



MARK PESTRELLA, Director

**COUNTY OF LOS ANGELES**  
**DEPARTMENT OF PUBLIC WORKS**

*"To Enrich Lives Through Effective and Caring Service"*

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ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE

June 09, 2026

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
ADOPT, ADVERTISE, AND AWARD  
PROJECT ID NO. TDS0001655  
CHARTER OAK – CIENEGA AVENUE AT SUNFLOWER AVENUE  
IN THE CITY OF COVINA AND IN THE  
UNINCORPORATED COMMUNITY OF CHARTER OAK  
(SUPERVISORIAL DISTRICT 5)  
(3-VOTES)**

**SUBJECT**

Public Works is seeking Board approval to adopt plans and specifications, advertise for construction bids, and award and execute a construction contract for the Charter Oak – Cienega Avenue at Sunflower Avenue project in the City of Covina and the in unincorporated community of Charter Oak.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed project and related actions are exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve the project and adopt the plans and specifications that are on file in Public Works' Project Management Division III for the Charter Oak – Cienega Avenue at Sunflower Avenue project at an estimated construction contract cost between \$445,000 and \$670,000.
3. Instruct the Executive Officer of the Board to advertise for bids, in accordance with the Instruction Sheet for Publishing Legal Advertisement, that are to be received before 11 a.m. on July 7, 2026, in accordance with the Notice Inviting Bids.

4. Delegate authority to the Director of Public Works or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.

5. Delegate authority to the Director of Public Works or his designee to award and execute a construction contract for the Charter Oak – Cienega Avenue at Sunflower Avenue project with the responsible contractor with the lowest responsive bid within or less than the estimated cost range of \$445,000 and \$670,000 or that exceeds the estimated cost range by no more than 15 percent, if additional funds have been identified.

6. Delegate to the Director of Public Works or his designee the following authority in connection with this contract: (a) to extend the date and time for the receipt of bids consistent with the requirements of California Public Contract Code, Section 4104.5; (b) to allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in California Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) to approve and execute change orders within the same monetary limits delegated to the Director of Public Works or his designee under California Public Contract Code, Section 20395; (d) to accept the project upon its final completion; and (e) to make required findings and release retention money withheld consistent with the requirements of California Public Contract Code, Sections 7107 and 9203.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to find that the proposed project and related actions are exempt from the California Environmental Quality Act (CEQA) and allow Public Works to upgrade an existing traffic signal in the City of Covina and in the unincorporated community of Charter Oak at the intersection of Cienega Avenue and Sunflower Avenue (see Enclosure A).

Public Works has implemented traffic safety programs to increase mobility, minimize congestion, and improve safety for roadway users. The project includes upgrading traffic signal equipment, pedestrian enhancements, and various other intersection safety improvements.

It is anticipated that construction work for the project will start in June 2027 and be completed in August 2027.

#### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by replacing and improving public infrastructure assets that support the quality of life for County residents.

#### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this proposed project is in the range of \$445,000 and \$670,000 with a maximum construction contract cost to be within 15 percent of this range. The total project cost is estimated to be \$1,200,000. In addition to the construction contract

cost, the total project cost includes the preparation of plans and specifications, consultant services, utility clearance, inspection, contract administration, change order contingency, environmental compliance, and other County services.

A portion of the proposed project includes work within the City of Covina. The County will perform preliminary engineering and administer construction of the proposed project. The County and the City will finance their respective jurisdictional share of the project costs. The City's share of the project cost is estimated to be \$76,600 under a City Service Request (Enclosures B and C).

Funding for the proposed project is available in the Road Fund (B03 - Capital Assets – Infrastructure and Services and Supplies) Fiscal Year 2026-27 Budget. Funding for future years will be requested through the annual budget process.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This project will be advertised in accordance with Section 20392 of the California Public Contract Code.

The contract award will comply with all applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved as to form by County Counsel.

As required by Board Policy No. 5.140, information such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to the award of the contract will be available at Public Works' Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed project is exempt from CEQA. The project, to improve and modify an existing traffic signal system, is within a class of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (c) and 15302 (c) of the CEQA Guidelines, and Class 1 (x), Subsections 4, 14, and 22; and 2 (e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, based on the proposed project records, it will comply with all applicable regulations; there are no cumulative impacts, unusual circumstances, damage to scenic highways, or listing on hazardous waste site lists compiled pursuant to California Government Code, Section 65962.5; or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

### **CONTRACTING PROCESS**

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy, the contract documents will include a best-efforts goal that at least 30 percent of the total California craft worker hours for the construction of the project be performed by Local Residents and at least 10 percent

be performed by Targeted Workers facing employment barriers. The Targeted Worker component will not be included as part of this project.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with LA County" and "Do Business with Public Works" websites for open bids:

<https://lacounty.gov/business/doing-business-with-la-county/>

<https://pw.lacounty.gov/contracts/opportunities>

Additionally, the contract solicitation will be advertised through web-based and social media platforms.

In order to increase opportunities for small businesses, Public Works will be offering preference to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Minor impacts to adjacent residents, businesses, and motorists may occur while the project is underway. When the project is completed, it will have a positive impact by enhancing traffic flow, reducing congestion, and improving safety for the traveling public.

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division III.

Respectfully submitted,



MARK PESTRELLA, PE

Director

MP:JWA:ma

Enclosures

- c: Chief Executive Office (Christine Frias)
- County Counsel
- Executive Office, Board of Supervisors
- Internal Services (Countywide Contract Compliance)

CHARTER OAK - CIENEGA AVENUE AT SUNFLOWER AVENUE  
PROJECT ID NO. TDS0001655



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PROJECT FUNDING

<u>Jurisdiction</u>	<u>Project Cost</u>
LA County	\$ 1,123,400
Covina	\$ 76,600
<b><i>TOTAL</i></b>	<b><i>\$ 1,200,000</i></b>



## City Service Request Tracking System

### Request Details

#### City Service Request Details

<b>Request Number</b>	<b>Date Submitted</b>	<b>Status</b>
268736	3/1/2021	Approved - In Progress
<b>Requesting City</b>		
Covina		
<b>Subject</b>		
Traffic Signal Installation		
<b>Location</b>		
Cienega and Sunflower		
<b>Work Description</b>		
<p>A traffic warrant analysis completed in 2015, attached, recommended the following upgrades for the subject intersection: Upgrade all pedestrian heads to LED countdown pedestrian head Upgrade all curb ramps to comply with ADA requirements. Remove Detail 21 and 22 within crosswalk. Install additional Highway Safety lights. As part of Vision Zero, update all crosswalks with Continental Crosswalks. This intersection is jurisdictionally shared between the County (98%) and your City(2%). Also attached is the estimated construction contract cost for the improvement. Your City's share is approximately \$20k = \$3500 (share of traffic signal improvement) + \$12,500 (one curb ramp upgrade) + \$4000 (contingency and PE/CE). This project is currently scheduled for construction in late summer 2021.</p>		
<b>Category &gt; Agreement &gt; Service Type</b>		
Traffic Signal > General Services > Traffic Signal Maintenance (Jurisdictionally Shared Intersections)		
<b>Purchase Order No</b>	<b>Estimated Project Amount</b>	<b>Desired Completion Date</b>
	\$20000	12/31/2021
<b>Requested By</b>		
Rafael Fajardo <a href="mailto:RFajardo@covinaca.gov">RFajardo@covinaca.gov</a> (626)384-5489		
<b>Approved By</b>		
Rafael Fajardo <a href="mailto:RFajardo@covinaca.gov">RFajardo@covinaca.gov</a> (626)384-5489		
<b>Current Approver</b>		
Rafael Fajardo <a href="mailto:RFajardo@covinaca.gov">RFajardo@covinaca.gov</a> (626) 384-5489		

#### County Summary

<b>Cost Estimate</b>	<b>Estimated Completion Date</b>	<b>Actual Completion Date</b>
76600	7/8/2027	
<b>Program Cost Account</b>	<b>Program</b>	<b>MMS Work Order Number</b>
<b>Primary Operating Division</b>		
Traffic Safety and Mobility Division		

#### City Service Representative

James Yang (626) 458-5921