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COUNTY OF LOS ANGELES

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CHIEF EXECUTIVE OFFICER

Joseph M. Nicchitta

"To Enrich Lives Through Effective and Caring Service"

August 11, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**COUNTYWIDE CLASSIFICATION/COMPENSATION ACTIONS
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

This letter and accompanying ordinance will update the tables of positions and the departmental staffing provisions by adding one (1) new unclassified classification and two (2) new employee classifications; changing the salary range of ten (10) non-represented classifications; reclassifying 21 positions in the Department of Mental Health (DMH); and reclassifying 51 positions in various County of Los Angeles (County) departments.

IT IS RECOMMENDED THAT THE BOARD:

Approve the accompanying ordinance amending Title 6-Salaries, of the County Code to:

1. Add one (1) new unclassified classification and two (2) new employee classifications for the Departments of Board of Supervisors (Board), Health Services (DHS) and Sheriff;
2. Change the salary range for ten (10) non-represented classifications;
3. Reclassify 21 positions in DMH following a Patient's Rights Office Reorganization (PRO) Study; and
4. Reclassify 51 positions in the Departments of Animal Care and Control, Auditor-Controller, Child Support Services, District Attorney, DHS, Internal Services, LA County Library, Medical Examiner, Sheriff, and Youth Development.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Board has requested submission of classification and compensation letters on a periodic basis throughout the year to implement recommended actions in a timely manner. Approval will provide the ordinance authority for County departments to implement the classification and compensation changes in this letter.

These recommendations will ensure the proper allocation of positions based upon the duties and responsibilities assigned to these jobs and as performed by the incumbents (Attachments A, B, and C). This is a primary goal of the County's classification and compensation system. These actions are recommended based upon generally accepted professional principles of classification and compensation. Furthermore, these actions are important in addressing departmental operational needs and in maintaining consistency in personnel practices throughout the County. The proper allocation of positions facilitates efficient business operations and can reduce the number of costly personnel-related issues.

New Unclassified Classification

The Protocol function was transferred from the Chief Executive Office (CEO) to the Department of the Board of Supervisors during the 2022-2023 Recommended Budget along with the CEO Manager item that functioned as the Chief of Protocol. Given the unique skill set and experience necessary for the job, we are recommending the establishment of a new Chief of Protocol (UC) classification (Item No. 1056) (Attachment A).

This new position will be located in the Department of the Board of Supervisors, and will report to the Chief Deputy, Executive Office, Board of Supervisors. The position serves as the County's principal advisor and representative on international relations, diplomatic engagement, and protocol matters, with significant independent authority and direct interaction with elected officials and foreign governments, and will represent the Board before foreign dignitaries and diplomatic officials. This role requires a highly specialized skill set that combines governmental protocol expertise, diplomatic coordination, and high-level advisement to elected officials and executive leadership.

New Employee Classifications

We are recommending the establishment of Computed Tomography (CT) Technologist (Item No. 5786) in the County Classification Plan (Attachment A). Positions allocated to new CT Technologist classification will be assigned to perform a variety of routine and advanced imaging procedures using CT equipment to produce diagnostic images of the human anatomy and vascular structures following prescribed protocols. Positions will be assigned to DHS in varied hospital and clinical settings for use in medical and surgical diagnosis and treatment. Establishing this new class will allow the department to enhance patient safety, standardize care, improve diagnostic accuracy, and will allow the department to be better prepared to comply with new regulatory changes in imaging.

We are recommending the establishment of a Sheriff Dispatcher – Call Taker (Item No. 2455) classification to facilitate the Sheriff Department's transition from a decentralized to centralized call-taking and dispatch operations (Attachment A). This class will receive emergency 9-1-1 and non-emergency telephone requests for service from the public or other agencies, enter call information into the Computer Assisted Dispatch (CAD) System, and route calls to appropriate personnel.

DMH – PRO – Reorganization Study

We are recommending the reclassification of 21 positions within DMH's PRO. These reclassifications are being implemented in connection with the Department's reorganization of the PRO. This reorganization and its associated reclassifications are designed to strengthen reporting structures within the PRO, as well as improve consistency in service delivery by ensuring positions are classified in manner consistent with their duties and responsibilities. The scope of this reorganization includes eight (8) permanent position transfers and 21 reclassifications (Attachment B).

Salary Range Adjustments

On April 7, 2026, the Board approved salary range adjustments for seven (7) non-represented Management Appraisal and Performance Plan (MAPP) classifications allocated to the Departments of Consumer and Business Affairs and Military and Veterans Affairs. The justification for that action was to reflect the difficulty recruiting qualified executive candidates in those positions, the increased demand in services and expanding role of each of those departments, and to establish a two-range differential between executive levels. Subsequently, we identified ten (10) additional non-represented unclassified MAPP classifications (Attachment A) across five (5) departments that were in a similar situation. Therefore, we are recommending salary range increases for executive positions in the Departments of Agricultural Commissioner/Weights and Measures, Animal Care and Control, Assessor, Economic Opportunity, and Youth Development. Similarly, this recommendation reflects the difficulty recruiting qualified candidates for these positions, the increased demand in services and expanding role of each of these departments, and to establish an appropriate differential between executive levels. Current incumbents in these unclassified positions are assigned to MAPP Tier I, which includes open salary ranges without assigned steps. Therefore, incumbents will maintain their current base salary upon transition to their new salary range.

Reclassifications

There are 51 positions in ten (10) departments that are being recommended for reclassification (Attachment C). The duties and responsibilities assigned to these positions have changed since the original allocations were made. Therefore, the subject positions would be more appropriately allocated in the recommended classes.

Implementation of Strategic Plan Goals

These recommended actions support the County's Strategic Plan North Star 3 – Realize Tomorrow's Government Today, Focus Area Goal B – Diverse and Inclusive Workforce, Strategy 2 – Fairness and Equity.

FISCAL IMPACT/FINANCING

The total cost resulting from the recommended reclassifications and salary adjustments is \$1,500,000 and the net County cost portion is \$600,000. Cost increases associated with the recommended actions will be absorbed within the Adopted Budget for each affected department. No additional funding is required.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County Charter authorizes the establishment and maintenance of “a classification plan and the classification of all positions.” This responsibility is further delineated in Civil Service Rule 5.

Appropriate notifications have been made to the impacted employee organizations regarding the recommended classification actions. The accompanying ordinance implementing amendments to Title 6-Salaries of the County Code has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these classification and compensation recommendations will enhance the operational effectiveness of the departments through the proper classification and compensation of positions.

Respectfully submitted,



Joseph M. Nicchitta
Chief Executive Officer

JMN:JG:NV
AE:JR:AS:lm

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Human Resources
Affected Departments

CLASSIFICATION PLAN CHANGES

ATTACHMENT A

UNCLASSIFIED CLASSIFICATION RECOMMENDED FOR ADDITION TO THE CLASSIFICATION PLAN

Proposed Savings/ Cafeteria Benefit Plan	Item No.	Title	Recommended Salary Schedule and Level	
Horizons/ Megaflex	1056	Chief of Protocol, BOS (UC)	N23	R15

CLASSIFICATIONS RECOMMENDED FOR ADDITION TO THE CLASSIFICATION PLAN

Proposed Savings/ Cafeteria Benefit Plan	Item No.	Title	Recommended Salary Schedule and Level	
Horizons/ Options	5786	Computed Tomography Technologist	NMO	102H
Horizons/ Choices	2455	Sheriff Dispatcher – Call Taker	NMO	88K

CLASSIFICATION PLAN CHANGES

ATTACHMENT A

NON-REPRESENTED CLASSIFICATIONS RECOMMENDED FOR SALARY CHANGE TO THE CLASSIFICATION PLAN

Item No.	Title	Current Salary Schedule and Level		Recommended Salary Schedule and Level	
		N23	R16	N23	R17
0029	Agricultural Commissioner/Director of Weights and Measures	N23	R16	N23	R17
0028	Chief Deputy, Agricultural Commissioner/Weights and Measures (UC)	N23	R14	N23	R15
9988	Chief Deputy Assessor (UC)	N23	R17	N23	R19
8233	Chief Deputy, Department of Economic Opportunity (UC)	N23	R14	N23	R15
2996	Chief Deputy Director, Animal Care and Control (UC)	N23	R14	N23	R15
8314	Chief Deputy Director, Department of Youth Development (UC)	N23	R13	N23	R15
0027	Deputy Director, Agricultural Commissioner/Weights and Measures (UC)	N23	R10	N23	R13
2994	Deputy Director, Animal Care and Control (UC)	N23	R11	N23	R13
8236	Director, Department of Economic Opportunity (UC)	N23	R15	N23	R17
8315	Director, Department of Youth Development (UC)	N23	R15	N23	R17

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT B

DEPARTMENT OF MENTAL HEALTH – PATIENT'S RIGHTS OFFICE REORGANIZATION

No of Pos.	Present Classification	No of Pos.	Classification Findings
15	Mental Health Services Coordinator I Item No. 8148A N3MO 101F Represented	15	Health Program Analyst I Item No. 4727A NMO 105E Non-Represented
2	Mental Health Services Coordinator II Item No. 8149A NMO 103B Represented	2	Health Program Analyst I Item No. 4727A NMO 105E Non-Represented
4	Psychiatric Social Worker II Item No. 9035A N3MWO 101G Represented	4	Health Program Analyst I Item No. 4727A NMO 105E Non-Represented

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

ANIMAL CARE AND CONTROL

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Staff Assistant I Item No. 0907A NMO 86F Represented	1	Program Manager I Item No. 0977A NMO 101A Non-Represented

The subject Staff Assistant I position will be assigned to the Enforcement Administration unit and will direct the department's Administrative Citation Program (ACP) by developing, formulating, and implementing policies for the ACP program and ensuring departmental staff comply with ACP policies for nine (9) sections of the Los Angeles County Code of Regulatory Ordinances. The duties and responsibilities of the subject position meet the classification criteria for the Program Manager I classification, a classification responsible for providing administrative coordination and management services for personnel involved in the provision of services to the public through a specialized departmental program. Therefore, we recommend upward reallocation of the subject position to Program Manager I.

AUDITOR-CONTROLLER

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Administrative Assistant II Item No. 0888A NMO 94L Represented	1	Program Specialist I, Auditor-Controller Item No. 0712A NMO 105J Non-Represented

The subject Administrative Assistant II position will be assigned to Administrative Services and assists in developing the department's budget and Integrated Applications Budget submissions to the Chief Executive Office (CEO), analyzing expenditures and revenues to prepare estimates for inclusion in Budget Status Reports for the departments and for submission to the CEO, and handling complex cost-recovery by analyzing and making recommendations for federal claim packages and obtaining clarification on federal reimbursement rules which are complex and subject to change. The duties and responsibilities of the subject position meet the classification criteria for the Program Specialist I, Auditor-Controller classification, a classification responsible for assisting in

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

AUDITOR-CONTROLLER (CONTINUED)

the analysis of complex financial accounting problems and making recommendations for their solution in connection with County-wide financial systems. Therefore, we recommend upward reallocation of the subject position to Program Specialist I, Auditor–Controller.

CHILD SUPPORT SERVICES

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Supervising Typist-Clerk Item No. 2219A N3MVO 80L Represented	1	Administrative Assistant I Item No. 0887A N2MO 85G Represented
1	Senior Clerk Item No. 1140A N4MVO 80A Represented	1	Administrative Assistant I Item No. 0887A N2MO 85G Represented

The subject Supervising Typist Clerk position is located in the Contracts and Procurement Division, Child Support Services Department. The position is responsible for serving as an operational liaison with contractors; preparing statistical reports for department leadership; and compiling and monitoring contract performance data. The duties and responsibilities of the subject position meet the criteria for Administrative Assistant I, a classification responsible for analyzing operational problems and recommending effective solutions across organization, budget, systems, and procedures. Therefore, we recommend upward reallocation of the subject position to Administrative Assistant I.

The subject Senior Clerk position is located in the Contracts and Procurement Division, Child Support Services Department. The position is responsible for reviewing and analyzing contractor invoices for accuracy and compliance; identifying and resolving invoice discrepancies; monitoring vendor performance against contractual standards; and preparing reports and recommendations for departmental leadership. The duties and responsibilities of the subject position meet the classification criteria for Administrative Assistant I, a classification responsible for administrative and analytical functions including data analysis, performance evaluation, and operational reporting. Therefore, we recommend upward reallocation of the subject position to Administrative Assistant I.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

DISTRICT ATTORNEY

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Photographer II Item No. 7077A N2MO 91G Represented	1	Investigator-Photographer, DA Item No. 2884A NMO 96F Non-Represented
1	Senior Departmental Personnel Assistant Item No. 1843A NMO 93B Non-Represented	1	Management Analyst Item No. 1848A NMO 99E Non-Represented

The subject Photographer II position reports to a Sergeant, District Attorney (DA) for the Investigative Support Unit of the Bureau of Investigation (BOI) Photo Lab Unit, which provides support to the BOI in the conduct of criminal case investigations by Investigators, DA through the processing and analysis of photographic and video evidence. Specifically, the subject position receives requests for equipment and services for the preparation and conversion of video and photographic evidence into computer-generated display for courtroom settings; authenticates and enhances digital multimedia evidence provided by Deputy District Attorneys by extracting and analyzing metadata, identifying proprietary media players and converting video files to approved video and audio container format, and adjusting video quality as necessary for improved visual clarity; creates and edits videos for presentation in court, including extracting time sequences or sub-clips, inserting arrows and markers to highlight subjects in a video sequence, and creating sequences and sub-clips while maintaining or limiting compression; provides expert testimony and evidence presentation in court pertaining to multimedia evidence, including capturing and presenting media evidence through screen captures and visual aids and the joining or linking of multiple video files into a single comprehensive file; and redacts and protects sensitive information in the editing process.

The duties and responsibilities of the subject position meet the classification criteria for Investigator-Photographer, DA, which is distinguished from the Photographer II primarily by its focus on the application of techniques of photographic and videographic digital image manipulation and processing specific to criminal investigatory and evidentiary procedures, including functioning as an expert witness in the provision of court testimony pertaining to methods and techniques employed in the preparation of photographic and videographic evidence. Therefore, we recommend upward reallocation of the subject position to Investigator-Photographer, DA.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

DISTRICT ATTORNEY (CONTINUED)

The Senior Departmental Personnel Assistant (SDPA) position reports directly to the Administrative Services Manager I for the (DA) Human Resources Division Processing Unit, which is responsible for managing DA personnel transactions through the Enterprise Human Resources (e-HR) system in addition to employment-eligibility and continuing-education verification, intake and background-check, and specialized-leave functions. Specifically, the subject position processes a wide range of personnel transactions in e-HR and electronic Personnel Action Request (e-PAR) systems, including incoming and outgoing actions, promotions, demotions, administrative reassignments, item sub changes, and restorations; changes in employment status such as temporary to permanent; and standard and complex bonus transactions; prepares and ensures the accuracy of worksheets and applicable reports for salary-step placements for all transactions including hires, separations, and status changes; reviews and adjusts bonuses impacted by transfers and handles under- or over-payments; processes parking-deduction adds and cancellations and related under- or over-payments; interprets salary provisions of the County Code and related policies to establish accurate salary rates; updates pertinent employee information in e-HR as needed; receives, reviews, uploads, and logs pre-employment background forms for permanent and hourly employees; maintains and monitors multiple background-tracking logs and reviews candidates' background documentation for completeness and accuracy; analyzes and determines the appropriate personnel transaction for current County employees; prepares rehire forms and related documentation as required and generates certificates of completion and program statistical reports; coordinates and conducts all new employee orientations, including specialized group sessions; and inputs new employee I-9 information into the E-Verify system to ensure employment eligibility compliance.

The duties and responsibilities of the subject position meet the classification criteria for Management Analyst (MA), which is distinguished from the SDPA in that the latter provides support to technical staff carrying out the HR program of a County department by analyzing personnel problems of varying levels of difficulty, with duties primarily oriented toward clerical-technical functions. By contrast, the MA carries out analytical, technical, and/or confidential and sensitive assignments in the human resources office of a line department that require discretion and care in the handling of confidential and sensitive information, professionalism and tact in interacting with internal and external higher-level staff and management, and use of established research and analytical methods and techniques and sound professional judgment to analyze related problems and issues. Therefore, we recommend upward reallocation of the subject position to MA.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

HEALTH SERVICES

No of Pos.	Present Classification	No of Pos.	Classification Findings
Administration			
2	Pharmacy Helper Item No. 5501A N5MO 78F Represented	2	Pharmacy Technician Item No. 5504A NMO 83J Represented
Ambulatory Care Network			
5	Pharmacy Helper Item No. 5501A N5MO 78F Represented	5	Pharmacy Technician Item No. 5504A NMO 83J Represented
Harbor Care South			
4	Pharmacy Helper Item No. 5501A N5MO 78F Represented	4	Pharmacy Technician Item No. 5504A NMO 83J Represented
Integrated Correctional			
3	Pharmacy Helper Item No. 5501A N5MO 78F Represented	3	Pharmacy Technician Item No. 5504A NMO 83J Represented
Juvenile Court			
1	Pharmacy Helper Item No. 5501A N5MO 78F Represented	1	Pharmacy Technician Item No. 5504A NMO 83J Represented
Los Angeles General Medical Center			
9	Pharmacy Helper Item No. 5501A N5MO 78F Represented	9	Pharmacy Technician Item No. 5504A NMO 83J Represented

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

HEALTH SERVICES (CONTINUED)

Olive View-UCLA Medical Center			
2	Pharmacy Helper Item No. 5501A N5MO 78F Represented	2	Pharmacy Technician Item No. 5504A NMO 83J Represented

The subject Pharmacy Helper positions are currently assigned to the Pharmacy Department in Ambulatory Care Network, Harbor-UCLA Medical Center, Integrated Correctional Health Services, Juvenile Court Health Services, Los Angeles General Medical Center, Olive View-UCLA Medical Center, and Health Services Administration. Once approved, the positions will report to higher-level pharmacist positions and provide a variety of technical and pharmacy support services to Pharmacists. Specific duties include retrieving medication from storage areas and shelves; filling and packing medications; transcribing information onto prescriptions and generating labels; assisting in taking in prescriptions and handing completed medications to patients; and assisting in inventory management such as ordering, checking for expired drugs, and returning medication to storage areas.

The duties and responsibilities of the subject positions meet the classification criteria for Pharmacy Technician, a class that performs duties related to identifying and retrieving required medication, filling and packing medication, and maintaining drug and supply inventory. Therefore, we recommend upward reallocation of the subject positions to Pharmacy Technician.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

HEALTH SERVICES – RANCHO LOS AMIGOS

No of Pos.	Present Classification	No of Pos.	Classification Findings
3	Occupational Therapy Assistant Item No. 5858A NMRO 88K Represented	3	Physical Therapy Assistant Item No. 5836A NMRO 88B Represented

The subject Occupational Therapy Assistant positions are currently assigned to the Rancho Los Amigos National Rehabilitation Center's Occupational Therapy Unit. Once approved, the positions will be reassigned to the Physical Therapy Unit and will report to the Physical Therapy Supervisor I. Specific duties include collaborating with multidisciplinary teams to deliver ongoing treatments that promote patients' therapy, functional, and recovery goals. The positions educate and train patients, their families, and caregivers in the use of therapeutic equipment, machines, and assistive or supportive devices. They also coordinate patient scheduling across multiple therapy services and procure and set up required equipment for treatment sessions.

The duties and responsibilities of the subject positions meet the classification criteria for Physical Therapist Assistant, a class that assists patients to attain, regain, or maintain physical functioning or adjusting to their disabilities. Therefore, we recommend downward reclassification of the subject positions to Physical Therapist Assistant.

INTERNAL SERVICES

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Administrative Manager XII, ISD Item No. 1081A N23 S12 Non-Represented	1	Administrative Manager XIII, ISD Item No. 1082A N23 S13 Non-Represented
1	Automotive Maintenance Assistant Item No. 6040A N5MO 78A Non-Represented	1	Automotive Equipment Coordinator Item No. 6043A NMO 101C Represented

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

INTERNAL SERVICES (CONTINUED)

The subject Administrative Manager XII, ISD position reports to the Operations Service Administrative Manager XV and serves as Division Manager for the Custodial & Landscaping Division. Duties and responsibilities of the subject position include directing custodial, landscaping and pest control services; establishing organizational design and staffing needs for the 79 internal staff and more than 1,200 contracted staff; and overseeing and guiding the annual budget requirements for the division. The duties and responsibilities of the subject position meet the classification criteria for Administrative Manager XIII, ISD. Positions allocated to this class manage and direct the activities of a division within the department. Positions in this class are responsible for a division which contributes to the shaping of the direction or operations of a Service or the overall department such as strategic planning, internal and external stakeholder development and engagement, and organizational design and development. Therefore, we recommend upward reallocation of the subject position to Administrative Manager XIII, ISD.

The subject Automotive Maintenance Assistant position is assigned to the Fleet Services Section of the Operations Service and is responsible for managing fleet operations, including coordinating vehicle maintenance and repairs, overseeing procurement and compliance inspections, reallocating fleet resources, and conducting accident investigations. The duties and responsibilities of the subject position meet the classification criteria for Automotive Equipment Coordinator. Positions allocated to this class are responsible for coordinating the procurement, inspection, assignment, maintenance, repair, and disposal of a fleet of automotive and heavy construction equipment. Therefore, we recommend upward reallocation of the subject position to Automotive Equipment Coordinator.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

LA COUNTY LIBRARY

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Administrative Deputy II (UC) Item No. 1045A N23 R13 Non-Represented	1	Deputy Director, Library (UC) Item No. 8361A N23 R14 Non-Represented

The subject Administrative Deputy II (UC) position is assigned to the Administrative Services Division and reports to a Chief Deputy County Librarian (UC). The subject position provides oversight of all administrative functions within the department and oversees multiple administrative and departmental support divisions and sections including Human Resources, Compliance, Support Services, Budget and Finance, Grant Administration, Data Analysis and Quality Assurance. The duties and responsibilities of the subject position meet the classification criteria for Deputy Director, Library (UC). Therefore, we recommend upward reallocation of the subject position to Deputy Director, Library (UC).

MEDICAL EXAMINER

No of Pos.	Present Classification	No of Pos.	Classification Findings
11	Forensic Technician I Item No. 4887A NMO 89E Represented	11	Forensic Technician II Item No. 4888A N3MO 93D Represented

The subject Forensic Technician I positions report to Supervising Forensic Technicians and are assigned to various units in the Forensic Support Services Division. The positions' primary duties and responsibilities will include the performance of postmortem radiography, photography, and a full range of specimen processing procedures. These positions will also assist Forensic Pathologists in performing autopsies by using a variety of techniques to preserve medico-legal evidence, prepare the bodies of deceased persons for autopsy examination and final deposition, and will receive, identify and release bodies. The duties and responsibilities of the subject positions meet the classification criteria for Forensic Technician II, a journey-level class that photographs decedents and specimens, as well as operates x-ray, fluoroscopy and similar imaging equipment. Therefore, we recommend upward reallocation of the subject positions to Forensic Technician II.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

SHERIFF – DETECTIVE SERVICES

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Intermediate Typist-Clerk Item No. 2214A N6MVO 76F Represented	1	Sheriff Station Clerk II Item No. 1133A N2MVO 83H Represented

The subject Intermediate Typist-Clerk position will be assigned to Detective Division/Special Victims Bureau/Operations Section. The position will report to an Operations Assistant III, Sheriff, and will be responsible for the intake and processing of all confidential child abuse reports received from patrol stations using computerized criminal justice information systems and databases. In addition, the position will be responsible for receiving and processing U-Visa certifications.

The duties and responsibilities of the subject position meet the classification criteria for Sheriff Station Clerk (SSC) II, a class that performs the full range of specialized law enforcement clerical functions in a Sheriff station or special unit of assignment. Positions allocable to this class perform duties that require thorough knowledge of the requirements for processing law enforcement reports and related legal documents, of law enforcement records systems, and of computerized criminal justice information systems. Therefore, we recommend upward reallocation of the subject position to SSC II.

YOUTH DEVELOPMENT

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Administrative Services Manager III Item No. 1004A NMO 119C Non-Represented	1	Administrative Deputy I (UC) Item No. 1043A N23 R12 Non-Represented

The subject Administrative Services Manager III position is assigned to the Administrative Services Branch and is responsible for overseeing the department's administrative operations, including budget and finance, contracts and grants, human resources, risk management, and information technology. This position supports more than 130 contracted services, including contract development, contract administration, and

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

YOUTH DEVELOPMENT (CONTINUED)

compliance with County contracting policies. It also provides fiscal oversight to monitor departmental expenditures and support strategic planning for future resource needs. Since its inception in 2022, the department has experienced significant growth in resources and operations, contributing to additional complexity within its administrative operations. Additionally, the department has expanded responsibility for managing and evaluating youth services across multiple settings, including juvenile halls and camps. The duties and responsibilities of the subject position meet the classification criteria for Administrative Deputy I (UC). Therefore, we recommend upward reallocation of the subject position to Administrative Deputy I (UC).

ANALYSIS

This ordinance amends Title 6 – Salaries of the Los Angeles County Code by:

- Adding and establishing the salaries for one (1) new unclassified classification and two (2) new employee classifications;
- Changing the salary of ten (10) employee classifications;
- Adding, deleting, or changing certain employee classifications and number of ordinance positions in the Departments of Animal Care and Control, Auditor-Controller, Child Support Services, District Attorney, Health Services, Internal Services, LA County Library, Medical Examiner, Mental Health, Sheriff, and Youth Development.

DAWYN R. HARRISON
County Counsel

By: 

GRAEME E. SHARPE
Senior Deputy County Counsel
Labor & Employment Division

GES:gr

Requested: 6/29/26
Revised: 7/14/26

ORDINANCE NO. _____

An ordinance amending Title 6 – Salaries of the Los Angeles County Code to add and establish the salaries for one (1) new unclassified classification and two (2) new employee classifications; change the salary of ten (10) employee classifications; and add, delete, or change certain employee classifications and number of ordinance positions in various departments to implement the findings of classification studies.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 6.28.050 (Tables of Classes of Positions with Salary Schedule and Level) is hereby amended to add the following classes:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL	
<u>1056</u>	<u>CHIEF OF PROTOCOL,BOS(UC)</u>	<u> </u> *	<u>N23</u>	<u>R15</u>
		10/01/2026	<u>N23</u>	<u>R15</u>
		10/01/2027	<u>N23</u>	<u>R15</u>
<u>5786</u>	<u>COMPUTED TOMOGRAPHY TECHNOLOGIST</u>	<u> </u> *	<u>NMO</u>	<u>102H</u>
		10/01/2026	<u>NMO</u>	<u>103E</u>
		10/01/2027	<u>NMO</u>	<u>105C</u>
<u>2455</u>	<u>SHERIFF DISPATCHER–CALL TAKER</u>	<u> </u> *	<u>NMO</u>	<u>88K</u>
		10/01/2026	<u>NMO</u>	<u>89G</u>
		10/01/2027	<u>NMO</u>	<u>91E</u>

*The Executive Office/Clerk of the Board of Supervisors shall insert the effective date for the salary or salary schedule and level in the space provided for the classifications added to Section 6.28.050 of the County Code.

SECTION 2. Section 6.28.050 (Tables of Classes of Positions with Salary Schedule and Level) is hereby amended to change the salary of the following classes:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL	
0029	AGRIC COMMR/DIR OF WEIGHTS & MEAS	10/01/2024 *	N23	R16
		<u>10/01/2026</u>	<u>N23</u>	<u>R17</u>
		10/01/2027	N23	R16 <u>R17</u>
0028	CHF DEP,AGRIC COMM/WTS & MEAS(UC)	10/01/2024 *	N23	R14
		<u>10/01/2026</u>	<u>N23</u>	<u>R15</u>
		10/01/2027	N23	R14 <u>R15</u>
9988	CHIEF DEPUTY ASSESSOR(UC)	10/01/2024 *	N23	R17
		<u>10/01/2026</u>	<u>N23</u>	<u>R19</u>
		10/01/2027	N23	R17 <u>R19</u>
8233	CHIEF DEP,DEPT OF ECON OPPORT(UC)	10/01/2024 *	N23	R14
		<u>10/01/2026</u>	<u>N23</u>	<u>R15</u>
		10/01/2027	N23	R14 <u>R15</u>
2996	CHF DEP DIR,ANIMAL CARE & CONT(UC)	10/01/2024 *	N23	R14
		<u>10/01/2026</u>	<u>N23</u>	<u>R15</u>
		10/01/2027	N23	R14 <u>R15</u>
8314	CHIEF DEPY DIR,DEPT OF YOUTH DEVELOPMENT(UC)	10/01/2024 *	N23	R13
		<u>10/01/2026</u>	<u>N23</u>	<u>R15</u>
		10/01/2027	N23	R13 <u>R15</u>
0027	DEP DIR,AGRIC COMM/WTS & MEAS(UC)	10/01/2024 *	N23	R10
		<u>10/01/2026</u>	<u>N23</u>	<u>R13</u>
		10/01/2027	N23	R10 <u>R13</u>
2994	DEP DIR,ANIMAL CARE & CONTROL(UC)	10/01/2024 *	N23	R11
		<u>10/01/2026</u>	<u>N23</u>	<u>R13</u>
		10/01/2027	N23	R11 <u>R13</u>

8236	DIR,DEPT OF ECONOMIC OPPORTUNITY(UC)	10/01/2024	N23	R15
		*	<u>N23</u>	<u>R17</u>
		10/01/2026	N23	R15 <u>R17</u>
		10/01/2027	N23	R15 <u>R17</u>
8315	DIRECTOR,DEPT OF YOUTH DEV(UC)	10/01/2024	N23	R15
		*	<u>N23</u>	<u>R17</u>
		10/01/2026	N23	R15 <u>R17</u>
		10/01/2027	N23	R15 <u>R17</u>

*The Executive Office/Clerk of the Board of Supervisors shall insert the effective date for the salary or salary schedule and level in the space provided for the classifications added to Section 6.28.050 of the County Code.

SECTION 3. Section 6.34.010 (Department of Animal Care and Control) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>0977A</u>	<u>1</u>	<u>PROGRAM MANAGER I</u>

SECTION 4. Section 6.34.010 (Department of Animal Care and Control) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0907A	4 <u>3</u>	STAFF ASSISTANT I

SECTION 5. Section 6.40.010 (Auditor–Controller) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0888A	4	ADMINISTRATIVE ASSISTANT II

SECTION 6. Section 6.40.010 (Auditor-Controller) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0712A	25 <u>26</u>	PROGRAM SPECIALIST I,AUDITOR-CONT

SECTION 7. Section 6.52.010 (Department of Medical Examiner) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
4887A	44	FORENSIC TECHNICIAN I

SECTION 8. Section 6.52.010 (Department of Medical Examiner) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
4888A	44 <u>22</u>	FORENSIC TECHNICIAN II

SECTION 9. Section 6.55.010 (Child Support Services Department) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>0887A</u>	<u>2</u>	<u>ADMINISTRATIVE ASSISTANT I</u>

SECTION 10. Section 6.55.010 (Child Support Services Department) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1140A	5 <u>4</u>	SENIOR CLERK
2219A	23 <u>22</u>	SUPERVISING TYPIST-CLERK

SECTION 11. Section 6.70.010 (District Attorney) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
7077A	4	PHOTOGRAPHER II

SECTION 12. Section 6.70.010 (District Attorney) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2884A</u>	<u>1</u>	<u>INVESTIGATOR-PHOTOGRAPHER,DA</u>

SECTION 13. Section 6.70.010 (District Attorney) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1848A	15 <u>16</u>	MANAGEMENT ANALYST
1843A	7 <u>6</u>	SENIOR DEPARTMENTAL PERSONNEL ASST

SECTION 14. Section 6.78.010 (Department of Health Services - Administration) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5501A	2	PHARMACY HELPER

SECTION 15. Section 6.78.010 (Department of Health Services – Administration) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5504A	44 <u>13</u>	PHARMACY TECHNICIAN

SECTION 16. Section 6.78.035 (Department of Health Services – Juvenile Court Health Services) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5501A	4	PHARMACY HELPER

SECTION 17. Section 6.78.035 (Department of Health Services – Juvenile Court Health Services) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5504A	4 <u>5</u>	PHARMACY TECHNICIAN

SECTION 18. Section 6.78.055 (Department of Health Services – Harbor Care South) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5501A	4	PHARMACY HELPER

SECTION 19. Section 6.78.055 (Department of Health Services – Harbor Care South) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5504A	52 <u>56</u>	PHARMACY TECHNICIAN

SECTION 20. Section 6.78.060 (Department of Health Services – Los Angeles General Medical Center) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5501A	9	PHARMACY HELPER

SECTION 21. Section 6.78.060 (Department of Health Services – Los Angeles General Medical Center) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5504A	92 <u>101</u>	PHARMACY TECHNICIAN

SECTION 22. Section 6.78.065 (Department of Health Services – Rancho Los Amigos) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
5858A	25	<u>22</u>	OCCUPATIONAL THERAPY ASSISTANT
5836A	19	<u>22</u>	PHYSICAL THERAPIST ASSISTANT

SECTION 23. Section 6.78.070 (Department of Health Services – Olive View-UCLA Medical Center) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
5501A	2		PHARMACY HELPER

SECTION 24. Section 6.78.070 (Department of Health Services – Olive View-UCLA Medical Center) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
5504A	47	<u>49</u>	PHARMACY TECHNICIAN

SECTION 25. Section 6.78.085 (Department of Health Services – Integrated Correctional Health) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5501A	3	PHARMACY HELPER

SECTION 26. Section 6.78.085 (Department of Health Services – Integrated Correctional Health) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5504A	74 <u>74</u>	PHARMACY TECHNICIAN

SECTION 27. Section 6.78.090 (Department of Health Services – Ambulatory Care Network) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5501A	5	PHARMACY HELPER

SECTION 28. Section 6.78.090 (Department of Health Services – Ambulatory Care Network) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5504A	98 <u>103</u>	PHARMACY TECHNICIAN

SECTION 29. Section 6.81.010 (Internal Services Department) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
6040A	4	AUTOMOTIVE MAINTENANCE ASSISTANT

SECTION 30. Section 6.81.010 (Internal Services Department) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>6043A</u>	<u>1</u>	<u>AUTOMOTIVE EQUIPMENT COORDINATOR</u>

SECTION 31. Section 6.81.010 (Internal Services Department) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1081A	6 <u>5</u>	ADMINISTRATIVE MANAGER XII,ISD
1082A	34 <u>32</u>	ADMINISTRATIVE MANAGER XIII,ISD

SECTION 32. Section 6.86.010 (Department of Mental Health) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
4727A	448 <u>139</u>	HEALTH PROGRAM ANALYST I
8148A	37 <u>22</u>	MENTAL HEALTH SERVICES COORD I
8149A	40 <u>38</u>	MENTAL HEALTH SERVICES COORD II
9035A	4524 <u>1517</u>	PSYCHIATRIC SOCIAL WORKER II

SECTION 33. Section 6.106.010 (LA County Library) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1045A	4	ADMINISTRATIVE DEPUTY II(UC)

SECTION 34. Section 6.106.010 (LA County Library) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8361A	2 <u>3</u>	DEPUTY DIRECTOR,LIBRARY(UC)

SECTION 35. Section 6.120.013 (Sheriff – Detective Services) is hereby amended

to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2214A	22 <u>21</u>	INTERMEDIATE TYPIST-CLERK
1133A	37 <u>38</u>	SHERIFF STATION CLERK II

SECTION 36. Section 6.123.010 (Department of Youth Development) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
4004A	4	ADMINISTRATIVE SERVICES MANAGER III

SECTION 37. Section 6.123.010 (Department of Youth Development) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>1043A</u>	<u>1</u>	<u>ADMINISTRATIVE DEPUTY I(UC)</u>

SECTION 38. Pursuant to Government Code section 25123(f), this ordinance shall take effect immediately upon final passage.

[GENRECLASSAUG11VACEO]