COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Parks Make Life Better!"

Norma E. García-González, Director | Alina Bokde, Chief Deputy Director

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

44 September 29, 2026

EDWARD YEN
EXECUTIVE OFFICER

September 29, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

BASSETT PARK
BUILDING AND EXTERIOR IMPROVEMENTS PROJECT
APPROVE REVISED PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 87571
(SUPERVISORIAL DISTRICT 1) (FY 2026-27, 3-VOTES)

SUBJECT

Approval of the recommended actions will approve the revised project budget, the appropriation adjustment, and project scope for the Bassett Park Building and Exterior Improvements Project, Capital Project No. 87571, to provide sufficient funds to complete the project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the revised project is categorically exempt from the California Environmental Quality Act, for the reasons stated in this Board letter and in the record of the project.

2. Approve the revised total project budget of $3,600,000, from a previously adopted budget of $3,000,000, for the Bassett Park Building and Exterior Improvements Project, Capital Project No. 87571.

3. Approve an appropriation adjustment to reflect an increase of $600,000 in appropriation to the Bassett Park Building and Exterior Improvements Project, Capital Project No. 87571, fully offset by the Avocado Heights – Athens Tipping Fees available in the County of Los Angeles Department of Parks and Recreation's operating budget, to fully fund the revised Project.

4. Authorize the Director of the County of Los Angeles Department of Parks and Recreation, or her designee, to deliver the Bassett Park Building and Exterior Improvements Project through a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the Bassett Park Building and Exterior Improvements Project (Project), Capital Project (CP) No. 87571, exempt from the California Environmental Quality Act (CEQA); approve the revised project budget, Project scope increase, and appropriation adjustment; and will authorize the County of Los Angeles Department of Parks and Recreation (LA County Parks), to implement the revised Project through a Board-approved Job Order Contract (JOC).

Bassett Park (Park) is located at 510 North Vineland Avenue, in the unincorporated community of West Puente Valley, a very high park-need community. On September 15, 2020, the Board of Supervisors approved the Bassett Park Building and Exterior Improvements Project (CP 87571) with a $3,000,000 budget allocation to remodel the park's heavily utilized infrastructure, including provisions for replacing the north synthetic soccer field and repairs to the south synthetic soccer field.

After completion of the north synthetic soccer field and upon commencement with repairs to the south synthetic soccer field in March 2025, LA County Parks noted that the south field deteriorated beyond what was previously assessed and now needs to be replaced. Despite diligent efforts to reduce project costs responsibly, the previously approved budget is inadequate to deliver the appropriate scope, including the replacement of the south synthetic soccer field.

Additional funding is required to cover construction costs including change order contingencies and other costs associated with this Project. By supplementing funding, LA County Parks can proceed with the replacement of the south synthetic soccer field portion of the Project.

The revised Project will renovate the south soccer field by removing and replacing the existing deteriorated synthetic turf and edge retention system; regrading the existing permeable aggregate base; installing a new edge retention system and synthetic turf with infill; and completing related site improvements necessary to restore the field to a safe and functional condition.

Implementation of Strategic Plan Goals

The proposed recommendations will further the County Strategic Plan Goals to Realize Tomorrow's Government Today (North Star 3) through Equity-Centered Policies and Practices (Focus Area C) by implementing projects that are equity-based and seek racial, social, and economic equity in County parks (Strategy 3.C.i) and through Internal Controls and Processes (Focus Area G) by effectively managing County park assets in ways that are fiscally responsible and align with the County's highest priority needs (Strategy 3.G.ii).

Implementation of County Sustainability Goals

The OurCounty Sustainability Plan, updated in 2025, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The revised Project will be designed to achieve the goals of creating buildings and infrastructure that support human health and resilience (Goal 2) and creating accessible parks, public lands, and public spaces that create

opportunities for respite, recreation, ecological discovery, and cultural activities (Goal 6).

FISCAL IMPACT/FINANCING

The revised total Project budget is $3,600,000 from the previously adopted budget of $3,000,000, which includes construction, change order/contingency, Civic Art, plans and specifications, consultant services, jurisdictional review, and County services. The revised Project Schedule and Budget Summary are included in Attachment I.

On May 15, 2018, the Board motioned and authorized LA County Parks to submit an application to the Los Angeles County Regional Park and Open Space District for the allocation of $3,000,000 of Proposition A Excess Funds available to the First Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 for the Bassett Park Building and Exterior Improvements Project.

On June 29, 2020, as part of the Fiscal Year 2020-21 Final Changes process, the Board approved to appropriate $3,000,000 of Proposition A Excess Funds to the Capital Projects/Refurbishments Budget – Capital Assets-Buildings and Improvements under Capital Project No. 87571.

Approval of the appropriation adjustment (Attachment II) will reflect a total increase of $600,000 in appropriation to the Bassett Park Building and Exterior Improvements Project, Capital Project No. 87571, fully offset with the Avocado Heights – Athens Tipping Fees available in the LA County Parks operating budget, to fully fund the revised Project.

Operating Budget Impact

Based on the revised Project description, LA County Parks does not anticipate any one-time start-up or ongoing costs. The Project has maintenance requirements that will be fulfilled with existing LA County Parks staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The previously approved Board letter authorized LA County Parks to deliver the Project using a Board-approved JOC as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractor who is awarded this contract, will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program).

The revised Project will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016, and last amended on June 11, 2019. It will include a best-efforts goal that at least 30 percent (30%) of the total California craft worker hours for refurbishment work on the Project be performed by local residents.

In accordance with the Board’s Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the revised Project budget includes one percent (1%) of eligible design and construction costs, in the amount of $34,000, from the previously approved budget of $28,000, to be allocated and transferred to the Civic Art Fund.

Additionally, in accordance with Regional Park Open Space District's Measure A requirements, funding acknowledgement is required and grant funded improvements are to be maintained in perpetuity. As such, a deed restriction which identifies the Project must be recorded.

ENVIRONMENTAL DOCUMENTATION

The revised Project is categorically exempt from the California Environmental Quality Act (CEQA). The Project, which consists of removal of the existing deteriorated synthetic turf and edge retention systems, regrading the existing permeable aggregate, installation of edge retention and synthetic turf systems with synthetic turf infill, and related remodeling work and improvements, is within a class of projects determined not to have a significant effect on the environment and meets the criteria set forth in Section 15301(d) of the State CEQA Guidelines and Class 1(c) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G.

In addition, based on the Project records, it will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon your Board's approval of the recommended actions, LA County Parks will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

Implementation of the improvements will be completed using a Board-approved JOC. LA County Parks has made the determination that JOC is the most appropriate procurement method for delivery of the work.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have limited impacts to County services or projects at the facility. LA County Parks will work with contractors to minimize closures at the facility and parking areas and will coordinate with park staff to minimize disruption to the park.

CONCLUSION

Upon approval by the Board, please instruct the Executive Officer-Clerk of the Board, to forward one adopted copy to the Chief Executive Office, Capital Projects Division, and one adopted copy to the County of Los Angeles Department of Parks and Recreation.

Should you have any questions, please contact Rigoberto Martinez at (626) 746-4014 or rmartinez@parks.lacounty.gov, Jorge Gutierrez at (626) 746-5477 or jgutierrez2@parks.lacounty.gov, or Johanna Hernandez at (626) 596-8365 or bll@parks.lacounty.gov.

Respectfully submitted,

Norma E. Garcia-Gonzalez

Director

NEGG:AB:CK:GB:JG:rm

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor Controller
Arts and Culture (Civic Art Division)

ATTACHMENT I

BASSETT PARK
BUILDING AND EXTERIOR IMPROVEMENTS PROJECT
APPROVE PROJECT SCOPE INCREASE AND REVISED BUDGET
APPROVE APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87571
(SUPERVISORIAL DISTRICT 1) (FY 2026-27, 4-VOTES)

I. PROJECT SCHEDULE SUMMARY

Project Activity	Approved 9/15/2020	Revised Schedule
Board Approval	September 2020	September 2026
Jurisdictional Approvals/Permits	November 2021	November 2021
Construction Award	February 2021	September 2026
Substantial Completion	October 2023	April 2027
Project Acceptance	December 2023	May 2027

II. PROJECT BUDGET SUMMARY

Project Activity	Approved 9/15/2020	Revised Budget
Construction		
Construction	$ 2,232,000	$ 2,749,000
Contingency	$ 224,000	$ 281,000
Subtotal	**$ 2,461,000**	**$ 3,030,000**
Soft Costs		
Civic Art	$ 28,000	$ 34,000
Plans and Specifications	$ 265,000	$ 265,000
Consultant Services	$ 62,000	$ 62,000
Jurisdictional Approvals/Permits	$ 75,000	$ 75,000
County Services	$ 109,000	$ 129,000
Subtotal	**$ 539,000**	**$ 565,000**
TOTAL	**$ 3,000,000**	**$ 3,600,000**

DRAFT

ATTACHMENT II

BASSETT PARK
BUILDING AND EXTERIOR IMPROVEMENTS PROJECT
APPROVE PROJECT SCOPE INCREASE AND REVISED BUDGET
APPROVE APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87571
(SUPERVISORIAL DISTRICT 1) (FY 2026-27, 4-VOTES)

APPROPRIATION ADJUSTMENT

(SEE ATTACHED)

DRAFT

PINK

BA FORM 04162026

BOARD OF SUPERVISORS
OFFICIAL COPY

September 29, 2026

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2026-27
3 - VOTES

SOURCES		USES	
		PARKS AND RECREATION	
PARKS AND RECREATION		**BASSETT PARK BUILDING AND EXTERIOR IMPROVEMENTS**	
A01-PK-2000-27640		A01-CP-6014-65043-87571	
SERVICES & SUPPLIES		CAPITAL ASSETS - B & I	
DECREASE APPROPRIATION	600,000	**INCREASE APPROPRIATION**	600,000
SOURCES TOTAL	$ 600,000	**USES TOTAL**	$ 600,000

JUSTIFICATION

Reflects an increase of $600,000 in appropriation to the Bassett Park Building and Exterior Improvements Project, Capital Project No. 87571, fully offset by the Avocado Heights – Athens Tipping Fees available in the County of Los Angeles Department of Parks and Recreation's operating budget, to fully fund the revised project.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

AUTHORIZED SIGNATURE CYNDI LIEU, Finance Manager

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

44 September 29, 2026

Edward Yen
EDWARD YEN
EXECUTIVE OFFICER

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

☐ ACTION

☑ RECOMMENDATION

AUDITOR-CONTROLLER

BY Andrea Turner — Digitally signed by Andrea Turner Date: 2026.09.08 11:35:42 -07'00'

B.A. NO. 020

DATE 9/8/26

☑ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY Matthew J. Diaz — Digitally signed by Matthew J. Diaz Date: 2026.09.08 16:11:00 -07'00'

DATE 9/8/26