



Board of Supervisors Public Safety Cluster Agenda Review Meeting

DATE: March 18, 2026

REVISED

TIME: 9:30 a.m. – 11:00 a.m.

MEETING CHAIR: Anabel Martinez, 1st Supervisorial District

CEO MEETING FACILITATOR: Dardy Chen

THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055.

To participate in the meeting in-person, the meeting location is:
Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012
Room 374-A

To participate in the meeting virtually, please call teleconference number
1 (323) 776-6996 and enter the following 169948309# or [Click here to join the meeting](#)

**For Spanish Interpretation, the Public should send emails within 48 hours
in advance of the meeting to:** ClusterAccommodationRequest@bos.lacounty.gov

Members of the Public may address the Public Safety Cluster on any agenda item during General Public Comment. The meeting chair will determine the amount of time allowed for each item.
THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.

1. CALL TO ORDER

2. INFORMATIONAL ITEM(S): [Any Informational Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:

A. BOARD LETTER:

Agreement with Fire District Foundation of LA County
Speaker(s): Marcia Velasquez (FIRE)

3. BOARD MOTION ITEM(S):

SD-4 • Reducing Harm for Transgender, Gender-Diverse, and Intersex (TGI) People Who Are Incarcerated in the Los Angeles County Jails

4. PRESENTATION/DISCUSSION ITEM(S):

A. BOARD LETTER:

Approve the Sole Source Acquisition of Mission Equipment Systems and Final Outfitting for Two Sikorsky S-70i Firehawk™ Helicopters and an Appropriation Adjustment

Speaker(s): Brian Martin and Benjamin Berman (FIRE)

B. BOARD LETTER:

Approval of the Youth Delinquency and Gang Prevention Program Policy to Modernize Probation's Discretionary Funds

Speaker(s): Stephany Zarrella and Hewitt Zhao (CEO), DeJuan Belton (DYD) and Latasha Howard (PROBATION)

C. BOARD LETTER:

Pitchess Detention Center Laundry Refurbishment

Speaker(s): Misha Mikhailpoor (PW)

D. BOARD BRIEFING:

Civilian Oversight Commission (COC) and Office of Inspector General (OIG) Monthly Status and Custody Briefing

Speaker(s): Sharmaine Moseley (COC) and Eric Bates (OIG)

5. PUBLIC COMMENTS

6. ADJOURNMENT

CLOSED SESSION ITEM(S):

CS-1 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

(Subdivision (a) of Government Code Section 54956.9)

Monica Richards, et al. v. County of Los Angeles, et al.

United States District Court Case No.: 8:24-CV-00238

Department: Sheriff's

7. UPCOMING ITEM(S) FOR MARCH 25, 2026:

A. BOARD LETTER:

Supplemental Law Enforcement Services Agreement for DNA Crime Lab Services by and Between County of Los Angeles and City of Long Beach

Speaker(s): Erick Martinez and Mina Cho (SHERIFF'S)

B. BOARD LETTER:

Approve Sole Source Amendment to Agreement Number 77655 With Public Communications Services, Inc. For Inmate Telephone System and Services

Speaker(s): Aloett Martin and Cynthia Bearse (SHERIFF'S)

- C. BOARD LETTER:**
Agreement With The Los Angeles County Fire Search Dogs, Inc.
Speaker(s): Brian Martin (FIRE)
- D. BOARD LETTER:**
Authorize the Los Angeles County Public Defender to Employ One Retired County Employee on a Temporary Basis and Grant an Exception to the 180-Day Waiting Period Required Under the CA Public Employees' Pension Reform Act of 2013
Speaker(s): Justine Esack (PD)
- E. BOARD LETTER:**
Authorization to Apply for and Accept Funding Under the Juvenile Justice Crime Prevention Act and the Youthful Offender Block Grant for Fiscal Year 2026-27 from the Office of Youth and Community Restoration
Speaker(s): Stacy Lopez-Maddox and Sharon Hawkins (PROBATION)
- F. BOARD LETTER:**
Request Approval of FY 2026-27 Juvenile Justice Realignment Block Grant Annual Plan to House, Care and Support Secure Youth Treatment Facility Youth
Speaker(s): Stacy Lopez-Maddox, Katheryn Beigh and Sharon Hawkins (PROBATION)
- G. BOARD BRIEFING:**
CCJ Department's Budget Briefing
Speaker(s): Jack Arutyunyan and Staff (CEO)

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE PUBLIC SAFETY CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

PUBLIC_SAFETY_COMMENTS@CEO.LACOUNTY.GOV

BOARD LETTER/MEMO CLUSTER FACT SHEET

Board Letter

Board Memo

Other

CLUSTER AGENDA REVIEW DATE	3/18/2026	
BOARD MEETING DATE	4/7/2026	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Fire	
SUBJECT	Approve the Fire District Foundation of LA County Agreement	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS		
COST & FUNDING	Total cost: N/A	Funding source: N/A
	TERMS (if applicable):	
	Explanation:	
PURPOSE OF REQUEST	Approve the Fire District Foundation of LAC Agreement.	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The Foundation will work collaboratively with the District to create partnerships that provide funding resources for community outreach and emergency preparedness programs, youth programs, training programs, and other programs that will further the District's values and mission. These essential programs will enhance the District's relationship with its communities and help accomplish the County's mission to "enrich lives through effective and caring service."</p>	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Approval of the recommended actions is consistent with the County's Strategic Plan North Star 3, Focus Area Goal A, Strategies i: Customer Service: Support departmental efforts to improve customer service and to enhance efficiency and responsiveness to meet the needs of all residents; and North Star 3, Focus Area Goal B, Strategies i: Outreach and Recruitment: Conduct outreach, recruitment and hiring to increase diversity and inclusivity using best practices.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: <ul style="list-style-type: none">• Marcia Velasquez, Head, Planning Executive Support, Firel Marcia.Velasquez@fire.lacounty.gov (213) 466-5596



COUNTY OF LOS ANGELES FIRE DEPARTMENT



ANTHONY C. MARRONE
FIRE CHIEF
FORESTER & FIRE WARDEN

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401
www.fire.lacounty.gov

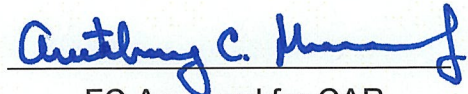
BOARD OF SUPERVISORS

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*"Proud Protectors of Life,
the Environment, and Property"*

April 07, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012


FC Approval for CAR

Dear Supervisors:

AGREEMENT WITH FIRE DISTRICT FOUNDATION OF LA COUNTY (ALL DISTRICTS) (3-VOTES)

The Consolidated Fire Protection District of Los Angeles County (District) is requesting Board of Supervisors (Board) approval to enter into a foundation agreement (Agreement) with the Fire District Foundation of LA County (Foundation), a California non-profit public benefit corporation, for the provision of volunteer services contemplated in this Agreement by the Foundation to the District.

IT IS RECOMMENDED THAT THE HONORABLE BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:

1. Authorize the Fire Chief, or his designee, to enter into the Agreement, in substantially similar form as enclosed, with the Foundation.
2. Delegate authority to the Fire Chief, or his designee, to execute all future amendments, terminations with advance Board notification, modifications, extensions, and augmentations relative to the Agreement, as necessary.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS
ARTESIA
AZUSA
BALDWIN PARK
BELL
BELL GARDENS
BELLFLOWER
BRADBURY
CALABASAS

CARSON
CERRITOS
CLAREMONT
COMMERCE
COVINA
CUDAHY
DIAMOND BAR
DUARTE

EL MONTE
GARDENA
GLEN DORA
HAWAIIAN GARDENS
HAWTHORNE
HERMOSA BEACH
HIDDEN HILLS
HUNTINGTON PARK
INDUSTRY

INGLEWOOD
IRVINDALE
LA CANADA-FLINTRIDGE
LA HABRA
LA MIRADA
LA PUENTE
LAKEWOOD
LANCASTER

LAWNDALE
LOMITA
LYNWOOD
MALIBU
MAYWOOD
NORWALK
PALMDALE
PALOS VERDES ESTATES
PARAMOUNT

PICO RIVERA
POMONA
RANCHO PALOS VERDES
ROLLING HILLS
ROLLING HILLS ESTATES
ROSEMEAD
SAN DIMAS
SANTA CLARITA

SIGNAL HILL
SOUTH EL MONTE
SOUTH GATE
TEMPLE CITY
VERNON
WALNUT
WEST HOLLYWOOD
WESTLAKE VILLAGE
WHITTIER

3. Authorize the Foundation to utilize the District's and/or County logo on the Foundation's website to show the partnership and for any joint event to use the District's and/or County logo for flyers, handouts, promotional materials, for fundraising where it benefits the District, as long as the Agreement is in effect and provides a benefit to the District and/or County of Los Angeles.
4. Find the aforementioned actions as exempt from the provision of California Environmental Quality Act (CEQA).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Foundation will work collaboratively with the District to create partnerships that provide funding resources for community outreach and emergency preparedness programs, youth programs, training programs, and other programs that will further the District's values and mission. These essential programs will enhance the District's relationship with its communities and help accomplish the County's mission to "enrich lives through effective and caring service."

The Agreement will allow the Foundation to fundraise and accept in-kind donations designated for the District's above programs. The Foundation is required to maintain funds donated for the District's programs in a separate account. Should the Agreement terminate, all funds raised to benefit the District must be distributed to the District's programs.

The County Fiscal Manual (CFM), Chapter 16, Departmental Foundations/Support groups, requires the District to enter into Board approved agreements with affiliated foundations. The District seeks to be formally affiliated with the Foundation by entering into the Agreement. The term of the Agreement is open and will remain in effect unless and until terminated by other party. The District or the Foundation may terminate this Agreement without cause upon a 30-day written notice.

Implementation of Strategic Plan Goals

Approval of the recommended actions is consistent with the County's Strategic Plan:

- North Star 3, Focus Area Goal A, Strategies i: Customer Service: Support departmental efforts to improve customer service and to enhance efficiency and responsiveness to meet the needs of all residents.
- North Star 3, Focus Area Goal B, Strategies i: Outreach and Recruitment: Conduct outreach, recruitment and hiring to increase diversity and inclusivity using best practices.

FISCAL IMPACT/FINANCING

This Agreement will have no fiscal impact to the District and there is no impact to net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Foundation is a duly incorporated nonprofit public benefit corporation registered with the State of California and is authorized by law to provide the services contemplated by this Agreement.

The Agreement will be effective upon approval by both parties and shall remain in effect until terminated by either party.

County Counsel has approved this Agreement as to form.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The approval of this Agreement and the implementation of the Foundation will provide an avenue for accepting and soliciting donations to fund community outreach and emergency preparedness programs, youth programs, and training programs. These programs are essential in helping the District accomplish its mission to "enrich lives through effective and caring service" and will greatly improve the District's relationships with its communities.

ENVIRONMENTAL DOCUMENTATION

This Agreement is exempt from CEQA according to Section 15061(b)(3) of the CEQA Guidelines because it can be seen with certainty that this activity will not have a significant effect on the environment.

CONCLUSION

Upon approval by your Honorable Board, please instruct the Executive Officer to return the adopted stamped copy of this letter to the following:

Consolidated Fire Protection District of Los Angeles County
Attention: Marcia Velasquez, Head, Planning & Executive Support
1320 North Eastern Avenue
Los Angeles, CA 90063
Marcia.Velasquez@fire.lacounty.gov

The District contact may be reached at (213) 466-5596.

Respectfully submitted,

ANTHONY C. MARRONE, FIRE CHIEF

ACM:kc

The Honorable Board of Supervisors
April 07, 2026
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Enclosure

c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller

**AGREEMENT BY AND BETWEEN THE
CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY AND
THE FIRE DISTRICT FOUNDATION OF LA COUNTY**

This AGREEMENT is made and entered into this ___ day of _____, 2026, by the **CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY**, referred to as "**DISTRICT**" and the **FIRE DISTRICT FOUNDATION OF LA COUNTY**, referred to as "**FOUNDATION**" a California nonprofit corporation. The DISTRICT and the FOUNDATION are hereinafter referred to collectively or individually as "Parties" or "Party."

WHEREAS, DISTRICT and FOUNDATION enter into this Agreement pursuant to the County Fiscal Manual and County Fiscal Policy, Chapter 16, Departmental Foundations/Support Groups, in order to set forth their respective duties and obligations with respect to the continued relationship and activities of each, the receipt and use of grants, donated funds, and equipment, and the use of DISTRICT resources consistent with this Agreement;

WHEREAS, DISTRICT, pursuant to Section 13861 of the Health and Safety Code, is authorized to affiliate with FOUNDATION, in accordance with the terms and conditions set forth herein to render services;

WHEREAS, FOUNDATION was founded and incorporated in 2025 with its objective under its By-Laws to operate as a California Nonprofit Public Benefit Corporation for charitable and educational purposes (i.e., community outreach and emergency preparedness programs, youth programs, training programs, etc. for the benefit of the DISTRICT and its programs); and the FOUNDATION is not organized for the private gain of any person;

WHEREAS, the parties recognize the mutual benefit of the relationship between DISTRICT and FOUNDATION, and DISTRICT, in so doing will provide personnel and administrative support to FOUNDATION as described herein; and

WHEREAS, FOUNDATION is a duly incorporated domestic 501(c)(3) non-profit corporation registered with the State of California and is authorized by law to provide the services contemplated by this Agreement.

NOW THEREFORE, in consideration of the foregoing conditions herein contained, DISTRICT and FOUNDATION do hereby agree to the following:

1. TERM OF AGREEMENT

The term of this Agreement is open, remaining in effect unless and until terminated pursuant to the applicable terms hereof, during which time FOUNDATION may perform the services provided for herein.

2. FOUNDATION OBLIGATIONS

FOUNDATION shall provide the following services to the DISTRICT:

- a. FOUNDATION, as a nonprofit corporation, may solicit donations including, but not limited to, equipment, monetary, and other related resources from private entities in accordance with FOUNDATION By-Laws and all applicable federal, State, and local laws.
 - i. Where donations are solicited utilizing County resources (e.g., personnel, DISTRICT property, merchandising of the DISTRICT name, etc.), advance written approval by DISTRICT Fire Chief, or his designee, is necessary. Merchandizing by the FOUNDATION using the DISTRICT name, images, and/or logo, is subject to a licensing agreement approved by the County Board of Supervisors. Any approvals by the DISTRICT for use of DISTRICT name is non-transferrable. Any donations received in the name of the DISTRICT and/or County of Los Angeles must be immediately forwarded to DISTRICT.
 - ii. FOUNDATION shall disclose to potential donors the types of items, activities, and programs for which donations will be used.
 - iii. FOUNDATION will receive and manage funds, including donations and grants, for the purpose of supporting the DISTRICT. These funds will be held in the FOUNDATION'S bank account and recorded as donations or grants for the specific purpose of supporting the DISTRICT, including those that are restricted, designated, or earmarked for a specific purpose. The FOUNDATION will provide the DISTRICT with a full accounting of funds received and deposited.
- b. FOUNDATION will collect and maintain in-kind donations and shall apply for grants, as necessary, and, in a separate account, designated for the DISTRICT'S community outreach and emergency preparedness programs, youth programs, training programs, and other programs that will further the DISTRICT'S mission FOUNDATION, as a fiduciary, must act in good faith and in the best interests of those donations, grants, and the District's programs and mission.
- c. FOUNDATION will provide goodwill to the DISTRICT, and while it operates with the name of the DISTRICT in its title, FOUNDATION shall conduct itself to the benefit of the DISTRICT and its programs.

- d. FOUNDATION shall immediately notify the DISTRICT if FOUNDATION is considering amending its By-Laws or its Articles of Incorporation that would change its purpose or objectives in any manner, or if the amendment could create or potentially create a conflict of interest, or no longer benefit the DISTRICT and its programs or will benefit those other than the DISTRICT, so as to allow the DISTRICT Fire Chief, or his designee, to determine if such changes impact the nature of the relationship between DISTRICT and FOUNDATION as stated herein.
- e. FOUNDATION will purchase all supplies and equipment at its own expense for its own exclusive use, unless authorized in writing by the DISTRICT Fire Chief or his designee.
- f. FOUNDATION shall maintain its accounting records in compliance with accepted accounting standards and satisfactorily provide the following information and/or reports to the DISTRICT/County of Los Angeles:
 - i. Submit to the DISTRICT the Annual Reporting Form for Foundation Activities, a California Exempt Organization Annual Information Return (Form 199), a list of assets, and, if applicable, a list of all DISTRICT/County officers and employees who received compensation (e.g. salary, bonus, etc.) from the FOUNDATION identifying the compensation received for the past year for their services and, pursuant to Section j. below, a list of all County officers and employees who FOUNDATION anticipates will receive compensation and their foundation position no later than August 31st annually.
 - ii. Upon written request by the DISTRICT, FOUNDATION will make available to DISTRICT and the County of Los Angeles Auditor-Controller any requested founding documents, records of officers/members performing work pursuant to this agreement, and/or DISTRICT employee work releases for FOUNDATION, and financial records associated with items/programs/services provided to the DISTRICT for review and audit within 30 days. This provision shall survive for five years after termination of the Agreement.
 - iii. Upon written request by the DISTRICT, FOUNDATION will provide an account of and supporting documentation for the tangible/intangible benefits provided to DISTRICT in a format designated by the DISTRICT that describes the items/programs/services provided. This provision shall survive for five years after termination of the Agreement.
 - iv. The FOUNDATION must maintain its business license, federal and State tax-exempt eligible status, maintain in good standing with the Internal Revenue Service, California Franchise Tax Board, California's Secretary of State, California Attorney General's Registry of Charities

and Fundraisers, and maintain any required business license(s) while it solicits and manages the donated funds that benefit the DISTRICT. Upon written request by the DISTRICT, FOUNDATION must provide the documentation of such licenses and registration to the DISTRICT within 5 business days. The FOUNDATION must immediately notify the DISTRICT if its tax-exempt status, or status with the above listed agencies, is suspended, delinquent, revoked, or is otherwise not in good standing.

- v. FOUNDATION will maintain an insurance policy including, but not limited to, general liability insurance with the DISTRICT and County as additional insureds, and Directors & Officers insurance.
- g. Use of District Name and Logo: The FOUNDATION is authorized to publish and use the DISTRICT name and logo in connection with the collection and management of donated funds. The FOUNDATION must obtain the DISTRICT's written approval prior to each use of the DISTRICT name and/or logo. The authorization is effective only during the term of this Agreement.
- h. Any information including, but not limited to, employee information, or DISTRICT junior programs' participant/family information, obtained by FOUNDATION through its relationship with DISTRICT must be maintained in a secure manner within the capabilities of FOUNDATION and kept confidential, as legally required and consistent with County standards. This provision shall survive the termination of the Agreement.
- i. Should FOUNDATION purchase equipment to donate to the DISTRICT, it may do so for purchases that do not exceed \$249,999. Any purchases intended for the DISTRICT that is \$250,000 or greater must be purchased by DISTRICT and/or County of Los Angeles through the procurement process.
- j. FOUNDATION shall notify DISTRICT should a current DISTRICT employee wish to serve on FOUNDATION'S board and FOUNDATION must cooperate and seek Board of Supervisors' approval consistent with the County of Los Angeles municipal code should FOUNDATION compensate DISTRICT/County of Los Angeles employees.
- k. While managing funds that benefit the DISTRICT and its programs, the FOUNDATION, as a fiduciary, must act in good faith in the best interests of the donated funds and the DISTRICT, its beneficiary.

2. DISTRICT OBLIGATIONS

- a. At the discretion of the DISTRICT, assist FOUNDATION in providing releases for DISTRICT key positions to attend special events or events that solely benefit the FOUNDATION.

- b. DISTRICT shall provide at least one current employee to represent its needs and interests to serve as a liaison to the FOUNDATION.

3. MUTUAL OBLIGATIONS

- a. FOUNDATION and the DISTRICT will mutually cooperate to ensure compliance with applicable DISTRICT/County of Los Angeles foundation policies (such as those in the County Fiscal Manual, County's Policy of Equity, DISTRICT'S Foundations Policy as attached as Exhibit A) including ensuring that DISTRICT employees engaging in FOUNDATION activities that solely benefit the FOUNDATION do so in an off-duty capacity, unless it is authorized in writing by the DISTRICT Fire Chief or his designee consistent with this Agreement.
- b. FOUNDATION and the DISTRICT will mutually cooperate to ensure that any use of DISTRICT/County time, materials, or resources, are authorized in advance by the DISTRICT Fire Chief. DISTRICT personnel used for events that solely benefit FOUNDATION must receive releases in advance from DISTRICT.

4. FOUNDATION EMPLOYEES AND EQUIPMENT

FOUNDATION agrees that FOUNDATION has secured or will secure at FOUNDATION'S own expense all persons, employees and equipment required to perform the services required under this Agreement and that all such services will be performed under FOUNDATION supervision, by persons authorized by law to perform such services.

5. CONFLICT OF INTEREST

- a. FOUNDATION and its Board of Directors shall comply with all applicable State and federal laws, conflict-of-interest laws, ordinances, and regulations identified by the DISTRICT that are now in effect or hereafter to be enacted during the term of this Agreement. FOUNDATION warrants that it is not now aware of any fact which creates a conflict of interest. If the FOUNDATION hereafter becomes aware of any facts which might reasonably be expected to create a conflict of interest, it shall immediately make full written disclosure of such fact to DISTRICT. Full written disclosure shall include, without limitation, identification of all persons implicated, and a complete description of all relevant circumstances. Failure to do so may be cause for immediate termination by the DISTRICT.
- b. The parties agree to maintain its relationship and operations consistent with Chapter 16 – Departmental Foundations/Support Groups, of the County Fiscal Manual.

6. TERMINATION

DISTRICT or FOUNDATION may terminate this Agreement without cause upon a 30-day written notice. All operations, except as noted herein, under this Agreement shall cease effective the 30th day after receipt of notice of termination. Upon termination of this Agreement by either party, FOUNDATION will immediately and permanently cease all fundraising activities and efforts conducted in the name of, in association with, and/or referring to DISTRICT or its programs. FOUNDATION may continue to function in accordance with its charter and by-laws but will immediately and permanently cease all use of, association with, or referral to DISTRICT or its programs, in its name or activities. All donations/funds received by FOUNDATION for the benefit of the DISTRICT and/or its programs, or donations/funds collected due to the use of the DISTRICT'S name and likeness, shall be distributed to the DISTRICT, or its designee, within 30 days of termination.

The FOUNDATION consents and agrees that should the FOUNDATION fail to transmit the funds intended to benefit the DISTRICT at termination of this Agreement as described herein, the DISTRICT, has a proprietary right to the funds intended for the DISTRICT'S benefit in the Foundation's account and is allowed access and to transfer such funds.

7. USE OF SERVICES

This Agreement is founded on the premise that the program contemplated is for furthering the objectives recited herein and that the services provided under this Agreement are within the power of DISTRICT to provide. In the event that program monitoring discloses that said services are not being used for that purpose or that FOUNDATION has adopted or amended its By-Laws or amended its Articles of Incorporation with the result that, as determined by the DISTRICT Fire Chief, or his designee, FOUNDATION policies or programs conflict with, or no longer serves the purpose originally declared in FOUNDATION Articles of Incorporation or with the purpose of this Agreement, DISTRICT shall notify FOUNDATION immediately concerning any such conflict and shall provide FOUNDATION with 30 days to amend its By-Laws or Articles of Incorporation so as to resolve any such conflict or potential conflict. If, after 30 days' notice the conflict or potential conflict has not been resolved, the DISTRICT Fire Chief may terminate this Agreement forthwith and/or seek available legal remedies, and FOUNDATION shall be entitled to no further services from the DISTRICT.

8. CONFIDENTIALITY

- a. FOUNDATION shall maintain the confidentiality of all records, including those obtained through its relationship with the DISTRICT, marked as "confidential," including records that contains Protected Health Information, Personally Identifiable Information, and/or financial records, in accordance with all applicable federal, State, and local laws, regulations, ordinances, and directives as to confidentiality and privileges. Any documents submitted by FOUNDATION and this Agreement become the exclusive property of the County/DISTRICT. All such documents become a matter of public record and will be regarded as public records. Exceptions will be those elements in the California Government Code Section 7920.000 et seq. (Public Records Act), and which are marked "trade secret," "confidential," or "proprietary." The County/DISTRICT will not in any way be liable or responsible for the disclosure of any such records including, without limitation, those so marked, if disclosure is required by law, or by an order issued by a court of competent jurisdiction.
- b. DISTRICT shall maintain the confidentiality of all records including, but not limited to, FOUNDATION records, in accordance with all applicable federal, State, and local laws, regulations, ordinances, and directives as to confidentiality and privileges.
- c. This provision shall survive the termination of the Agreement.

9. INDEMNIFICATION

- a. Except as otherwise provided, FOUNDATION agree to indemnify, defend and save harmless DISTRICT/County of Los Angeles, its agents, officers and employees ("County Indemnitees") from and against any and all liability, expense, including reasonable defense costs and legal fees, claims for damages of any nature whatsoever including, but not limited to, bodily injury, death, personal injury, or property damage arising from or connected with FOUNDATION operations, or its services hereunder including, but not limited to, demands, claims, actions, fees, costs and expenses (including attorney and expert witness fees), arising from and/or relating to this Agreement, except for such loss or damage arising from the sole negligence or willful misconduct of the County Indemnitees. However, FOUNDATION shall not be liable to pay additional sums on account of judgments rendered against any director, for acts or omissions constituting bad faith, willful misfeasance, or reckless disregard of duties.
- b. This provision shall survive the termination of the Agreement.

10. INDEPENDENT CONTRACTOR

Both parties hereto, in the performance of this Agreement, will be acting in an individual capacity and not as agent, employees, or agents of the other party. DISTRICT employees shall remain employees of DISTRICT notwithstanding the fact they are assisting the FOUNDATION.

11. ASSIGNMENT

This Agreement, or any provision hereof or any right or obligation arising hereunder, is not assignable by either party in whole or in part, without the express written consent of the other party.

12. BINDING EFFECT

All of the provisions of this Agreement and any amendment thereto shall extend to and be binding upon and inure to the benefits of the successors of the respective parties.

13. RETENTION OF RECORDS

FOUNDATION agrees that DISTRICT or any duly authorized representative shall have access to and the right to examine, audit, copy, excerpt, or transcribe any transaction, activity, or other records relating to this Agreement. Such material shall be kept and maintained by FOUNDATION at a location in Los Angeles County for a period of five years after completion of this relationship, unless the DISTRICT provides written permission to dispose of such material prior to the end of such period. This provision shall survive the termination of the Agreement.

14. COMPLIANCE WITH LAWS

FOUNDATION and DISTRICT will comply in all respects with applicable federal, State, and local laws including, but not limited to, non-profit and anti-discrimination requirements of the Los Angeles County ordinances and State regulations and as it pertains to the performance of this Agreement.

15. NON-DISCRIMINATION AND CIVIL RIGHTS COMPLIANCE

- a. FOUNDATION hereby certifies and agrees that it will comply with the County Policy of Equity, Title VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, where applicable, and Title 43, part 17 of the Code of Federal Regulations Subparts A and B, to the end that no persons shall, on the grounds of race, creed, color, national origin, political affiliation, religion, marital status, sex, sexual orientation, age or handicap, be subjected to discrimination under the privileges and use granted by this

Agreement or under any project, program or activity supported by this Agreement.

- b. FOUNDATION agrees and certifies that the policies and regulations provided in 16(a) of this Agreement shall apply to social media activities and materials posted on social media sites, such as Facebook, X (formerly Twitter) and the like. FOUNDATION agrees and certifies that it will regularly monitor its social media sites to ensure compliance with stated regulations.
- c. FOUNDATION certifies and agrees that all persons employed thereby, are and shall be treated equally without regard to or because of race, creed, color, national origin, political affiliation, religion, marital status, sex, sexual orientation, age or handicap and in compliance with all federal and state laws prohibiting discrimination in employment including, but not limited to, the Federal Civil Rights Act of 1964; the Unruh Civil Rights Act; and the State Fair Employment Practices Acts.
- d. FOUNDATION certifies and agrees that subcontractors, bidders and vendors thereof are and shall be selected without regard to or because of race, creed, color, national origin, political affiliation, religion, marital status, sex, sexual orientation, age or handicap.

16. RELIGIOUS PROSELYTIZING AND POLITICAL PROPAGANDIZING

FOUNDATION agrees that it will not perform or permit any religious proselytizing or political propagandizing in connection with the performance of this Agreement. Services under this Agreement will be used exclusively for performance of the work required under this Agreement and no services made available under this Agreement shall be used to promote any religious or political activities.

17. GOVERNING LAW

This Agreement shall be construed in accordance with and governed by the laws of the State of California.

18. SEVERABILITY

The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision.

19. NOTICE

- a. Any notice or notices required or permitted to be given pursuant to this Guideline may be personally served on the other party by the party giving such notice, or may be served by certified mail, postage prepaid, return receipt requested.

b. All notices to the DISTRICT shall be sent addressed to the following:

Fire Chief
Consolidated Fire Protection District of Los Angeles County
1320 North Eastern Avenue
Los Angeles, CA 90063

c. All notices to the FOUNDATION and its subsidiaries shall be sent addressed to the following:

XXXXXX
XXXXXX
XXXXXX

With copies to:

Consolidated Fire Protection District of Los Angeles County
1320 North Eastern Avenue
Los Angeles, CA 90063
Attention: Planning Division

20. COORDINATORS

The DISTRICT's Agreement Coordinator, or another designated person designated by the DISTRICT Fire Chief, shall be the DISTRICT Director of Program and shall have the authority to administer the Agreement on behalf of DISTRICT. Said coordinator or designee shall be mutually acceptable to both the DISTRICT and the FOUNDATION. FOUNDATION shall provide a representative to be available to the DISTRICT for consultation and assistance during the performance of this Agreement.

21. WAIVER

No waiver by either party of any breach of any provision of this Agreement will constitute a waiver of any other breach or of such provision. Failure of the parties to enforce at any time, or from time to time, any provision of this Agreement will not be construed as a waiver thereof. The rights and remedies set forth in this paragraph will not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

22. MISCELLANEOUS

If DISTRICT finds that any of the above provisions have been violated, the same shall constitute a material breach of contract upon which DISTRICT may determine to immediately cancel, terminate, or suspend this Agreement and/or seek other legal remedies.

IN WITNESS WHEREOF, FOUNDATION has executed this Agreement, or caused it to be duly executed and the DISTRICT, by order of its Board of Supervisors has caused this Agreement to be executed on its behalf by the Chair of said Board and attested by the Executive Officer-Clerk of the Board of Supervisors thereof, the day and year first above written.

FIRE DISTRICT FOUNDATION OF LA COUNTY

By: _____
XXXXXXXXXXXX, President

CONSOLIDATED FIRE PROTECTION DISTRICT OF
LOS ANGELES COUNTY

By: _____
Anthony C. Marrone, Fire Chief

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By: _____
Jenny Tam
Senior Deputy County Counsel

EXHIBIT A

DISTRICT'S FOUNDATION POLICY

(District also known as County of Los Angeles Fire Department)

I. INTRODUCTION

- A. Purpose: To establish guidelines and procedures regarding relationships between the County of Los Angeles (County) Fire Department (Department) and charitable organizations or support groups (foundations).
- B. Scope: This policy applies to all Department personnel and the policies and procedures only pertain to foundations determined to be reportable as defined below. The Compliance Section maintains a list of the current reportable foundations.
- C. Administrator: The chief deputy of Business Operations, through the head compliance officer, shall be responsible for the content, revision, and periodic review of this policy.
- D. Authority:
 - 1. County Fiscal Manual Section 16.1.0 – Departmental Foundations/Support Groups
 - 2. County Code Section 5.44.030 – Officers or employees – Supplementary salaries – Conditions
- E. Definitions:
 - 1. Annual Reporting Form for Foundation Activities: A form completed by each reportable foundation and the Department's foundation liaison to report general information on each foundation and its activities, the amount of Department support provided to the foundation, and the tangible and intangible benefits the foundation provides to the Department.
 - 2. Foundation agreement: A written agreement between the reportable foundation and the Department, approved by the County of Los Angeles Board of Supervisors (BOS), that clearly defines the roles and responsibilities of each party and is approved as to form by County Counsel.
 - 3. Foundation liaison: A Department employee, outside of the Compliance Section, who is assigned by the Fire Chief or their designee to serve as a liaison to a foundation.

4. Foundation monitoring report: A report prepared by the Compliance Section that identifies the verifiable annual costs and benefits of the Department's relationship with a foundation and reports the foundation's compliance with the foundation agreement.
5. Intangible benefit: Benefits that are not physical in nature, such as services, events, use of items that cannot be quantified in dollar value, etc.
6. Report of supplemental salaries: An annual report compiled from the supplemental salary statement submitted by reportable foundations, as required by County Code, disclosing any compensation provided to County employees for services rendered to the foundations and/or the County. County Code also mandates that foundations obtain written approval from the BOS before providing such compensation.
7. Employee Report on Outside Employment Activities: An annual report that County Code requires all full-time employees to complete, disclosing whether they are engaged in any gainful activity, either through self-employment or employment with an entity other than the County.
8. Reportable foundation: An organization or support group that meets any of the following criteria:
 - a. Donates funds, services, equipment, or supplies to the Department or its clients, AND the relationship results in material and ongoing County costs;
 - b. Was established by the Department;
 - c. Has as its primary purpose to provide mutually agreed-upon benefits that are significant and directly or indirectly benefit the Department and its mission or clients.
9. Reportable foundations report: An annual report submitted to the Auditor-Controller, as required by County policy, indicating the costs and benefits of the Department's relationship with each reportable foundation. The report must be submitted via <http://foundation.auditor.lacounty.gov/>.
10. Tangible benefit: Funds, supplies, and equipment donated by foundations to the Department or its clients.

II. RESPONSIBILITY

- A. All Department personnel are responsible for adhering to this policy.
- B. All supervisors and managers are responsible for enforcing this policy.
- C. Foundation liaisons are responsible for working with their assigned foundation and Department employees involved in foundation activities to complete the Annual Reporting Form for Foundation Activities and annual supplemental salary statements, and ensure that all records required by the foundation agreement and this policy are submitted to the Compliance Section upon request.
- D. Foundation liaisons who carry out responsibilities outlined in this policy shall be considered to be acting on behalf of the Department.
- E. The Planning and Grants Division is responsible for establishing agreements with foundations after they are determined to be reportable by the Fire Chief, and for obtaining the required approvals from the BOS.
- F. The Compliance Section is responsible for annually requesting and reviewing the Annual Reporting Form for Foundation Activities and supplemental salary statements from foundation liaisons, and then compiling and submitting the annual reportable foundations report and the report of supplemental salaries to the Fire Chief for submission to the Auditor-Controller. The Compliance Section also conducts annual monitoring reviews of each reportable foundation and submits a foundation monitoring report to the Fire Chief.
- G. The Fire Chief is responsible for determining whether to establish and maintain relationships with foundations and for making the final decision, in consultation with the Compliance Section, regarding which organizations qualify as a reportable foundation. The Fire Chief also assigns foundation liaisons, submits the reportable foundations report to the Auditor-Controller, and reviews the results of Compliance Section's foundation monitoring reports.

III. POLICY

- A. The Department shall adhere to County policy, which requires departments to:
 - 1. Identify and establish agreements with reportable foundations.
 - 2. Ensure their operations remain as independent as possible from those of reportable foundations.

3. Obtain BOS approval before County employees are designated to positions where they may exercise direction and control of foundation operations.
4. Ensure that foundations disclose any compensation provided to County employees for services rendered to the foundations and/or the County.
5. Ensure that Department employees in the following circumstances disclose this information when completing their annual Employee Report on Outside Employment Activities, and review the reports for potential conflicts of interest:
 - a. Employees who receive compensation from a foundation;
 - b. Employees who hold an official decision-making position in a foundation (such as serving on the board of directors or holding an executive or administrative role); or
 - c. Employees who, during County time, perform administrative or support functions for foundations on a recurring basis.
6. Account for all material Department costs incurred to support and monitor foundations, including services and supplies (e.g., office space, supplies, etc.) as well as salary and employee benefit costs.
7. Account for all material tangible and intangible benefits received from foundations.
8. Monitor foundation activities to ensure they serve the best interests of the County and the public. Monitoring shall ensure that:
 - a. Relationships with foundations are cost-beneficial, or that the benefits received from the foundation outweigh the costs incurred by the Department.
 - b. Foundations disclose to potential donors or other funding sources the types of items, activities, programs, etc., for which foundation proceeds shall be used. Departments should periodically follow up to ensure that proceeds are used as disclosed.
 - c. Foundations maintain federal and State tax-exempt status and a business license (requirements vary depending on where the foundation operates) if they solicit monetary donations from the public. Foundations are responsible for complying with current filing requirements for the Internal Revenue Service, California Franchise Tax Board, California Secretary of State, California

Attorney General's Registry of Charities and Fundraisers, and any other applicable agencies to maintain their tax-exempt status.

- d. An annual reportable foundations report is submitted for each reportable foundation to the Auditor-Controller via <http://foundation.auditor.lacounty.gov/> within 90 days after the close of the fiscal year.

IV. PROCEDURES

A. Establishing a relationship with a foundation:

The following steps are required once any employee becomes aware of a potentially reportable foundation:

1. The employee shall immediately notify the Compliance Section via email, providing details as to why the organization may qualify as a reportable foundation.
2. The Compliance Section shall notify the Fire Chief of the potentially reportable foundation.
3. The Fire Chief, in consultation with the Compliance Section, determines whether an organization qualifies as a reportable foundation and, if so, the Fire Chief or their designee shall assign a Department employee, outside of the Compliance Section, as the foundation liaison, and shall notify the Planning and Grants Division to establish a foundation agreement.

B. Department personnel involvement with foundations:

County policy and County Code require BOS approval before County personnel can be designated to foundation positions (whether compensated or not) where they can exercise direction and control of foundation operations and before County personnel receive compensation from a foundation for services rendered. In addition, County policy requires certain disclosures from County personnel who perform recurring administrative or support functions for foundations during County time.

1. Before accepting a foundation position/compensation, Department personnel shall request pre-approval via email or letter to their chief deputy. The request shall include the foundation name, position, scope of responsibilities, compensation amount, and the anticipated County and non-County time to be spent on foundation work. The chief deputy receiving the request shall call for an evaluation committee meeting.

The evaluation committee shall consist of the employee's chief deputy, the deputy fire chief of the Administrative Services Bureau, the Head Compliance Officer, and a representative from County Counsel. The chief deputy shall be responsible for notifying the Fire Chief of the request and the evaluation committee's recommendation via email. The Fire Chief's decision shall be emailed to the evaluation committee and retained by the Head Compliance Officer.

2. For foundation positions (whether compensated or not) where County personnel exercise direction and control of foundation operations, the Fire Chief shall notify the Planning and Grants Division to obtain BOS approval for the position, if such approval has not already been obtained.
3. If approved, for employees requesting to devote County time to foundation work on a regular or recurring basis, the Fire Chief shall work with the Human Resources Division to obtain concurrence from the County Department of Human Resources.
4. The Fire Chief and chief deputies are prohibited from participating in foundation positions where they exercise direction and control over foundation operations.
5. Department personnel who participate in foundation activities during County time shall track such time as outlined in Section IV.C below. Examples of foundation activities include:
 - a. Foundation Board meetings
 - b. Foundation administrative tasks
 - c. Events coordinated and hosted by a foundation (excluding Department events sponsored or supported by a foundation)

County time spent supporting Department program activities that are sponsored or otherwise supported by a foundation is not required to be tracked.

6. Requests for release from work assignments to participate in foundation activities shall be submitted in writing through channels to the requestor's deputy fire chief and include the total number of release hours requested.

If approved, deputy fire chiefs shall forward a copy of the approval, indicating the employee's name, the related foundation, and the total hours, to the Head Compliance Officer at edl-fire_complianceoffice@fire.lacounty.gov.

Department personnel may not request or receive releases for activities related to foundations that do not have an established foundation agreement with the Department.

C. Accounting for costs incurred to support foundations:

To account for Department costs incurred in supporting and monitoring foundations, all Department employees who participate in foundation activities that are not part of their regular job duties supporting Department programs, including foundation liaisons, shall track and document all related costs incurred using the Foundation Costs Form (Form 800) and submit the form to their respective foundation liaison monthly, within ten calendar days following the end of each month. This may include hours spent supporting a foundation while on County time and any services and supplies costs (e.g., office space, supplies, etc.). Foundation liaisons shall follow up with employees known to have provided support to foundations to ensure monthly forms are received and submit them to the Compliance Section along with the Annual Reporting Form for Foundation Activities.

1. Fifty-six-hour personnel shall document County time spent supporting foundations on the Form 800 only for hours that result in overtime. All other personnel shall document County time spent supporting foundations on the Form 800 in hours, rounded to the nearest 15 minutes.
2. Employees shall document the description, dates and times, quantity, units, and estimated cost of services and supplies used to support foundations on the Form 800. Employees shall retain any available documentation to substantiate the cost of these services and supplies.

Services and supplies costs that would have been incurred regardless of foundation activity (e.g., office space that an employee normally uses for Department/non-foundation duties, immaterial use of office supplies, etc.) should not be tracked.

D. Tracking benefits received from foundations:

The following steps shall be completed by foundation liaisons to account for both tangible benefits and intangible benefits received from foundations:

1. All material tangible benefits from foundations shall be reported to each bureau's donation coordinator, who reports to the Compliance Section quarterly, in accordance with procedures outlined in the Department's Acceptance of Donations and Gifts policy (Volume 2, Chapter 5, Subject 23).

2. All intangible benefits shall be documented using the Foundation Intangible Benefits Form (Form 801). The form must include a description of the program or service provided by the foundation and, where possible, quantify the services received (e.g., hours of service provided, events held, etc.). Foundation liaisons shall indicate whether the reported quantity is an estimate or if they can provide documentation to support the quantity of intangible benefits received. A dollar value shall not be assigned to intangible benefits. Foundation liaisons shall submit completed Form 801s to the Compliance Section with the Annual Reporting Form for Foundation Activities.

E. Releasing potentially confidential data to a foundation:

Any release of potentially confidential data, including personally identifiable information for employees, volunteers, clients, or program participants, to a foundation must be reviewed and approved by the Information Management Division (IMD) and the Fire Chief. IMD is responsible for identifying and managing suspected or confirmed privacy incidents timely and appropriately to prevent or mitigate harm to affected individuals and the County.

F. Reporting to the Auditor-Controller annually:

The following steps are required to ensure that the reportable foundations report is submitted for each reportable foundation to the Auditor-Controller annually:

1. After receiving the annual notification from the Auditor-Controller regarding foundation reporting requirements, or about July 1, the Compliance Section shall consult with Planning and Grants Division to compile and provide an updated list of reportable foundations to the Fire Chief.
2. The Fire Chief shall ensure the list is accurate and issue a memo to all foundation liaisons requiring the submission of each foundation's Annual Reporting Form for Foundation Activities to the Compliance Section.
3. Foundation liaisons shall work with foundation board members and officers to complete and submit the Annual Reporting Form for Foundation Activities, and all required supporting documents to the Compliance Section by the specified deadline.
4. The Compliance Section shall enter the relevant information from each foundation's Annual Reporting Form for Foundation Activities into the reportable foundations report via the Auditor-Controller's online portal at <http://foundation.auditor.lacounty.gov/> and submit for the Fire Chief's review.

5. The Fire Chief shall review and submit the Reportable Foundations Report via the Auditor Controller's online portal by the specified deadline.

G. Foundation monitoring:

The following steps are required to monitor foundations and ensure foundation activities serve the best interest of the County and the public:

1. After receiving each foundation's Annual Reporting Form for Foundation Activities, the Compliance Section shall review the report and supporting documentation to:
 - a. Identify the verifiable annual cost and benefits of the Department's relationship with the foundation.
 - b. Determine the foundation's compliance with its foundation agreement.
 - c. Ensure that foundations disclose to potential donors or other funding sources the types of items, activities, programs, etc., for which foundation proceeds will be used.
 - d. For foundations that solicit monetary donations from the public, verify that the foundation maintains its tax-exempt status and a business license.
 - e. Ensure that Department employees who receive compensation from a foundation, who are in an official decision-making position in a foundation (e.g., board member, executive, or administrative role), or perform recurring administrative or support functions for foundations on County time disclose this information in their annual Employee Report on Outside Employment Activities. Additionally, identify any potential conflicts of interest reported by Department employees.
 - f. Include the results of these reviews in separate foundation monitoring reports to the Fire Chief for each foundation.
2. Upon receipt of each foundation monitoring report, the Fire Chief shall:
 - a. Indicate on the report whether the benefits received from the foundation outweigh the costs incurred by the Department and whether to continue the relationship with the foundation, and
 - b. Return the report to the Compliance Section to maintain documentation of the decision.

- H. To discontinue a relationship with a foundation, the Fire Chief shall work with County Counsel to terminate the foundation agreement.

MOTION BY SUPERVISOR JANICE HAHN

AGN. NO.
April 7, 2026

Reducing Harm for Transgender, Gender-Diverse, and Intersex (TGI) People Who Are Incarcerated in the Los Angeles County Jails

There is an average of 13-14,000 people who are presently incarcerated in the Los Angeles County jails, the largest jail system in the country. Among those incarcerated in Los Angeles County jails at any given time, approximately 50 – 120 have self-identified as transgender, gender-diverse, or intersex (TGI). This is likely an undercount and there exists no exact accounting of the total TGI population in Los Angeles County jails for a number of reasons: some incarcerated people may choose to not disclose for personal or safety reasons, while others fall through the cracks due to inconsistent implementation of Los Angeles Sheriff’s Department (LASD) policies and procedures around identifying TGI incarcerated individuals. Nationwide, TGI individuals are nine times more likely than cisgender individuals to experience sexual harassment or assault during their first year of incarceration¹. While the only real solution to these harms is decarceration, harm reduction measures are important and necessary in the short term.

Those who are TGI are not always housed in facilities that align with their gender identity. For example, most trans women are, at least initially, housed in facilities designated for men, such as Men’s Central Jail (MCJ) and Twin Towers Correctional

¹ <https://www.cbsnews.com/news/federal-survey-transgender-inmates-more-likely-to-be-victims-of-sexual-assault/>

MOTION

MITCHELL _____
HORVATH _____
HAHN _____
BARGER _____
SOLIS _____

Facility (TTCF). Trans men are almost exclusively housed in the facility designated for women. Trans women can, however, be housed at the facility designated for women—Century Regional Detention Facility (CRDF)—if approved by the Gender Identity Review Board (GIRB), an LASD body that seeks input from Correctional Health Services (CHS), Office of Inspector General (OIG), and community advocacy groups such as the American Civil Liberties Union of Southern California (ACLU SoCal) and Just Detention International (JDI). Similarly, trans men can be housed in a facility or unit designated for men. Unfortunately, LASD only schedules GIRB meetings once a month, and approvals to transfer have often been slow to execute, leaving many TGI folks in limbo for weeks or even months at a facility that does not align with their gender identity and in which they often fear for their safety.

For TGI people, housing is often a matter of survival. To reduce harm in the housing of TGI incarcerated individuals, it is crucial that staff be held accountable when they fail to treat this population respectfully and with dignity. Despite the provision of “sensitivity training” to LASD staff, there are continual external and internal reports to the Department of LASD staff misgendering TGI individuals, making transphobic comments, withholding resources—including food and medications—from TGI folks, and otherwise engaging in sexual harassment of this population.

Harm reduction in this area also requires that staff know the signs of interpersonal violence, threats, and other forms of harm that TGI incarcerated individuals face from other incarcerated individuals. Just as there are gangs and cliques within the jails in general population, they also exist in specialized populations like the LGBTQ+ (K6-G) units in Men’s Central Jail. Some TGI individuals housed in K6-G units have at times

disclosed that they are uncomfortable seeking assistance, resources, or even transfers to more appropriate housing units because they were intimidated or threatened by another incarcerated person. Both sworn and civilian staff should be instructed and trained to recognize when an incarcerated person is being coerced or threatened and to appropriately address these dynamics. Additionally, it is important that outside resources are available so that TGI incarcerated individuals can seek care and help, without the risk of retaliation, outside of the jail system.

Harm reduction for TGI incarcerated individuals also means having consistent and equitable access to gender-affirming resources and services, which are critical to maintaining their physical and mental health and well-being. For example, TGI individuals need to have access to clean, appropriately fitted clothing and undergarments that align with their gender identity. Recently, TGI individuals in custody have been forced to wear undergarments that don't align with their gender identity, are incorrectly sized, and/or are dirty despite appropriate items being available at the facility, because requests to have their needs met are not promptly addressed or were ignored altogether.

Access to razors and/or depilatory products is also important for TGI incarcerated individuals, especially for trans women, since unwanted facial hair can worsen their gender dysphoria and/or mental health struggles as well as invite harassment from others. Unfortunately, there have been recent reports across multiple facilities that trans women, especially those with mental health needs, are not receiving a razor consistently or at all, despite established protocol in LASD's Custody Division Manual for temporary supervised use and return of razors to address safety concerns.

Consistent with the needs of cisgender incarcerated individuals in the County jails,

harm reduction for the TGI population must include relevant and trauma-informed programming, including access to educational, therapeutic, and credit-earning work opportunities within the jails.

It is incumbent on the County to employ harm reduction measures to address the aforementioned issues while still expanding and accelerating its investments in meaningful alternatives to incarceration and supports for the TGI community to help prevent entanglement with criminal legal systems in the first place.

I, THEREFORE, MOVE that the Board of Supervisors:

1. Request the Los Angeles County Sheriff's Department (LASD), in consultation with the Office of Inspector General (OIG), other participants in meetings of the Gender Identity Review Board (GIRB), the LGBTQ+ Commission, and other relevant stakeholders, to:
 - a. In 90 days, update and/or create policies and procedures to provide access to razors to TGI incarcerated individuals, and provide a public report back and presentation at the Public Safety Cluster meeting, 60 days after completion, on what steps the Department took to effectuate this, including:
 - i. A comprehensive anonymized list of relevant complaints reported to the Department, whether internally or externally, over the preceding one year; and
 - ii. What actions the Department took to address each incident;
 - b. In 90 days, update and/or create policies and procedures to provide appropriately sized clothing/undergarments, hygiene items, and access to commissary items that align with TGI incarcerated individuals' gender identity,

- and provide a public report back and presentation at the Public Safety Cluster meeting, 60 days after completion, on what steps the Department took to effectuate this, including:
- i. A comprehensive anonymized list of relevant complaints reported to the Department, whether internally or externally, over the preceding one year; and
 - ii. What actions the Department took to address each incident;
- c. In 90 days, explore to create a feasibility plan to update the commissary catalog to make all items available to everyone, regardless of by gender or orientation, and provide a public report back and a presentation at the Public Safety Cluster meeting, 60 days after completion;
- d. In 90 days, provide tailored and relevant programming for TGI individuals that is consistently and equitably accessible and includes in-person trauma-informed services and treatment, and provide a public report back and a presentation at the Public Safety Cluster meeting, 60 days after completion, on what steps the Department took to effectuate this, including:
- i. A comprehensive anonymized list of relevant complaints reported to the Department, whether internally or externally, over the preceding one year; and
 - ii. What actions the Department took to address each incident;
- e. In 180 days, update and/or create policies and procedures to hold Department staff accountable for failure to treat TGI incarcerated individuals respectfully and with dignity, and provide a public report back and presentation at the Public

Safety Cluster meeting, 60 days after completion, on what steps the Department took to effectuate this, including:

- i. A comprehensive anonymized list of relevant complaints reported to the Department, whether internally or externally, over the preceding one year; and
 - ii. What actions the Department took to address each incident;
- f. In 180 days, update and/or create policies and procedures to ensure consistent identification of self-identified TGI incarcerated individuals, and provide a public report back and presentation, 60 days after completion, on what steps the Department took to effectuate this, including:
 - i. A comprehensive anonymized list of relevant complaints reported to the Department, whether internally or externally, over the preceding one year; and
 - ii. What actions the Department took to address each incident;
- g. In 180 days, begin providing written informational materials about how to request K6G housing and/or a GIRB meeting to all incarcerated people upon intake, and provide a public report back and presentation at the Public Safety Cluster meeting, 60 days after completion, on what steps the Department took to effectuate this, including:
 - i. A comprehensive anonymized list of relevant complaints reported to the Department, whether internally or externally, over the preceding one year; and
 - ii. What actions the Department took to address each incident;

- h. In 180 days, update and/or create policies and procedures to increase the frequency of GIRB meetings, expedite transfers upon approval, create meaningful mechanisms for regular follow-up, and provide a public report back and presentation at the Public Safety Cluster meeting, 60 days after completion, on what steps the Department took to effectuate this, including:
 - i. A comprehensive anonymized list of relevant complaints reported to the Department, whether internally or externally, over the preceding one year; and
 - ii. What actions the Department took to address each incident;
- i. In 180 days, update and/or create policies and procedures to identify and address interpersonal harm experienced by TGI incarcerated individuals, including provision of outside resources, and provide a public report back and presentation at the Public Safety Cluster meeting, 60 days after completion, on what steps the Department took to effectuate this, including:
 - i. A comprehensive anonymized list of relevant complaints reported to the Department, whether internally or externally, over the preceding one year; and
 - ii. What actions the Department took to address each incident; and
- j. Provide training and communicate to staff about the aforementioned updated and newly created policies and procedures in 14 days, or sooner, upon finalization of each.

I, FURTHER, MOVE that the Board of Supervisors direct the Office of Inspector General and Sybil Brand Commission to engage with incarcerated TGI people, every

quarter, about access and application of policies and procedures relevant to housing; safety; gender-affirming care, resources, and services; programming; staff interactions; and other issues; and provide the Board with updates through the OIG's and SBC's respective reports.

#

JH:el

**BOARD LETTER/MEMO
CLUSTER FACT SHEET**

Board Letter

Board Memo

Other

CLUSTER AGENDA REVIEW DATE	3/18/2026	
BOARD MEETING DATE	4/7/2026	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	FIRE	
SUBJECT	APPROVE THE SOLE SOURCE ACQUISITIONS OF MISSION EQUIPMENT AND FINAL OUTFITTING OF THE FIREHAWK HELICOPTERS AND APPROVE APPROPRIATION ADJUSTMENT	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain why: This is a commodity purchase under the statutory authority of the County Purchasing Agent. The sole source purchase will be requisitioned through, and accomplished by, the County Purchasing Agent in accordance with the County's Purchasing and Contracting policies and procedures.	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS	Air Operations is requesting this BL for Board consideration as soon as possible to enable procurement of critical mission equipment and rotatable sparing to provide to the completion's vendor to eliminate foreseeable delays. By utilizing existing master agreements for capital assets, the County will save approximately 400 to 600 days of lead time, which would delay aircraft completions if left to the vendor.	
COST & FUNDING	Total cost: \$19.5 Million	<p>The Fire Department Helicopter Accumulated Capital Outlay (ACO) Fund Fiscal Year 2025-26 Adjusted Budget has \$11.682 million available for this purchase.</p> <p>Approval of the appropriation adjustment will use \$6.090 million from the Fire Department Helicopter ACO Fund's obligated fund balance – Committed for Program Expansion and \$1.728 million from the Fire Department's obligated fund balance – Committed for Budget Uncertainties to the Fire Department Helicopter ACO Fund S&S and CA appropriation to fund the remaining \$7.818 million needed for the estimated mission equipment acquisition and final outfitting cost of \$19.5 million.</p> <p>District funds were accumulated in the Helicopter ACO Fund's reserves over multiple fiscal years to facilitate helicopter replacement. The District also plans on utilizing future Measure E revenue or future funding in the Helicopter ACO Fund to restore the Fire Department – Committed for Budget Uncertainties used for this purchase.</p>
	TERMS (if applicable):	
	Explanation	

PURPOSE OF REQUEST	Approval of the recommended actions will allow the District to complete the aircraft fleet enhancement plan outlined to your Board in October 2016. Furthermore, the recommended actions will enhance the District's helicopter fleet to meet the ever-increasing emergency response challenges associated with protecting lives and property in today's wildfire environment.
BACKGROUND (include internal/external issues that may exist including any related motions)	The recent Board approval to purchase two Sikorsky S-70i, together with the approval of this current request, will align the District's helicopter fleet with the recommendations provided in October of 2016.
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:
DEPARTMENTAL CONTACTS	Name, Title, Phone & Email: Brian Martin, Deputy Chief, NROB (661) 286-2792 brian.martin@fire.lacounty.gov



COUNTY OF LOS ANGELES FIRE DEPARTMENT



BOARD OF SUPERVISORS

HILDA L. SOLIS, CHAIR
FIRST DISTRICT

HOLLY J. MITCHELL
SECOND DISTRICT

LINDSEY P. HORVATH
THIRD DISTRICT

JANICE HAHN
FOURTH DISTRICT

KATHRYN BARGER
FIFTH DISTRICT

ANTHONY C. MARRONE
FIRE CHIEF
FORESTER & FIRE WARDEN

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401
www.fire.lacounty.gov

*"Proud Protectors of Life,
the Environment, and Property"*

April 7, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

FC Approval for CAR

Dear Supervisors:

**APPROVE THE SOLE SOURCE ACQUISITION OF MISSION EQUIPMENT SYSTEMS AND
FINAL OUTFITTING FOR TWO SIKORSKY S-70i FIREHAWK™ HELICOPTERS AND AN
APPROPRIATION ADJUSTMENT
(ALL DISTRICTS) (4-VOTES)
FY 2025-26**

SUBJECT

The Consolidated Fire Protection District of Los Angeles County (District) is requesting Board of Supervisors (Board) approval for the sole source acquisitions of mission equipment and final outfitting for two Sikorsky S-70i Firehawk™ helicopters for a total acquisition cost not to exceed \$19.5 million, including taxes.

The District also requests Board approval of an appropriation adjustment to use \$6.090 million from the Fire Department Helicopter Accumulated Capital Outlay (ACO) Fund's obligated fund balance – Committed for Program Expansion and \$1.728 million from the Fire Department's obligated fund balance – Committed for Budget Uncertainties to the Fire Department Helicopter ACO Fund Services & Supplies (S&S) and Capital Asset (CA) – Equipment appropriation for this purchase.

**IT IS RECOMMENDED THAT YOUR HONORABLE BOARD, ACTING AS THE
GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF
LOS ANGELES COUNTY:**

1. Authorize the Internal Services Department (ISD), as the County Purchasing Agent, to proceed with sole source acquisition process of mission equipment systems, final

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS
ARTESIA
AZUSA
BALDWIN PARK
BELL
BELL GARDENS
BELLFLOWER
BRADBURY
CALABASAS

CARSON
CERRITOS
CLAREMONT
COMMERCE
COVINA
CUDAHY
DIAMOND BAR
DUARTE

EL MONTE
GARDENA
GLEN DORA
HAWAIIAN GARDENS
HAWTHORNE
HERMOSA BEACH
HIDDEN HILLS
HUNTINGTON PARK
INDUSTRY

INGLEWOOD
IRWINDALE
LA CANADA-FLINTRIDGE
LA HABRA
LA MIRADA
LA PUENTE
LAKEWOOD
LANCASTER

LAWDALE
LOMITA
LYNWOOD
MALIBU
MAYWOOD
NORWALK
PALMDALE
PALOS VERDES ESTATES
PARAMOUNT

PICO RIVERA
POMONA
RANCHO PALOS VERDES
ROLLING HILLS
ROLLING HILLS ESTATES
ROSEMEAD
SAN DIMAS
SANTA CLARITA

SIGNAL HILL
SOUTH EL MONTE
SOUTH GATE
TEMPLE CITY
VERNON
WALNUT
WEST HOLLYWOOD
WESTLAKE VILLAGE
WHITTIER

outfitting, and configuration of two Sikorsky S-70i Firehawk™ helicopters for a total acquisition cost not to exceed \$19.5 million, including estimated tariffs and sales/use taxes.

2. Authorize the Fire Chief or his designee, and ISD as the County Purchasing Agent, to complete and execute all necessary purchasing documents related to completion activities of two S-70i Firehawk™ helicopters.
3. Approve the appropriation adjustment to use \$6.090 million from the Fire Department Helicopter Accumulated Capital Outlay (ACO) Fund's obligated fund balance – Committed for Program Expansion and \$1.728 million from the Fire Department's obligated fund balance – Committed for Budget Uncertainties to the Fire Department Helicopter ACO Fund S&S and CA appropriation for this purchase.
4. Find that this purchase is exempt from the provision of the California Environmental Quality Act (CEQA).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On September 30, 2025, your Board approved the acquisition of two Sikorsky S-70i Firehawk™ helicopters from the Sikorsky Aircraft Corporation as fleet replacements due to significant increased sustainment efforts, critical component obsolescence, and time-consuming and cost-prohibitive service life extensions. Approval of the recommended actions will allow for the necessary installation of mission equipment, required augmentation, final outfitting, and configuration conformance with existing fleet S-70i helicopters in meeting the ever-increasing emergency response mandate associated with protecting lives and property.

The necessary mission equipment and final outfitting will consist of the procurement and subsequent installation of aerial firefighting water tank systems, avionics and communication components, advanced life support medical suites, high-intensity searchlights, hoist systems, landing gear, Federal Aviation Administration (FAA) required transponder systems, and component sparing to sustain these newly acquired aircraft.

Implementation of Strategic Plan Goals

Approval of the recommended actions is consistent with the County's Strategic Plan North Star 3. G. Internal Controls and Processes, by continually maximizing revenue, managing, and maximizing County assets, measuring impact and effectiveness of our collective efforts, and enhancing the County's fiscal strength through long-term planning.

FISCAL IMPACT/FINANCING

The Fire Department Helicopter Accumulated Capital Outlay (ACO) Fund Fiscal Year 2025-26 Adjusted Budget has \$11.682 million available for this purchase.

Approval of the appropriation adjustment will use \$6.090 million from the Fire Department Helicopter ACO Fund's obligated fund balance – Committed for Program Expansion and

\$1.728 million from the Fire Department's obligated fund balance – Committed for Budget Uncertainties to the Fire Department Helicopter ACO Fund S&S and CA appropriation to fund the remaining \$7.818 million needed for the estimated mission equipment acquisition and final outfitting cost of \$19.5 million.

District funds were accumulated in the Helicopter ACO Fund's reserves over multiple fiscal years to facilitate helicopter replacement. The District also plans on utilizing future Measure E revenue or future funding in the Helicopter ACO Fund to restore the Fire Department – Committed for Budget Uncertainties used for this purchase.

There is no impact to net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The agreement's standard terms and conditions will be negotiated by the County Purchasing Agent with assistance from CEO Risk Management and County Counsel.

On October 16, 2001, the Board adopted a policy whereby County departments must obtain Board approval to purchase equipment with a unit cost of \$250,000 or greater prior to submitting their requisitions for purchasing.

ENVIRONMENTAL DOCUMENTATION

This acquisition will not have a significant effect on the environment; therefore, this acquisition is exempt from the California Environmental Quality Act (CEQA), pursuant to Section 15061 (b)(3) of the CEQA Guidelines.

CONTRACTING PROCESS

This is a commodity purchase under the statutory authority of the County Purchasing Agent. Sole source purchases will be requisitioned through, and accomplished by, the County Purchasing Agent in accordance with the County's Purchasing and Contracting policies and procedures.

IMPACT ON CURRENT SERVICES

Once fully equipped and augmented, this activity will operationalize the two new S-70i Firehawk™ helicopters acquisition by replacing the obsolete S-70A helicopters. These new aircraft will provide upgraded operational capabilities to meet current and anticipated future mission requirements.

CONCLUSION

Upon approval by your Honorable Board, please instruct the Executive Officer of the Board to return a copy of the adopted stamped Board Letter to the following:

Consolidated Fire Protection District of Los Angeles County
Executive Office – Business Operations
Attention: Jasmine Anderson, Administrative Services Manager II
1320 North Eastern Avenue
Los Angeles, CA 90063
Jasmine.Anderson@fire.lacounty.gov

Internal Services Department
Purchasing and Contracts Services
Attention: Ted Lo, Acting Division Manager
1100 North Eastern Avenue, Suite 102
Los Angeles, CA 90063
tlo2@isd.lacounty.gov

The District contact may be reached at (323) 881-6173.

Respectfully submitted,

ANTHONY C. MARRONE
FIRE CHIEF

ACM:bb

Enclosures

c: Chief Executive Officer
Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Internal Services Department

April 07, 2026

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

FIRE DEPARTMENT

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2025-26

4 - VOTES

SOURCES		USES	
FIRE DEPARTMENT HELICOPTER A.C.O. FUND BR5-3017 COMMITTED FOR PROGRAM EXPANSION DECREASE OBLIGATED FUND BALANCE	6,090,000	FIRE DEPARTMENT HELICOPTER A.C.O. FUND BR5-FR-2000-40730 SERVICES & SUPPLIES INCREASE APPROPRIATION	2,454,000
FIRE DEPARTMENT DA1-3047 COMMITTED FOR BUDGET UNCERTAINTIES DECREASE OBLIGATED FUND BALANCE	1,728,000	FIRE DEPARTMENT HELICOPTER A.C.O. FUND BR5-FR-6030-40730 CAPITAL ASSETS - EQUIPMENT INCREASE APPROPRIATION	5,364,000
SOURCES TOTAL	\$ 7,818,000	USES TOTAL	\$ 7,818,000

JUSTIFICATION

Reflects an increase in appropriation to fund the acquisitions of mission equipment and final outfitting for two Sikorsky S-70i Firehawk™ helicopters for a total acquisition cost not to exceed \$19.5 million, including taxes.

AUTHORIZED SIGNATURE

JESSICA LINDSEY, ASM III

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

ACTION

RECOMMENDATION

APPROVED AS REQUESTED

APPROVED AS REVISED

AUDITOR-CONTROLLER

BY

CHIEF EXECUTIVE OFFICER

BY

B.A. NO.

DATE

DATE

SOLE SOURCE/BRAND SPECIFIC JUSTIFICATION FORM

All negotiated transactions exceeding \$5,000 must be reported to the Board of Supervisors.

Please check applicable box:

SOLE SOURCE - The product/service is exclusively available from only one supplier/source. **NOTE:** An item being a "sole brand" or a "sole manufacturer" does not automatically qualify a "sole source" as manufacturers sell their products through distributors.

BRAND SPECIFIC - A request that requires a specific brand name and/or model (also known as a "Do Not Substitute" request). The product may be available through various distributors.

Date: February 12, 2026

Department: Fire Department

RQN: 2623349

Commodity/Service Aerial Liquid Dispensing System (ALDS) Watertanks

Vendor: Kawak Aviation Technologies, Inc. (KATI) #117021

Total Amount of Purchase: \$2,308,750.00

A Sole Source or Brand Specific must meet at least one of the following criteria:

(Check all that apply)

One-of-a-kind:
The commodity or service has no competitive product alternatives available.

Product Proprietary:
The commodity or service requirements can only be met by only one vendor/supplier.

Compatibility:
The commodity or service must match existing brand of equipment for compatibility.

Time Frame:
The department's required time frame for project completion is critical and cannot be exceeded without extreme hardship.

Replacement Part:
The commodity is a direct replacement part for a specific brand of existing equipment and has no substitutes.

Service Continuity:
The cost to continue with the same service provider is less than the cost for any other vendor due to the time necessary to get "up to speed" (learning curve) with the project.

01. What is being requested?

The purchase of two Sikorsky S70 Firehawk Aerial Liquid Dispensing System (ALDS) otherwise known as a aerial fire-fighting watertanks.

02. Explain the reason that this product or service's unique features are indispensable to your operation:

The ALDS is the single most important component of the completion package that reconfigures the Sikorsky S70 Blackhawk into the multi-mission Firehawk utilized by the Fire Department, it is specifically essential to the aerial fire-fighting mission.

03. Have other products been considered? List the products considered and reason for disqualification?

No other product has been considered. The KATI ALDS is the only system currently installed on the Department's two existing S-70i Firehawk helicopters and is the only system that is compatible with, and can be retrofitted to, the legacy S-70A Firehawk helicopters.

04. Will the item be an interface (match and inter-member), addition, or repair to the existing equipment? Identify the existing equipment and provide additional justification.

The ALDS will interface directly with the Sikorsky S70 Firehawk helicopters.

05. Was this product or service previously purchased? YES NO

05a. If yes, please provide prior PO #.

Previous ALDS were procured through a much larger Service Contract with United Rotorcraft that performed the completion services that outfitted the last two Firehawks. PO-FR-19005938 & PO-FR-19006461.

06. Provide any other information relevant to the proprietary nature (ie. patents) of this product or service.

Kawak Aviation Technologies owns all the rights and is the sole manufacturer of the ALDS and its parts.

REQUESTOR NAME: Dennis Blumenthal **SIGNATURE:** 
TITLE: Chief, Helicopter Maintenance **EMAIL:** dennis.blumenthal@fir.lacounty.g

----- **ISD USE ONLY** -----
PURCHASING ANALYST: **DATE SUBMITTED:**

ADDITIONAL JUSTIFICATION (IF NEEDED): Describe all actions you have taken to reach your conclusion. Explain potential consequences for substitution of product/service. Include basis used to determine reasonableness of price and, if applicable, efforts to develop additional sources. Provide complete, brief, clear explanation. (Use reverse side of this sheet or attached additional sheet(s).

Board Summary:

ISD PURCHASING MANGEMENT'S APPROVAL:
Section Mgr. - \$24,999.99 and under -----

Division Mgr. - \$25,000.00 and above -----

SOLE SOURCE/BRAND SPECIFIC JUSTIFICATION FORM

All negotiated transactions exceeding \$5,000 must be reported to the Board of Supervisors.

Please check applicable box:

- SOLE SOURCE** - The product/service is exclusively available from only one supplier/source. **NOTE:** An item being a "sole brand" or a "sole manufacturer" does not automatically qualify a "sole source" as manufacturers sell their products through distributors.
- BRAND SPECIFIC** - A request that requires a specific brand name and/or model (also known as a "Do Not Substitute" request). The product may be available through various distributors.

Date: 02/23/2026

Department: Fire Department

RQN:

Commodity/Service: Commodity

Vendor: United Rotorcraft - Air Methods

Total Amount of Purchase: 11,086,714.00

A Sole Source or Brand Specific must meet at least one of the following criteria:

(Check all that apply)

One-of-a-kind:
The commodity or service has no competitive product alternatives available.

Product Proprietary:
The commodity or service requirements can only be met by only one vendor/supplier.

Compatibility:
The commodity or service must match existing brand of equipment for compatibility.

Time Frame:
The department's required time frame for project completion is critical and cannot be exceeded without extreme hardship.

Replacement Part:
The commodity is a direct replacement part for a specific brand of existing equipment and has no substitutes.

Service Continuity:
The cost to continue with the same service provider is less than the cost for any other vendor due to the time necessary to get "up to speed" (learning curve) with the project.

01. What is being requested?

S-70 Blackhawk conversion to the Firehawk™ variant for two (2) multi-mission form-fit-function replacement helicopters.

02. Explain the reason that this product or service's unique features are indispensable to your operation:

This conversion replaces two of the District's oldest S-70A aircraft with two Board-approved Sikorsky S-70i helicopters currently in production. Without these replacements, the District will experience reduced aircraft availability, increased strain on the remaining fleet, and accelerated loss of service life. +

03. Have other products been considered? List the products considered and reason for disqualification?

No other vendor is authorized or certified by the Original Equipment Manufacturer (OEM) to perform the required modifications associated with the Firehawk™ conversion. United Rotorcraft is the sole approved provider permitted to execute this work. Additionally, flight safety is enhanced by maintaining aircraft conformity with all Firehawk aircraft. +

04. Will the item be an interface (match and inter-member), addition, or repair to the existing equipment? Identify the existing equipment and provide additional justification.

No.

05. Was this product or service previously purchased? YES NO

05a. If yes, please provide prior PO #.

PO-FR-19005938

06. Provide any other information relevant to the proprietary nature (ie. patents) of this product or service.

United Rotorcraft maintains exclusive design authority, proprietary engineering data, and OEM-approved supplemental type certificate (STC) authority for the S-70i Black Hawk-to-Firehawk™ conversion. The integration of the fire suppression tank system, structural airframe modifications, mission avionics, hydraulic and electrical system reconfiguration, and associated flight control and weight-and-balance adjustments are governed by proprietary technical data packages and FAA-approved engineering approvals that are not publicly available. As the sole holder of the Firehawk™ conversion intellectual property, production tooling, conformity procedures, and continued operational safety documentation, United Rotorcraft is uniquely positioned to ensure airworthiness, configuration control, and lifecycle support in accordance with OEM and regulatory requirements. No other vendor possesses these requirements. +

REQUESTOR NAME: Benjamin Berman **SIGNATURE:**  Digitally signed by Benjamin Berman
Date: 2026.02.23 15:48:31 -08'00'
TITLE: Chief, Air Operations **EMAIL:** Benjamin.Berman@fire.lacounty.ca.gov +

----- **ISD USE ONLY** -----
PURCHASING ANALYST: **DATE SUBMITTED:**

ADDITIONAL JUSTIFICATION (IF NEEDED): Describe all actions you have taken to reach your conclusion. Explain potential consequences for substitution of product/service. Include basis used to determine reasonableness of price and, if applicable, efforts to develop additional sources. Provide complete, brief, clear explanation. (Use reverse side of this sheet or attached additional sheet(s).)

Board Summary:

ISD PURCHASING MANGEMENT'S APPROVAL:
Section Mgr. - \$24,999.99 and under -----

Division Mgr. - \$25,000.00 and above -----

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	3/18/2026	
BOARD MEETING DATE	4/14/2026	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Chief Executive Office, Probation, and Department of Youth Development (DYD)	
SUBJECT	Approval of the Youth Delinquency and Gang Prevention Program (YDGPP) to Modernize Probation's Discretionary Funds	
PROGRAM	County Delinquency Prevention Program (CDPP) and Countywide Juvenile Crime and Anti-Gang Strategies Program (Anti-Gang)	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	Approval required by April 14, 2026 to prepare for the transfer of the Community Based Contracts budget unit as a separate standalone budget unit from Probation to DYD and related contracts effective July 1, 2026.	
COST & FUNDING	Total cost: N/A	Funding source: NCC
	TERMS (if applicable): N/A	
	Explanation: Probation currently administers the CDPP and Anti-Gang programs at an annual cost of \$131,000, which is recovered through a flat-rate interdepartmental billing structure between Probation's operating budget and the Community-Based Contracts budget unit. DYD estimates that transferring the administration of the YDGPP from Probation to DYD will result in a \$129,000 annual increase in administrative costs from \$131,000 to \$260,000. The annual administrative cost will be absorbed within the Community-Based Contracts budget unit through the realignment of existing ongoing appropriations. There is no additional Net County Cost associated with this recommendation at this time.	
PURPOSE OF REQUEST	To request Board approval of the YDGPP policy, as directed by directive #2 of the motion adopted by the Board on September 30, 2025, and to transfer administration of the YDGPP and Community-Based Contracts budget unit to DYD.	
BACKGROUND (include internal/external issues that may exist including any related motions)	CEO drafted the policy in collaboration with Probation, DYD, Counsel, and the Auditor-Controller. The policy addresses directives 1a through 1d of the motion and incorporates additional updates based on the feedback received from each Board Office. The new policy consolidates the CDPP and Anti-Gang programs into a single program, YDGPP, to improve efficiency, accountability, and alignment with County youth justice priorities.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The services rendered under the CDPP and Anti-Gang are aligned with North Star 2: Foster Vibrant and Resilient Communities, under Focus Area Goal B, Care First, Jails Last.	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Stephany Zarrella, Senior Analyst, CEO, (213) 893-2376, SZarrella@ceo.lacounty.gov Hewitt Zhao, Senior Analyst, CEO, (213) 974-4366, ZZhao@ceo.lacounty.gov	



**Chief
Executive
Office.**

COUNTY OF LOS ANGELES

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, CA 90012
(213) 974-1101 ceo.lacounty.gov

ACTING CHIEF EXECUTIVE OFFICER

Joseph M. Nicchitta

April 14, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF THE YOUTH DELINQUENCY AND GANG PREVENTION PROGRAM
POLICY TO MODERNIZE PROBATION'S DISCRETIONARY FUNDS
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

Recommendation by the Acting Chief Executive Officer to approve a new Youth Delinquency and Gang Prevention Program (YDGPP) Board Policy to establish uniform requirements and standards for the administration and funding of, and contracts issued under, the YDGPP, formerly known as the County Delinquency Prevention Program (CDPP) and Countywide Juvenile Crime and Anti-Gang Strategies Program (Anti-Gang). The recommendation also designates the Department of Youth Development (DYD) as the Administrator of the YDGPP effective July 1, 2026, to align with the beginning of Fiscal Year 2026-27; delegates authority to the Acting Chief Executive Officer and Auditor-Controller, or their designees, to transfer the Community-Based Contracts budget from the Probation Department (Probation) to DYD effective July 1, 2026; and delegates authority to the Director of DYD, or their designee, to execute YDGPP-related contracts with community-based organizations, subject to funding requests adopted by the Board of Supervisors (Board) and approval as to form by County Counsel.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve the enclosed YDGPP Board Policy, effective July 1, 2026, to establish uniform requirements and standards for the administration and funding of, and contracts issued under, the YDGPP.



2. Designate DYD as the Administrator of the YDGPP Board Policy effective July 1, 2026.
3. Delegate authority to the Acting Chief Executive Officer and Auditor-Controller, or their designees, to effectuate the transfer of the Community Based Contracts budget unit as a separate standalone budget unit from Probation to DYD effective July 1, 2026 and to change the name of the budget unit to Youth Development Community-Based Contracts.
4. Delegate authority to the Director of DYD, or his designee, to execute, amend, and if necessary, terminate YDGPP contracts with community-based organizations as directed by the Board through YDGPP funding allocations within the Youth Development Community-Based Contracts budget unit, subject to available funding, and approval as to form by County Counsel.
5. Consistent with the transfer of the Community-Based Contracts budget unit to DYD, extend the delegated authority adopted by the Board on March 7, 1996, for the Chief Probation Officer to extend and modify the contract with Amer-I-Can Program, Inc. to the Director of DYD, or his designee, to execute, amend, and if necessary, terminate the special contract with Amer-I-Can Program, Inc. within the Youth Development Community-Based Contracts budget unit, subject to available funding, and approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On September 30, 2025, the Board adopted the motion, Modernizing Probation Related Discretionary Funds, directing the Chief Executive Officer, in collaboration with the Chief Probation Officer and the Director of DYD, to develop a new modernized policy to govern the CDP and Anti-Gang funds, and to report back to the Public Safety Cluster with a proposed policy. The motion also requested that the new policy be brought back to the Board for final approval after cluster review.

In collaboration with Probation, DYD, County Counsel, and the Auditor-Controller, the Chief Executive Office (CEO) drafted a policy using Probation's existing CDP and Anti-Gang guidelines as a foundation. The policy addresses directives 1a through 1d of the motion and incorporates additional updates based on the feedback received from each Board Office in response to directive 1e of the motion.

The new policy consolidates the CDP and Anti-Gang programs into a single program, YDGPP, to improve efficiency, accountability, and alignment with County youth justice priorities. This consolidation streamlines administration of these programs and also provides the Board with flexibility to address emerging community needs by offering a single combined allocation to each Board Office.

The Community-Based Contracts budget unit, which is currently a budget unit assigned to Probation, supports the funding and administration of CDPD and Anti-Gang programs. In alignment with the recommendations to designate DYD as the Administrator of the YDGP, the transfer of the Community-Based Contracts budget unit from Probation to DYD, effective July 1, 2026, will align fiscal and programmatic oversight within a single department and streamline accountability.

Implementation of Strategic Plan Goals

Approval of the Board Letter supports the County's Strategic Plan North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal B, Care First, Jails Last, Strategies iii, Integrated, Equitable, and Culturally-Responsive Services and the County's Strategic Plan North Star 3, Realize Tomorrow's Government Today, Focus Area Goal D, Streamlined and Equitable Contracting and Procurement, Strategies ii, Modernize Contracting and Procurement.

FISCAL IMPACT/FINANCING

Probation currently administers the CDPD and Anti-Gang programs at an annual cost of \$131,000, which is recovered through a flat-rate interdepartmental billing structure between Probation's operating budget and the Community-Based Contracts budget unit.

DYD estimates that transferring the administration of the YDGP from Probation to DYD will result in a \$129,000 annual increase in administrative costs from \$131,000 to \$260,000. The estimated increase of \$129,000 reflects a transition from a flat-rate billing methodology to billing the costs of actual salary and benefits associated with staff assigned to administer the YDGP program, as well as the anticipated need to onboard one Accountant III to accommodate the increased fiscal workload.

The \$260,000 annual administrative cost will be absorbed within the Community-Based Contracts budget unit through the realignment of existing ongoing appropriations. There is no additional Net County Cost associated with this recommendation at this time.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On September 30, 2025, Board directed the Chief Executive Officer, in collaboration with the Chief Probation Officer and Director of the DYD, to report back verbally, and in writing, in 60 days to the Public Safety Cluster with a proposed new, modernized policy to govern the CDPD and Countywide Juvenile Crime and Anti-Gang funds. In addition, the motion directed that the new policy be brought back to the Board for final approval no later than 45 days after cluster review.

The CEO organized a workgroup which included representation from Probation, DYD, and County Counsel to address the directives within the motion, including creating a modernized policy and incorporating the feedback and priorities of each Board Office. The Auditor-Controller was also included in the workgroup as a subject matter expert to provide guidance regarding indirect costs mentioned within the new YDGPP policy and the feasibility of transferring the administration from Probation to DYD.

As directed by the motion, the draft YDPGG Board Policy was presented during the January 28, 2026 Public Safety Cluster meeting and the discussion led to the recommendation that the new policy should become effective July 1, 2026, to align with the new fiscal year. After the Cluster meeting, CEO requested feedback from each Board Office regarding the potential transfer of the YDGPP from Probation to DYD, effective July 1, 2026. Based on the feedback received from each Board Office, CEO developed the recommendation listed above.

Probation, DYD, and County Counsel reviewed the proposed YDGPP Board Policy and Board Letter and concur with the recommendations.

CONTRACTING PROCESS

Upon Board approval, Probation and DYD shall coordinate a structured transition plan to ensure continuity of services and to minimize disruption to CDPP and Anti-Gang contracted providers. In addition, DYD shall develop their own YDGPP contracting template, which will be based on the County's standard contracting templates and approved as to form by County Counsel.

Existing CDPP and Anti-Gang contracts executed prior to July 1, 2026 shall remain under Probation administration through the end of their current contract term unless amended.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

New YDGPP contracts issued after July 1, 2026 shall be subject to the new YDGPP Board Policy. Current active CDPP and Anti-Gang contracts issued prior to July 1, 2026, may be amended effective July 1, 2026 to expand services to align with the modernized YDGPP Board Policy.

There is no anticipated impact to current contracts issued under the CDPP or Anti-Gang programs, as the contracts will remain active throughout their respective contract terms. Upon Board approval of the Board Letter, Probation and DYD shall coordinate a structured transition plan to ensure continuity of services and to minimize disruption to CDPP and Anti-Gang contracted providers.

The Honorable Board of Supervisors
April 14, 2026
Page 5

Respectfully submitted,

Joseph M. Nicchitta
Acting Chief Executive Officer

JMN:JG:MRM:RP
BH:HZ:SZ:cc

Enclosure

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Department of Youth Development
Probation

DRAFT



Los Angeles County
BOARD OF SUPERVISORS POLICY MANUAL

Policy #:	Title:	Effective Date:
	Youth Delinquency and Gang Prevention Program Policy	

PURPOSE

The purpose of this policy is to establish uniform requirements and standards for the administration and funding of, and contracts issued under, the Youth Delinquency and Gang Prevention Program (YDGPP), formerly known as the County Delinquency Prevention Program (CDPP) and Countywide Juvenile Crime and Anti-Gang Strategies Program (Anti-Gang). This policy ensures accountability, compliance, and effective delivery of services to at-risk youth and probationers within Los Angeles County.

The YDGPP is to provide supportive services to youth 26 years old and under through community-based organizations to support juvenile delinquency prevention, target youth currently or formerly involved in gangs, deterring high risk youth from gang activity, and other anti-gang and prevention related services for youth and their families. The YDGPP is not intended to supplant any existing funding or any other contracts issued by county departments to support programs and services offered to youth.

REFERENCE

Los Angeles County (County) is authorized to contract for special services under California Government Code Section [31000](#), and is authorized under Section [26227](#), to expend funds from the General Fund of the County for programs and services deemed necessary by the County Board of Supervisors (Board) to meet the social needs of the County, including, but not limited to, health, law enforcement, public safety, rehabilitation, welfare, education, and the needs of physically, mentally, and financially handicapped persons. As such, a portion of the County's General Fund has been allocated to community-based programs, via the Probation Department's Community-Based Contracts (CBC) Budget, focusing on community delinquency and crime prevention, intervention, and diversion programs. Additionally, the Board has delegated authority¹ to the Chief Probation Officer to execute the CDPP and the Anti-Gang contracts, which are funded by the CBC Budget.

Through this policy, the CDPP and Anti-Gang programs shall be consolidated into a single program, YDGPP, to improve efficiency, accountability, and alignment with the Board's priorities, Care First, Jails Last, and Child Protection. Therefore, through Board approval of this policy, the same delegated authority for CDPP and Anti-Gang will be extended to the Administrator of the Program to finalize and execute similar standardized agreements and

¹ [Board Letter](#) adopted by the Board on June 22, 1999.

amendments issued for the YDGPP.

This policy is established in reference to a Board Motion², titled *Modernizing Probation Related Discretionary Funds*. The reference of “Administrator” within this policy refers to the County department that administers the YDGPP funds and contracts: Department of Youth Development

POLICY

1. Funding

- a. All appropriations for YDGPP shall be included annually in the Administrator’s CBC Budget.
- b. The overall ongoing funding appropriated for YDGPP is divided equally among each Board Office after accounting for administrative costs³.
- c. Any amounts unallocated at the end of a fiscal year will not automatically be carried over but will be evaluated during the budget process and subject to approval by the Board during the County’s budget process.
- d. Each Board Office shall designate the organization(s) that shall receive funds allocated from their respective funding allocation. Upon receipt of the request, the Administrator shall work with the organization(s) to obtain the required documentation to finalize and execute a standardized contract.
- e. The organization shall provide the Administrator with a completed YDGPP Request Form (similar to Attachment 1A), Proposed Budget Spending Plan (similar to Attachment 1B), and any other documentation required by the Administrator.
- f. The Administrator shall have delegated authority to finalize and execute YDGPP contracts and subsequent amendments, at the direction of the Board utilizing their respective YDGPP allocation, on behalf of the County. This authority is in line with the existing delegated authority⁴ for CDPP and Anti-Gang and shall be extended to the Administrator through this YDGPP policy.
- g. The Administrator shall provide each Board Office a quarterly report for their respective allocation (similar to Attachment 1C), including the following:
 - i. Budget, funds allocated to contracts (committed funds), remaining contract balance, and actuals.
 - ii. A list of contracts executed from the Board’s allocation, including the organization name, contract number, contract amount, and contract term.
 - iii. Notification of contracts expiring the following quarter.
- h. The Administrator shall provide each Board Office with a status update on any contract pending for more than 30 days that has not been finalized and

² [Board Motion](#) adopted by the Board on September 30, 2025.

³ Administrative costs refer to the \$260,000 allocated to the Administrator annually to administer the YDGPP, of which \$131,000 was previously allocated for the CDPP and Anti-Gang programs.

⁴ [Board Letter](#) adopted by the Board on June 22, 1999.

executed, if applicable. The update should include, at minimum, the organization name, contract amount, and a description of the reason the contract is pending, including any action(s) required.

- i. The Administrator shall provide each Board Office with any additional updates or information, as requested, by that Board Office.

2. Contract Requirements

- a. Budget and Spending Plan: Each organization must submit a detailed budget and spending plan that outlines how the funds will be allocated for direct costs⁵ as defined in the footnote below.
- b. Indirect Costs: Up to 15%⁶ of the total contract amount may be allocated for indirect costs, including administrative overhead and other non-direct service expenses.
- c. Contract Execution: Each organization must sign a contract agreeing to all terms and conditions, as adopted by the Board. These terms include, but are not limited to, the provision of insurance, employee background clearances, auditing, and the provision of monthly statistics.
- d. Terms and Conditions: The County's standard terms and conditions, along with the associated standard exhibits for service contracts, are subject to periodic updates. Board approval of this policy delegates authority to the Administrator to revise the terms and conditions and standard exhibits of the YGDPP contract to ensure alignment with the County's current standards, approved as to form by County Counsel.
- e. Performance Reporting: The organization is required to submit the following to the Administrator, in the format and schedule prescribed in the executed contract:
 - i. Quarterly performance reports
 - ii. Final annual performance/outcome report
- f. Program Accountability: The organization funded under the YDGPP is required to maintain accurate and up-to-date monthly records of both program performance and financial expenditures. All program and financial records are subject to review and audit by the County at any time upon request, in accordance with the terms and conditions of the executed contract. The Administrator should conduct a financial reconciliation ("true-up") of contract payments as part of its contract monitoring process.

⁵ *Direct Costs* is defined as costs that can be specifically identified with, and are necessary for, carrying out a particular program, project, or service. These expenses are directly linked to the delivery of services or activities funded by the program, and may include, but are not limited to: salaries and employee benefits for direct service staff; program materials and supplies; training and professional development for program-related personnel; infrastructure, equipment upgrades, or any startup costs that support program implementation; transportation or stipend costs for youth participating in a program, project, or service; and contracted services integral to program execution. Allowable direct costs may also include food and non-alcoholic beverages when such costs are incidental and necessary for program-related events, workshops, meeting or activities that directly support the objective of the program, project, or service.

⁶ Indirect Cost rate aligns with the standard federal de minimis rate of up to 15% of an organization's direct cost, per [2 CFR 200.414](#).

3. Eligibility Criteria

- a. Organizational Status: Organization must be a public or private community-based agency. Organizations requesting an exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code must provide proof of their exemption.
- b. Service Scope:
 - i. The focus of the YDGPP is to support juvenile delinquency prevention; target youth currently or formerly involved in gangs, deterring high risk youth from gang activity; and other anti-gang and prevention related services for youth and their families.
 - ii. Organizations shall use the YDGPP funds to support services to youth in alignment with the intent of YDGPP programs, as listed below in section 3.e. of this policy.
 - iii. The YDGPP funds shall not be used for any purposes prohibited by laws governing the use of public funds, including but not limited to political campaigning, religious, or purely private purposes and/or activities.
- c. Target Population:
 - i. Services shall be provided within the targeted geographic area (Supervisory District).
 - ii. Services shall be provided to probationers, transitional age youth, or at-risk youth 26 years old or under, hereafter collectively referred to as "youth".
- d. Contractor Requirements: The organization must comply with all contractor eligibility requirements, in accordance with the terms and condition of the YDGPP contract. Requirements include, but are not limited to, clearance of a background check and security investigations as a condition of beginning and continuing work under the resulting contract.
- e. Service Categories: Services include, but are not limited to, the following categories:
 - i. Counseling Services: Professional counseling (by licensed or degreed counselors, such as Master of Social Work (MSW), Licensed Clinical Social Worker (LCSW), Marriage Family and Child Counselor (MFCC), and/or Doctor of Philosophy (Ph.D.)).
 - ii. Education Services: Tutoring in support of school curriculum; remedial education; and parenting skills classes.
 - iii. Mentoring and Prevention Programs: Youth mentoring services; prevention/intervention workshops (substance abuse, gang involvement, violence prevention, and health education); and life skills training such as anger management, decision-making skills, conflict resolution, and goal setting.
 - iv. Vocational and Transitional Services: Vocational training and career education; transitional living and job readiness assistance (job search, independent living, and parenting skills).
 - v. Recreational and Referral Services: Recreational activities (organized sports, group excursions, and field trips); telephone referral services and hotline services for youth and families.

- vi. Specialized Anti-Gang Services: Crisis intervention and counseling for families of gang members; mediation in gang related conflicts; community-based agency networks serving youth under gang-related pressures; ongoing prevention services promoting peace among formerly rival gangs; deployment of crisis intervention teams for mediation, intelligence gathering, community mobilization, and youth support; and gang prevention services for youth and families.
- vii. Other Services: Other supportive services, activities, or programs focused on supporting youth and their families that are in alignment with the purpose of the YDGPP.

4. Compliance

Organizations must comply with all applicable federal, state, and local regulations, and all programmatic and fiscal requirements established by the County.

5. Policy Review

The policy will be reviewed every five (5) years by the Administrator in consultation with County Counsel and the Board. Additionally, the Administrator, in collaboration with County Counsel and the Board Offices, may establish further guidelines or procedures, as deemed necessary, regarding the implementation of this policy, at any time during the current five-year period.

RESPONSIBLE DEPARTMENT

Department of Youth Development

DATE ISSUED/SUNSET DATE

Issue Date: April 14, 2026

Sunset Date: April 14, 2031

Youth Delinquency and Gang Prevention Program Funding Request

Board Office Information

Supervisory District: _____

Organization Information

Legal Name: _____

Project Director's Name, Title: _____

Project Director's Phone Number: _____

Project Director's Email: _____

Employer Identification Number: _____

Organization's proof of 501(c)(3) exemption attached? Yes No

Contract Information

Project, Program, or Services Name: _____

Contract Term Length: _____ Funding Amount: _____

Will the services be provided to youth aged 26 and under? Yes No

Service Location(s): _____

Description of the Project, Program, or Services: _____

Applicable Service Categories (select all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Counseling Services | <input type="checkbox"/> Recreational and Referral Services |
| <input type="checkbox"/> Education Services | <input type="checkbox"/> Specialized Anti-Gang Services |
| <input type="checkbox"/> Mentoring and Prevention Programs | <input type="checkbox"/> Other Services |
| <input type="checkbox"/> Vocational and Transitional Services | |

COUNTY OF LOS ANGELES
YOUTH DELINQUENCY AND GANG PREVENTION PROGRAM (YDGPP)
PROPOSED BUDGET SPENDING PLAN

The organization shall use this form to indicate its proposed fixed monthly rate for services (up to a maximum one-year term). If projected monthly costs vary, provide an explanation. The proposed spending plan may be incorporated as part of a potential YDGPP contract, subject to review by the County and the terms and conditions of an executed contract.

Agency Name: _____

Supervisorial District: _____

Project / Program Title: _____

Projected Project Start Date: _____

Service Period*	Direct Costs**	Indirect Costs (not to exceed 15% of Direct Costs)	Total Monthly Amount	Explanation Regarding Monthly Amount Variances
Month 1			\$ -	
Month 2			\$ -	
Month 3			\$ -	
Month 4			\$ -	
Month 5			\$ -	
Month 6			\$ -	
Month 7			\$ -	
Month 8			\$ -	
Month 9			\$ -	
Month 10			\$ -	
Month 11			\$ -	
Month 12			\$ -	
Total	\$ -	\$ -	\$ -	

* Organizations should only include fixed monthly amounts in the budget chart, as applicable, for the specific months required to deliver the proposed services or project. Please ensure that your entries reflect the actual time frame necessary for service provision.

** Direct Costs is defined as costs that can be specifically identified with, and are necessary for, carrying out a particular program, project, or service.

YOUTH DELINQUENCY AND GANG PREVENTION PROGRAM

___ District FY 2025-26 Status Report

1st Quarter [July to September 2025]

SUMMARY		
FY 2025-26 Budget Amount		(A)
Committed Funds ¹		(B)
Actuals		(C)
Remaining Balance Available ²	\$ -	= (A) - (B)

CONTRACT DETAIL FOR CONTRACTS ENCUMBERED IN THE CURRENT FISCAL YEAR			(a)	(b)	= (a) - (b)
Organization Name	Contract No.	Contract Term	Contract Amount	Actuals ³	Remaining Contract Balance
Total			\$ -	\$ -	\$ -

PENDING CONTRACTS		
Organization Name	Description of pending items or action required	Contract Amount
Total		\$ -

CONTRACT DETAIL FOR ACTIVE CONTRACTS ENCUMBERED IN THE PRIOR FISCAL YEAR			(c)	(d)	= (c) - (d)
Organization Name	Contract No.	Contract Term	Contract Amount	Actuals ³	Remaining Contract Balance
Total			\$ -	\$ -	\$ -

Key: Contracts expiring the current or following quarter

Footnotes:

¹ Reflects the total contract amount encumbered in FY 25-26 and the total pending contract amount, both of which are allocated under the FY 2025-26 Budget.

² Reflects the remaining balance available for the Board Office to allocate funding for Youth Delinquency and Gang Prevention Program contract(s).

³ Reflects total amount paid by the end of the quarter by the Administrator for the respective contract.

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	3/18/2026	
BOARD MEETING DATE	4/7/2026	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Pitchess Detention Center Laundry Refurbishment Project	
PROGRAM	Capital Projects	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain why: To expedite construction, it is recommended that the Board authorize Internal Services Department to sole source the procurement of the major laundry machinery. The major laundry machinery manufacturer brands that are being sole sourced were recommended by the Sheriff's Department for the Pitchess Detention Center (PDC) laundry facility. The manufacturer, Milnor, is noted for durability, reliability, and compatibility with existing systems. To complete the project and ensure full system integration, it is recommended to select Western State Design (WSD) as the sole source vendor to supply, install, and service all the laundry machinery. As the exclusive supplier, installer, and service provider for Milnor and Consolidated Laundry Machinery in California, WSD offers expertise and a local presence. WSD's demonstrated ability to deliver results with minimal disruption makes them a good choice to execute Phase 2 and bring the project to completion.	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.	
DEADLINES/ TIME CONSTRAINTS	N/A	
COST & FUNDING	Total cost: \$10,500,000	Funding source: As part of the Fiscal Year 2024-25 Supplemental Changes Budget, the Board adopted the appropriation of \$10,500,000 in Assembly Bill 109 revenue for the proposed project. Therefore, there is sufficient funding in the PDC Laundry Refurbishment Project, Capital Project No. 8A086, to fully fund the project. Internal Services' purchasing fee is \$80,000.
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	The scope of work for the project includes the replacement of laundry machinery, which consists of seven washer extractors, six dryers, one continuous batch washer system that includes three pass-through dryers, and one central lint vacuum system; minor remodeling of electrical, mechanical, and plumbing lines to the replaced equipment; and seismic bracing of the new laundry machinery.	

BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The project is located at 29350 The Old Road, Castaic, CA 91384. The PDC Laundry building was constructed in the early 1970s and had two phases of building extensions in the 1990s. In 2016, a selection of washers and dryers was replaced; this project is the second and final phase (Phase 2) of a multiphased deferred maintenance plan for the modernization of the laundry machinery at the PDC Laundry facility, which serves the entire Sheriff's jail system.</p>
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. Replacing the old laundry equipment with new energy efficient equipment will result in energy savings. This priority focuses on working towards the vision of making the County healthier, more livable, economically stronger, more equitable, and more resilient.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

April 7, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
PITCHESS DETENTION CENTER LAUNDRY REFURBISHMENT PROJECT
ESTABLISH AND APPROVE PROJECT AND BUDGET
AUTHORIZE USE OF JOB ORDER CONTRACT
APPROVE AUTHORIZATION FOR EQUIPMENT PROCUREMENT
SPECS. 7955; CAPITAL PROJECT NO. 8A086
FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 5)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval for the proposed Pitchess Detention Center Laundry Refurbishment Project, scope, and budget; adopt plans and specifications; authorize Public Works to deliver the proposed project using a Board-approved Job Order Contract; and authorize Internal Services Department to procure laundry machinery, which consists of seven washer extractors, six dryers, one continuous batch washer system that includes three pass-through dryers, and one central lint vacuum system.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed actions are not a project under the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.

2. Establish and approve the proposed Pitchess Detention Center Laundry Refurbishment Project, Capital Project No. 8A086, with a total project budget of \$10,500,000.
3. Adopt the plans and specifications that are on file with Public Works for the proposed Pitchess Detention Center Laundry Refurbishment Project, Capital Project No. 8A086.
4. Authorize the Director of Public Works or his designee to deliver the proposed project using a Board-approved Job Order Contract for an estimated cost of \$1,910,000.
5. Approve and authorize the Director of Internal Services Department or his designee as the County's purchasing agent to sole source the procurement of the laundry machinery for a not-to-exceed value of \$5,500,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find that the laundry machinery purchase is not a project under the California Environmental Quality Act (CEQA) and that the proposed Pitchess Detention Center (PDC) Laundry Refurbishment Project is CEQA exempt; approve the capital project and budget; authorize Public Works to deliver the proposed project using a Board-approved Job Order Contract (JOC); and authorize Internal Services Department (ISD) to proceed with the sole source acquisition of the laundry machinery, which consists of seven washer extractors, six dryers, one continuous batch washer system that includes three pass-through dryers, and one central lint vacuum system.

PDC Laundry is located at 29350 The Old Road, Castaic, CA 91384. The PDC Laundry building was constructed in the early 1970s and had two phases of building extensions in the 1990s. The main laundry area is located on the west side of the building, and the proposed equipment replacement encompasses approximately 7,600 square feet. In 2016, a selection of washers and dryers was replaced; this project is the second and final phase (Phase 2) of a multiphase deferred maintenance plan for the modernization of the laundry machinery at the PDC Laundry facility, which serves the entire Sheriff's Department's jail system.

Public Works has utilized a Board-approved on-call Architectural/Engineering consultant to complete the design of the proposed project and is now seeking the Board's approval to construct the project using a Board-approved JOC and ISD's approved County procurement methods to purchase and install the associated laundry machinery. The scope of work for the project includes the replacement of the laundry machinery, which

consists of seven washer extractors, six dryers, one continuous batch washer system that includes three pass-through dryers, and one central lint vacuum system; minor remodeling of electrical, mechanical, and plumbing lines to the replaced equipment; and seismic bracing of the new laundry machinery. The JOC's scope of work includes the demolition of the existing continuous batch washer and dryers; removal of the existing concrete slab and patchwork; removal of the existing washer extractors, dryers, and the third and final batch washer; and replacement of existing utility piping and electrical services to the laundry equipment.

Increased Authorization for Equipment Procurement

Approval of the recommended actions will authorize ISD to proceed with the procurement of the laundry machinery listed above at an estimated value of \$5,500,000.

It is recommended that the Board authorize ISD to sole source the procurement of the major laundry machinery. The major laundry machinery manufacturer brands that are being sole sourced were recommended by Sheriff for the PDC Laundry facility. The manufacturer, Milnor, is noted for durability, reliability, and compatibility with existing systems. The facility's current Milnor machines have exceeded their useful lifecycle and have outlasted other brands of commercial-grade laundry machinery by decades, requiring fewer repairs and resulting in lower maintenance costs. Fifty percent of the existing laundry machinery is Milnor; therefore, continuing with the same brand ensures seamless integration. Milnor offers readily available, interchangeable components and United States-based technical support. Milnor also meets the facility's space, electrical, and operational demands, making it the most practical and cost-effective brand. Milnor is the only manufacturer capable of fully integrating with the existing computer system, enabling centralized monitoring of production, diagnostics, and mechanical performance across all three continuous batch washer lines. A consistent equipment platform will allow the PDC Laundry to maintain a single-brand parts inventory and avoid unnecessary complexity. Milnor washer extractors were also chosen for their unique drain positioning that aligns with the facility's existing wastewater infrastructure and eliminates the need for costly modifications to concrete structures to accommodate different drain positions. Additionally, high-capacity dryers by Consolidated Laundry Machinery were selected to replace the existing units branded by Lavatech Challenge. The Consolidated Laundry Machinery dryers offer matching footprints, utility alignment, and seamless integration with the existing overhead rail system.

Phase 2 of the project will complete the replacement of the outdated laundry machinery. In Phase 1, which was completed between 2018 and 2019, two Milnor continuous batch washer systems, including five Milnor pass-through dryers, were installed. The goal of Phase 2 is to finalize a streamlined, high-efficiency operation. To complete the project and ensure full system integration, it is recommended to select Western State

Design (WSD) as the sole source vendor to supply, install, and service all the laundry machinery. As the exclusive supplier, installer, and service provider for Milnor and Consolidated Laundry Machinery in California, WSD offers expertise and a local presence. WSD's demonstrated ability to deliver results with minimal disruption makes them a good choice to execute Phase 2 and bring the project to completion.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 1, Make Investments that Transform Lives, Focus Area Goal B, Employment and Sustainable Wages, Strategy iii, Job Creation, by creating construction worker jobs; North Star 3, Realize Tomorrow's Government Today, Focus Area Goal C, Equity-Centered Policies and Practices, Strategy i, Policies and Practices, by ensuring policies and practices that are equity-based, seek to eliminate barriers, and drive racial, social, and economic equity, and Strategy ii, Remediate Biased Policies and Practices, by identifying and remediating racist, gendered, ageist, and other biased policies that perpetuate inequity. The actions will invest in and improve the operational effectiveness of a County asset, the PDC Laundry building.

FISCAL IMPACT/FINANCING

The total cost for the proposed project is estimated at \$10,500,000, which includes design, jurisdictional reviews, miscellaneous expenditures, construction, equipment, change order allowance, inspection/testing, and County services (Enclosure A). As part of the Fiscal Year 2024-25 Supplemental Changes Budget, the Board adopted the appropriation of \$10,500,000 in Assembly Bill 109 revenue for the proposed project. Therefore, there is sufficient funding in the PDC Laundry Refurbishment Project, Capital Project No. 8A086, to fully fund the proposed project. ISD's purchasing fee is \$80,000.

Operating Budget Impact

Sheriff does not anticipate any one-time start-up or ongoing costs, as the proposed project replaces existing laundry machinery. The new machinery is energy-efficient, easily maintained with parts available under the existing service agreement, and requires no additional staffing. Maintenance will be handled by current staff using existing resources. Sheriff will be responsible for identifying any allocable savings within its operating budget that may be used to offset ongoing staffing and operational expenses for any potential additional costs. Should any funding gaps arise, requests may be made through the annual budget process and be evaluated based on available funding and numerous competing priorities.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The repair, remodeling, and refurbishment of the project would be done under a Best Value JOC approved by the Board. It contains a standard construction contract, which was reviewed and approved by County Counsel, and terms and conditions supporting the Board's ordinances, policies, and programs. These include, but are not limited to, the County's Greater Avenues for Independence and Skills and Training to Achieve Readiness for Tomorrow Program, Contract Language to Assist in Placement of Displaced County Workers, and Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015).

The California Public Contract Code Section 3400 allows a product to be designated by specific brand name for any of the following purposes: to determine the product's suitability for future use, to match other products in use on a completed public improvement, to obtain a necessary item that is only available from one source, or to respond to an emergency declared by the State or local agency. See Enclosure B for items designated by specific brand names referenced in the proposed project plans and specifications, as well as purposes in compliance with Section 3400 of the California Public Contract Code.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the proposed project will require that at least 30 percent of the California construction labor hours be performed by qualified Local Residents, and at least 10 percent be performed by Targeted Workers facing employment barriers. The project will also include a jobs coordinator who will facilitate the implementation of the targeted hiring requirement of the policy.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the project is exempt from the Civic Art Allocation as it involves replacement of laundry machinery and infrastructure improvements.

ENVIRONMENTAL DOCUMENTATION

On April 8, 2014, the Board approved the Pitchess Laundry and Water Tanks Replacement Project, Capital Project No. 69718, and found that the Pitchess Laundry and Water Tanks Replacement Project is exempt from the provisions of CEQA, which the County now considers Phase 1. The Phase 1 scope included the demolition and replacement of two old water tanks, which are parts of the PDC utility systems, with two new water tanks at the same location serving the same purpose, and repairs to soil erosion damage in order to restore the ground surface area. The laundry refurbishment included restoration, upgrades, and replacement of equipment because of accumulated maintenance issues and age.

Procurement of laundry machinery is not a project pursuant to CEQA, since it is precluded from the definition of a project under Section 21065 of the CEQA Guidelines and is an administrative activity of government that will not result in direct or indirect physical changes in the environment pursuant to Section 15378(b)(4).

The currently proposed project is categorically exempt from CEQA. The scope of work includes the replacement of laundry machinery; modification of electrical, mechanical, and plumbing infrastructure to accommodate the replacement machinery; and seismic bracing of the replacement machinery. The laundry refurbishment includes replacement of equipment because of accumulated maintenance issues and age. Therefore, the work is within certain classes of projects that have been determined not to have a significant effect on the environment, in that it will meet the criteria set forth in Sections 15301(a), (d), and (f); 15302(c); and 15303 of the CEQA Guidelines; and Classes 1(c), (d), (i), (n), and (x) (2); 2(e); and 3 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use; replacement of features with the same purpose and capacity; placement of small equipment and accessory structures; and installation of equipment at existing facilities.

Additionally, based on the records of the proposed project, it will comply with all applicable regulations and is not in a sensitive environment. There are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on a hazardous waste site compiled pursuant to Government Code Section 65962.5, or indications that the project may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon the Board's approval, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and the State Clearinghouse in the Office of Land Use and Climate Innovation in accordance with Section 21152 of the California Public Resources Code and will post the Notice of Exemption on the County's website pursuant to Section 21092.2.

CONTRACTING PROCESS

Public Works utilized a Board-approved, on-call consultant to prepare the design, is requesting Board authorization to carry out the construction using a Board-approved JOC, and requests authorization for ISD to procure the associated laundry machinery.

The project scope includes alteration and refurbishment work, and Public Works has determined that the use of a JOC is the most appropriate contracting method to deliver the project.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current County services. The laundry machinery will be installed incrementally and during nonpeak periods or after hours to minimize disruption to operations.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division II.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:HA:bh

Enclosures

c: Chief Executive Office (Capital Programs Division)
County Counsel
Executive Office, Board of Supervisors
Internal Services
Sheriff

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
PITCHESS DETENTION CENTER LAUNDRY REFURBISHMENT PROJECT
ESTABLISH AND APPROVE PROJECT AND BUDGET
AUTHORIZE USE OF JOB ORDER CONTRACT
APPROVE AUTHORIZATION FOR EQUIPMENT PROCUREMENT
SPECS. 7955; CAPITAL PROJECT NO. 8A086
FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 5)
(3-VOTES)**

I. PROJECT SCHEDULE

Project Activity	Completion Date
Design	Q3 2025*
Jurisdictional Approval	Q1 2026*
Construction Start	Q3 2026
Substantial Completion	Q1 2028
Project Acceptance	Q3 2028

*Indicates a completed activity.

II. PROJECT BUDGET

Budget Category	Budget
Construction	
Best Value Job Order Contract Construction Work	\$ 1,910,000
Internal Services Equipment Procurement	\$ 5,500,000
Internal Services Procurement Fee 1.4 percent	\$ 80,000
Low Voltage Procurement	\$ 85,000
Change Orders 15 percent	\$ 335,000
Phasing Premium	\$ 75,000
Escalation	\$ 335,000
Job Order Contract Fees	\$ 65,000
Subtotal	\$ 8,385,000
Plans and Specifications	\$ 390,000
Consultant Services	\$ 250,000
Miscellaneous Expenditures	\$ 30,000
Jurisdictional Reviews	\$ 100,000
County Services	\$ 1,345,000
Total	\$10,500,000

**CONSTRUCTION CONTRACT
 CONSTRUCTION MANAGEMENT CORE SERVICE AREA
 PITCHESS DETENTION CENTER LAUNDRY REFURBISHMENT PROJECT
 ESTABLISH AND APPROVE PROJECT AND BUDGET
 AUTHORIZE USE OF JOB ORDER CONTRACT
 APPROVE AUTHORIZATION FOR EQUIPMENT PROCUREMENT
 SPECS. 7955; CAPITAL PROJECT NO. 8A086
 FISCAL YEAR 2025-26
 (SUPERVISORIAL DISTRICT 5)
 (3-VOTES)**

**LIST OF SPECIFIC BRAND NAMES IN ACCORDANCE WITH
 CALIFORNIA PUBLIC CONTRACT CODE SECTION 3400**

	Item/Category	Manufacturer	Model	Purpose
1.	L-1 8-MODULE PBW™ PULSEFLOW CONTINUOUS BATCH WASHER 110lb Load Size with 74 Cu Ft Cylinder Volume Per Module. Double-Use Drum Module with “True Top Transfer.” 480/60/3.	Milnor	76028-08	It is the only manufacturer capable of fully integrating with the existing computer system, enabling centralized monitoring of production, diagnostics, and mechanical performance across all three continuous batch washer (CBW) lines. This consistent equipment platform allows the facility to maintain a single parts inventory and avoid unnecessary complexity. This solution aligns with the facility's existing wastewater infrastructure, ensures electrical code compliance, and eliminates the need for costly concrete modifications.
2.	L-2 SINGLE STAGE, 40 BAR PRESS WITH IN-LINE DISCHARGE, Option Required: Right controls, Large Left Tank. 480/60/3.	Milnor	MP1540CR	It is the only manufacturer capable of fully integrating with the existing computer system, enabling centralized monitoring of production, diagnostics, and mechanical performance across all three CBW lines. This consistent equipment platform allows the facility to maintain a single parts inventory and avoid unnecessary complexity. This solution aligns with the facility's existing wastewater infrastructure, ensures electrical code compliance, and eliminates the need for costly concrete modifications.
3.	L-3 SINGLE-CAKE STORAGE CONVEYOR, Option Required: 17” load and discharge height. 480/60/3.	Milnor	COINC111	It is the only manufacturer capable of fully integrating with the existing computer system, enabling centralized monitoring of production, diagnostics, and mechanical performance across all three CBW lines. This consistent equipment platform allows the facility to maintain a single parts inventory and avoid unnecessary complexity. This solution aligns with the facility's existing wastewater infrastructure, ensures electrical code compliance, and eliminates the need for costly concrete modifications.

4.	L-4 TWO-CAKE ELEVATING SHUTTLE. 480/60/3.	Milnor	COSHQ112	It is the only manufacturer capable of fully integrating with the existing computer system, enabling centralized monitoring of production, diagnostics, and mechanical performance across all three CBW lines. This consistent equipment platform allows the facility to maintain a single parts inventory and avoid unnecessary complexity. This solution aligns with the facility's existing wastewater infrastructure, ensuring electrical code compliance, and eliminates the need for costly concrete modifications.
5.	L-5 RAIL COMPONENTS FOR MILNOR CART-DRIVE SHUTTLE, Option Required: OK to Discharge Switch.	Milnor	RAILPLAN	It is the only manufacturer capable of fully integrating with the existing computer system, enabling centralized monitoring of production, diagnostics, and mechanical performance across all three CBW lines. This consistent equipment platform allows the facility to maintain a single parts inventory and avoid unnecessary complexity. This solution aligns with the facility's existing wastewater infrastructure, ensures electrical code compliance, and eliminates the need for costly concrete modifications.
6.	L-6 MULTITRAC CBW SYSTEM CONTROL CENTER. 120/60/1.	Milnor	DSPCCNTR	It is the only manufacturer capable of fully integrating with the existing computer system, enabling centralized monitoring of production, diagnostics, and mechanical performance across all three CBW lines. This consistent equipment platform allows the facility to maintain a single parts inventory and avoid unnecessary complexity. This solution aligns with the facility's existing wastewater infrastructure, ensures electrical code compliance, and eliminates the need for costly concrete modifications.
7.	L-7 LOW NOX GAS PASS-THROUGH DRYER Internal Lint. Screen for DryVac interface, Option Required: Low Nox, Gas Pass Through Dryer, Internal Lint Screen for DryVac interface. 480/60/3.	Milnor	64058TG1	It is the only manufacturer capable of fully integrating with the existing computer system, enabling centralized monitoring of production, diagnostics, and mechanical performance across all three CBW lines. This consistent equipment platform allows the facility to maintain a single parts inventory and avoid unnecessary complexity. This solution aligns with the facility's existing wastewater infrastructure, ensures electrical code compliance, and eliminates the need for costly concrete modifications.
8.	L-8 AUTOMATIC LINT VACUUM. 480/60/3.	Milnor	DRYVAC03	It is the only manufacturer capable of fully integrating with the existing computer system, enabling centralized monitoring of production, diagnostics, and mechanical performance across all three CBW lines. This consistent equipment platform allows the facility to maintain a single parts inventory and avoid unnecessary complexity. This solution aligns with the facility's existing wastewater infrastructure, ensures electrical code compliance, and eliminates the need for costly concrete modifications.

9.	L-9 275LB WASHER- EXTRACTOR WITH PRISON PACKAGE. With Option Required: Prison Package. Custom Modified Drain - Spec Reference # BDMWF125CYAB#2025155d. 480/60/3.	Milnor	MWF125Y7	It is the only manufacturer capable of fully integrating with the existing computer system, enabling centralized monitoring of production, diagnostics, and mechanical performance across all three CBW lines. This consistent equipment platform allows the facility to maintain a single parts inventory and avoid unnecessary complexity. This solution aligns with the facility's existing wastewater infrastructure, ensures electrical code compliance, and eliminates the need for costly concrete modifications.
10.	L-10 165G GAS HEATED DRYER with coated Removable Panels and Rotating Door, Option Required: Two-Way Tilt, Low NOx, Prison Package, 1 door - Non-Pass Through. 480/60/3.	CLM	165G	Consolidated Laundry Machinery (CLM) batch dryers were selected to replace the existing Challenge units. They offer matching footprints, utility alignment, and seamless integration with the existing overhead rail system.
11.	L-11 165GP GAS HEATED DRYER with coated Removable Panels and Rotating Door, Option Required: One-Way tilt, Low NOx, Prison Package, 2 door - Pass through. 480/60/3.	CLM	165G	CLM batch dryers were selected to replace the existing Challenge units. They offer matching footprints, utility alignment, and seamless integration with the existing overhead rail system.
12.	L-12 105G GAS HEATED DRYER with coated Removable Panels and Rotating Door, Option Required: Two-Way Tilt, Low NOx, Prison Package, 1 door - Non-Pass Through, with left front motor/controls. 480/60/3.	CLM	105G	CLM batch dryers were selected to replace the existing Challenge units. They offer matching footprints, utility alignment, and seamless integration with the existing overhead rail system.

NO DOCUMENTS - VERBAL BRIEFING