



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE

March 03, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

SERVICE CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
JANITORIAL SERVICES FOR COUNTY-OWNED AIRPORTS
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)

SUBJECT

Public Works is seeking Board approval to award a Proposition A service contract to Goodwill Industries of Southern California, a certified Social Enterprise, for janitorial services at five County-owned airports.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work is not a project pursuant to the California Environmental Quality Act.
2. Find that this service can be more economically performed by an independent contractor than by County employees.
3. Award and authorize the Chair to execute the contract to Goodwill Industries of Southern California, a Social Enterprise, for janitorial services at five County-owned airports throughout Los Angeles County. This contract will have an initial term of 1 year with four 1-year renewal options and may be extended on a month-to-month basis for up to 6 additional months for a maximum potential contract term of 66 months and a maximum potential contract sum of \$1,705,644.
4. Delegate authority to the Director of Public Works or his designee to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his

designee, Goodwill Industries of Southern California, has successfully performed during the previous contract period, and the services are still required to approve and execute amendments to incorporate necessary changes within the scope of work and to suspend and/or terminate the contract for convenience if it is in the best interest of the County to do so.

5. Delegate authority to the Director of Public Works or his designee to annually increase the contract amount by up to 10 percent of the annual contract sum, which is included in the maximum potential contract sum for unforeseen additional work within the scope of the contract if required, in accordance with County policy and the terms of the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to award a contract to provide routine janitorial services to maintain five County-owned airports: Brackett Field Airport in La Verne, Compton/Woodley Airport in Compton, San Gabriel Valley Airport in El Monte, General William J. Fox Airfield in Lancaster, and Whiteman Airport in Pacoima.

Regular and thorough janitorial maintenance not only supports the health and well-being of airport staff, tenants, and the traveling public, but also contributes to the overall safety and professionalism of these vital transportation hubs. All stakeholders and visitors will benefit from the services provided through this contract.

Implementation of Strategic Plan Goals

These recommendations supports the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal C, Public Safety, Strategy i, Prevention, Protection, and Security. By contracting with the contractor that has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner, the County ensures that facilities are maintained to the highest standards of cleanliness, hygiene, and operational readiness. This initiative reflects the County's ongoing commitment to preserving clean, safe, and accessible public spaces while reinforcing the resilience and livability of the communities served.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The contract will have an initial term of 1 year with four additional 1-year renewal options and may be extended on a month-to-month basis for up to 6 months for a maximum potential contract term of 66 months and a maximum potential contract sum of \$1,705,644. The total maximum potential contract sum is based on Public Works' estimated annual utilization of the contractor's services at the quoted unit prices and includes 10 percent of the annual contract sum for unforeseen additional work within the scope of the contract. Any unused authorized amounts up to 25 percent of the previous contract term amount may be applied to subsequent renewal terms. The annual contract amounts for each term, if all renewal options are exercised, are as follows:

The sum for the initial term is \$257,861.25.

The sum for the first option term is \$267,422.76.

The sum for the second option term is \$277,468.32.

The sum for the third option term is \$290,418.80.

The sum for the fourth and final option term is \$304,942.64.

The sum for the month-to-month option to extend up to 6 months is \$152,471.32.

Funding for the initial term is included in the Aviation Enterprise Fund (M02 – Services and Supplies) Fiscal Year 2025-26 Budget. Total expenditures for this service will not exceed the contract amounts and terms approved by the Board. Funding for the contract's optional years and additional 10 percent funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County Counsel has approved as to form the recommended contract which has been executed by Goodwill Industries of Southern California (Enclosure A). The recommended contract agreement was solicited on an open-competitive basis and is in accordance with applicable Federal, California, and County requirements.

A standard service contract was used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposer's utilization participation and Community Business Enterprise program information. Data regarding the proposer's minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

This work is being contracted in accordance with procedures authorized under County Charter, Section 44.7, Part 3, and Chapter 2.121 (Contracting with Private Business) of the Los Angeles County Code. The mandatory requirements for contracting set forth in the Los Angeles County Code, Section 2.121.380, have been met.

The contractor has agreed to pay its employees the current Living Wage Rate approved by the Board on December 1, 2015, and to comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance provisions apply to this proposed contract, as County employees can perform these contracted services. The contract complies with all of the requirements of the Los Angeles County Code, Section 2.201.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the recommended contracted services can be performed more economically by the private sector.

The award of this contract will continue the current service by the recommended contractor, which is the current contractor providing the services.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378(b) of the California Environmental Quality Act Guidelines, approval of the recommended action does not constitute a project and, hence, is not subject to the requirements of California Environmental Quality Act.

CONTRACTING PROCESS

On October 29, 2024, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business with Los Angeles County" website (Enclosure C), "Do Business with Public Works" website, X (formerly Twitter), and advertisements were placed in the Los Angeles Daily Journal, Los Angeles Sentinel, La Opinión, The Daily Breeze, The Signal (Santa Clarita), Antelope Valley

Press, Daily Commerce, The Malibu Times, San Gabriel Valley Tribune, and Pasadena Star News. Also, Public Works informed 1,686 Local Small Business Enterprises; 175 Social Enterprises; 177 Disabled Veteran Business Enterprises; 1,074 Community Business Enterprises; and 1,385 Community-Based Organizations. Additionally, the Department of Economic Opportunity conducted a focused outreach and informed 189 related businesses about this business opportunity.

On January 7, 2025, five proposals were received, four of which were disqualified for failure to meet the minimum requirements of the RFP. The remaining proposal was evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the RFP, which included the price, experience, work plan, financial resources, references, demonstrated controls over labor/payroll record keeping utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, it is recommended that this contract be awarded to the highest rated, responsive and responsible proposer, Goodwill Industries of Southern California. Public Works believes the contractor's price to be reasonable for the work requested.

Since Public Works does not have classifications that may be impacted by this contract, no union notification was required. However, in response to a request from SEIU Local 721, Public Works responded in writing to their request for information on February 24, 2025. No further requests were received.

Public Works has accessed available resources to review and assess the proposed contractor's past performance, history of Labor Law violations, and prior performance on County contracts.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this contract will continue the services without disruption to the public and will not result in the displacement of any County employees as this service is presently contracted with the private sector.

CONCLUSION

Please return one adopted copy of this Board letter to the Public Works, Aviation Division.

Respectfully submitted,



MARK PESTRELLA, PE
Director

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Enclosures

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors
Internal Services (Contracts Division)

ENCLOSURE

**SERVICE CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICES CONTRACTS
JANITORIAL SERVICES FOR COUNTY-OWNED AIRPORTS
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)**

This Board letter has large enclosures.
Click on the link below to access:

[Service Contracts for County Airport Janitorial Services \(Enclosures-FTP Link\)](#)