



**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

510 S. Vermont Avenue, Los Angeles, California 90020
(213) 351-5602



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Director

JENNIE FERIA
Chief Deputy Director

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March 03, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**REQUEST TO APPROVE AN AMENDMENT TO A RELATIVE SUPPORT SERVICES SOLE
SOURCE CONTRACT
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) requests the Board's approval of an amendment to increase the Relative Support Services (RSS) contract with Antelope Valley Partners for Health.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS, or designee, to execute an amendment, Attachment I, with Antelope Valley Partners for Health (AVPH) to increase the Maximum Annual Contract sum by \$210,100 for a new Maximum Annual Contract Sum of \$567,600. The Contract sum of \$567,600 is financed using 24 percent Title IV-E Federal funds, 71 percent Local funds, and 5 percent Flexible Family Supports funds. Sufficient funding is included in the Fiscal Year 2025-2026 Adopted Budget.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On April 15, 2025, Children's Center of the Antelope Valley (CCAV) informed DCFS that they would not be extending the RSS Service Planning Area (SPA) 1 contract effective July 1, 2025. As a result, DCFS offered the RSS contract to AVPH, who was already providing services in this SPA. The AVPH agreed to provide the services provided by CCAV, effective July 1, 2025.

On July 1, 2025, an Amendment was executed with APVH in which they took over all services in SPA 1 and the Maximum Contract Sum was increased by the ten percent delegated authority amount. This additional amendment will increase the Maximum Contract Amount to ensure APVH

has sufficient funds to provide the services for all of SPA 1.

Implementation of Strategic Plan Goals

The recommended action is consistent with the principles of Strategic Plan, North Star I – Make Investments that Transform Lives; Focus Area Goals A. Healthy Individuals and Families and D. Support Vulnerable Populations.

FISCAL IMPACT/FINANCING

The total projected budget cost of this amendment effective July 1, 2025 through June 30, 2026, is approximately \$567,600, financed using 24 percent Federal funds, 71 percent Local funds, and 5 percent Flexible Family Supports funds. The total projected cost is comprised of an RSS budget of \$482,300, a Relative Caregiver Emergency Fund budget of \$58,000, and the Flexible Family Supports budget is \$27,300.

Sufficient funding is included in the Department's Fiscal Year 2025-2026 Recommended Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The RSS/Kinship Support is an evidence-based practice known to increase placement stabilization and decrease timelines to permanency for youth in Kin Care. The RSS contracts provide relatives and caregivers with advocacy and assistance in securing vital support and funding resources, social and educational activities, coordinating events for caregivers and children; offering support groups, mentoring, and tutoring for youth, transportation services, and emergency assistance.

On October 24, 2024, a Request for Proposals (RFP) solicitation was released to award 10 contracts to service all eight SPA's. The new contracts resulting from this RFP are expected to begin July 1, 2026.

Board Policy 5.100, Sole Source Contracts and Amendments, requires that the Department provide advance written notice to the Board of its intent to request delegated authority to amend a sole source contract or increase the Maximum Annual Contract amount exceeding 10 percent. DCFS did not provide that notice.

County Counsel and the Chief Executive Office have reviewed the Board letter. County Counsel has approved the amendment as to form.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The amendment will ensure uninterrupted RSS services to relatives and caregivers and will help ensure the County's ability to provide support and resources to relatives and caregivers in SPA One.

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted, stamped copy of the Board Letter and attachments to the Department of Children and Family Services.

The Honorable Board of Supervisors

3/3/2026

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Respectfully submitted,



BRANDON T. NICHOLS

Director

BTN:JF:LEM:KRLTI:SS:EC:jy

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors



RELATIVE SUPPORT SERVICES

AMENDMENT NUMBER TEN

TO

ANTELOPE VALLEY PARTNERS FOR HEALTH

CONTRACT NUMBER 15-001-23

SPA 1

**AMENDMENT NUMBER TEN
RELATIVE SUPPORT SERVICES
CONTRACT NUMBER 15-001-23**

This Amendment Number Ten (“Amendment”) to Relative Support Services Contract (“Contract”) Number 15-001-23, is made and entered into by and between the County of Los Angeles (“County”), and Antelope Valley Partners for Health (“Contractor”), on the ___ day of ___, 2026.

WHEREAS, County and Contractor are parties to the Contract adopted by the Board of Supervisors on December 6, 2016, and Contractor has been providing Relative Support Services to County Department of Children and Family Services; and

WHEREAS, this Amendment is to increase the Maximum Contract Sum, effective July 1, 2025 through June 30, 2026; and

WHEREAS, this Amendment is prepared pursuant to the provisions set forth in Standard Terms and Conditions, Section 8.1, Amendments;

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, County and Contractor hereby agree to amend the Contract as follows:

1. **Standard Terms and Conditions, Section 5.0 Contract Sum, Subsection 5.1.8** is added and reads as follows:
5.1.8 The Maximum Contract Sum is \$567,600, for the contract period of July 1, 2025 through June 30, 2026.
2. Exhibit A-3h: Line Item Budget and Narrative, as attached hereto, is added as part of Exhibit A3 – Line Item Budget and Narrative for the period of July 1, 2025 through June 30, 2026.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

**AMENDMENT NUMBER TEN
RELATIVE SUPPORT SERVICES
CONTRACT NUMBER 15-001-23**

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed on its behalf by the Director of the Department of Children and Family Services and the Contractor has caused this Amendment to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the Contractor warrants under penalty of perjury that he or she is authorized to bind the Contractor in this Amendment. This Amendment may be executed in separate counterparts and may be delivered by electronic facsimile; each counterpart, when executed and delivered, shall constitute a duplicate original but all counterparts together shall constitute a single agreement.

COUNTY OF LOS ANGELES

CONTRACTOR

Antelope Valley Partners for Health

By: _____


Brandon T. Nichols, Director
Department of Children
and Family Services

By: _____ Date: _____

Name: _____

Title _____

Tax Identification Number

APPROVED AS TO FORM:
BY THE OFFICE OF COUNTY COUNSEL
Dawyn R. Harrison, County Counsel

By: 
David Beaudet, Senior Deputy County Counsel

DEPARTMENT OF CHILDREN & FAMILY SERVICES
 FY 2025-26 - ADMINISTRATIVE SERVICES & SUPPLIES
 ESTIMATED ACTUALS AS OF AUGUST 31, 2025

OBJECT CODE	DEPT OBJECT CODE	UNIT CODE	DESCRIPTION	FY 2025-26 ADJUSTED BUDGET	COMMENTS
3966	490	26588	Relative Support Services Demonstration Project	18,278,000	The contracts will assist with the Resource Family Approval activities. RFA is the new approval process for all caregivers and must be implemented no later than January 1, 2017. The Project Contractors are Community-Based Organizations that will train and prepare relative to become resource foster care placements. 4/22/21 Email from Probaton will reimburse their share of costs through DSO. CMS#24-0020 for FY 24-25 \$13,751,778 incl. \$250K FFS Funds. CMS#24-0022, FY 25-26 RSS_RCEF \$4,571,300. CMS#24-0015, FY 25-26 RHAS_RCEF \$13,526,778. CMS#25-0048, FY 25-26 RSS_RCEF \$4,751,300. CMS#25-0004, FY 25-26 RHAS_RCEF \$13,526,778. CMS#25-0089, FY 25-26 RSS_RCEF \$4,751,300.



**COUNTY OF LOS ANGELES BOARD OF SUPERVISORS POLICY 5.100
SOLE SOURCE CHECKLIST**

Department Name: Children and Family Services

- New Sole Source Contract
- New Sole Source Contract for Replacement of Existing Services, or Amendments for Extension of Contracts for Existing Services
- Date Existing Contract First Approved: 12/5/2016

Check (✓)	<p align="center">JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS TO EXTEND CONTRACTS</p> <p align="center">Identify applicable justification and provide documentation for each checked item.</p>
	➤ Only one single source for the service exists.
	➤ Compliance with applicable statutory and/or regulatory provisions.
	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
✓	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
✓	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➤ Maintenance services and/or support services agreements are required on equipment and/or software, which must be serviced by the original manufacturer, software provider, or an authorized service representative.
	➤ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Approved by:

Michael J. Martinez

Digitally signed by Michael J. Martinez
Date: 2026.02.17 11:00:46 -08'00'

Chief Executive Office

Date