COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Parks Make Life Better!"

Norma E. García-González, Director | Alina Bokde, Chief Deputy Director

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

September 29, 2026

45 September 29, 2026

EDWARD YEN
EXECUTIVE OFFICER

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

BASSETT PARK PLAYGROUND, FITNESS AND SHADE IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A194
(SUPERVISORIAL DISTRICT 1) (FY 2026-27, 3-VOTES)

SUBJECT

Approval of the recommended actions will find the proposed Bassett Park Playground, Fitness and Shade Improvements Project exempt from the California Environmental Quality Act; establish and approve the proposed capital project, project scope, budget, and appropriation adjustment; and authorize the Director of the County of Los Angeles Department of Parks and Recreation, or her designee, to deliver the proposed Project through a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Bassett Park Playground, Fitness and Shade Improvements Project categorically exempt from the California Environmental Quality Act, for the reasons stated in this Board letter and in the record of the project.

2. Establish and approve the proposed Bassett Park Playground, Fitness and Shade Improvements Project, Capital Project No. 8A194, with a total project budget of $1,254,000.

3. Approve an appropriation adjustment to reflect an increase of $1,254,000 in appropriation to the

proposed Bassett Park Playground, Fitness and Shade Improvements Project, Capital Project No. 8A194, fully offset by the Avocado Heights – Athens Tipping Fee available in the County of Los Angeles Department of Parks and Recreation's operating budget, to fully fund the proposed Project.

4. Authorize the Director of the County of Los Angeles Department of Parks and Recreation, or her designee, to implement the proposed Bassett Park Playground, Fitness and Shade Improvements Project through a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Bassett Park Playground, Fitness and Shade Improvements Project (Project) exempt from the California Environmental Quality Act (CEQA); establish and approve Capital Project No. 8A194; approve the proposed Project scope, budget and appropriation adjustment; and authorize the County of Los Angeles Department of Parks and Recreation (LA County Parks), to implement the proposed Project through a Board-approved Job Order Contract (JOC).

The proposed Project is located at Bassett Park (Park), 510 North Vineland Avenue, in the unincorporated community of West Puente Valley, an area identified as having a very high park need in the Countywide Park Needs Assessment. The 9.8-acre park includes multipurpose and gymnasium buildings, multiple playgrounds, a splash pad, basketball court, outdoor fitness equipment, picnic shade structures, restrooms, two parking lots, and two synthetic turf soccer fields with sports lighting.

Several of the Park's amenities need repair or replacement. The outdoor fitness equipment and playground components are worn and have exceeded their useful service life due to heavy use by park visitors. In addition, the playground and picnic areas lack adequate shade, which diminishes the overall user experience, particularly during the summer months when shade is most essential.

The proposed project scope includes replacement of the outdoor fitness equipment and playground components, including new safety surfacing; installation of shade structures and shade trees; and related site improvements.

Prior to the start of construction, details of the project will be shared on-site with the community through announcements at park programs and posted notices.

Implementation of Strategic Plan Goals

The proposed recommendations will further the County Strategic Plan Goals to Realize Tomorrow's Government Today (North Star 3) through Equity-Centered Policies and Practices (Focus Area C) by implementing projects that are equity-based and seek racial, social, and economic equity in County parks (Strategy 3.C.i) and through Internal Controls and Processes (Focus Area G) by effectively managing County park assets in ways that are fiscally responsible and align with the County's highest priority needs (Strategy 3.G.ii).

Implementation of County Sustainability Goals

The OurCounty Sustainability Plan, updated in 2025, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Project will be designed to achieve the goals of creating buildings and infrastructure that support human health and resilience (Goal 2) and creating accessible parks, public lands, and public spaces that create

opportunities for respite, recreation, ecological discovery, and cultural activities (Goal 6). Additionally, the proposed project supports climate resilience and Goal 1, “Cool Outdoor Spaces” of the Los Angeles County Heat Action Plan.

FISCAL IMPACT/FINANCING

The total estimated cost for the proposed Project includes as-needed consultant services, plans and specifications, jurisdictional review, construction, Civic Art, change order/contingency, and County services. The proposed Project Schedule and Budget Summary are included in Attachment I.

The proposed Project is fully funded by the Avocado Heights – Athens Tipping Fees funding in the amount of $1,254,000.

Approval of the appropriation adjustment (Attachment II) will reflect a total increase of $1,254,000 in appropriation to the Bassett Park Playground, Fitness and Shade Improvements Project, Capital Project No. 8A194, fully offset with the Avocado Heights – Athens Tipping Fees available in the LA County Parks’ operating budget, to fully fund the proposed Project.

Operating Budget Impact

Based on the project description, LA County Parks does not anticipate any one-time or ongoing costs. The Project has maintenance requirements that will be fulfilled with existing LA County Parks staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of the recommended actions will authorize LA County Parks to implement the proposed Project using a Board-approved JOC as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, negotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractor who is awarded this contract will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program).

The proposed Project will proceed in accordance with the Board’s consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016, and last amended on June 11, 2019. It will include a best-efforts goal that at least 30 percent (30%) of the total California craft worker hours for refurbishment work on the Project be performed by local residents.

In accordance with the Board’s Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project budget includes one percent (1%) of eligible design and construction costs, in the amount of $13,000, to be allocated and transferred to the Civic Art Fund.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the California Environmental Quality Act (CEQA). The proposed Project, which includes replacement of the outdoor fitness equipment and playground components, including the safety surfacing, and the installation of a shade structure and shade trees,

and related improvements, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in sections 15301(d) (h), 15302(c), 15303(e), and 15304(b) of the State CEQA Guidelines and Classes 1(c)(j), 2(e), 3(b) and 4(c) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The proposed Project will provide for restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety; replacement or reconstruction of existing structures, and facilities involving negligible or no expansion of capacity; construction of small new facilities; new landscaping and will not involve the removal of healthy, mature and scenic trees.

Based on the proposed Project records, it will comply with all applicable regulations. There are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon your Board's approval of the recommended actions, LA County Parks will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

Implementation of the improvements will be completed using a Board-approved JOC. LA County Parks has made the determination that JOC is the most appropriate procurement method for delivery of the construction scope.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have limited impacts to County services or projects at the facility. LA County Parks will work with contractors to minimize closures at the facility and parking areas and will coordinate with park staff to minimize disruption to the Park.

CONCLUSION

Upon approval by the Board, please instruct the Executive Officer-Clerk of the Board, to forward one adopted copy to the Chief Executive Office, Capital Projects Division, and one adopted copy to the County of Los Angeles Department of Parks and Recreation.

Should you have any questions, please contact Rigoberto Martinez at (626) 746-4014 or rmartinez@parks.lacounty.gov, Jorge Gutierrez at (626) 746-5477 or jgutierrez2@parks.lacounty.gov, or Johanna Hernandez at (626) 596-8365 or bll@parks.lacounty.gov.

Respectfully submitted,

Norma E. Garcia-Gonzalez

Director

NEGG:AB:CK:GB:JG:rm

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor Controller
Arts and Culture (Civic Art Division)

ATTACHMENT I

BASSETT PARK
PLAYGROUND, FITNESS AND SHADE IMPROVEMENTS
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A194
(SUPERVISORIAL DISTRICT 1) (FY 2026-27, 4-VOTES)

I. PROJECT SCHEDULE SUMMARY

Project Activity	Scheduled Completion
Board Letter	September 2026
Construction Documents	October 2026
Jurisdictional Approvals/Permits	November 2026
Construction Award	November 2026
Substantial Completion	April 2027
Project Acceptance	May 2027

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Construction	
Construction	$ 1,052,000
Contingency	$ 113,000
Subtotal	**$ 1,165,000**
Soft Costs	
Civic Art	$ 12,000
Consultant Services	$ 10,000
Plans and Specifications	$ 20,000
Jurisdictional Approvals/Permits	$ 5,000
County Services	$ 42,000
Subtotal	**$ 89,000**
TOTAL	**$ 1,254,000**

DRAFT

ATTACHMENT II

BASSETT PARK
PLAYGROUND, FITNESS AND SHADE IMPROVEMENTS
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APPROPRIATION ADJUSTMENT

(SEE ATTACHED)

DRAFT

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BA FORM 04162026

BOARD OF SUPERVISORS
OFFICIAL COPY

September 29, 2026

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2026-27
3 - VOTES

SOURCES		USES	
PARKS AND RECREATION		PARKS AND RECREATION	
A01-PK-2000-27640		**BASSETT PARK PLAYGROUND, FITNESS AND SHADE IMPROVEMENTS**	
SERVICES & SUPPLIES		A01-CP-6014-65043-8A194	
DECREASE APPROPRIATION	1,254,000	CAPITAL ASSETS - B & I	
		INCREASE APPROPRIATION	1,254,000
SOURCES TOTAL	$ 1,254,000	**USES TOTAL**	$ 1,254,000

JUSTIFICATION

Reflects an increase of $1,254,000 in appropriation to the Bassett Park Playground, Fitness and Shade Improvements Project, Capital Project No. 8A194, fully offset by the Avocado Heights – Athens Tipping Fees available in the County of Los Angeles Department of Parks and Recreation's operating budget, to fully fund the project.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

AUTHORIZED SIGNATURE CYNDI LIEU, FINANCE MANAGER

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

45 September 29, 2026

Edward Yen
EDWARD YEN
EXECUTIVE OFFICER

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

☐ ACTION

☑ RECOMMENDATION

AUDITOR-CONTROLLER

BY Andrea Turner — Digitally signed by Andrea Turner Date: 2026.09.06 11:59:20 -07'00'

B.A. NO. 021

DATE 9/8/26

☑ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY Matthew J. Diaz — Digitally signed by Matthew J. Diaz Date: 2026.09.08 16:23:31 -07'00'

DATE 9/8/26