



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE

July 21, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICE CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
EAST LOS ANGELES DEMONSTRATION
BICYCLE SHARING PROGRAM
(SUPERVISORIAL DISTRICT 1)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to award a service contract to Drop Mobility California, LLC, for the East Los Angeles Demonstration Bicycle Sharing Program in the unincorporated community of East Los Angeles.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work is not a project pursuant to the California Environmental Quality Act or is statutorily exempt since it can be seen with certainty that the activity will not result in a significant effect on the environment for the reasons stated in this Board letter.
2. Award and delegate authority to the Director of Public Works or his designee to execute a contract with Drop Mobility California, LLC, for the East Los Angeles Demonstration Bicycle Sharing Program. The contract will be for a period of 1 year with three 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 54 months and a maximum potential contract sum of \$1,895,025. The contract will be subject to the additional extension provisions specified below.

3. Delegate authority to the Director of Public Works or his designee to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, Drop Mobility California, LLC, has successfully performed during the previous contract period and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend and/or terminate the contract for convenience if it is in the best interest of the County to do so.

4. Delegate authority to the Director of Public Works or his designee to authorize additional services and extend the contract expiration date as necessary to complete those additional services when those additional services are: (1) previously unforeseen, (2) related to a previously assigned scope of work on a given work order, and (3) are necessary for the completion of that given work order.

5. Delegate authority to the Director of Public Works or his designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum, which is included in the maximum potential contract sum for unforeseen additional work within the scope of the contract if required, and to adjust the annual contract sum for each option year over the term of the contract to allow for an annual cost-of-living adjustment in accordance with the Los Angeles County policy and the terms of the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to award a contract to establish and administer an electronic bicycle (e-bike) loan-to-own program to serve the unincorporated community of East Los Angeles (ELA) to encourage residents to adopt bicycling as an alternative mode of transportation. The contract will include program delivery services, such as community outreach, participant screening, safety and maintenance training, bulk purchase and distribution of e-bikes, program operations, and data collection.

The program expands access to affordable, reliable, and sustainable transportation for low-income residents, with the goal of establishing a more sustainable transportation system that will increase bicycle usage and support more alternate transportation infrastructure. The primary beneficiaries are low-income residents of the unincorporated community of ELA, who will gain increased access to active transportation options that support their daily travel needs.

By providing e-bikes to the community, the program will gain early adopters increasing bicycle usage and support bicycle infrastructure. Once a culture of bicycle riding is better established, Public Works can revisit the potential for establishing bicycle stations.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal F, Community Connections, Strategy ii, Community Participation, by contracting with the contractor that has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The maximum potential contract sum of \$1,895,025 includes \$570,000 for a one-time purchase of 200 e-bikes, necessary repairs and program upgrades, and 10 percent of the annual contract sum to allow for annual cost-of-living adjustments in accordance with County policy and the terms of the contract, as well as additional unforeseen work within the scope of the contract, if required.

The contract amounts are based on Public Works estimated annual utilization of the contractor's service at the unit rates quoted by the contractor. The terms and sums for each term of the maximum contract period, if all optional renewal periods are exercised, are as follows:

The sum for the initial term is \$926,475

The sum for first option year is \$299,475

The sum for the second option year is \$299,475

The sum for the third option year is \$246,400

The sum for the month-to-month option to extend up to 6 months is \$123,200

The contract's initial term is for 1 year, commencing upon Board of Supervisors' approval and final execution by both parties, with three additional 1-year renewal options and month-to-month extension up to 6 months for a maximum potential contract term of 54 months. Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms. The expiration of the contract may be extended solely to allow for the completion of services, where such services for a given project have been authorized in writing by the County but are not completed by the contractor prior to the stated expiration date. The County may also authorize an extension of time to the contract's maximum potential term not-to-exceed 180 days with no additional funding.

The service contract will be administered utilizing grant funds in the amount of \$915,255 through Metro 2013 Call for Projects. The remaining cost of \$979,770 for the service contract will be funded with the First Supervisorial District's Transportation Improvement Program Measure M Local Return funds.

Funding for these services is available in the First Supervisorial District's Transportation Improvement Program in the Measure M Local Return Fund (CN2 – Services and Supplies) Fiscal Year 2026-27 Budget. Funding for future years will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The scope of work provided to the Los Angeles County Metropolitan Transportation Authority for the use of the \$915,000 as part of the 2013 Metro Call for Projects indicated that the original intent of the East Los Angeles Demonstration Bicycle Sharing Program was to improve bicycle access and public transit service by installing 15 bicycle stations with 150 bicycles in the unincorporated community of ELA. After further research, Public Works found that the bicycle share model may not be the best option to accomplish the intent. A better method to improve bicycle access would be to provide e-bikes to residents. Working with a community-based organization, such as Drop Mobility California, LLC, Public Works will establish an e-bike library to provide e-bikes to residents who would commit to using the e-bikes on a regular and consistent basis. The residents who commit to using the e-bikes are eligible to purchase the e-bikes at a residual value upon the completion of the program.

County Counsel has reviewed the contract as to form, which is substantially similar to the enclosed draft agreement (Enclosure A). The recommended contract with Drop Mobility California, LLC, was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements.

A standard service contract was used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposers' utilization participation and Community Business Enterprise program information. Data regarding the proposers' minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

This is a new service; therefore, there is currently no existing contract in place.

ENVIRONMENTAL DOCUMENTATION

The proposed execution of the contract with Drop Mobility California, LLC, and related recommendation actions herein are not a project under the California Environmental Quality Act (CEQA). The actions, which involve the purchase of e-bikes, training, and loaning of equipment to users, are not a project because the activity is an administrative activity of government that will not result in direct or indirect physical changes in the environment and involves purchase of supplies pursuant to CEQA Guidelines Section 15378(b)(2) and (5). Alternatively, if the activity constitutes a project, it is statutorily exempt pursuant to CEQA Guidelines Section 15061(b)(3), the commonsense objection, since it can be seen with certainty that the proposed activity will not have a significant effect on the environment.

CONTRACTING PROCESS

On November 26, 2024, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business with Los Angeles County" website (Enclosure C), "Do Business With Public Works" website, and X (formerly Twitter). In addition, advertisements were placed in the Los Angeles Daily Journal, Los Angeles Sentinel, La Opinión, The Daily Breeze, The Signal (Santa Clarita), Watts Times, Antelope Valley Press, The Malibu Times, and Pasadena Star News. Also, Public Works informed 1,645 Local Small Business Enterprises, 169 Disabled Veteran Business Enterprises, 174 Social Enterprises, 1,041 Community Business Enterprises, 1,385 Community-Based Organizations, and 6 independent contractors, various business development centers, and municipalities. Additionally, the Department of Economic Opportunity conducted a focused outreach and informed 89 related businesses about this business opportunity. Seven firms subsequently downloaded the RFP, and one firm participated in the optional proposers' conference.

On January 14, 2025, two proposals were received. The proposals were reviewed to ensure they met the minimum mandatory requirements of the RFP. The proposals were then evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the RFP, which included the price, experience, work plan, and references utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, it is recommended that this contract be awarded to the apparent responsive and responsible highest rated proposer, Drop Mobility California, LLC. Since Public Works does not have classifications that may be impacted by the contract, no union notification was required.

Public Works has evaluated and determined that the contracted services are required on an on-call and intermittent basis; therefore, Proposition A (Los Angeles County Code Chapter 2.121) and the Living Wage Program (Los Angeles County Code Chapter 2.201) do not apply to the contract.

The contract includes a cost-of-living adjustment provision, which is in accordance with Board Policy 5.070, Multi-Year Services Contract Cost-of-Living Adjustments.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of the contract will not result in the displacement of any County employees.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Transportation Planning and Program Division.

Respectfully submitted,



MARK PESTRELLA, PE
Director

MP:SK:ao

Enclosures

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors

AGREEMENT FOR
EAST LOS ANGELES DEMONSTRATION
BICYCLE SHARING PROGRAM (BRC0000571)

THIS AGREEMENT, made and entered into this ____ day of _____, 2026, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and Drop Mobility California, LLC, a limited liability corporation, located at 400 Concar Drive, San Mateo, CA 94402 (hereinafter referred to as CONTRACTOR). COUNTY and CONTRACTOR are each a Party and collectively referred to as the Parties.

WITNESSETH

FIRST: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors (Board) of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on January 14, 2025, hereby agrees to provide services as described in this Contract for East Los Angeles Demonstration Bicycle Sharing Program.

SECOND: This AGREEMENT, together with Exhibit A, Scope of Work; Exhibit A.1, Schedule of Prices; Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F, Performance Requirements Summary; Exhibit G, Information Security and Privacy Requirements; Exhibit G.1, Software as a Service Requirements; Exhibit H, Location Map; the CONTRACTOR'S Proposal, all attached hereto; the Request for Proposals; and Notice to Proposers to the Request for Proposals; all of which are incorporated herein by reference, are agreed by the Parties to constitute the Contract.

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the unit rates set forth in the Proposal and attached hereto as Exhibit A.1, Schedule of Prices (Form PW-2), an amount not-to-exceed \$794,000 in the contract's initial term, which includes \$570,000 for a one-time purchase of e-bicycles, and \$224,000 per each subsequent renewal option year, or such greater amount as the Board may approve (Maximum Contract Sum). Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms.

FOURTH: This Contract's initial term will be for a period of 1 year commencing upon Board Approval and final execution of this Agreement by both Parties. The COUNTY will have the sole option to renew this Contract term for up to three additional 1-year renewal periods and six month-to-month extensions for a maximum potential Contract term of 4 years and 6 months. Each such option will be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to renew this Contract at least 10 days prior to the end of each term. At the sole discretion of the COUNTY, in lieu of renewing the Contract for the full 1 year, this Contract may be

renewed on a month-to-month basis, upon written notice to the CONTRACTOR at least 10 days prior to the end of a term. Further, in accordance with Section 2.A.3 of Exhibit B, Service Contract General Requirements, the COUNTY may, at its sole discretion, authorize extensions of time to the Contract's term, to the extent that extensions of time for Contractor performance do not impact either scope or amount of this Contract, provided the aggregate of all such extensions during the life of this Contract will not exceed 180 days. The Director will provide a written notice of nonrenewal at least 10 days before the last day of any term, in which case this Contract will expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal. If the County authorizes the Contractor in writing to perform services on a given task prior to the stated expiration date, but thereafter such services are not completed by the stated expiration date, then the expiration of the Contract shall be automatically extended solely to allow for the completion of such services. County may authorize unforeseen additional services and extend the contract expiration date as necessary to complete those services when the unforeseen additional services are directly related to the initial scope of work and are necessary for the completion of a given task.

FIFTH: The CONTRACTOR will bill monthly, in arrears, for the work performed during the preceding month. Work performed will be billed at the unit prices quoted in Exhibit A.1, Schedule of Prices (Form PW-2).

SIXTH: Public Works will make payment to the CONTRACTOR within 30 days of receipt and approval of a properly completed and undisputed invoice. However, should the CONTRACTOR be certified by the COUNTY as a Local Small Business Enterprise, payment will be made in accordance with Board of Supervisors Policy No. 3.035, Small Business Liaison and Prompt Payment Program. Each invoice must be in triplicate (original and two copies) and must itemize the work completed. The invoices must be submitted to:

Los Angeles County Public Works
Attention Fiscal Division, Accounts Payable
P.O. Box 7508
Alhambra, CA 91802-7508

SEVENTH: In no event will the aggregate total amount of compensation paid to the CONTRACTOR exceed the amount of compensation authorized by the Board. Such aggregate total amount is the Maximum Potential Contract Sum.

EIGHTH: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract. The CONTRACTOR acknowledges that the designated Contract Manager is not authorized to request or order any work that would result in the CONTRACTOR earning an aggregate compensation in excess of this Contract's Maximum Potential Contract Sum.

NINTH: The CONTRACTOR must not perform or accept work requests from the Contract Manager or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The CONTRACTOR must monitor the balance of this Contract's Maximum Contract Sum. When the total of the CONTRACTOR'S paid invoices, invoices

pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the CONTRACTOR must immediately notify the Contract Manager in writing. The CONTRACTOR must send written notification to the Contract Manager when this Contract is within 6 months from expiration of the term as provided for hereinabove.

TENTH: If requested by the Contractor prior to the renewal of a contract option year, the contract amount (hourly, daily, monthly, etc.) for the additional option year periods identified in the FOURTH paragraph may, at the sole discretion of the County, be increased at the time of Contract renewal, if exercised by the County, based on the most recently published percentage change in the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index for Urban Consumers (CPI-U) for the Los Angeles-Long Beach-Anaheim area for the 12-month period preceding the renewal date, which will be the effective date for any cost-of-living adjustment (COLA). However, any increase must not exceed the general salary movement granted to County employees as determined by the Chief Executive Officer as of each July 1 for the prior 12-month period. Furthermore, should fiscal circumstances ultimately prevent the Board from approving any increase in County employee salaries, no COLA will be granted. Before any COLA increase will take effect and become part of the Contract, it will require a written amendment to the Contract first, that has been formally approved and executed by the Parties. To request a COLA, Contractor must submit a written request along with appropriate justification to the Contract Analyst 60 days prior to the "contract renewal date" or "exercising the additional option year periods" identified in the FOURTH paragraph. Upon approval of COLA, a notification will be sent to the Contractor.

ELEVENTH: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Proposal, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A through H, inclusive, the COUNTY'S provisions will control and be binding.

TWELFTH: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

THIRTEENTH: Advertising and other external communications about the Project/Contract. Consultant/Contractor must obtain the County's prior written approval before disclosing or communicating any information concerning the award of the contract, the progress of the work, or the completion of the work, to any non-party, including but not limited to outside media and news organizations. This requirement includes, but is not limited to: (1) a Consultant/Contractor's, application for an award or any other recognition of the Project/Contract; and (2) any advertising or promotion of the Project/Contract and/or the Consultant/Contractor's role on the project. The County retains the sole discretion as to the release of such information, including the right to deny the request for disclosure, the right to direct the timing of the disclosure, and/or the right to direct Consultant/Contractor to make revisions to the information prior to disclosure.

The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format will be legal and binding and will have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. Contractor and County (i) agree that an electronic signature, whether digital or encrypted, of a Party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile, or electronic mail, or other electronic means, (iii) are aware that the other Party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all Parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 (E-SIGN) and California Uniform Electronic Transactions Act (UETA)(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, e-mail or other electronic means will constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

[illegible]

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By _____
Deputy

Margaret Ambrose
Principal Deputy County Counsel

DROP MOBILITY CALIFORNIA, LLC.

By _____
Its President

Type/Print Name

By _____
Its Secretary

Type/Print Name

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM
INFORMATION FOR EAST LOS ANGELES DEMONSTRATION BICYCLE SHARGING PROGRAM SERVICES**

SELECTED FIRMS

	Proposer Name (Prime with subcontractors* listed below) <i>*only subcontractors with Utilization Participation are listed.</i>	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority-Owned	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
1	Drop Mobility, LLC	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
*	Lil Bill's Mobile Bike Service, LLC	N/A	N/A	N/A	N/A	X	N/A	N/A	N/A

NON-SELECTED FIRMS

	Proposer Name	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
1	Bluesky Energy, LLC	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

**Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.*

FIRM INFORMATION*		Drop Mobility, LLC	Bluesky Energy, LLC
BUSINESS STRUCTURE		Limited Liability Corporation	Limited Liability Corporation
CULTURAL/ETHNIC COMPOSITION		NUMBER/% OF OWNERSHIP	
OWNERS/PARTNERS	Black/African American	N/A	N/A
	Hispanic/Latino	N/A	N/A
	Asian or Pacific Islander	N/A	N/A
	Native American	N/A	N/A
	Subcontinent Asian	N/A	N/A
	White	N/A	N/A
	TOTAL	7**	6**
	<i>Female (included above)</i>	N/A	N/A
COUNTY CERTIFICATION			
CBE		N	N
LSBE		N	N
OTHER CERTIFYING AGENCY		N/A	N/A

**Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.*

*** Corporation - A break down of Owners/Partners is not provided.*

[Home \(/LACoBids/\)](#) / [Closed & Award Solicitations \(/LACoBids/AwardLookUp/AwardBidList?page=1&TextSearch=demonstration&FieldSort=BidTitle&DirectionSort=Asc\)](#) / [Detail](#)**Solicitation Information**

Solicitation Number:	BRC0000571		
Title:	East Los Angeles Demonstration Bicycle Sharing Program		
Department:	Public Works		
Bid Type:	Service	Bid Amount:	\$1,500,000.00
Commodity:	BICYCLES, TRICYCLES, ETC. (FOR EXERCISE BIKES SEE 805-57)		
Description:	PLEASE TAKE NOTICE that Public Works requests proposals for the East Los Angeles Demonstration Bicycle Sharing Program (BRC0000571). This contract has been designed to have a potential maximum contract term of 4 years consisting of an initial 1-year term and potential additional three 1-year option renewals. The total contract amount of this service is estimated to be \$1,500,000, which includes a one-time purchase of E-bikes per Exhibit A, Scope of Work (tentatively estimated to be about 200 E-bikes). The Request for Proposals (RFP) with contract specifications, forms, and instructions for preparing and submitting proposals may be accessed at http://pw.lacounty.gov/brcd/servicecontracts or may be requested from Ms. Victoria Cabrera at (626) 300-2652 or vacabrera@pw.lacounty.gov or Ms. Rori Rubio at (626) 458-2584 or rrubio@pw.lacounty.gov, Monday through Thursday, 7 a.m. to 5 p.m. The deadline to submit proposals is Tuesday, December 31, 2024, at 5:30 p.m. Please direct your questions to Ms. Cabrera or Ms. Rubio. See below for all deadlines relating to this solicitation. Be advised, any changes to the due dates listed herein will only be made by Public Works, in writing in the form of a Notice to the solicitation. ATTENDANCE BY THE PROPOSER OR AN AUTHORIZED REPRESENTATIVE AT THE CONFERENCE IS OPTIONAL. An optional proposers' conference will be held on Tuesday, December 10, 2024, at 2:00 p.m. via Microsoft Teams Meeting Online Events. To participate, the proposers will need to sign-in using the electronic sign-in sheet through the website listed below. Attendees should be prepared to ask questions at that time about the specifications, proposal requirements, and contract terms. It is the proposers' sole responsibility to do their due diligence to visit and familiarize themselves with the work locations and their requirements before submitting their proposal. After the conference, proposers must submit questions in writing and request information for this solicitation by Monday, December 16, 2024. PLEASE CHECK THE WEBSITE FREQUENTLY FOR ANY CHANGES TO THIS SOLICITATION. ALL NOTICES WILL BE POSTED AT http://pw.lacounty.gov/brcd/servicecontracts. "Do Business with Public Works" Website Mandatory Registration You are now required to register an account on Public Works' "Do Business With Public Works" website in order to view any current solicitation: https://dpw.lacounty.gov/contracts/opportunities.aspx. Registration is only needed one time. Further, you should also register as a plan holder for this specific RFP BRC0000571. Only those firms registered as plan holders for this RFP through the website will receive automatic notification when any update to this RFP is made. Plan holder information is viewable to other registered plan holders. The County does not have an obligation to notify any proposers other than through the Public Works website's automatic notification system. Proposers are requested to submit proposals offering a loan-to-own e-bicycle program services in accordance with Exhibit A (Scope of Work) and in a format specified in Part I, Section 2 (Proposal Format and Content Requirements) of this RFP. At the time of proposal submission, proposers must meet all of the minimum mandatory requirements listed in Part I, Section I, and complete Form PW-14 (Minimum Mandatory Requirements) to qualify as eligible to perform the services under this contract. Proposal Submission The following two options are available for submitting proposals: 1. Submit electronic proposals through Bid Express. An Infotech/Bid Express Guide is included as Attachment 6, which states for new customers, you must register for an account and set up a Multi-Browser Digital ID before the RFP deadline. Please allow enough time for proposals to upload. If the proposer is not registered with Bid Express two weeks before the submission deadline, proceed with submitting the electronic proposal as indicated below. 2. Submit electronic proposals via Universal Serial Bus (USB) drive or compact disk (CD) to Public Works Headquarters. The proposals must be received by the Cashier's Office by the deadline. Proposals shall be addressed to: Los Angeles County Public Works Cashier's Office 900 South Fremont Avenue, Mezzanine Level Alhambra, CA 91803 Attention: Ms. Victoria Cabrera East Los Angeles Demonstration Bicycle Sharing Program RFP NUMBER: BRC0000571 Proposers may use FedEx or UPS (or other delivery service) to deliver proposals. Proposers may submit proposals in-person to the Cashier's Office by the deadline. Submissions must be received by the specified submittal date and time. SUBMISSIONS RECEIVED AFTER THE DEADLINE WILL NOT BE ACCEPTED. Electronic Submission of Proposals In lieu of submitting electronic proposals via USB drive, you may submit proposals electronically on www.bidexpress.com. Bid Express is a secure third-party online bidding service. Bid Express charges a service fee to use their platform. Public Works recommends registering with Bid Express as soon as possible for first-time users, due to the lengthy registration process. If the proposer is not yet registered with Bid Express, it is recommended they register two (2) weeks prior to the proposal submission due date. An Infotech/Bid Express Guide is included as Attachment 6, which states for new customers, you must register for an account and set up a Multi-Browser Digital ID before the RFP deadline. Visit the Infotech Knowledge Center at the following link for more information: Bid Express® help guides. https://infotechinc.zendesk.com/hc/en-us/categories/360003900254-Bid-Express-at-www-bidexpress-com. The current file limitation for Bid Express is limited to 10 MB per file and up to 50 files can be uploaded for a total document submission of 500 MB. Note that even 9 MB files might need extra time or assistance from Infotech/Bid Express Customer Support. Proposers are required to plan ahead to account for the file size and submission process in order to meet the proposal due date. If proposer submits a proposal through Bid Express, proposer should not submit hard copies, CDs, or any other materials to the County via mail or delivery. As stated above, proposers are required to plan ahead in order to allow sufficient time to account for uploading files along with size limitation in order to meet the proposal submission deadline. Doing Business with Preference Program Enterprise The County provides many benefits for firms that are certified through the County's Local Small Business Enterprise (LSBE), Disabled Veteran Business Enterprise (DVBE), and Social Enterprise (SE), collectively called Preference Program Enterprise (PPE). Eligible firms, prime contractors, and subcontractors are strongly encouraged to participate and receive benefits available only to PPE, such as price preference during solicitation process, when applicable, and the PPE Prompt Payment Program. Prompt payment is defined as 15 calendar days after the receipt of an undisputed invoice for goods or services. Information on this program and how to obtain certification are available on the County of Los Angeles Department of Economic Opportunity website: Office of Small Business LA County AJCC, CA		
Open Day:	11/26/2024	Closed Date:	1/14/2025 5:30:00 PM
Contact Name:	Victoria Cabrera	Contact Phone:	(626) 300-2652
Contact Email:	VACabrera@dpw.lacounty.gov		
Notice of Intent to Award (0) :	Click here to view notice intent to award list.		
Solicitation Award (0) :	Click here to view award list.		
Last Changed On:	1/2/2025 4:10:07 PM		

Less