LA COUNTY LIBRARY
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SKYE PATRICK, PH.D.
County Librarian

COUNTY OF LOS ANGELES SUPERVISORS

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November 10, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

DELEGATE AUTHORITY TO THE COUNTY LIBRARIAN TO APPLY FOR AND ACCEPT GRANT FUNDING AND TO ENTER INTO AGREEMENTS FOR THE USE OF GRANT FUNDS (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

LA County Library (Library) requests that the Board of Supervisors (Board) delegate authority to the County Librarian, or designee, to apply for and accept grants in an amount not to exceed $800,00 per grant award and to enter into agreements necessary for the acceptance and use of such grants.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed actions are exempt under the California Environmental Quality Act (CEQA) for the reasons stated in this Board letter and in the record.

2. Authorize and delegate authority to the County Librarian, or designee, to apply for, accept, execute, amend, and terminate grants and awards from federal, State, and other public and private agencies in amounts not to exceed $800,000 per grant award, that further LA County Library's mission, subject to review and approval as to form by County Counsel and notification to Board offices and the Chief Executive Office.

3. Authorize and delegate authority to the County Librarian, or designee, to execute all required documents, agreements, reports and amendments related to the acceptance and use of grant funds, subject to review and approval as to form by County Counsel, to expend the grants funds as necessary, and to meet the conditions of the grant awards.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will authorize the County Librarian or designee to submit grant applications, accept grant awards, and execute all required contracts, agreements, and reports for grants awarded by federal, State, public and private agencies that support Library's mission. Grants may support infrastructure and facility improvements, program enhancements and other service-expanding initiatives including collaborative efforts with partner agencies. Granting this authority will improve efficiency in securing alternative funding sources, ensure compliance with application deadlines, and accelerate the delivery of grant-funded projects and programs.

These actions expand the delegated authority granted by the Board on December 20, 2016, to accept and execute grant awards up to $50,000 from federal, State, public, and private agencies. That delegation has allowed Library to process time□sensitive grants more efficiently, implement programs more quickly, and maximize grant revenue. However, grants exceeding $50,000 continue to require separate Board approval. While the existing delegation has streamlined administrative processes and supported countywide service delivery, it does not provide Library with sufficient authority to accept or execute grants above the $50,000 threshold or enter into grant-related terms and conditions without Board action. The recommended action extends and strengthens this authority to better meet operational and programmatic needs.

Implementation of Strategic Plan Goals

The recommended actions help meet the Board approved Strategic Plan's North Star 2, Focus Area Goal F. Community Connections, and North Star 3, Focus Area Goal E. Data-Driven Decision Making and Focus Area Goal F. Flexible and Efficient Infrastructure.

FISCAL IMPACT/FINANCING

The recommended actions will allow the County Librarian to accept grant funds more expeditiously. The Department does not anticipate any increase in net County cost as a result of the proposed actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On December 20, 2016, the Board delegated authority to the County Librarian to accept and execute grant awards up to $50,000 per grant from federal, State, public, and private agencies. Currently, a Grant Management Statement is required for the acceptance of grants of $100,000 or more. Following the Board's delegation of authority to the County Librarian or designee to accept grants, a Grant Management Statement will still be prepared and signed by the County Librarian, or designee, for each grant of $100,000 or more.

ENVIRONMENTAL DOCUMENTATION

The recommended actions for delegating authority are not subject to the California Environmental Quality Act (CEQA) because they are activities that are excluded from the definition of a project by section 21065 of the Public Resources Code and section 15378(b)(4) of the State CEQA Guidelines. The proposed actions involve the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

Authorization of any future project activities would occur only following compliance with CEQA, and the department will return to the Board for consideration of appropriate environmental documentation.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow the County Librarian to simplify and expedite the acceptance of grants and awards, reducing the programmatic and administrative time required to implement library services for the residents of Los Angeles County.

Approval of the recommended actions will also enable Library to enhance its programs and services across its countywide facilities, supporting continued education and expanding access to community resources for library patrons.

CONCLUSION

If there are any questions or there is a need for additional information, please contact Yolanda Pina, Chief Deputy Librarian, at (562) 940-8412.

Respectfully submitted,



Skye Patrick, Ph.D.

County Librarian

SP

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors