



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Parks Make Life Better!"

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

August 4, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**PAMELA PARK
ROOFING AND SURFACING PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A191
(SUPERVISORIAL DISTRICT 5) (FY 2026-27, 4-VOTES)**

SUBJECT

Approval of the recommended actions will find the proposed Pamela Park Roofing and Surfacing Project exempt from the California Environmental Quality Act; establish and approve the proposed capital project, project scope, budget and appropriation adjustment; and authorize the Director of the County of Los Angeles Department of Parks and Recreation, or her designee, to deliver the proposed project utilizing a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Pamela Park Roofing and Surfacing Project categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the capital project.
2. Establish and approve the proposed Pamela Park Roofing and Surfacing Project, Capital Project No. 8A191, with a total project budget of \$404,000.

3. Approve an appropriation adjustment to reflect an increase of \$404,000 in appropriation to the proposed Pamela Park Roofing and Surfacing Project, Capital Project No. 8A191, fully offset with grant revenue from Los Angeles County Regional Park and Open Space District Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 Funds (Measure A), to fully fund the proposed project.
4. Authorize the Director of the County of Los Angeles Department of Parks and Recreation, or her designee, to deliver the proposed Pamela Park Roofing and Surfacing Project through a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Pamela Park Roofing and Surfacing Project (Project), exempt from the California Environmental Quality Act (CEQA); establish Capital Project (CP) No. 8A191; and approve the proposed Project scope, budget, and appropriation adjustment. The recommended actions will also authorize the County of Los Angeles Department of Parks and Recreation (LA County Parks), to implement the proposed Project through a Board-approved Job Order Contract (JOC).

The proposed Project is located at Pamela Park, 2236 Goodall Avenue, in the community of Unincorporated El Monte - Monrovia. The 3-acre park features picnic areas, basketball courts, a skate park, community building, gymnasium, and multi-use fields. Pamela Park is heavily used by local residents and has key amenities including the aforementioned community building, play area, and skate park which are in need of repairs to ensure the park continues to serve the public safely and effectively. The community building hosts a variety of activities and classes for children, teens, adults, and seniors, including EveryBody Plays after-school programs, OurSPOT teen programs, Women's Group support network events, seasonal arts and culture events, and youth, teen, and senior nutrition programs.

The proposed Project scope will replace the community building roofing; replace the existing play area safety surfacing and skate park equipment; replace light fixtures; and make related site improvements.

Prior to the start of construction, information on the project will be shared onsite with the public. This proposed Pamela Park Roofing and Surfacing Project addresses long-standing deferred maintenance needs at the facility.

Implementation of Strategic Plan Goals

The proposed recommendations will further the County Strategic Plan Goals to Foster Vibrant and Resilient Communities (North Star 2) through Community Connections (Strategy 2.F.i) by implementing projects that engage community members to facilitate positive social connections and relationships and through School and Early Education

Support (Strategy 2.F.iii) to increase support for student and family school engagement and well-being through expansion of integrated student supports.

Implementation of County Sustainability Goals

The OurCounty Sustainability Plan, adopted in 2019 and updated in 2025, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Project will be designed to achieve the goals of creating buildings and infrastructure that support human health and resilience (Goal 2), and creating accessible parks, beaches, recreational waters, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities (Goal 6).

FISCAL IMPACT/FINANCING

The total estimated cost of the proposed Project includes construction and change order/contingency, jurisdictional approvals, and County services. The proposed Project Schedule and Budget Summary are included in Attachment I.

The proposed Project is fully funded by the Los Angeles County Regional Park and Open Space District (RPOSD) Measure A annual allocation grant program in the amount of \$404,000.

Approval of the appropriation adjustment (Attachment II) will reflect a total increase of \$404,000 in appropriation to the Pamela Park Roofing and Surfacing Project, Capital Project No. 8A191, fully offset with grant revenue from the Measure A Funds, to fully fund the proposed Project.

Operating Budget Impact

Based on the proposed Project description, LA County Parks does not anticipate any one-time start-up and ongoing costs. The provisions of the proposed Project have maintenance requirements that will be fulfilled with existing LA County Parks staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of the recommended actions will authorize LA County Parks to implement the proposed project using a Board-approved JOC as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractor who is awarded this contract will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter

2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program).

The proposed Project will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016, and last amended on June 11, 2019. The proposed Project will include a minimum ratio of one apprentice hour for every five journeyman hours, per State Labor Code.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project is exempt from the Civic Art allocation as the proposed Project is below the \$500,000 threshold.

Additionally, in accordance with Regional Park Open Space District's Measure A requirements, a funding acknowledgement is required and grant funded improvements are to be maintained in perpetuity. As such, a deed restriction which identifies the Project must be recorded.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the California Environmental Quality Act (CEQA). The proposed Project will replace the community building roofing; replace the existing play area safety surfacing and skate park equipment; replace light fixtures; and make related site improvements, and is within certain classes of projects that have been determined not to have a significant effect on the environment and which meets the criteria set forth in sections 15301(d) and 15302 (c) of the State CEQA Guidelines and Classes 1(c) and 2(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G.

In addition, based on the proposed Project records, the Proposed Project will comply with all applicable regulations. There are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon your Board's approval of the recommended actions, LA County Parks will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

Implementation of the improvements will be completed using a Board-approved JOC. LA County Parks has made the determination that JOC is the most appropriate procurement method for delivery of the construction scope.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

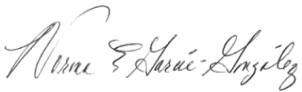
The recommended actions will have limited impacts to County services or projects at this facility. LA County Parks will coordinate with contractors and park staff to minimize closures and mitigate disruption.

CONCLUSION

Upon approval by the Board, please instruct the Executive Officer-Clerk of the Board, to forward one adopted copy to the Chief Executive Office, Capital Projects Division, and one adopted copy to the County of Los Angeles Department of Parks and Recreation.

Should you have any questions, please contact Reiko Uchida at (626) 762-6978 or ruchida@parks.lacounty.gov, Daniel Abratte at (626) 762-4796 or dabratte@parks.lacounty.gov, or Johanna Hernandez at (626) 596-8365 or bjl@parks.lacounty.gov.

Respectfully submitted,



Norma E. García-González
Director

NEGG:AB:CK:GB:DA:ru

Attachments

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor Controller

ATTACHMENT I

**PAMELA PARK
ROOFING AND SURFACING PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
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AUTHORIZE USE OF JOB ORDER CONTRACTS
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(SUPERVISORIAL DISTRICT 5) (FY 2026-27, 4-VOTES)**

I. PROJECT SCHEDULE SUMMARY

Project Activity	Pamela Park Roofing and Surfacing Project CP No. 8A191
Board Letter	August 2026
Jurisdictional Approvals/Permits	September 2026
Construction Award	September 2026
Substantial Completion	March 2027
Project Acceptance	April 2027

II. PROJECT BUDGET SUMMARY

Project Activity	
Construction	
Construction	\$ 350,000
Contingency	\$ 35,000
Subtotal	\$ 385,000
Soft Costs	
Jurisdictional Approvals/Permits	\$ 3,000
County Services	\$ 16,000
Subtotal	\$ 19,000
TOTAL	\$ 404,000

ATTACHMENT II

**PAMELA PARK
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(SUPERVISORIAL DISTRICT 5) (FY 2026-27, 4-VOTES)**

(SEE ATTACHED)

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BA FORM 04162026

BOARD OF SUPERVISORS
OFFICIAL COPY

August 04, 2026

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE**FY 2026-27****4 - VOTES****SOURCES****USES**

PARKS AND RECREATION

PAMELA PARK ROOFING AND SURFACING PROJECT

A01-CP-91-R410-65043-8A191

REGIONAL PARK AND OPEN SPACE DISTRICT-MEASURE A

INCREASE REVENUE**404,000**

PARKS AND RECREATION

PAMELA PARK ROOFING AND SURFACING PROJECT

A01-CP-6014-65043-8A191

CAPITAL ASSETS - B & I

INCREASE APPROPRIATION**404,000****SOURCES TOTAL****\$ 404,000****USES TOTAL****\$ 404,000****JUSTIFICATION**

Reflects an increase of \$404,000 in appropriation to the Pamela Park Roofing and Surfacing Project, Capital Project No. 8A191, fully offset with grant revenue from the Los Angeles County Regional Park and Open Space District, Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A) Funds, to fully fund the project.

AUTHORIZED SIGNATURE

CYNDI LIEU, FINANCE MANAGER

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

ACTION



RECOMMENDATION

Andrea

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Turner
Date: 2026.07.07
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BY Turner

DATE

7/7/26



APPROVED AS REQUESTED



APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

Matthew J.

BY Diaz

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Date: 2026.07.16
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DATE

7/16/26

B.A. NO. 006