

CLASSIFICATION PLAN CHANGES

ATTACHMENT A

CLASSIFICATIONS RECOMMENDED FOR ADDITION TO THE CLASSIFICATION PLAN

Proposed Savings/ Cafeteria Benefit Plan	Item No.	Title	Recommended Salary Schedule and Level	
Horizons/ Megaflex	8640	Internal Affairs Manager, Probation	N23	S10
Horizons/ Megaflex	1866	Supervisor Training Coordinator, Mental Health	NMO	111E

REPRESENTED CLASSIFICATIONS RECOMMENDED FOR TITLE CHANGE IN THE CLASSIFICATION PLAN

Item No.	Current Title	Recommended New Title
8136	Veterans Claims Assistant I	Veterans Services Representative I
8137	Veterans Claims Assistant II	Veterans Services Representative II
8142	Veterans Claims Assistant III	Veterans Services Representative III

NON-REPRESENTED CLASSIFICATION RECOMMENDED FOR TITLE CHANGE IN THE CLASSIFICATION PLAN

Item No.	Current Title	Recommended New Title
8138	Supervisor, Veterans Claims	Veterans Services Supervisor

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**NON-REPRESENTED CLASSIFICATIONS RECOMMENDED
FOR SALARY CHANGE IN THE CLASSIFICATION PLAN**

Item No.	Title	Current Salary Schedule and Level		Recommended Salary Schedule and Level	
1669	Chief, Consumer and Business Affairs Representative	N23	S9	N23	S11
1674	Chief Deputy Director, Consumer and Business Affairs	N23	R13	N23	R15
8144	Chief Deputy, Military and Veterans Affairs (UC)	N23	R9	N23	R13
1675	Deputy Director, Consumer and Business Affairs	N23	S10	N23	S13
1673	Deputy Director, Consumer and Business Affairs (UC)	N23	R10	N23	R13
8143	Director, Military and Veterans Affairs	N23	R12	N23	R15
1671	Director of Consumer and Business Affairs	N23	R15	N23	R17
4740	Mental Health Program Manager I	NMO	117H	N23	S11
4741	Mental Health Program Manager II	NMO	120H	N23	S12

CLASSIFICATION PLAN CHANGES

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**NON-REPRESENTED CLASSIFICATIONS RECOMMENDED
FOR DELETION FROM THE CLASSIFICATION PLAN**

Item No.	Title
9959	Assistant Director, District Attorney (UC)
1569	Director, Victim Services (UC)
0301	Executive Officer, Arboretum
0921	Staff Assistant, Commission for Children's Services

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT B

**DEPARTMENT OF MENTAL HEALTH'S FINACIAL SERVICES BUREAU –
REORGANIZATION STUDY (PHASE II)**

No of Pos.	Present Classification and Salary	No of Pos.	Classification Findings and Salary
10	Accountant II Item No. 0647A NMO 92E Represented	10	Accountant III Item No. 0648A NMO 96G Represented
4	Accountant II Item No. 0647A NMO 92E Represented	4	Accounting Officer I Item No. 0656A NMO 98E Represented
1	Accountant III Item No. 0648A NMO 96G Represented	1	Accounting Officer I Item No. 0656A NMO 98E Represented
1	Accountant III Item No. 0648A NMO 96G Represented	1	Accounting Officer II Item No. 0657A NMO 103C Represented
1	Accounting Officer II Item No. 0657A NMO 103C Represented	1	Fiscal Officer I Item No. 0752A NMO 110B Non-Represented
4	Accounting Systems Technician Item No. 0665A NMO 96K Represented	4	Accounting Officer I Item No. 0656A NMO 98E Represented
5	Accounting Technician I Item No. 0642A NMO 83K Represented	5	Accountant I Item No. 0646A N4MO 87F Represented
2	Accounting Technician II Item No. 0643A NMO 87J Represented	2	Accountant I Item No. 0646A N4MO 87F Represented

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT B

**DEPARTMENT OF MENTAL HEALTH'S FINANCIAL SERVICES BUREAU –
REORGANIZATION STUDY (PHASE II) (CONTINUED)**

No of Pos.	Present Classification and Salary	No of Pos.	Classification Findings and Salary
1	Health Care Financial Analyst Item No. 0672A NMO 100F Non-Represented	1	Accounting Officer II Item No. 0657A NMO 103C Represented
1	Health Care Financial Analyst Item No. 0672A NMO 100F Non-Represented	1	Senior Accounting Systems Technician Item No. 0666A NMO 106J Non-Represented

**DEPARTMENT OF MENTAL HEALTH'S OFFICE OF MEDICAL DIRECTOR
REORGANIZATION STUDY**

No of Pos.	Present Classification and Salary	No of Pos.	Classification Findings and Salary
1	Chief of Psychiatry, Mental Health (UC) Item No. 4734A N42 E19 Non-Represented	1	Chief Mental Health Psychiatrist Item No. 4739A N42 E20 Non-Represented
4	Mental Health Psychiatrist Item No. 4735A N42 D15 Represented	4	Supervising Mental Health Psychiatrist Item No. 4737A N42 E17 Non-Represented
5	Supervising Mental Health Psychiatrist Item No. 4737A N42 E17 Non-Represented	5	Chief Mental Health Psychiatrist Item No. 4739A N42 E20 Non-Represented

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT B

**PROBATION DEPARTMENT PROCUREMENT SERVICES REORGANIZATION
STUDY**

No of Pos.	Present Classification and Salary	No of Pos.	Classification Findings and Salary
1	Procurement Assistant I Item No. 2344A NMO 87B Represented	1	Administrative Services Manager II Item No. 1003A NMO 109D Non-Represented
2	Procurement Aid Item No. 2343A NMO 83C Represented	2	Procurement Assistant II Item No. 2346A NMO 91B Represented
2	Procurement Aid Item No. 2343A NMO 83C Represented	2	Procurement Assistant I Item No. 2344A NMO 87B Represented

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

AGRICULTURAL COMMISSIONER/WEIGHTS AND MEASURES

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Intermediate Typist-Clerk Item No. 2214A NMVO 76F Represented	1	Senior Typist-Clerk Item No. 2216A NMVO 80L Represented

The subject Intermediate Typist-Clerk position is assigned to the Agricultural Commissioner/Weights & Measures' Produce Quality Division, Fruit & Vegetable Quality Unit and reports to Deputy Agricultural Commissioner/Sealer. Specific duties include providing program information, responding to inquiries, issuing certificates, distributing service calls, processing data, and maintaining documents. Additionally, the subject position also assists in leading and training new clerical support staff with general functions such as handling incoming calls for appointments and inspections, and performing data entry of various specialized reporting in databases.

The duties and responsibilities of the subject position meet the classification criteria for Senior Typist-Clerk, performing highly specialized clerical duties requiring highly specialized knowledge. Therefore, we recommend upward reallocation of the subject position to Senior Typist-Clerk.

ANIMAL CARE AND CONTROL

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Intermediate Typist-Clerk Item No. 2214A NMVO 76F Represented	1	Senior Information Technology Technical Support Analyst Item No. 2547A NMO 104G Represented

The subject Intermediate Typist-Clerk reports to the Information Technology (IT) Manager I, and is assigned to the Infrastructure Technical Support Section, IT Division, and will lead IT support staff in the section. The position's primary duties and responsibilities will include performing complex hardware and software upgrades, providing higher-level support for various applications, troubleshooting, diagnosing, and resolving hardware, software, and network connectivity issues, and conducting technical training sessions for

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

ANIMAL CARE AND CONTROL (CONTINUED)

end-users and IT staff. The duties and responsibilities of the subject position meet the classification criteria for Senior Information Technology Technical Support Analyst (SITTSA). Therefore, we recommend upward reallocation of the subject position to SITTSA.

ASSESSOR

No of Pos.	Present Classification	No of Pos.	Classification Findings
17	Geographic Information Systems Technician I Item No. 4419A NO 100G Represented	17	Geographic Information Systems Technician II Item No. 4411A NO 102G Represented
6	Geographic Information Systems Technician II Item No. 4411A NO 102G Represented	6	Geographic Information Systems Analyst Item No. 4413A NO 107D Represented
4	Supervising Geographic Information Systems Technician Item No. 4412A NO 107D Represented	4	Senior Geographic Information Systems Analyst Item No. 4414A NO 112C Represented

The 17 subject Geographic Information Systems Technician I positions are located in the Geographic Information Systems (GIS) Mapping Section of the Information Technology Division, Office of the Assessor. The positions are responsible for independently researching and interpreting complex parcel and boundary data; converting legal descriptions into GIS map representations; performing quality control reviews; and serving as technical resources for staff.

The duties and responsibilities of the subject positions meet the classification criteria for Geographic Information Systems Technician II, a journey-level classification responsible for independently performing complex GIS assignments and quality control functions. Therefore, we recommend upward reallocation of the subject positions to Geographic Information Systems Technician II.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

ASSESSOR (CONTINUED)

The six (6) subject Geographic Information Systems Technician II positions are located in the GIS Mapping Section of the Information Technology Division, Office of the Assessor. The positions are responsible for managing enterprise geodatabases; performing advanced GIS analysis; developing interactive web maps and complex cartographic products; supporting emergency response operations; and providing expert technical information in legal proceedings.

The duties and responsibilities of the subject positions meet the classification criteria for Geographic Information Systems Analyst, a class responsible for professional GIS analysis, database accuracy, and development of advanced mapping and visualization products. Therefore, we recommend upward reallocation of the subject positions to Geographic Information Systems Analyst.

The four (4) subject Supervising Geographic Information Systems Technician positions are located in the GIS Mapping Section of the Information Technology Division, Office of the Assessor. The positions are responsible for performing advanced professional GIS analysis; designing and maintaining enterprise GIS databases; leading GIS application development projects; and representing the department in meetings and workgroups.

The duties and responsibilities of the subject positions meet the classification criteria for Senior Geographic Information Systems Analyst, a senior-level professional class responsible for advanced analytical functions, project leadership, and enterprise GIS development. Therefore, we recommend upward reallocation of the subject positions to Senior Geographic Information Systems Analyst.

CHIEF EXECUTIVE OFFICER

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Principal Analyst, CEO Item No. 0830A N35MO 121E Non-Represented	1	Manager, CEO Item No. 0845A N23 S15 Non-Represented
1	Program Specialist II, CEO Item No. 0816A NMO 103E Non-Represented	1	Analyst, CEO Item No. 0827A N35MO 105E Non-Represented

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

CHIEF EXECUTIVE OFFICER (CONTINUED)

1	Senior Secretary III Item No. 2102A NMO 92L Non-Represented	1	Management Secretary IV Item No. 2110A NMO 98L Non-Represented
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The subject Principal Analyst, CEO position is assigned to the Classification Division within the Labor and Compensation Services Branch and will be responsible for managing a team of analysts for the division, providing strategic leadership, technical guidance, and operational oversight in the development, implementation, and maintenance of the organization's classification and compensation systems. The duties and responsibilities of the subject position meet the classification criteria for Manager, CEO. Therefore, we recommended upward reallocation of the subject position to Manager, CEO.

The subject Program Specialist II, CEO position is assigned to the Classification Division within the Labor and Compensation Services Branch and will be responsible for providing consultative services to departments; analyzing various budget, reclassification, and reorganizational requests from departments and preparing recommendations; and interpreting County policies and relevant Memoranda Of Understanding related to classification. The duties and responsibilities of the subject position meet the classification criteria for Analyst, CEO classification given the focus on professional support of specialized County functions. Therefore, we recommend upward reallocation of the subject position to Analyst, CEO.

The subject Senior Secretary III position is assigned to the Budget Policy and Revenue Realignment Branch within the Executive Office and will be responsible for providing secretarial and administrative support to the Branch Manager which includes coordinating scheduling and meeting logistics, organizing office priorities through regular check-ins, and directing communications to the appropriate departments or personnel. The duties and responsibilities of the subject position meet the classification criteria for Management Secretary IV given the need for full-time personal and confidential administrative secretarial assistance to the Branch Manager. Therefore, we recommend upward reallocation of the subject position to Management Secretary IV.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

CHILD SUPPORT SERVICES

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Administrative Assistant II Item No. 0888A NMO 94L Represented	1	Management Analyst Item No. 1848A NMO 99E Non-Represented
1	Administrative Assistant III Item No. 0889A NMO 98L Represented	1	Administrative Services Manager I Item No. 1002A NMO 106D Non-Represented
1	Area Administrator, Child Support Services Item No. 1623A NMO 117B Non-Represented	1	Administrative Services Manager III Item No. 1004A NMO 119C Non-Represented
1	Area Administrator, Child Support Services Item No. 1623A NMO 117B Non-Represented	1	Administrative Services Manager II Item No. 1003A NMO 109D Non-Represented
1	Attorney IV, Child Support Services Item No. 9287A NMXO 126C Represented	1	Division Administrator, Child Support Services Item No. 1731A N23 S12 Non-Represented
2	Child Support Specialist III Item No. 1615A NMO 90E Represented	2	Public Information Associate Item No. 1607A NMO 96B Non-Represented

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

CHILD SUPPORT SERVICES (CONTINUED)

The subject Administrative Assistant II position reports to a Management Fellow and is located in the Office of Equity and Board Initiatives Section of the Executive Staff Division and conducts research, analyzes data, develops policies, and coordinates programs that enhance child support services. The duties include assisting with implementation of Board directed initiatives and motions; conducting research; analyzing data to create reports and presentations; developing and recommending policies, procedures, and practices to improve service delivery and operations; and engaging with stakeholders to advance departmental initiatives and mandates.

The duties and responsibilities of the subject position meet the classification criteria for Management Analyst, a classification that performs more complex analytical assignments that require independent development and recommendation of policies, programs, and procedures to address problems or improve operations. Therefore, we recommend upward reallocation of the subject position to Management Analyst.

The subject Administrative Assistant III position is located in the Administrative Services Bureau and is responsible for handling contracting and procurement functions and supervising lower-level staff. The duties include preparing solicitations, conducting bid evaluations, and making award recommendations; monitoring contractor's compliance with licensure and insurance requirements; and acting as operational liaison to departmental divisions. The duties and responsibilities of the subject position meet the classification criteria for Administrative Services Manager I, a classification responsible for a full range of complex administrative assignments and significant analytical work. Therefore, we recommend upward reallocation of the subject position to Administrative Services Manager I.

The subject Area Administrator, Child Support Services position is located in the Administrative Services Bureau and is responsible for managing, directing and planning the work for several sections of the Administrative Support Division. The duties include directing internal services support functions; overseeing the implementation of projects and initiatives; overseeing the development and implementation of policies and procedures; and establishing and monitoring performance expectations. The duties and responsibilities of the subject position meet the classification criteria for Administrative Services Manager III, a classification tasked with significant oversight, responsibility, and the management of complex departmental functions. Therefore, we recommend upward reallocation of the subject position to Administrative Services Manager III.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

CHILD SUPPORT SERVICES (CONTINUED)

The subject Area Administrator, Child Support Services position is located in the Administrative Services Bureau and is responsible for managing the Contracts and Procurement Section. The duties include planning, directing, and evaluating the work of professional staff; developing, implementing, and evaluating plans and procedures to improve processes; analyzing complex administrative matters, and directing sensitive projects for management. The duties and responsibilities of the subject position meet the classification criteria for Administrative Services Manager II, a classification tasked with significant analytical and administrative responsibility over section staff. Therefore, we recommend upward reallocation of the subject position to Administrative Services Manager II.

The subject Attorney IV, Child Support Services position reports to a Head Attorney, Child Support Services and provides administrative direction and oversight for the Intergovernmental Division within the Child Support Services Department. The duties include planning and directing the work of subordinate managers; developing and implementing operational strategies; establishing workload priorities; developing statistical reports and project timelines; collaborating with executive leadership and external agencies; and participating in special projects. The responsibilities emphasize division-level administration rather than complex legal work. The duties and responsibilities of the subject position meet the classification criteria for Division Administrator, Child Support Services. Therefore, we recommend upward reallocation of the subject position to Division Administrator, Child Support Services.

The two (2) subject Child Support Specialist III positions report to a Senior Public Information Specialist in the Communications and Community Outreach Division and serve as departmental public information representatives responsible for maintaining communication and engagement programs, informing and educating the public, and expanding accessibility to services and support for families in need. Their duties include development and implementation of digital media; drafting and editing articles; managing internal communications; conducting community outreach and speaking engagements; and assisting with podcasts, video filming, and various special projects.

The duties and responsibilities of the subject positions meet the classification criteria for Public Information Associate, a classification that handles significant outreach and coordination engagement efforts to communicate departmental services. Therefore, we recommend upward reallocation of the subject positions to Public Information Associate.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

CHILDREN AND FAMILY SERVICES

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Information Systems Analyst II Item No. 2591A NMO 105C Represented	1	Senior Information Systems Analyst Item No. 2593A NMO 112F Non-Represented

The subject Information Systems Analyst II position reports directly to Principal Information Systems Analyst located within the Mega Bureau, Business and Information Systems Division, Project Management Office, LRS/APEX Unit. The subject position serves as a project lead and assists systems development by creating complex design specifications and collecting requirements from program managers and requesters through stakeholder meetings. The position tests and debugs complex web/mobile applications to create new business Applications, Power-BI Reports, and interfaces. In addition, the position develops work plans and technical documents covering system architecture, conversion, integration testing, and implementation of a complex system. The position performs identification, analysis, and resolution of issues and bugs of complex applications.

The duties and responsibilities of the subject position meet the classification criteria for Senior Information Systems Analyst, a class which is responsible for performing specialized information systems analysis and providing expertise in one or more areas of systems analysis. In addition, incumbents may function as a team leader or coordinator. Therefore, we recommend upward reallocation of the subject position to Senior Information Systems Analyst.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

CONSUMER AND BUSINESS AFFAIRS

No of Pos.	Present Classification	No of Pos.	Classification Findings
2	Community Center Director I Item No. 8168A NMO 102E Non-Represented	2	Community Center Director II Item No. 8169A NMO 106E Non-Represented
1	Consumer and Business Affairs Representative III Item No. 1664A NMO 97H Represented	1	Program Manager I Item No. 0977A NMO 101A Non-Represented

The two (2) subject Community Center Director I positions are assigned to the department's Community and Consumer Services Bureau, report to a Human Services Administrator II, and are assigned to the South Whittier Community Resource Center (SWCRC) and the Altadena Community Center (ACC), respectively. The SWCRC has expanded its services across multiple cities and nearby unincorporated areas and encompasses programs and initiatives focused on areas such as economic mobility, housing assistance, immigration, mental and physical health, and youth services. The ACC currently functions primarily as a Temporary Survivor Support location in response to the Eaton Fire, where the subject position at this location oversees daily operations, coordinates program activities, and directly manages a range of services offered to the community during this critical recovery period. The expanded changes to both assignments are expected to be long term and ongoing. The duties and responsibilities of the subject positions meet the classification criteria for Community Center Director II. Therefore, we recommend upward reallocation of the subject positions to Community Center Director II.

The subject Consumer and Business Affairs Representative III position is assigned to the department's Housing and Tenant Protections Bureau and supports the Habitability Section overseeing the Rent Escrow Account Program. Duties of this position include data analysis and making recommendations for changes and work procedures that support the section; ensuring compliance with applicable laws and Board mandates; and improving program efficiency and effectiveness through enhanced case management. The duties and responsibilities of the subject position meet the classification criteria for Program Manager I. Therefore, we recommend upward reallocation of the subject position to Program Manager I.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

DISTRICT ATTORNEY

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Senior Secretary V Item No. 2104A NMO 96L Non-Represented	1	Senior Management Secretary V Item No. 2118A NMO 104L Non-Represented

The subject Senior Secretary V position reports to a Bureau Chief, District Attorney (DA) (UC) for the Support and Special Projects Branch, comprised of the Prosecution Support Operations Bureau (includes Justice System Integrity, Post-Conviction Litigation, Mental Health, and Writs & Appeals) and Training & Special Projects Bureau (includes Training, Task Forces, and Advisory Boards). In providing confidential secretarial support to Assistant DA, the subject position screens and directs calls, schedules appointments, organizes conferences and speaking engagements, and maintains the Assistant DA's calendar; responds to correspondence and independently composes letters, memos, and other documents with or without dictation; assists in coordinating the recruitment of incoming Deputy DA's and supports staffing needs within the Branch; monitors pending matters and tracks their status to provide updates and identify potential delays; handles routine inquiries and projects and maintains office files and records, including those of a confidential nature; and recognizes the need for revisions in office, clerical, and secretarial procedures and makes recommendations regarding such changes.

Per classification standards, all Secretarial Group classes perform duties composed of essentially the same basic activities and operations; the level of secretary allocated is related primarily to the level of manager served. The duties and responsibilities of the subject position meet the classification criteria for Senior Management Secretary V, which in the DA's Office is distinguished from the Senior Secretary V by its provision of secretarial support to Bureau Chief, DA (UC) positions that function in the capacity of Assistant DAs to oversee the operations of a Branch. Therefore, we recommend upward reallocation of the subject position to Senior Management Secretary V.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

ECONOMIC OPPORTUNITY

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Administrative Services Manager I Item No. 1002A NMO 106D Non-Represented	1	Senior Application Developer Item No. 2525A NMO 110C Represented

The subject Administrative Services Manager I position performs a wide range of application development-related duties in the Information Technology Division, including analysis, design, evaluation, development, coding, testing and maintenance of the department's critical application systems, which directly support its programs and operations. Incumbents in the Senior Application Developer class generally report to and work under direction of an information technology supervisor or manager and apply in-depth knowledge of structured program design concepts and may act as a project lead, providing technical guidance to entry and journey-level application developers and other technology staff. The duties and responsibilities of the subject position meet the classification criteria for Senior Application Developer. Therefore, we recommend upward reallocation of the subject position to Senior Application Developer.

FIRE – HEALTH HAZARDOUS MATERIALS DIVISION

No of Pos.	Present Classification	No of Pos.	Classification Findings
3	Senior Typist-Clerk Item No. 2216A NMVO 80L Represented	3	Secretary III Item No. 2096A NMVO 84J Represented

The subject three (3) Senior Typist-Clerk positions provide full-time secretarial assistance to administrative support positions within the Health Hazardous Materials Division that are responsible for effectively managing the operations and activities of a section. The level of secretary allocated is primarily related to the level of supervisor served. The duties and responsibilities of the subject positions meet the classification criteria for Secretary III. Therefore, we recommend upward reallocation of the subject positions to Secretary III.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

HEALTH SERVICES – LOS ANGELES GENERAL MEDICAL CENTER

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Nurse Manager Item No. 5286A N41 R16 Non-Represented	1	Clinical Nursing Director III Item No. 5300A N23 S16 Non-Represented

The subject Nurse Manager position provides executive-level nursing leadership and strategic oversight for both Ambulatory Specialty Clinics and Psychiatric/Behavioral Medicine Inpatient Units at Los Angeles General Medical Center (LA General). This role is essential in ensuring that nursing care and operations support the department's mission to deliver safe, high-quality, and patient-centered services across a wide range of specialty and behavioral health settings. Specific duties include providing clinical and administrative oversight for the Adult and Pediatric Ambulatory Care Specialty Clinics, Inpatient Behavioral Medicine Unit, Adult and Pediatric Psychiatric Inpatient Units, and Psychiatry Emergency Department at LA General, which includes supervision of over 580 more Full Time Equivalent nursing employees; leading the integration of nursing philosophy, professional standards, ethics, and organizational goals across all clinical and administrative operations; serving as a key member of the executive nursing management team under the direction of the Chief Nursing Officer; providing strategic leadership and oversight for multiple inpatient and ambulatory nursing services, with delegated authority to implement policies, guide operations, and allocate resources; exercising administrative and technical supervision over Nurse Managers, Clinical Nurse Specialists, and designated clinical and support staff, delegating day-to-day responsibilities while maintaining accountability for patient safety, quality outcomes, staffing effectiveness, and fiscal responsibility; leading nursing workforce management initiatives, including recruitment, staffing, and retention strategies to maintain optimal skills and staffing levels; and leading and directing budget development for multiple large areas of responsibility, ensuring alignment with organizational financial goals and priorities.

The duties and responsibilities of the subject position meet the classification criteria for Clinical Nursing Director III (CNDIII). The studied position primarily is responsible for executive level duties such as directing various layers of nursing leadership, ensuring compliance with regulations and accreditation, managing staffing and resource allocation, and leading the development and implementation of nursing policies, evidence-based protocols, and quality improvement initiatives. This position is critical for integrating system-wide priorities, enhancing patient safety outcomes, and ensuring the effective delivery of comprehensive specialty and behavioral health services across high-volume,

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

HEALTH SERVICES – LOS ANGELES GENERAL MEDICAL CENTER (CONTINUED)

high-acuity service lines. Therefore, we recommend upward reallocation of the subject position to CNDIII.

HEALTH SERVICES – RADIOLOGY DEPARTMENT

No of Pos.	Present Classification	No of Pos.	Classification Findings
Ambulatory Care Network			
15	Radiologic Technologist Item No. 5798A NMO 100H Represented	15	Mammography Technologist Item No. 5795A NMO 102H Represented
3	Radiologic Technologist Item No. 5798A NMO 100H Represented	3	Mammography Technologist, Special Procedures Item No. 5796A NMO 104H Non-Represented
1	Supervising Radiologic Technologist II Item No. 5810A NMO 110A Represented	1	Supervising Mammography Technologist Item No. 5797A NMO 108A Non-Represented
Harbor Care South			
5	Radiologic Technologist Item No. 5798A NMO 100H Represented	5	Mammography Technologist, Special Procedures Item No. 5796A NMO 104H Non-Represented
1	Supervising Radiologic Technologist I Item No. 5804A NMO 106A Represented	1	Supervising Mammography Technologist Item No. 5797A NMO 108A Non-Represented

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

HEALTH SERVICES – RADIOLOGY DEPARTMENT (CONTINUED)

Los Angeles General Medical Center			
10	Radiologic Technologist Item No. 5798A NMO 100H Represented	10	Mammography Technologist, Special Procedures Item No. 5796A NMO 104H Non-Represented
1	Supervising Radiologic Technologist I Item No. 5804A NMO 106A Represented	1	Supervising Mammography Technologist Item No. 5797A NMO 108A Non-Represented
Olive View-UCLA Medical Center			
2	Radiologic Technologist Item No. 5798A NMO 100H Represented	2	Mammography Technologist, Special Procedures Item No. 5796A NMO 104H Non-Represented
1	Radiologic Technologist Item No. 5798N NMO 100H Represented	1	Mammography Technologist, Special Procedures Item No. 5796A NMO 104H Non-Represented
1	Supervising Radiologic Technologist I Item No. 5804A NMO 106A Represented	1	Supervising Mammography Technologist Item No. 5797A NMO 108A Non-Represented

The Department of Health Services (DHS) requested to reallocate the existing levels for positions assigned to perform mammography procedures to help support DHS' mammography operations and aid in streamlining imaging services across the department. As such our office reviewed 40 positions, which has resulted in the reallocation of 40 positions to the newly established classifications of Mammography Technologist, Mammography Technologist, Special Procedures, and Supervising Mammography Technologist which were approved by the Board of Supervisors on April 4, 2023, and January 23, 2024.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

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HEALTH SERVICES – RADIOLOGY DEPARTMENT (CONTINUED)

Therefore, we recommend the implementation of the staffing levels for positions assigned to perform mammography procedures and the reallocation of 40 positions which are located with in various units.

HEALTH SERVICES – RANCHO LOS AMIGOS

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Central Services Technician II Item No. 5083A NMO 78B Represented	1	Central Services Supervisor I Item No. 5077A NMO 80F Represented

The subject Central Services Technician II position is assigned to the Rancho Los Amigos National Rehabilitation Center's Central Services Section (CSS) and will report to the Supervising Staff Nurse I. Specific duties include serving as a supervisor and team leader for the CSS, overseeing the day-to-day operations and supervising the Central Services Technician (CST) IIs in the section, exercising the full scope of administrative and technical supervision. Additionally, the subject position trains staff on sterile procedures, equipment and software used in processing instruments, oversees the operations and troubleshoots the cleaning, disinfection, and sterilization of equipment. The position also manages and maintains quality indicator reports and efficiency tasks to comply with infection control protocols.

The duties and responsibilities of the subject position meet the classification criteria for Central Service Supervisor I, providing supervision to a group of CSTs in performing their work. Therefore, we recommend upward reallocation of the subject position to Central Service Supervisor I.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

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HUMAN RESOURCES

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Human Resources Analyst III Item No. 1912A NMO 109E Non-Represented	1	Human Resources Analyst IV Item No. 1913A NMO 115E Non-Represented
1	Principal Personnel Assistant Item No. 1893A NMO 101L Non-Represented	1	Human Resources Analyst IV Item No. 1913A NMO 115E Non-Represented

The subject Human Resources Analyst III position reports to a Principal Analyst (PA), Human Resources and is assigned to the Deferred Income Unit (DIU). The position is responsible for highly complex analyses of Countywide benefit programs related to deferred income savings, Unemployment Insurance Program, Medicare Secondary Payer Program, and Split Dollar Life Insurance Program.

The duties and responsibilities of the subject position meets the classification criteria for Human Resources Analyst (HRA) IV, as the position will be performing highly complex analysis for DIU and assisting the PA in the supervising of subordinate analysts. Therefore, we recommend upward reallocation of the subject position to HRA IV.

The subject Principal Personnel Assistant position reports to a Principal Analyst, Human Resources and is assigned to the Countywide Talent Assessment Division's (CTAD) Employment Information Services Office. The position is responsible for managing Countywide exam administration and providing services such as exam planning, exam maintenance, exam proctoring, vendor coordination for proctor and facility rental, exam review, and exam billing.

The duties and responsibilities of the subject position have changed due to CTAD's workforce evolved and improved planning model on testing modalities and systems, which require higher-level analysis of exam operations. The subject position meets the classification criteria for Human Resources Analyst (HRA) IV, as the position will be performing highly complex analysis Countywide exam programs in Employment Information Services Office (EISO) and assisting the PA in the supervising of subordinate staff. Therefore, we recommend upward reallocation of the subject position to HRA IV.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

INTERNAL SERVICES

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Account Clerk II Item No. 0578A NMVO 80H Represented	1	Accountant II Item No. 0647A NMO 92E Represented
1	Accounting Systems Technician Item No. 0665A NMO 96K Represented	1	Accountant III Item No. 0648A NMO 96G Represented
1	Application Developer II Item No. 2521A N2MO 105D Represented	1	Administrative Services Manager II Item No. 1003A NMO 109D Non-Represented
1	Construction and Repair Laborer Item No. 6601A NMO 77D Represented	1	Intermediate Typist-Clerk Item No. 2214A NMVO 76F Represented
1	Custodian Item No. 6774A N2MO 72H Represented	1	Pest Exterminator Item No. 0048A NMO 83D Represented
1	Electrician Item No. 6471A F Represented	1	Refrigeration Mechanic Item No. 7745A F Represented
1	Intermediate Typist-Clerk Item No. 2214A NMVO 76F Represented	1	Management Analyst Item No. 1848A NMO 99E Non-Represented

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

INTERNAL SERVICES (CONTINUED)

1	Network Systems Administrator I Item No. 2558A NMO 102G Represented	1	Administrative Services Manager II Item No. 1003A NMO 109D Non-Represented
1	Network Systems Administrator I Item No. 2558A NMO 102G Represented	1	Administrative Manager X, ISD Item No. 1078A NMO 116L Non-Represented
1	Secretary III Item No. 2096A NMVO 84J Represented	1	Senior Departmental Personnel Assistant Item No. 1843A NMO 93B Non-Represented
2	Senior Application Developer Item No. 2525A NMO 110C Represented	2	Administrative Manager X, ISD Item No. 1078A NMO 116L Non-Represented
1	Senior Information Technology Aide Item No. 2585A NMO 91B Represented	1	Staff Assistant III Item No. 0915A NMO 98C Represented
1	Staff Assistant I Item No. 0907A NMO 86F Represented	1	Administrative Assistant II Item No. 0888A NMO 94L Represented
1	Supervising Telecommunications Systems Engineer Item No. 3530A N40 120L Represented	1	Telecommunications Systems Consulting Engineer Item No. 3531A N40 120L Represented

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

INTERNAL SERVICES (CONTINUED)

The duties and responsibilities of the subject Account Clerk II position will include accounting tasks related to budget preparation and analysis; compiling, evaluating, and reconciling complex operating statements; and conducting final accounting for various projects. Based on the scope and nature of the duties, the work aligns with the classification of Accountant II. Positions allocated to this classification are responsible for performing a full range of professional accounting and auditing functions, including the preparation, analysis, review, maintenance, and reconciliation of financial records. Therefore, we recommend upward reallocation of the subject position to Accountant II.

The subject Accounting Systems Technician position is assigned to the Billing Section of the Finance Division and performs complex expenditure accounting assignments. Duties include supervising, leading, and training subordinate accounting staff; reviewing and approving complex expenditure accounting assignments including reconciliation between Countywide Utilities Billing System and Countywide eCAPS financial system; and advising, consulting, and making recommendations to management on matters that impact the unit financial operations. The work performed is consistent with the class of Accountant III. Positions allocated to this class perform responsible and complex professional accounting and auditing work in the preparation, analysis, maintenance, reconciliation and control of financial records and fiscal revenue and expenditures forecasting. Incumbents supervise professional lower-level accounting staff. Therefore, we recommend the lateral reallocation of the subject position to Accountant III.

The subject Application Developer II position will report to a Section Manager, Administration ISD and will supervise lower-level analysts. Duties of the position include overseeing financial portfolios; supporting clean energy programs; overseeing all Energy Division reporting; and managing third party and subcontractor negotiations of contract development and contract changes. Incumbents in the class of Administrative Services Manager II supervise a unit of analysts responsible for performing a full range analytical assignments and make recommendations on complex issues which directly impact departmental programs and administrative operations. The duties and responsibilities of the subject position meet the classification criteria for Administrative Services Manager II. Therefore, we recommend upward reallocation of the subject position to Administrative Services Manager II.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

INTERNAL SERVICES (CONTINUED)

The subject Construction and Repair Laborer position is located in the Support Section of the Maintenance and Operations Division. Duties include preparing spreadsheets; scheduling service dates for County facilities and notifying departments on the service dates; and typing procurement requests in the Procurement Tracking System for each facility and following up to ensure that purchase orders have been processed. The duties and responsibilities of the subject position meet the classification criteria for Intermediate Typist-Clerk. Positions allocated to this class perform skilled typing work and specialized clerical duties. Therefore, we recommend lateral reallocation of the subject position to Intermediate Typist-Clerk.

The subject Custodian position will perform work in the eradication and control of insects and rodents at County facilities. Duties of the position include handling pesticide tank sprayers; conducting inspections and assessments; identifying conditions conducive to infestation; recommending methods to eliminate infestations; and designing ongoing pest prevention programs. Incumbents in the class of Pest Exterminator work independently inspecting County facilities to identify infestations and applying appropriate eradication procedures. The duties and responsibilities of the subject position meet the classification criteria for Pest Exterminator. Therefore, we recommend the upward reallocation of the subject position to Pest Exterminator.

The subject Electrician position is assigned to the Energy Management Systems Section of the Energy Management Division and is responsible for performing journey-level installation, maintenance, and repair of refrigeration machinery, heating and cooling systems, and to ensure the components are in compliance with legal requirements and safety codes. The duties and responsibilities of the subject position meet the classification criteria for Refrigeration Mechanic. Positions allocated to this class perform journey-level refrigeration, air conditioning, heating, and ventilation tasks in accordance with standard trade practices. Therefore, we recommend the lateral reallocation of the subject position to Refrigeration Mechanic.

The subject Intermediate Typist-Clerk position is assigned to the Performance/Equity and Employee Relations Section of the Human Resources Division and functions as the central point of contact for all general litigation and claims matters against the department in collaboration with County Counsel, private attorneys, and/or Third-Party Administrator. Duties of the position include researching, compiling, and reviewing County contracts, certificates of liability insurance, Memoranda of Understanding (MOU), and accident investigation reports, and interacting and consulting with management on complex cases and developing action plans. The duties and responsibilities of the subject position meet the classification criteria for Management Analyst. Positions allocated to this class perform a variety of analytical, technical, and/or confidential and sensitive assignments in core functional areas of human resources, contract development, and administration.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

INTERNAL SERVICES (CONTINUED)

Therefore, we recommend the upward reallocation of the subject position to Management Analyst.

The subject Network Systems Administrator I position will report to a Section Manager, Administration ISD and will supervise lower-level analysts. Duties of the position include the preparation of grant related reports; planning, analyzing, and monitoring the annual budget for the service; and preparing financial projection reports. Incumbents in the class of Administrative Services Manager II supervise a unit of analysts responsible for performing a full range of analytical assignments and make recommendations on complex issues which directly impact departmental programs and administrative operations. The duties and responsibilities of the subject position meet the classification criteria for Administrative Services Manager II. Therefore, we recommend upward reallocation of the subject position to Administrative Services Manager II.

The subject Network Systems Administrator I position and two (2) Senior Application Developer positions will report to an Administrative Manager XIII, ISD. Duties of the positions include program management; strategic oversight for energy efficiency initiatives; coordinating and leading educational events; identifying program opportunities for energy savings; and providing progress reports to management. Incumbents in the class of Administrative Manager X, ISD assist divisions within ISD by developing, implementing, and supervising various programs and activities or act as a special assistant or technical expert to the head of the department or to a senior manager in a service. The duties and responsibilities of the subject position meet the classification criteria for Administrative Manager X, ISD. Therefore, we recommend upward reallocation of the subject positions to Administrative Manager X, ISD.

The subject Secretary III position is assigned to the Staffing Services Section of the Human Resources Division and is responsible for assisting human resources staff with a variety of Exam and Classification technical personnel related work. Duties of the position include assisting exam analysts with pre-examination planning, application review, test administration, and post-examination review; preparing and publishing exam related announcements on the department career site; and providing support to classification analysts with class specification revisions, reclassifications, realignments, and reorganization studies. The duties and responsibilities of the subject position meet the classification criteria for Senior Departmental Personnel Assistant. Positions allocated to this class assist technical human resources staff in carrying out the personnel program of a County department including assisting with exam preparation and review and assisting with various classification work. Therefore, we recommend upward reallocation of the subject position to Senior Departmental Personnel Assistant.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

INTERNAL SERVICES (CONTINUED)

The subject Senior Information Technology Aide position will provide administrative support to the management and customers of the four (4) Branches of the Information Technology Service (ITS) to resolve a variety of budget, financial and procurement related issues. Duties of the position include analyzing and making recommendations to managers to solve highly complex organizational issues and supporting managers in completing their annual budget request. Incumbents in the class of Staff Assistant III assist a deputy director of a large County department by defining, analyzing, and making recommendations for the solution of highly complex operating, budgetary and organizational problems and participating in the implementation of recommendations. The duties and responsibilities of the subject position meet the classification criteria for Staff Assistant III. Therefore, we recommend upward reallocation of the subject position to Staff Assistant III.

The subject Staff Assistant I position is assigned to the Energy and Environmental Policy Section of the Environmental Initiatives Division and reports to an Administrative Services Manager I. Duties of the position include managing fund requests, coordinating contractors, updating rates, overseeing subcontractor invoicing, analyzing financial reports, reconciling budgets, and generating data-driven reports to support division and Program Managers in decision-making and budget planning. The duties and responsibilities of the subject position meet the classification criteria for Administrative Assistant II. Positions allocated to this class function as administrative generalists analyzing and making recommendations for the solution of a variety of operational problems having significant consequences in terms of cost, efficiency or public service. Therefore, we recommend upward reallocation of the subject position to an Administrative Assistant II.

The subject Supervising Telecommunications Systems Engineer position is assigned to the Unified Communications Engineering Section of the Communications Engineering Division within the Information Technology Service. The position is responsible for planning, developing, designing, and implementing telecommunication systems for all Los Angeles County departments. The position also serves as the technical consultant and project manager for departments in establishing overall system operational requirements. The duties and responsibilities of the subject position meet the classification criteria for Telecommunications Systems Consulting Engineer. Positions allocated to this class serve as technical consultants to the departments in which the system will be used during the development and implementation process and are responsible for a very large and complex telecommunications project including countywide telecommunications technologies. Therefore, we recommend the lateral reallocation of the subject position to Telecommunications Systems Consulting Engineer.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

LA COUNTY LIBRARY

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Administrative Assistant III Item No. 0889A NMO 98L Represented	1	Administrative Services Manager I Item No. 1002A NMO 106D Non-Represented

The subject Administrative Assistant III position is assigned to the Human Resources Development Division and reports to an Administrative Services Manager (ASM) II. The subject position performs highly complex analyses related to classification and compensation studies, departmentwide reorganizations, job analysis, job evaluation, and provides recommendations and proposal for organizational infrastructure.

The duties and responsibilities of the subject position meet the classification criteria for ASM I. Therefore, we recommend upward reallocation of the subject position to ASM I.

MEDICAL EXAMINER

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Accountant II Item No. 0647A NMO 92E Represented	1	Administrative Services Manager I Item No. 1002A NMO 106D Non-Represented

The subject Accountant II reports to the Departmental Finance Manager I and is assigned to the Accounting Division. The position's primary duties and responsibilities will include the performance of highly complex analytical functions such as assisting with budget preparation, gathering and analyzing financial data, preparing budget drafts, updating the budget systems, and ensuring that all budgetary changes, adjustments, and revisions are accurately recorded and tracked. This position will also review and perform revenue, cost, trust, and expenditure accounting, including the preparation of financial reports. The duties and responsibilities of the subject position meet the classification criteria for Administrative Services Manager I, a class that independently performs a full range of difficult to complex analytical assignments and makes recommendations on complex issues which directly impact departmental programs and administrative operations.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

MEDICAL EXAMINER (CONTINUED)

Therefore, we recommend upward reallocation of the subject position to Administrative Services Manager I.

MENTAL HEALTH

No of Pos.	Present Classification	No of Pos.	Classification Findings
2	Clinical Psychologist II Item No. 8697A N2MO 112G Represented	2	Senior Data Scientist Item No. 1764A NMO 116K Non-Represented
1	Health Program Analyst II Item No. 4729A NMO 109E Non-Represented	1	Predictive Data Analyst Item No. 1762A NMO 108C Non-Represented
1	Supervising Psychologist Item No. 8712A N2MO 114C Represented	1	Data Scientist Supervisor Item No. 1765A NMO 118K Non-Represented

The two (2) subject Clinical Psychologist II, one (1) subject Health Program Analyst II, and one (1) Supervising Psychologist positions are being recommended for reclassification within the Department of Mental Health's Clinical Informatics Unit. These reclassifications are being implemented in connection with the department's centralization of its clinical informatics operation. The reclassification of the four (4) positions will ensure that the classifications of these positions are properly aligned with their clinical informatics-related duties and responsibilities for Senior Data Scientist, Predictive Data Analyst and Data Scientist Supervisor respectively. Therefore, we recommend upward reallocation of two (2) Clinical Psychologist II to Senior Data Scientist, one (1) Health Program Analyst II to Predictive Data Analyst and one (1) Supervising Psychologist to Data Scientist Supervisor.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

PARKS AND RECREATION

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Assistant Arboretum Gardener Item No. 0282A NMO 78A Represented	1	Arboretum Gardener Item No. 0283A NMO 82C Represented
1	Helper, Electrical Item No. 6349A NO 80J Represented	1	Electrician Item No. 6471A F Represented
2	Park Planning Assistant Item No. 4099A NO 99L Represented	2	Park Planner Item No. 4103A NO 105L Represented
1	Plumber Item No. 7269A F Represented	1	Electrician Item No. 6471A F Represented
1	Real Property Agent I Item No. 2057A NO 97B Represented	1	Real Property Agent II Item No. 2058A NO 104B Represented

The subject Assistant Arboretum Gardener position reports to Senior Arboretum Gardener and is assigned to the Los Angeles County Arboretum and Botanical Garden’s Visitor Plaza. In this role, the subject position supports the maintenance of a designated plant section within the Visitor Plaza. The duties and responsibilities of the subject position meet the classification criteria for Arboretum Gardener, a classification responsible for performing skilled gardening work and maintaining one (1) or more planted section of a designated geographical region. Therefore, we recommend upward reallocation of the subject position to Arboretum Gardener.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

PARKS AND RECREATION (CONTINUED)

The subject Helper, Electrical position reports to an Electrical Working Supervisor, assigned to the North Agency's Construction Division, and performs journey-level electrical work, which includes the maintenance and diagnostics of closed-circuit television, intrusion alarm systems, splash pads, electronic pumps for swimming pools, and maintenance of sports field lighting.

The duties and responsibilities of the subject position meet the classification criteria for Electrician. Therefore, we recommend upward reallocation of the subject position to Electrician.

The two (2) subject Park Planning Assistant positions report to a Departmental Facilities Planner II in the Planning and Development Agency and works alongside Park Planners performing project management over various parks, trails, and park developments; collaborating with various internal and external agencies for grant writing, space planning, and habitat maintenance; and performing logistical maintenance for repairs and inspections of parks, trails, and various facilities. The duties and responsibilities of the subject positions meet classification criteria for Park Planner, a journey-level classification responsible for providing recommendations and has responsibilities over parks, trails, and recreational facilities. Therefore, we recommend upward reallocation of the subject positions to Park Planner.

The subject Plumber position reports to Electrician Supervisor and is assigned to the East Agency's Construction Division. The subject position performs journey-level electrical work, which includes the maintenance and diagnostics of closed-circuit television and alarm systems, energy-efficient electrical wiring upgrades for modernization, and preservation of variable-speed heating, ventilation, and air conditioning and pump systems.

The duties and responsibilities of the subject position meet the classification criteria for Electrician. Therefore, we recommend lateral reallocation of the subject position to Electrician.

The subject Real Property Agent I position reports to a Departmental Facilities Planner II and handles a wide range of real estate related tasks, such as evaluating proposals of parks, open space, land acquisitions, annexations, and new developments; preparing legal property documents; and preparing research for land acquisitions, easements, lease permits, and licensure agreements. In this role, the subject position supports the Planning and Development Agency in performing a full range of real property assessment and processing. The duties and responsibilities of the subject position meet classification criteria for Real Property Agent II, a classification responsible for performing independent journey-level work for real property assignments. Therefore, we recommend upward reallocation of the position to Real Property Agent II.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

PUBLIC HEALTH

No of Pos.	Present Classification	No of Pos.	Classification Findings
6	Area Administrator, Public Health Item No. 4622A NMO 114D Non-Represented	6	Senior Staff Analyst, Health Item No. 4594A NMO 116F Non-Represented
8	Community Health Worker Item No. 8103A NRO 75G Represented	8	Supervising Community Health Worker Item No. 8106A NRO 82J Represented
1	Health Program Manager I Item No. 4541N N23 S11 Non-Represented	1	Health Program Manager II Item No. 4542N N23 S12 Non-Represented
1	Pharmacy Helper Item No. 5501A NMO 78F Represented	1	Pharmacy Technician Item No. 5504A NMO 83J Represented
1	Principal Information Systems Analyst Item No. 2594N NMO 116J Non-Represented	1	Senior Staff Analyst, Health Item No. 4594N NMO 116F Non-Represented

The six (6) subject Area Administrator, Public Health positions are responsible for various regions within the department's Service Planning Areas and oversees the development, implementation, and evaluation of public health programs and community outreach activities targeting diverse populations throughout Los Angeles County. The subject positions' primary responsibility include supervising professional employees in the research, analysis, and preparation of recommendations regarding the use and deployment of resources as well as the implementation and improvement of operations and programs having department-wide impact. The duties and responsibilities of the subject positions meet the classification criteria for Senior Staff Analyst, Health.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

PUBLIC HEALTH (CONTINUED)

Therefore, we recommend the upward reallocation of the subject positions to Senior Staff Analyst, Health.

The eight (8) subject Community Health Worker positions are assigned to various Service Planning Areas and provide highly responsible technical, field, and supervision services to diverse regions throughout Los Angeles County. The subject positions' primary duties and responsibilities include supervising a team of Community Health Workers, overseeing community discussions to determine the best course of action to meet community needs, leading efforts to provide public health resources and information to the public, and ensuring compliance with departmental as well as grant requirements and standards. The duties and responsibilities of the subject positions meet the classification criteria for Supervising Community Health Worker. Therefore, we recommend the upward reallocation of the subject positions to Supervising Community Health Worker.

The subject Health Program Manager I position is assigned to the Office of Violence Prevention and directs all the program's planning, organization, development, implementation, and evaluation. The size and scope of the Office of Violence Prevention expanded considerably with the recent addition and/or expansion of programs such as firearm safety, suicide prevention, gender-based violence, and sexual assault. The duties and responsibilities of the subject position meet the classification criteria for Health Program Manager II with the increase of staff, intricacies of the budget, and increasing number and scale of contracts and grants since the position was established in 2019. Therefore, we recommend the upward reallocation of the subject position to Health Program Manager II.

The subject Pharmacy Helper position is assigned to the Pharmacy Unit and provides highly responsible technical and pharmaceutical services to support the Pharmacy Services Chief II and the program. The subject position's primary duties and responsibilities include assisting the Pharmacy Services Chief II with dispensing medications, processing prescriptions or physician drug orders, maintaining inventory of pharmacy stock, assisting pharmacy staff and clinicians with identifying medications, and entering patient and prescription data into the Online Real-Time Centralized Health Information Database. The duties and responsibilities of the subject position meet the classification criteria for Pharmacy Technician. Therefore, we recommend the upward reallocation of the subject position to Pharmacy Technician.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

PUBLIC HEALTH (CONTINUED)

The subject Principal Information Systems Analyst position is assigned to Acute Communicable Disease Control and is responsible for analyzing complex data, identifying trends, and making recommendations to enhance public health surveillance systems; developing and implementing new technologies to improve surveillance capabilities; and supervising a team of analysts, provide training, and ensure compliance with relevant standards and regulations. The duties and responsibilities of the subject position meet the classification criteria for Senior Staff Analyst, Health. Therefore, we recommend the upward reallocation of the subject position to Senior Staff Analyst, Health.

PUBLIC SOCIAL SERVICES

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Accountant II Item No. 0647A NMO 92E Represented	1	Accounting Officer I Item No. 0656A NMO 98E Represented
1	Accountant III Item No. 0648A NMO 96G Represented	1	Accounting Officer II Item No. 0657A NMO 103C Represented
1	Accounting Officer II Item No. 0657A NMO 103C Represented	1	Administrative Services Manager I Item No. 1002A NMO 106D Non-Represented
1	Accounting Officer II Item No. 0657A NMO 103C Represented	1	Senior Accounting Systems Technician Item No. 0666A NMO 106J Non-Represented
1	Human Services Administrator III Item No. 8023A NMO 119C Non-Represented	1	Administrative Services Manager III Item No. 1004A NMO 119C Non-Represented

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

PUBLIC SOCIAL SERVICES (CONTINUED)

1	Secretary IV Item No. 2097A NMVO 86J Represented	1	Senior Secretary II Item No. 2101A NMO 90L Non-Represented
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The subject Accountant II position is assigned to the Fiscal Operations Division and will report to an Accounting Officer II. Duties of the position include overseeing lower-level accounting staff in the reporting and analysis of expenditures incurred monthly for programs such as Cash Assistance Payments for Immigrants and State Utility Assistance Subsidy; analysis of complex departmental systems from which expenditure data is extracted; and providing recommendations for system design testing. The duties and responsibilities of the subject position meet the classification criteria for Accounting Officer I. Positions allocated to this class perform professional accounting work and lead a small staff engaged in the operation of an accounting system of moderate scale or complexity. Therefore, we recommend upward reallocation of the subject position to an Accounting Officer I.

The subject Accountant III position is assigned to the Fiscal Operations Division and reports to an Administrative Services Manager I. Duties of the position include leading accounting staff in the production of statistical summaries for management review and action; directing staff in the preparation and submission of Assistance Claims resulting in approximately \$1.2 billion in assistance payments annually; and making recommendations for changes to improve the department's claiming operations. The duties and responsibilities of the subject position meet the classification criteria for Accounting Officer II. Positions allocated to this class perform professional accounting work and direct a moderate sized staff in the operation of a moderate to large scale accounting program. Therefore, we recommend upward reallocation of the subject position to an Accounting Officer II.

The subject Accounting Officer II position is assigned to the Fiscal Operations Division and reports to an Administrative Services Manager II. Duties of the position include leading staff in recovering approximately \$15 million in annual County revenue from sources including General Relief and the Cash Assistance Program for Immigrants; developing procedures based on State and federal rules, policies, and regulations; and conducting research and audits for the section. The duties and responsibilities of the subject position meet the classification criteria for Administrative Services Manager I. Positions allocated to this class independently perform a full range of difficult to complex analytical assignments and make recommendations on issues which directly impact departmental programs and administrative operations. Therefore, we recommend upward reallocation of the subject position to Administrative Services Manager I.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

PUBLIC SOCIAL SERVICES (CONTINUED)

The subject Accounting Officer II position is assigned to the Fiscal Operations Division and reports to an Administrative Services Manager III. Duties of the position include assisting with the management of the Fiscal Integrity and Compliance Section; maintaining the departmental fiscal subsidiary ledgers detailing all the trust account activities for monthly reconciliation; and overseeing professional accounting staff in the review and analysis of the department's trust account, cash recovery collections, and revolving fund accounts. The duties and responsibilities of the subject position meet the classification criteria for Senior Accounting Systems Technician. Positions allocated to this class supervise professional accounting systems analysis work in connection with internal audits, development, evaluation, and review of complex fiscal control systems for State and federally financed welfare programs. Therefore, we recommend upward reallocation of the subject position to Senior Accounting Systems Technician.

The subject Human Services Administrator III position will direct, through subordinate managers, the activities of the Emergency, Safety, and Security Section. Responsibilities include directing all departmental safety measures, emergency preparedness, coordinating emergency training, and ensuring workplace compliance with California Occupational Safety and Health Administration standards. Incumbents allocated to the class of Administrative Services Manager III direct a section responsible for providing administrative services which directly impact the management of major departmental programs and administrative operations. The duties and responsibilities of the subject position meet the classification criteria for Administrative Services Manager III. Therefore, we recommend lateral reallocation of the subject position to Administrative Services Manager III.

The subject Secretary IV position will provide secretarial support to the Administrative Services Manager III over the Emergency, Safety, and Security Section. According to the class standards for Senior Secretary II, positions in this class may be allocated to very large departments characterized by a workforce providing non-technical services such as the Department of Public Social Services. The duties and responsibilities of the subject position meet the classification criteria for Senior Secretary II. Therefore, we recommend upward reallocation of the subject position to Senior Secretary II.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

PUBLIC WORKS

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Tree Sprayer Item No. 0400A NMO 90A Represented	1	Tree Trimmer Working Supervisor Item No. 0394A NMO 94E Represented
1	Tree Sprayer Item No. 0400A NMO 90A Represented	1	Tree Trimmer Item No. 0391A NMO 90E Represented
1	Tree Trimmer and Pest Control Coordinator Item No. 0399A NMO 101E Represented	1	District Tree Superintendent Item No. 0397A NMO 99E Represented

The two (2) subject Tree Sprayer positions and Tree Trimmer and Pest Control Coordinator position are assigned to the department's Road Maintenance Division, Tree Operations. The two (2) Tree Sprayer positions report to a District Tree Superintendent, and the Tree Trimmer and Pest Control Coordinator reports to a Principal Engineer. The first Tree Sprayer position is responsible for tree trimming, removal of dead or dying trees, planting new trees, operating stump grinder and brush chipper, and cleaning up associated debris. The second Tree Sprayer position supervises and directs tree crew(s) responsible for the above duties, assisting the District Tree Superintendent to plan and schedule work, evaluating and inspecting the crew's work ensure safety and quality standards, maintaining records of completed work, and meeting with the public to resolve issues. The Tree Trimmer and Pest Control Coordinator position oversees and ensures tree care and maintenance projects are completed within established timelines and department standards, distributes and approves daily work schedules according to project requirements, ensures adherence to safety requirements for protection of the public and employees, oversees the completion of associated reports, represents the department in town hall meetings, and conducts various inspections to ensure the department's tree operation is in compliance with department standards. The duties and responsibilities of the subject positions meet the classification criteria for Tree Trimmer, Tree Trimmer Working Supervisor, and District Tree Superintendent respectively. Therefore, we recommend upward reallocation of two (2) Tree Sprayers to Tree Trimmer and Tree Trimmer

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT C

PUBLIC WORKS (CONTINUED)

Working Supervisor and downward reallocation of one (1) Tree Trimmer and Pest Control Coordinator to District Tree Superintendent.

SHERIFF - ADMINISTRATION

No of Pos.	Present Classification	No of Pos.	Classification Findings
2	Employment Services Assistant II, Sheriff Item No. 1924A NMO 95G Non-Represented	2	Employment Services Assistant III, Sheriff Item No. 1925A NMO 100G Non-Represented
1	Senior Secretary III Item No. 2102A NMO 92L Non-Represented	1	Management Secretary V Item No. 2111A NMO 100L Non-Represented

The two (2) subject Employment Services Assistant II, Sheriff positions are assigned to the Personnel Administration Bureau's Test Development Unit and report to an Administrative Services Manager III. The positions will be responsible for conducting job analysis and developing content for entry-level examinations; independently performing complex data analysis; managing the department's employment selection software; assisting with Sergeant and Lieutenant promotional examinations; and documenting unit-specific procedures. The duties and responsibilities of the subject positions meet the classification criteria for Employment Services Assistant III, Sheriff, a classification that functions as human resource specialist responsible for independently analyzing and making recommendations for the solution of highly complex personnel or administrative problems based upon knowledge of established County and departmental policies, methods, procedures and standards. Therefore, we recommend upward reallocation of the subject positions to Employment Services Assistant III, Sheriff.

The subject Senior Secretary III position will provide secretarial support to a Division Chief, Sheriff (UC) assigned to the Office of the Sheriff. The duties and responsibilities of the subject position meet the classification criteria for Management Secretary V, a class that provides full-time personal and confidential administrative secretarial assistance to a deputy director in a department headed by an elective official which includes the Sheriff's Department. Therefore, we recommend upward reallocation of the subject position to Management Secretary V.

ANALYSIS

This ordinance amends Title 6 – Salaries of the Los Angeles County Code by:

- Adding and establishing the salaries for two (2) new employee classifications;
- Changing the title of one (1) employee classification;
- Adjusting the salary range of nine (9) employee classifications;
- Deleting four (4) employee classifications;
- Amending Section 6.120.020 to extend negotiated bonus language requirements for certain non-represented employees assigned to the Sheriff's Department; and
- Adding, deleting, or changing certain employee classifications and number of ordinance positions in the Departments of Agricultural Commissioner/Weights and Measures, Animal Care and Control, Assessor, Chief Executive Officer, Child Support Services, Children and Family Services, Consumer and Business Affairs, District Attorney, Economic Opportunity, Fire, Health Services, Human Resources, Internal Services, LA County Library, Los Angeles County Employees Retirement Association, Medical Examiner, Mental Health, Military and Veterans Affairs, Parks and Recreation, Probation, Public Health, Public Social Services, Public Works, and Sheriff.

DAWYN R. HARRISON
County Counsel

By: 

GRAEME E. SHARPE
Senior Deputy County Counsel
Labor & Employment Division

GES:gr

Requested: 2/3/26
Revised: 2/13/26

ORDINANCE NO. _____

An ordinance amending Title 6 – Salaries of the Los Angeles County Code to add and establish the salaries for two (2) new employee classifications; change the title of one (1) employee classification; adjust the salary range of nine (9) employee classifications; delete four (4) employee classifications; extend negotiated bonuses to certain non-represented employees in the Sheriff's Department; and add, delete, or change certain employee classifications and number of ordinance positions in various departments to implement the findings of classification studies.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 6.28.050 (Tables of Classes of Positions with Salary Schedule and Level) is hereby amended to add the following classes:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL	
<u>8640</u>	<u>INTERNAL AFFAIRS MANAGER,PROBATION</u>	<u> </u> * 10/01/2026 10/01/2027	<u>N23</u> <u>N23</u> <u>N23</u>	<u>S10</u> <u>S10</u> <u>S10</u>
<u>1866</u>	<u>SUPV TRAINING COORD,MENTAL HEALTH</u>	<u> </u> * 10/01/2026 10/01/2027	<u>NMO</u> <u>NMO</u> <u>NMO</u>	<u>111E</u> <u>112B</u> <u>113L</u>

*The Executive Office/Clerk of the Board of Supervisors shall insert the effective date for the salary or salary schedule and level in the space provided for the classifications added to Section 6.28.050 of the County Code.

SECTION 2. Section 6.28.050 (Tables of Classes of Positions with Salary Schedule

and Level) is hereby amended to change the title of the following class:

ITEM NO.	TITLE
8138	SUPERVISOR, VETERANS CLAIMS <u>VETERANS SERVICES SUPERVISOR</u>

SECTION 3. Section 6.28.050 (Tables of Classes of Positions with Salary

Schedule and Level) is hereby amended to change the salary of the following

classes:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL	
1669	CHIEF, CONS & BUS AFFAIRS REP	10/01/2024	N23	S9
		<u>10/01/2024</u> *	<u>N23</u>	<u>S11</u>
		10/01/2026	N23	S9 <u>S11</u>
		10/01/2027	N23	S9 <u>S11</u>
1674	CHF DEP DIR, CONS & BUS AFFAIRS(UC)	10/01/2024	N23	R13
		<u>10/01/2024</u> *	<u>N23</u>	<u>R15</u>
		10/01/2026	N23	R13 <u>R15</u>
		10/01/2027	N23	R13 <u>R15</u>
8144	CHF DEP, MILIT & VETERAN AFFAIRS(UC)	10/01/2024	N23	R9
		<u>10/01/2024</u> *	<u>N23</u>	<u>R13</u>
		10/01/2026	N23	R9 <u>R13</u>
		10/01/2027	N23	R9 <u>R13</u>
1675	DEP DIR, CONSUMER & BUSINESS AFFAIRS	10/01/2024	N23	S10
		<u>10/01/2024</u> *	<u>N23</u>	<u>S13</u>
		10/01/2026	N23	S10 <u>S13</u>
		10/01/2027	N23	S10 <u>S13</u>

1673	DEP DIR,CONS & BUSINESS AFFAIRS(UC)	10/01/2024	N23	R10
		*	<u>N23</u>	<u>R13</u>
		10/01/2026	N23	R10 <u>R13</u>
		10/01/2027	N23	R10 <u>R13</u>
8143	DIR,MILITARY & VETERANS AFFAIRS	10/01/2024	N23	R12
		*	<u>N23</u>	<u>R15</u>
		10/01/2026	N23	R12 <u>R15</u>
		10/01/2027	N23	R12 <u>R15</u>
1671	DIR OF CONSUMER & BUSINESS AFFAIRS	10/01/2024	N23	R15
		*	<u>N23</u>	<u>R17</u>
		10/01/2026	N23	R15 <u>R17</u>
		10/01/2027	N23	R15 <u>R17</u>
4740	MENTAL HEALTH PROGRAM MANAGER I	10/01/2024	NMO	117H
		*	<u>NMON23</u>	<u>117HS11</u>
		10/01/2026	<u>NMON23</u>	<u>118ES11</u>
		10/01/2027	<u>NMON23</u>	<u>120CS11</u>
4741	MENTAL HEALTH PROGRAM MANAGER II	10/01/2024	NMO	120H
		*	<u>NMON23</u>	<u>120HS12</u>
		10/01/2026	<u>NMON23</u>	<u>121ES12</u>
		10/01/2027	<u>NMON23</u>	<u>123CS12</u>

*The Executive Office/Clerk of the Board of Supervisors shall insert the effective date for the salary or salary schedule and level in the space provided for the salary changes made to Section 6.28.050 of the County Code.

SECTION 4. Section 6.28.050 (Tables of Classes of Positions with Salary Schedule and Level) is hereby amended to delete the following classes:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL	
9959	ASSISTANT DIR, DISTRICT ATTORNEY(UC)	10/01/2024	N23	R16
		10/01/2026	N23	R16
		10/01/2027	N23	R16

1569	DIRECTOR,VICTIM SERVICES(UC)	10/01/2024	N23	R14
		10/01/2026	N23	R14
		10/01/2027	N23	R14
0301	EXECUTIVE OFFICER,ARBORETUM	10/01/2024	NMO	119C
		10/01/2026	NMO	119L
		10/01/2027	NMO	121J
0921	STAFF ASST,COMM FOR CHILDREN'S SVS	10/01/2024	NMO	102E
		10/01/2026	NMO	103B
		10/01/2027	NMO	104L

SECTION 5. Section 6.32.010 (Agricultural Commissioner/Weights and Measures)

is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2214A	44 <u>13</u>	INTERMEDIATE TYPIST-CLERK
2216A	45 <u>16</u>	SENIOR TYPIST-CLERK

SECTION 6. Section 6.34.010 (Department of Animal Care and Control) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2547A</u>	<u>1</u>	<u>SENIOR IT TECHNICAL SUPPORT ANALYST</u>

SECTION 7. Section 6.34.010 (Department of Animal Care and Control) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2214A	32 <u>31</u>	INTERMEDIATE TYPIST-CLERK

SECTION 8. Section 6.38.010 (Assessor) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
4412A	4	SUPVGR GEOGRAPHIC INFO SYST TECH

SECTION 9. Section 6.38.010 (Assessor) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>4413A</u>	<u>6</u>	<u>GEOGRAPHIC INFO SYSTEMS ANALYST</u>

SECTION 10. Section 6.38.010 (Assessor) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
4419A	18 <u>1</u>	GEOGRAPHIC INFO SYST TECHNICIAN I
4411A	44 <u>22</u>	GEOGRAPHIC INFO SYST TECHNICIAN II
4414A	4 <u>5</u>	SENIOR GEOGRAPHIC INFO SYST ANALYST

SECTION 11. Section 6.50.010 (Department of Chief Executive Officer) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0827A	33 <u>34</u>	ANALYST,CEO
2110A	44 <u>15</u>	MANAGEMENT SECRETARY IV

0845A	38	<u>39</u>	MANAGER,CEO
0830A	136	<u>135</u>	PRINCIPAL ANALYST,CEO
0816A	46	<u>15</u>	PROGRAM SPECIALIST II,CEO
2102A	42	<u>11</u>	SENIOR SECRETARY III

SECTION 12. Section 6.52.010 (Department of Medical Examiner) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0647A	4	ACCOUNTANT II

SECTION 13. Section 6.52.010 (Department of Medical Examiner) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1002A	4	<u>5</u> ADMINISTRATIVE SERVICES MANAGER I

SECTION 14. Section 6.53.010 (Department of Children and Family Services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2591A	24	<u>20</u> INFORMATION SYSTEMS ANALYST II
2593A	23	<u>24</u> SENIOR INFORMATION SYSTEMS ANALYST

SECTION 15. Section 6.55.010 (Child Support Services Department) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>1004A</u>	<u>1</u>	<u>ADMINISTRATIVE SERVICES MANAGER III</u>
<u>1607A</u>	<u>2</u>	<u>PUBLIC INFORMATION ASSOCIATE</u>

SECTION 16. Section 6.55.010 (Child Support Services Department) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0888A	4 <u>3</u>	ADMINISTRATIVE ASSISTANT II
0889A	5 <u>4</u>	ADMINISTRATIVE ASSISTANT III
1002A	44 <u>12</u>	ADMINISTRATIVE SERVICES MANAGER I
1003A	7 <u>8</u>	ADMINISTRATIVE SERVICES MANAGER II
1623A	3 <u>1</u>	AREA ADMINISTRATOR, CHILD SUPPORT SERVS
9287A	20 <u>19</u>	ATTORNEY IV, CHILD SUPPORT SERVS
1615A	445 <u>143</u>	CHILD SUPPORT SPECIALIST III
1731A	9 <u>10</u>	DIVISION ADMR, CHILD SUPPORT SVCS
1848A	12 <u>13</u>	MANAGEMENT ANALYST

SECTION 17. Section 6.59.010 (Department of Economic Opportunity) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1002A	44 <u>13</u>	ADMINISTRATIVE SERVICES MANAGER I
2525A	4 <u>2</u>	SENIOR APPLICATION DEVELOPER

SECTION 18. Section 6.60.010 (Department of Consumer and Business Affairs) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8168A	2	COMMUNITY CENTER DIRECTOR I

SECTION 19. Section 6.60.010 (Department of Consumer and Business Affairs) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>8169A</u>	<u>2</u>	<u>COMMUNITY CENTER DIRECTOR II</u>

SECTION 20. Section 6.60.010 (Department of Consumer and Business Affairs) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1664A	54 <u>50</u>	CONSUMER & BUSINESS AFFAIRS REP III
0977A	4 <u>5</u>	PROGRAM MANAGER I

SECTION 21. Section 6.70.010 (District Attorney) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2118A	3 <u>4</u>	SENIOR MANAGEMENT SECRETARY V
2104A	10 <u>9</u>	SENIOR SECRETARY V

SECTION 22. Section 6.76.012 (Fire Department – Health Hazardous Materials) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2096A	4 <u>4</u>	SECRETARY III
2216A	44 <u>11</u>	SENIOR TYPIST-CLERK

SECTION 23. Section 6.77.010 (Department of Public Health) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
4622A	6	AREA ADMINISTRATOR, PUBLIC HEALTH
5501A	4	PHARMACY HELPER

SECTION 24. Section 6.77.010 (Department of Public Health) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8103A	39 <u>31</u>	COMMUNITY HEALTH WORKER

4541N	10	<u>9</u>	HEALTH PROGRAM MANAGER I
4542N	2	<u>3</u>	HEALTH PROGRAM MANAGER II
5504A	2	<u>3</u>	PHARMACY TECHNICIAN
2594N	3	<u>2</u>	PRINCIPAL INFO SYSTEMS ANALYST
4594A	25	<u>31</u>	SENIOR STAFF ANALYST,HEALTH
4594N	33	<u>34</u>	SENIOR STAFF ANALYST,HEALTH
8106A	4	<u>9</u>	SUPERVISING COMMUNITY HEALTH WORKER

SECTION 25. Section 6.78.055 (Department of Health Services – Harbor Care South) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>5796A</u>	<u>5</u>	<u>MAMMOGRAPHY TECHNOLOGIST,SPECIAL PROCEDURES</u>
<u>5797A</u>	<u>1</u>	<u>SUPERVISING MAMMOGRAPHY TECHNOLOGIST</u>

SECTION 26. Section 6.78.055 (Department of Health Services – Harbor Care South) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE	
5798A	55	<u>50</u>	RADIOLOGIC TECHNOLOGIST
5804A	5	<u>4</u>	SUPVG RADIOLOGIC TECHNOLOGIST I

SECTION 27. Section 6.78.060 (Department of Health Services – Los Angeles General Medical Center) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>5796A</u>	<u>10</u>	<u>MAMMOGRAPHY TECHNOLOGIST,SPECIAL PROCEDURES</u>
<u>5797A</u>	<u>1</u>	<u>SUPERVISING MAMMOGRAPHY TECHNOLOGIST</u>

SECTION 28. Section 6.78.060 (Department of Health Services – Los Angeles General Medical Center) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5300A	4 <u>5</u>	CLINICAL NURSING DIRECTOR III
5286A	65 <u>64</u>	NURSE MANAGER
5798A	72 <u>62</u>	RADIOLOGIC TECHNOLOGIST
5804A	44 <u>10</u>	SUPVG RADIOLOGIC TECHNOLOGIST I

SECTION 29. Section 6.78.065 (Department of Health Services – Rancho Los Amigos) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>5077A</u>	<u>1</u>	<u>CENTRAL SERVICE SUPERVISOR I</u>

SECTION 30. Section 6.78.065 (Department of Health Services – Rancho Los Amigos) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5083A	9 8	CENTRAL SERVICES TECHNICIAN II

SECTION 31. Section 6.78.070 (Department of Health Services – Olive View-UCLA Medical Center) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5798N	4	RADIOLOGIC TECHNOLOGIST

SECTION 32. Section 6.78.070 (Department of Health Services – Olive View-UCLA Medical Center) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>5796A</u>	<u>3</u>	<u>MAMMOGRAPHY TECHNOLOGIST,SPECIAL PROCEDURES</u>
<u>5797A</u>	<u>1</u>	<u>SUPERVISING MAMMOGRAPHY TECHNOLOGIST</u>

SECTION 33. Section 6.78.070 (Department of Health Services – Olive View-UCLA Medical Center) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5798A	20 <u>18</u>	RADIOLOGIC TECHNOLOGIST
5804A	5 <u>4</u>	SUPVG RADIOLOGIC TECHNOLOGIST I

SECTION 34. Section 6.78.090 (Department of Health Services – Ambulatory Care Network) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>5795A</u>	<u>15</u>	<u>MAMMOGRAPHY TECHNOLOGIST</u>
<u>5796A</u>	<u>3</u>	<u>MAMMOGRAPHY TECHNOLOGIST,SPECIAL PROCEDURES</u>
<u>5797A</u>	<u>1</u>	<u>SUPERVISING MAMMOGRAPHY TECHNOLOGIST</u>

SECTION 35. Section 6.78.090 (Department of Health Services – Ambulatory Care Network) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5798A	59 <u>41</u>	RADIOLOGIC TECHNOLOGIST
5810A	4 <u>3</u>	SUPVG RADIOLOGIC TECHNOLOGIST II

SECTION 36. Section 6.80.010 (Department of Human Resources) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1912A	75 <u>74</u>	HUMAN RESOURCES ANALYST III
1913A	87 <u>89</u>	HUMAN RESOURCES ANALYST IV
1893A	10 <u>9</u>	PRINCIPAL PERSONNEL ASSISTANT

SECTION 37. Section 6.81.010 (Internal Services Department) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0578A	44 <u>10</u>	ACCOUNT CLERK II
0647A	5 <u>6</u>	ACCOUNTANT II
0648A	2 <u>3</u>	ACCOUNTANT III
0665A	3 <u>2</u>	ACCOUNTING SYSTEMS TECHNICIAN
0888A	11 <u>12</u>	ADMINISTRATIVE ASSISTANT II
1078A	16 <u>19</u>	ADMINISTRATIVE MANAGER X,ISD
1003A	40 <u>42</u>	ADMINISTRATIVE SERVICES MANAGER II
2521A	28 <u>27</u>	APPLICATION DEVELOPER II
6601A	6 <u>5</u>	CONSTRUCTION & REPAIR LABORER
6774A	114 <u>113</u>	CUSTODIAN
6471A	48 <u>47</u>	ELECTRICIAN
1848A	12 <u>13</u>	MANAGEMENT ANALYST

2558A	7	<u>5</u>	NETWORK SYSTEMS ADMINISTRATOR I
0048A	4	<u>2</u>	PEST EXTERMINATOR
7745A	30	<u>31</u>	REFRIGERATION MECHANIC
2096A	32	<u>31</u>	SECRETARY III
2525A	125	<u>123</u>	SENIOR APPLICATION DEVELOPER
1843A	6	<u>7</u>	SENIOR DEPARTMENTAL PERSONNEL ASST
2585A	9	<u>8</u>	SENIOR INFORMATION TECHNOLOGY AIDE
0907A	7	<u>6</u>	STAFF ASSISTANT I
0915A	40	<u>11</u>	STAFF ASSISTANT III
3530A	3	<u>2</u>	SUPVGT TELECOM SYSTEMS ENGINEER
3531A	44	<u>12</u>	TELECOMMUNICATIONS SYS CONSULT ENGR

SECTION 38. Section 6.86.010 (Department of Mental Health) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
4734A	4	CHIEF OF PSYCHIATRY, MH(UC)

SECTION 39. Section 6.86.010 (Department of Mental Health) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>4739A</u>	<u>6</u>	<u>CHIEF MENTAL HEALTH PSYCHIATRIST</u>
<u>1762A</u>	<u>1</u>	<u>PREDICTIVE DATA ANALYST</u>

SECTION 40. Section 6.86.010 (Department of Mental Health) is hereby amended

to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0646A	3 <u>10</u>	ACCOUNTANT I
0647A	45 <u>31</u>	ACCOUNTANT II
0648A	16 <u>24</u>	ACCOUNTANT III
0656A	7 <u>16</u>	ACCOUNTING OFFICER I
0657A	2 <u>3</u>	ACCOUNTING OFFICER II
0665A	7 <u>3</u>	ACCOUNTING SYSTEMS TECHNICIAN
0642A	33 <u>28</u>	ACCOUNTING TECHNICIAN I
0643A	10 <u>8</u>	ACCOUNTING TECHNICIAN II
8697A	295 <u>293</u>	CLINICAL PSYCHOLOGIST II
1765A	4 <u>2</u>	DATA SCIENTIST SUPERVISOR
0752A	7 <u>8</u>	FISCAL OFFICER I
0672A	37 <u>35</u>	HEALTH CARE FINANCIAL ANALYST
4729A	138 <u>137</u>	HEALTH PROGRAM ANALYST II
4735A	264 <u>257</u>	MENTAL HEALTH PSYCHIATRIST
0666A	44 <u>12</u>	SENIOR ACCOUNTING SYSTEMS TECH
1764A	5 <u>7</u>	SENIOR DATA SCIENTIST
8712A	63 <u>62</u>	SUPERVISING PSYCHOLOGIST
4737A	37 <u>36</u>	SUPVVG MENTAL HEALTH PSYCHIATRIST

SECTION 41. Section 6.88.010 (Department of Military and Veterans Affairs) is hereby amended to change the title of the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8138A	5	SUPERVISOR VETERANS CLAIMS <u>VETERANS SERVICES SUPERVISOR</u>

SECTION 42. Section 6.94.010 (Department of Parks and Recreation) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
4099A	2	PARK PLANNING ASSISTANT
2057A	4	REAL PROPERTY AGENT I

SECTION 43. Section 6.94.010 (Department of Parks and Recreation) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2058A</u>	<u>1</u>	<u>REAL PROPERTY AGENT II</u>

SECTION 44. Section 6.94.010 (Department of Parks and Recreation) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE	
0283A	40	<u>11</u>	ARBORETUM GARDENER
0282A	5	<u>4</u>	ASSISTANT ARBORETUM GARDENER
6471A	14	<u>16</u>	ELECTRICIAN

6349A	2	<u>1</u>	HELPER,ELECTRICAL
4103A	5	<u>7</u>	PARK PLANNER
7269A	24	<u>20</u>	PLUMBER

SECTION 45. Section 6.100.010 (Probation Department – Support Services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1003A	44	<u>12</u> ADMINISTRATIVE SERVICES MANAGER II
2343A	7	<u>3</u> PROCUREMENT AID
2344A	3	<u>4</u> PROCUREMENT ASSISTANT I
2346A	3	<u>5</u> PROCUREMENT ASSISTANT II

SECTION 46. Section 6.120.020 is hereby amended to add the following:

6.120.020 Additional Information.

...

O. Beginning September 28, 2021, any person employed as a Head Sheriff Dispatcher (Item No. 2454), who meets the following criteria shall receive a bonus of 7.5096 percent:

1. Verification of CA POST Public Safety Dispatcher Certification;

2. Verification that POST Continued Professional Training (CPT)

requirements have been met (e.g., every two (2) years);

3. The employee’s last Performance Evaluation was competent or better;

and

4. The employee must not be on an improvement plan as part of an overall improvement needed Performance Evaluation.

SECTION 47. Section 6.106.010 (LA County Library) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0889A	8 <u>7</u>	ADMINISTRATIVE ASSISTANT III
1002A	47 <u>18</u>	ADMINISTRATIVE SERVICES MANAGER I

SECTION 48. Section 6.108.010 (Department of Public Social Services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0647A	28 <u>27</u>	ACCOUNTANT II
0648A	40 <u>9</u>	ACCOUNTANT III
0656A	7 <u>8</u>	ACCOUNTING OFFICER I
0657A	8 <u>7</u>	ACCOUNTING OFFICER II
1002A	155 <u>156</u>	ADMINISTRATIVE SERVICES MANAGER I
1004A	26 <u>27</u>	ADMINISTRATIVE SERVICES MANAGER III
8023A	75 <u>74</u>	HUMAN SERVICES ADMINISTRATOR III
2097A	75 <u>74</u>	SECRETARY IV

0666A	4	<u>2</u>	SENIOR ACCOUNTING SYSTEMS TECH
2101A	36	<u>37</u>	SENIOR SECRETARY II

SECTION 49. Section 6.109.010 (Department of Public Works) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0400A	2	TREE SPRAYER
0399A	4	TREE TRIMMER & PEST CONTROL COORD

SECTION 50. Section 6.109.010 (Department of Public Works) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0397A	4	<u>5</u> DISTRICT TREE SUPERINTENDENT
0391A	40	<u>11</u> TREE TRIMMER
0394A	9	<u>10</u> TREE TRIMMER WORKING SUPERVISOR

SECTION 51. Section 6.120.010 (Sheriff – Administration) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1924A	65	<u>63</u> EMPLOYMENT SERVS ASST II, SHERIFF
1925A	20	<u>22</u> EMPLOYMENT SERVS ASST III, SHERIFF
2111A	3	<u>4</u> MANAGEMENT SECRETARY V
2102A	5	<u>4</u> SENIOR SECRETARY III

SECTION 52. Section 6.127.010 (Los Angeles County Employees Retirement Association) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>0808A</u>	<u>1</u>	<u>CHIEF ETHICS & COMPLIANCE OFF,LACERA</u>
<u>0809A</u>	<u>2</u>	<u>DEP CHIEF ETHICS COMPLIANCE OFF,LACERA</u>

SECTION 53. Section 6.127.010 (Los Angeles County Employees Retirement Association) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0790A	2 <u>8</u>	DISAB RETIRE SUPPORT SPEC,LACERA

SECTION 54. Pursuant to Government Code Section 25123(f), this ordinance shall take effect immediately upon final passage.

[GENRALRECLASSJAN26ASCEO]