



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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"To Enrich Lives Through Effective And Caring Service"

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February 11, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

7 February 18, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

RECOMMENDATION TO APPROVE THE HOMELESS FAMILY SOLUTIONS SYSTEM REDESIGN PLAN (ALL DISTRICTS AFFECTED) (3 VOTES)

SUBJECT

On June 4, 2013, the Board approved a sole source contract between the Department of Public Social Services (DPSS) and the Los Angeles Homeless Services Authority (LAHSA) for the provision of Homeless California Work Opportunity and Responsibility to Kids (CalWORKs) Families Project (HCFP) services to homeless CalWORKs families through June 30, 2014. Additionally, the Board Letter stated: "DPSS will partner with County departments to develop a seamless CalWORKs Homeless Program, with the goal of maximizing resources to improve services to homeless families. The new redesigned program will be implemented by July 2014." Approval is requested to move forward with the Homeless Family Solutions System (HFSS) redesign, authorize DPSS to enter sole source contract negotiations with LAHSA to implement the HFSS redesign plan, delegate authority to DPSS to enter into an HFSS agreement with LAHSA, and terminate the current DPSS Emergency Shelter and Services agreement with LAHSA.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve the HFSS redesign plan, as set forth in Attachment I.
2. Authorize DPSS to enter into sole source contract negotiations with LAHSA.
3. Delegate authority to the Director of DPSS, or her designee, to enter into agreements, amendments, and other documents, as needed. Approval as to form will be obtained from County Counsel prior to executing any agreements. Notification of intent to enter into such agreements will be provided to the Board two weeks in advance of execution or as soon as is practical, whichever is

later.

4. Delegate authority to the Director of DPSS to terminate the current contract between DPSS and LAHSA for Emergency Shelter and Services, effective June 30, 2014.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The current HCFP sole source contract between DPSS and LAHSA will expire on June 30, 2014. The Emergency Shelter and Services (ESS) contract between DPSS and LAHSA will expire on June 30, 2015. On November 12, 2013, the Board approved a motion directing the CEO to continue funding LAHSA in the amount of \$1 million annually to provide rapid rehousing and supportive services through the Service Planning Area (SPA)-based Family Solutions Centers (FSCs). LAHSA currently receives Emergency Solution Grant funding from both Los Angeles County and Los Angeles City for FSCs. The Community Development Commission (CDC) will be seeking Board approval in May 2014, as part of its Annual Action Plan, for Emergency Solution Grant (ESG) funding which will include an ongoing allocation for FSCs to provide rapid rehousing for homeless families. The Los Angeles Housing and Community Investment Department (HCIDLA) is also currently seeking approval of its Annual Action Plan from the Los Angeles City Council which includes an ongoing allocation of ESG funding to support the FSCs.

In accordance with the June 4, 2013 DPSS Board Letter, DPSS partnered with the CEO, Department of Mental Health (DMH), Department of Children and Family Services (DCFS), CDC, and LAHSA to develop a redesign plan to maximize these resources and improve the services provided to homeless families. The HFSS redesign plan combines the HCFP, ESS, and FSC programs into one comprehensive, streamlined and regionally-based program to ensure that homeless families are quickly and efficiently permanently housed through standardized assessment, rapid rehousing, supportive services, and leveraged resources.

Based on the permanent housing outcomes and costs of these three programs, as well as our local experience implementing the American Recovery and Reinvestment Act (ARRA) Homelessness Prevention and Rapid Rehousing Program (HPRP), the rapid rehousing model, which combines short-term rental assistance with supportive services to quickly and permanently rehouse homeless families, has shown positive results. In addition, there is currently no FSC in either SPA 7 or 8. The HFSS redesign builds upon the FSC model and adds elements of HCFP and ESS to provide crisis intervention, rapid rehousing, emergency housing, and other supportive services in all 8 SPAs.

Implementation of Strategic Plan Goals

This recommendation is consistent with the principles of the Countywide Strategic Plan, Goal 1: Operational Effectiveness: Maximize the effectiveness of processes, structure and operations to support timely delivery of customer-oriented and efficient public services. It is also consistent with the principles of the County's Strategic Plan, Goal 3: Integrated Services Delivery: Maximize opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of health, community, and public safety services.

FISCAL IMPACT/FINANCING

The HCFP and ESS dollars that are currently administered by LAHSA through contracts with DPSS will remain with LAHSA and be reconfigured to support the redesign plan, and fund community-based FSCs and emergency shelter services in each SPA. In addition, there is \$2.4 million in HCFP

funding that is currently administered by DMH through a Memorandum of Understanding with DPSS which will also now be administered by LAHSA in support of the HFSS redesign plan. The HCFP and ESS funding which will be directed for HFSS is all from the CalWORKs Single Allocation which consists 100% of State and federal revenue; therefore, there is no net County cost impact.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The CEO's agreement with LAHSA to continue funding the FSCs received Board approval on November 12, 2013, and allows for any contracting amendments or revisions needed.

Upon approval of the HFSS redesign plan, LAHSA will issue a Request for Proposals (RFP) and advise the County of vendors to be recommended for award.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will enable the County to coordinate resources and improve access to permanent housing and supportive services for homeless families within their communities. Services such as subsidized employment will be expedited, and out-stationed DPSS homeless case managers and co-located substance abuse providers will be expanded to all eight SPAs.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. T. Fujioka', with a stylized flourish at the end.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:AJ:CDM
EB:KH:eb

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Children and Family Services
Community Development Commission
Los Angeles Homeless Services Authority
Mental Health
Public Social Services

Homeless Family Solution System

Background

In May 2013, the Department of Public Social Services (DPSS) submitted a Board Letter to request delegated authority to extend its existing contract with LAHSA to provide homeless services to CalWORKs families under the current Homeless CalWORKs Families Program (HCFP). At that time, several Board Offices questioned why the County was providing funding to LAHSA to run three distinct homeless programs¹, and requested that CEO and DPSS work with all of its partners to develop a “seamless” system for homeless families to be implemented by July 2014. The goal of the redesign was to ensure standardized assessments, triage for housing and service intervention and rapid rehousing. In addition, the goal was to leverage existing resources and expand the program to jurisdictions currently not served by LAHSA, such as Long Beach, Pasadena, and Glendale. As a result, on June 4, 2013, DPSS submitted and the Board approved the letter which included a 1-year transitional extension of HCFP and outlined the intent to redesign these programs (see Attached).

In response to the Board Letter, DPSS and its partners, Department of Mental Health (DMH), Department of Children and Family Services (DCFS), Community Development Commission (CDC), Chief Executive Office (CEO), and Los Angeles Homeless Services Authority (LAHSA), developed a redesign plan known as Homeless Family Solution System (HFSS) to provide homeless families with a regionally and community-based seamless program to improve services and link them quickly and efficiently to permanent housing. The three County-funded programs that were included in the redesign effort were:

1. **Homeless CalWORKs Families Project (HCFP)** – Launched in 2002 as a first district project, HCFP was designed to address CalWORKs Welfare to Work (WtW) families with mild and/or moderate mental health issues living in Skid Row. In September 2003, the project was expanded to include San Gabriel Valley and, in December 2004, the Board authorized the expansion to six CalWORKs districts throughout the County. Total Annual Funding: \$4,405,252
2. **Emergency Shelter and Services (ESS)** – On June 27, 2006, the Board awarded a sole source contract to LAHSA for the provision of ESS to fill the shelter gap for homeless CalWORKs WtW families who are not eligible or had already exhausted other DPSS Homeless Benefits. The program was designed for homeless CalWORKs WtW families with or without a mental health issue. LAHSA most recently released a solicitation for this service in 2011 and currently subcontracts with 10 agencies to provide emergency shelter and case management services. Total Annual Funding: \$2,894,748

¹ The three programs are 1) Homeless CalWORKs Family Project (HCFP), 2) Emergency Shelter Services (ESS) and 3) Family Solution Centers (FSCs).

3. **Family Solution Centers (FSCs)** – In 2012, LAHSA, LA County, and LA City embarked on planning efforts to build a coordinated entry system for homeless families and to continue funding rapid rehousing, an approach piloted from 2009-2012 through the ARRA-funded Homeless Prevention and Rapid Rehousing (HPRP). After obtaining input and guidance from the Board offices, LAHSA released an RFP with joint funding from LA City and LA County to fund SPA-based, coordinated Family Solutions Centers (FSCs) to provide rapid rehousing services to homeless families. Rapid rehousing is an approach that shortens a family's homeless episode by quickly helping families find affordable housing in their own communities, while providing short-term rental assistance and case management services to ensure that the family is able to stay housed once the rental assistance and case management services end. The rapid rehousing approach matches each family to the right amount of rental assistance and case management needed, and has been shown to be more cost-effective and have better permanent housing outcomes than other program models serving homeless families. Total Annual Funding: \$3,772,504

Homeless Family Solutions System (HFSS)

The workgroup is recommending the development of the Homeless Family Solution System designed to meet the following program goals and objectives:

- *Program Goal:* Establish a coordinated regionally-based and community-driven system to prevent families from becoming homeless, and to rapidly rehouse homeless families and connect them to needed supportive services as quickly as possible.
- *Program Objectives:* The main objectives of the redesign are to:
 - Reduce the length of time a family is homeless and permanently house them as quickly as possible, using rapid rehousing and linkages to supportive services.
 - Build upon existing community-based infrastructures to serve homeless families, leverage resources, and provide more targeted and cost-effective interventions.
 - Establish a Family Solutions Center within each of the eight SPAs to address family homelessness.

The business process flow chart (See Attached) depicts the end-to-end service delivery process for the Homeless Family Solution System. The process flow identifies the components that are new to the proposed redesign.

The Family Solutions Centers will have two teams designed to support each family. The FRT will address the families' crises and work to stabilize their emergency shelter/interim housing needs. The FSC case manager will provide ongoing case management, and work with each family to get them permanently housed and connected to supportive services within their community. The case manager will work with each family until they are permanently housed, stable, and connected to needed supportive services.

2. At the FSC, the FRT will be responsible for addressing the family's immediate needs (Crisis Intervention) for housing and supportive services in three areas:

- i. **Child Safety** – FRT will conduct a child safety screening. Each FSC will employ one mental health professional with a master's degree in Social Work (MSW) or an equivalent clinician to serve as the program manager. These individuals are mandated reporters of child abuse and therefore must report any indications or suspicions of child abuse or neglect. As homeless families are assessed and served by the FRT and case management teams, any concerns of child abuse or neglect will be brought to the attention of the MSW. The MSW will evaluate the family, and if child abuse or neglect is suspected, the MSW will contact the DCFS Hotline and complete the applicable DCFS Reporting documents. To ensure that homeless families are appropriately screened for child safety, DCFS-SRAT will provide regular mandated reporter trainings to the FSCs, as well as any additional consultation needed to ensure that the same protocol used by the SRAT will be used by the FSCs.
- ii. **Immediate Shelter Needs/Diversion** – If the family has an option for housing and may be able to avoid entering the shelter system, the FRT will work with the family to connect them with housing. Such assistance may involve negotiating an alternate housing option to stay with family/friends/current landlord. If the family does not have an option for housing, the FRT will arrange for immediate housing, either shelter or motel, and provide transportation services to the location.
- iii. **Supportive Services** – If the family needs immediate supportive services such as mental health, health, substance abuse, child care, employment, etc., they will be connected to services within their community, including services provided by DPSS and other County departments.

Once the families' immediate needs are addressed, they are scheduled for an appointment with an FSC case manager for a standardized assessment, child safety evaluation, and an individualized comprehensive housing plan based on the amount of barriers a family has to address to become stable in permanent housing.

How Elements of HCFP and ESS will be incorporated into the FSCs under HFSS

- Crisis intervention – FSCs will have a Family Response Team (FRT) that will serve as the initial contact for all homeless families and will address any crises and immediate needs the family has to begin stabilizing them.
- Emergency shelter/interim housing – FSCs will have a partner agency within their SPA who will provide emergency shelter/interim housing for the FSC homeless families.
- Transportation – FSCs will provide transportation for the homeless families they serve for any appointments or supportive services needed to secure and maintain permanent housing stability.

How Elements of HCFP, ESS and FSCs will be expanded under HFSS

- DPSS Homeless Case Managers (HCMs) – Currently, only four FSCs have an out-stationed DPSS HCM. The proposed program will have an out-stationed DPSS HCM at all eight FSCs.
- DPSS funded substance abuse evaluations and treatment services – Currently, there are six co-located Department of Public Health (DPH) contracted substance abuse providers in the HCFP program. In the HFSS, each FSC will have a co-located substance abuse provider.
- Expedited subsidized employment – The HFSS will ensure even greater coordination with DPSS benefits and services for eligible homeless families because each FSC will have an out-stationed HCM. Currently, homeless families are not expedited or consistently offered DPSS subsidized employment. In the proposed program, all eligible HFSS homeless families needing these services will be expedited into the Subsidized Employment Program.

Description of Homeless Family Solution System Business Process

1. In the proposed redesign, the goal is that families can enter the system through multiple doors. Therefore a homeless family may:
 - Be referred to the Family Solutions Center by DPSS or any other county department, providers, shelters, Skid Row Assessment Team (SRAT) or any Board Office.
 - Walk into a Family Solutions Center
 - Call 211 who will screen each family. Families who call before 10:00 pm will be screened by 211 for homelessness, SPA of residence and location of school(s) in which a child or children are enrolled. 211 will then immediately refer the homeless family to a Family Response Team (FRT) within the appropriate FSC. If the family needs emergency shelter, the FRT will arrange for a motel voucher or access to emergency shelter/interim housing. Families who call after 10:00 pm will be informed to call back the next day after 8 am.

The individualized housing plan will be based on the following housing barrier levels:

- **Low barriers** to housing (few psychosocial challenges), the FSC case manager will provide interim housing, if needed, and up to 3 months of short-term rental assistance and case management.
- **Medium barriers** to housing (some psychosocial challenges), the FSC case manager will provide interim housing, if needed, and up to 9 months of short-term rental assistance and case management.
- **High barriers** to housing (significant psychosocial challenges), the FSC case manager will provide interim housing, if needed, and up to 12 months of short-term rental and case management. These families will be prioritized for permanent supportive housing.

Housing plans will need to be flexible to account for variations in the family's barrier levels over time.

All families will be assessed by the onsite DPSS HCM to determine eligibility for CalWORKs and other mainstream benefits.

The DPSS HCM or FSC case manager will provide linkages to the following supportive services for all families, as needed:

	CalWORKs Welfare-to-Work Family	Non-CalWORKs Family/ Non-Welfare-to-Work CalWORKs Family
Substance Abuse	– Evaluated, treated and/or referred by the on-site DPH subcontracted provider.	– Referred by the DPH subcontracted provider to a service provider within the community.
Mental Health	– Referred by DPSS onsite HCM to a CalWORKs funded, DMH service provider within community.	– Referred by FSC Case Manager to a DMH service area navigator to assigned them to a DMH service provider within community.
Subsidized Employment	– DPSS HCM refers for subsidized employment services.	– Referred by FSC case manager to LA City FamilySource Centers or LA County WorkSource Centers.
Other Supportive Services	– Addressed as needed.	– Addressed as needed.

The FSC case manager will provide ongoing case management for the family to locate affordable permanent housing, work with landlords to help families secure permanent housing, provide rental assistance, as needed, and connect them to supportive services. They will continue to provide housing retention support to ensure the family remains housed and stable.

Funding Allocations

The 2013 homeless count data from the four Los Angeles County Continuums of Care (LA, Glendale, Pasadena and Long Beach) was used to determine the percentage of homeless families within each SPA and to allocate the funding accordingly.

Service Planning Area (SPA)	2013 LA # Homeless Family Count	2013 Other Continuums # Homeless Family Count	Total # of Homeless Families	% per SPA
SPA 1	393		393	5%
SPA 2	1,012	118 (Glendale)	1,130	15%
SPA 3	487	209 (Pasadena)	696	9%
SPA 4	1,572		1,572	21%
SPA 5	646		646	9%
SPA 6	1,518		1,518	21%
SPA 7	499		499	7%
SPA 8	551	386 (Long Beach)	937	13%
Total	6,678	713	7,391	100%

The recommended redesign reallocates the funding from the HCFP, ESS and FSC programs, and does not require any additional funding at this time. Under the current structure, SPAs 7 and 8 do not have an FSC. The redesign will enable us to fund SPAs 7 and 8 with the existing funding, and increase the level of FSC funding for the other 6 SPAs. It is anticipated that the HFSS budget will total approximately \$10.2 million due to projected sequestration budget cuts to Emergency Solutions Grants (ESG) funding.

FUNDING SOURCES		
CalWORKs	State/Fed	7.3M
HPI	NCC	1.0M
HUD ESG	Fed	1.9M
TOTAL		\$10.2M

ESTIMATED FUNDING BREAKDOWN BY SPA								
	SPA 1	SPA 2	SPA 3	SPA 4	SPA 5	SPA 6	SPA 7	SPA 8
Count Data	393	1,130	696	1,572	646	1,518	499	937
Count %	5%	15%	9%	21%	9%	21%	7%	13%
Funding	\$450K	\$1.35M	\$810K	\$1.89M	\$810K	\$1.89M	\$630K	\$1.17M

*Does not include LAHSA administrative and 211 costs

HFSS Proposed Budget

Based on projected caseload ratios, staffing and homeless count data for families, the table below provides an estimated breakdown of funding categories and funding amounts for each SPA:

FY14-15 PROPOSED FUNDING BY SPAs									
	SPA 1	SPA 2	SPA 3	SPA 4	SPA 5	SPA 6	SPA 7	SPA 8	Total
<i>Staffing FTEs</i>									
Case Mgr	2	6	3.5	8.5	3.5	8.5	3	5	40
FRT Staff	2	2	2	3	2	3	2	2	18
MSWs	1	1	1	1	1	1	1	1	8
Total Staffing	5	9	6.5	12.5	6.5	12.5	6	8	66
Staffing Cost	175.5	526.5	315.9	737.1	315.9	737.1	245.7	456.3	\$3.5M
Fin Assistance	148.5	445.5	267.3	623.7	267.3	623.7	207.9	386.1	\$3.0M
Emerg/ Interim Housing	76.5	229.5	137.7	321.3	137.7	321.3	107.1	198.9	\$1.5M
Program Cost	49.5	148.5	89.1	207.9	89.1	207.9	69.3	128.7	\$1.0M
SPA SUBTOTAL	450K	1.35M	810K	1.89M	810K	1.89M	630K	1.17M	\$9.0M
LAHSA Admin									\$1.0M
211									\$0.2M
Total									\$10.2M

How Braided Funding will be Tracked

Case managers at each FSC will be required to maintain expenditure/services logs for each family assisted. LAHSA and the HFSS subcontractors will manually track all families, services provided, and funding used by source. In addition, the data will be entered into HMIS. The HMIS data will be matched with data from the DPSS LEADER system. All expenditures will be reconciled to ensure accuracy.



SHERYL L. SPILLER
Director

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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

Board of Supervisors

GLORIA MOLINA
First District

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Second District

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Third District

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Fourth District

MICHAEL D. ANTONOVICH
Fifth District

June 04, 2013

28 June 4, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Sachi A. Hama
SACHI A. HAMA
EXECUTIVE OFFICER

Dear Supervisors:

**RECOMMENDATION TO AWARD A SOLE SOURCE CONTRACT TO LOS ANGELES
HOMELESS SERVICES AUTHORITY FOR HOMELESS CALWORKS FAMILIES PROJECT
SERVICES
(ALL DISTRICTS - 3 VOTES)**

SUBJECT

The Department of Public Social Services (DPSS) seeks Board approval to execute a sole source contract with the Los Angeles Homeless Services Authority (LAHSA) for the provision of Homeless California Work Opportunity and Responsibility to Kids (CalWORKs) Families Project (HCFP) services to homeless CalWORKs families. LAHSA assists participants with temporary/transitional housing, transportation, emergency supplies, and crisis intervention referrals. The current contract expires June 30, 2013.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DPSS, or her designee, to prepare and execute a contract substantially similar to Enclosure I with LAHSA for the provision of HCFP services to homeless CalWORKs families, effective July 1, 2013 through June 30, 2014. The annual maximum contract amount is \$2,005,252. The cost of the contract shall be funded through the CalWORKs Single Allocation. Funding for this contract is included in the Department's Fiscal Year (FY) 2013-14 Budget.
2. Delegate authority to the Director of DPSS, or her designee, to terminate the HCFP contract for Termination for Convenience in the event that coordinated efforts to serve the homeless population deems such action as in the County's best interest, and instruct DPSS to notify the Board and the CEO, in writing, ten business days prior to sending notice of termination to the contractor.

3. Delegate authority to the Director of DPSS, or her designee, to provide Contractor with up to three advance payments to vendors providing shelter services and to cover Contractor's operational and administrative service costs. Each advance payment will not exceed \$167, 104. The County shall fully recoup all advances in the fiscal year in which the advance(s) are issued starting in April and completing the recoupment by June 30.

4. Delegate authority to the Director of DPSS, or her designee, to prepare and execute amendments to the contract for: (1) changes which affect scope, term, contract sum, payments, or any term or condition in the contract; (2) additions and/or changes required by the County's Board or Chief Executive Officer (CEO); (3) changes to be in compliance with applicable County, State, and federal regulations, or (4) increases or decreases in payment commensurate with increases or decreases in services by no more than ten percent of the Maximum Contract Amount. The approval of County Counsel will be obtained prior to executing such amendments and the Department will notify the CEO within ten business days after execution.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The current sole source contract with LAHSA will expire on June 30, 2013. The recommended actions will allow DPSS to continue to provide vital housing, emergency supplies, transportation to mental health, substance abuse treatment and Welfare-to-Work (WtW) appointments, and crisis intervention referrals to homeless CalWORKs participants and their minor children. The services provided assist them in participating in required WtW activities.

During the recommended one year contract with LAHSA, DPSS will partner with County departments to develop a seamless CalWORKs Homeless Program, with the goal of maximizing resources to improve services to homeless families. This will enable DPSS to coordinate County resources to service homeless families. The new redesigned program will be implemented by July 2014. The new redesign led by the CEO along with DPSS, the Department of Mental Health, LAHSA, and the Department of Children and Family Services will insure standardized assessments, rapid rehousing, triage for housing, service intervention and leverage of resources and services throughout all of Los Angeles County, including jurisdictions not served by LAHSA, such as Long Beach, Pasadena and Glendale continuums of care. The purpose of the redesign is to link families to permanent housing, which for some families may include permanent supportive housing.

Implementation of Strategic Plan Goals

This recommendation is consistent with the principles of the Countywide Strategic Plan, Goal 1: Operational Effectiveness: Maximize the effectiveness of processes, structure and operations to support timely delivery of customer-oriented and efficient public services

FISCAL IMPACT/FINANCING

The total estimated cost for the HCFP contract for a one-year period of July 1, 2013 through June 30, 2014 is \$2,005,525. The cost is 100 percent funded through CalWORKs Single Allocation. There is no additional net County cost impact after the required CalWORKs Maintenance of Effort is met. Funding for these services is included in the Department's FY 2013-14 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Under the HCFP contract, LAHSA will: (1) arrange for temporary shelter, and transitional housing, up

to 120 days minus any issuances made from the Emergency Shelter Services contract, a separate contract, to homeless CalWORKs participants, and (2) provide crisis intervention referrals, emergency supplies, and transportation services to mental health, substance abuse treatment, and WtW appointments.

California Department of Social Services Regulations state that contracts may be negotiated without formal advertising for any service rendered by a government agency. (California Operations Manual Section 23-650.14.). LAHSA as a Joint Powers Authority is a government agency.

In accordance with the Board Policy 5.100 for Sole Source Contracts, enclosed is the Sole Source Checklist (Enclosure II) for the HCFP Contract with LAHSA.

The award of the contract will not result in unauthorized disclosure of confidential information and the contract will be in full compliance with federal, State, and County regulations.

The Contractor is in compliance with the Jury Service Program. The contractor is in compliance with all Board of Supervisors, CEO, and County Counsel requirements.

The contract has been approved as to form by County Counsel.

CONTRACTING PROCESS

This sole source contract was procured in accordance with California Department of Social Services Regulation Section 23-650.14, which allows for non-competitive contracting with government agencies.

The Department has evaluated and determined that the Living Wage Program (County Code 2.201) does not apply as the recommended contract is not being awarded under the provisions of Chapter 2.121 of the County Code.

Contract Performance:

Monitoring of the HCFP Contract will be performed on a semi-annual basis. The expected outcome is that participants transition from welfare dependence to self-sufficiency by removing homelessness and mental health barriers to employment. LAHSA shall ensure that families are placed in a shelter within the same day, provide needed personal supplies and transportation to and from mental health, substance abuse, and WtW appointments.

Under the current contract, monitoring results for the period of July 2012 through September 2012, show that LAHSA was in compliance with the contract requirements.

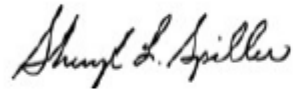
IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will enable DPSS to provide beneficial services to homeless CalWORKs participants and their children. These services enable them to overcome barriers to employment and move towards self-sufficiency. The contract will not infringe on the role of the County in relationship to its residents and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County.

CONCLUSION

Upon Board approval, the Executive Officer, Board of Supervisors, is requested to return one adopted stamped Board letter to DPSS.

Respectfully submitted,

A handwritten signature in black ink, reading "Sheryl L. Spiller". The signature is written in a cursive style with a large, stylized 'S'.

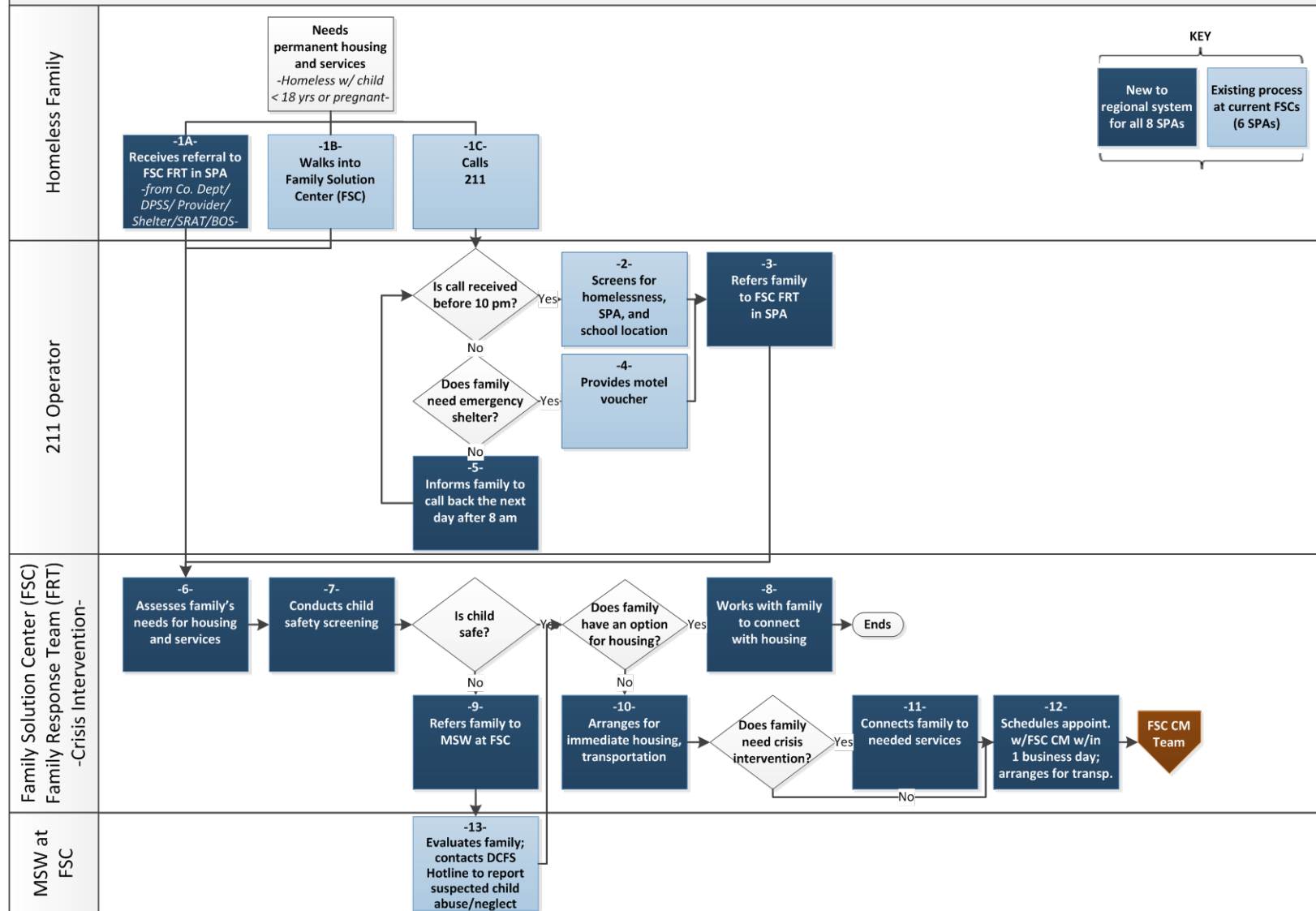
SHERYL L. SPILLER
Director

SLS:mm

Enclosures

- c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Deputy Chief Executive Officer

Homeless Family Solution System (HFSS) – Referral to Family Solution Center (FSC) & Crisis Intervention



Homeless Family Solution System (HFSS) – FSC Case Management: Connections to Permanent Housing & Services

