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**COUNTY OF LOS ANGELES**

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, CA 90012  
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**CHIEF EXECUTIVE OFFICER**

Joseph M. Nicchitta

"To Enrich Lives Through Effective and Caring Service"

June 16, 2026

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO EXECUTE SOLE SOURCE AMENDMENT EXTENSIONS TO SEVEN  
ON-CALL MASTER PLAN AND STRATEGIC FACILITIES PLANNING SERVICES AGREEMENTS  
(ALL SUPERVISORAL DISTRICTS) (3-VOTES)**

**SUBJECT**

This is a request for approval to execute sole source amendments extending seven existing On-Call Master Plan and Strategic Facilities Planning Services Agreements (Agreements), which expire on October 24, 2026. The recommended action will authorize the Chief Executive Office (CEO) to enter into a 12-month sole-source contract extension for each Agreement. This request is based on the need to ensure continuity of these essential planning services while a competitive solicitation process for successor agreements is completed.

**IT IS RECOMMENDED THAT THE BOARD:**

Delegate authority to the Chief Executive Officer, or his designee, to execute a 12-month sole source amendment agreement extension to AECOM Technical Services, Inc. (AO-19-414); Arthur Gensler Jr. & Associates, Inc. (AO-19-413); Cannon/Parkin, Inc. (AO-19-420); DLR Group, Inc. (AO-19-415); Makers Architecture and Urban Design, LLP (AO-19-417); Perkins Eastman Architects, D.P.C. (AO-19-419); and RAW International, Inc. (AO-19-416) from October 25, 2026, through October 24, 2027.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Agreements discussed in this Board letter were originally awarded through a competitive solicitation. On September 3, 2019, your Board authorized the CEO to execute eight On-Call Master Plan and Strategic Facilities Planning Services Agreements, with a total not-to-

exceed program amount of \$20 million. Each Agreement included a five-year base term and two one-year extension options.

The CEO executed the Agreements in October 2019 and exercised both one-year extension options in October 2024 and October 2025, extending the Agreements through October 24, 2026.

Seven of the eight original firms remain active; Forum Studio Inc. is no longer in business and, therefore, not included in the proposed extension.

The seven firms proposed for extension are:

- AECOM Technical Services, Inc. (AO-19-414)
- Arthur Gensler Jr. & Associates, Inc. (AO-19-413)
- Cannon/Parkin, Inc. (AO-19-420)
- DLR Group, Inc. (AO-19-415)
- Makers Architecture and Urban Design, LLP (AO-19-417)
- Perkins Eastman Architects, D.P.C. (AO-19-419)
- RAW International, Inc. (AO-19-416)

The CEO is actively advancing the prospective solicitation, anticipated for release in Summer 2026, with recommended final contracts expected to be submitted to your Board for approval in Spring 2027. Extending the existing Agreements will ensure uninterrupted support for ongoing Board directed initiatives, including capital planning, facility master planning, strategic space planning, and enterprise-level planning analyses.

To date, approximately \$8.5 million has been expended on the original \$20 million program amount, leaving approximately \$11.5 million in remaining contract capacity. The firms have delivered a broad portfolio of complex planning efforts, including capital and portfolio planning, department facility master plans, redevelopment/reuse plans for vacant or underutilized properties, and occupancy planning. Representative studies and analyses include:

#### Capital & Portfolio Planning

- County Space Reduction Strategy
- Capital Cost Benchmarking
- Greater Downtown Los Angeles Strategic Real Estate Investment Plan

#### Department Facility Master Plans

- Harbor-UCLA Restorative Care Village Needs Assessment
- Public Health Laboratory Master Plan
- Santa Clarita Valley Civic Center One-Stop Space Needs Assessment

#### Redevelopment/Reuse Studies

- Adams & Grand / H. Claude Hudson Master Plan Update
- Civic Center Master Plan Concepts
- Eastern Hill Master Plan (including Sybil Brand Institute Reuse)
- General Hospital and West Campus Redevelopment – various technical studies
- General Hospital Interim Housing Study
- Hall of Administration Board Hearing Room Concept Studies

- Hall of Administration Concept Studies
- Los Angeles County Real Estate Assets and Facility Needs in the Antelope Valley
- Los Padrinis Master Plan Concepts
- MacLaren Hall Community Engagement and Technical Studies

#### Occupancy Planning

- Gas Company Tower Block-Level (Test-Fit) Planning
- Hall of Administration /Hall of Records Post-Renovation Occupancy Planning

A 12-month extension is necessary to maintain continuity of services while the competitive solicitation and contracting process is completed.

#### **FISCAL IMPACT/FINANCING**

There is no impact on net County cost. Funding for services under the proposed extensions will be provided through:

- Project and Facilities Development Fund
- Departmental operating budgets
- Special funds and other eligible sources

The extensions do not increase the total program amount of \$20 million previously approved by your Board.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On April 1, 2026, in accordance with Board Policy No. 5.100 (Sole Source Contracts and Amendments to Extend Contracts), the CEO notified your Board of its intent to enter into negotiations for the extension of the subject agreements. This Board letter has been reviewed and approved by County Counsel. The CEO approved Sole Source Checklist is enclosed.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There is no anticipated impact on current services or projects. Approval of the recommendations will allow for the continued and uninterrupted delivery of essential master planning and strategic facilities planning services while the CEO completes the competitive solicitation process.

The Honorable Board of Supervisors

6/16/2026

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Respectfully submitted,



Joseph M. Nicchitta

Chief Executive Officer

JMN:JG:JTC:

KQ:CE:dj

Enclosures

c: Executive Office, Board of Supervisors  
County Counsel



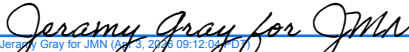
**COUNTY OF LOS ANGELES BOARD OF SUPERVISORS POLICY 5.100  
SOLE SOURCE CHECKLIST**

Department Name: Chief Executive Office

- New Sole Source Contract
- New Sole Source Contract for Replacement of Existing Services, or Amendments for Extension of Contracts for Existing Services
- Date Existing Contract First Approved: 10/24/2019

Check (✓)	<b>JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS TO EXTEND CONTRACTS</b>
	Identify applicable justification and provide documentation for each checked item.
<input type="checkbox"/>	➤ Only one single source for the service exists.
<input type="checkbox"/>	➤ Compliance with applicable statutory and/or regulatory provisions.
<input type="checkbox"/>	➤ Compliance with State and/or federal programmatic requirements.
<input type="checkbox"/>	➤ Services provided by other public or County-related entities.
<input type="checkbox"/>	➤ Services are needed to address an emergent or related time-sensitive need.
<input type="checkbox"/>	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
<input checked="" type="checkbox"/>	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
<input type="checkbox"/>	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
<input type="checkbox"/>	➤ Maintenance services and/or support services agreements are required on equipment and/or software, which must be serviced by the original manufacturer, software provider, or an authorized service representative.
<input type="checkbox"/>	➤ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Approved by:

  
Jeremy Gray for JMN (04/3/2025 09:12:00 AM)

Joseph M. Nicchitta  
Acting Chief Executive Officer

04/03/26

Date