

COUNTY OF LOS ANGELES  
Family and Social Services

FESIA A. DAVENPORT  
Chief Executive Officer



DATE: Wednesday, November 17, 2021  
TIME: 2:00 PM

**THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY TO ENSURE THE SAFETY OF MEMBERS OF THE PUBLIC AND EMPLOYEES AS PERMITTED UNDER STATE LAW.**

**TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:**  
**Teleconference Call-In Number: (323) 776-6996/ Conference ID: 599 009 090#**  
**[MS Teams Meeting Link](#) (Ctrl + click to follow link)**

**AGENDA**

Members of the Public may address agenda item. Two (2) minutes are allowed for each item.

- I. Call to Order
- II. **Presentation/Discussion Items:**
  - a. ~~Chief Executive Office: Request for Appropriation Adjustments to Various Budget Units Fiscal Year 2021-22 and Authority to Transfer Programs and Staffing from the Los Angeles County Development Authority to the Department of Workforce Development Aging and Community Services (WDACS).~~
  - b. **Department of Children and Family Services (DCFS):** Extended Foster Care Services Update.
- III. **Informational Items:**
  - a. **WDACS:** Approval to Award and Execute Calendar Year 2022 Noncompetitive (Sole Source) Subaward Amendments for Community Services American Indian Block Grant (CSAIBG) Program Providers.
  - b. **WDACS:** Request for Approval for a Budget Adjustment to Align And Adjust The Fiscal Year 2021-22 Final Adopted Budget to Include American Rescue Plan Act

(ARPA) Funding the Department Received from The California Department Of Aging (CDA) for Aging Programs, Including The Elderly Nutrition Program (ENP).

- c. **DCFS:** Request for Approval to Extend the Term of the Current Partnerships for Families Services Contracts Beyond the Original Term.

IV. Items continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting.

V. Public Comment

VI. Adjournment



**BOARD OF SUPERVISORS** November 30, 2021

Hilda L. Solis  
Holly J. Mitchell  
Sheila Kuehl  
Janice Hahn  
Kathryn Barger  
The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

**EXECUTIVE LEADERSHIP**

Otto Solórzano  
*Acting Director*  
Paul Goldman  
*Contract & Administrative Services*  
Jose R. Perez  
*Workforce Development*  
Lorenza C. Sánchez  
*Aging & Adult Services*  
Robin S. Toma  
*Human Relations*

Dear Supervisors:

**APPROVAL TO AWARD AND EXECUTE CALENDAR YEAR (CY) 2022 NONCOMPETITIVE (SOLE SOURCE) SUBAWARD AMENDMENTS FOR COMMUNITY SERVICES AMERICAN INDIAN BLOCK GRANT (CSAIBG) PROGRAM PROVIDERS (ALL DISTRICTS) (3-VOTES)**

**SUBJECT**

**CONTACT INFORMATION**

510 S. Vermont Avenue  
Los Angeles, CA 90020  
info@wdacs.lacounty.gov  
URL: wdacs.lacounty.gov

Los Angeles County (County) Department of Workforce Development, Aging and Community Services (WDACS) intends to enter into sole source contracts with existing Community Services American Indian Block Grant (CSAIBG) providers to continue providing critical poverty alleviating services for American Indian and Alaska Native (AIAN) residents. The three (3) current CSAIBG providers – Gabrieleno Tongva Tribal Council, Pukuu Cultural Community Services, and United American Indian Involvement, Inc. – were competitively procured with contracts beginning January 1, 2017. These contracts expire on December 31, 2021, and the term of the new subawards will be January 1, 2022, through December 31, 2022.

**Aging & Adult Information &**

**Assistance Line:**  
(800) 510-2020

**Report Elder Abuse:**  
(877) 477-3646

**Report Hate:** 211

**America’s Job Centers:**  
(888) 226-6300

**Community & Senior Centers:**  
(323) 260-2003

**IT IS RECOMMENDED THAT YOUR BOARD**

1. Approve and delegate authority to the WDACS Acting Director, or his designee, to award and execute the CSAIBG sole source



Subaward amendments with three (3) existing subrecipients in the combined annual amount of \$258,000 for the term effective January 1, 2022, through December 31, 2022.

2. Delegate authority to the Acting Director of WDACS, or his designee, to execute amendments with these three subrecipients, which serves the best interest of the County of Los Angeles (County) during the subaward terms as follows: 1) add new, relevant or updated federal, State and/or County subaward terms or conditions; and 2) increase or decrease the Subaward amounts (including but not limited to baseline funds, supplemental monies, and/or any other additional funds) which may exceed 10 percent (10%) of the Maximum Subaward amount, in response to the availability of program funding and/or based on recipients performance, provided that: (a) the total allocation does not exceed the available funding and (b) WDACS obtains County Counsel approval as to the form of the amendments prior to executing such amendments; and 3) accept and allocate new or additional funding for the CSAIBG program.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The CSAIBG Program provides low-income Native American Indian families and individuals throughout the County with access to supportive and emergency services that help them achieve self-sufficiency. Specific CSAIBG services include information and referral services, crisis intervention, counseling, transportation, shelter, and the provision of food and clothing. During CYs 2017-2021, WDACS served approximately 1,200 individuals through the CSAIBG program.

WDACS seeks to execute these subawards to ensure no service disruption with the CSAIBG program, given the challenge of completing a robust competitive procurement during the ongoing COVID-19 pandemic and the current transition to two new County departments. During the extension period, WDACS will competitively procure new subrecipients for subawards beginning January 1, 2023.

### **Implementation of Strategic Plan Goals**

The recommended actions support: (i) Goal I, Make Investments that Transform Lives, Strategy 1, Increase Our Focus on Prevention Initiatives, and Strategy 2, Enhance Our Delivery of Comprehensive Interventions; and (ii) Goal II, Foster Vibrant and Resilient Communities, Strategy 2, Support the Wellness of Our Communities.

### **FISCAL IMPACT/FINANCING**

Funding for CSAIBG comes from the Community Services Block Grant Program. The estimated total funding allocation for program providers in Fiscal Year 2021-22 is \$258,000 and is included in the Department's annual budget. There are no net county costs anticipated in CY 2022.

**FACTS AND PROVISION/LEGAL REQUIREMENTS**

WDACS submitted a memo on November 1, 2021, providing advance notice of intent to execute these sole source subawards. WDACS has received approval from the California Department of Community Services and Development to extend these agreements while we complete an open competitive solicitation during the extension period. WDACS has completed the sole source checklist and justification, which has been approved by the Chief Executive Office (Attachment).

**CONTRACTING PROCESS**

WDACS issued a Request for Proposals (RFP) on September 8, 2016, to identify qualified vendors to provide CSAIBG services beginning January 1, 2017, for up to a five-year period. The three (3) agencies currently under contract to provide CSAIBG Program services, Gabrieleno Tongva Tribal Council, Pukuu Cultural Community Services, and United American Indian Involvement, Inc., were successful during the competitive procurement process and are recommended to continue providing CSAIBG services beginning January 1, 2022.

<b>Recommended Contractors</b>	<b>Recommended Funding</b>
Gabrieleno Tongva Tribal Council	\$78,200
Pukuu Cultural Community Services	\$91,600
United American Indian Involvement, Inc.	\$88,200

**Monitoring Requirement**

Administrative, programmatic, and fiscal monitoring of CSAIBG contracts will be conducted on an annual basis to ensure subaward compliance. Fiscal monitoring has been conducted annually by WDACS through an approved vendor procured through the Auditor-Controller’s Master Agreement. Program monitoring has been carried out by WDACS staff. The methodology and funding for the monitoring will be determined by WDACS’ Contract Compliance Division and the new host entity in consultation with the Auditor-Controller.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will enable the continuation of supportive and emergency services to low-income Native American Indian families and individuals residing in Los Angeles County during the continuing pandemic. The CSAIBG Program is available to more than 75,000 American Indians residing in the County that live below the poverty line.

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**CONCLUSION**

Upon your approval of the recommended actions, the WDACS Acting Director, or designee, will execute subaward amendments as noted herein. Should you have any questions, please contact me directly, or your staff may contact Mr. Kevin Anderson, Special Assistant, at [kanderson@wdacs.lacounty.gov](mailto:kanderson@wdacs.lacounty.gov).

Respectfully submitted,

Otto Solórzano  
Acting Director

OS:KA:CD

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Supervising Administrator



**BOARD OF SUPERVISORS** December 7, 2021

Hilda L. Solis  
Holly J. Mitchell  
Sheila Kuehl  
Janice Hahn  
Kathryn Barger  
The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

**EXECUTIVE LEADERSHIP**

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(323) 260-2003



Dear Supervisors:

**REQUEST FOR AN APPROPRIATION ADJUSTMENT  
FISCAL YEAR 2021-22  
(ALL DISTRICTS AFFECTED) (4-VOTES)**

**SUBJECT**

Workforce Development, Aging and Community Services (WDACS) seeks Board of Supervisors approval for a budget adjustment to align and adjust the Fiscal Year 2021-22 Final Adopted Budget to include American Rescue Plan Act (ARPA) funding the Department received from the California Department of Aging (CDA) for aging programs, including the Elderly Nutrition Program (ENP).

**IT IS RECOMMENDED THAT YOUR BOARD**

1. Approve an appropriation adjustment (Attachment A) in the amount of \$22,110,000 to reflect ARPA funding received from CDA for the ENP and other aging programs.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The budget adjustment will properly align and adjust the current year's budget to allow the Department to spend and recognize the additional funding from CDA. This budget adjustment reflects a \$22,110,000 increase in the WDACS Aging and Adult Programs budget unit, fully offset by ARPA revenue from CDA. This action will enable WDACS to sustain the provision of meals to thousands of older adults during the ongoing pandemic. The budget adjustment is necessary to maintain these critical

services prior to the next opportunity in the County's budget cycle to increase our appropriation.

### **Implementation of Strategic Plan Goals**

The recommended actions support the following Countywide Strategic Plan Strategies: Strategy I.1 (Increase Our Focus on Prevention Initiatives) by promoting self-sufficiency and independence among older adults; and Strategy II.2 (Support the Wellness of Our Communities) by increasing services that promote the well-being of older adults.

### **FISCAL IMPACT/FINANCING**

The recommended budget adjustment has no NCC impact as it is fully offset with ARPA funding received from the State.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On November 10, 2021, the CDA approved \$22,110,000 in ARPA funds to be allocated to WDACS. These funds may be used for the ENP and other services for older adults.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended budget adjustment will enable WDACS to continue to provide meals and other aging services to older individuals.

### **CONCLUSION**

Upon your approval of the recommended actions, the FY 2021-22 Adopted Budget will be adjusted to reflect the additional funding from the State. Should you have any questions, please contact me directly, or your staff may contact Mr. Kevin Anderson, Special Assistant, at [Kanderson@wdacs.lacounty.gov](mailto:Kanderson@wdacs.lacounty.gov).

Respectfully submitted,

Otto Solórzano  
Acting Director

OS:PG:CD:HK

Enclosure

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Supervising Administrator





**County of Los Angeles  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 Shatto Place, Los Angeles, California 90020  
(213) 351-5602

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Fifth District

BOBBY D. CAGLE  
Director

GINGER PRYOR  
Chief Deputy Director

November 30, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**REQUEST FOR APPROVAL TO EXTEND THE TERM OF  
THE CURRENT PARTNERSHIPS FOR FAMILIES SERVICES CONTRACTS  
BEYOND THE ORIGINAL TERM  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

The Department of Children and Family Services (DCFS) requests your Board's approval to extend the current Partnerships for Families Services (PFF) contracts for the term of one year beyond the original term, from January 1, 2022 through December 31, 2022, with an additional six-month option at the County's sole discretion, in order to complete the solicitation currently in progress.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Delegate authority to the Director of DCFS, or designee, to execute contract amendments substantially similar to Attachment A, for each of the current ten (10) PFF contracts, to extend the term by one year effective January 1, 2022 through December 31, 2022, with an additional six-month option at the County's sole discretion, in order to complete the solicitation. The maximum annual contract amount for the one-year extension is \$10,559,236, and is funded using 100 percent State Realignment funds. Sufficient funding for these contracts is included in the Department's Fiscal Year (FY) 2021-2022 final Adopted Budget and will be included in the Department's FY 2022-2023 budget request.
2. Delegate authority to the Director of DCFS, or designee, to execute PFF contract amendments to increase or decrease the maximum annual contract amount by no more than ten (10) percent, to accommodate an increase or decrease in the number

*"To Enrich Lives Through Effective and Caring Service"*

of PFF participants to be served, provided: a) funding is available, b) County Counsel approval is obtained prior to execution of such amendments, and c) DCFS will notify the Board and the Chief Executive Office (CEO), in writing, within 10 business days after execution.

3. Delegate authority to the Director of DCFS, or designee, to negotiate and execute amendments to the PFF contracts for any mergers, acquisitions, or changes in ownership; for any revisions required by changes as mandated by Federal, State, County, or Municipal laws, regulations, or court orders, provided: a) funding is available, b) County Counsel approval is obtained prior to execution of such amendments, and c) DCFS will notify the Board and CEO, in writing, within 10 business days after execution.
4. Delegate authority to the Director of DCFS, or designee, to terminate PFF contracts for contractor default provided: a) County Counsel approval is obtained prior to termination of the agreement, and b) DCFS will notify the Board and the CEO, in writing, within 10 business days after such termination.
5. Delegate authority to the Director of DCFS, or designee, to execute amendments to extend the contracts on an automatic month-to-month basis for a period not to exceed six (6) months beyond December 31, 2022, in the event the extension is necessary to complete the solicitation process contingent upon: a) County Counsel approval is obtained prior to execution of such amendments, and b) DCFS will notify the Board and the CEO, in writing, within 10 business days after execution.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On December 20, 2016, the Board approved the ten (10) current PFF provider contracts with an effective start date of January 1, 2017. These contracts were approved for an initial three-year contract term and two optional one-year extensions through December 31, 2021. These contracts are currently utilizing their second one-year extension and will expire on December 31, 2021, if the extension is not granted. The current PFF contracts were procured through a Request for Proposals (RFP) solicitation process. The solicitation currently in progress was released on February 9, 2021, with 50 proposals received on May 13, 2021. The solicitation is expected to be completed August 2022, contingent on the number of protests submitted by the non-selected proposers.

PFF services are short-term (6-12 months) home visitation services provided by a Master's-level Home Visitor. These services are designed to support and strengthen parent-child relationships with a focus on children zero to five (0-5) years old, to support and strengthen the protective factors of families, and to prevent new or subsequent involvement with child protective services.

Partnerships for Families was first administered by First 5 LA, which released its initial RFP on September 16, 2005. In 2014, First 5 LA approved their 2015-2020 Strategic Plan, which shifted First 5 LA funding from direct services to a focus on systems and policy change. Thus, they approached DCFS to fund PFF.

The solicitation for new PFF contracts is currently in progress with new contracts expected to begin on January 1, 2023. Once the evaluators have finished evaluating the proposals, DCFS will conduct Informed Averaging Meetings; hold debriefing meetings; provide an opportunity for the non-selected proposers to submit their protests, which includes a Proposed Contractor Selection Review and a County Independent Review; and ultimately, recommend tentative selected proposers to your Board for your final approval.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

These shared values support Countywide Strategic Plan Goal I, Make Investments that Transform Lives, Strategy I.1, Increase Focus on Prevention Initiatives, Subsection I.1.6 Increase Home Visitation Capacity: Support the leadership of First 5 LA, in partnership with the County, the Home Visitation Consortium and others to build a universal voluntary system of home visitation services through a streamlined system of referrals, and improved integration of services. PFF is a home visitation program with emphasis on children zero to five years old.

### **FISCAL IMPACT/FINANCING**

The maximum annual contract amount for the one-year extension is \$10,559,236, using 100 percent State Realignment funds. Sufficient funding for these contracts is included in the Department's FY 2021-2022 final Adopted Budget and will be included in the Department's FY 2022-2023 budget request. Please refer to Attachment B for detailed annual funding per contract.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On July 9, 2021, the California Department of Social Services approved DCFS' request to extend the current PFF contracts for a period of 18 months in order to complete the current solicitation in progress, please refer to Attachment C for details. Attachment A, Form Amendment, has been approved as to form by County Counsel.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

PFF services are needed during the time period required to complete the solicitation currently in progress. The approval of the recommended actions will allow DCFS the

The Honorable Board of Supervisors  
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time necessary to diligently complete the solicitation process and award new contracts without a disruption in service.

**CONCLUSION**

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board letter and attachments to the Department of Children and Family Services.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bobby D. Cagle", with a long horizontal flourish extending to the right.

BOBBY D. CAGLE  
Director

BDC:GP:CMM:KDR  
LTI:AO:CK:ja

Attachments

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors