



FESIA A. DAVENPORT  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE OPERATIONS CLUSTER

**DATE:** June 30, 2021  
**TIME:** 2:00 p.m. – 4:00 p.m.  
**LOCATION:** **TELECONFERENCE CALL-IN NUMBER: 1(323)776-6996**  
**TELECONFERENCE ID: 605696861#**

To join via phone, dial 1(323)776-6996, then press 605696861#.

**YOU CAN ALSO JOIN THIS MEETING BY CLICKING ON THE FOLLOWING LINK:**

[Click here to join the meeting](#)

**DUE TO THE CLOSURE OF ALL COUNTY BUILDINGS, MEMBERS OF THE PUBLIC  
WILL NEED TO CALL IN TO PARTICIPATE IN THE MEETING.**

### **AGENDA**

Members of the Public may address the Operations Cluster on any agenda item after all Informational Items are presented.  
Two (2) minutes are allowed for each item.

1. **Call to order – Tamela Omoto-Frias/Anthony Baker**
2. **INFORMATIONAL ITEM(S):**  
**(5 minutes)**
  - A) FISH AND WILDLIFE PROPAGATION FUND GRANT AWARDS  
(CERRITOS YOUTH FISHING DERBY)  
BOS/EO – Rhonda Rangel, Assistant Chief, Commission Services
  - B) FISH AND WILDLIFE PROPAGATION FUND GRANT AWARDS (LA  
MIRADA YOUTH FISHING DERBY)  
BOS/EO – Rhonda Rangel, Assistant Chief, Commission Services

**CONTINUED ON PAGE 2**

3. **PRESENTATION/DISCUSSION ITEMS:**

A) FACILITY REINVESTMENT PROGRAM FY 2020-21 PERFORMANCE  
REPORT - QUARTER 3

CEO/CP – Vanessa Moody, Acting Assistant CEO;

Amir Alam, CEO Manager; and Richard Beltran, Principal Analyst, CEO

4. **Public Comment**

(2 minutes each speaker)

5. **Adjournment**

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**FUTURE AGENDA TOPICS**

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**CALENDAR LOOKAHEAD:**

None available.

## BOARD LETTER/MEMO – FACT SHEET OPERATIONS CLUSTER

☒ Board Letter

☐ Board Memo

☐ Other

|  |   |  |                        |   |                            |  |  |  |
|--|---|--|------------------------|---|----------------------------|--|--|--|
| <b>OPS CLUSTER<br/>AGENDA REVIEW<br/>DATE</b>  | 6/30/2021   |  |                        |   |                            |  |  |  |
| <b>BOARD MEETING</b>   | 7/20/2021   |  |                        |   |                            |  |  |  |
| <b>DELEGATED<br/>AUTHORITY BOARD<br/>LETTER</b>  | X Yes <input type="checkbox"/> No   |  |                        |   |                            |  |  |  |
| <b>SUPERVISORIAL<br/>DISTRICT<br/>AFFECTED</b>   | Fourth Supervisorial District   |  |                        |   |                            |  |  |  |
| <b>DEPARTMENT</b>  | Executive Office of the Board   |  |                        |   |                            |  |  |  |
| <b>SUBJECT</b>   | Fish and Wildlife Propagation Fund Grant Awards   |  |                        |   |                            |  |  |  |
| <b>PROGRAM</b>   | Cerritos Youth Fishing Derby  |  |                        |   |                            |  |  |  |
| <b>SOLE SOURCE<br/>CONTRACT</b>  | <input type="checkbox"/> Yes      X No<br>If Yes, please explain why:   |  |                        |   |                            |  |  |  |
| <b>DEADLINES/<br/>TIME CONSTRAINTS</b>   | N/A   |  |                        |   |                            |  |  |  |
| <b>COST &amp; FUNDING</b>  | <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Total cost:<br/>\$3,000</td> <td style="width: 50%;">Funding source:<br/>LA County Fish and Wildlife Propagation Fund</td> </tr> <tr> <td colspan="2">TERMS (if applicable): N/A</td> </tr> <tr> <td colspan="2">Explanation:<br/>LA County Fish and Wildlife Propagation Fund is financed from a percentage of penalty assessments collected relating to fish and game code violations in Los Angeles County.</td> </tr> </table> |  | Total cost:<br>\$3,000 | Funding source:<br>LA County Fish and Wildlife Propagation Fund | TERMS (if applicable): N/A |  | Explanation:<br>LA County Fish and Wildlife Propagation Fund is financed from a percentage of penalty assessments collected relating to fish and game code violations in Los Angeles County. |  |
| Total cost:<br>\$3,000   | Funding source:<br>LA County Fish and Wildlife Propagation Fund   |  |                        |   |                            |  |  |  |
| TERMS (if applicable): N/A   |   |  |                        |   |                            |  |  |  |
| Explanation:<br>LA County Fish and Wildlife Propagation Fund is financed from a percentage of penalty assessments collected relating to fish and game code violations in Los Angeles County. |   |  |                        |   |                            |  |  |  |
| <b>PURPOSE OF<br/>REQUEST</b>  | To pay for the stocking of fish at the Don Knabe Community Regional Park, 19700 South Bloomfield Avenue, Cerritos, CA 90703, for the 2021 Cerritos Youth Fishing Derby an annual event held to introduce youth living in urban areas to fishing, conservation, and the maintenance of wildlife.   |  |                        |   |                            |  |  |  |
| <b>BACKGROUND<br/>(include<br/>internal/external<br/>issues that may<br/>exist)</b>  | N/A   |  |                        |   |                            |  |  |  |
| <b>DEPARTMENTAL<br/>AND OTHER<br/>CONTACTS</b>   | Name, Title, Phone # & Email:<br><ul style="list-style-type: none"> <li>• Rhonda Rangel, Assistant Chief, Commission Services</li> <li>• 323/528-6318 work cell</li> <li>• Rrangel@bos.lacounty.gov</li> </ul>  |  |                        |   |                            |  |  |  |

OFFICERS  
LEE WAX  
Chair  
JOHN RESICH  
Vice-Chair  
MEMBER  
JAMES W. ETTER



**COUNTY OF LOS ANGELES**  
**FISH AND WILDLIFE COMMISSION**  
Kenneth Hahn Hall of Administration  
500 West Temple Street, B-50  
Los Angeles, CA 90012  
(213) 974-1431 Fax (213) 633-5102

July 20, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**FISH AND WILDLIFE PROPAGATION FUND GRANT AWARDS  
(FOURTH SUPERVISORIAL DISTRICT)  
(3-VOTES)**

**SUBJECT**

Recommend approval to award grant funds from the Los Angeles County Fish and Wildlife Commission to stock fish at Don Knabe Community Regional Park, for the 2021 Cerritos Youth Fishing Derby.

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the Fish and Wildlife Propagation Fund Grant request in the amount of \$3,000, to stock fish at the Don Knabe Community Regional Park, 19700 South Bloomfield Avenue, Cerritos, CA 90703, for the 2021 Cerritos Youth Fishing Derby sponsored by the Los Angeles County Fourth Supervisorial District.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Commission has determined that the grant request will promote education, conservation and the propagation of fish and wildlife thus benefiting Los Angeles County and the State of California.

At its meeting held on April 14, 2021, the Los Angeles County Fish and Wildlife Commission approved a grant request from the Fourth Supervisorial District, in the amount of \$3,000 to stock fish for the 2021 Cerritos Youth Fishing Derby, to be held at Don Knabe Community Regional Park, during the 2021 calendar year.

The Cerritos Youth Fishing Derby is an annual event held to introduce youth living in urban areas to fishing, conservation, and the maintenance of wildlife. The event is free to children ages five through fifteen, and includes a generous lake stocking of catfish, fishing lessons and a free pancake breakfast provided by the California State Department of Fish and Wildlife "Fish-N-the-City" program. Participants are provided a t-shirt, souvenir photo and awards.

Since 1952, the Commission has supported activities and projects that promote the best methods for the propagation and protection of fish and wildlife in California and the County of Los Angeles. The stocking of fish at County parks and recreation areas supports this endeavor, by providing opportunities and encouraging the sport of fishing to the many residents within the community.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The provision of funding for these events is consistent with the County's Strategic Plan Goal No. 1. In addition to enhancing the community's knowledge and understanding of conservation and the propagation of fish and wildlife, the event will provide a safe and healthy environment increasing accessibility to County cultural, recreational, and learning programs.

### **FISCAL IMPACT/FINANCING**

There is no impact to the General Fund. The approved expenditure will be charged to the Fish and Wildlife Propagation Fund, which has sufficient funds to cover the cost. The Los Angeles County Fish and Wildlife Propagation Fund is financed from a percentage of penalty assessments collected relating to fish and game code violations in Los Angeles County.

The Honorable Board of Supervisors  
July 20, 2021  
Page 3

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Section 13100 et seq. of the Fish and Game Code establishes guidelines for the expenditure of fines levied for Fish and Game code violations. It includes enhancing fish and wildlife activities including protection, conservation, propagation, and preservation of fish and wildlife.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This Board action enhances the education, conservation and the propagation of fish and wildlife thus benefiting Los Angeles County and the State of California.

Respectfully submitted,

Lee Wax  
Chair

LW:rs

Attachments

c: Executive Officer, Board of Supervisors  
Chief Executive Officer

#### OFFICERS

VACANT  
Chairperson

LEE WAX JR.  
Vice-Chair

#### MEMBERS

JOHN C. CONROY  
JAMES W. ETTER  
JOHN RESICH



## COUNTY OF LOS ANGELES FISH AND WILDLIFE COMMISSION

### LOS ANGELES COUNTY FISH AND WILDLIFE COMMISSION INFORMATION FOR GRANT APPLICANTS

#### THE COMMISSION

The Los Angeles County Fish and Wildlife Commission is an advisory body for the Los Angeles County Board of Supervisors and the Fish and Wildlife Warden regarding the propagation and protection of fish and wildlife in Los Angeles County and the State of California. It was created by authority of a resolution adopted February 26, 1952 under Chapter 3.26 and Chapter 6.44 of the [Los Angeles County Code](#). The Commission administers and makes recommendations for the disbursement of funds received from fines for violations of the Fish and Wildlife Code within the County of Los Angeles. Grant making is based on the availability of funds, geographical and categorical considerations and a thorough evaluation of the information provided by applicants. The Commission meets quarterly, but grant applications may be submitted at any time.

#### POLICY AND OBJECTIVES

The policy of the Los Angeles County Fish and Wildlife Commission is to encourage the conservation and maintenance of wildlife resources in conjunction with Sections [1801](#) and [13103](#) of the California Fish and Wildlife Code. This policy includes the following objectives:

- To enhance Fish and Wildlife activities including propagation, protection and restoration
- To support Fish and Wildlife projects
- To further Research and Education in areas related to Fish and Wildlife

## APPLICATION SUBMISSION REQUIREMENTS

Non-profit organizations with an IRS 501 (c) (3) tax-exempt status or a purpose consistent with the definition of 501 (c) (3) status are eligible to apply.

Project/Program Must Clearly Qualify For Funding [Under Section 13103 of the California Fish and Wildlife Code](#) - (Please Refer to Attachment A). Projects funded under this Section must be expended for the propagation and conservation of fish and game within or outside the County.

Completed applications must be submitted via e-mail to [Fish&Game@bos.lacounty.gov](mailto:Fish&Game@bos.lacounty.gov) or to the following address:

LOS ANGELES COUNTY FISH AND WILDLIFE COMMISSION  
500 WEST TEMPLE STREET, ROOM B-50  
LOS ANGELES, CALIFORNIA 90012

Supervisory District representatives, County Department and/or Organization must attend and make a presentation at the Commission meeting, as notified, in order to have their grant application considered.

## APPLICATION EVALUATION CRITERIA

Applications must include all of the information and materials requested on the attached Grant application for consideration by the Commission. If additional space is required, please use 8½ x11 paper.

Revised 8/3/16

\* \* \*



**LOS ANGELES COUNTY FISH AND WILDLIFE  
COMMISSION**

**GRANT APPLICATION TITLE PAGE**

TITLE OF PROJECT/PROGRAM\_\_\_\_\_

NAME OF ORGANIZATION\_\_\_\_\_

[As it appears on (501)(c)(3) IRS Letter]

ADDRESS\_\_\_\_\_

CITY\_\_\_\_\_STATE\_\_\_\_\_ZIP CODE\_\_\_\_\_

TELEPHONE NUMBER\_\_\_\_\_FAX\_\_\_\_\_

AMOUNT REQUESTED\_\_\_\_\_

BOARD CHAIRPERSON\_\_\_\_\_

EXECUTIVE DIRECTOR\_\_\_\_\_

CONTACT PERSON\_\_\_\_\_

TITLE\_\_\_\_\_

TELEPHONE NUMBER(S)\_\_\_\_\_

AUDITED TOTAL INCOME\_\_\_\_\_AUDITED TOTAL EXPENSES\_\_\_\_\_

FOR FISCAL YEAR BEGINNING\_\_\_\_\_AND ENDING\_\_\_\_\_

\_\_\_\_\_

SIGNATURE OF BOARD CHAIRPERSON

DATE\_\_\_\_\_

Note: Please complete this title page and attach all grant application materials prior to submission. If you have any questions, you may contact the Fish and Wildlife Commission staff at (213) 974-1431.

For all areas that are not applicable, please indicate N/A in the area.

One Page Project Summary

Background on Applicant:

Purpose and goals:

Brief summary of current activities:

Geographic area served:

Major sources and dollar amounts of corporate, foundation and government support during current and past fiscal year:

History of all grants received from the Los Angeles County Fish and Wildlife Commission:

Project Information

Statement of justification of need:

Statement of purpose and goals:

Action plan to meet objectives:

Statement of how the objectives advance the propagation and protection of fish and wildlife:

Project budget and timetable:

Sources of other support for project:

Current status of project:

Cash flow analysis of the expenditure of project funds:

Proposed method of evaluating results:

Plans for funding on-going project (if applicable):

Please attach the following supporting documents, if applicable:

- Copy of the Latest IRS Determination Letter of Tax Exempt Status under Section 501(c) (3)
- Organization's Most Recent Audited Financial Statement
- Organization's Most Recent IRS Form 990



## ATTACHMENT A

### CALIFORNIA FISH AND WILDLIFE CODE

#### § 13103. Expenditures from fish and wildlife propagation fund; purposes

Expenditures from the fish and wildlife propagation fund of any county may be made only for the following purposes:

- (a) Public education relating to the scientific principles of fish and wildlife conservation, consisting of supervised formal instruction carried out pursuant to a planned curriculum and aids to education such as literature, audio and video recordings, training models, and nature study facilities.
- (b) Temporary emergency treatment and care of injured or orphaned wildlife.
- (c) Temporary treatment and care of wildlife confiscated by the department as evidence.
- (d) Breeding, raising, purchasing, or releasing fish or wildlife which are to be released upon approval of the department pursuant to Sections 6400 and 6401 onto land or into waters of local, state or federal agencies or onto land or into waters open to the public.
- (e) Improvement of fish and wildlife habitat, including, but not limited to, construction of fish screens, weirs, and ladders; drainage or other watershed improvements; gravel and rock removal or placement; construction of irrigation and water distribution systems; earthwork and grading fencing; planting trees and other vegetation management; and removal of barriers to the migration of fish and wildlife.
- (f) Construction, maintenance, and operation of public hatchery facilities.
- (g) Purchase and maintain materials, supplies, or equipment for either the department's ownership and use or the department's use in the normal performance of the department's responsibilities.
- (h) Predator control actions for the benefit of fish or wildlife following certification in writing by the department that the proposed actions will significantly benefit a particular wildlife species.
- (i) Scientific fish and wildlife research conducted by institutions of higher learning, qualified researchers, or governmental agencies, if approved by the department.
- (j) Reasonable administrative costs, excluding the costs of audits required by Section 13104, for secretarial service, travel, and postage by the county fish and wildlife commission when authorized by the county board of supervisors. For purposes of this subdivision, "reasonable cost" means an amount which does not exceed 3 percent of the average amount received by the fund during the previous three-year period, or three thousand dollars (\$3,000) annually, whichever is greater, excluding any funds carried over from a previous fiscal year.

- (k) Contributions to a secret witness program for the purpose of facilitating enforcement of this code and regulations adopted pursuant to this code.
- (l) Cost incurred by the district attorney or city attorney in investigating and prosecuting civil and criminal actions for violations of this code, as approved by the department.
- (m) Other expenditures, approved by the department, for the purpose of protecting, conserving, propagating, and preserving fish and wildlife.

(Amended by Stats.1990, c 764 (A.B. 4039), § 3; Stats.1991, c. 561 (A.B.722), § 2.)



**VIRTUAL MEETING  
STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
LOS ANGELES COUNTY FISH AND WILDLIFE  
COMMISSION**

<http://fishandgame.lacountycommissions.info>

**Wednesday, April 14, 2021**

**10:00 AM**

1. Presentation and consideration of a grant request from the Fourth Supervisorial District in the amount of \$3,000 to purchase fish to stock the Don Knabe Regional Park (formerly Cerritos Community Regional Park) for the 2021 Cerritos Youth Fishing Derby, scheduled to be held on June 5, 2021. (21-0978)

**On motion of Commissioner James Etter, seconded by Vice Chair John Resich, this item was approved with the following roll call vote:**

**Ayes:** 3 - Commissioner James W. Etter, Vice Chair John Resich and Chair Lee Wax

**Attachments:** [SUPPORTING DOCUMENT](#)  
[PUBLIC COMMENT/CORRESPONDENCE](#)

## BOARD LETTER/MEMO – FACT SHEET OPERATIONS CLUSTER

☒ Board Letter

☐ Board Memo

☐ Other

|  |  |  |                        |   |                            |  |  |  |
|--|--|--|------------------------|---|----------------------------|--|--|--|
| <b>OPS CLUSTER<br/>AGENDA REVIEW<br/>DATE</b>  | 6/30/2021  |  |                        |   |                            |  |  |  |
| <b>BOARD MEETING</b>   | 7/20/2021  |  |                        |   |                            |  |  |  |
| <b>DELEGATED<br/>AUTHORITY BOARD<br/>LETTER</b>  | X Yes <input type="checkbox"/> No  |  |                        |   |                            |  |  |  |
| <b>SUPERVISORIAL<br/>DISTRICT<br/>AFFECTED</b>   | Fourth Supervisorial District  |  |                        |   |                            |  |  |  |
| <b>DEPARTMENT</b>  | Executive Office of the Board  |  |                        |   |                            |  |  |  |
| <b>SUBJECT</b>   | Fish and Wildlife Propagation Fund Grant Awards  |  |                        |   |                            |  |  |  |
| <b>PROGRAM</b>   | La Mirada Youth Fishing Derby  |  |                        |   |                            |  |  |  |
| <b>SOLE SOURCE<br/>CONTRACT</b>  | <input type="checkbox"/> Yes      X No<br>If Yes, please explain why:  |  |                        |   |                            |  |  |  |
| <b>DEADLINES/<br/>TIME CONSTRAINTS</b>   | N/A  |  |                        |   |                            |  |  |  |
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| Explanation:<br>LA County Fish and Wildlife Propagation Fund is financed from a percentage of penalty assessments collected relating to fish and game code violations in Los Angeles County. |  |  |                        |   |                            |  |  |  |
| <b>PURPOSE OF<br/>REQUEST</b>  | To pay for the stocking of fish at La Mirada Community Regional Park, 13701 South Adelfa Avenue, La Mirada, CA 90638, for the 2021 La Mirada Youth Fishing Derby an annual event held to introduce youth living in urban areas to fishing, conservation, and the maintenance of wildlife.  |  |                        |   |                            |  |  |  |
| <b>BACKGROUND<br/>(include<br/>internal/external<br/>issues that may<br/>exist)</b>  | N/A  |  |                        |   |                            |  |  |  |
| <b>DEPARTMENTAL<br/>AND OTHER<br/>CONTACTS</b>   | Name, Title, Phone # & Email:<br><ul style="list-style-type: none"> <li>• Rhonda Rangel, Assistant Chief, Commission Services</li> <li>• 323/528-6318 work cell</li> <li>• Rrangel@bos.lacounty.gov</li> </ul>   |  |                        |   |                            |  |  |  |

OFFICERS  
LEE WAX  
Chair  
JOHN RESICH  
Vice-Chair  
  
MEMBER  
JAMES W. ETTER



**COUNTY OF LOS ANGELES**  
**FISH AND WILDLIFE COMMISSION**  
Kenneth Hahn Hall of Administration  
500 West Temple Street, B-50  
Los Angeles, CA 90012  
(213) 974-1431 Fax (213) 633-5102

July 20, 2021

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**FISH AND WILDLIFE PROPAGATION FUND GRANT AWARDS  
(FOURTH SUPERVISORIAL DISTRICT)  
(3-VOTES)**

**SUBJECT**

Recommend approval to award grant funds from the Los Angeles County Fish and Wildlife Commission to stock fish at La Mirada Community Regional Park, for the 2021 La Mirada Youth Fishing Derby.

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the Fish and Wildlife Propagation Fund Grant request in the amount of \$2,500, to stock fish at the La Mirada Community Regional Park, 13701 South Adelfa Avenue, La Mirada, CA 90638, for the 2021 La Mirada Youth Fishing Derby, scheduled to be held on September 18, 2021 and sponsored by the Los Angeles County Fourth Supervisorial District.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Commission has determined that the grant request will promote education, conservation and the propagation of fish and wildlife thus benefiting Los Angeles County and the State of California.

At its meeting held on April 14, 2021, the Los Angeles County Fish and Wildlife Commission approved a grant request from the Fourth Supervisorial District, in the amount of \$2,500 to stock fish for the 2021 La Mirada Youth Fishing Derby, to be held at La Mirada Community Regional Park on September 18, 2021.

The La Mirada Youth Fishing Derby is an annual event held to introduce youth living in the urban setting to fishing, conservation, and the maintenance of wildlife, and to establish an appreciation of the environment. The La Mirada Youth Fishing Derby is a free public program and draws approximately 1,000 children and parents to the event. The event includes a generous lake stocking of catfish, free fishing lessons, and a free pancake breakfast provided by the California State Department of Fish and Wildlife "Fish-N-the-City" program. The Fishing Derby also includes a souvenir photo and awards.

Since 1952, the Commission has supported activities and projects that promote the best methods for the propagation and protection of fish and wildlife in California and the County of Los Angeles. The stocking of fish at County parks and recreation areas supports this endeavor, by providing opportunities and encouraging the sport of fishing to the many residents within the community.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The provision of funding for these events is consistent with the County's Strategic Plan Goal No. 1. In addition to enhancing the community's knowledge and understanding of conservation and the propagation of fish and wildlife, the event will provide a safe and healthy environment increasing accessibility to County cultural, recreational, and learning programs.

### **FISCAL IMPACT/FINANCING**

There is no impact to the General Fund. The approved expenditure will be charged to the Fish and Wildlife Propagation Fund, which has sufficient funds to cover the cost. The Los Angeles County Fish and Wildlife Propagation Fund is financed from a percentage of penalty assessments collected relating to fish and game code violations in Los Angeles County.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

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**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This Board action enhances the education, conservation and the propagation of fish and wildlife thus benefiting Los Angeles County and the State of California.

Respectfully submitted,

Lee Wax  
Chair

LW:rs

Attachments

c: Executive Officer, Board of Supervisors  
Chief Executive Officer

#### OFFICERS

VACANT  
Chairperson

LEE WAX JR.  
Vice-Chair

#### MEMBERS

JOHN C. CONROY  
JAMES W. ETTER  
JOHN RESICH



## COUNTY OF LOS ANGELES FISH AND WILDLIFE COMMISSION

### LOS ANGELES COUNTY FISH AND WILDLIFE COMMISSION INFORMATION FOR GRANT APPLICANTS

#### THE COMMISSION

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#### POLICY AND OBJECTIVES

The policy of the Los Angeles County Fish and Wildlife Commission is to encourage the conservation and maintenance of wildlife resources in conjunction with Sections [1801](#) and [13103](#) of the California Fish and Wildlife Code. This policy includes the following objectives:

- To enhance Fish and Wildlife activities including propagation, protection and restoration
- To support Fish and Wildlife projects
- To further Research and Education in areas related to Fish and Wildlife



## APPLICATION SUBMISSION REQUIREMENTS

Non-profit organizations with an IRS 501 (c) (3) tax-exempt status or a purpose consistent with the definition of 501 (c) (3) status are eligible to apply.

Project/Program Must Clearly Qualify For Funding [Under Section 13103 of the California Fish and Wildlife Code](#) - (Please Refer to Attachment A). Projects funded under this Section must be expended for the propagation and conservation of fish and game within or outside the County.

Completed applications must be submitted via e-mail to [Fish&Game@bos.lacounty.gov](mailto:Fish&Game@bos.lacounty.gov) or to the following address:

LOS ANGELES COUNTY FISH AND WILDLIFE COMMISSION  
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LOS ANGELES, CALIFORNIA 90012

Supervisory District representatives, County Department and/or Organization must attend and make a presentation at the Commission meeting, as notified, in order to have their grant application considered.

## APPLICATION EVALUATION CRITERIA

Applications must include all of the information and materials requested on the attached Grant application for consideration by the Commission. If additional space is required, please use 8½ x11 paper.

Revised 8/3/16

\* \* \*

**LOS ANGELES COUNTY FISH AND WILDLIFE  
COMMISSION**

**GRANT APPLICATION TITLE PAGE**

TITLE OF PROJECT/PROGRAM\_\_\_\_\_

NAME OF ORGANIZATION\_\_\_\_\_

[As it appears on (501)(c)(3) IRS Letter]

ADDRESS\_\_\_\_\_

CITY\_\_\_\_\_STATE\_\_\_\_\_ZIP CODE\_\_\_\_\_

TELEPHONE NUMBER\_\_\_\_\_FAX\_\_\_\_\_

AMOUNT REQUESTED\_\_\_\_\_

BOARD CHAIRPERSON\_\_\_\_\_

EXECUTIVE DIRECTOR\_\_\_\_\_

CONTACT PERSON\_\_\_\_\_

TITLE\_\_\_\_\_

TELEPHONE NUMBER(S)\_\_\_\_\_

AUDITED TOTAL INCOME\_\_\_\_\_AUDITED TOTAL EXPENSES\_\_\_\_\_

FOR FISCAL YEAR BEGINNING\_\_\_\_\_AND ENDING\_\_\_\_\_

  
SIGNATURE OF BOARD CHAIRPERSON\_\_\_\_\_DATE\_\_\_\_\_

Note: Please complete this title page and attach all grant application materials prior to submission. If you have any questions, you may contact the Fish and Wildlife Commission staff at (213) 974-1431.

For all areas that are not applicable, please indicate N/A in the area.

One Page Project Summary

Background on Applicant:

Purpose and goals:

Brief summary of current activities:

Geographic area served:

Major sources and dollar amounts of corporate, foundation and government support during current and past fiscal year:

History of all grants received from the Los Angeles County Fish and Wildlife Commission:

Project Information

Statement of justification of need:

Statement of purpose and goals:

Action plan to meet objectives:

Statement of how the objectives advance the propagation and protection of fish and wildlife:

Project budget and timetable:

Sources of other support for project:

Current status of project:

Cash flow analysis of the expenditure of project funds:

Proposed method of evaluating results:



Plans for funding on-going project (if applicable):

Please attach the following supporting documents, if applicable:

- Copy of the Latest IRS Determination Letter of Tax Exempt Status under Section 501(c) (3)
- Organization's Most Recent Audited Financial Statement
- Organization's Most Recent IRS Form 990

## ATTACHMENT A

### CALIFORNIA FISH AND WILDLIFE CODE

#### § 13103. Expenditures from fish and wildlife propagation fund; purposes

Expenditures from the fish and wildlife propagation fund of any county may be made only for the following purposes:

- (a) Public education relating to the scientific principles of fish and wildlife conservation, consisting of supervised formal instruction carried out pursuant to a planned curriculum and aids to education such as literature, audio and video recordings, training models, and nature study facilities.
- (b) Temporary emergency treatment and care of injured or orphaned wildlife.
- (c) Temporary treatment and care of wildlife confiscated by the department as evidence.
- (d) Breeding, raising, purchasing, or releasing fish or wildlife which are to be released upon approval of the department pursuant to Sections 6400 and 6401 onto land or into waters of local, state or federal agencies or onto land or into waters open to the public.
- (e) Improvement of fish and wildlife habitat, including, but not limited to, construction of fish screens, weirs, and ladders; drainage or other watershed improvements; gravel and rock removal or placement; construction of irrigation and water distribution systems; earthwork and grading fencing; planting trees and other vegetation management; and removal of barriers to the migration of fish and wildlife.
- (f) Construction, maintenance, and operation of public hatchery facilities.
- (g) Purchase and maintain materials, supplies, or equipment for either the department's ownership and use or the department's use in the normal performance of the department's responsibilities.
- (h) Predator control actions for the benefit of fish or wildlife following certification in writing by the department that the proposed actions will significantly benefit a particular wildlife species.
- (i) Scientific fish and wildlife research conducted by institutions of higher learning, qualified researchers, or governmental agencies, if approved by the department.
- (j) Reasonable administrative costs, excluding the costs of audits required by Section 13104, for secretarial service, travel, and postage by the county fish and wildlife commission when authorized by the county board of supervisors. For purposes of this subdivision, "reasonable cost" means an amount which does not exceed 3 percent of the average amount received by the fund during the previous three-year period, or three thousand dollars (\$3,000) annually, whichever is greater, excluding any funds carried over from a previous fiscal year.

- (k) Contributions to a secret witness program for the purpose of facilitating enforcement of this code and regulations adopted pursuant to this code.
- (l) Cost incurred by the district attorney or city attorney in investigating and prosecuting civil and criminal actions for violations of this code, as approved by the department.
- (m) Other expenditures, approved by the department, for the purpose of protecting, conserving, propagating, and preserving fish and wildlife.

(Amended by Stats.1990, c 764 (A.B. 4039), § 3; Stats.1991, c. 561 (A.B.722), § 2.)



**VIRTUAL MEETING**  
**STATEMENT OF PROCEEDINGS FOR THE**  
**REGULAR MEETING OF THE**  
**LOS ANGELES COUNTY FISH AND WILDLIFE**  
**COMMISSION**

<http://fishandgame.lacountycommissions.info>

**Wednesday, April 14, 2021**

**10:00 AM**

2. Presentation and consideration of a grant request from the Fourth Supervisorial District in the amount of \$2,500 to purchase fish to stock the La Mirada Regional Park for the 2021 La Mirada Youth Fishing Derby, scheduled to be held on September 18, 2021. (21-0979)

**On motion of Commissioner James Etter, seconded by Vice Chair John Resich, this item was approved with the following roll call vote:**

**Ayes:** 3 - Commissioner James W. Etter, Vice Chair John Resich and Chair Lee Wax

**Attachments:** [SUPPORTING DOCUMENT](#)  
[PUBLIC COMMENT/CORRESPONDENCE](#)

**FACILITY REINVESTMENT PROGRAM  
FISCAL YEAR 2020-21 PERFORMANCE REPORT - QUARTER 3**

**BRIEFING FACT SHEET**

**Purpose**

The Facility Reinvestment Program (FRP) Performance Report for the third quarter of Fiscal Year (FY) 2020-21 will brief the Board on the status of FRP projects and issues in delivering them. The report discusses the scope, cost and schedule of the FRP with 127 active projects in the performance period.

**Background**

The FRP was implemented to address the County's backlog of deferred maintenance with the investment goal of \$750,000,000 to improve the condition of the highest priority building systems and facilities, and their service life. The pool of high priority projects is generated from the analysis of facility condition data collected and processed in the Strategic Asset Management System (SAMS).

**Fiscal Impact/Budget**

For the third quarter of FY 2020-21, the actual expenditure achieved by ISD and Public Works was \$20.2 million. The forecasted expenditures for the entire FY 2020-21 are projected to be \$93.7 million.

**Stakeholder Input**

ISD/DPW are in close coordination with all departments that have FRP projects. ISD/DPW have regular meetings with CEO to resolve any issues.

**Issues/Concerns**

We anticipate that the quarterly report will not be controversial, since it only discusses actual performance and experience in the coordination and delivery of the projects in the FRP. All Board Offices continue to be very supportive of the program. As recently as February 17, 2021, in a FRP briefing at the Ops Cluster meeting, the Board deputies expressed their support of the FRP and its objectives.



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

FESIA A. DAVENPORT  
Chief Executive Officer

May 25, 2021

To: Supervisor Hilda L. Solis, Chair  
Supervisor Holly J. Mitchell  
Supervisor Sheila Kuehl  
Supervisor Janice Hahn  
Supervisor Kathryn Barger

From: Fesia A. Davenport  
Chief Executive Officer

Board of Supervisors  
HILDA L. SOLIS  
First District

HOLLY J. MITCHELL  
Second District

SHEILA KUEHL  
Third District

JANICE HAHN  
Fourth District

KATHRYN BARGER  
Fifth District

## **FACILITY REINVESTMENT PROGRAM – THIRD QUARTER OF FISCAL YEAR 2020-21**

This is to update the status and progress of the Facility Reinvestment Program (Program) for the third quarter of Fiscal Year (FY) 2020-21.

### Program Update

As reported in the second quarter, the original plan at the start of the third quarter included 127 active projects and a cash flow plan of \$25.7 million. Early in the third quarter, a budget adjustment effort was performed for the remainder of FY2021-22, adjusting the cash flow plan down to \$23.7 million due to anticipated reductions in contingency and project construction costs.

During FY 2020-21, contingency of \$9.9 million was under-spent through the third quarter; however, the Program has been able to recover \$6.2 million of that cashflow through projects ahead of schedule and re-activating projects that were on-hold due to COVID-19 related access issues.

### Third Quarter Highlights

The Program completed 40 projects this quarter, exceeding the original plan to complete 30 projects, representing investments across all Supervisorial Districts, and directly benefitting ten County Departments and the constituents they serve. As an example, the Workforce Development Aging & Community Services benefitted from replacement of building systems at the Centro Maravilla Service Center. Improvements for this site include replacement of expired roofing, HVAC, electrical, lighting, and plumbing systems. These improvements enhance the users' safety and comfort, while sustaining the center's ability to efficiently

support the Department's mission and to serve as a cooling center. Similar improvements benefitting employees, constituents and the longevity of the facility were made at Roy Campanella Park and at the Antelope Valley Government Center. Attachment A provides details of the completed projects in this quarter.

#### Third Quarter Metrics:

- The quarter began with 127 active projects, and during the quarter 13 additional projects were re-activated from on-hold status, increasing the total number of active projects to 140. By the end of the quarter, 40 projects were completed; therefore, ending the quarter with 100 active projects.
- Full year cash flow planned was adjusted in the third quarter to \$93.7 million. Based upon third quarter actuals, the full year cash flow forecast was reduced to \$89 million.
- The cash flow planned for the quarter was \$23.7 million, with actuals of \$20.2 million, resulting in \$3.5 million less than planned for the quarter. The cash flow variance was due to \$2.5 million in unused contingency and \$1 million in various project delays. These factors consisted of productivity delays, material and equipment scarcity, affecting lead times and construction progress, financial processing delays, inconsistent access to project sites, and unavailability of external jurisdictional agencies, all of which were exacerbated by the restrictions and other impacts of COVID-19.
- 12 projects continued to be on-hold from the second quarter due to COVID-19 restricted access, as well as the uncertain future disposition of several buildings. This includes the Department of Public Social Services Cudahy Office, which is being considered for repurpose and the Ruth Temple Public Health Center, which is under consideration for possible changes in occupancy or programming.

The project delivery teams from Internal Services Department (ISD), Public Works (PW) and construction management consultants have received concurrence from County Counsel to proceed with the utilization of Construction Management at Risk (CMAR), in addition to traditional Design-Bid-Build and Job Order Contract project execution delivery methods. The Chief Executive Office – Capital Programs continues to host bi-weekly working meetings to discuss and review program status, recovery options, and process improvements.

#### Fourth Quarter Plan

The Program is projecting a \$42 million cash flow forecast and anticipates recovering under performance from prior quarters by increasing expenditures to twice the amount of third quarter actuals. The Program is forecasting to complete 21 percent of the projects currently in design phase, to increase construction execution by 40 percent, and to complete 32 projects.

Each Supervisor  
May 25, 2021  
Page 3

Attachment B includes the Quarterly Executive Report with additional performance details. The next quarterly report will be provided in August 2021.

Should you have any questions concerning this matter, please contact me or Vanessa Moody, at (213) 974-1360 or [vmooddy@ceo.lacounty.gov](mailto:vmooddy@ceo.lacounty.gov).

FAD:JMN:VBM  
AMA:RJB:ns

#### Attachments

c:     Executive Office, Board of Supervisors  
        County Counsel  
        Internal Services  
        Public Works



Facilities Reinvestment Program  
Project Completed in Q3

Attachement A  
5.21.2021

| Project Count | Sup. District | Client Department     | Account Description Job Title          | Scope of Work   | Department | Total Project Cost |
|---------------|---------------|-----------------------|--|---|------------|--------------------|
| 1             | 1             | Animal Care & Control | ACC Baldwin Park ACC #4 Adm Building   | Includes interior finishes such as: replacement of interior & exterior doors, VCT flooring, 12" x 12" glue on ceiling tiles, and patch and paint interior walls.  | ISD        | 217,000            |
| 2             | 3             | Animal Care & Control | AGOURA HILLS ACC #7 SPAY & NEUTER CLIN | Includes replacing (4) panelboards, replacing (1) switchboard, clean and repair 4'X4' section of existing ceramic tile, replace existing light fixtures with an emergency battery back-up light fixtures, replace (1) indoor central-station air-handling unit.   | ISD        | 1,644,000          |
| 3             | 2             | Parks & Recreation    | ALONDRA PARK ELECTRICAL ROOM           | Scope of work of consists of replacing electrcial panelboards and associated electrcial repairs.  | ISD        | -                  |
| 4             | 5             | Public Health         | Antelope Valley Gov't Ctr.             | Includes HVAC system repairs.   | PW         | 3,943,000          |
| 5             | 2             | Parks & Recreation    | ATHENS PARK ACTIVITIES BUILDING        | The scope of work includes repairing (2) electrical wiring connectors and replacing (1) HVAC register.  | ISD        | 6,000              |
| 6             | 3             | Probation             | Barry J. Nidorf Juvenile Hall - Dorm L | The scope of work included installing retaining walls to stabilize the grades and additional grading to ensure that rainwater runoff does not intrude into the facility is imperative to achieve the objectives.  | ISD        | -                  |
| 7             | 5             | Parks & Recreation    | Bonelli Regional Park DM Repairs       | Includes repairs to the HVAC, electrical, and plumbing systems.   | PW         | 1,316,000          |
| 8             | 5             | Public Health         | BURBANK PUBLIC HEALTH CENTER           | AE/JOC : Re-striping of the parking lot and replacement of pedestrian walkway, electrical upgrades, plumbing modifications, new HVAC systems, fire protection additions, bathroom ADA upgrades, casework and acoustical ceiling improvements.   | ISD        | 1,925,000          |
| 9             | 5             | Probation             | CAMP GLENN ROCKEY ADMIN BUILDING       | (2) 225-amp subpanel, replacing one electrical box, repairing damaged duct insulation, repairing 20 sq. ft. of interior wall, and repainting (1) interior wall. A Work Order Modification will be issued to add the retrofitting of Panel PA; along with a new 72 circuit panel to replace two existing panels as reflected | ISD        | 86,000             |
| 10            | 2             | Parks & Recreation    | CAMPANELLA PARK RECREATON BUILDING     | Includes replacement of HVAC in multipurpose building, some electrical improvements, lighting controls, new roofing system with new R30 insulation, damaged concrete repair and site drainage from courtyard.   | ISD        | 1,243,000          |
| 11            | 5             | Animal Care & Control | CASTAIC ACC #6 ADMIN OFFICE BUILDING   | Includes resurfacing existing flooring and reinstalling resinous flooring in 3146 SF kennel area, replacing (2) panel boards, replace (3) interior lights, replace (1) HVAC unit.   | ISD        | 745,000            |
| 12            | 5             | Parks & Recreation    | Castaic Lake DM Repairs                | Includes systems repairs to HVAC, plumbing, plumbing, and electrical.   | PW         | 1,100,000          |
| 13            | 1             | Probation             | CENTRAL JUVENILE HALL GIRLS SCHOOL 5B  | Replacing 2,500 sq. ft. of ceiling tiles, replacing (1) panelboard, replacing 215 sq. ft. of tile flooring and 2,500 sq. ft. of carpeting.  | ISD        | 315,000            |

Facilities Reinvestment Program  
Project Completed in Q3

Attachement A  
5.21.2021

|    |   |  |  |  |     |           |
|----|---|--|--|--|-----|-----------|
| 14 | 1 | Workforce Development, Aging, & Community Services | CENTRO MARAVILLA SERV CENTR BLDG A,B&C | Replacement of expired building systems including HVAC, electrical, plumbing, roofing, and site utilities and improvements that includes: installation of new rooftop energy efficient Air Handling Units (AHU), new air distribution and controls, and energy-efficient lighting and lighting controls. This will also include replacement of the roof at building A, B and C. And some ADA installations in Building A, B and C. | ISD | 3,473,000 |
| 15 | 3 | Public Works (CEO)                                 | CEO Malibu Adm Cter Garage/Utility Bld | Replace roof of the garage and utility room and to install fire alarm system.  | ISD | 1,059,000 |
| 16 | 1 | Parks & Recreation                                 | City Terrace Park DM Repairs           | Includes systems repairs to HVAC, plumbing, fire protection, and electrical.   | PW  | 500,000   |
| 17 | 5 | Public Library                                     | CLAREMONT LIBRARY                      | AE/JOC: Includes electrical replacement of one (1) 600 Amp switchboard, one (1) transformer, replacement of five (5) electrical panel boards.  | ISD | 419,000   |
| 18 | 5 | Parks & Recreation                                 | CRESCENTA VALLEY PARK SERVICE BUILDING | Includes replacement of metal building envelope, replacing the metal roof, replacement of electrical 60 Amp panel, new electrical lighting systems with new LED lighting, and removal of lead based and ACM materials.   | ISD | 706,000   |
| 19 | 4 | Beaches & Harbors                                  | DOCKWEILER BEACH GILLIS RESTROOM       | Scope of work to includes replacemnt of electrical outlets (non-GFCI outlets), interior lighting and minor eletrcrl repairs.   | ISD | 19,000    |
| 20 | 4 | Animal Care & Control                              | DOWNEY ACC #1: KENNEL BUILDING 1       | Includes replacing interior and exterior light fixtures with (28) energy efficient light fixtures; repairing (3) rooftop exhaust fans, replacing (2x double) rusted doors, repairing concrete slab on grade and interior and exterior walls of (30) kennels by applying new resinous epoxy coating.  | ISD | 295,000   |
| 21 | 2 | Public Library                                     | GARDENA MAYME DEAR LIBRARY             | AE/JOC: Replace electrical equipment which includes three (3) panelboards and two (2) main switchboards in the main electrical room, re-wiring Chiller unit controls, replace floor boxes, and replace light fixtures in basement storage rooms.   | ISD | 571,000   |
| 22 | 4 | Public Library                                     | HACIENDA HEIGHTS LIBRARY               | EEPMA: Systems replacement for HVAC.<br><br>AE/JOC: Replacement of the following: switchgear, transformer, and mechanical room lighting.   | ISD | 1,074,000 |
| 23 | 4 | Registrar-Recorder/County Clerk                    | HARRY HUFFORD RR/CC GENERATOR REPLACE  | AE/EEPMA; Remove and replace existing 250kW & 750kW diesel generators and day tank with sub-base day tanks and new generator feeders.<br>Scope of Work includes new fuel piping to the existing above ground fuel tanks, installation of particulate filters, annunciators, generator power conductors, and new ATS & ATS control conductors.  | ISD | 3,142,000 |
| 24 | 3 | Parks & Recreation                                 | HIGHLAND CAMROSE BUNGALOW H            | The scope of work includes repairing (1) electrical panel and replacing electrical outlets.  | ISD | 23,000    |
| 25 | 3 | Internal Services                                  | ISD Distr 2 Facilities Ops Serv Bldg   | Replace roof and roof drains.  | ISD | 953,000   |

Facilities Reinvestment Program  
Project Completed in Q3

Attachement A  
5.21.2021

|    |   |                    |  |  |     |           |
|----|---|--------------------|--|--|-----|-----------|
| 26 | 2 | Internal Services  | ISD FACILITIES OPS SERVICE BUILDG DIS3 | Includes replacing an existing split air HVAC system, replacing electrical outlets with GFCI outlets, replacing electrical breakers, and other minor electrical repairs. This project was transferred to Crafts.   | ISD | 42,000    |
| 27 | 5 | Internal Services  | ISD Regional Facilities Constr. Div.   | Demo and Replace southern portion of roof and replace northern portion of roof.  | ISD | 642,000   |
| 28 | 2 | Parks & Recreation | Jesse Owens Park DM Repairs            | Includes repairs to the HVAC and electrical systems.   | PW  | 284,000   |
| 29 | 2 | Public Library     | JULIAN DIXON LIBRARY                   | valves, (1) exhaust fan for the mechanical room, (1) storage tank, (1) expansion tank and installation of HVAC controls. SOW also includes painting the leading edge of the chiller pad and replacing AC unit in MCR RM.   | ISD | 978,000   |
| 30 | 2 | Parks & Recreation | LADERA RECREATION BUILDING/OFFICE      | The scope of work includes replacing (1) HVAC split air system, replacement of (1) electrical panel and minor plumbing repairs.  | ISD | 17,000    |
| 31 | 2 | Public Library     | MASAO W. SATOW LIBRARY                 | Includes relocating one (1) compressed gas storage tank, replacing five (5) wiring devices, cleaning two (2) scuppers and repairing one (1) domestic water pump. FRP agreed to repair water damaged window and wall.   | ISD | 217,000   |
| 32 | 4 | Parks & Recreation | Mayberry Park DM Repairs               | The project consists of deferred maintenance repairs to the electrical system serving the park facilities and gymnasium roof to address the high-priority deficiencies identified in the Strategic Asset Management (SAM) database.  | PW  | 900,000   |
| 33 | 4 | Public Library     | NORWALK LIBRARY                        | AE/JOC: Includes replacement of (2) electrical switchboards, (9) panelboards, (3) motor-control centers, (1) transformer and all corresponding repairs to electrical raceway.  | ISD | 605,000   |
| 34 | 2 | Parks & Recreation | Roosevelt Park DM Repairs              | Includes repairs to the HVAC, plumbing, and electrical systems.  | PW  | 190,000   |
| 35 | 5 | Public Library     | SAN DIMAS LIBRARY                      | AE/JOC: Includes replacing (1) electrical switchgear panel, (1) switchboard, (2) panelboards, relocating phone backboards, replacing 58 sq. ft. of plaster/gypsum board finish in various rooms, removing/replacing existing stucco around building entryway and cleaning HVAC registers.                    | ISD | 2,795,000 |
| 36 | 1 | Parks & Recreation | SAYBROOK PARK RECREATION BUILDING      | Includes re-roofing the building which requires removal and replacement of all HVAC systems on roof, replacing Zinsco switchgear and sub panel, new LED lighting and controls, removal and replacement of VCT flooring, new storefront doors, painting ceiling and walls & installing new tiles in restroom. | ISD | 1,192,000 |
| 37 | 4 | Parks & Recreation | SORENSEN RECREATION BUILDING           | Includes replacing existing furnace and wall mounted AC with a rooftop heat pump, replacement of toilet partitions and tiles, replacing existing fluorescent lighting with energy efficient LED lighting, replacing single pain windows with double pane windows & general drywall repair/painting.          | ISD | 656,000   |
| 38 | 2 | Parks & Recreation | TED WATKINS COMFORT STATION 2          | The scope of work includes replacing electrical panelboard & switchboards and replacing all associated electrical repairs.   | ISD | 27,000    |
| 39 | 4 | Public Health      | Whittier Public Health Center          | The scope of work includes cast in place concrete repairs.   | ISD | 8,000     |

Project Completed in Q3

## Attachement A

5.21.2021

|                    |   |                |                   |   |     |                   |
|--------------------|---|----------------|-------------------|---|-----|-------------------|
| 40                 | 2 | Public Library | WOODCREST LIBRARY | Includes replacing the following electrical and mechanical equipment: main breaker with meter, maintenance to one (1) HVAC exhaust fan, reinstalling one (1) supply air duct and casing, insulating and balancing the HVAC mechanical system, replacing valves, repairing damaged areas at roof and installing new downspouts installation. | ISD | 729,000           |
| <b>Grand Total</b> |   |                |                   |   |     | <b>34,056,000</b> |



COUNTY OF LOS ANGELES  
FACILITY REINVESTMENT PROGRAM  
QUARTERLY EXECUTIVE REPORT  
Q3 - FY 2020-21

Attachment B

Executive Summary

The Facility Reinvestment Program (FRP) is a collaboration between CEO, ISD, and Public Works. In conjunction with the County’s Strategic Asset Management Plan, the FRP was originally envisioned to invest \$750 million over five fiscal years beginning in FY2017-18 to address highest priority facility deferred maintenance needs for the County. Additional fiscal years for the FRP are being considered to align with updated program completion timelines. This report is a quarterly status update for the period from January 1st through March 31st, or Q3 of FY2020-21.

Scope

At the start of Q3, FRP started with 127 active projects and 25 projects on-hold due to COVID-19 site access issues. During Q3,13 projects were taken off on-hold status bringing the active project total during the quarter to 140, while 12 projects remained on-hold status. By the end of the Q3, 40 projects were completed and 100 were still active; 19 were in Design Phase, and 81 were in Construction Phase. *Sustainability:* Candidate projects are evaluated during the Design Phase to confirm the ability to satisfy sustainability performance criteria, e.g. exceeding Title 24 by 10%, with a return on investment of 7-10 years. Performance criteria validation for the candidate projects is in collaboration with ISD’s Energy & Environmental Services and SoCalRen. By the end of Q3, a total of 74 candidate projects had been evaluated for potential energy savings measures. Of the 74 candidate projects, 16 finalist projects are being implemented; 4 of which were moved into implementation this quarter from Q2. Cumulative electricity cost savings from completed projects are estimated at \$807.1K annually, and cumulative natural gas cost savings from completed projects are estimated at \$58.6K annually.

Cost

At the start of Q3, the cashflow forecast was planned at \$25.7M; however, in early Q3 an adjusted baseline of \$23.7M was created for the quarter to account for construction coming in less then originally expected and to make adjustment from material and productivity delays. Q3 actual cashflow realized was \$20.2M. Supervisorial Districts and Departments benefitting from the Q3 spend are shown on page 2. Plan vs. actuals difference was \$-3.5M, principally due to unused contingency (\$-2.5) and construction delays (\$-1.0M).

The Q2 fiscal year forecast was \$92.8M and has been revised to \$89.0M at the end of Q3, which is a reduction of \$-3.8M primarily due to savings in unused contingency. During FY 2020-21, not utilizing continency has had an impact of \$-9.9M on the cashflow through Q3; however, FRP has been able to recover \$6.1M of that cashflow through projects being ahead of schedule and working with Client Departments to get projects off on-hold status.

Schedule

At the end of Q3, 5 of the 140 projects were ahead of schedule, 86 were on schedule, and 9 had schedule delays. Primary causes of schedule delays include inconsistent access to project sites by County Departments, delays by external agencies, lack of material availability, equipment scarcity, and shifting lead times. All of the above factors continued to be exacerbated by COVID-19. FRP completed 40 projects during the quarter.

Strategic Asset Management (SAM) Database and Facilities Re-assessment

The SAM database has enabled a Countywide assessment of facilities, and an evidenced-based condition rating system to evaluate relative severity, leverage facility investments, and address the worst facility conditions first. A rolling five-year re-assessment is conducted for all County facilities. For Q3, ISD Facility Re-Assessment teams assessed 219 County owned facilities, representing over 1.6 million square feet.

FRP Q3 Metrics Snapshot

| SCOPE                    |     | Planned | Completed | Q3 Carryover | COST        | Planned<br>(Adjusted | Actual | Variance | %       | SCHEDULE | Ahead of<br>Schedule | On<br>Schedule           | Schedule<br>Delays | Completed | Total |    |     |
|--------------------------|-----|---------|-----------|--------------|-------------|----------------------|--------|----------|---------|----------|----------------------|--------------------------|--------------------|-----------|-------|----|-----|
| Projects                 | ISD | 100     | 36        | 64           | In millions | ISD                  | \$17.4 | \$15.8   | (\$1.6) | -9%      | Projects             | ISD                      | 5                  | 50        | 9     | 36 | 100 |
|                          | PW  | 40      | 4         | 36           |             | PW                   | \$6.3  | \$4.4    | (\$1.9) | -30%     |                      | PW                       | 0                  | 36        | 0     | 4  | 40  |
| Total Active<br>Projects |     | 140     | 40        | 100          |             | Total                | \$23.7 | \$20.2   | (\$3.5) | -14%     |                      | Total Active<br>Projects | 5                  | 86        | 9     | 40 | 140 |



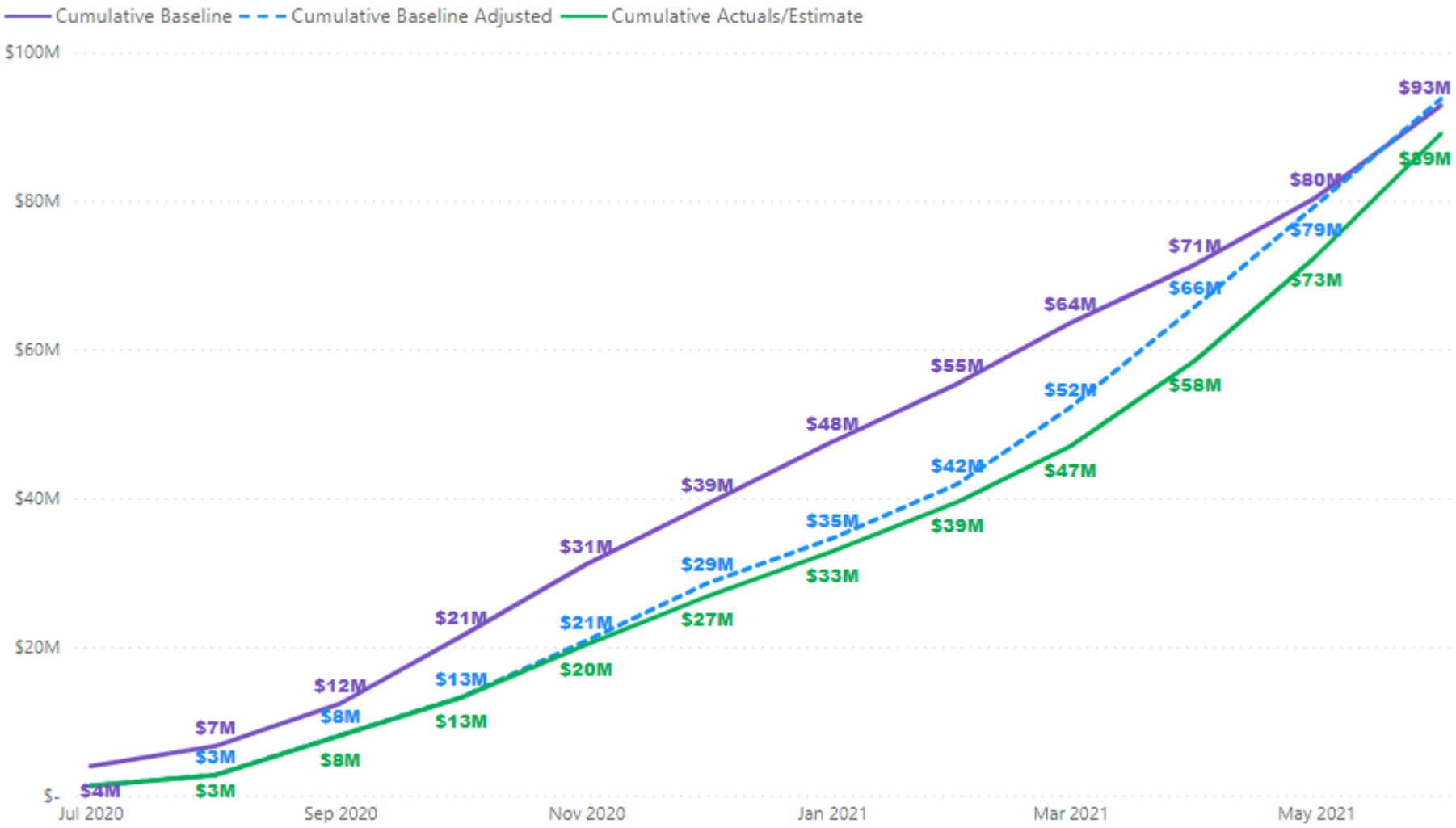
# COUNTY OF LOS ANGELES FACILITY REINVESTMENT PROGRAM QUARTERLY EXECUTIVE REPORT Q3 - FY 2020-21

Attachment B

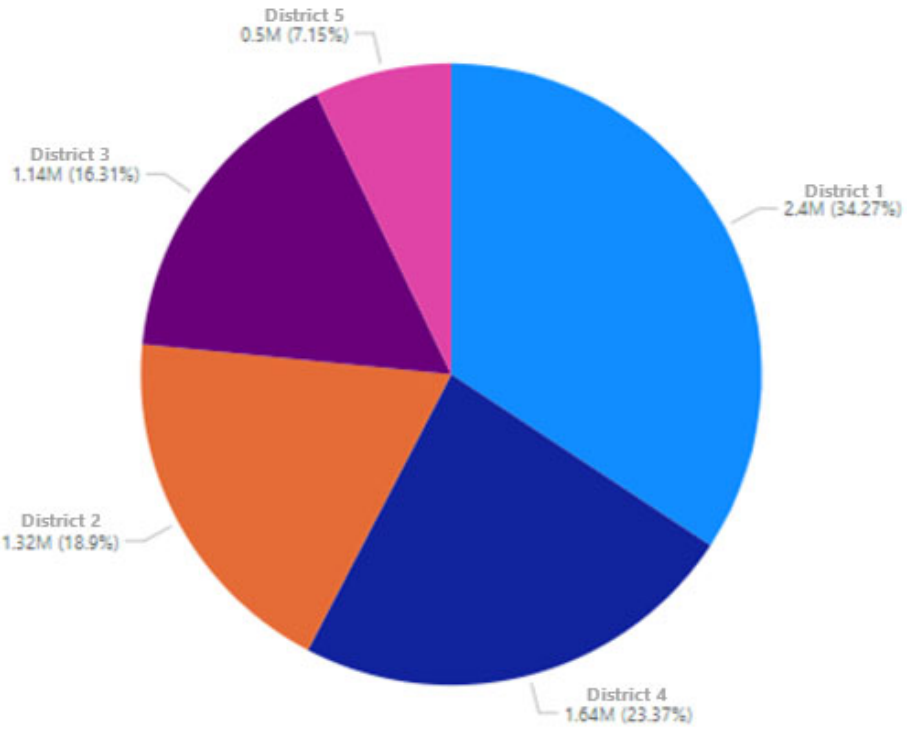
## FRP FY2020-21—Q3 Cumulative Cashflow

## FRP FY2020-21—Q3 Actuals

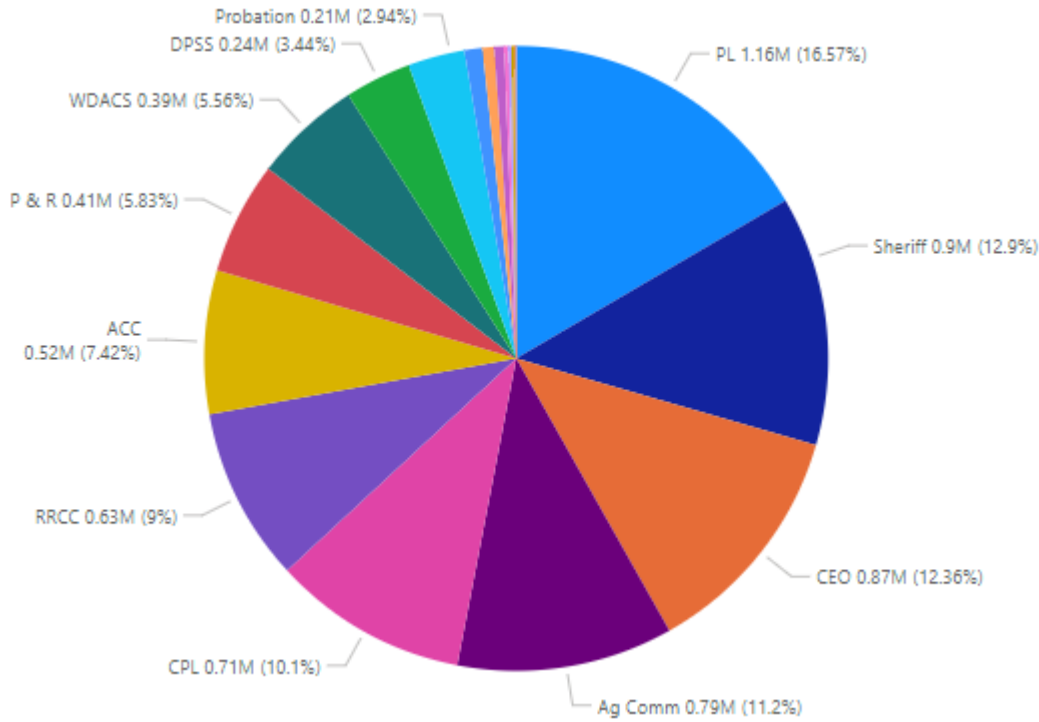
### FRP FY2020-21 Q3 Cashflow



### Supervisory District



### Department



### FRP Cumulative Cashflow: Q3 and Q4 FY2020-21

#### Q3 cashflow factors

- 40 projects were completed during Q3
- Q3 finished with 100 projects: none were in Planning Phase, 19 were in Design Phase, and 81 were in Construction Phase.
- Adjusted forecasted cashflow for Q3 was \$23.7M. Actual cashflow was \$20.2M.

#### Q4 cashflow factors

- 20 projects are forecasted to be completed in Q4.
- Q4 is anticipated to finish with 80 projects: none are expected to be in Planning Phase, 17 in Design Phase, and 63 in Construction Phase.
- Forecasted cashflow for Q4 is \$42.0M.



# County of Los Angeles

[lacounty.gov](http://lacounty.gov)

## CHIEF EXECUTIVE OFFICE

Facility Reinvestment Program  
Quarterly Update

June 30, 2021



# Background

- In 2016 and 2020, Strategic Asset Management Plans were released to the Board, providing a framework to inform and guide strategic management and investment in the County's critical assets and ensure long-term financial viability and service delivery to the public.
- Goal is to update the plan every four years to align with the Board strategic priorities and the County's Strategic Plan.



# Key Objectives of Plan

- Maintain Asset Inventory
- *Extend the Useful Life of Owned Assets*
- Optimize Real Estate Portfolio
- Guide Strategic Decision-Making
- Fund Highest Priority Needs

# Challenges

There are 3 major challenges in the management of County assets:

- Limited space and resources to meet demands for programs, services, staffing, and other obligations;
- *Aging buildings* requiring *significant amounts of investment* for repairs and refurbishments;
- A growing and changing workforce and shifting priorities and service needs requiring adaption of our facilities to be responsive.

# Facility Reinvestment Program (FRP)

The FRP was developed to *maximize existing assets* to their best and highest use and *extend their useful life*, and consists of:

- Systematic collection and recording of building condition information;
- Prioritization of identified building deficiencies and major building systems near or past their service life and in poor condition;
- Development and implementation of repair and system replacement capital projects.

# Strategic Asset Management (SAM) Database

- From 2014 to 2020, facility condition assessments were completed for all County owned facilities, with reassessments planned for every 5 years.
- The SAM database contains facility assessment information and provides Asset System Priorities and the Facility Condition Index (FCI):
  - Asset System Priorities consider consequence of failure along with condition, capacity, compliance and efficiency
  - $FCI = \text{replacement value of flagged systems} / \text{Present Replacement Value}$  (i.e.,  $FCI = 1.0$  means the cost to replace poor/end of life systems = cost to replace entire building)

# FRP Fiscal Overview

- FRP was originally envisioned to invest \$750 million
- FY2018-19 – Extraordinary Maintenance (EM) funded initial design efforts
- May 2019 – Board approved the program with a Total Project Cost Estimate (TPCE) of \$307.1 million for 189 high priority projects
- December 2019 – Board approved an additional 65 high priority projects, for a total of 254 projects, with a revised TPCE of \$620.6 million.
- January 2021 – Board approved a revised TPCE of \$522.9 million for a new total of 233 projects.

# Total Program Performance Update

- Current Status of 233 Total Projects
  - 108 projects completed
  - 10 projects merged into 5 projects
  - 8 projects canceled
  - 12 projects on hold
  - 100 active projects (at end of Q3)
- TPCE of \$522.9 million
  - Actual expenditures is \$102.2 million (19.5% spent to date)

# Quarterly Performance Update

- 139 Total Projects (at start of Q3)
  - 13 projects released from on hold
  - 40 projects completed
  - 12 projects on hold (mainly Probation Facilities)
  - 100 active projects (at end of Q3)
- Q3 Forecasted Cash Flow was \$23.7 million
  - Actual expenditures was \$20.2 million (\$3.5 million underspent)
  - Cash flow variance driven by unused contingency of \$2.5 million and various project delays totaling \$1 million.
- Q4 Forecast
  - Anticipate completing 20 projects
  - Forecasted cash flow of \$42 million



# Ongoing Focus

- CEO continues to partner with ISD, DPW and their consultants on a biweekly basis to discuss and review program status, recovery options, and process improvements.
- Continued fine tuning of the multi-year cashflow and high-level cost loaded program schedule tied to quarterly cash flow to define future fiscal year funding requirements.
- CEO has approved high priority projects for pre-Construction efforts to commence, in preparation of the proposed Cohort 3 Board Letter, targeted for an early September Board Meeting.
- Recurring quarterly Board memo report-outs.