



Health Services
LOS ANGELES COUNTY

March 17, 2026



Health Services
LOS ANGELES COUNTY

Los Angeles County
Board of Supervisors

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The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DELEGATED AUTHORITY TO EXECUTE SOLE SOURCE AMENDMENTS
TO VARIOUS PROPOSITION A AND ONE NON-PROPOSITION A
AGREEMENT
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

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*"To advance the health of our patient
and our communities by providing
extraordinary care"*

SUBJECT

Request for approval of delegated authority to the Director of the Department of Health Services (DHS), or designee, to extend expiring Proposition A (Prop A) agreements for Security, Housekeeping, and Landscape Maintenance Services to provide sufficient time for completion of corresponding competitive solicitations, and extend one expiring non-Prop A agreement for Concession Cafeteria Services to provide sufficient time for the transfer of administration from DHS to another County of Los Angeles (LA County) department and for the Board of Supervisors (Board) to approve successor agreements.

IT IS RECOMMENDED THAT THE BOARD:

1. Make a finding pursuant to Los Angeles County Code Section 2.121.420 that Services under the Prop A Agreements for Security, Housekeeping, and Landscape Maintenance Services listed on Attachment A (Prop A Agreements) continue to be performed more economically by independent contractors.
2. Delegate authority to the Director of DHS (Director), or designee, to execute sole source amendments to the expiring Prop A Agreements listed on Attachment A to: (a) extend the term of each Agreement in any increments for up to a period of three (3) months, with up to six (6) one-month extension



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options; (b) update the scope of services to the Security Services Agreement to add the option for DHS facilities to request armed guards along with corresponding rates; and (c) to increase LA County's maximum obligation, if any, accordingly, with all amendments subject to prior review and approval as to form by County Counsel.

3. Delegate authority to the Director, or designee, to amend the Prop A Agreements listed on Attachment A to increase the service rates and maximum LA County obligation payable under the Agreements, as applicable, to: (a) align with increase(s) in the Living Wage Ordinance (LWO) rate per direction from the Chief Executive Office (CEO); and (b) in consultation with the CEO and County Counsel, comply with any current or future regulatory or legislative requirements and Board directives, with all amendments subject to prior review and approval as to form by County Counsel.

4. Reaffirm prior delegations of authority to the Director, or designee, to amend the Prop A Agreements listed on Attachment A, to: (a) add, delete, and/or modify certain terms and conditions as required by law, LA County policy, the Board, or CEO; (b) modify the Agreements, including terms and conditions and scope of services, to implement improvements and address changes in service needs and adjust the maximum LA County obligation, if any by up to 15% percent accordingly; and (c) incorporate and/or revise non-substantive and administrative terms and conditions, with all amendments subject to prior review and approval as to form by County Counsel.

5. Delegate authority to the Director, or designee, to execute a sole source amendment to the expiring non-Prop A Concession Cafeteria Services Agreement No. 705998, to extend the term for a period of one (1) year, with the option to further extend the term in any increments for up to one (1) additional year, subject to prior review and approval as to form by County Counsel.

6. Delegate authority to the Director, or designee, to terminate the agreements referred to in Recommendations 2 and 5, in accordance with the applicable termination provisions, including for the convenience of LA County and contractor's default, with advance written notification of such to the Board and CEO.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Background

The Agreements discussed in this letter were originally awarded through separate competitive solicitation processes with terms slated to expire during the locally declared emergency regarding COVID-19. For purposes of employee safety and the need to pivot resources to secure contracts for critically needed health care staffing and patient and public health care services, development of solicitations for the subject services were postponed until after the Board lifted the proclamation of the COVID-19 emergency and it was deemed safe to physically visit LA County healthcare facilities and re-engage in developing contract solicitations. With approval from the Board, the Agreements for Security, Housekeeping and Concession Cafeteria Services were extended through March 31, 2026, and for Landscape Services through June 30, 2026.

Justification

Extensions to these existing Agreements are needed to maintain services critical for the operation of DHS, Department of Public Health (DPH), Department of Medical Examiner (DME), and Homeless Services and Housing (HSH). The recommended extension periods, including optional extension periods, should provide sufficient time to complete the current solicitations, including protests, and to obtain Board approval of successor agreements for replacement services.

As recently reported to the Board, the competitive solicitations for Housekeeping and Security Services are currently nearing completion. Proposals were evaluated and negotiations with the top-ranked proposers are complete. Negotiations were protracted, primarily due to the need to carefully analyze the proposed services, pricing, and exceptions taken by the proposers to LA County's standard terms and conditions, as well as the overall ability of the parties to meet and reach agreement on the proposed service methodologies and implementation/transition plans. Further, as DHS Contracts and Grants Division (C&G) staff assist DHS and LA County Sheriff's Department (LASD) to update the longstanding Memorandum of Understanding for security services, preparations must be made for the DHS facilities to obtain armed guard services in the timeliest and least disruptive manner possible.

DHS is currently in the protest phase of the Housekeeping and Security Services solicitation processes. The length of extensions will depend on the duration and the outcome of these protests.

Also, as referenced in our report as a precautionary measure, DHS is recommending that the Board delegate authority to the Director, or designee, to extend the Landscape Services Agreements in the event DHS experiences any inevitable delays in completing this competitive solicitation process, including possible protests.

In addition, DHS is recommending extending the no-cost Concession Cafeteria Services Agreement that services the LA County building located at 313 North Figueroa Street, Los Angeles, CA 90012. DHS is moving out of the building in phases and believes it would be in LA County's best interest for the next primary tenant to have the opportunity to administer a competitive procurement.

Recommendations

Approval of the first recommendation is necessary to comply with LA County Code Section 2.121.420, which requires that contracting under Prop A be cost-effective. It has been determined that the Agreements for Security, Housekeeping, and Landscape Maintenance Services continue to be cost-effective.

Approval of the second recommendation will allow the Director, or designee, to execute sole source amendments to the Agreements to: (a) extend the term of each for three (3) months, with the option to extend for up to an additional six (6) months; (b) obtain armed guard services as LASD implements its transition plan to curtail security duties at our facilities; and (c) increase LA County's maximum obligation to each Agreement, if any, accordingly.

Approval of the third, fourth and sixth recommendations will allow the Director, or designee, to administer the agreements in the most effective manner to meet critical time-sensitive environmental cleaning and safety standards at the DHS and partnering County departments' facilities.

Approval of the fifth recommendation allows the Director, or designee, to take the necessary actions to terminate Services under the Agreements in accordance with each Agreement's applicable termination provisions, including for the convenience of the LA County, in a timely manner, as necessary.

Implementation of Strategic Plan Goals

The recommended actions support "North Star 1.A Health Individuals and Families" and "North Star 3.E Data-Driven Decision Making" of LA County's Strategic Plan.

FISCAL IMPACT/FINANCING

LA County's maximum obligation is \$35.180 million, of which DHS is \$34.261 million, DPH is \$0.418 million, DME is \$0.476 million, and HSH is \$0.025 million for the initial extension periods of several services. These include Housekeeping and Security from April 1, 2026 to June 30, 2026, and Landscaping from July 1, 2026 to September 30, 2026. Details of the extension and maximum obligation for each Agreement are identified in Attachment A.

Funding is included in the respective Departments' Fiscal Year (FY) 2025-26 Final Budget and FY 2026-27 Recommended Budget, pending Board approval on April 14, 2026. Continued funding will be requested in future fiscal years as needed. There is no net County cost impact associated with the recommended actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

It has been determined that the provision of services by the Contractors under the Agreements identified on Attachment A are subject to the Prop A guidelines, which include the Living Wage Program under LA County Code Chapter 2.201. Although not subject to the Prop A guidelines, the provision of services by the Contractor under the no-cost Concession Cafeteria Services Agreement is subject to the Living Wage Program. The Contractors under the Agreements referenced herein are in compliance with the Living Wage Program requirements.

The Prop A contracts for Security and Housekeeping Services include language requiring 100% employer-paid healthcare premiums for contractors' employees who work 30 hours or more per week at the minimum actuarial value of an Affordable Care Act individual Gold Plan coverage, as well as all other Board required provisions.

All amendments to the Agreements shall be subject to County Counsel review and approval prior to execution.

CONTRACTING PROCESS

All Agreements were competitively solicited. Also, on January 20, 2026, DHS notified the Board of its intent to enter into negotiations for the extension of the subject agreements. The Sole Source

Checklist for these Agreements is attached as Attachment B.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow for the continued and uninterrupted provision of services at LA County facilities.

Respectfully submitted,



Christina R. Ghaly, M.D.

Director

CRG:db

Enclosures

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors

Summary Totals

#	Service	Agreement No.	Contractor's Name	Extension Period	Estimated Cost
1	Concession Cafeteria Services	H-705998	LunchStop, Inc.	4/1/26 - 3/31/28	\$ -
2	Housekeeping Services	77529	Servicon Systems, Inc.	4/1/26 - 06/30/26	\$ 1,689,939
3	Housekeeping Services	77917	Servicon Systems, Inc.	4/1/26 - 06/30/26	\$ 8,752,707
4	Housekeeping Services	77855	Sodexo America, LLC	4/1/26 - 06/30/26	\$ 7,749,559
5	Landscape Maintenance Services	78551	Parkwood Landscape Maintenance	7/1/26 - 09/30/26	\$ 123,511
6	Landscape Maintenance Services	78552	Parkwood Landscape Maintenance	7/1/26 - 09/30/26	\$ 165,440
7	Landscape Maintenance Services	78553	Parkwood Landscape Maintenance	7/1/26 - 09/30/26	\$ 86,651
8	Landscape Maintenance Services	78554	Stay Green, Inc.	7/1/26 - 09/30/26	\$ 112,260
9	Landscape Maintenance Services	78555	Stay Green, Inc.	7/1/26 - 09/30/26	\$ 78,294
10	Landscape Maintenance Services	78556	Parkwood Landscape Maintenance	7/1/26 - 09/30/26	\$ 17,592
11	Landscape Maintenance Services	78811	Stay Green, Inc.	7/1/26 - 09/30/26	\$ 51,593
12	Security Services	78926	Allied Universal Security Services	4/1/26 - 6/30/26	\$ 10,875,934
13	Security Services	78925	Securitas Security Services, USA	4/1/26 - 6/30/26	\$ 5,477,146
TOTAL - CHECK					\$ 35,180,627