



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION

"Parks Make Life Better!"

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

March 17, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**WILLIAM STEINMETZ PARK
RESTROOMS AND PARKING REFURBISHMENT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A159
(SUPERVISORIAL DISTRICT 1) (FY 2025-26, 4-VOTES)**

SUBJECT

Approval of the recommended actions will find the proposed William Steinmetz Park Restrooms and Parking Refurbishment Project exempt from the California Environmental Quality Act; establish and approve the proposed capital project, project scope, budget and appropriation adjustment; and authorize the Director of the County of Los Angeles Department of Parks and Recreation, or her designee, to proceed with the proposed project utilizing a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed William Steinmetz Park Restrooms and Parking Refurbishment Project categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Establish and approve the proposed William Steinmetz Park Restrooms and Parking Refurbishment Project, Capital Project No. 8A159, with a total project budget of \$584,000.
3. Approve an appropriation adjustment to reflect an increase of \$584,000 in appropriation to the proposed William Steinmetz Park Restrooms and Parking Refurbishment Project, Capital Project No. 8A159, by transferring \$584,000 of the

County of Los Angeles Department of Parks and Recreation's Park In-Lieu Funds (Quimby) available to Park Planning Area No. 9, to fully fund the proposed project.

4. Authorize the Director of the County of Los Angeles Department of Parks and Recreation, or her designee, to deliver the proposed William Steinmetz Park Restrooms and Parking Refurbishment Project through a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed William Steinmetz Park Restrooms and Parking Refurbishment Project (Project) exempt from the California Environmental Quality Act (CEQA); establish Capital Project (CP) No. 8A159; and approve the proposed Project scope, budget, and appropriation adjustment. The recommended actions will authorize the County of Los Angeles Department of Parks and Recreation (LA County Parks), to implement the proposed Project through a Board-approved Job Order Contract (JOC).

The proposed Project is located at William Steinmetz Park (Steinmetz Park), an 11-acre community park located at 1545 South Stimson Avenue in unincorporated Hacienda Heights. According to the 2016 Los Angeles Countywide Parks Needs Assessment, Steinmetz Park is located in a study area with a low park need. However, as a community park with a service area of 1 to 2 miles, Steinmetz Park also serves many communities experiencing high to very high park needs including Unincorporated Bassett-West Puente Valley.

Steinmetz Park offers youth, family and senior activities throughout the year. It is home to the Steinmetz Senior Center where programs include fitness classes, social activities and a balanced-nutrition program. Steinmetz Park is also a vital hub for families, youth, and teens, offering after-school programs, sports activities, and summer day camps that support enrichment, physical health, and safe recreation. These programs attract hundreds of residents each week, placing heavy demand on the public restrooms and the parking lot. The restrooms are worn and outdated, and the parking lot surface requires renovation. Investing in these refurbishments is essential to maintain health and safety standards, ensure Americans with Disabilities Act (ADA) accessibility, and preserve Steinmetz Park as a safe, accessible community resource.

The proposed Project scope will refurbish the existing public restrooms in the community building, slurry and restripe a portion of the existing parking lot; and make related ADA improvements. These improvements have been requested by the community. Prior to the start of construction, details of the restroom work and parking lot refurbishment will be shared with the community through announcements at the senior center and signs posted at the park.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The proposed recommendations will further the County Strategic Plan Goals to Realize Tomorrow's Government Today (North Star 3) through Equity-Centered Policies and Practices by implementing projects that are equity-based and seek racial, social, and economic equity in County parks (Strategy 3.C.i) and through Internal Controls and Processes by effectively managing County park assets in ways that are fiscally responsible and align with the County's highest priority needs (Strategy 3.G.ii).

Implementation of County Sustainability Goals

The OurCounty Sustainability Plan, adopted in 2019 and updated in 2025, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Project will be designed to achieve the goals creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities (Goal 6) through projects that maintain parks and enhance the safety and comfort of pedestrian connectivity to parks in communities with high park need (Strategy 6A) so that all may enjoy their benefits.

FISCAL IMPACT/FINANCING

The total estimated cost of the proposed Project includes construction, change order/contingency, civic art allocation, and County services. The proposed Project Schedule and Budget Summary are included in Attachment I.

The proposed Project is fully funded by LA County Parks' Park In-Lieu Funds (Quimby) available to Park Planning Area No. 9 in the amount of \$584,000.

Approval of the appropriation adjustment (Attachment II) will reflect a total increase of \$584,000 in appropriation to the William Steinmetz Park Restrooms and Parking Refurbishment Project, CP No. 8A159, fully funded by Quimby funds available to Park Planning Area No. 9.

OPERATING BUDGET IMPACT

Based on the proposed Project description, LA County Parks does not anticipate any one-time or ongoing costs. The proposed Project has maintenance requirements that will be fulfilled with existing LA County Parks staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of the recommended actions will authorize LA County Parks to deliver the proposed Project utilizing a Board-approved JOC, as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses

that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractor who is awarded this contract will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program).

The proposed Project will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016, and last amended on June 11, 2019. The proposed Project will include a best-efforts goal that at least 30 percent (30%) of the total California craft worker hours for refurbishment work on the Project be performed by local residents.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project budget includes one percent (1%) of eligible design and construction costs, in the amount of \$6,000 will be allocated towards Civic Art.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from California Environmental Quality Act. The Project, which includes refurbishment of the public restrooms in the community building, slurry and restriping of a portion of the existing parking lot, and related ADA improvements, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in sections 15301(d), 15302(c) and 15331 of the State CEQA Guidelines and Classes 1(c) and 2(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The Project provides for restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety; replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity; and maintenance, repair, stabilization, rehabilitation, restoration, preservation, conservation or reconstruction of historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings (1995), Weeks and Grimmer.

In addition, based on the proposed Project records, it will comply with all applicable regulations. There are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that they may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon your Board's approval of the recommended actions, LA County Parks will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

Implementation of the improvements will be completed using a Board-approved JOC. LA County Parks has made the determination that JOC is the most appropriate procurement method for delivery of the construction scope.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will require temporary closure of park facilities and will have limited impacts to County services at the facility. LA County Parks will minimize and mitigate disruption by phasing work and providing advance notification to the public.

CONCLUSION

Upon approval by the Board, please instruct the Executive Officer-Clerk of the Board to forward one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and three copies to the County of Los Angeles Department of Parks and Recreation.

Should you have any questions, please contact Reiko Uchida at (626) 588-5324 or ruchida@parks.lacounty.gov, Daniel Abratte at (626) 588-5350 or dabratte@parks.lacounty.gov, or Johanna Hernandez at (626) 588-5370 or bll@parks.lacounty.gov.

Respectfully submitted,



Norma E. García-González
Director

NEGG:AB:JS:CK:GB:DA:ru

Attachments

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor Controller
Arts and Culture (Civic Art Division)
LA County Parks

Executive Office • 1000 S. Fremont Avenue, Unit #40 • Building A-9 West, 3rd Floor, Alhambra, CA 91803 • (626) 588-5364

ATTACHMENT I

**WILLIAM STEINMETZ PARK
RESTROOMS AND PARKING REFURBISHMENT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A159
(SUPERVISORIAL DISTRICT 1) (FY 2025-26, 4-VOTES)**

I. PROJECT SCHEDULE SUMMARY

Project Activity	William Steinmetz Park Restrooms and Parking Refurbishment C.P. 8A159
Board Approval	March 2026
Construction Award	March 2026
Substantial Completion	November 2026
Project Acceptance	December 2026

II. PROJECT BUDGET SUMMARY

Project Activity	William Steinmetz Park Restrooms and Parking Refurbishment C.P. 8A159
Construction	
Construction	\$ 510,000
Change Orders	\$ 48,000
Subtotal	\$ 558,000
Civic Art	\$ 6,000
County Services	\$ 20,000
TOTAL	\$ 584,000

ATTACHMENT II

**WILLIAM STEINMETZ PARK
RESTROOMS AND PARKING REFURBISHMENT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A159
(SUPERVISORIAL DISTRICT 1) (FY 2025-26, 4-VOTES)**

(SEE ATTACHED)

March 17, 2026

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2025-26
4 - VOTES

Table with 2 columns: SOURCES and USES. Rows include: PARK IN-LIEU FEES A.C.O. FUND, SERVICES & SUPPLIES, DECREASE APPROPRIATION 584,000; PARKS AND RECREATION, WILLIAM STEINMETZ PARK RESTROOMS AND PARKING REFURBISHMENT, OPERATING TRANSFERS IN - CAPITAL PROJECTS, INCREASE REVENUE 584,000; PARK IN-LIEU FEES A.C.O. FUND, OTHER FINANCING USES, INCREASE APPROPRIATION 584,000; PARKS AND RECREATION, WILLIAM STEINMETZ PARK RESTROOMS AND PARKING REFURBISHMENT, CAPITAL ASSETS - B & I, INCREASE APPROPRIATION 584,000. Totals: SOURCES TOTAL \$ 1,168,000; USES TOTAL \$ 1,168,000.

JUSTIFICATION
Reflects an increase of \$584,000 in appropriation for the William Steinmetz Park Restrooms and Parking Refurbishment Project in Supervisorial District 1, fully offset by \$584,000 in County of Los Angeles Department of Parks and Recreation's Park In-Lieu (Quimby) Funds.

Handwritten signature of Malou Rubio

AUTHORIZED SIGNATURE Malou Rubio, Deputy Director

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

Approval section with checkboxes for ACTION, RECOMMENDATION, APPROVED AS REQUESTED, APPROVED AS REVISED. Includes fields for Auditor-Controller (Andrea Turner), Chief Executive Officer (Matthew J. Diaz), and dates (2/27/26).