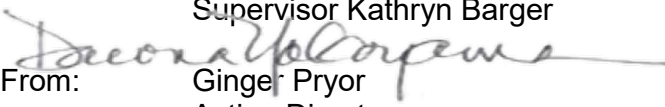
DAWNA YOKOYAMA
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KATHRYN BARGER
Fifth District

February 15, 2022

To: Supervisor Holly J. Mitchell, Chair
Supervisor Hilda L. Solis
Supervisor Sheila Kuehl
Supervisor Janice Hahn
Supervisor Kathryn Barger
From:  for
Ginger Pryor
Acting Director

NOTICE OF INTENT TO AMEND THE SOLE SOURCE CONTRACT WITH CHILD CARE ALLIANCE OF LOS ANGELES FOR EMERGENCY CHILD CARE BRIDGE SERVICES

In compliance with Board Policy 5.100, Sole Source Contracts, this is to notify the Board that the Department of Children and Family Services (DCFS) intends to amend the Sole Source Contract Number 21-04-013 with Child Care Alliance of Los Angeles (CCALA) for Emergency Child Care Bridge Services.

The Board Letter adopted on June 8, 2021, delegated authority to the Director of DCFS to enter into a Sole Source Contract with CCALA for a one-year term effective July 1, 2021 through June 30, 2022, with three one-year extension options. DCFS intends to amend the contract to increase the Maximum Contract Sum to align with the State's annual fiscal allocation.

The Amendment will update the Maximum Annual Contract Sum per County Fiscal Letter No. 21/22-45, update Budget documents, exhibits and programmatic changes. The estimated Maximum Annual Contract Sum for the term July 1, 2021 through June 30, 2022, will be \$24,232,052, \$23,384,998 financed using 96 percent State funds and \$847,054 financed using 4 percent net County cost. The final Maximum Annual Contract Sum will be determined after Chief Executive Office's approval.

If you have any questions or need additional information, you may contact me, or your staff may contact Aldo Marin, Board Liaison, at (213) 351-5530.

GP:DY:CMM
KDR:LTI:CP:vf

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

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SOLE SOURCE CHECKLIST

Department Name: _____

☐ New Sole Source Contract

☐ Existing Sole Source Contract Date Sole Source Contract Approved: _____

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>“Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.”</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/ system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.) In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Chief Executive Office

Date

Sole Source Justification

1. What is being requested?

The Department of Children and Family Services (DCFS) requests approval from the Board of Supervisors to amend the Emergency Child Care Bridge Services contract with Child Care Alliance of Los Angeles (CCALA), to administer immediate child care services Department-wide to facilitate advantageous foster care placements.

2. Why is the product (service) needed – how will it be used?

Over the years, it has become increasingly difficult to recruit foster parents to care for our child welfare population. The Association of Community Human Services Agencies surveyed various foster family agencies in October 2015, and noted that 100% of the respondents cited the lack of child care as a barrier for them deciding to become Resource Parents. Another survey conducted of social workers tasked with locating placements in the Children's Welcome Center estimated that 25% of the denials were due to the lack of available child care services.

Senate Bill (SB) 89 established the Emergency Child Care Bridge Program for Foster Children in response to the lack of access to immediate child care recognized as a primary barrier for potential families to accept foster children into their homes. When a placement is sought for a child, the Children's Social Worker can submit a referral for eligible resource parents to receive child care services from a Provider of their choice or request enhanced referrals. The Emergency Child Care Bridge Services program is for a limited period of time (six months, and a reassessment for an additional six months), while the Navigator is working on arrangements to secure long term subsidized child care services.

3. Is this brand of product the only one that meets the user's requirements?

NA

4. Have other products or vendors been considered?

No. There are no other vendors in the Los Angeles area that have the ability to provide this service on a large scale. This service requires specialized knowledge of child care resources throughout the LA area on a daily basis.

5. Will purchase of this product avoid other costs?

Yes. There will be increased opportunities for children to be placed closer to their communities of origin with their siblings, which will encourage visitations to reunify with their parents. This will also eliminate the need to arrange sibling visits, and the costs associated to provide transportation fees. This may reduce some of the trauma children experience from entering more expensive placements, and the costs for additional mental health services. This service will also expand the pool of foster parents to enable those that are working or attending school to continue to do so and provide quality care to children in their care.

6. Is this service available from other providers?

No. Individual child care providers are not able to provide this service on a large scale, which Los Angeles County requires to be effective. Aside from this provider, there is not another child care alliance that can facilitate this service for the DCFS.

7. Reasonableness of price – Does County obtain a percentage discount or special discount not available to the private sector?

The price for the service is reasonable, but the County does not receive special discounts. The sole source contract was conducted via a Procurement by Negotiation (PBN) process, and the contractor receives approximately 4% of the budget allocation to administer the contract. It would be far more expensive to employ DCFS staff to provide this service in-house.

8. What is the dollar value of the existing equipment?

NA