



**MICHAEL OWH**  
Director

**County of Los Angeles**  
**INTERNAL SERVICES DEPARTMENT**

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*Speed. Reliability. Value.*

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February 03, 2026

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**PROBATION DEPARTMENT**  
**CAMPUS KILPATRICK POOL FENCE REPLACEMENT PROJECT AND**  
**CAMPUS KILPATRICK-CAMP MILLER PERIMETER FENCE REPLACEMENT PROJECT**  
**ESTABLISH AND APPROVE TWO CAPITAL PROJECTS**  
**AND RELATED APPROPRIATION ADJUSTMENT**  
**CAPITAL PROJECT NOS. 8A051 AND 8A052**  
**(SUPERVISORIAL DISTRICT 3)**  
**(FISCAL YEAR 2025-26 - 4-VOTES)**

**SUBJECT**

Approval of the recommendations will find the two Capital Projects are exempt from the California Environmental Quality Act; establish and approve Capital Project Nos. 8A051 and 8A052 for the Campus Kilpatrick Pool Fence Replacement and Campus Kilpatrick-Camp Miller Perimeter Fence Replacement projects, respectively; approve the related appropriation adjustment; and authorize the Director of the Internal Services Department, or designee, to deliver the proposed projects using a Board-approved Job Order Contract.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find the two proposed Capital Projects at Campus Kilpatrick-Camp Miller are within the scope of previously-approved improvements and the Board's previous findings of exemption from the California Environmental Quality Act for the reasons stated in this letter and in the record of the projects, and there has been no change in the projects or the circumstances under which they are undertaken that would change the Board's previous conclusion.

2. Establish and approve two Capital Projects as follows:

a. Campus Kilpatrick Pool Fence Replacement Project, Capital Project No. 8A051, with a total project budget of \$1,046,000. The project budget includes \$55,000 for pre-construction costs, which were previously funded and expended through the Probation Department's operating budget.

b. Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Project, Capital Project No. 8A052, with a total project budget of \$5,794,000. The project budget includes \$92,000 for pre-construction costs, which were previously funded and expended through the Probation Department's operating budget.

3. Approve an appropriation adjustment to transfer \$6,693,000 from the Probation Department's 2011 Realignment Trust Account for Juvenile Probation Camp Funding as follows: \$991,000 for the Campus Kilpatrick Pool Fence Replacement Project, Capital Project No. 8A051, and \$5,702,000 to Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Project, Capital Project No. 8A052.

4. Authorize the Director of the Internal Services Department, or designee, to deliver the two proposed Capital Projects using a Board-approved Job Order Contract.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommendations will find that the Campus Kilpatrick Pool Fence Replacement, Capital Project (CP) No. 8A051, and Campus Kilpatrick-Camp Miller Perimeter Fence Replacement, CP No. 8A052, are exempt from the California Environmental Quality Act (CEQA), approve the Capital Projects and related appropriation adjustment, and authorize the Internal Services Department (ISD) to deliver the proposed projects using a Board-approved Job Order Contract (JOC).

The Probation Department has elected to fund and move the following proposed projects forward in order to address ongoing needs across Campus Kilpatrick and Camp Miller, located at 427 and 433 Encinal Canyon Road in the City of Malibu, respectively.

Campus Kilpatrick Pool Fence Replacement, CP No. 8A051:

The proposed project would replace the existing pool fence at Campus Kilpatrick by removing the existing fence and replacing in kind with a fence with anti-climb rollers.

The work would include the removal of the existing chain link fence, posts, footings, gates, and concrete; installation of anti-climb rollers; re-installation of the existing perimeter fencing, gates, rails, mesh, posts, footings, concrete, curbs, paving; and the temporary removal and reinstallation of signage, security camera, conduits, sprinkler heads, irrigation lines, water lines, and control valves.

The estimated project duration is approximately 10 months, which includes construction and project completion.

### Campus Kilpatrick-Camp Miller Perimeter Fence Replacement, CP No. 8A052:

The proposed Project would replace the perimeter fence surrounding Campus Kilpatrick and the adjacent Camp Miller facilities. This replacement is necessary to comply with the Board of State and Community Corrections (BSCC) Title 24 requirements, which specify that the facility perimeter must be controlled by the appropriate means to ensure that youth remain within the perimeter and to prevent unauthorized access by the public. Additionally, the Probation Department's Los Padrinos Depopulation Strategy calls for the conversion of Campus Kilpatrick to an all-girls and gender expansive youth facility with a Secure Youth Treatment Facility (SYTF) component. This change in population requires the Department to replace the existing fencing around the perimeter of Campus Kilpatrick and Camp Miller. This replacement would enhance the level of security and provide a more inconspicuous and less institutional appearance to the facility.

The replacement would include the removal of portions of the existing perimeter fencing and razor wire and replacing in kind with the installation of anti-climb fencing, anti-climb rollers, and a privacy screen; and the replacement of the existing posts, footings, slide and double gates, gate operators, pedestrian gates, access controls and intercoms, sensors, keypads, electrical wiring and conduit, locks, and various necessary electrical components.

The estimated project duration is approximately 12 months, which includes construction and project completion.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 2: Foster Vibrant and Resilient Communities, Focus Area Goal C: Public Safety, Strategy i. Support and invest in innovative practices, crime prevention resources and infrastructure to provide protection and security and North Star 3: Realize Tomorrow's Government Today, Focus Area Goal G: Internal Controls and Processes, Strategy ii. Manage and Maximize County Assets by investing in public infrastructure that will improve the operational effectiveness of an existing County asset.

### **FISCAL IMPACT/FINANCING**

The aggregated total estimated project budget for the two projects is \$6,840,000 which includes design, construction, change order allowance, civic art allocation, inspection/testing, and ISD county services. Pre-construction costs of approximately \$55,000 for the proposed Campus Kilpatrick Pool Fence Replacement Project, CP 8A051, which were paid in FY 2022-23, are accounted for in Enclosure A for a total project budget of \$1,046,000. Pre-construction costs of approximately \$92,000 for the proposed Campus Kilpatrick–Camp Miller Perimeter Fence Replacement Project, CP 8A052, which were paid in FY 2022-23 and FY 2023-24, are accounted for in Enclosure B for a total project budget of \$5,794,000.

Approval of the enclosed appropriation adjustment (Enclosure C) will authorize the transfer of \$6,693,000 from the Probation Department's 2011 Realignment Trust Account for Juvenile Probation Camp Funding to fully fund the projects as follows:

- a. Transfer \$991,000 to the Campus Kilpatrick Pool Fence Replacement Project, CP No. 8A051, to fully fund the project, resulting in a total project budget of \$1,046,000.

b. Transfer \$5,702,000 to the Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Project, CP No. 8A052, to fully fund the project, resulting in a total project budget of \$5,794,000.

#### Operating Budget Impact

The scope of work consists of remodeling work made to existing features. Therefore, following the completion of the projects, no one-time start-up or additional ongoing costs are anticipated as a result of the projects. There is no net County cost impact associated with the recommended actions.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on May 17, 2023, the proposed Campus Kilpatrick Pool Fence Replacement Project will include a best-efforts Local Worker hiring goal of at least thirty percent (30%), with no "Targeted Worker" component, as its project budget falls between the \$500,000 and \$2,500,000 threshold.

In addition, the proposed Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Project will include a mandatory hiring requirement of at least thirty percent (30%) Local Workers and 10 percent (10%) Targeted Workers because the project budget exceeds \$2,500,000.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Campus Kilpatrick Pool Fence Replacement Project, and proposed Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Project will include one percent (1%) of eligible design and construction costs to be allocated to the Civic Art Fund in the amounts of \$6,000 and \$38,000, respectively.

#### **ENVIRONMENTAL DOCUMENTATION**

On July 27, 2021, the Board approved discretionary actions at Campus Kilpatrick that included camera installation, relocation of lighting, and new and upgraded fencing. At that time, the Board determined these minor improvements were categorically exempt from CEQA and perimeter fence under the State CEQA Guidelines in Sections 15301(a) and (f), 15303(e), and 15311 and Classes 1(d), and (i), 3(b), and 11 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use, replacement of features with the same purpose and capacity, and the installation of small equipment. The scopes of work for both fence projects, which would replace the existing perimeter fence and pool fence, is within the scope of previously approved improvements and remains within the Board's previous findings of exemption for the projects. There has been no change in the projects or the circumstances under which they are undertaken that would change the Board's previous conclusion.

Upon the Board's approval of the projects, ISD will file a Notice of Exemption indicating that there has been no change to the previously approved scope, that would trigger CEQA, with the Registrar-Recorder/County Clerk and with the State Clearinghouse in the Office of Planning and Research in accordance with section 21152 of the California Public Resources Code and will post the Notice to its website in accordance with section 21092.2.

## **CONTRACTING PROCESS**

The proposed projects will be delivered using an ISD Board-approved JOC for the construction. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced county employees, are included in all JOCs.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

For these proposed projects, ISD has made the determination that the use of a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent the project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively procured construction contract, such as a JOC, not by county employees, due to the “Force Account” limitations set forth in the Public Contract Code.

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommendations will have minimal impact on current county services. The perimeter fence project will be constructed in phases to minimize disruption to camp operations. Existing fencing will remain in place until the new sections are completed, maintaining site security throughout construction. A security check-in process will be implemented for all contractors working on-site. Normal camp activities are not expected to be impacted.

The proposed pool fence project will require close coordination with Campus Kilpatrick operations staff to manage contractor access and ensure youth safety. The pool area will be closed to youth for the duration of the fence construction.

## **CONCLUSION**

Please return one adopted copy of the board letter to the following: ISD Operations Service, the Chief Executive Office – Capital Programs Division, and the Probation Department.

The Honorable Board of Supervisors

2/3/2026

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Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Michael OWH", followed by a circular stamp or mark.

MICHAEL OWH

Director

MO:QH:ME:kc

Enclosures

c: Executive Office, Board of Supervisors  
Chief Executive Officer  
County Counsel  
LA County Department of Arts and Culture (Civic  
Art Division)  
Probation Department

**PROJECT INFORMATION SHEET  
SCHEDULE AND BUDGET SUMMARY**

<b>PROJECT :</b>	<b>Probation Campus Kilpatrick Pool Fence Replacement</b>
<b>CAPITAL PROJECT NO. :</b>	<b>8A051</b>

<b>I. PROJECT SCHEDULE</b>		
<b>Project Activity</b>	<b>Duration</b>	<b>Scheduled Completion Date</b>
Complete Construction Documents	Complete	January 2025
Jurisdictional Approval	Complete	June 2025
Award Construction Contract	1 month following Board approval	March 2026
Substantial Completion	8 months following Board approval	October 2026
Project Acceptance	10 months following Board approval	December 2026

<b>II. BUDGET SUMMARY</b>	
<b>Budget Category</b>	<b>Proposed Budget</b>
Construction	
Construction	\$ 604,000.00
Change Orders (Contingency)	\$ 74,000.00
<b>Subtotal</b>	<b>\$ 678,000.00</b>
Civic Art (if not exempt)	\$ 6,000.00
Plans and Specifications	\$ 42,000.00
Jurisdictional Review/Plan Check/Permits	\$ 28,000.00
Project Management	\$ 110,000.00
ISD Overhead	\$ 182,000.00
<b>Total Project Budget</b>	<b>\$ 1,046,000.00</b>

**PROJECT INFORMATION SHEET  
SCHEDULE AND BUDGET SUMMARY**

<b>PROJECT :</b>	<b>Campus Kilpatrick-Miller Perimeter Fence Replacement</b>
<b>CAPITAL PROJECT NO. :</b>	<b>8A052</b>

<b>I. PROJECT SCHEDULE</b>		
<b>Project Activity</b>	<b>Duration</b>	<b>Scheduled Completion Date</b>
Complete Construction Documents	Complete	June 2025
Jurisdictional Approval	Complete	July 2025
Award Construction Contract	1 month following Board approval	March 2026
Substantial Completion	10 months following Board approval	December 2026
Project Acceptance	12 months following Board approval	February 2027

<b>II. BUDGET SUMMARY</b>	
<b>Budget Category</b>	<b>Proposed Budget</b>
Construction	
Construction	\$ 3,759,000.00
Change Orders (Contingency)	\$ 427,000.00
<b>Subtotal</b>	<b>\$ 4,186,000.00</b>
Civic Art (if not exempt)	\$ 38,000.00
Plans and Specifications	\$ 60,000.00
Jurisdictional Review/Plan Check/Permits	\$ 187,000.00
Project Management	\$ 279,000.00
Overhead	\$ 1,044,000.00
<b>Total Project Budget</b>	<b>\$ 5,794,000.00</b>



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BOARD OF SUPERVISORS  
OFFICIAL COPY

February 3, 2026

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

PROBATION DEPARTMENT

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE  
FY 2025-26  
4 - VOTES

SOURCES	USES
PROBATION CAMPUS KILPATRICK POOL FENCE REPLACEMENT A01-CP-88-8918-65042-8A051 2011 REALIGNMENT - CAPITAL PROJECTS INCREASE REVENUE991,000	PROBATION CAMPUS KILPATRICK POOL FENCE REPLACEMENT A01-CP-6014-65042-8A051 CAPITAL ASSETS - B & I INCREASE APPROPRIATION991,000
PROBATION CAMPUS KILPATRICK-CAMP MILLER PERIMETER FENCE REPLACEMENT A01-CP-88-8918-65042-8A052 2011 REALIGNMENT - CAPITAL PROJECTS INCREASE REVENUE5,702,000	PROBATION CAMPUS KILPATRICK-CAMP MILLER PERIMETER FENCE REPLACEMENT A01-CP-6014-65042-8A052 CAPITAL ASSETS - B & I INCREASE APPROPRIATION5,702,000
SOURCES TOTAL\$ 6,693,000	USES TOTAL\$ 6,693,000

JUSTIFICATION

Reflects an increase of \$991,000 in appropriation for the Campus Kilpatrick Pool Fence Replacement Project, Capital Project No. 8A051, and \$5,702,000 for the Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Project, Capital Project No. 8A052, for a combined amount of \$6,693,000 that will be offset with one-time revenue from Probation's 2011 Realignment Trust Account for Juvenile Probation Camp Funding to fully fund both projects.

Gina M. Byrnes

Digitally signed by Gina M. Byrnes  
Date: 2025.12.29 13:30:24 -08'00'

AUTHORIZED SIGNATURE

GINA BYRNES, CHIEF FINANCIAL OFFICER

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR---

AUDITOR-CONTROLLER

B.A. NO. 087



ACTION



RECOMMENDATION  
Andrea

Digitally signed by  
Andrea Turner  
Date: 2026.01.08 11:46:38  
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BY

Turner

DATE

1/8/2026



APPROVED AS REQUESTED



APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

Matthew J.

Diaz

BY

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Matthew J. Diaz  
Date: 2026.01.08  
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DATE

1/8/26