



DEPARTMENT OF MENTAL HEALTH
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LISA H. WONG, Psy.D.
Director

Curley L. Bonds, M.D.
Chief Medical Officer

Rimmi Hundal, M.A.
Chief Deputy Director

May 05, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF AN AMENDMENT TO THE EXISTING SOLE SOURCE CONTRACT
WITH CHARLES R. DREW UNIVERSITY OF MEDICINE AND SCIENCE TO
INCREASE THE TOTAL CONTRACT AMOUNT
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval of an amendment to the existing sole source contract with Charles R. Drew University of Medicine and Science to increase the Total Contract Amount for the expansion of psychiatry training, education, and academic programs.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and authorize the Director of Mental Health (Director), or designee, to prepare, sign, and execute an amendment, substantially similar to Attachment I, to the existing sole source contract with Charles R. Drew University of Medicine and Science (CDU), Contract Number MH010145, to increase the Total Contract Amount (TCA) for Fiscal Years (FYs) 2025-26, 2026-27, and 2027-28. The amendment will be effective upon Board approval; the total increase for FY 2025-26 is \$823,877, and \$606,996 for both FYs 2026-27 and 2027-28. The revised TCA for FY 2025-26 is \$4,478,994, and \$4,262,113 for both FYs 2026-27 and 2027-28, fully funded by the State Mental Health Services Act (MHSA) revenues for FY 2025-26 and Behavioral Health Services Act (BHSA) revenues for FYs 2026-27 and 2027-28.

2. Delegate authority to the Director, or designee, to prepare, sign, and execute future amendments to the contract in Recommendation 1; to revise the contract language; revise the TCA; add, delete, modify, or replace the Statement of Work (SOW); and/or reflect federal, State, and County regulatory and/or policy changes provided that: 1) the increase will not exceed 10 percent of

the Board-approved TCA in Recommendation 1; and 2) sufficient funds are available. The amendments will be subject to prior review and approval as to form by County Counsel, with written notice to your Board and the Chief Executive Office (CEO).

3. Delegate authority to the Director, or designee, to terminate the contract described in Recommendation 1 in accordance with the contract's termination provisions, including Termination for Convenience. The Director, or designee, will provide written notification to your Board and CEO of such termination action.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The increase of the TCA will enable Department of Mental Health (DMH) to expand and add a Child and Adolescent Psychiatry (CAP) Fellowship to the current psychiatry program in South Los Angeles (LA) that will provide child mental health services in DMH programs as part of their academic training for the Child and Adolescent subspecialty. Currently, DMH relies heavily on contracted physicians and out of network placements to meet clinical needs of this population. Offering physician training in South LA is intended to develop accomplished physicians who are prepared to meet the needs of this underserved community and may be recruited to continue this service after graduation.

Board approval of Recommendation 1 will allow DMH to amend the existing contract with CDU to increase the TCA for the expansion of training and educational services.

Board approval of Recommendation 2 will allow DMH to amend the contract to revise the contract language; revise the TCA; add, delete, modify, or replace the SOW; and/or reflect federal, State, and County regulatory and/or policy changes.

Board approval of Recommendation 3 will allow DMH to terminate the contract in accordance with the contract's termination provisions, including Termination for Convenience, in a timely manner, as necessary.

Implementation of Strategic Plan Goals

These recommended actions are consistent with the County's Strategic Plan Goals, North Star 1, Focus Area Goal A., Make Investments that Transform Lives, Healthy Individuals and Families.

FISCAL IMPACT/FINANCING

The total increase for FY 2025-26 is \$823,877; \$606,996 for FYs 2026-27 and 2027-28, respectively, fully funded by State MHSA revenues for FY 2025-26 and BHSA revenues for FYs 2026-27 and 2027-28.

The increase for FY 2025-26 is included in DMH's annual budget. Increases for the subsequent fiscal years will be requested through DMH's annual budget process.

There is no net County cost impact associated with the recommended actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

DMH's partnership with CDU has been multifaceted since the inception of the contract, including training the next generation of mental health professionals, expanding clinical capacity, supporting community-based programming, and cultivating diverse leadership in mental health rooted in South LA communities. Through educational and training services, CDU has contributed to the success of DMH to build a stronger, more diverse mental health workforce equipped to meet the needs of underserved communities. The addition of the CAP Fellowship will enable DMH to play a pivotal role in addressing the mental health needs of youth in South LA, contributing to a resilient and thriving community.

In accordance with Board Policy No. 5.100 (Sole Source Contracts and Amendments), on November 14, 2025, DMH notified the Board of its intent to execute this amendment to CDU's sole source contract, Number MH010145, to increase the TCA for the expansion of training and educational services (Attachment II). DMH considers this request approved, as no objections were received from the Board offices. Attachment III is the required CEO approved Sole Source Checklist.

The attached amendment (Attachment I) has been reviewed as to form by County Counsel.

As mandated by your Board, the performance of all contractors is evaluated by DMH on an annual basis to ensure compliance with all contract terms and performance standards.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Board approval of the recommended actions will allow DMH to continue expanding educational and training programs to develop and expand a workforce of professionals that support mental health in South LA.

Respectfully submitted,



LISA H. WONG, Psy.D.

Director

LHW:RH:KN:SK:MR:atm

Enclosures

CONTRACT NO. MH010145

AMENDMENT NO. 3

THIS AMENDMENT is made and entered into this _____ day of _____ 2026, by and between the COUNTY OF LOS ANGELES (hereafter "County") and Charles R. Drew University of Medicine and Science (hereafter "Contractor").

WHEREAS reference is made to that certain document entitled "Affiliation Agreement" dated July 1, 2024, and further identified as County Contract No. MH010145, and all prior amendments (hereafter collectively "Contract"); and

WHEREAS, on Board approval date, the County Board of Supervisors delegated authority to the Director of Mental Health, or designee, to execute amendments to the Contract to revise funding and make other designated changes; and

WHEREAS, County and Contractor intend to amend the Contract to increase the Total Contract Amount (TCA), revise Addendum A-5 (Purchased Services - Child & Adolescent Psychiatry Fellowship), and make other hereinafter designated changes; and

WHEREAS, said Contract provides that changes may be made in the form of a written amendment which is formally approved and executed by the parties; and

WHEREAS, Contractor warrants that it continues to possess the competence, expertise, and personnel necessary to provide services consistent with the requirements of the Contract, and consistent with the professional standard of care for these services.

NOW, THEREFORE, the County and Contractor agree as follows:

1. This amendment is hereby incorporated into the original Contract, and all its terms and conditions, including capitalized terms defined therein, shall be given full force and effect as if fully set forth herein.
2. This amendment is effective upon execution.
3. For Fiscal Year (FY) 2025-26, the TCA is increased by \$823,877 from \$3,655,117 to \$4,478,994.
4. For FY 2026-27 and FY 2027-28, the TCA is increased by \$606,996 from \$3,655,117 to \$4,262,113.
5. Addendum A-5 (Purchased Services - Child & Adolescent Psychiatry Fellowship) is deleted in its entirety and replaced with Addendum A-5 – 3 (Purchased Services - Child & Adolescent Psychiatry Fellowship). All references in the Contract to Addendum A-5 (Purchased Services - Child & Adolescent Psychiatry Fellowship), is deemed amended to state “Addendum A-5 – 3 (Purchased Services - Child & Adolescent Psychiatry Fellowship).”
6. Paragraph 7.0 PAYMENT FOR PURCHASED SERVICES, sub-paragraph 7.1, is deleted in its entirety and replaced as follows:

“7.1 Payment to University for Purchased Services

For each Contract Year, each responsible County Department will compensate University in accordance with the provisions set forth in the Addendum A, A-1 – 1, A-2 – 2 (Purchased Services), A-4, and A-5 – 3.”

7. Paragraph 8.8 TOTAL CONTRACT AMOUNT, is deleted in its entirety and replaced as follows:

“8.8. Total Contract Amount

As identified in Addendum A-1 – 1, A-2 – 2, A-4 and A-5 – 3”

8. Except as provided in this amendment, all other terms and conditions of the Contract shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this amendment to be subscribed by County's Director of Mental Health or designee, and Contractor has caused this amendment to be subscribed on its behalf by its duly authorized officer, on the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
LISA H. WONG, Psy.D.
Director
County of Los Angeles
Department of Mental Health

Charles R. Drew University of Medicine and Science
CONTRACTOR

By _____

Name David M. Carlisle, MD, PhD

Title President and CEO
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL

By: Rachel Kleinberg
Senior Deputy County Counsel

Addendum A-5 – 3

Purchased Services

Child & Adolescent Psychiatry Fellowship Training Program

Line #	Category	CY 25-26 Budget (Year 1)	CY 26-27 Budget (Year 2)	CY 27-28 Budget (Year 3)
1	Child and Adolescent Psychiatry (CAP) Fellows^a	4	4	4
2	Base Salary	\$ 177,626	\$ 0	\$ 0
3	Benefits at 22.1%	39,255		
4	Total CAP Fellows S & EB:	\$ 216,881	\$ 0	\$ 0
5	VARIABLE COSTS (annual figures)			
6	Program Directors	\$ 560,000	\$ 560,000	\$ 560,000
7	Faculty Members	\$ 213,818	\$ 213,818	\$ 213,818
8	Faculty Recruitment/Retention Augmentation	\$ 83,333	\$ 83,333	\$ 83,333
9	Total Variable Costs	\$ 857,151	\$ 857,151	\$ 857,151
10	FIXED COSTS			
11	Academic Infrastructure	\$ 200,955	\$ 200,955	\$ 200,955
12	New Innovations/AmlOn	\$ 7,500	\$ 7,500	\$ 7,500
14	University Representative	\$ 6,643	\$ 6,643	\$ 6,643
13	GME Dean CDU	\$ 31,000	\$ 31,000	\$ 31,000
14	Administrative Personnel CDU	\$ 146,694	\$ 146,694	\$ 146,694
15	Total Fixed Costs	\$ 392,792	\$ 392,792	\$ 392,792
16	TOTAL ADDENDUM A-5 BUDGET^b	\$ 1,466,824	\$ 1,249,943	\$ 1,249,943

1. The Department of Mental Health must pay University in accordance with Addendum A-5 – 3.

2. University must direct payment status inquiries to the following:

Department of Mental Health
510 S. Vermont Avenue 20th Floor
Los Angeles, CA 90020
Attention: Chief, Accounting Division

3. University must reconcile its expenditures under this Agreement annually and provide an Annual Report of such to the County at the above-mentioned address and attention of the same addressee. At minimum the annual report must include: All funds provided to University that are not encumbered by June 30th of a Contract Year (CY) and spent (i.e., all goods and/or services received and paid for) within 45 calendar days following the end of a CY, must be refunded to

the DMH no later than 90 calendar days following the end of such CY. Notwithstanding, at the discretion of the Director of Mental Health or his/her designee, he/she may authorize the University to rollover unspent funds to the next fiscal year. To affect such a rollover, the University must submit a written request to rollover funding to the Director of Mental Health no later than April 30 of each CY. The request must provide an explanation why the University will not be able to fully utilize funds in the current CY, as well as provide a proposal narrative and budget detailing how it will use the rolled over funds in the following CY. Subject to the Director of Mental Health's, or his/her designee's sole discretion and approval, an amendment to the Agreement must be mutually agreed upon, prepared by the County and executed by the parties.

FOOTNOTES: Funding Adjustments

- a. For CY 2025-26 only, DMH will cover the S&EB of two CAP fellows and CDU will cover the costs of the other two CAP Fellows. For future fiscal years, the CAP fellow items will be employed by DMH.
- b. Addendum A-5 – 3 budget increased from \$642,947 to \$1,466,824 for CY25-26, \$1,249,943 for CY26-27 and \$1,249,943 for CY27-28.



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November 14, 2025

TO: Supervisor Kathryn Barger, Chair
Supervisor Hilda L. Solis
Supervisor Holly J. Mitchell
Supervisor Lindsey P. Horvath
Supervisor Janice Hahn

FROM: Lisa H. Wong, Psy.D. 
Director

SUBJECT: **NOTICE OF INTENT TO EXECUTE A SOLE SOURCE
AMENDMENT TO THE EXISTING CONTRACT NO. MH010145 WITH
CHARLES R. DREW UNIVERSITY OF MEDICINE AND SCIENCE TO
INCREASE THE TOTAL CONTRACT AMOUNT**

In accordance with the Los Angeles (LA) County Board of Supervisors' (Board) Policy No. 5.100 (Sole Source Contracts), the Department of Mental Health (DMH or Department) intends to increase the Total Contract Amount (TCA) of the existing Contract, No. MH010145, with Charles R. Drew University of Medicine and Science (CDU) for the continued provision and expansion of trainings, education, and academic programs in mental health.

DMH will request that your Board approve a sole source amendment to increase the TCA for the contract with CDU. The total increase for Fiscal Year (FY) 2025-26 is \$823,877, and \$606,996 for FYs 2026-27 and 2027-28, respectively. The revised TCAs for FYs 2025-26, 2026-27, and 2027-28, are \$4,478,994, \$4,262,113, and \$4,262,113, respectively, fully funded by State Mental Health Services Act revenues.

JUSTIFICATION

CDU is a private, nonprofit, community-founded, student-centered institution of medicine and science committed to cultivating diverse health professions leaders who are dedicated to social justice and health equity for underserved populations. Through educational training and educational efforts, CDU has contributed to the success of individuals who seek a career in mental health. CDU has proven to be a valuable partner

Each Supervisor
November 14, 2025
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in the success of DMH's educational and training services to build a workforce to support mental health in LA County.

The increase of the TCA will enable DMH to expand and add a Child and Adolescent Psychiatry (CAP) Fellowship to the current psychiatry program in South LA that will provide child mental health services in DMH programs as part of their academic training for the Child and Adolescent subspecialty. Currently, DMH relies heavily on contracted physicians and out of network placements to meet clinical needs of its population. Offering physician training in South LA is intended to develop young, accomplished physicians who are prepared to meet the needs of this urban underserved community and can be recruited to continue this service after graduation. Therefore, it will be more cost-effective for the Department to continue its partnership with CDU to continue expanding trainings and educational services to the current psychiatry program.

NOTIFICATION TIMELINE

Pursuant to Board Policy No. 5.100, DMH is required to notify the Board at least six months prior for amendment to an existing contract when the Department does not have delegated authority to execute such amendment. If requested by a Board Office or the Chief Executive Office, DMH will place this item on the Health and Mental Health Services Cluster Agenda.

Unless otherwise instructed by your Board Office within four weeks of this notice, DMH will present your Board a letter for approval to execute a sole source amendment with CDU for the continuation and expansion of trainings, education, and academic programs in mental health.

If you have any questions, or require additional information, please contact me by email at LWong@dmh.lacounty.gov or (213) 947-6670, or your staff may contact Stella Krikorian, Division Manager, Contracts Development and Administration Division, at SKrikorian@dmh.lacounty.gov or (213) 943-9146.

LHW:RH:KN
SK:MR:atm

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel



COUNTY OF LOS ANGELES BOARD OF SUPERVISORS POLICY 5.100
SOLE SOURCE CHECKLIST

Department Name: _____

- ☐ New Sole Source Contract
☐ New Sole Source Contract for Replacement of Existing Services, or Amendments for Extension of Contracts for Existing Services
Date Existing Contract First Approved: _____

Table with 2 columns: Check (✓) and JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS TO EXTEND CONTRACTS. The table lists 10 justification items for sole source contracts, such as 'Only one single source for the service exists' and 'Compliance with applicable statutory and/or regulatory provisions'.

Approved by:

Chief Executive Office

Date