



County of Los Angeles
Chief Executive Office

PUBLIC SAFETY CLUSTER AGENDA REVIEW MEETING

SACHI A. HAMAI
Chief Executive Officer

DATE: Wednesday, July 15, 2020
TIME: 10:00 a.m. (Original Start Time)

**DUE TO CLOSURE OF ALL COUNTY BUILDING, TO PARTICIPATE IN THE MEETING CALL
TELECONFERENCE NUMBER: (323) 776-6996 ID: 579486357#**

AGENDA

Members of the Public may address the Public Safety Cluster on any agenda item by submitting a written request prior to the meeting. Two (2) minutes are allowed for each item.

1. **CALL TO ORDER**

2. **INFORMATIONAL ITEM(S)** [Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:
 - A. Board Letter:
APPROVAL OF AMENDMENT NO. 6 TO EXTEND THE PERIOD OF PERFORMANCE OF THE COUNTY'S AGREEMENT WITH SOURCECORP, BPS INC. (SOURCECORP) FOR SUPPORT SERVICES OF DOCUMENT IMAGING OF PAPER DOCUMENTS FOR ELECTRONIC STORAGE
Speaker: Ali Farahani (Information Systems Advisory Board)

 - B. Board Letter:
LOS ANGELES COUNTY DISTRICT ATTORNEY'S OFFICE CLARA SHORTRIDGE FOLTZ CRIMINAL JUSTICE CENTER DISTRICT ATTORNEY HEATING, VENTILATION, AND AIR CONDITIONING PNEUMATIC LINE REFURBISHMENT PROJECT CATEGORICAL EXEMPTION ESTABLISH AND APPROVE CAPITAL PROJECT NO. 87712 APPROVE PROJECT BUDGET APPROPRIATION ADJUSTMENT FOR FISCAL YEAR 2020-21
Speaker: Anthony Eng (ISD) and Adolfo Gonzalez (District Attorney)

3. **PRESENTATION/DISCUSSION ITEM(S):**
 - A. NONE

4. **PUBLIC COMMENT**
(2 minutes each speaker)

Wednesday, July 15, 2020

CLOSED SESSION:

CS-1 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
(Subdivision (a) of Government Code Section 54956.9)

Nadyne Perez v. County of Los Angeles, et al.

United States District Court Case No. 19-CV-10543

Department: Sheriff's

CS-2 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
(Subdivision (a) of Government Code Section 54956.9)

Lamont Tarkington v. County of Los Angeles, et al.

United States District Court Case No. 2:18-CV-07636 CJC-JC

Department: Sheriff's

CS-3 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
(Subdivision (a) of Government Code Section 54956.9)

George Vasquez v. Ronald Brown, et al.

United States District Court Case No. 18-07996 R (AFMx)

Department: Office of the Public Defender

5. ADJOURNMENT

6. UPCOMING ITEMS:

A. Board Letter:
AUTHORIZE THE DISTRICT ATTORNEY AND THE INTERIM CHIEF PROBATION OFFICER TO ENTER INTO A SUBAWARD SERVICES AGREEMENT WITH THE CITY OF LOS ANGELES FOR REIMBURSEMENT FOR COMMUNITY LAW ENFORCEMENT AND RECOVERY PROGRAM PARTICIPATION
Speaker: Tuppence McIntyre and Paul Nunez (District Attorney)

B. Board Letter:
AUTHORIZE THE DISTRICT ATTORNEY OFFICE TO COMPLETE THE APPLICATION PROCESS FOR GRANT FUNDS FROM THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES FOR THE VICTIM WITNESS ASSISTANCE PROGRAM FOR THE PERFORMANCE PERIOD BEGINNING OCTOBER 1, 2020 ENDING SEPTEMBER 30, 2021
Speaker: Tuppence McIntyre and Michele Daniels (District Attorney)

C. Board Letter:
REQUEST APPROVAL OF INCIDENTAL EXPENSES FOR OFFICIAL FISCAL YEAR 2020-21 FUNCTIONS, MEETINGS, AND CONFERENCES
Speaker: Robert Smythe and Reaver Bingham (Probation)

Wednesday, July 15, 2020

- D.** Board Briefing:
YOUTH JUSTICE WORKGROUP & DJJ TRANSITION BRIEFING
Speaker: Tshake Barrows (Burns Institute) and Sheila Mitchell (Probation)

Information Systems Advisory Board

County of Los Angeles



DRAFT

CHAIR
Todd Pelkey
District Attorney's Office

August 4, 2020

VICE CHAIR
Mark Glatt
Sheriff's Department

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hanh Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

ISAB
Ali Farahani
Interim Executive Director

Fernando Angell
Assistant Director

Eugene Cabrera
Director, Project Development

Dear Supervisors,

Duane Nguyen
Director, Integration Services

**APPROVAL OF AMENDMENT NO. 6 TO EXTEND THE PERIOD OF
PERFORMANCE OF THE COUNTY'S AGREEMENT WITH
SOURCECORP BPS INC. (SOURCECORP)
FOR SUPPORT SERVICES OF DOCUMENT IMAGING OF PAPER
DOCUMENTS FOR ELECTRONIC STORAGE
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)**

MEMBER AGENCIES
Alternate Public Defender's Office
Chief Executive Office
District Attorney's Office
Internal Services Department
Los Angeles Police Department
Medical Examiner/Office of the Coroner
Police Chiefs' Association
Probation Office
Public Defender's Office
Sheriff's Department
Superior Court

SUBJECT

The Information Systems Advisory Board (ISAB) is requesting Board approval of an Amendment to extend the period of performance of the Los Angeles' (County) current Agreement with SOURCECORP BPS Inc. (SOURCECORP) for the continuation of support services in document imaging of paper documents for electronic storage and archival.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and authorize the Director of ISAB (Director), or his designee, to execute the Amendment to extend the Contract term for two years with one additional year beyond the expiration date without increasing the Contract sum of \$37 million.
2. Delegate authority to the Director, or his designee, to execute future Amendments to the Agreement, to: (1) add, delete, and/or change non substantive terms and conditions in the Agreement; and (2) approve and make necessary changes to the scope of services to comply with the County's Protection of Electronic County Information.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the first recommendation will allow the Director to execute the Amendment, to extend the term of the Agreement with SOURCECORP through August 17, 2023 at the rates as shown in Attachment A. The Services in this Agreement provides document imaging of paper documents for electronic storage by the County Criminal Justice agencies comprised of the Alternate Public Defender, District Attorney, Probation, Public Defender, and Sheriff's Department. Each department has significant need to convert case files, booking, and incident documents into electronic format. This is an essential part of each department's specifications, requirements, and operations, which are necessary to achieve and support the County's strategic initiative for the electronic document management systems.

Further, approval to extend the Agreement will allow the County Criminal Justice agencies to maintain cost savings, need for less warehouse space, and continue their operational plans to operate under cost-effective strategies for the secure archival and retrieval of their documents.

ISAB and its member agencies have determined that since less than one-half of the contract sum with the existing vendor has been expended during its eleven year term, it is in the best economic interest of the County to extend the current Agreement with SOURCECORP at this time. In addition, the Criminal Justice agencies will avoid costs, such as new system modifications for the transfer of digitized documents, initial system migration costs, staff training, project management and additional consulting services. Also, this extension is necessary to ensure that no break in this vital service for County Criminal Justice agencies will occur.

Approval of the second recommendation will allow the Director the flexibility to amend the Agreement to add, delete, and/or change non substantive terms and conditions, to approve any necessary changes to the Agreement statement of work, and ensure the term remains aligned with the County's Protection of Electronic County Information.

Implementation of Strategic Plan Goals

The public/private partnership between the County and SOURCECORP supports Strategic Plan Goals No. 1, Operational Effectiveness, Goal 3, Integrated Services Delivery, and Goal 5, Public Safety, by providing responsive, efficient, and high-quality public service through teamwork and collaboration.

FISCAL IMPACT/FINANCING

The proposed Amendment will extend the term of the Agreement for two years, plus an option for an additional one-year beyond the expiration date. The Contract sum will remain at the original Board approved amount of \$37 million with no increases. Funding for this proposed Amendment will be provided by each department's current budget allocations with ongoing year costs budgeted each fiscal year thereafter. No new net County funds are being requested and there are no other fiscal impacts.

SOURCECORP is a global leader in digital document conversion and management services. The Contract offers significant cost savings compared to other service providers that offered services at a higher price during the original open competitive solicitation in 2009. The competitive pricing allowed departments to spend only a combined total of \$16 million (or approximately 43%) of the Agreement's total Contract amount of \$37 million during the last ten years.

The cost per image has been re-negotiated with SOURCECORP due to economic price adjustments, including increases in the cost of labor and materials in the last three (3) years. Contractor shall be entitled to an 8% increase to the pricing components outlined in the pricing terms on August 18, 2020, August 18, 2021, and August 18, 2022. Contractor shall not be entitled to any additional increases or adjustments during the term of the Contract or any extensions. Further, ISAB will not require SOURCECORP to perform services more than the Board approved Contract amount, which again will remain at the original Contract amount of \$37 million.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This Contract is non-Prop A. The services provided under this Agreement are highly specialized and cannot be provided by County staff.

On June 8, 2012, the Contract was amended under Amendment No. 1, pursuant to the Board delegated authority to the Director of ISAB to execute any further Contract Change Notices.

On March 11, 2014, the Contract was amended under Amendment No. 2, pursuant to Board approval to provide services thereunder for the County's Office of the Assessment and Medical Examiner-Coroner within the limits of the Contract sum.

On March 21, 2017, the Contract was amended under Amendment No. 3, pursuant to Board approval to extend the Contract by two years with a one-year extension option through August 17, 2020 and granted delegated authority to the Director of ISAB to execute future Contract Amendments.

On June 30, 2018, the Contract was amended under Amendment No. 4, pursuant to the delegated authority provided to the Director of ISAB to provide services thereunder for the County's Department of Parks and Recreation within the limits of the Contract sum.

On January 29, 2019, the Contract was amended under Amendment No. 5, pursuant to the delegated authority provided to the Director of ISAB to provides services thereunder for the County's Chief Executive Office within the current limits of the Contract sum.

On April 8, 2020, ISAB provided an advance notification to the Board of our intent to enter negotiations for an Amendment to extend the period of performance of the County's Agreement with SOURCECORP.

The CIO has reviewed this Board Letter and recommends approval. The CIO further determined that a CIO Analysis is not required for the recommended action.

CONTRACTING PROCESS

On August 11, 2009, your Board approved a Contract with SOURCECORP for a period of five (5) years with up to three (3) additional one-year optional extensions for the provision of services of paper documents for electronic storage and archival, with a maximum County obligation of \$37 million for the term of the Contract, including any extensions. The Contract between the County and SOURCECORP was based upon a competitive solicitation process.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendation will allow the County Criminal Justice agencies to meet legal records retention requirements and comply with requests for information from the public, government agencies, and other law enforcement agencies. The proposed Amendment will ensure uninterrupted imaging services for the County's Criminal Justice agencies beyond the August 17, 2020 Agreement expiration date.

CONCLUSION

It is in the best interest of the County to extend the period of performance and continue using these cost-effective services. Should additional information be requested, your staff may contact Fernando Angell, Assistant Director, at (562) 403-6505.

Respectfully submitted,

Reviewed by:

Ali Farahani, Interim Executive Director
Information Systems Advisory Board

William S. Kehoe
Chief Information Officer

AF: FA

- c: Executive Office, Board of Supervisors
- Chief Executive Officer
- County Counsel
- Alternate Public Defender
- Auditor-Controller
- Probation
- District Attorney
- Public Defender
- Sheriff

**BOARD LETTER/MEMO – FACT SHEET
PUBLIC SAFETY CLUSTER**

PS CLUSTER AGENDA REVIEW DATE	7/15/2020	
BOARD MEETING	8/4/2020	
SUPERVISORIAL DISTRICT AFFECTED	First District	
DEPARTMENT	Internal Services Department	
SUBJECT	Los Angeles County District Attorney Heating, Ventilation, and Air Conditioning Pneumatic Line Refurbishment Project	
PROGRAM	DA Pneumatic Line Refurbishment Project, Capital Project No. 87712	
SOLE SOURCE CONTRACT	N/A	
DEADLINES/ TIME CONSTRAINTS	N/A	
COST & FUNDING	\$1,192,000	Funding source: Extraordinary Maintenance Budget
	TERMS (if applicable): N/A	
	Explanation: Approval of the appropriation adjustment will transfer \$1,192,000 in net County cost from the Extraordinary Maintenance Budget to fully fund the proposed Project	
PURPOSE OF REQUEST	Find the proposed Project exempt from CEQA; Establish and approve CP 87712; Approve the project budget of \$1,192,000; approve an appropriation adjustment to transfer \$1,192,000 in net County cost from the Extraordinary Maintenance Budget to CP 87712 to fully fund the project.	
BACKGROUND (include internal/external issues that may exist)	<p>The existing pneumatic lines within the District Attorney’s space on the 17th floor of the Criminal Courts Building have been leaking, which has disrupted the HVAC system’s ability to distribute air and be able to match the temperature setting, causing temperatures to fluctuate in different areas of the 17th floor.</p> <p>The Project scope includes but is not limited to:</p> <ul style="list-style-type: none"> • Removal of leaking pneumatic lines, broken dampers, and thermostats; • Install ceiling access doors, ceiling tiles, actuators, air compressors, pneumatic lines, thermostats, variable air boxes, and dampers; and • HazMat remediation (asbestos) and monitoring. <p>Construction will be done through JOC.</p>	
DEPARTMENTAL AND OTHER CONTACTS	Name, Title, Phone # & Email: ISD – Tony Eng, aeng@isd.lacounty.gov , (323) 267-2251 (or designee) CEO – Matthew Diaz, mdiaz@ceo.lacounty.gov , (213) 974-4260 DA – Adolfo Gonzalez-Meza, Agonzalez@da.lacounty.gov , (213) 257-2862	



County of Los Angeles
INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue
Los Angeles, California 90063

SELWYN HOLLINS
Acting Director

"Trusted Partner and Provider of Choice"

Telephone: (323) 267-2101
FAX: (323) 264-7135

August 4, 2020

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**LOS ANGELES COUNTY DISTRICT ATTORNEY'S OFFICE
CLARA SHORTRIDGE FOLTZ CRIMINAL JUSTICE CENTER
DISTRICT ATTORNEY HEATING, VENTILATION, AND AIR CONDITIONING
PNEUMATIC LINE REFURBISHMENT PROJECT
CATEGORICAL EXEMPTION
ESTABLISH AND APPROVE CAPITAL PROJECT NO. 87712
APPROVE PROJECT BUDGET
APPROPRIATION ADJUSTMENT FOR FISCAL YEAR 2020-21
FIRST DISTRICT – 3 VOTES**

SUBJECT

Approval of the recommendations will find the Clara Shortridge Foltz Criminal Justice Center District Attorney Heating, Ventilation, and Air Conditioning Pneumatic Line Refurbishment Project exempt from the California Environmental Quality Act, establish and approve Capital Project No. 87712, approve the Project budget and appropriation adjustment, and authorize the Acting Director of the Internal Services Department, or designee, to deliver the proposed Project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Clara Shortridge Foltz Criminal Justice Center District Attorney Heating, Ventilation, and Air Conditioning Pneumatic Line Refurbishment Project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.

2. Establish and approve the Clara Shortridge Foltz Criminal Justice Center District Attorney Heating, Ventilation, and Air Conditioning Pneumatic Line Refurbishment Project, Capital Project No. 87712 with a total budget of \$1,192,000.
3. Approve an appropriation adjustment to transfer \$1,192,000 in net County cost from the Extraordinary Maintenance Budget, to the Clara Shortridge Foltz Criminal Justice Center District Attorney Heating, Ventilation, and Air Conditioning Pneumatic Line Refurbishment Project, Capital Project No. 87712, to fully fund the proposed Project.
4. Authorize the Acting Director of the Internal Services Department, or designee, to deliver the Clara Shortridge Foltz Criminal Justice Center District Attorney Heating, Ventilation, and Air Conditioning Pneumatic Line Refurbishment Project using a Board-approved Job Order Contract.
5. Authorize the Acting Director of the Internal Services Department, or designee, to authorize Project Work Orders; to accept the Project and file notices upon final completion of the Project; to release retention money withheld pursuant to the applicable provisions of the Public Contract Code; to grant extensions of time on the Project, as applicable; and assess liquidated damages as authorized under Government Code section 53069.85 and the contract specifications.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will find the proposed Clara Shortridge Foltz Criminal Justice Center District Attorney Heating, Ventilation, and Air Conditioning (HVAC) Pneumatic Line Refurbishment Project (Project) exempt from the California Environmental Quality Act (CEQA), establish and approve Capital Project No. 87712, approve the Project budget and appropriation adjustment, and authorize the Internal Services Department (ISD) to deliver the proposed Project using a Board-approved Job Order Contract (JOC).

The proposed Project will refurbish and repair the HVAC pneumatic lines in the District Attorney's space located on the 17th floor of the Clara Shortridge Foltz Criminal Justice Center at 210 West Temple Street in the City of Los Angeles. The District Attorney's space, though residing within a state-owned facility, is maintained and refurbished by the County because it occupies a County-exclusive space.

Similar to the previously Board-approved project on the 19th floor of the Public Defender's office at the same location, the existing pneumatic lines that help regulate the HVAC air flow on the 17th floor in the facility are also leaking and in need of refurbishment and repair. The leaking lines have disrupted the HVAC system's ability to correctly distribute air and regulate the temperature settings based on the desired thermostat setting, thus causing temperatures to fluctuate in different areas of the 17th floor.

The proposed scope of work includes the following: hazardous materials abatement and monitoring; replacement of existing pneumatic lines, actuators, thermostats, return/supply/exhaust grilles/vents, ceiling tiles, ceiling access doors, paint as needed; and the testing and balancing of existing thermostats, dampers, ducting, and variable air volume boxes. The expected construction duration will be 6 months.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Goal III. Realize Tomorrow's Government Today, Strategy III.3 - Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2 Manage and Maximize County Assets by investing in public infrastructure that will improve the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

The total cost for the proposed Project is currently estimated at \$1,192,000, which includes abatement, design, construction, change order allowance, inspection/testing, and ISD County services.

Approval of the enclosed appropriation adjustment (Enclosure A) will transfer \$1,192,000 in net County cost from the Extraordinary Maintenance budget to the Clara Shorridge Foltz Criminal Justice Center District Attorney Heating, Ventilation, and Air Conditioning Pneumatic Line Refurbishment Project, Capital Project No. 87712, to fully fund the proposed Project.

Operating Budget Impact

The scope of work consists of refurbishments and repairs made to existing HVAC pneumatic lines. Therefore, following the completion of the proposed Project, ISD and the Los Angeles County District Attorney's office do not anticipate any one-time start-up or additional ongoing costs as a result of the proposed Project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on June 11, 2019, the proposed Project will include a best efforts Local Worker hiring goal of at least thirty percent (30%). The "Targeted Worker" component will not be included as part of the proposed Project.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 11, 2015, the proposed project is exempt from the Civic Art Allocation because it is a refurbishment of existing utility components.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The scope of work consists of refurbishments and repairs made to existing HVAC pneumatic lines. Therefore, the work is within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Sections 15301 (d), and (f), 15302 (c), and 15303 of the State CEQA Guidelines and Classes 1 (c), (i), (l), 2(e), and 3 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use, replacement of features with the same purpose and capacity, and placement of small equipment.

In addition, based on the records of the proposed Project, it will comply with all applicable regulations, it is not in a sensitive environment and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the exemptions inapplicable.

Upon the Board's approval of the proposed Project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

The proposed Project will be delivered using an ISD Board-approved JOC for the construction. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced County employees, are included in all JOCs.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

For this Project, ISD has made the determination that the use of a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent the project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively-procured construction contract, such as a JOC, not by County employees, due to the "Force Account" limitations set forth in the Public Contract Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will have minimal impact on current County services. The refurbishment will be conducted after normal working hours, and on weekends for approximately 6 months.

CONCLUSION

Please return one adopted copy of the board letter to the following: ISD Facilities Operations Service, the Chief Executive Office – Capital Programs Division, and the Los Angeles County District Attorney's Office – Facilities Management Section.

Respectfully Submitted,

Selwyn Hollins
Acting Director

SH:ME:TR:sy

Enclosures

C: Executive Office, Board of Supervisors
Chief Executive Officer
County Counsel
Los Angeles County District Attorney's Office

DRAFT

July 21, 2020

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2020-21
3 - VOTES**

SOURCES		USES	
EXTRAORDINARY MAINTENANCE A01-CF-2000-12810 SERVICES & SUPPLIES		TRIAL COURTS FOLTZ CRIMINAL JUSTICE CENTER DISTRICT ATTORNEY HVAC REFRB A01-CP-6014-65047-87712 CAPITAL ASSETS - B & I	
DECREASE APPROPRIATION	1,192,000	INCREASE APPROPRIATION	1,192,000

SOURCES TOTAL \$ **1,192,000**

USES TOTAL \$ **1,192,000**

JUSTIFICATION

Reflects the transfer of \$1,192,000 from the Extraordinary Maintenance budget to the Clara Shortridge Foltz Criminal Justice Center Heating, Ventilation, and Air Conditioning Pneumatic Line Refurbishment Project, Capital Project No. 87712, to fully fund the proposed Project in the District Attorney's space located on the 17th Floor of the Clara Shortridge Foltz Criminal Justice Center.

AUTHORIZED SIGNATURE JAMES YUN, MANAGER, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

ACTION

RECOMMENDATION

AUDITOR-CONTROLLER BY _____

B.A. NO. _____ DATE _____

APPROVED AS REQUESTED

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER BY _____

DATE _____