



MARK PESTRELLA, Director

## COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE

February 10, 2026

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
WATER RESOURCES CORE SERVICE AREA  
DELEGATE AUTHORITY TO ADOPT, ADVERTISE, AND AWARD  
PROJECT ID NO. FCC0001405  
MTD 768 SOFFIT REPAIRS  
IN THE CITY OF GLENDALE  
(SUPERVISORIAL DISTRICT 5)  
(3-VOTES)**

**SUBJECT**

Public Works is seeking Board approval to carry out the accelerated delivery of the MTD 768 Soffit Repairs project, including delegated authority to adopt plans and specifications, advertise for bids, and award and execute a construction contract in the City of Glendale.

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:**

1. Find that the proposed project, and related actions, are exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve the project and delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to adopt the plans and specifications and advertise for bids at an estimated construction contract cost between \$315,000 and \$475,000 for the MTD 768 Soffit Repairs project.
3. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to instruct the Executive Officer of the Board to advertise for bids in accordance with the

Instruction Sheet for Publishing Legal Advertisement with the Notice Inviting Bids when ready to advertise this project.

4. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.
5. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to award and execute a construction contract for the MTD 768 Soffit Repairs project with the responsible contractor with the lowest responsive bid within or less than the estimated cost range of \$315,000 and \$475,000 or that exceeds the estimated cost range by no more than 15 percent, if additional funds have been identified.
6. Delegate to the Chief Engineer of the Los Angeles County Flood Control District or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of California Public Contract Code, Section 4104.5; (b) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in California Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Chief Engineer of the Los Angeles County Flood Control District or his designee under California Public Contract Code, Section 20998; (d) accept the project upon its final completion; and (e) make required findings and release retention money withheld consistent with the requirements of California Public Contract Code, Sections 7107 and 9203.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to find that the project, and related actions, are exempt from the California Environmental Quality Act (CEQA) and allow Public Works to proceed with storm drain repairs and rehabilitation at the MTD 768 underground storm drain. The rehabilitation work, classified as maintenance of an existing facility, will include soffit spall repair to ensure continued flood protection in the City of Glendale (see enclosed map).

The project includes repairing a damaged segment of a flood control concrete storm drain along Chevy Chase Drive between Adams Street and Acacia Avenue to extend its service life and ensure continued function. It is anticipated the work will start in July 2026 and be completed by September 2026.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by replacing and improving public infrastructure assets that support the quality of life of County residents.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this proposed project is in the range of \$315,000 and \$475,000 with a maximum construction contract cost to be within 15 percent of this range. The total project cost is estimated to be \$1,240,000. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, construction engineering, inspection, contract administration, change order contingency, environmental compliance, and other County services.

Funding for the proposed project is available in the Flood Control District Fund (B07–Capital Assets-Infrastructure) Fiscal Year 2025-26 Budget.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

California Public Contract Code, Section 20995, allows the Board to delegate approval of plans and specifications to the Chief Engineer of the Los Angeles County Flood Control District, on a project-by-project basis. Once plans are approved, the Chief Engineer will instruct the Executive Officer of the Board to advertise the project for bids in accordance with Section 20991 of the California Public Contract Code. It is anticipated that the project will advertise for bids within the next month.

The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved by County Counsel.

As required by Board Policy No. 5.140, information, such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to award of this contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

Effective June 7, 2023, Countywide Community Workforce Agreement applies to projects with an estimated construction contract value of \$5,000,000 or greater. Provisions of the Countywide Community Workforce Agreement will not be applied to this contract as the estimated construction contract value is below the threshold.

## **ENVIRONMENTAL DOCUMENTATION**

The proposed project is exempt from CEQA. The project, to repair the soffit inside an existing storm drain without increasing its capacity, is within a class of projects that have been determined not to have a significant effect on the environment and which meets the criteria set forth in Sections 15301 (b) and (d), and 15302 (c) of the CEQA Guidelines; and Class 1 (e) and Class 2 (b) and (e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse in the Governor's Office

of Land Use and Climate Innovation in accordance with CEQA Guidelines, Section 21152, and will post the notice to the County's website in accordance with Section 21092.2

## **CONTRACTING PROCESS**

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy, the contract documents will include a best-efforts goal that at least 30 percent of the total California craft worker hours for construction of the project be performed by Local Residents. The Targeted Worker component will not be included as part of the project.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids:

<https://lacounty.gov/business/doing-business-with-la-county/>

<http://pw.lacounty.gov/general/contracts/opportunities>

Additionally, the contract solicitation will be advertised through web-based and social media platforms.

In order to increase opportunities for small businesses, Public Works will be offering preference to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204.

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

While the project ultimately enhances flood protection and public safety, limited short-term effects may occur during construction. A temporary lane closure and minor parking impacts are anticipated for approximately 2.5 months in summer 2026. To minimize disruption, Public Works is coordinating with the City of Glendale, scheduling work outside school traffic periods, and conducting early and preconstruction community outreach.

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division III.

Respectfully submitted,



MARK PESTRELLA, PE  
Director

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Enclosures

c: Chief Executive Office (Christine Frias)  
County Counsel  
Executive Office, Board of Supervisors  
Internal Services (Countywide Contract  
Compliance)

ENCLOSURE  
February 10, 2026

MTD 768 SOFFIT REPAIRS  
PROJECT ID NO. FCC0001405

