

Marcia Mayeda, Director

February 3, 2026

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST APPROVAL TO ENTER INTO A MEMORANDUM OF UNDERSTANDING  
WITH THE COMMUNITY ANIMAL MEDICAL PROJECT FOR  
MOBILE VACCINATION AND MICROCHIP SERVICES  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

This action is to request approval and authorize the Director of Animal Care and Control, or designee to enter into a Memorandum of Understanding (MOU) with the Community Animal Medical Project (CAMP LA) to provide mobile vaccination and microchip services throughout Los Angeles County and to authorize the Department of Animal Care and Control (Department) to enforce the indemnity clause contained in the MOU.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and authorize the Director of Animal Care and Control, or designee, to execute an MOU with CAMP LA substantially similar to Attachment A to provide mobile vaccination and microchip services to residents of Los Angeles County and other areas served by the Department.

Agoura ACC  
29525 Agoura Road  
Agoura Hills, CA 91301  
(818) 991-0071

Baldwin Park ACC  
4275 N. Elton Street  
Baldwin Park, CA 91706  
(626) 962-3577

Carson/Gardena ACC  
216 W. Victoria Street  
Gardena, CA 90248  
(310) 523-9566

Castaic ACC  
31044 N. Charlie Canyon Rd.  
Castaic, CA 91384  
(661) 257-3191

Downey ACC  
11258 S. Garfield Ave.  
Downey, CA 90242  
(562) 940-6898

Lancaster ACC  
5210 W. Avenue I  
Lancaster, CA 93536  
(661) 940-4191

Palmdale ACC  
38550 Sierra Highway  
Palmdale, CA 93550  
(661) 575-2888

Administrative Office  
5898 Cherry Avenue  
Long Beach, CA 90805  
(800) 253-3555

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Department continues to explore innovative ways to reduce barriers to responsible pet ownership, promote public health, and improve access to preventive veterinary care. Many Los Angeles County residents, particularly in underserved and low-income communities, face increasing financial strain and difficulty affording basic veterinary services. This challenge has been compounded by rising costs of living and the potential reduction of Federal and State benefit programs that previously helped stabilize household budgets.

Partnering with CAMP LA will allow the Department to expand access to low-cost pet vaccination and microchip clinics delivered directly in the community through mobile units. These clinics will help prevent the spread of communicable diseases such as rabies and parvovirus, increase compliance with licensing and microchip requirements, and support pet retention by keeping animals healthy and in their homes.

CAMP LA, a nonprofit organization, will provide licensed veterinary staff, support personnel, and all necessary medical supplies and equipment. DACC will collaborate with CAMP LA to identify event locations, conduct outreach, and promote participation among residents most in need of affordable services.

The MOU includes a standard indemnity clause that protects both the County and CAMP LA from liabilities arising from the performance of services. The Department seeks authority to enforce this clause in accordance with County standards to ensure appropriate legal protection for all parties.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommended action aligns with the County of Los Angeles Strategic Plan under North Star 3, Realize Tomorrow's Government Today, by promoting operational effectiveness, fiscal responsibility, and equity-centered service delivery. Partnering with Blue Line Dogs and the Sheriff's Youth Foundation leverages external expertise and resources to strengthen internal operations, expand program capacity, and enhance youth and community engagement.

This collaboration supports improved animal outcomes through structured dog training and socialization while creating meaningful opportunities for youth development, leadership, and community service. Together, these efforts advance the County's goals of improving service delivery, fostering innovative partnerships, and promoting transparent and equitable access to public services, while ensuring responsible stewardship of public resources.

### **FISCAL IMPACT/FINANCING**

There is no net County cost associated with entering into the MOU. CAMP LA will independently manage and collect payments from the public based on its established fee schedule, which offers low-cost services designed to ensure affordability for pet owners in need. The Department will not be financially responsible for the costs of these services, except as may otherwise be agreed upon in writing by authorized County personnel.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The proposed MOU has been reviewed by County Counsel and includes all standard County provisions, including indemnification, confidentiality, insurance, and compliance with applicable laws.

Under the agreement, CAMP LA will maintain commercial general liability and professional liability insurance naming the County of Los Angeles and its agents as additional insureds. The indemnity clause provides mutual protection for both parties against claims or damages that may arise from operations, except where such claims are due to gross negligence or willful misconduct.

CAMP LA will also ensure that all participating veterinary staff and volunteers maintain valid licensure and meet applicable State and local requirements.

### **IMPACT ON CURRENT SERVICES**

Approval of this MOU will enhance the Department's ability to reach more residents, especially those experiencing financial hardship, and increase the availability of affordable preventive veterinary services. These mobile vaccination and microchip clinics will directly support the County's animal welfare goals, reduce admissions to our care centers, and strengthen community partnerships that help keep pets and families together.

By partnering with CAMP LA, the Department can provide more equitable access to services, improve overall animal health, and reduce disease transmission risks in the community, all while supporting responsible pet ownership and reducing future service demands on County resources.

### **CONCLUSION**

Upon Board approval, the Department will proceed with the execution of the MOU with CAMP LA and implement all necessary provisions to enforce the indemnity clause. This

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partnership represents a cost-effective and compassionate approach to improving community access to preventive veterinary care, supporting public health, and advancing the Department's mission to protect both animals and residents in Los Angeles County.

Upon Board approval, please return one adopted copy of this Board letter to the Department.

Respectfully submitted,



MARCIA MAYEDA  
Director

MM:DU:WD:BK:cg:jl  
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Enclosure

c: Chief Executive Office  
County Counsel  
Executive Office

**MEMORANDUM OF UNDERSTANDING  
FOR MOBILE VACCINATION AND MICROCHIP SERVICES**

**Between**

COUNTY OF LOS ANGELES  
DEPARTMENT OF ANIMAL CARE AND CONTROL

**And**

COMMUNITY ANIMAL MEDICAL PROJECT

This Agreement ("Agreement"), entered into between the County of Los Angeles Department of Animal Care and Control ("DACC") and the Community Animal Medicine Project ("CAMP LA") (each, a "Party" and together, the "Parties"), in consideration of the mutual promises set forth herein, is effective as of the date this Agreement is executed by the last signatory (the "Effective Date").

**BACKGROUND:**

DACC provides animal care and control services that impact the lives of Los Angeles County residents, including promoting animal welfare and responsible pet ownership.

CAMP LA is a nonprofit organization that provides low-cost vaccination and microchip services through its veterinary mobile clinics, with the goal of increasing access to preventive and lifesaving veterinary care in underserved communities.

The Parties wish to partner to expand access to affordable pet vaccination and microchip services for residents throughout Los Angeles County and to other service areas served by DACC.

The Parties agree that the services provided by CAMP LA pursuant to this Agreement will benefit both people and animals of Los Angeles County and are consistent with the missions of the Parties.

The Parties agree as follows:

**GENERALLY:**

1. Term:

The term of this Agreement will begin on the Effective Date and continue for three (3) years, with two additional one (1) year extension options, unless sooner terminated or extended in writing by mutual agreement.

2. Termination:

Either Party may terminate this Agreement at any time, with or without cause, by providing thirty (30) days' prior written notice to the other Party.

3. Confidentiality:

CAMP LA will respect the confidentiality of individual information as provided under DACC's policies and applicable law, and will direct its employees not to disclose any confidential business or constituent information connected with DACC, the specific DACC facility, or any of its constituents. CAMP LA will enforce compliance by its employees and volunteers with DACC's confidentiality policy. To the extent DACC or DACC employees or volunteers receive confidential CAMP LA business, client, or employee information, DACC will direct its employees and volunteers not to disclose any such confidential information unless otherwise required to do so pursuant to federal, state, or local law. DACC will disclose records as required by law.

4. CAMP LA Staff:

CAMP LA staff and volunteers are not employees or agents of DACC. CAMP LA assumes full responsibility for the compensation, benefits, insurance, and supervision of its staff and volunteers.

5. Supervision and Compliance:

When providing services, CAMP LA staff and volunteers will comply with applicable DACC policies and procedures. DACC may require CAMP LA personnel to complete trainings related to safety, handling, or County requirements.

6. Equal Employment Opportunity:

DACC and CAMP LA each affirm and agree that each is an equal employment opportunity employer in full compliance with any and all applicable anti-discrimination laws, rules and regulations. Each agrees not to harass, discriminate against, or retaliate against employees and/or volunteers of the other Party providing services pursuant to this Agreement because of race, color, national origin, age, sex, sexual orientation, gender identity, religion, disability, marital status, veteran status, citizenship status, or any other category protected under the laws of California, Los Angeles County, or under federal laws, rules, or regulations, nor will either Party cause or request the other Party to engage in such discrimination, harassment, or retaliation.

7. Subcontracting

Performance under this Agreement may not be subcontracted by CAMP LA without the advance approval of DACC.

8. Compensation

CAMP LA will provide services to the public according to the pricing schedule attached as Attachment A. CAMP LA may update their pricing schedule (Attachment A) with 30 days' written notice to DACC. In the event pricing is updated, the public must be made aware as soon as feasible. DACC will not be financially responsible for fees or costs associated with these services, except as may otherwise be agreed upon in writing by those authorized to process and/or approve payments.

9. Indemnification/Hold Harmless:

CAMP LA agrees to indemnify, defend, and hold harmless the County of Los Angeles, its Special Districts, officers, employees, agents, and volunteers from and against any and all liability, costs, or claims arising from CAMP LA's performance of this Agreement, except to the extent arising from the County's gross negligence or willful misconduct.

10. Insurance

Without limiting CAMP LA's indemnification of DACC, provide and maintain at its own expense, Commercial General Liability insurance naming the County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, employees and volunteers (collectively DACC and its Agents) as an additional insured, with limits of not less than:

General Aggregate:	\$2 million
Products/Completed Operations Aggregate:	\$1 million
Personal and Advertising Injury:	\$1 million
Each Occurrence:	\$1 million

In addition, all staff performing services under this Agreement shall maintain valid licensure in accordance with California requirements and carry appropriate professional liability insurance.

11. Governing Law:

This Agreement will be deemed to have been executed and delivered within the state of California, and the rights and obligations of the Parties under it will be construed and enforced in accordance with, and governed by, the laws of the state of California in effect as of the effective date of this Agreement.

12. Non-Exclusivity:

This Agreement does not create an exclusive partnership between DACC and CAMP LA. Nothing in this Agreement shall preclude DACC from entering into similar agreements or partnerships with other agencies or organizations to provide mobile vaccination, microchip, or other animal care services.

13. Project Coordinators:

Each Party shall designate a Coordinator, listed in Exhibit A, who will serve as the primary contact regarding this Agreement.

14. Scope of Work (DACC):

**SPECIFICALLY, DACC agrees to:**

- A. Collaborate with CAMP LA to identify locations and schedule for mobile vaccination and microchip clinics throughout Los Angeles County and any other areas served by DACC.
- B. Provide reasonable access to facilities for CAMP LA staff and volunteers when services are provided specifically at a DACC Animal Care Center.
- C. Assist in outreach, marketing, and promotion of veterinary services to residents served by DACC, as appropriate.

15. Scope of Work (CAMP LA):

**SPECIFICALLY, CAMP LA agrees to:**

- A. Schedule mobile vaccination and microchip clinics throughout Los Angeles County and any other areas served by DACC, in collaboration with DACC, and share clinic schedule with DACC in advance.
- B. Provide animal vaccination and microchip services to residents in unincorporated and incorporated Los Angeles County, and to other areas served by DACC, through mobile clinics.
- C. Provide licensed veterinary staff, support staff (as needed), and all necessary medical supplies and equipment.
- D. Process payments from the public according to the pricing schedule in Attachment A.
- E. Ensure CAMP LA staff and volunteers comply with DACC's policies and applicable laws while providing services.
- F. Maintain accurate records of services provided and report to DACC as



requested throughout the term of this Agreement. All records shall be maintained in accordance with the California Public Records Act, and under no circumstances shall records be sold or otherwise disclosed for commercial purposes.

- G. Obtain and provide DACC with a copy of a Certificate of Insurance naming the event site for each mobile vaccination and microchip event.

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**MEMORANDUM OF UNDERSTANDING  
FOR MOBILE VACCINATION AND MICROCHIP SERVICES**

**Between**

COUNTY OF LOS ANGELES  
DEPARTMENT OF ANIMAL CARE AND CONTROL

**And**

COMMUNITY ANIMAL MEDICAL PROJECT

The Parties agree to execute this Agreement as of the day and year of the last signature hereto.

County of Los Angeles  
Department of Animal Care and Control

Community Animal Medical Project

By:

By:

\_\_\_\_\_  
MARCIA MAYEDA, Director

DATE \_\_\_\_\_

DATE \_\_\_\_\_

**EXHIBIT A**

## DACC Coordinator

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: Department of Animal Care and Control  
5898 Cherry Avenue  
Long Beach, CA 90805  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

## DACC Contracts and Grants Division

Name: Bradley Kim  
Title: Contracts, Grants, and Analytics Division Manager  
Address: 5898 Cherry Avenue  
Long Beach, CA 90805  
Telephone: (562) 256-2415  
E-mail: BKim@animalcare.lacounty.gov

## CAMP LA Coordinator

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_