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COUNTY OF LOS ANGELES

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ACTING CHIEF EXECUTIVE OFFICER

Joseph M. Nicchitta

"To Enrich Lives Through Effective and Caring Service"

April 14, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF THE YOUTH DELINQUENCY AND GANG PREVENTION PROGRAM POLICY TO
MODERNIZE PROBATION'S DISCRETIONARY FUNDS
(ALL DISTRICTS) (3-VOTES)**

SUBJECT

Recommendation by the Acting Chief Executive Officer to approve a new Youth Delinquency and Gang Prevention Program (YDGPP) Board Policy to establish uniform requirements and standards for the administration and funding of, and contracts issued under, the YDGPP, formerly known as the County Delinquency Prevention Program (CDPP) and Countywide Juvenile Crime and Anti-Gang Strategies Program (Anti-Gang). The recommendation also designates the Department of Youth Development (DYD) as the Administrator of the YDGPP effective July 1, 2026, to align with the beginning of Fiscal Year 2026-27; delegates authority to the Acting Chief Executive Officer and Auditor-Controller, or their designees, to transfer the Community-Based Contracts budget unit from the Probation Department (Probation) to DYD effective July 1, 2026; and delegates authority to the Director of DYD, or his designee, to execute YDGPP-related contracts with community-based organizations, subject to funding requests adopted by the Board of Supervisors (Board) and approval as to form by County Counsel.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve the enclosed YDGPP Board Policy, effective July 1, 2026, to establish uniform requirements and standards for the administration and funding of, and contracts issued under, the YDGPP.
2. Designate DYD as the Administrator of the YDGPP Board Policy effective July 1, 2026.
3. Delegate authority to the Acting Chief Executive Officer and Auditor-Controller, or their designees,

to effectuate the transfer of the Community-Based Contracts budget unit as a separate standalone budget unit from Probation to DYD effective July 1, 2026, and to change the name of the budget unit to Youth Development Community-Based Contracts.

4. Delegate authority to the Director of DYD, or his designee, to execute, amend, and if necessary, terminate YDGPP contracts with community-based organizations as directed by the Board through YDGPP funding allocations within the Youth Development Community-Based Contracts budget unit, subject to available funding, and approval as to form by County Counsel.

5. Consistent with the transfer of the Community-Based Contracts budget unit to DYD, extend the delegated authority adopted by the Board on March 7, 1996, for the Chief Probation Officer to extend and modify the contract with Amer-I-Can Program, Inc. to the Director of DYD, or his designee, to execute, amend, and if necessary, terminate the special contract with Amer-I-Can Program, Inc. within the Youth Development Community-Based Contracts budget unit, subject to available funding, and approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On September 30, 2025, the Board adopted the motion Modernizing Probation Related Discretionary Funds, directing the Chief Executive Officer, in collaboration with the Chief Probation Officer and the Director of DYD, to develop a new modernized policy to govern the CDPP and Anti-Gang funds, and to report back to the Public Safety Cluster Meeting (Cluster Meeting) with a proposed policy. The motion also requested that the new policy be brought back to the Board for final approval after cluster review.

In collaboration with Probation, DYD, County Counsel, and the Auditor-Controller, the Chief Executive Office (CEO) drafted a policy using Probation's existing CDPP and Anti-Gang guidelines as a foundation. The policy addresses directives 1a through 1d of the motion and incorporates additional updates based on the feedback received from each Board Office in response to directive 1e of the motion.

The new policy consolidates the CDPP and Anti-Gang programs into a single program, YDGPP, to improve efficiency, accountability, and alignment with County youth justice priorities. This consolidation streamlines administration of these programs and also provides the Board with flexibility to address emerging community needs by offering a single combined allocation to each Board Office.

The Community-Based Contracts budget unit, which is currently a budget unit assigned to Probation, supports the funding and administration of CDPP and Anti-Gang programs. In alignment with the recommendations to designate DYD as the Administrator of the YDGPP, the transfer of the Community-Based Contracts budget unit from Probation to DYD, effective July 1, 2026, will align fiscal and programmatic oversight within a single department and streamline accountability.

Implementation of Strategic Plan Goals

Approval of the recommendations supports the County's Strategic Plan North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal B, Care First, Jails Last, Strategies iii, Integrated, Equitable, and Culturally-Responsive Services and the County's Strategic Plan North Star 3, Realize Tomorrow's Government Today, Focus Area Goal D, Streamlined and Equitable Contracting and Procurement, Strategies ii, Modernize Contracting and Procurement.

FISCAL IMPACT/FINANCING

Probation currently administers the CDPP and Anti-Gang programs at an annual cost of \$131,000 which is recovered through a flat-rate interdepartmental billing structure between Probation's operating budget unit and the Community-Based Contracts budget unit.

DYD estimates that transferring the administration of the YDGPP from Probation to DYD will result in a \$129,000 annual increase in administrative costs from \$131,000 to \$260,000. The estimated increase of \$129,000 reflects a transition from a flat-rate billing methodology to billing the costs of actual salary and benefits associated with staff assigned to administer the YDGPP, as well as the anticipated need to onboard one Accountant III position to accommodate the increased fiscal workload.

The \$260,000 annual administrative cost will be absorbed within the Community-Based Contracts budget unit through the realignment of existing ongoing appropriations. There is no additional net County cost associated with this recommendation at this time.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On September 30, 2025, the Board directed the Chief Executive Officer, in collaboration with the Chief Probation Officer and Director of the DYD, to report back verbally, and in writing, in 60 days to the Cluster Meeting with a proposed new, modernized policy to govern the CDPP and Anti-Gang funds. In addition, the motion directed that the new policy be brought back to the Board for final approval no later than 45 days after Cluster Meeting.

The CEO organized a workgroup which included representation from Probation, DYD, and County Counsel to address the directives within the motion, including creating a modernized policy and incorporating the feedback and priorities of each Board Office. The Auditor-Controller was also included in the workgroup as a subject matter expert to provide guidance regarding indirect costs mentioned within the new YDGPP Board Policy and the feasibility of transferring the administration from Probation to DYD.

As directed by the motion, the draft YDGPP Board Policy was presented during the January 28, 2026, Cluster Meeting and the discussion led to the recommendation that the new policy should become effective July 1, 2026, to align with the new fiscal year. After the Cluster Meeting, CEO requested feedback from each Board Office regarding the potential transfer of the YDGPP from Probation to DYD, effective July 1, 2026. Based on the feedback received from each Board Office, CEO developed the recommendation listed above.

Probation, DYD, and County Counsel reviewed the proposed YDGPP Board Policy and Board Letter and concur with the recommendations.

CONTRACTING PROCESS

Upon Board approval, Probation and DYD shall coordinate a structured transition plan to ensure continuity of services and to minimize disruption to CDPP and Anti-Gang contracted providers. In addition, DYD shall develop their own YDGPP contracting template which will be based on the County's standard contracting templates and approved as to form by County Counsel.

Existing CDDP and Anti-Gang contracts executed prior to July 1, 2026, shall remain under Probation administration through the end of their current contract term unless amended.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

New YDGPP contracts issued after July 1, 2026 shall be subject to the new YDGPP Board Policy. Current active CDDP and Anti-Gang contracts issued prior to July 1, 2026, may be amended effective July 1, 2026, to expand services to align with the modernized YDGPP Board Policy.

There is no anticipated impact to current contracts issued under the CDDP or Anti-Gang programs, as the contracts will remain active throughout their respective contract terms. Upon Board adoption of the Board Letter, Probation and DYD shall coordinate a structured transition plan to ensure continuity of services and to minimize disruption to CDDP and Anti-Gang contracted providers.

Respectfully submitted,



Joseph M. Nicchitta

Acting Chief Executive Officer

JMN:JG:MRM

RP:BH:HZ:SZ:cc

Enclosures

- c: Executive Office, Board of Supervisors
- County Counsel
- Auditor-Controller
- Probation
- Youth Development



Los Angeles County
BOARD OF SUPERVISORS POLICY MANUAL

ENCLOSURE

Policy #:	Title:	Effective Date:
Youth Delinquency and Gang Prevention Program Policy		

PURPOSE

The purpose of this policy is to establish uniform requirements and standards for the administration and funding of, and contracts issued under, the Youth Delinquency and Gang Prevention Program (YDGPP), formerly known as the County Delinquency Prevention Program (CDPP) and Countywide Juvenile Crime and Anti-Gang Strategies Program (Anti-Gang). This policy ensures accountability, compliance, and effective delivery of services to at-risk youth and probationers within Los Angeles County.

The YDGPP is to provide supportive services to youth 26 years old and under through community-based organizations to support juvenile delinquency prevention, target youth currently or formerly involved in gangs, deterring high risk youth from gang activity, and other anti-gang and prevention related services for youth and their families. The YDGPP is not intended to supplant any existing funding or any other contracts issued by Los Angeles County (County) departments to support programs and services offered to youth.

REFERENCE

County is authorized to contract for special services under California Government Code Section [31000](#), and is authorized under Section [26227](#), to expend funds from the General Fund of the County for programs and services deemed necessary by the County Board of Supervisors (Board) to meet the social needs of the County, including, but not limited to, health, law enforcement, public safety, rehabilitation, welfare, education, and the needs of physically, mentally, and financially handicapped persons. As such, a portion of the County's General Fund has been allocated to community-based programs, via the Probation Department's Community-Based Contracts (CBC) Budget, focusing on community delinquency and crime prevention, intervention, and diversion programs. Additionally, the Board has delegated authority¹ to the Chief Probation Officer to execute the CDPP and the Anti-Gang contracts, which are funded by the CBC Budget.

Through this policy, the CDPP and Anti-Gang programs shall be consolidated into a single program, YDGPP, to improve efficiency, accountability, and alignment with the Board's priorities, Care First, Jails Last, and Child Protection. Therefore, through Board approval of this policy, the same delegated authority for CDPP and Anti-Gang will be extended to the Administrator of the Program to finalize and execute similar standardized agreements and

¹ [Board Letter](#) adopted by the Board on June 22, 1999.

amendments issued for the YDGPP.

This policy is established in reference to a Board Motion², titled *Modernizing Probation Related Discretionary Funds*. The reference of “Administrator” within this policy refers to the County department that administers the YDGPP funds and contracts: Department of Youth Development

POLICY

1. Funding

- a. All appropriations for YDGPP shall be included annually in the Administrator’s CBC Budget.
- b. The overall ongoing funding appropriated for YDGPP is divided equally among each Board Office after accounting for administrative costs³.
- c. Any amounts unallocated at the end of a fiscal year will not automatically be carried over but will be evaluated during the budget process and subject to approval by the Board during the County’s budget process.
- d. Each Board Office shall designate the organization(s) that shall receive funds allocated from their respective funding allocation. Upon receipt of the request, the Administrator shall work with the organization(s) to obtain the required documentation to finalize and execute a standardized contract.
- e. The organization shall provide the Administrator with a completed YDGPP Request Form (similar to Attachment 1A), Proposed Budget Spending Plan (similar to Attachment 1B), and any other documentation required by the Administrator.
- f. The Administrator shall have delegated authority to finalize and execute YDGPP contracts and subsequent amendments, at the direction of the Board utilizing their respective YDGPP allocation, on behalf of the County. This authority is in line with the existing delegated authority⁴ for CDPP and Anti-Gang and shall be extended to the Administrator through this YDGPP policy.
- g. The Administrator shall provide each Board Office a quarterly report for their respective allocation (similar to Attachment 1C), including the following:
 - i. Budget, funds allocated to contracts (committed funds), remaining contract balance, and actuals.
 - ii. A list of contracts executed from the Board’s allocation, including the organization name, contract number, contract amount, and contract term.
 - iii. Notification of contracts expiring the following quarter.
- h. The Administrator shall provide each Board Office with a status update on any contract pending for more than 30 days that has not been finalized and

² [Board Motion](#) adopted by the Board on September 30, 2025.

³ Administrative costs refer to the \$260,000 allocated to the Administrator annually to administer the YDGPP, of which \$131,000 was previously allocated for the CDPP and Anti-Gang programs.

⁴ [Board Letter](#) adopted by the Board on June 22, 1999.

executed, if applicable. The update should include, at minimum, the organization name, contract amount, and a description of the reason the contract is pending, including any action(s) required.

- i. The Administrator shall provide each Board Office with any additional updates or information, as requested, by that Board Office.

2. Contract Requirements

- a. Budget and Spending Plan: Each organization must submit a detailed budget and spending plan that outlines how the funds will be allocated for direct costs⁵ as defined in the footnote below.
- b. Indirect Costs: Up to 15%⁶ of the total contract amount may be allocated for indirect costs, including administrative overhead and other non-direct service expenses.
- c. Contract Execution: Each organization must sign a contract agreeing to all terms and conditions, as adopted by the Board. These terms include, but are not limited to, the provision of insurance, employee background clearances, auditing, and the provision of monthly statistics.
- d. Terms and Conditions: The County's standard terms and conditions, along with the associated standard exhibits for service contracts, are subject to periodic updates. Board approval of this policy delegates authority to the Administrator to revise the terms and conditions and standard exhibits of the YDGPP contract to ensure alignment with the County's current standards, approved as to form by County Counsel.
- e. Performance Reporting: The organization is required to submit the following to the Administrator, in the format and schedule prescribed in the executed contract:
 - i. Quarterly performance reports
 - ii. Final annual performance/outcome report
- f. Program Accountability: The organization funded under the YDGPP is required to maintain accurate and up-to-date monthly records of both program performance and financial expenditures. All program and financial records are subject to review and audit by the County at any time upon request, in accordance with the terms and conditions of the executed contract. The Administrator should conduct a financial reconciliation ("true-up") of contract payments as part of its contract monitoring process.

⁵ *Direct Costs* is defined as costs that can be specifically identified with, and are necessary for, carrying out a particular program, project, or service. These expenses are directly linked to the delivery of services or activities funded by the program, and may include, but are not limited to: salaries and employee benefits for direct service staff; program materials and supplies; training and professional development for program-related personnel; infrastructure, equipment upgrades, or any startup costs that support program implementation; transportation or stipend costs for youth participating in a program, project, or service; and contracted services integral to program execution. Allowable direct costs may also include food and non-alcoholic beverages when such costs are incidental and necessary for program-related events, workshops, meeting or activities that directly support the objective of the program, project, or service.

⁶ Indirect Cost rate aligns with the standard federal de minimis rate of up to 15% of an organization's direct cost, per [2 CFR 200.414](#).

3. Eligibility Criteria

- a. Organizational Status: Organization must be a public or private community-based agency. Organizations requesting an exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code must provide proof of their exemption.
- b. Service Scope:
 - i. The focus of the YDGPP is to support juvenile delinquency prevention; target youth currently or formerly involved in gangs, deterring high risk youth from gang activity; and other anti-gang and prevention related services for youth and their families.
 - ii. Organizations shall use the YDGPP funds to support services to youth in alignment with the intent of YDGPP programs, as listed below in section 3.e. of this policy.
 - iii. The YDGPP funds shall not be used for any purposes prohibited by laws governing the use of public funds including, but not limited to, political campaigning, religious, or purely private purposes and/or activities.
- c. Target Population:
 - i. Services shall be provided within the targeted geographic area (Supervisory District).
 - ii. Services shall be provided to probationers, transitional age youth, or at-risk youth 26 years old or under, hereafter collectively referred to as "youth."
- d. Contractor Requirements: The organization must comply with all contractor eligibility requirements, in accordance with the terms and condition of the YDGPP contract. Requirements include, but are not limited to, clearance of a background check and security investigations as a condition of beginning and continuing work under the resulting contract.
- e. Service Categories: Services include, but are not limited to, the following categories:
 - i. Counseling Services: Professional counseling (by licensed or degreed counselors, such as Master of Social Work, Licensed Clinical Social Worker, Marriage Family and Child Counselor, and/or Doctor of Philosophy).
 - ii. Education Services: Tutoring in support of school curriculum; remedial education; and parenting skills classes.
 - iii. Mentoring and Prevention Programs: Youth mentoring services; prevention/intervention workshops (substance abuse, gang involvement, violence prevention, and health education); and life skills training such as anger management, decision-making skills, conflict resolution, and goal setting.
 - iv. Vocational and Transitional Services: Vocational training and career education; transitional living and job readiness assistance (job search, independent living, and parenting skills).
 - v. Recreational and Referral Services: Recreational activities (organized sports, group excursions, and field trips); telephone referral services and hotline services for youth and families.

- vi. Specialized Anti-Gang Services: Crisis intervention and counseling for families of gang members; mediation in gang related conflicts; community-based agency networks serving youth under gang-related pressures; ongoing prevention services promoting peace among formerly rival gangs; deployment of crisis intervention teams for mediation, intelligence gathering, community mobilization, and youth support; and gang prevention services for youth and families.
- vii. Other Services: Other supportive services, activities, or programs focused on supporting youth and their families that are in alignment with the purpose of the YDGPP.

4. Compliance

Organizations must comply with all applicable federal, State, and local regulations, and all programmatic and fiscal requirements established by the County.

5. Policy Review

The policy will be reviewed every five (5) years by the Administrator in consultation with County Counsel and the Board. Additionally, the Administrator, in collaboration with County Counsel and the Board Offices, may establish further guidelines or procedures, as deemed necessary, regarding the implementation of this policy, at any time during the current five-year period.

RESPONSIBLE DEPARTMENT

Department of Youth Development

DATE ISSUED/SUNSET DATE

Issue Date: April 14, 2026

Sunset Date: April 14, 2031

Youth Delinquency and Gang Prevention Program Funding Request

Board Office Information

Supervisory District: _____

Organization Information

Legal Name: _____

Project Director's Name, Title: _____

Project Director's Phone Number: _____

Project Director's Email: _____

Employer Identification Number: _____

Organization's proof of 501(c)(3) exemption attached? Yes No

Contract Information

Project, Program, or Services Name: _____

Contract Term Length: _____ Funding Amount: _____

Will the services be provided to youth aged 26 and under? Yes No

Service Location(s): _____

Description of the Project, Program, or Services: _____

Applicable Service Categories *(select all that apply)*:

- | | |
|---|---|
| <input type="checkbox"/> Counseling Services | <input type="checkbox"/> Recreational and Referral Services |
| <input type="checkbox"/> Education Services | <input type="checkbox"/> Specialized Anti-Gang Services |
| <input type="checkbox"/> Mentoring and Prevention Programs | <input type="checkbox"/> Other Services |
| <input type="checkbox"/> Vocational and Transitional Services | |

COUNTY OF LOS ANGELES
YOUTH DELINQUENCY AND GANG PREVENTION PROGRAM (YDGPP)
PROPOSED BUDGET SPENDING PLAN

The organization shall use this form to indicate its proposed fixed monthly rate for services (up to a maximum one-year term). If projected monthly costs vary, provide an explanation. The proposed spending plan may be incorporated as part of a potential YDGPP contract, subject to review by the County and the terms and conditions of an executed contract.

Agency Name: _____

Supervisorial District: _____

Project / Program Title: _____

Projected Project Start Date: _____

Service Period*	Direct Costs**	Indirect Costs (not to exceed 15% of Direct Costs)	Total Monthly Amount	Explanation Regarding Monthly Amount Variances
Month 1			\$ -	
Month 2			\$ -	
Month 3			\$ -	
Month 4			\$ -	
Month 5			\$ -	
Month 6			\$ -	
Month 7			\$ -	
Month 8			\$ -	
Month 9			\$ -	
Month 10			\$ -	
Month 11			\$ -	
Month 12			\$ -	
Total	\$ -	\$ -	\$ -	

* Organizations should only include fixed monthly amounts in the budget chart, as applicable, for the specific months required to deliver the proposed services or project. Please ensure that your entries reflect the actual time frame necessary for service provision.

** Direct Costs is defined as costs that can be specifically identified with, and are necessary for, carrying out a particular program, project, or service.

YOUTH DELINQUENCY AND GANG PREVENTION PROGRAM

___ District FY 2025-26 Status Report

1st Quarter [July to September 2025]

SUMMARY		
FY 2025-26 Budget Amount		(A)
Committed Funds ¹		(B)
Actuals		(C)
Remaining Balance Available ²	\$ -	= (A) - (B)

CONTRACT DETAIL FOR CONTRACTS ENCUMBERED IN THE CURRENT FISCAL YEAR			(a)	(b)	= (a) - (b)
Organization Name	Contract No.	Contract Term	Contract Amount	Actuals ³	Remaining Contract Balance
Total			\$ -	\$ -	\$ -

PENDING CONTRACTS		
Organization Name	Description of pending items or action required	Contract Amount
Total		\$ -

CONTRACT DETAIL FOR ACTIVE CONTRACTS ENCUMBERED IN THE PRIOR FISCAL YEAR			(c)	(d)	= (c) - (d)
Organization Name	Contract No.	Contract Term	Contract Amount	Actuals ³	Remaining Contract Balance
Total			\$ -	\$ -	\$ -

Key: Contracts expiring the current or following quarter

Footnotes:

¹ Reflects the total contract amount encumbered in FY 25-26 and the total pending contract amount, both of which are allocated under the FY 2025-26 Budget.

² Reflects the remaining balance available for the Board Office to allocate funding for Youth Delinquency and Gang Prevention Program contract(s).

³ Reflects total amount paid by the end of the quarter by the Administrator for the respective contract.