



FESIA A. DAVENPORT
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE OPERATIONS CLUSTER

DATE: June 16, 2021
TIME: 2:00 p.m. – 4:00 p.m.
LOCATION: **TELECONFERENCE CALL-IN NUMBER: 1(323)776-6996**
TELECONFERENCE ID: 605696861#

To join via phone, dial 1(323)776-6996, then press 605696861#.

YOU CAN ALSO JOIN THIS MEETING BY CLICKING ON THE FOLLOWING LINK:

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DUE TO THE CLOSURE OF ALL COUNTY BUILDINGS, MEMBERS OF THE PUBLIC WILL NEED TO CALL IN TO PARTICIPATE IN THE MEETING.

AGENDA

Members of the Public may address the Operations Cluster on any agenda item after all Informational Items are presented.
Two (2) minutes are allowed for each item.

1. **Call to order – Tamela Omoto-Frias/Anthony Baker**
2. **INFORMATIONAL ITEM(S):**
(5 minutes)

None available.
3. **PRESENTATION/DISCUSSION ITEMS:**
 - A) RISK MANAGEMENT INFORMATION SYSTEM (RMIS) SIX-MONTH UPDATE
CEO/RISK MANAGEMENT – Steven Robles, Risk Manager
 - B) FISCAL YEAR 2021-22 FINAL CHANGES BUDGET BRIEFING
CEO/OPERATIONS – Anthony Baker, CEO Manager

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4. **Public Comment**
(2 minutes each speaker)
5. **Adjournment**

FUTURE AGENDA TOPICS

CALENDAR LOOKAHEAD:

- A) DCBA – AMENDMENTS TO TITLE 8 – CONSUMER PROTECTION, BUSINESS AND WAGE REGULATIONS DIVISION 3 (HOUSING) TO IMPLEMENT CLARIFYING CHANGES TO THE MOBILEHOME RENT STABILIZATION, RENT STABILIZATION, AND RENTAL HOUSING OVERSIGHT COMMISSION ORDINANCES
- B) CEO/RE/DPSS – APPROVE A PROPOSED NINE-YEAR LEASE FOR THE CONTINUED USE OF OFFICE AND PARKING SPACE FOR DPSS AT 14714 CARMENITA RODA, NORWALK, CA 90650
- C) CEO/CLASSIFICATION – COUNTYWIDE CLASSIFICATION ACTIONS TO IMPLEMENT THE JULY 13, 2021 GENERAL RECLASS BOARD LETTER

VENTIV CLAIMS – PROJECT AO-18-411 – RISK MANAGEMENT INFORMATION SYSTEM (RMIS) SIX-MONTH UPDATE (11/26/2020 – 6/4/2021)

PROJECT DESCRIPTION

The County of Los Angeles (County) has contracted with Ventiv Technology for claims management and related services under RMIS. The new RMIS will manage, administer, and reduce risk exposures Countywide.

SCOPE

Liability and Workers' Compensation Claims Management, Corrective Action Plans, Matter Management, Disability/Leave Management, Loss Control, and Public Records Act Management. Amendment Three was signed to accommodate Claimant Name Enhancements to accommodate Board of Supervisors' specific workflow.

STATUS

Absence/Liability – In production as of February 2020

Liability Claims, Matter Management, Corrective Actions – In production as of January 2021

Workers' Compensation Claims – In production as of February 2021

Loss Control – Incident Reporting, Policy Management, Asset Management, OSHA Reporting – In production as of May 2021

FINANCE

The County has been billed \$19,943,325.02 to date, with an accumulated \$93,837.53 in holdbacks. Total maximum budget is \$59,651,176.36.

ACCOMPLISHMENTS/HIGHLIGHTS

- Module 3 – Disability/Leave Management
 - Continued production support.
- Module 1 – Liability Claims Management, Corrective Action Plans, Matter Management
 - In production as of January 2021. Users include Board of Supervisors, County Counsel, Third Party Administrators (TPAs) (Carl Warren and Intercare), Small Claims Unit, CEO Claims Monitoring Unit, CEO Finance, CEO Risk Management Inspector General, and Sheriff's Expedited Unit.
 - Delivered Amendment 3 content into production.
 - Trained about 100 users (Virtual Classroom and e-Learning via Ventiv University).
 - Assisted County Counsel with outstanding issues regarding the Application Programming Interface (API)/Message Bus integration.
 - Commenced Ventiv Service Helpdesk for supporting the Module 1 program.
- Module 2 – Workers' Compensation
 - In production as of February 2021. Users include County Counsel, TPA (Sedgwick), Medical Management Cost Containment (MMCC) vendor (Medata, CorVel, Allied Managed Care), Express Scripts, CEO Claims, CEO Finance, and CEO Risk Management Branch (RMB).
 - Trained about 500 users (Virtual Classroom and e-Learning via Ventiv University).
 - Commenced Ventiv Service Helpdesk for supporting the Module 2 program.

**VENTIV CLAIMS – PROJECT AO-18-411 – RISK MANAGEMENT INFORMATION SYSTEM (RMIS)
SIX-MONTH UPDATE (11/26/2020 – 6/4/2021)**

- **Module 4** – Incident Reporting, Asset and Policy Management, OSHA Reporting
 - In production as of May 2021. Users include CEO RMB, Finance, and Loss Prevention.
 - Trained users (Virtual Classroom and e-Learning via Ventiv University).
 - Public Records Act module rollout is out into production.
 - Commenced Ventiv Service Helpdesk for supporting the Module 4 program.

GENERAL

- Prepared Amendment 4.
- Assisted with County Counsel Content Relationship Management (CRM)/Ventiv Claims Enterprise (VCE) balancing.

KEY ACTIVITIES FOR NEXT PERIOD (6/5/2021 – 12/31/2021)

- **Module 1** – Claims Management, Corrective Action Plans, Matter Management
 - Deliver Amendment 4 content (Enhancements).
 - Rollout access to County department users.
 - Continue monitoring synchronization between County Counsel CRM and VCE.
- **Module 2** – Workers' Compensation
 - Deliver Amendment 4 content into production (Enhancements).
 - Rollout access to County department users.
- **Module 3** – Absence/Leave Management
 - Deliver Amendment 4 content into production (Enhancements, Disability Compliance solution).
- **Module 4** – Loss Prevention
 - Deliver Amendment 4 content into production (Enhancements).
 - Rollout access to County department users.

GENERAL

- Continue production support for all modules.
- Complete all deliverables pertaining to RMIS Project.
- Execute Amendment 4.

Changes from the 2021-22 Recommended Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
ARTS AND CULTURE					
2021-22 Recommended Budget	20,952,000	91,000	7,135,000	13,726,000	39.0
1. Retirement: Reflects revised retirement estimates based upon updated payroll data.	83,000	--	--	83,000	--
2. Savings Plan: Reflects restoration of the County contribution to the 401(k) Savings Plan.	166,000	--	--	166,000	--
3. Horizons Plan: Reflects restoration of the County contribution to the Thrift Plan (Horizons) for non-represented and grandfathered-represented Flex and MegaFlex employees.	163,000	--	--	163,000	--
4. Community Impact Arts Grants: Reflects ongoing funding for the continuation of the grant program approved by the Board of Supervisors on April 14, 2015.	750,000	--	--	750,000	--
5. Countywide Cultural Policy: Reflects one-time funding for a consultant to conduct a needs assessment.	250,000	--	--	250,000	--
6. Miscellaneous Employee Benefits: Reflects miscellaneous employee benefits adjustments.	--	--	--	--	--
Total Changes	1,412,000	0	0	1,412,000	0.0
2021-22 Final Changes	22,364,000	91,000	7,135,000	15,138,000	39.0

Changes from the 2021-22 Recommended Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
COUNTY COUNSEL					
2021-22 Recommended Budget	173,055,000	120,082,000	38,506,000	14,467,000	681.0
1. Retirement: Reflects revised retirement estimates based upon updated payroll data.	589,000	459,000	68,000	62,000	--
2. Savings Plan: Reflects restoration of the County contribution to the 401(k) Savings Plan.	3,574,000	2,788,000	414,000	372,000	--
3. Horizons Plan: Reflects restoration of the County contribution to the Thrift Plan (Horizons) for non-represented and grandfathered-represented Flex and MegaFlex employees.	2,375,000	1,660,000	468,000	247,000	--
4. Salaries and Employee Benefits: Reflects Board-approved adjustments to salaries and employee benefits.	(36,000)	(28,000)	(4,000)	(4,000)	--
5. eCAPS Maintenance Costs: Reflects the Department's proportional share of eCAPS maintenance cost increases.	4,000	3,000	1,000	--	--
6. House Counsel: Reflects the addition of 1.0 Deputy County Counsel position and 1.0 Paralegal position to advise and assist the Sheriff's Department with responding to Public Records Act requests, fully offset with ongoing funding from the Sheriff's Department.	434,000	434,000	--	--	2.0
Total Changes	6,940,000	5,316,000	947,000	677,000	2.0
2021-22 Final Changes	179,995,000	125,398,000	39,453,000	15,144,000	683.0

Changes from the 2021-22 Recommended Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
HUMAN RESOURCES					
2021-22 Recommended Budget	105,952,000	64,865,000	22,271,000	18,816,000	579.0
1. Retirement: Reflects revised retirement estimates based upon updated payroll data.	(48,000)	(35,000)	(5,000)	(8,000)	--
2. Savings Plan: Reflects restoration of the County contribution to 401(k) Savings Plan.	1,719,000	1,202,000	180,000	337,000	--
3. Horizons Plan: Reflects restoration of the County contribution to the Thrift Plan (Horizons) for non-represented and grandfathered-represented Flex and MegaFlex employees.	1,368,000	957,000	143,000	268,000	--
4. eCAPS Maintenance Costs: Reflects the Department's proportional share of eCAPS maintenance cost increases.	2,000	2,000	--	--	--
5. Occupational Health and Leave Management: Reflects the addition of 2.0 Human Resources Analyst III positions and 1.0 Human Resources Analyst IV position to reengineer the Disability Compliance Management program.	640,000	557,000	83,000	--	3.0
6. Strategic Initiatives: Reflects ongoing funding for strategic initiatives.	476,000	476,000	--	--	--
Total Changes	4,157,000	3,159,000	401,000	597,000	3.0
2021-22 Final Changes	110,109,000	68,024,000	22,672,000	19,413,000	582.0

Changes from the 2021-22 Recommended Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
MUSEUM OF ART					
2021-22 Recommended Budget	34,939,000	0	0	34,939,000	19.0
1. Retirement: Reflects revised retirement estimates based upon updated payroll data, fully offset by a corresponding increase in services and supplies.	--	--	--	--	--
2. Deferred Compensation: Reflects restoration of the County contribution to the Thrift Plan (Horizons) for non-represented and grandfathered-represented Flex and MegaFlex employees and the 401(k) Savings Plan, fully offset by a corresponding decrease in services and supplies.	--	--	--	--	--
Total Changes	0	0	0	0	0.0
2021-22 Final Changes	34,939,000	0	0	34,939,000	19.0

Changes from the 2021-22 Recommended Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
MUSEUM OF NATURAL HISTORY					
2021-22 Recommended Budget	22,952,000	0	0	22,952,000	8.0
1. Retirement: Reflects revised retirement estimates based upon updated payroll data, fully offset by a corresponding decrease in services and supplies.	--	--	--	--	--
2. Deferred Compensation: Reflects restoration of the County contribution to the Thrift Plan (Horizons) for non-represented and grandfathered-represented Flex and MegaFlex employees and the 401(k) Savings Plan, fully offset by a corresponding decrease in services and supplies.	--	--	--	--	--
Total Changes	0	0	0	0	0.0
2021-22 Final Changes	22,952,000	0	0	22,952,000	8.0

Changes from the 2021-22 Recommended Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
GRAND PARK					
2021-22 Recommended Budget	5,917,000	0	726,000	5,191,000	0.0
1. Vandalism and Public Health: Reflects an increase in one-time funding to address public health concerns in public bathrooms and vandalism throughout Grand Park.	75,000	--	--	75,000	--
2. Park Operations: Reflects an increase in funding to address park operational requirements.	3,335,000	--	--	3,335,000	--
Total Changes	3,410,000	0	0	3,410,000	0.0
2021-22 Final Changes	9,327,000	0	726,000	8,601,000	0.0

Changes from the 2021-22 Recommended Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
INTERNAL SERVICES DEPARTMENT					
2021-22 Recommended Budget	749,617,000	568,644,000	125,801,000	55,172,000	2,151.0
1. Retirement: Reflects revised retirement estimates based upon updated payroll data.	1,788,000	1,391,000	305,000	92,000	--
2. Savings Plan: Reflects restoration of the County contribution to the 401(k) Savings Plan.	1,588,000	1,156,000	254,000	178,000	--
3. Horizons Plan: Reflects restoration of the County contribution to the Thrift Plan (Horizon) for non-represented and grandfathered-represented Flex and MegaFlex employees.	1,497,000	1,106,000	243,000	148,000	--
4. eCAPS Maintenance Costs: Reflects the Department's proportional share of eCAPS maintenance cost increases.	8,000	7,000	1,000	--	--
5. Reclassification: Reflects Board-approved position reclassifications.	44,000	36,000	8,000	--	--
Total Changes	4,925,000	3,696,000	811,000	418,000	0.0
2021-22 Final Changes	754,542,000	572,340,000	126,612,000	55,590,000	2,151.0

Changes from the 2021-22 Recommended Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
MUSIC CENTER					
2021-22 Recommended Budget	30,888,000	0	667,000	30,221,000	0.0
1. Holiday Celebration: Reflects one-time funding for administration and unavoidable production costs.	204,000	--	--	204,000	--
Total Changes	204,000	0	0	204,000	0.0
2021-22 Final Changes	31,092,000	0	667,000	30,425,000	0.0

Changes from the 2021-22 Recommended Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
REGISTRAR-RECORDER/COUNTY CLERK					
2021-22 Recommended Budget	176,153,000	14,000	83,041,000	93,098,000	1,049.0
1. Temporary Positions for Voting Systems for All People (VSAP) and Vote-by-Mail (VBM): Reflects ongoing funding and the allocation of 112.0 temporary positions to support the newly implemented VSAP election model and to support VBM requirements to mail ballots to all registered voters.	7,605,000	--	--	7,605,000	112.0
2. Retirement: Reflects revised retirement estimates based upon updated payroll data.	(87,000)	--	--	(87,000)	--
3. Savings Plan: Reflects restoration of the County contribution to the 401(k) Savings Plan.	320,000	--	--	320,000	--
4. Horizons Plan: Reflects restoration of the County contribution to the Thrift Plan (Horizon) for non-represented and grandfathered-represented Flex and MegaFlex employees.	362,000	--	--	362,000	--
5. eCAPS Maintenance Costs: Reflects the Department's proportional share of eCAPS maintenance cost increases.	3,000	--	--	3,000	--
Total Changes	8,203,000	0	0	8,203,000	112.0
2021-22 Final Changes	184,356,000	14,000	83,041,000	101,301,000	1,161.0

Changes from the 2021-22 Recommended Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
ASSESSOR					
2021-22 Recommended Budget	217,690,000	18,000	78,894,000	138,778,000	1,382.0
1. Salaries and Employee Benefits: Reflects Board-approved adjustments to salaries and employee benefits.	--	--	--	--	--
2. Retirement: Reflects revised retirement estimates based upon updated payroll data.	(1,644,000)	--	(513,000)	(1,131,000)	--
3. Savings Plan: Reflects restoration of the County contribution to the 401(k) Savings Plan.	430,000	--	132,000	298,000	--
4. Horizons Plan: Reflects restoration of the County contribution to the Thrift Plan (Horizons) for non-represented and grandfathered-represented Flex and MegaFlex employees.	374,000	--	115,000	259,000	--
5. eCAPS Maintenance Costs: Reflects the Department's proportional share of eCAPS maintenance cost increases.	5,000	--	2,000	3,000	--
Total Changes	(835,000)	0	(264,000)	(571,000)	0.0
2021-22 Final Changes	216,855,000	18,000	78,630,000	138,207,000	1,382.0

Changes from the 2021-22 Recommended Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
AUDITOR-CONTROLLER					
2021-22 Recommended Budget	114,276,000	62,119,000	25,421,000	26,736,000	627.0
1. Reclassification: Reflects Board-approved position reclassifications.	--	--	--	--	--
2. Retirement: Reflects revised retirement estimates based upon updated payroll data.	(258,000)	(192,000)	--	(66,000)	--
3. Savings Plan: Reflects restoration of the County contribution to the 401(k) Savings Plan.	1,883,000	1,421,000	3,000	459,000	--
4. Horizons Plan: Reflects restoration of the County contribution to the Thrift Plan (Horizons) for non-represented and grandfathered-represented Flex and MegaFlex employees.	1,418,000	1,070,000	2,000	346,000	--
5. eCAPS Maintenance Costs: Reflects the Department's proportional share of eCAPS maintenance cost increases.	2,000	1,000	--	1,000	--
Total Changes	3,045,000	2,300,000	5,000	740,000	0.0
2021-22 Final Changes	117,321,000	64,419,000	25,426,000	27,476,000	627.0

Changes from the 2021-22 Recommended Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
BOARD OF SUPERVISORS					
2021-22 Recommended Budget	260,664,000	19,631,000	11,867,000	229,166,000	433.0
1. Salaries and Employee Benefits: Reflects Board-approved adjustments to salaries and employee benefits.	112,000	--	--	112,000	--
2. Retirement: Reflects revised retirement estimates based upon updated payroll data.	695,000	7,000	4,000	684,000	--
3. Savings Plan: Reflects restoration of the County contribution to the 401(k) Savings Plan.	1,791,000	11,000	9,000	1,771,000	--
4. Horizons Plan: Reflects restoration of the County contribution to the Thrift Plan (Horizons) for non-represented and grandfathered-represented Flex and MegaFlex employees.	1,411,000	9,000	7,000	1,395,000	--
5. Utility User Tax Supervisorial District 1: Reflects a decrease in appropriation needed to align with anticipated funding.	(175,000)	--	--	(175,000)	--
6. eCAPS Maintenance Costs: Reflects the Department's proportional share of eCAPS maintenance cost increases.	2,000	--	--	2,000	--
7. Assessment Appeals Board (AAB) Application Filing Fee: Reflects the addition of 2.0 Board Specialist positions and services and supplies for program implementation, fully offset with Board-approved AAB application filing fee revenue.	381,000	--	381,000	--	2.0
8. Office of Child Protection – Emergency Response Investigation (ERIS) System: Reflects an increase in one-time funding for ERIS system enhancements.	339,000	--	--	339,000	--
9. Citizens Redistricting Commission (CRC): Reflects an increase of \$862,000 in one-time and \$30,000 in ongoing funding to support the costs of the CRC.	892,000	--	--	892,000	--
Total Changes	5,448,000	27,000	401,000	5,020,000	2.0
2021-22 Final Changes	266,112,000	19,658,000	12,268,000	234,186,000	435.0

Changes from the 2021-22 Recommended Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
CONSUMER AND BUSINESS AFFAIRS					
2021-22 Recommended Budget	32,697,000	13,842,000	4,865,000	13,990,000	163.0
1. Salaries and Employee Benefits: Reflects Board-approved adjustments to salaries and employee benefits.	60,000	--	--	60,000	--
2. Retirement: Reflects revised retirement estimates based upon updated payroll data.	(73,000)	--	--	(73,000)	--
3. Savings Plan: Reflects restoration of the County contribution to the 401(k) Savings Plan.	234,000	--	--	234,000	--
4. Horizons Plan: Reflects restoration of the County contribution to the Thrift Plan (Horizons) for non-represented and grandfathered-represented Flex and MegaFlex employees.	219,000	--	--	219,000	--
Total Changes	440,000	0	0	440,000	0.0
2021-22 Final Changes	33,137,000	13,842,000	4,865,000	14,430,000	163.0

Changes from the 2021-22 Recommended Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
TREASURER AND TAX COLLECTOR					
2021-22 Recommended Budget	88,553,000	11,125,000	48,137,000	29,291,000	498.0
1. Retirement: Reflects revised retirement estimates based upon updated payroll data.	(158,000)	--	(40,000)	(118,000)	--
2. Savings Plan: Reflects restoration of the County contribution to the 401(k) Savings Plan.	490,000	--	181,000	309,000	--
3. Horizons Plan: Reflects restoration of the County contribution to the Thrift Plan (Horizons) for non-represented and grandfathered-represented Flex and MegaFlex employees.	406,000	--	150,000	256,000	--
4. eCAPS Maintenance Costs: Reflects the Department's proportional share of eCAPS maintenance cost increases.	1,000	--	--	1,000	--
Total Changes	739,000	0	291,000	448,000	0.0
2021-22 Final Changes	89,292,000	11,125,000	48,428,000	29,739,000	498.0