

**EXECUTIVE OFFICE**



**BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES**

**EDWARD YEN**  
EXECUTIVE OFFICER

**COUNTY OF LOS ANGELES  
EXECUTIVE OFFICE  
BOARD OF SUPERVISORS**

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**MEMBERS OF THE BOARD**

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KATHRYN BARGER

June 30, 2026

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF A NEW BOARD POLICY - DISRUPTION OF REMOTE ACCESS DURING BOARD  
OF SUPERVISORS BROWN ACT MEETINGS  
(ALL DISTRICTS) (3-VOTES)**

**SUBJECT**

The Executive Officer of the Board of Supervisors (Executive Officer) requests approval of a new Board of Supervisors (Board) Policy – Disruption of Remote Access During Board of Supervisors Brown Act Meetings as required by California Government Code section 54953.4.

**IT IS RECOMMENDED THAT THE BOARD:**

Approve the attached proposed Board Policy - Disruption of Remote Access During Board of Supervisors Brown Act Meetings Policy, that establishes procedures for identifying, documenting, announcing, responding to, and resolving disruptions affecting remote public participation or observation during meetings of the Board.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

In 2025, the California Legislature passed Senate Bill 707 (SB 707), which the Governor approved. This bill concerns open meetings governed by the Ralph M. Brown Act (Government Code sections 54950 et al). Starting July 1, 2026, “eligible legislative bodies” must let the public attend meetings through either two-way phone or audiovisual services, except in certain situations. If a disruption occurs with telephonic or internet service during an open session, the meeting must pause, though it can continue in closed session during this break. The legislative body must make a good faith effort to restore these services, following their policy, for at least one hour. After that, if services are still unavailable and specific conditions are met, the body can resume the open session without restored

access. The Los Angeles County Board of Supervisors is recognized as an “eligible legislative body” under SB 707.

SB 707 additionally requires legislative bodies that provide remote public access to meetings to adopt policies and procedures addressing disruptions to remote access during public meetings. The proposed Board Policy establishes a standardized process for identifying, documenting, announcing, responding to, and resolving disruptions affecting remote public participation or observation during meetings of the Board of Supervisors. The policy is intended to promote transparency, ensure continuity of public participation, support legal compliance with the Brown Act, and provide clear operational guidance for the Board, Executive Office of the Board of Supervisors (Executive Office), County staff, and technology support personnel during disruptions affecting remote meeting access.

The Executive Officer in consultation with County Counsel developed a draft Board Policy (Attachment A) as required by California Government Code 54953.4. The proposed policy will ensure the County’s compliance with SB 707 requirements and strengthen public access protections during Board meetings and memorializes established procedures for:

- Monitoring remote meeting access functionality;
- Announcing and documenting disruptions during meetings;
- Temporarily pausing or recessing meetings when legally required;
- Restoring remote public access prior to continuing agenda items;
- Determining when and how meetings continue should remote disruption not be restored;
- Maintaining records of disruptions and corrective actions; and
- Coordinating responsibilities among County staff supporting meetings.

The policy also provides guidance regarding circumstances where the Board may continue Closed Session portions of a meeting while remote access is being restored consistent with applicable law.

The County currently provides remote public access to Board meetings through livestreaming, two-way telephonic participation, and virtual meeting technologies. While operational procedures are already utilized by staff to address technical issues, adoption of a formal Board Policy is necessary to comply with SB 707 and ensure consistent standards. Implementation of the policy may require periodic staff training, updates to meeting scripts and procedural checklists and coordination with all staff supporting Board meetings.

### **Implementation of Strategic Plan Goals**

Approval of the above recommendation supports the County Strategic North Star 3 (Realize tomorrow’s government today) under G. Internal Controls & Processes. The Board Policy promotes operational efficiency by providing consistent guidance that minimizes delays and support uninterrupted meeting operations. Additionally, the policy reinforces public trust and responsibility by ensuring transparent public access to Board meetings while leveraging existing County resources.

### **FISCAL IMPACT/FINANCING**

There is no fiscal impact.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Honorable Board of Supervisors

6/30/2026

Page 3

Although the Executive Office has internal procedures for handling remote disruptions, Government Code 54953.4 requires the Board to approve a policy on remote disruption during noticed meetings by July 1, 2026. Approving this policy will ensure compliance with legal requirements.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the proposed Board Policy will ensure the County's compliance with SB 707 requirements and strengthen public access protections during Board meetings.

Respectfully submitted,

A handwritten signature in black ink that reads "Edward Yen". The signature is written in a cursive, flowing style.

Edward Yen

Executive Officer

EY:NL

Enclosures

c: County Counsel



*Los Angeles County*  
**BOARD OF SUPERVISORS POLICY MANUAL**

Policy #:	Title:	Effective Date:
0.000	Disruption of Remote Access During Board of Supervisors Meetings	00/00/00

### PURPOSE

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The purpose of this policy is to describe the procedures the Los Angeles County (County) Board of Supervisors (Board) shall follow in the event of a telephonic or internet service disruption that prevents remote access to a Ralph M. Brown Act (Brown Act) meeting, consistent with the requirements of Government Code section 54953.4.

### REFERENCE

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California Government Code Section 54953.4

### POLICY

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#### **Background**

In 2025, the California Legislature passed, and the Governor signed, Senate Bill 707 related to open meetings held pursuant to the Brown Act. (Government Code sections 54950, et seq.). Effective July 1, 2026, a meeting held by an “eligible legislative body,” as defined, must include an opportunity for members of the public to attend via a two-way telephonic service or a two-way audiovisual platform, with certain exceptions. The law provides that the open session of any such meeting must recess should any disruption of telephonic or internet service occur, that the meeting may continue in closed session during this recess, that the eligible legislative body must make a good faith effort to restore telephonic or internet service in accordance with an adopted policy for a minimum of one hour, and that the legislative body may thereafter reconvene into open session even if telephonic or internet service is not restored upon making certain findings. The Board is an “eligible legislative body” as defined in Senate Bill 707.

#### **Disruption of Remote Access:**

The Executive Officer of the Board of Supervisors/Clerk of the Board (Executive Officer) or their designee shall continuously monitor the meeting to ensure that remote access required by Government Code section 54953.4 is functional. This monitoring, at minimum, shall require that at least one device be present and visible to the Executive Officer or their designee that shows the continuous operation of the tools that allow for remote access, such as a live feed of the webcast.

Immediately upon the occurrence of any disruption to remote access, the Executive Officer or their designee shall notify the Chair of the Board, and the Chair shall stop the proceedings and announce that remote access has been disrupted and proceedings must pause. The Chair, at their discretion, may wait for a brief period of time, during which no discussion or action may occur, to determine if remote access can be re-established. If remote access cannot be re-established after this brief period of time, the Chair shall announce that open session is in recess. During such recess, the Board, directly or through a designee, must make good faith effort, as described below, for a minimum of one hour (or until service is restored, whichever is earlier) to restore telephonic or internet service to re-establish remote access.

During an open session recess required due to remote access disruption, the Board may opt to meet in closed session for any item properly agendaized for closed session discussion at that meeting if the Board took public comment on closed session items before disruption. During the open session recess, including while any closed session is occurring, the Executive Officer or their designee shall continuously work to reestablish remote access and provide periodic status updates.

Efforts to restore the service shall include all of the following at a minimum:

- Activation of redundant platforms or hardware by transitioning to secondary communication platforms (failover) or deploying independent backup audio/visual systems.
- Restarting all services and tools used to facilitate remote access, including computers.
- Attempting to access services from another device, such as a different computer.
- Checking physical network and electrical connections that may be responsible for the disruption.
- Resetting local network connections.
- Contacting technical support for the services and tools used to facilitate remote access, or the service provider(s) of communication and/or electrical service that has been disrupted as applicable.

**Documentation:**

All efforts to restore remote access shall be documented and provided to the Executive Officer or their designee to announce once open session resumes. Actions to be documented and provided to the Executive Officer or their designee include:

- Time disruption began
- Nature and scope of the disruption
- Time access was restored (if applicable)

**Meeting Resumption Following Remote Access Restoration:**

Upon the restoration of the telephonic or internet service and related tools necessary for remote access, remote access shall be immediately restored. The Executive Officer or their designee shall announce to anyone attending the meeting remotely that service has been restored.

If the Board is still in closed session, the Executive Officer or their designee shall announce to remote attendees that the Board is still in closed session and that the open session will resume immediately after the closed session is concluded. If the Board is not then in closed session, the Executive Officer or their designee shall announce to remote attendees that the open session will resume immediately when a quorum is reestablished in the Board meeting room.

If the Board meets in closed session during the disruption, as the first order of business in resuming open session, the Board shall announce any actions taken during that closed session as otherwise required pursuant to the Brown Act.

Public comment opportunity shall be reopened for any agenda item being heard at the time of the disruption or for which public comment had not yet been concluded. The Executive Officer or their designee shall ensure that the disruption and efforts to restore the disruption are reflected in the statement of proceedings.

**Meeting Resumption If Remote Access is Not Restored:**

If efforts taken in accordance with this policy to restore remote access are unsuccessful, the Board may reconvene into open session at any time after the minimum of one hour has elapsed.

In order to reconvene without remote access, the Board chair shall do each of the following:

1. Announce that remote access has not been restored despite good faith efforts having been made in accordance with this policy for no less than one hour.
2. Describe the efforts the Executive Officer or their designee took to restore service in accordance with this policy.
3. State that Government Code section 54953.4 and this policy allow the Board to resume open session without remote access upon making both of the following findings by rollcall vote:
  - a. That good faith efforts to restore the telephonic or internet service have been made in accordance with this policy; and
  - b. That the public interest in continuing the meeting outweighs the public interest in remote public access.

Thereafter, any member of the Board may move to adopt these findings and resume the open session of the meeting. The Board shall take a roll call vote on such a motion. If the motion passes by majority vote, the open session of the meeting may resume in accordance with the posted agenda. If no motion is made, or should the motion not pass, the open session must immediately end.

**RESPONSIBLE DEPARTMENT**

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Executive Office of the Board of Supervisors

**DATE ISSUED/SUNSET DATE**

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**Issue Date: June 30, 2026**

**Sunset Date: June 30, 2030**