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DEPARTMENT OF CHILDREN AND FAMILY SERVICES

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Board of Supervisors

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May 05, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

REQUEST TO APPROVE SOLE SOURCE AMENDMENT TO THE TRAINING AND STAFF DEVELOPMENT AND MASTER OF SOCIAL WORK INTERNSHIP CONTRACT (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

The Department of Children and Family Services (DCFS) requests the Board's approval of a sole source amendment to increase the funding of the Training and Staff Development and Master of Social Work Internship Contract with the Regents of the University of California, Los Angeles (UCLA).

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS, or designee, to execute an amendment, substantially similar to Attachment I, to its contract with UCLA to increase the Maximum Annual Contract sum by \$2,593,755 for a new Maximum Annual Contract Sum of \$17,427,190. The original contract amount is funded by 75 percent federal and 25 percent local funds. The additional \$2,593,755 is funded by 50 percent federal and 50 percent State funds.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department contracts with UCLA to provide training and staff development services. UCLA subcontracts with local universities and other qualified training partners to assist in providing training and staff development services to DCFS. Some of the training priorities are Motivational Interviewing, Field Safety, Structure Decision Making, LGBTQ, Considering the Trauma, Self-Esteem and Haircare of Black Foster Youth, and Father Engagement and Involvement. Additional funds are needed to increase the number of Motivational Interviewing cohorts that will be trained in Fiscal Year (FY) 2025-2026 to ensure that required staff will be trained by the time that

DCFS will be allowed to claim under the Family First Prevention Services Act. Motivational Interviewing training has been provided under the UCLA Training Contract.

Implementation of Strategic Plan Goals

The recommended action is consistent with the principles of Strategic Plan, North Star I – Make Investments that Transform Lives; Focus Area Goals A. Healthy Individuals and Families and D. Support Vulnerable Populations.

FISCAL IMPACT/FINANCING

The total projected budget cost of this amendment is approximately \$2,593,755, maximum annual contract sum of \$17,427,190. The original contract amount is funded by 75 percent federal and 25 percent local funds. The additional \$2,593,755 is funded by 50 percent federal and 50 percent State funds. Sufficient funding is included in the Department’s FY 2025-2026 Adopted Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

DCFS contracts with UCLA to provide training and staff development services. UCLA subcontracts with local universities and other qualified training partners to assist in providing training and staff development services to DCFS.

On June 10, 2025, the Board granted the DCFS Director delegated authority to increase or decrease the maximum annual contract amount of contracts by up to 10 percent. This request to increase the annual contract amount for the contract is above 10 percent of the allocation for FY 2025-2026, thus requiring the Board’s approval.

In compliance with Board Policy 5.120, Authority to Approve Increases to Board Approved Contract Amounts, DCFS notified the Board on March 13, 2026, at least two weeks prior to the Board meeting in which the proposed contract is to be presented, when an increase exceeding 10 percent of the total contract amount is necessary.

Board Policy 5.100, Sole Source Contracts and Amendments, requires a department to notify the Board if it intends to amend a sole source contract. On March 13, 2026, DCFS notified the Board of its intent to amend the sole source contract with UCLA to increase the Maximum Contract Amount. County Counsel and the Chief Executive Office have reviewed the Board letter. County Counsel has approved the amendment as to form.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The amendment will ensure additional funding is available to provide Motivational Interviewing training for Children’s Social Workers and Supervising Children’s Social Workers.

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted, stamped copy of the Board Letter and attachments to the Department of Children and Family Services.

The Honorable Board of Supervisors

5/5/2026

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Respectfully submitted,



BRANDON T. NICHOLS

Director

BTN:LEM:RT:KRLTI:SS:tn

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors



AMENDMENT NUMBER ONE

WITH

**THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, LOS ANGELES
FOR THE TRAINING AND STAFF DEVELOPMENT AND MASTER OF
SOCIAL WORK INTERSHIP PROGRAM CONTRACT**

**AMENDMENT NUMBER ONE
TRAINING AND STAFF DEVELOPMENT AND MASTER OF SOCIAL WORK
INTERSHIP PROGRAM CONTRACT**

This Amendment Number One (Amendment) to the Training and Staff Development and Master of Social Work Internship Program Contract (Contract) between the County of Los Angeles (County), and The Regents of the University of California, Los Angeles (Contractor), is made and entered into on this _____ day of _____, 2026.

WHEREAS, County and Contractor are parties to the Contract adopted by the Board of Supervisors on June 10, 2025, and Contractor has been providing the County extensive training and professional development programs to ensure that staff at all levels are equipped to carry our Federal, State, and County mandates related to child protection, foster care placement, permanency, and adoption to the County; and

WHEREAS, the purpose of this Amendment is to increase the Maximum Contract Sum, effective upon execution of Amendment through June 30, 2026; and

WHEREAS, this Amendment is prepared pursuant to the provisions set forth in Standard Terms and Conditions section 8.1, Amendments;

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. Standard Terms and Conditions, Section 5.0, Contract Sum, Subsection 5.1.1.1.a is added to read as follows:

5.1.1.1.a The Initial contract term is increased for a Maximum amount of \$17,427,190.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

**AMENDMENT NUMBER ONE
TRAINING AND STAFF DEVELOPMENT AND MASTER OF SOCIAL WORK INTERSHIP
PROGRAM CONTRACT**

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Number One to be subscribed on its behalf by the Director of the Department of Children and Family Services and the Contractor has caused this Amendment Number One to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the Contractor warrant(s) under penalty of perjury that he or she is authorized to bind the Contractor in or to this Contract. This Amendment may be executed in separate counterparts and may be delivered by electronic facsimile; each counterpart, when executed and delivered, shall constitute a duplicate original but all counterparts together shall constitute a single agreement.

COUNTY OF LOS ANGELES

CONTRACTOR

The Regent of California University

By: _____
Brandon T. Nichols, Director
Department of Children and Family
Services

By: _____
Name: _____
Title: _____

APPROVED AS TO FORM
BY THE OFFICE OF THE COUNTY COUNSEL
Dawyn R. Harrison, County Counsel

By: _____
David Beaudet, Senior Deputy County Counsel


SOLE SOURCE CHECKLIST

Department Name: Children and Family Services

New Sole Source Contract

Existing Sole Source Contract Date Sole Source Contract Approved: 6/10/2025

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS Identify applicable justification and provide documentation for each checked item.
<input type="checkbox"/>	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an “ <i>Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.</i> ”
<input type="checkbox"/>	➤ Compliance with applicable statutory and/or regulatory provisions.
<input type="checkbox"/>	➤ Compliance with State and/or federal programmatic requirements.
<input checked="" type="checkbox"/>	➤ Services provided by other public or County-related entities.
<input type="checkbox"/>	➤ Services are needed to address an emergent or related time-sensitive need.
<input type="checkbox"/>	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
<input checked="" type="checkbox"/>	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
<input type="checkbox"/>	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
<input type="checkbox"/>	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/ system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
<input type="checkbox"/>	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
<input type="checkbox"/>	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
<input type="checkbox"/>	➤ It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.) In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.


 Digitally signed by Michael J. Martinez
 Date: 2026.04.15 13:29:03 -07'00'

 Chief Executive Office

3/15/2026

 Date