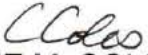


COUNTY OF LOS ANGELES
SHERIFF'S DEPARTMENT
"A Tradition of Service Since 1850"

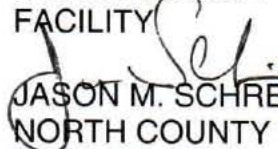
DATE: January 31, 2023

REF NO:

OFFICE CORRESPONDENCE

FROM:  CHRISTINE M. COLES, CAPTAIN
NORTH COUNTY CORRECTIONAL
FACILITY

TO: PAULA L. TOKAR, A/CHIEF
CUSTODY SERVICES DIVISION
GENERAL POPULATION

 JASON M. SCHREINER, CAPTAIN
NORTH COUNTY CORRECTIONAL
FACILITY

SUBJECT: **RESPONSE TO THE LOS ANGELES COUNTY SHERIFF CIVILIAN
OVERSIGHT COMMISSION'S REQUEST FOR INFORMATION
PERTAINING TO THE NORTH COUNTY CORRECTIONAL FACILITY'S
VISITATION GUIDELINES AND PROCEDURES**

On December 21, 2022, the Los Angeles County Sheriff Civilian Oversight Commission (COC) requested our department provide the visitation guidelines and procedures for the North County Correctional Facility (NCCF). The COC requested this information after receiving complaints from concerned family members alleging they encountered numerous issues while attempting to visit their loved ones at NCCF.

The following four COC questions, with NCCF's responses, are listed below:

Describe LASD's visitation guidelines and the procedure to schedule a visit to see incarcerated people housed at NCCF.

People requesting to visit an inmate at NCCF can schedule their visit at www.lasd.org. Visitors must create an account and register in the Inmate Video Visitation Scheduling System (IVVSS). Visitors must enter the information of the inmate they want to visit, and the system will indicate which visiting days are available. In general, public visiting hours are Saturdays and Sundays and major holidays from 9:00 a.m. to 3:00 p.m.

Inmates are allowed at least two visits totaling at least one hour per week. All persons requesting visitation privileges must be in possession of a valid form of photo identification:

- U.S. Military Identification
- Driver's License (any state)
- California Identification Card
- Passport/Visa
- Mexican Consulate Card
- Permanent Resident Card

People who are on probation or parole or who are ex-felons are required to complete a pre-approval form before they visit a County jail facility or patrol station.

There may not be any visitation times available due to any of the following conditions:

- All available time slots have been taken.
- The facility does not allow visitation during the chosen time period. This may be a temporary or permanent change to the visitation schedule.
- The inmate requested the visitor be blocked.
- The inmate already has a visit scheduled by another visitor.
- The inmate already used up their allowed number of visits during the chosen time period.
- The visitor already used up their allowed number of visits during the chosen time period.
- The inmate has a restriction or event that does not allow scheduling during the chosen time period.
- The visitor has a restriction that does not allow them to schedule a visit with the inmate for the chosen time period.

Visitors who have questions or concerns are directed to contact the Inmate Video Visitation System Help Desk at IVVSPublicHelpDesk@lasd.org, or call (213) 680-IVVS (4887), Monday to Friday, from 7:00 a.m. to 2:00 p.m.

Provide the data on jail visits and NCCF over the last year, including the number of people housed at NCCF and the number of jail visits, and describe any trends:

A daily visiting report was prepared using the IVVS system. The report includes the number of inmates visited for that respective visiting day. A spreadsheet was created that included a percentage, using the number of inmates visited and the number of inmates housed at NCCF on that respective visiting day (see attached spreadsheet).

In reviewing the numbers, it appears that on most of the visiting days, the visitor numbers were between nine and eleven percent of the total inmate population. The visiting data fluctuation between Saturday and Sunday was less than one percent on average.

Describe any visiting system, scheduling program, or process issues that occurred since September 1, 2022, that impacted the availability of visiting at NCCF. Explain LASD's plan for addressing these issues:

NCCF has been operating on the COVID-19 guidelines since visiting resumed. Our visiting center is limited to a 50-percent capacity to limit the amount of contact between inmates in different housing areas to stop the spread of COVID-19. There have been no changes since September 1, 2022, except for unforeseen emergency lockdowns that may have delayed the start of the visiting day. The shift watch commander will make every effort to ensure visiting is not unnecessarily delayed. The LASD IVVS coordinator confirmed there were no system malfunctions since September 1, 2022.

Beginning February 4, 2023, PDC Visiting will open to 75 percent of capacity. This increase in capacity will allow more visiting availability on the IVVS calendar. This gradual increase will occur, allowing the facilities to determine additional resources needed with the higher number of visitors and to prepare to implement a 100-percent opening to pre-COVID numbers at a later date.

Explain any limitations and efforts taken to address limitations in the visiting process.

Following the COVID-19 guidelines, NCCF's visiting center has been limited to 50 percent capacity to limit contact between inmates in different housing areas to stop the spread of COVID-19 throughout the facility. The main gate visiting center was also under a restriction, which limited the number of visitors allowed per scheduled visit.

When the visiting capacity is increased on February 4, 2023, PDC Visiting will employ the following measures for the safety of the public and the inmates:

- Electrostatic sprayers will be deployed within all facility visiting areas and spray disinfectant between visits.
- Masks will be made available to all visitors at locations at the PDC Main Visiting and within individual facility visiting areas.

- Staff will ensure all hand sanitizer stations are filled for use by visitors.

CMC:CMC:jtb

Attachment: NCCF visiting statistic spreadsheet

Date	# of Inmates Visited	NCCF Inmate Count	% of inmates visited
January 1, 2022	305	2775	11.0%
January 2, 2022	316	2791	11.3%
January 8, 2022	282	2744	10.3%
January 9, 2022	290	2758	10.5%
January 15, 2022	277	2706	10.2%
January 16, 2022	226	2720	8.3%
January 22, 2022	268	2808	9.5%
January 23, 2022	240	2861	8.4%
January 29, 2022	246	2897	8.5%
January 30, 2022	226	2934	7.7%
February 5, 2022	305	2984	10.2%
February 6, 2022	260	3008	8.6%
February 12, 2022	352	2983	11.8%
February 13, 2022	370	2983	12.4%
February 19, 2022	345	2984	11.6%
February 20, 2022	358	3023	11.8%
February 26, 2022	282	3066	9.2%
February 27, 2022	308	3109	9.9%
March 5, 2022	377	3163	11.9%
March 6, 2022	380	3196	11.9%
March 12, 2022	339	3054	11.1%
March 13, 2022	355	3083	11.5%
March 19, 2022	371	3040	12.2%
March 20, 2022	349	3034	11.5%
March 26, 2022	310	2884	10.7%
March 27, 2022	293	2922	10.0%
April 2, 2022	350	2682	13.0%
April 3, 2022	358	2732	13.1%
April 9, 2022	325	2611	12.4%
April 10, 2022	326	2625	12.4%
April 16, 2022	314	2482	12.7%
April 17, 2022	325	2500	13.0%
April 23, 2022	272	2588	10.5%
April 24, 2022	277	2585	10.7%
April 30, 2022	278	2559	10.9%
May 1, 2022	253	2575	9.8%
May 7, 2022	266	2608	10.2%
May 8, 2022	232	2634	8.8%
May 14, 2022	312	2580	12.1%
May 15, 2022	326	2613	12.5%
May 21, 2022	224	2687	8.3%
May 22, 2022	223	2723	8.2%
May 28, 2022	297	2880	10.3%
May 29, 2022	361	2916	12.4%
May 30, 2022	290	2966	9.8%
June 4, 2022	252	2996	8.4%

June 5, 2022	283	2975	9.5%
June 11, 2022	318	2913	10.9%
June 12, 2022	338	2941	11.5%
June 18, 2022	311	2898	10.7%
June 19, 2022	323	2910	11.1%
June 25, 2022	328	2954	11.1%
June 26, 2022	338	2975	11.4%
July 2, 2022	334	3043	11.0%
July 3, 2022	332	3063	10.8%
July 4, 2022	298	3098	9.6%
July 9, 2022	235	3100	7.6%
July 10, 2022	347	3141	11.0%
July 16, 2022	315	3085	10.2%
July 17, 2022	324	3116	10.4%
July 23, 2022	323	3190	10.1%
July 24, 2022	343	3185	10.8%
July 30, 2022	390	3213	12.1%
July 31, 2022	390	3217	12.1%
August 6, 2022	354	3251	10.9%
August 7, 2022	374	3271	11.4%
August 13, 2022	312	3332	9.4%
August 14, 2022	383	3375	11.3%
August 20, 2022	396	3337	11.9%
August 21, 2022	416	3398	12.2%
August 27, 2022	385	3746	10.3%
August 28, 2022	389	3783	10.3%
September 3, 2022	400	3602	11.1%
September 4, 2022	402	3617	11.1%
September 5, 2022	355	3653	9.7%
September 10, 2022	356	3633	9.8%
September 11, 2022	431	3659	11.8%
September 17, 2022	333	3499	9.5%
September 18, 2022	433	3540	12.2%
September 24, 2022	411	3573	11.5%
September 25, 2022	432	3604	12.0%
October 1, 2022	403	3651	11.0%
October 2, 2022	427	3704	11.5%
October 8, 2022	420	3710	11.3%
October 9, 2022	432	3745	11.5%
October 15, 2022	355	3912	9.1%
October 16, 2022	420	3925	10.7%
October 22, 2022	383	3883	9.9%
October 23, 2022	388	3883	10.0%
October 29, 2022	380	4009	9.5%
October 30, 2022	345	4020	8.6%
November 5, 2022	411	4034	10.2%
November 6, 2022	396	4060	9.8%

November 12, 2022	425	4064	10.5%
November 13, 2022	427	4090	10.4%
November 19, 2022	381	3968	9.6%
November 20, 2022	366	3978	9.2%
November 24, 2022	331	3932	8.4%
November 26, 2022	387	3983	9.7%
November 27, 2022	380	3991	9.5%
December 3, 2022	356	3910	9.1%
December 4, 2022	394	3964	9.9%
December 10, 2022	413	3813	10.8%
December 11, 2022	393	3823	10.3%
December 17, 2022	367	3786	9.7%
December 18, 2022	348	3821	9.1%
December 24, 2022	422	3721	11.3%
December 25, 2022	407	3745	10.9%
December 31, 2022	402	3761	10.7%