COUNTY OF LOS ANGELES
Public Health

BARBARA FERRER, Ph.D., M.P.H., M.Ed.
Director

MUNTU DAVIS, M.D., M.P.H.
County Health Officer

ANISH P. MAHAJAN, M.D., M.S., M.P.H.
Chief Deputy Director

313 North Figueroa Street, Suite 806
Los Angeles, CA 90012
TEL (213) 288-8117 • FAX (213) 975-1273

www.publichealth.lacounty.gov

BOARD OF SUPERVISORS

Hilda L. Solis
First District

Holly J. Mitchell
Second District

Lindsey P. Horvath
Third District

Janice Hahn
Fourth District

Kathryn Barger
Fifth District

November 10, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

APPROVAL TO EXECUTE 67 SOLE SOURCE AMENDMENTS TO HIV AND STD PREVENTION SERVICES AGREEMENTS TO EXTEND THE TERM THROUGH MAY 31, 2027 (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

Request approval to execute amendments to 67 sole source HIV and STD Prevention Services agreements to extend the term through May 31, 2027, and delegated authority to extend the term for up to seven additional months, as needed, through December 31, 2027.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and instruct the Director of the Department of Public Health (Public Health), or designee, to execute sole source amendments to 67 HIV and STD Prevention Services agreements, substantially similar to Exhibits I through VI, with contractors identified in Attachment A, to extend the term through May 31, 2027, at a total maximum obligation of $6,316,454, 100% funded by the Centers for Disease Control and Prevention (CDC) High Impact HIV Prevention and Surveillance (HIHPS) funds, Non-Drug Medi-Cal (NDMC) funds through the Bureau of Substance Abuse Prevention and Control (SAPC), Future of Public Health (FoPH) funds, and departmental resources. These sole source amendments cover the following 43 agreements: STD Screening, Diagnosis, and Treatment Services (STD-SDTS); STD Sexual Health Express Clinic (SHEx-C) Services; HIV Testing Services (HTS); Comprehensive HIV and STD Testing and STD Treatment Services in the City of Long Beach (HTS-STD LB); HIV/STD Screening Services in Commercial Sex Venues (CSV); STD Infertility Prevention Project (STD IPP) Services; Promoting Healthcare Engagement Among At-Risk Populations (PHEARP) Services; and High Impact HIV Prevention (HIHP) Services, 12 Master Agreements (MA) and 12 Master Agreement Work Orders (MAWO) for Biomedical HIV Prevention (BHP) Services.

2. Delegate authority to the Director of Public Health, or designee, to execute amendments to the agreements that: a) extend the term up to seven additional months, as needed, through December 31, 2027, at amounts determined by the Director of Public Health, contingent upon the availability of funds and contractor performance; b) allow the rollover of unspent funds, if allowable by the grantor; c) allow reallocation of funds between budgets; d) provide an increase or decrease in funding above or below the annual base maximum obligation based on the availability of federal, State, and/or County resources, effective upon amendment execution; e) update the statement of work and/or scope of work, as necessary; and f) correct or update the agreements' terms and conditions, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

3. Delegate authority to the Director of Public Health, or designee, to execute change notices to the agreements that: a) authorize modifications to the budget with corresponding modifications to the statement of work and/or scope of work, that are within the same scope of services, as necessary; b) make modifications to contractor or County administration; and c) make changes to hours of operation and/or service locations.

4. Delegate authority to the Director of Public Health, or designee, to immediately suspend or terminate any agreement upon issuing a written notice to the contractor if the contractor fails to perform and/or fully comply with contractual requirements and terminate any contract for convenience, including cancellation without cause and in response to federal, State, or County budget reductions by providing prior written notice to the contractor, subject to review and approval by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Los Angeles County (LAC) continues to experience the second largest HIV epidemic and among the largest STD epidemic in the United States. The prompt identification and treatment of persons with HIV and STD remains a public health priority. Community-based HIV and STD service providers are needed to facilitate access to high quality, client-centered HIV services with the goal of decreasing the impact of HIV and STD occurrence in LAC and addressing health disparities and inequities among sub-populations disproportionately impacted by these infections.

HTS, HTS-STD LB, and CSV Services

HTS provides HIV testing in storefront locations to individuals at high risk for HIV infection, as well as HIV risk assessment and counseling sessions for clients requiring more intense intervention. HTS also provides social and sexual network-based HIV testing to individuals at high risk for HIV infection by enlisting HIV-positive or HIV-negative high-risk persons from the community who are able and willing to recruit individuals at risk for HIV infection from their social, sexual, or drug-using networks. HTS-STD LB services target individuals at high risk for HIV and STD infection within the city limits of Long Beach, with a focus on populations with a high burden of HIV and STD infection. CSV-based services provide HIV and syphilis testing at establishments that charge patrons or members a fee for admission or membership and are venues where sexual activity is permitted.

STD-SDTS, STD SHEx-C, and STD IPP Services

STD-SDTS serves individuals at high risk of infection by providing onsite treatment for individuals diagnosed with one or more STD(s), linkage to medical care for individuals diagnosed with HIV

infection, Patient-Delivered Partner Therapy (PDPT), and education and referral to appropriate biomedical prevention programs.

STD SHEx-C services provide the same STD-SDTS but in a clinic setting designed for expedited services to reach more individuals.

STD IPP includes STD prevention and control services within LAC and South Los Angeles, in particular. Services include technical assistance and training for clinics, targeted community-based social marketing and outreach, and community engagement. STD IPP also supports expanded and enhanced case finding and treatment through continuation of the community-based public health investigation model utilizing a community-embedded disease intervention specialist, and the delivery of PDPT for chlamydia and gonorrhea control, including expansion of PDPT to new partner clinics.

HIHP Services

HIHP services provide education, awareness, and skill-building activities to increase knowledge about HIV risk behaviors, decrease the frequency of those behaviors, and ensure that individuals living with HIV reduce the probability of transmitting HIV to others.

HIHP services also link people at high risk for HIV, or people of unknown HIV status to available HIV counseling and testing services, medical care, Pre-Exposure Prophylaxis (PrEP), and Post-Exposure Prophylaxis (PEP) services.

PHEARP

HIV and STD prevention services to be provided under these contracts are intended to be holistic and address the social determinants of Health (SoDH) as a prevention strategy in order to improve the overall health and well-being of people at high-risk for HIV and STD in an effort to increase the likelihood that they will remain HIV negative and STD-free.

BHP Services

BHP services include PrEP, PEP, and biomedical prevention tools intended for targeting HIV-negative persons at high risk of acquiring HIV infection. PrEP treatment guidelines require the daily oral antiretroviral medication to be taken on a continuous basis to significantly reduce an individual's overall risk of HIV acquisition. PEP is also a biomedical prevention approach for HIV-negative persons, but it is taken after high-risk HIV exposure. PEP is comprised of a 28-day course of antiretroviral medication taken to reduce the chance of becoming HIV positive.

Approval of Recommendation 1 will allow Public Health to execute amendments to the existing agreements with the contractors identified in Attachment A, to extend the term for the continuation of critical HIV and STD prevention services to residents of LAC.

In addition, approval of Recommendation 1 will allow for services to continue while Public Health prepares to resolicit these services.

On December 3, 2024, Public Health released a Request for Proposals (RFP) to solicit proposals from qualified agencies to provide Prevention Services comprised of Clinic-Based Services (Category 1), Non-Clinic Based Services (Category 2), and HIPP (Category 3), replacing the current HIV and STD Services referenced above, except for STD IPP, which was not included as a category in the RFP, but remains part of the current STD services as a specialty component. Proposers were

required to apply to Category 1 or 2 to be eligible to apply for Category 3. Successful proposers from this solicitation would have provided HIV and STD Prevention Services to replace the current agreements referenced above, except for STD IPP Services.

Due to delays in receiving federal funding from the CDC and reductions in local departmental funds available to the Division of HIV and STD Program to support HIV and STD prevention services, Public Health notified proposers in May 2025 that the selection and recommendation process had been paused. This action was necessary because funding for new agreements scheduled to begin July 1, 2025, could not be guaranteed.

Consequently, Public Health utilized its delegated authority to extend existing HIV and STD Services agreements through December 31, 2025. Due to the continued budget uncertainty, Public Health further extended these agreements through Board approval on December 2, 2025, for the period effective January 1, 2026, through May 31, 2026. This approval included delegated authority to extend these agreements for six additional months through November 30, 2026, which Public Health subsequently exercised. Because federal funding for HIV prevention services remained uncertain and the availability of alternate funding sources was still unclear, Public Health canceled the solicitation in May 2026 and notified all proposers.

Although there is still uncertainty beyond May 31, 2027, Congress passed a Continuing Resolution in August 2026 which allows for current funding levels for federal grant recipients to continue through December 2026. We expect Congress to continue this resolution again in December 2026 if there is not an approved Congressional budget passed. Public Health has not received any indication from CDC regarding discontinuation of funding that support these services.

Public Health is currently revising and refining a new solicitation for HIV and STD Prevention Services. Therefore, Public Health is requesting to further extend these 67 agreements an additional six months through May 31, 2027.

Approval of Recommendations 2 and 3 will allow Public Health to execute amendments to the current agreements to extend the term; rollover unspent funds; reallocate funds between budgets; increase or decrease funding above or below the annual base maximum obligation; update the statement of work and/or scope of work as necessary; correct or update the agreements' terms and conditions; execute change notices to the agreements that authorize modifications to the budget with corresponding modifications to the statement of work and/or scope of work, modify administration and/or changes to hours of operation and/or service locations.

Approval of Recommendation 4 will allow Public Health to immediately suspend or terminate any agreement if a contractor fails to perform and/or fully comply with contractual requirements, and to terminate any agreement for convenience, including cancellation without cause and in response to federal, State, or County budget reductions, by providing prior written notice to the contractor.

Implementation of Strategic Plan Goals

The recommended actions support the County's Strategic Plan North Star 2 – Foster Vibrant and Resilient Communities, Focus Area A – Public Health, Strategy 1 – Population Based Health and Focus Area E-Economic Health, Strategy 1 – Community-Based Institutions & Organizations and Strategy 4 – Disadvantaged Communities.

FISCAL IMPACT/FINANCING

The total maximum obligation of the recommended HIV and STD Prevention Services amendments as detailed in Attachment A is $6,316,454 for the period of December 1, 2026 through May 31, 2027, consisting of $1,565,194 for HTS, $80,000 for CSV, $1,706,455 for STD-SDTS, $683,149 for STD SHEx C, $213,334 for HTS-STD LB, $367,876 for HIHP, $732,534 for BHP, $752,500 for PHEARP, and $215,412 for STD IPP, 100% funded by the CDC HIHPS, NDMC through SAPC, FoPH funds, and existing departmental resources.

Current funding levels are included in Public Health's fiscal year (FY) 2026–27 Final Adopted Budget. Any changes to funding levels for future FYs will be updated, as necessary.

There is no additional net County cost associated with these actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County Counsel has reviewed and approved Exhibits I through VI as to form. Attachment A is a list of the contractors whose agreements are being extended.

As required by Board Policy 5.100, your Board was notified on August 10, 2026, of Public Health's intent to extend the term of 67 HIV and STD prevention agreements as sole source. The six-month advance notification was delayed as Public Health was awaiting confirmation that sufficient resources were available to support the requested six-month extension. Historically, Public Health has relied on federal, State, and local departmental funds to support HIV and STD services. However, due to delays in receipt of federal funding and uncertainty around local departmental funding, Public Health had to undergo a lengthy review and analysis of current FY commitments to confirm funding availability beyond the current expiration date of May 31, 2026. To avoid disruption in services, Public Health engaged in weekly budget exercises to ensure expenditures and encumbrances through June 30, 2026, could be finalized. In addition, efforts were focused on the extension of services effective June 1, 2026, through November 30, 2026.

As required by Board Policy 5.120, on August 10, 2026, your Board was notified of Public Health's intent to request delegated authority to increase or decrease the annual maximum obligation beyond the standard 10% for HIV and STD prevention services.

On June 1, 2026, the CDC released Notice of Funding Opportunity Number CDC-RFA-PS-24-0047, a non-competitive supplemental guidance on the availability of additional funding only for health departments currently funded by the CDC for High-Impact HIV Prevention and Surveillance (HIHPS) activities. The supplemental funding is to support activities for the current grant budget term of June 1, 2026, through May 31, 2027, and requires recipients to implement activities to expand HIV testing and improve HIV surveillance data reporting. Health departments that also receive Ending the HIV Epidemic (EHE) funding are required to implement expanded and/or enhanced PrEP activities that incorporate elements to increase non-occupational HIV PEP and Doxycycline PEP awareness and use. Recipients are also required to submit budgets to the CDC based on 25% of the current year's award and include a designated minimum of $100,000 to support surveillance activities and at least $250,000 to support PrEP activities. On September 11, 2026, Public Health received notification from the CDC of the supplemental award in the amount of $3,408,690. On October 8, 2026, I notified your Board that I was exercising delegated authority to accept those funds.

Given that the majority of Public Health's HIV and STD services are supported by CDC HIHPS funding, Public Health is requesting delegated authority from the Board to increase or decrease

funding under the agreements detailed in Attachment A for the six-month renewal period ending May 31, 2027. This delegated authority to increase or decrease each agreement's base maximum obligation would allow Public Health to make necessary funding adjustments to use the additional federal resources. Public Health submitted a work plan to the CDC on June 2, 2026, in response to this funding; however, due to the anticipated non-renewal of several federal grants to local community-based organizations by the CDC, and final allocation to Public Health, the work plan and budget were revised and submitted to the CDC on October 6, 2026. The loss of funding for some providers for HIV and STD related activities will result in changes in staffing and program operations, which would require the investment of resources beyond the standard 10% delegated authority level. In addition, funding modifications are likely to go beyond the 10% level because the recommended renewal term is only for six months (to coincide with the end of the current HIHPS term). Therefore, an increased delegated authority will eliminate the need for multiple Board approvals and maximize the flexibility to invest the supplemental funding.

This recommendation has no impact on net County cost, as any increases to agreements will be 100% funded by federal resources. Public Health will continue to seek County Counsel review and approval of all delegated authority actions, with notification to your Board and the CEO.

Attachment B is the sole source checklist for the 67 HIV and STD Prevention Services agreements signed by the CEO.

CONTRACTING PROCESS

Since the original award and execution of the 67 agreements, multiple amendments have been executed, including term extensions, adjustments to funding allocations, and revisions to the statements of work and scopes of work.

HTS, HIHP, BHP, CSV, HTS-STD LB, STD-SDTS, STD SHEx-C, STD IPP, and PHEARP

On December 2, 2025, your Board approved 67 amendments to extend the term of HTS, HIHP, BHP, CSV, HTS-STD-LB, STD-SDTS, STD SHEx-C, STD IPP, and PHEARP agreements from January 1, 2026 through May 31, 2026, and delegated authority to extend these agreements through November 30, 2026.

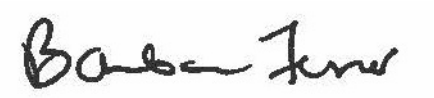
On May 21, 2026, Public Health exercised its delegated authority to extend 67 agreements through November 30, 2026.

Under this Board action, Public Health respectfully requests approval to extend the term of the 67 agreements through May 31, 2027, and delegated authority, as necessary, to further extend the agreements through December 31, 2027.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow Public Health to continue providing HIV and STD prevention services to help decrease HIV and STD infection and transmission rates in LAC, while revising and refining the solicitation process to establish new Prevention Services agreements.

Respectfully submitted,



Barbara Ferrer, PhD, MPH, MEd
Director

Barbara Ferrer, Ph.D., M.P.H., M.Ed.
Director

BF:tr
#08872

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

ATTACHMENT A

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH
DIVISION OF HIV AND STD PROGRAMS
HIV AND STD PREVENTION SERVICES

No.	Contractor Name	Contract No.	Extended Term Annual Maximum Obligation 6/1/26- 5/31/27	Service Planning Area (SPA) Served	Supervisorial District Served
HIV TESTING SERVICES (HTS) - STOREFRONT (STF)		**FUNDING SOURCE(S): [CDC HIHPS]**			
1	AIDS Healthcare Foundation	PH-004093	$ 164,762	4	3 & 5
2	Bienestar Human Services, Inc.	PH-004097	$ 102,667	2, 3 , 4, 6, & 7	1, 2, & 3
3	Charles R. Drew University of Medicine & Science	PH-004098	$ 102,667	6	2
4	Children's Hospital of Los Angeles	PH-004099	$ 80,556	4	2
5	East Valley Community Health Center, Inc.	PH-004101	$ 122,666	3	1
6	El Proyecto del Barrio, Inc.	PH-004102	$ 102,667	2	3
7	JWCH Institute, Inc.	PH-004104	$ 107,855	1, 4, & 7	1, 4, & 5
8	Los Angeles LGBT Center	PH-004106	$ 139,836	4	3
9	Tarzana Treatment Centers, Inc.	PH-004109	$ 148,278	1 & 2	3 & 5
10	The Wall Las Memorias Project	PH-004110	$ 102,667	4	1
11	Venice Family Clinic	PH-004111	$ 58,292	5	3
TOTAL HTS - STF = 11			**$ 1,232,913**		
HTS- SOCIAL AND SEXUAL NETWORKS (SSN)		**FUNDING SOURCE(S) [CDC HIHPS]**			
12	Bienestar Human Services, Inc.	PH-004114	$ 53,333	2, 3, 4, 6, & 8	1, 2, 3, & 4
13	Charles R. Drew University of Medicine & Science	PH-004115	$ 66,667	4 & 6	1 & 2
14	Los Angeles LGBT Center	PH-004121	$ 97,777	6	2
15	Realistic Education in Action Coalition to Foster Health d.b.a. REACH LA	PH-004122	$ 53,333	4	1
16	St. John's Community Health (formerly St. John's Well Child & Family Center)	PH-004123	$ 61,171	6	2
TOTAL HTS - SSN = 5			**$ 332,281**		
HIV TESTING & SYPHILIS TESTING IN COMMERCIAL SEX VENUES (CSV)		**FUNDING SOURCE(S) [CDC HIHPS]**			
17	JWCH Institute, Inc.	PH-004125	$ 80,000	2 & 4	2, 3, & 5
TOTAL HTS - CSV = 1			**$ 80,000**		
COMPREHENSIVE HIV AND STD TESTING AND STD TREATMENT IN THE CITY OF LONG BEACH (HIV/STD-LB)		**FUNDING SOURCE(S) [CDC HIHPS]**			
18	AIDS Healthcare Foundation	PH-003778	$ 106,667	8	4
19	One in Long Beach, d.b.a. The Center	PH-003781	$ 106,667	8	4
TOTAL HIV/STD-LB = 2			**$ 213,334**		

ATTACHMENT A

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH
DIVISION OF HIV AND STD PROGRAMS
HIV AND STD PREVENTION SERVICES

No.	Contractor Name	Contract No.	Extended Term Annual Maximum Obligation 12/1/26- 5/31/27	Service Planning Area (SPA) Served	Supervisorial District Served
STD, SCREENING, DIAGNOSIS AND TREATMENT SERVICES (STD-STDS)		**FUNDING SOURCE(S) [NCC and FoPH]**			
20	AIDS Healthcare Foundation	PH-004126	$ 346,545	6	2
21	Central City Community Health Center, Inc.	PH-004128	$ 64,000	6	2
22	Children's Hospital of Los Angeles	PH-004129	$ 32,371	4 & 6	2 & 3
23	JWCH Institute, Inc.	PH-004131	$ 91,781	1, 4, & 7	1, 4, & 5
24	Los Angeles LGBT Center	PH-004132	$ 986,282	4	3
25	Northeast Valley Health Corporation	PH-004133	$ 73,476	2	3
26	Tarzana Treatment Centers, Inc.	PH-004134	$ 48,000	2	3
27	Watts Healthcare Corporation	PH-004135	$ 64,000	6	2
TOTAL STD-SDTS =8			**$ 1,706,455**		
SEXUAL HEALTH EXPRESS CLINICS (SHEx-C)		**FUNDING SOURCE(S) [NCC and FoPH]**			
28	AIDS Healthcare Foundation	PH-004155	$ 200,000	4	3
29	APLA Health & Wellness	PH-004156	$ 229,017	6	2
30	Men's Health Foundation	PH-004158	$ 254,132	4 & 6	2 & 3
TOTAL SHEx-C=3			**$ 683,149**		
STD INFERTILITY PREVENTION PROJECT (IPP)		**FUNDING SOURCES(S) [NCC and FoPH]**			
31	Essential Access Health	PH-000749	$ 215,412	6	2
TOTAL STD IPP = 1			**$ 215,412**		
HIGH IMPACT HIV PREVENTION (HIHP)		**FUNDING SOURCE(S) [CDC HIHPS AND NDMC]**			
32	APLA Health & Wellness	PH-001026	$ 80,700	4 & 6	2 & 3
33	Asian American Drug Abuse Program, Inc.	PH-001027	$ 75,000	6 & 8	2 & 4
34	Being Alive People w/HIV/AIDS Coalition	PH-001028	$ 39,256	4	3
35	Bienestar Human Services, Inc.	PH-001029	$ 75,000	2, 3, & 4	1 & 3
36	East Los Angeles Women's Center	PH-001035	$ 36,000	7	4
37	Tarzana Treatment Centers, Inc.	PH-001047	$ 25,920	1	5
38	Tarzana Treatment Centers, Inc.	PH-001062	$ 36,000	2 through 8	1, 2, 3, & 4
TOTAL HIHP =7			**$ 367,876**		

ATTACHMENT A

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH
DIVISION OF HIV AND STD PROGRAMS
HIV AND STD PREVENTION SERVICES

No.	Contractor Name	Contract No.	Extended Term Annual Maximum Obligation 12/1/26- 5/31/27	Service Planning Area (SPA) Served	Supervisorial District Served
BIOMEDICAL HIV PREVENTION (BHP)- MASTER AGREEMENTS		**FUNDING SOURCE(S)**	**[NOT APPLICABLE- N/A]**		
39	APLA Health & Wellness	PH-003079	N/A	N/A	N/A
40	Children's Hospital Los Angeles	PH-003081	N/A	N/A	N/A
41	City of Long Beach Department of Health & Human Services	PH-003082	N/A	N/A	N/A
42	Dignity Health d.b.a. St. Mary's Medical Center	PH-003083	N/A	N/A	N/A
43	JWCH Institute, Inc.	PH-003084	N/A	N/A	N/A
44	Los Angeles LGBT Center	PH-003085	N/A	N/A	N/A
45	Men's Health Foundation	PH-003078	N/A	N/A	N/A
46	Northeast Valley Health Corporation	PH-003086	N/A	N/A	N/A
47	St. John's Community Health	PH-003087	N/A	N/A	N/A
48	Tarzana Treatment Centers, Inc.	PH-003088			
49	Via Care Community Health Center, Inc.	PH-003898	N/A	N/A	N/A
50	Watts Health Care Corporation	PH-003973	N/A	N/A	N/A
TOTAL BHP MASTER AGREEMENTS = 12					
BHP MASTER AGREEMENT WORK ORDERS		**FUNDING SOURCE(S)**	**[CDC HIHPS AND NDMC]**		
51	APLA Health & Wellness	PH-003079-W3	$ 65,067	4, 6, & 8	2, 3, & 4
52	Children's Hospital Los Angeles	PH-003081-W3	$ 27,733	4	3
53	City of Long Beach Department of Health & Human Services	PH-003082-W3	$ 17,067	8	4
54	Dignity Health d.b.a. St. Mary's Medical Center	PH-003083-W3	$ 58,133	8	4
55	JWCH Institute, Inc.	PH-003084-W3	$ 133,067	1, 3, 4, 6, & 7	1, 3, 4, & 5
56	Los Angeles LGBT Center	PH-003085-W3	$ 133,067	4	3
57	Men's Health Foundation	PH-003078-W3	$ 33,600	4, 6, & 8	2 & 3
58	Northeast Valley Health Corporation	PH-003086-W2	$ 48,533	2	3
59	St. John's Community Health	PH-003087-W2	$ 52,267	6	2
60	Tarzana Treatment Centers, Inc.	PH-003088-W3	$ 80,000	2	3
61	Via Care Community Health Center, Inc.	PH-003898-W2	$ 42,400	7	1
62	Watts Healthcare Corporation	PH-003973-W2	$ 41,600	6	2
TOTAL BHP MASTER AGREEMENT WORK ORDERS =12			**$ 732,534**		
PROMOTING HEALTHCARE ENGAGEMENT AMONG AT-RISK POPULATIONS(PHEARP)		**FUNDING SOURCE(S)**	**[CDC HIHPS AND NDMC]**		
63	Bienestar Human Services, Inc.	PH-003440	$ 175,000	6 & 8	2 & 4
64	In the Meantimes Men's Group, Inc.	PH-003438	$ 87,500	6	2
65	Los Angeles LGBT Center	PH-003437	$ 175,000	4 & 6	2 & 3
66	Los Angeles LGBT Center	PH-003441	$ 256,667	4	2
67	Men's Health Foundation	PH-003439	$ 58,333	6 & 8	2
	TOTAL VP CONTRACTS = 5		**$ 752,500**		
GRAND TOTAL OF ALL CONTRACTS = 67			**$6,316,454**		

ATTACHMENT B

SOLE SOURCE CHECKLIST FOR HIV TESTING SERVICES (STOREFRONT) CONTRACTS

Department Name: Department of Public Health

☐ New Sole Source Contract

☑ Sole Source Amendment to Existing Contract
Date Existing Contract First Approved: 12-17-2019

Contracts:
1. **AIDS Healthcare Foundation PH-004093**
2. Bienestar Human Services, Inc. PH-004097
3. Charles R. Drew University PH-004098
4. Children's Hospital Los Angeles PH-004099
5. East Valley Community Health Center, Inc. PH-004101
6. El Proyecto del Barrio, Inc. PH-004102
7. JWCH Institute, Inc. PH-004104
8. LA LGBT Center, PH-004106
9. Tarzana Treatment Centers, Inc. PH-004109
10. The Wall Las Memorias Project PH-004110
11. Venice Family Clinic PH-004111

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS **Identify applicable justification and provide documentation for each checked item.**
☐	➢ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an "*Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist*."
☐	➢ Compliance with applicable statutory and/or regulatory provisions.
☐	➢ Compliance with State and/or federal programmatic requirements.
☐	➢ Services provided by other public or County-related entities.
☐	➢ Services are needed to address an emergent or related time-sensitive need.
☐	➢ The service provider(s) is required under the provisions of a grant or regulatory requirement.
☑	➢ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
☐	➢ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
☐	➢ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
☐	➢ It is more cost-effective to obtain services by exercising an option under an existing contract.
☐	➢ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Kieu-Anh King
Chief Executive Office

09/30/2026
Date

SOLE SOURCE CHECKLIST FOR HIV TESTING SERVICES (SOCIAL AND SEXUAL NETWORK CONTRACTS

Department Name: Department of Public Health

Contracts:
12. Bienestar Human Services, Inc. PH-004114
13. Charles R. Drew University PH-004115
14. LA LGBT Center PH-004121
15. Reach LA PH-004122
16. St. John's Community Health PH-004123

☐ New Sole Source Contract

☑ Sole Source Amendment to Existing Contract
Date Existing Contract First Approved: 12-17-2019

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS **Identify applicable justification and provide documentation for each checked item.**
☐	➢ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an "*Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist*."
☐	➢ Compliance with applicable statutory and/or regulatory provisions.
☐	➢ Compliance with State and/or federal programmatic requirements.
☐	➢ Services provided by other public or County-related entities.
☐	➢ Services are needed to address an emergent or related time-sensitive need.
☐	➢ The service provider(s) is required under the provisions of a grant or regulatory requirement.
☑	➢ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
☐	➢ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
☐	➢ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
☐	➢ It is more cost-effective to obtain services by exercising an option under an existing contract.
☐	➢ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Kieu-Anh King
Chief Executive Office

09/30/2026
Date

SOLE SOURCE CHECKLIST FOR HIV TESTING & SYPHILIS TESTING IN COMMERICAL SEX VENUES CONTRACT

Department Name: Department of Public Health

Contract
17. JWCH Institute, Inc. PH-004125

☐ New Sole Source Contract

☑ Sole Source Amendment to Existing Contract
Date Existing Contract First Approved: 12-17-2019

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS **Identify applicable justification and provide documentation for each checked item.**
☐	➢ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an "*Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist*."
☐	➢ Compliance with applicable statutory and/or regulatory provisions.
☐	➢ Compliance with State and/or federal programmatic requirements.
☐	➢ Services provided by other public or County-related entities.
☐	➢ Services are needed to address an emergent or related time-sensitive need.
☐	➢ The service provider(s) is required under the provisions of a grant or regulatory requirement.
✓	➢ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
☐	➢ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
☐	➢ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
☐	➢ It is more cost-effective to obtain services by exercising an option under an existing contract.
☐	➢ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Kieu-Anh King
Chief Executive Office

09/30/2026
Date

SOLE SOURCE CHECKLIST FOR COMPREHENSIVE HIV AND STD TESTING AND STD TREATMENT IN THE CITY OF LONG BEACH CONTRACTS

Department Name: Department of Public Health

Contracts:
18. AIDS Healthcare Foundation PH-003778
19. One in Long Beach dba The Center PH-003781

☐ New Sole Source Contract

☑ Sole Source Amendment to Existing Contract
Date Existing Contract First Approved: 04-02-2019

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS **Identify applicable justification and provide documentation for each checked item.**
☐	➢ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an "*Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist*."
☐	➢ Compliance with applicable statutory and/or regulatory provisions.
☐	➢ Compliance with State and/or federal programmatic requirements.
☐	➢ Services provided by other public or County-related entities.
☐	➢ Services are needed to address an emergent or related time-sensitive need.
☐	➢ The service provider(s) is required under the provisions of a grant or regulatory requirement.
✓	➢ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
☐	➢ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
☐	➢ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
☐	➢ It is more cost-effective to obtain services by exercising an option under an existing contract.
☐	➢ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Kieu-Anh King
Chief Executive Office

09/30/2026
Date

SOLE SOURCE CHECKLIST FOR STD SCREENING, DIAGNOSIS AND TREATMENT CONTRACTS

Department Name: Department of Public Health

☐ New Sole Source Contract

☑ Sole Source Amendment to Existing Contract
Date Existing Contract First Approved: 11-20-2018

Contracts:
20. AIDS Healthcare Foundation PH-004126
21. Central City Community Health Center, Inc. PH-004128
22. Children's Hospital Los Angeles PH-004129
23. JWCH Institute, Inc. PH-004131
24. LA LGBT Center PH-004132
25. Northeast Valley Health Corporation PH-004133
26. Tarzana Treatment Centers, Inc. PH-004134
27. Watts Healthcare Corporation PH-004135

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS **Identify applicable justification and provide documentation for each checked item.**
☐	➢ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an "*Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist*."
☐	➢ Compliance with applicable statutory and/or regulatory provisions.
☐	➢ Compliance with State and/or federal programmatic requirements.
☐	➢ Services provided by other public or County-related entities.
☐	➢ Services are needed to address an emergent or related time-sensitive need.
☐	➢ The service provider(s) is required under the provisions of a grant or regulatory requirement.
☑	➢ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
☐	➢ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
☐	➢ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
☐	➢ It is more cost-effective to obtain services by exercising an option under an existing contract.
☐	➢ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Kieu-Anh King
Chief Executive Office

09/30/2026
Date

SOLE SOURCE CHECKLIST FOR SEXUAL HEALTH EXPRESS CLINIC SERVICES CONTRACTS

Department Name: Department of Public Health

Contracts:

28. AIDS Healthcare Foundation PH-004155
29. APLA Health & Wellness PH-004156
30. Men's Health Foundation PH-004158

☐ New Sole Source Contract

☑ Sole Source Amendment to Existing Contract
Date Existing Contract First Approved: 12-17-2019

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS **Identify applicable justification and provide documentation for each checked item.**
	➢ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an "*Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist*."
	➢ Compliance with applicable statutory and/or regulatory provisions.
	➢ Compliance with State and/or federal programmatic requirements.
	➢ Services provided by other public or County-related entities.
	➢ Services are needed to address an emergent or related time-sensitive need.
	➢ The service provider(s) is required under the provisions of a grant or regulatory requirement.
✓	➢ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➢ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➢ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➢ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➢ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Kieu-Anh King
Chief Executive Office

09/30/2026
Date

ATTACHMENT B

SOLE SOURCE CHECKLIST FOR STD INFERTILITY PREVENTION PROJECT CONTRACT

Department Name: Department of Public Health

Contract:
31. Essential Access Health PH-000749

☐ New Sole Source Contract

☑ Sole Source Amendment to Existing Contract
Date Existing Contract First Approved: 8-11-2009

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS **Identify applicable justification and provide documentation for each checked item.**
☐	➢ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an "*Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist*."
☐	➢ Compliance with applicable statutory and/or regulatory provisions.
☐	➢ Compliance with State and/or federal programmatic requirements.
☐	➢ Services provided by other public or County-related entities.
☑	➢ Services are needed to address an emergent or related time-sensitive need.
☐	➢ The service provider(s) is required under the provisions of a grant or regulatory requirement.
☐	➢ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
☐	➢ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
☐	➢ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
☐	➢ It is more cost-effective to obtain services by exercising an option under an existing contract.
☐	➢ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Kieu-Anh King
Chief Executive Office

09/30/2026
Date

ATTACHMENT B

SOLE SOURCE CHECKLIST FOR HIGH-IMPACT HIV PREVENTION SERVICES CONTRACTS

Department Name: Department of Public Health

☐ New Sole Source Contract

☑ Sole Source Amendment to Existing Contract
Date Existing Contract First Approved: 09-09-2009

Contracts:
32. APLA Health & Wellness PH-001026
33. Asian American Drug Abuse Program PH-001027
34. Being Alive People w/ HIV/AIDS Coalition PH-001028
35. Bienestar Human Services, Inc. PH-001029
36. East Los Angeles Women's Center PH-001035
37. Tarzana Treatment Centers, Inc. PH-001047
38. Tarzana Treatment Centers, Inc. PH-001062

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS **Identify applicable justification and provide documentation for each checked item.**
	➢ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an "*Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist*."
	➢ Compliance with applicable statutory and/or regulatory provisions.
	➢ Compliance with State and/or federal programmatic requirements.
	➢ Services provided by other public or County-related entities.
	➢ Services are needed to address an emergent or related time-sensitive need.
	➢ The service provider(s) is required under the provisions of a grant or regulatory requirement.
✓	➢ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➢ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➢ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➢ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➢ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Kieu-Anh King
Chief Executive Office

09/30/2026
Date

SOLE SOURCE CHECKLIST FOR BIOMEDICAL HIV PREVENTION MASTER AGREEMENTS

Department Name: Department of Public Health

☐ New Sole Source Contract

☑ Sole Source Amendment to Existing Contract
Date Existing Contract First Approved: 1-5-2016

Master Agreements:

39. APLA Health & Wellness PH-003079
40. Children's Hospital Los Angeles PH-003081
41. City of Long Beach PH-003082
42. Dignity Health PH-003083
43. JWCH Institute, Inc. PH-003084
44. LA LGBT Center PH-003085
45. Men's Health Foundation PH-003078
46. Northeast Valley Health Corporation PH-003086
47. St. John's Community Health PH-003087
48. Tarzana Treatment Centers, Inc. PH-003088
49. Via Care Community Health Center - PH-003898
50. Watts Health Care Corporation PH-003973

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS **Identify applicable justification and provide documentation for each checked item.**
☐	➢ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an "*Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist*."
☐	➢ Compliance with applicable statutory and/or regulatory provisions.
☐	➢ Compliance with State and/or federal programmatic requirements.
☐	➢ Services provided by other public or County-related entities.
☐	➢ Services are needed to address an emergent or related time-sensitive need.
☐	➢ The service provider(s) is required under the provisions of a grant or regulatory requirement.
✓	➢ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
☐	➢ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
☐	➢ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
☐	➢ It is more cost-effective to obtain services by exercising an option under an existing contract.
☐	➢ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Kieu-Anh King
Chief Executive Office

09/30/2026
Date

ATTACHMENT B

SOLE SOURCE CHECKLIST FOR BIOMEDICAL HIV PREVENTION MASTER AGREEMENT WORK ORDERS

Department Name: Department of Public Health

☐ New Sole Source Contract

☑ Sole Source Amendment to Existing Contract
Date Existing Contract First Approved: 1-5-2016

MAWOs:

51. APLA Health & Wellness PH-003079-W3
52. Children's Hospital Los Angeles PH-003081-W3
53. City of Long Beach PH-003082-W3
54. Dignity Health PH-003083-W3
55. JWCH Institute, Inc. PH-003084-W3
56. LA LGBT Center PH-003085-W3
57. Men's Health Foundation PH-003078-W3
58. Northeast Valley Health Corporation PH-003086-W2
69. St. John's Community Health PH-003087-W2
60. Tarana Treatment Centers, Inc. PH-003088-W3
61. Via Care Community Health Center PH-003898-W2
62. Watts Health Care Corporation PH-003973-W2

Check (✓)	**JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS** **Identify applicable justification and provide documentation for each checked item.**
	➢ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an "*Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist*."
	➢ Compliance with applicable statutory and/or regulatory provisions.
	➢ Compliance with State and/or federal programmatic requirements.
	➢ Services provided by other public or County-related entities.
	➢ Services are needed to address an emergent or related time-sensitive need.
	➢ The service provider(s) is required under the provisions of a grant or regulatory requirement.
✓	➢ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➢ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➢ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➢ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➢ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Kieu-Anh King
Chief Executive Office

09/30/2026
Date

SOLE SOURCE CHECKLIST FOR PROMOTING HEALCARE ENGAGEMENT AMONG AT-RISK POPULATIONS

Department Name: Department of Public Health

63. Bienestar Human Services, Inc. PH-003440
64. In the Meantimes Men's Group, Inc. PH-003438
65. Los Angeles LGBT Center PH-003437
66. Los Angeles LGBT Center PH-003441
67. Men's Health Foundation PH-003439

☐ New Sole Source Contract

☑ Sole Source Amendment to Existing Contract
Date Existing Contract First Approved: 11-14-2017

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS **Identify applicable justification and provide documentation for each checked item.**
☐	➢ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an "*Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist*."
☐	➢ Compliance with applicable statutory and/or regulatory provisions.
☐	➢ Compliance with State and/or federal programmatic requirements.
☐	➢ Services provided by other public or County-related entities.
☐	➢ Services are needed to address an emergent or related time-sensitive need.
☐	➢ The service provider(s) is required under the provisions of a grant or regulatory requirement.
✓	➢ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
☐	➢ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
☐	➢ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
☐	➢ It is more cost-effective to obtain services by exercising an option under an existing contract.
☐	➢ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Kieu-Anh King
Chief Executive Office

09/30/2026
Date