



SACHI A. HAMAI
Chief Executive Officer

County of Los Angeles Health and Mental Health Services

DATE: Wednesday, March 25, 2020
TIME: 10:00 a.m.

**DUE TO CLOSURE OF ALL COUNTY BUILDINGS, TO PARTICIPATE IN THE MEETING CALL:
TELECONFERENCE +1 (323) 776-6996 CONFERENCE ID#: 75351524#**

AGENDA

Members of the Public may address the Health and Mental Health Services Meeting on any agenda item. Three (3) minutes are allowed for each item.

- I. Call to order
- II. **Information Item(s) for the April 7, 2020 Board Meeting** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
 - a. **CEO:** 2019 State Homeland Security Program
 - b. **DHS:** Authorize the County Purchasing Agent to Issue Confirming Purchase Order to Medcurrent Corporation and Change Healthcare LLC for Annual Software Maintenance Services and Licenses
 - c. **DPH:** Authorization to Accept and Implement a Forthcoming Award and Future Awards and/or Amendments from the California Department of Public Health – Tuberculosis Control Branch to Support Tuberculosis Prevention and Control Services for the Period of July 1, 2020 through June 30, 2024 (#5135)
- III. **Presentation Item(s) for the April 7, 2020 Board Meeting:**
 - a. **DMH:** Approval to amend eight existing Legal Entity Contracts to increase their Maximum Contract Amounts for Fiscal Year 2019-20 (**for 3/31 Board Agenda**)
 - b. **DPH:** Authorization to Accept and Implement a Forthcoming Grant Award and Future Awards and/or Amendments from the California Department of

Public Health for Infectious Disease Prevention and Control Local
Infrastructure Funds for the Anticipated Period of February 1, 2020 through
June 30, 2024 (#5137)

- IV. Items Continued from a Previous Meeting of the Board of Supervisors or from the Previous Agenda Review Meeting
- V. Items not on the posted agenda for matters requiring immediate action because of an emergency situation, or where the need to take immediate action came to the attention of the Department subsequent to the posting of the agenda
- VI. Public Comment
- VII. Adjournment



SACHI A. HAMAI
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

"To Enrich Lives Through Effective And Caring Service"

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JANICE HAHN
Fourth District

KATHRYN BARGER
Fifth District

April 07, 2020

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ACCEPT 2019 STATE HOMELAND SECURITY PROGRAM GRANT FUNDS (ALL DISTRICTS) (3-VOTES)

SUBJECT

Board approval is requested to find the proposed actions not a project or exempt under the California Environmental Quality Act, accept the County of Los Angeles' (County) allocation of the 2019 State Homeland Security Program (SHSP) Grant Funds to make the funds available to the appropriate County departments, cities, and agencies. The SHSP Grant enhances the capacity of State and local agencies to respond to incidents of terrorism, particularly those involving chemical, biological, radiological, nuclear, and explosive incidents, as well as natural disasters. The enhancements are provided through coordinated training, exercises, equipment acquisition, and technical assistance.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the County activities to be funded with the 2019 State Homeland Security Program Grant Funds from the Federal Department of Homeland Security do not constitute projects under the California Environmental Quality Act (CEQA) because they are continuing administrative or organizational activities of government and involve the creation of funding mechanisms that will not result in direct or indirect physical changes to the environment and do not commit to specific projects which may result in a potentially significant impact on the environment or, in the alternative, are exempt from CEQA for the reasons stated in this letter and in the record of the proposed actions;
2. Accept \$10,655,569 in Federal Department of Homeland Security Grant Funds under Catalog of Federal Domestic Assistance Number 97.067 from the 2019 State Homeland Security Program Grant as distributed through the California Office of Emergency Services with a Performance Period

of September 1, 2019 to May 31, 2022, and the allocation of a portion of such funds to County Departments as set forth in Attachment B;

3. Adopt the attached Governing Body Resolution which authorizes the Chief Executive Officer, or her designee, to apply for and execute State Homeland Security Program Grant awards and all future amendments, modifications, extensions, and augmentations as necessary;
4. Delegate authority to the Chief Executive Officer, or her designee, to enter into subrecipient agreements with cities and agencies providing for use and re-allocation of these funds; and to execute all future amendments, modifications, extensions and augmentations relative to the subrecipient agreements, as necessary;
5. Approve the County activities to be funded with 2019 State Homeland Security Program Grant Funds; and
6. Authorize the County's Purchasing Agent to proceed with the solicitation and purchase of capital asset items in excess of \$250,000 with two weeks advance notice to the Board of Supervisors.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Federal Department of Homeland Security (DHS) has released grant funding through the California Office of Emergency Services (Cal OES) to enhance the capacity of the State and local agencies to respond to incidents of terrorism, particularly those involving chemical, biological, radiological, nuclear, and explosive incidents, as well as natural disasters. The enhancements are provided through coordinated trainings, exercises, equipment acquisitions, and technical assistance.

The purpose of this letter is to find that the recommended activities do not constitute projects or are exempt under the California Environmental Quality Act (CEQA) and the Board of Supervisors (Board) has authorized the Chief Executive Officer to administer the SHSP Grant on behalf of the Los Angeles County Operational Area. The Board is requested to approve the attached Governing Body Resolution (Attachment A), which provides a list of Chief Executive Office (CEO) personnel authorized to sign grant documents for the SHSP grants. The CEO will also be authorized to submit to Cal OES other grant documents including, but not limited to, grant assurances and reimbursement requests.

We are further requesting the Chief Executive Officer be granted delegated authority to enter into subrecipient agreements with the various cities and agencies receiving SHSP Grant funds. Following the signing of agreements, these funds will be distributed to the cities, agencies and County departments approved by DHS and Cal OES on a cost reimbursement basis. These agreements will be in a form approved by County Counsel.

Implementation of Strategic Plan Goals

The recommended actions support Goal 3, Strategy 3.3, Pursue Operational Effectiveness, Fiscal Responsibility and Accountability of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

The SHSP Grant is fully funded by the DHS through Cal OES. There is no matching fund requirement or impact on net County cost. Of the \$10,655,569 grant, \$4,919,578 will be retained by the County for various programs under the grant, including five percent identified for management and administration costs, and \$5,735,991 will be allocated to local jurisdictions and agencies for approved projects/programs.

The funding for the impacted County departments will be distributed as follows: CEO (\$1,520,929), Fire (\$917,219), Health Services - Administration [Emergency Medical Services] (\$502,910), Medical Examiner – Coroner (\$75,000), Public Health (\$148,545) and the Sheriff (\$1,754,975). The funding needed for Fiscal Year (FY) 2020-21 will be requested during the FY 2020-21 Final Changes Budget phase.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Cal OES has provided the Los Angeles County Operational Area with specific guidelines for the management and administration of this grant. These guidelines detail the activities and expenditures that are allowable under the grant.

ENVIRONMENTAL DOCUMENTATION

The majority of the County activities to be funded as identified in Attachment B, as well as the disbursement of funds to the cities and agencies, do not constitute projects pursuant to CEQA because they are excluded from the definition of a project by Public Resources Code Section 21065 and Section 15378(b)(2)(4) and (5) of the State CEQA Guidelines on the basis that they are continuing administrative activities, organizational or administrative activities or creation of funding mechanisms or other government fiscal activities by government that will not result in direct or indirect physical changes or potentially significant physical impacts on the environment. In the alternative, the activities to be funded are categorically exempt from CEQA since they are within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301(a) and (f), Section 15302, 15303(e) and 15322(a) of the State CEQA Guidelines and Classes 1(c) and (r), 2, 3(b) and (d) and 22(a), and (c) of the County's Environmental Documentation and Reporting Procedures and Guidelines, Appendix G which apply to minor alterations, maintenance and operation of existing facilities, building leases, replacement of existing features and accessory structures, installation of equipment at existing facilities, educational or training programs. The activities will involve negligible or no expansion of use and replacement features will have the same purpose and capacity. Based on the records of the proposed exempt activities, they will comply with all applicable regulations which are not located in a sensitive environment and there are no cumulative impacts, unusual circumstances damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code Section 65962.5 or indications that the activities may cause a substantial adverse change in the significance of a historical resource that would make the exemptions inapplicable based on the project records. Each subrecipient, including cities and other agencies, is required to comply with CEQA, as applicable, in order to be reimbursed with grant funds. To the extent there are any changes proposed to the activities to be funded by the County retained funds, the proposed activities will be reviewed for any further findings, which may be necessary under CEQA. CEO will continue to assist the lead federal granting agency, as necessary, to complete its requirement under the National Environmental Policy Act. Upon the Board's approval of the recommended actions, CEO will file a Notice of Exemption for the County's exempt activities with the County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

CONTRACTING PROCESS

The procurement (Attachment B) will be under the statutory authority of the County's Purchasing Agent and will be requisitioned, solicited, and purchased in accordance with County Purchasing Policies and Procedures.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This SHSP Grant provides funding to the County for planning, equipment, training, exercises, and program management and administration for emergency prevention, preparedness, and response personnel. The SHSP Grant will have a positive impact on current services by improving and enhancing the County's ability to prevent, protect against, mitigate, respond to, and recover from potential terrorist attacks and other disasters.

CONCLUSION

Upon execution by the Board of Supervisors, please send a copy of the adopted Board letter and five originals of the signed Governing Body Resolution to the Chief Executive Office (Homeland Security Grants Administration) for processing.

Respectfully submitted,

FAD:AC
TT:CH:GQ:tlh

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Sheriff
Fire
Health Services
Medical Examiner-Coroner
Public Health

ATTACHMENT A

***Governing Body Resolution
State Homeland Security Program Grant
(All Grant Years)***

BE IT RESOLVED BY THE Board of Supervisors OF THE County of Los Angeles THAT

Chief Executive Officer, *OR*
 Chief Operating Officer, *OR*
 Assistant Chief Executive Officer, *OR*
 Manager, CEO, *OR*
 Principal Analyst, CEO, *OR*
 Chief Program Specialist, CEO

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of California.

Passed and approved this _____ day of _____, 2020

Certification

I, _____, duly appointed and
(Name)

_____ of the _____
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by the _____ of the _____ on the _____

(Governing body) (Name of Applicant)

_____ day of _____, 2020.

(Official Position)

(Signature)

(Date) _____

ATTACHMENT B

**2019 STATE HOMELAND SECURITY PROGRAM
ALLOCATION TO COUNTY DEPARTMENTS**

<u>Department</u>	<u>Project Description</u>	<u>Amount</u>
Chief Executive Office	Various costs related to fiscal management of the overall grant program.	\$ 532,778
Chief Executive Office - Office of Emergency Management	Prepare a large scale Operational Area Exercise (develop seminars, table top exercises, and a functional exercise); Jurisdictional Crisis Emergency Management/Emergency Operations Center (EOC) courses; and an EOC Audio and Video System Replacement.	\$ 988,151
Fire	Community Emergency Response Team Backpacks and Manuals, Regional Training Center prop maintenance and replacement; and personnel costs related to the: Regional Training Group; Joint Hazard Assessment Team; Terrorism Liaison Officer; Joint Regional Intelligence Center Critical Infrastructure and Key Resources support; and Tactical Planner functions.	\$ 917,219
Health Services - EMS	Mobile Medical System Patient Monitoring Equipment (cardiac monitors with printers, central stations, and vital signs machines) and leasing space costs for storage of Homeland Security equipment, supplies and pharmaceuticals.	\$ 502,910
Medical Examiner - Coroner	Laptops and hotspot routers to expand response communication capacity.	\$ 75,000
Public Health	Support response equipment - Radiation Isotope Identification Detectors; Radiation Friskers; and Radiological Emergency Response Kits.	\$ 148,545
Sheriff	Analytical and Investigative subscription services, software, and technology to support homeland security investigations; Application renewals and maintenance; Personal Protective Equipment - Chemical resistant suits, ballistic helmets, and vests; Self-contained breathing apparatus' and dive equipment maintenance and replacement; Digital X-ray and Disrupter equipment replacement; Trailer based camera systems; Maintenance of Radiation, Gas, and Chemical Detection equipment; Emergency Notification Software for Incident Management Teams; Image stabilizing binoculars and aviator hand-held lights; Telemetry and Satellite Data Services; and continuing various classes: Enhanced Active Shooter Strategies; Countering Violent Extremism; Intelligence and Analytical/Investigative Software Training; and Tactical Medicine Courses.	\$ 1,754,975

Totals \$ 4,919,578

BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

I. PUBLIC BENEFIT (precise description, mandated or non-mandated)

II. RECOMMENDED ACTIONS (summarized)

III. COST AND FUNDING SOURCES

Cost:

Funding:

IV. BACKGROUND (critical and/or insightful)

V. POTENTIAL ISSUE(S)

VI. DEPARTMENT & COUNTY COUNSEL CONTACTS

**Los Angeles County
Board of Supervisors**

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Third District

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Kathryn Barger
Fifth District

Christina R. Ghaly, M.D.
Director

Hal F. Yee, Jr., M.D., Ph.D.
Chief Deputy Director, Clinical Affairs

April 7, 2020

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZE THE COUNTY PURCHASING AGENT TO ISSUE
CONFIRMING PURCHASE ORDER TO MEDCURRENT CORPORATION
AND CHANGE HEALTHCARE LLC FOR ANNUAL SOFTWARE
MAINTENANCE SERVICES AND LICENSES
(ALL DISTRICTS)
(3 VOTES)**

SUBJECT

313 N. Figueroa Street, Suite 912
Los Angeles, CA 90012

Tel: (213) 240-8101
Fax: (213) 481-0503

www.dhs.lacounty.gov

Authorize the Internal Services Department, as the County's Purchasing Agent, to issue confirming purchase order to MedCurrent Corporation and Change Healthcare LLC for late payment of annual software maintenance and license fees.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the Director of the Internal Services Department (ISD), as the County's Purchasing Agent, to issue a confirming purchase order (PO) to MedCurrent Corporation (MedCurrent) for \$102,500 for late payment of annual software maintenance and license fees.
2. Authorize the Director of ISD, as the County's Purchasing Agent, to issue a confirming PO to Change Healthcare LLC (Change HC) for \$171,480 for late payment of annual software maintenance and license fees.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will authorize ISD, as the County's Purchasing Agent, to issue confirming POs to enable the Department of Health Services (DHS) to pay for outstanding invoices for annual software maintenance services and licenses.

*"To advance the health of our
patients and our communities by
providing extraordinary care"*



BACKGROUND

The MedCurrent invoice for software maintenance services and license was received by DHS in December 2018. However, due to the retirement of key DHS staff responsible for processing the invoice, there was a delay in invoice processing, and the payment was not made by DHS by the conclusion of the Fiscal Year (FY) 2018-19. As a result, a confirming PO is needed to authorize DHS to make a payment for the previous FY 2018-19. DHS recognizes that this is a confirming PO and is currently working to address this issue in order to avoid such late processing and payment of invoices from occurring in the future. MedCurrent is the sole provider of the software, which enables DHS to operate its OrderWise Clinical Decision Support system (OrderWise). OrderWise is a centralized, enterprise clinical decision support system that allows clinicians to develop a set of analytical rules for ordering appropriate imaging studies. This system interfaces directly with Cerner's PowerChart, integrating orders directly into patient charting information within Online Realtime Centralized Health Information Database (ORCHID).

The Change HC invoice for software maintenance services and license was received by DHS in March 2019. Due to personnel turnover, including retirements and relocations, and other staff changes, there was a delay in invoice processing, and the payment was not made by DHS by the conclusion of FY 2018-19, resulting in the need for a confirming PO to authorize DHS to make a payment for the previous FY 2018-19. The software provided by Change HC is ANSOS OneStaff application system, which is used primarily for the daily administration of the DHS Nurse Staff personnel in operations management. In order to comply with the Joint Commission on Accreditation Healthcare Organizations (JCAHO) and Title 22 regulations, the need to schedule all nursing staff by census and patient acuity is required. Processes have been and are being implemented by DHS to mitigate reoccurrence of these types of delays moving forward.

DHS recognizes this as a confirming/retroactive PO and is currently working to address this issue in order to avoid this from occurring in the future. DHS will make a presentation to the Retroactive Contract Review Committee for disposition and approval of corrective actions.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy III.3 "Pursue Operational Effectiveness, Fiscal Responsibility and Accountability".

FISCAL IMPACT/FINANCING

The total cost of the two retroactive POs is \$273,980 – payable to MedCurrent in the amount of \$102,500 and to Change HC in the amount of \$171,480. Funding is included in the DHS' FY 2019-20 Final Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The total cost of the invoices is \$273,980 is from FY 2018-19 for services and software licenses received.

CONTRACTING PROCESS

The POs will be processed by ISD in accordance with the County's purchasing policies and procedures.

IMPACT ON CURRENT SERVICES

Approval of the recommendations will enable DHS to pay for services and licenses provided during a prior fiscal year. Current services have not been impacted by this action.

Respectfully submitted,

Christina R. Ghaly, M.D.
Director

CRG:jc

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors
Internal Services Department

BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

I. PUBLIC BENEFIT (precise description, mandated or non-mandated)

II. RECOMMENDED ACTIONS (summarized)

III. COST AND FUNDING SOURCES

Cost:

Funding:

IV. BACKGROUND (critical and/or insightful)

V. POTENTIAL ISSUE(S)

VI. DEPARTMENT & COUNTY COUNSEL CONTACTS



BARBARA FERRER, Ph.D., M.P.H., M.Ed.
Director

MUNTU DAVIS, M.D., M.P.H.
County Health Officer

313 North Figueroa Street, Room 806
Los Angeles, California 90012
TEL (213) 288-8117 • FAX (213) 975-1273

www.publichealth.lacounty.gov

BOARD OF SUPERVISORS

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Fifth District

April 7, 2020

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZATION TO ACCEPT AND IMPLEMENT A FORTHCOMING AWARD AND
FUTURE AWARDS AND/OR AMENDMENTS FROM THE CALIFORNIA
DEPARTMENT OF PUBLIC HEALTH – TUBERCULOSIS CONTROL BRANCH TO
SUPPORT TUBERCULOSIS PREVENTION AND CONTROL SERVICES FOR THE
PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2024
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

Provide authorization to accept and implement a forthcoming award and future awards and/or amendments from the California Department of Public Health – Tuberculosis Control Branch to support Tuberculosis prevention and control services.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Delegate authority to the Director of the Department of Public Health (DPH), or designee, to accept and implement a forthcoming award from the California Department of Public Health - Tuberculosis Control Branch (CDPH-TBCB), in an amount estimated not to exceed \$1,755,547, consisting of an estimated Base Award of \$1,540,795 and an allotment of up to \$214,752 for food, shelter, incentives, and enablers (FSIE), to support Tuberculosis (TB) prevention and control services, for the anticipated period of July 1, 2020 through June 30, 2021, subject to review and approval by County Counsel, review by the Chief Executive Office (CEO) Risk Management Branch as needed, and notification to your Board and the CEO. The general terms and conditions that are incorporated into the Agreement include

provisions requiring the County of Los Angeles (County) to indemnify the State for all claims and losses related to this Agreement.

2. Delegate authority to the Director of DPH, or designee, to accept future awards and/or amendments that are consistent with the requirements of the forthcoming award that extend the term through June 30, 2024, at amounts to be determined by CDPH-TBCB; reflect non-material and/or ministerial revisions to the award's terms and conditions; allow for the rollover of unspent funds and/or redirection of funds; adjust the term of the award; and/or provide an increase or decrease in funding, subject to review and approval by County Counsel, and notification to your Board and the CEO.

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTIONS

Approval of Recommendation 1 will allow DPH to accept CDPH-TBCB funds, which will allow for the continued support of TB prevention and control services in Los Angeles County, consisting of three main components: 1) DPH staff who perform TB prevention and control activities such as surveillance, TB registry, epidemiology, medical and nursing consultation, TB clinical nursing services, and directly observed therapy; 2) travel to, and registration for, regional conferences and trainings to increase the TB skill sets of DPH staff; and 3) reimbursement for provision of FSIE that will provide support for lodging, meals, food and grocery store coupons, and transportation tokens and passes to eligible persons experiencing homelessness, and other high-risk or hard-to-treat TB patients.

Approval of Recommendation 2 will allow DPH to accept future awards and/or amendments that are consistent with the requirements of the forthcoming award to extend and/or adjust the term of the award; reflect non-material revisions to terms and conditions; rollover unspent funds and /or redirect funds; and/or provide an increase or decrease in funding. This recommended action will enable DPH to accept awards and/or amendments that adjust the project period beyond the original term, in those instances where there has been an unanticipated extension of the term to allow additional time to complete services and utilize grant funding. This authority is being requested to enhance DPH's efforts to expeditiously maximize grant revenue, consistent with Board policy 4.070: Full Utilization of Grant Funds.

Implementation of Strategic Goals

The recommended actions support Strategy I.2, Enhance Our Delivery of Comprehensive Interventions, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

DPH will accept a forthcoming award from CDPH-TBCB for the anticipated period of July 1, 2020 through June 30, 2021, at an amount estimated not to exceed \$1,755,547,

consisting of a Base Award in the approximate amount of \$1,540,795 and a FSIE allotment of up to \$214,752. There is no net County cost associated with this action.

Funding is included in DPH's fiscal year (FY) 2020-21 Recommended Budget and will be requested in future FYs as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Since 2001, your Board has accepted CDPH-TBCB funding to support TB prevention and control services.

On December 24, 2019, DPH received the Tuberculosis Funding Local Assistance Funding Announcement from the CDPH-TBCB, informing DPH of the anticipated award amount to support TB control activities in FY 2020-21. DPH will be responding to the CDPH-TBCB Request for Application by the deadline. It is anticipated the grant will be awarded in June 2020.

This Agreement will include provisions requiring the County to indemnify the State for all claims and losses related to the Agreement. This is a standard requirement from the State, and cannot be waived or modified.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow DPH to continue delivery of TB prevention and control services throughout Los Angeles County.

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H., M.Ed.
Director

BF:vm
BL#05135

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

BOARD LETTER FACT SHEET

DRAFT

Agenda Review Date: March 18, 2020

Board Meeting Date: March 31, 2020

Sup. Dist. / SPA No.: All Supervisorial Districts

DEPARTMENT: *Mental Health*

SUBJECT: Approval to amend eight existing Legal Entity Contracts to increase their Maximum Contract Amounts for Fiscal Year 2019-20

I. PUBLIC BENEFIT (precise description, mandated or non-mandated)

This is an entitlement program for the provision of specialty mental health services.

II. RECOMMENDED ACTIONS (summarized)

Authorize the Director of Mental Health to execute an amendment to eight existing Department of Mental Health (DMH) Legal Entity (LE) Contracts to increase the Maximum Contract Amounts (MCA) for Fiscal Year (FY) 2019-20. Delegate authority to the Director to execute future amendments to revise boilerplate language; revise the annual MCAs; add, delete, modify or replace the Service Exhibits and/or Statements of Work; and/or reflect federal, State, and County regulatory and/or policy changes. Delegate authority to the Director to terminate the Contracts in accordance with the termination provisions.

III. COST AND FUNDING SOURCES

Cost: The total aggregate increase is \$1,838,190

Funding: Federal, State revenues, and an Intrafund Transfer from DCFS

IV. BACKGROUND (critical and/or insightful)

DMH is seeking Board approval to amend eight existing LE Contracts in order to increase the MCAs for the continued provision of mental health services for FY 2019-20. DMH previously amended these LE Contracts up to the 25 percent delegated authority for FY 2019-20. The eight existing LE Contractors provide a variety of mental health services in all Supervisorial Districts. Specifically, the increase of funds is for the provision of DMH Mental Health Services, Specialized Foster Care Wraparound, Mental Health Services Act ("MHSA") Recovery, Resiliency & Reintegration, and MHSA Prevention & Early Intervention services.

V. POTENTIAL ISSUE(S)

N/A

VI. DEPARTMENT & COUNTY COUNSEL CONTACTS

DMH: Terri Boykins, Deputy Director, TBoykins@dmh.lacounty.gov - (213) 738-2408

County Counsel: Craig Kirkwood, Jr., CKirkwood@counsel.lacounty.gov - (310) 603-7282



DEPARTMENT OF MENTAL HEALTH

hope. recovery. wellbeing.

JONATHAN E. SHERIN, M.D., Ph.D.
Director

Curley L. Bonds, M.D.
Chief Medical Officer
Clinical Operations

Gregory C. Polk, M.P.A.
Chief Deputy Director
Administrative Operations

March 31, 2020

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO AMEND EIGHT EXISTING LEGAL ENTITY CONTRACTS
TO INCREASE THEIR MAXIMUM CONTRACT AMOUNTS
FOR FISCAL YEAR 2019-20
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval to amend eight existing Department of Mental Health Legal Entity Contracts to increase their Maximum Contract Amounts for the continued provision of mental health services for Fiscal Year 2019-20.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and authorize the Director of Mental Health ("Director"), or his designee, to prepare, sign, and execute an amendment to eight existing Department of Mental Health ("DMH") Legal Entity ("LE") Contracts to increase their Maximum Contract Amounts ("MCA") for Fiscal Year ("FY") 2019-20, as listed in Attachment I. The amendment will be effective upon Board approval and for FY 2019-20, the total aggregate increase for these LE Contracts (Attachment I) is \$1,838,190, fully funded by federal, State revenues and an Intrafund Transfer ("IFT") from Department Child & Family Services ("DCFS").
2. Delegate authority to the Director, or his designee, to prepare, sign, and execute future amendments to the LE Contracts in Recommendation 1. Delegate authority to the Director, or his designee to revise the boilerplate language; revise the annual MCAs; add, delete, modify or replace the Service Exhibits and/or Statements of Work; and/or reflect federal, State, and County regulatory and/or policy changes provided that: 1) the County's

total payments to each LE Contractor will not exceed an increase of more than 25 percent of the Board-approved MCA in Recommendation 1; and 2) sufficient funds are available. These amendments will be subject to prior review and approval as to form by County Counsel, with written notice to the Board and Chief Executive Officer ("CEO").

3. Delegate authority to the Director, or his designee, to terminate the Contracts described in Recommendations 1 in accordance with the termination provisions, including Termination for Convenience. The Director, or his designee, will notify the Board and CEO, in writing, of such termination action.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Board approval of Recommendation 1 will allow DMH to amend eight LE Contracts in order to increase the MCA(s) for the continued provision of mental health services; the LE Contracts have reached their previously Board-approved 25 percent delegated authority for FY 2019-20.

The LE Contractors listed on Attachment I provide a variety of mental health services in all Supervisorial Districts. DMH previously amended these LE Contracts up to delegated authority, and is returning to your Board for authority to amend their LE Contract(s) to increase funds for FY 2019-20.

Board approval of Recommendation 2 will allow DMH to amend the LE Contracts in Recommendation 1 in a timely manner, as necessary, for the continuous provision and expansion of mental health services without interruption to clients who are in need of these services.

Board approval of Recommendation 3 will allow DMH to terminate the LE Contracts in accordance with the LE contract's termination provisions, including Termination for Convenience, in a timely manner, as necessary.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the County's Strategic Plan Goal I, Make Investments that Transform Lives, specifically Strategy I.1 – Increase Our Focus on Prevention Initiatives, and Strategy I.2 – Enhance Our Delivery of Comprehensive Interventions.

FISCAL IMPACT/FINANCING

For FY 2019-20, the total aggregate increase for the LE Contracts is \$1,838,190, fully funded by federal, State revenues, and an IFT from DCFS.

Funding for FY 2019-20 is included in DMH's Final Adopted budget.

There is no net County cost impact associated with the recommended actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On June 6, 2018, your Board authorized the Director to enter into 133 LE Contracts. As part of the June 6, 2018 actions, DMH requested delegated authority to increase the MCAs of all its LE Contracts up to 25 percent of their approved MCAs for the continued provision and expansion of mental health services.

DMH is seeking your Board's authority to amend the LE Contracts listed on Attachment I, in order to increase their MCAs; these LE Contractors have reached the 25 percent delegated authority for FY 2019-20. Specifically, the increase of funds is for the provision of DMH Mental Health Services, Specialized Foster Care Wraparound, Mental Health Services Act ("MHSA") Recovery, Resiliency & Reintegration, and MHSA Prevention & Early Intervention services.

In accordance with Board Policy, Section 5.120, Authority to Approve Increases to Board-Approved Contract Amounts requirements, DMH notified your Board on March 12, 2020, (Attachment II), of its intent to request delegated authority of more than ten percent.

The amendment format has been approved as to form by County Counsel.

Attachment I lists the LE Contractors and includes their headquarter addresses, Supervisorial District(s), Service Area(s), and the MCA.

As mandated by your Board, the performance of all contractors is evaluated by DMH on an annual basis to ensure the contractor's compliance with all contract terms and performance standards.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Board approval of the proposed actions will allow the LE Contractors to continue providing mental health services, and allow DMH the ability to make revisions/updates to the work provided by the LE Contractors in a timely manner.

Respectfully submitted,

JONATHAN E. SHERIN, M.D., Ph.D.

Director

JES:ES:SK:sc

Enclosures

c: Executive Officer, Board of Supervisors
 Chief Executive Office
 County Counsel
 Chairperson, Mental Health Commission

COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH

Attachment I

**APPROVAL TO AMEND EIGHT EXISTING LEGAL ENTITY CONTRACTS
TO INCREASE THE MAXIMUM CONTRACT AMOUNT
FOR FISCAL YEAR 2019-20**

Legal Entity Name	Headquarter Address	Service Provider Supervisorial District(s)	Service Provider Service Area(s)	Current MCA for FY 2019-20	Increase for FY 2019-20	Revised MCA for FY 2019-20 upon Board Approval
Exceptional Children's Foundation	5350 Machado Road Culver City, CA 90230	2	5	\$2,059,539	\$165,980	\$2,225,519
Filipino-American Service Group, Inc.	135 N. Park View Street Los Angeles, CA 90026	1	4	\$88,917	\$40,965	\$129,882
Helpline Youth Counseling, Inc.	14181 Telegraph Road Whittier, CA 90604	4	7, 8	\$2,882,256	\$328,176	\$3,210,432
Korean American Family Services, Inc.	3727 W. 6th St., Suite 320 Los Angeles, CA 90020	3	4	\$366,922	\$70,481	\$437,403
*Maryvale	7600 E. Graves Avenue Rosemead, CA 91770	5	3	\$9,665,121	\$100,800	\$9,765,921
SPIRITT Family Services, Inc.	8000 Painter Avenue Whittier, CA 90602	1, 4	3, 7	\$3,096,512	\$480,677	\$3,577,189
*St. Anne's Maternity Home	155 North Occidental Blvd. Los Angeles, CA 90026	1, 2	6	\$9,803,985	\$221,760	\$10,025,745
Topanga-Roscoe Corporation DBA Topanga West Guest Home	22115 Roscoe Blvd. Canoga Park, CA 91304	5	2	\$1,055,744	\$429,351	\$1,485,095
TOTAL AGGREGATED AMOUNTS BEING AMENDED FOR FISCAL YEAR 2019-20					\$1,838,190	

*Legal Entity has Short Term Residential Therapeutic Program (STRTP) funding which is not subject to 25% delegated authority limitations



DEPARTMENT OF MENTAL HEALTH

hope. recovery. wellbeing.

JONATHAN E. SHERIN, M.D., Ph.D.
Director

Curley L. Bonds, M.D.
Chief Medical Officer
Clinical Operations

Gregory C. Polk, M.P.A.
Chief Deputy Director
Administrative Operations

March 12, 2020

TO: Supervisor Kathryn Barger, Chair
Supervisor Hilda L. Solis
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Janice Hahn

FROM: Jonathan E. Sherin, M.D., Ph.D.
Director

SUBJECT: **NOTICE OF INTENT TO REQUEST DELEGATED AUTHORITY FOR A PERCENTAGE INCREASE EXCEEDING TEN PERCENT OF THE MAXIMUM CONTRACT AMOUNT FOR DEPARTMENT OF MENTAL HEALTH LEGAL ENTITY CONTRACTS**

In accordance with Los Angeles County Board of Supervisors' (Board) Policy 5.120, the Department of Mental Health (DMH) is notifying your Board of our Department's intent to request delegated authority for a percentage increase exceeding ten percent of the Maximum Contract Amounts (MCAs) for its Legal Entity (LE) Contracts. DMH will request delegated authority for a 25 percent increase of their MCAs for Fiscal Year (FY) 2019-20.

JUSTIFICATION

On March 31, 2020, DMH will present to your Board a letter for approval to amend existing LE Contracts to increase their MCAs for the continued provision of mental health services for FY 2019-20, as the LE Contractors have reached their previously Board-approved 25 percent delegated authority for FY 2019-20. Specifically, the increases are for the provision of DMH Mental Health Services, Specialized Foster Care Wraparound Services, Mental Health Services Act (MHSA) Recovery, Resiliency, & Reintegration Services and MHSA Prevention & Early Intervention Services.

Each Supervisor
March 12, 2020
Page 2

The authority to increase the percentage exceeding ten percent allows DMH to amend the LE Contracts in a timely manner for the continuous provision and expansion of mental health services without interruption to clients who are in need of these services.

NOTIFICATION TIMELINE

Board Policy No. 5.120 requires departments to provide written notice to your Board, with a copy to the Chief Executive Officer, at least two weeks prior to the Board Meeting at which the request to exceed ten percent of the MCA will be presented. In compliance with this policy, DMH is notifying your Board of our intent to request delegated authority up to 25 percent of the MCA through a Board letter to be presented at the March 31, 2020 Board Meeting.

If you have any questions or concerns, please contact me at (213) 738-4601, or your staff may contact Stella Krikorian, Division Manager, Contracts Development and Administration Division, at (213) 738-4023.

JES:ES:SK:sc

c: Executive Office, Board of Supervisors
 Chief Executive Office
 County Counsel
 Gregory Polk
 Edgar Soto
 Stella Krikorian
 Lynn Robnett

BOARD LETTER FACT SHEET

Agenda Review Date:

Board Meeting Date:

Sup. Dist. / SPA No.:

DEPARTMENT:

SUBJECT:

I. PUBLIC BENEFIT (precise description, mandated or non-mandated)

II. RECOMMENDED ACTIONS (summarized)

III. COST AND FUNDING SOURCES

Cost:

Funding:

IV. BACKGROUND (critical and/or insightful)

V. POTENTIAL ISSUE(S)

VI. DEPARTMENT & COUNTY COUNSEL CONTACTS



BARBARA FERRER, Ph.D., M.P.H., M.Ed.
Director

MUNTU DAVIS, M.D., M.P.H.
County Health Officer

313 North Figueroa Street, Room 806
Los Angeles, California 90012
TEL (213) 288-8117 • FAX (213) 975-1273

www.publichealth.lacounty.gov

BOARD OF SUPERVISORS

Hilda L. Solis
First District

Mark Ridley-Thomas
Second District

Sheila Kuehl
Third District

Janice Hahn
Fourth District

Kathryn Barger
Fifth District

April 7, 2020

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZATION TO ACCEPT AND IMPLEMENT A FORTHCOMING GRANT
AWARD AND FUTURE AWARDS AND/OR AMENDMENTS FROM THE CALIFORNIA
DEPARTMENT OF PUBLIC HEALTH FOR INFECTIOUS DISEASE PREVENTION
AND CONTROL LOCAL INFRASTRUCTURE FUNDS FOR THE ANTICIPATED
PERIOD OF FEBRUARY 1, 2020 THROUGH JUNE 30, 2024
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

Provide authorization to accept and implement a forthcoming Grant Award and future awards and/or amendments from the California Department of Public Health to support infectious disease prevention and control local infrastructure funds.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Delegate authority to the Director of the Department of Public Health (DPH), or designee, to accept and implement a forthcoming Grant Award (GA) from the California Department of Public Health (CDPH) in the amount of \$7,455,475 of one-time funding, for the anticipated period of February 1, 2020 through June 30, 2023 for local public health infrastructure to address infectious disease prevention and control, subject to review and approval by County Counsel, review by the Chief Executive Office (CEO) Risk Management Branch as needed, and notification to your Board and the CEO. The general terms and conditions that are incorporated into the GA include provisions

requiring the County of Los Angeles (County) to indemnify the State for all claims and losses related to this Agreement.

2. Delegate authority to the Director of DPH, or designee, to accept future awards and amendments that are consistent with the requirements of the forthcoming GA that extend the term through June 30, 2024, at amounts to be determined by the CDPH; reflect non-material and/or ministerial revisions to the award's terms and conditions; allow for the rollover of unspent funds and/or redirection of funds; adjust the term of the award; and/or provide an increase or decrease in funding, subject to review and approval by County Counsel, and notification to your Board and the CEO.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Approval of Recommendation 1 will allow DPH to accept funds from the CDPH to implement public health activities to address gaps in core public health functions including surveillance, monitoring and evaluation of disease-specific prevention activities, improving local capacity to respond and surge for outbreaks, and enhancing laboratory and information technology.

Approval of Recommendation 2 will allow DPH to accept future awards and/or amendments that are consistent with the requirements of the forthcoming award to extend and/or adjust the term of the award; reflect non-material revisions to terms and conditions; rollover unspent funds and/or redirect funds; and/or provide an increase or decrease in funding. This recommended action will enable DPH to accept awards and/or amendments that adjust the project period beyond the original term, in those instances where there has been an unanticipated extension to the term to allow additional time to complete services and utilize grant funding. This authority is being requested to enhance DPH's efforts to expeditiously maximize grant revenue, consistent with Board Policy 4.070: Full Utilization of Grant Funds.

Implementation of Strategic Plan Goals

The recommended actions support Strategy I.2, Enhance Our Delivery of Comprehensive Interventions, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

DPH will accept a forthcoming award in the amount of \$7,455,475 in one-time funding for public health infrastructure to address infectious disease prevention and control for the period of February 1, 2020 through June 30, 2023.

Funding is included in DPH's fiscal year (FY) 2019-20 Final Adopted Budget and will be included in future FYs, as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On January 17, 2020, DPH was notified by the CDPH of its intent to award the County \$7,455,475 in one-time funding beginning February 1, 2020.

This Agreement will include provisions requiring the County to indemnify the State for all claims and losses related to the Agreement. This is a standard requirement from the State, and cannot be waived or modified.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will provide more resources for infectious disease prevention and control activities.

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H., M.Ed.
Director

BF:ls
#05137

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors