

**MOTION BY SUPERVISORS MARK RIDLEY-THOMAS AND  
MICHAEL ANTONOVICH**

**AUGUST 4, 2015**

**Single Online Portal for all Los Angeles County Permit Applications (EPIC-LA)**

On June 2, 2015, the Los Angeles County (County) Board of Supervisors (Board) approved a motion directing the Interim Chief Executive Officer and the Chief Information Officer to contract with an independent third party agency with the necessary expertise to review EPIC-LA to ensure that it meets the current County requirements and current Information Technology Solutions. The Board also requested a study for implementing a single web interface for the public to submit permit applications; once applications are submitted, the required documents should be seamlessly and securely distributed to all concerned departments.

Gartner, Inc. (Gartner) was selected to conduct the review and their report concluded that expanding EPIC-LA to Public Works will help the County achieve more complete interdepartmental information sharing for land development within EnerGov, Tyler Technologies' commercial-off-the-shelf (COTS) product selected for EPIC-LA.

Gartner's report, however, stated that the ability for EnerGov ePortal to be a front-end portal for non-EnerGov systems is limited, and therefore, EnerGov ePortal cannot address the Board's directive to implement a single web interface for the public to submit permit applications. Gartner recommended implementing a web portal separate from EnerGove ePortal in order to facilitate the most efficient and streamlined process for the public use.

*met/mh*  
8/17

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MOTION

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Additionally, while Gartner concluded that it is appropriate for the County to move forward with the expansion of EPIC-LA for Public Works, they have also identified opportunities to refine and improve the current project including Go-Live Preparation, Governance, Online Portal, Data Sharing, Long Term Roadmap, Independent Quality Assurance and Risk Assessments.

**WE THEREFORE MOVE THAT THE BOARD OF SUPERVISORS:**

- Direct the Interim Chief Executive Officer in coordination with Assessor, Fire, Parks and Recreation, Public Health, Public Works, and Regional Planning to implement Gartner's improvement recommendations and direct departments to submit in writing implementation progress reports to the Board every 120 days; and
- Direct the Interim Chief Executive Officer in coordination with the Chief Information Officer (CIO) to conduct a design study for implementing a single web interface to be a one-stop-shop for the public to submit permit applications and report back to the Board in 90 days.

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(DR/MA)