



MARK PESTRELLA, Director

## COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE

January 13, 2026

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

### SERVICE CONTRACT TRANSPORTATION CORE SERVICE AREA AWARD OF SERVICE CONTRACT ON-CALL MAINTENANCE OF AIRPORT TRAFFIC CONTROL TOWER EQUIPMENT AND AUTOMATED WEATHER OBSERVATION SYSTEMS (SUPERVISORIAL DISTRICTS 1, 2, AND 3) (3-VOTES)

#### **SUBJECT**

Public Works is seeking Board approval to award a service contract to DBT Transportation Services, LLC for on-call inspections, maintenances, repairs, and certification of airport traffic control tower equipment and automated weather observation systems at various Los Angeles County airports.

#### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the contract work is not a project pursuant to the California Environmental Quality Act.
2. Award and delegate authority to the Director of Public Works or his designee to execute a contract with DBT Transportation Services, LLC for on-call inspections, maintenances, repairs, and certification of airport traffic control tower equipment and automated weather observation systems at various Los Angeles County airports. This contract will have an initial term of 1 year with four 1-year renewal options and may be extended on a month-to-month basis for up to 6 additional months for a maximum potential contract term of 66 months and a maximum potential contract sum of \$1,907,180. This contract will be subject to the additional extension provisions specified below.
3. Delegate authority to the Director of Public Works or his designee to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his

designee, DBT Transportation Services, LLC has successfully performed during the previous contract period, and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend and/or terminate the contract for convenience if it is in the best interest of the County to do so.

4. Delegate authority to the Director of Public Works or his designee to authorize additional services and extend the contract expiration date as necessary to complete those additional services when those additional services are: (1) previously unforeseen, (2) related to a previously assigned scope of work on a given work order, and (3) are necessary for the completion of that given work order.

5. Delegate authority to the Director of Public Works or his designee to increase the annual contract amount by up to an additional 10 percent of the annual contract sum, which is included in the maximum potential aggregate contract sum for unforeseen additional work within the scope of the contract, if required, and to adjust the contract sum for each option year to allow for an annual cost-of-living adjustment in accordance with the County policy and the terms of the contract.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to award a contract to provide on-call inspections, maintenances, repairs, and certification of airport traffic tower equipment and the automated weather observation systems at various Los Angeles County airports and to determine that the recommended actions are not a project under the California Environmental Quality Act (CEQA). The work to be performed in the future under the agreement will consist of performing periodic inspections, maintenances, repairs, troubleshooting, and certification of the automated weather observation systems at Brackett Field Airport, Compton/Woodley Airport, San Gabriel Valley Airport, and Whiteman Airport and of the airport traffic control tower equipment at Whiteman Airport. Regular inspection and maintenance helps prevent equipment failures which could compromise aviation safety and result in operational downtime or Federal Aviation Administration compliance violations. The recommended contractor has the specialized knowledge and expertise to provide these essential services which are critical to the safe operation of County-owned airports and ensuring Federal Aviation Administration operational and safety standards are met. This contract supports and benefits County airports, airport staff, pilots, and the general public who rely on accurate weather reporting and safe air traffic operations.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 1, Make investments that transform lives, Focus Area Goal B, Employment and Sustainable Wages, Strategy iii, Job Creation, by contracting with the contractor who has specialized expertise, experience, and training to provide routine inspections, maintenances, repairs, and certification services in an effective, timely, and responsive manner.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The annual contract sum is \$315,236 plus 10 percent for unforeseen additional work within the scope of the contract and cost-of-living adjustments in accordance with the contract. The amount is based on Public Works estimated annual utilization of the contractor's services. The contract is for an initial term of 1 year, with four additional 1 year renewal options and may be extended on a

month-to-month basis for up to 6 months, for a maximum potential contract term of 66 months and an overall maximum potential contract sum of \$1,907,180. Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms. The County may also authorize an extension of time to the contract's maximum potential term, not-to-exceed 180 days, with no additional funding. The County may also authorize an extension of time to the contract's maximum potential term, not-to-exceed 180 days, with no additional funding.

Funding for the initial term of this service is included in the Aviation Enterprise Fund (M02) Fiscal Year 2025-26 Budget. Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process. Total annual expenditure for this service will not exceed the maximum contract amount approved by the Board.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

County Counsel has reviewed the contract as to form, which is substantially similar to the enclosed draft agreement (Enclosure A). The recommended contract agreement with DBT Transportation Services, LLC was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements. The expiration of the contract is subject to the following conditions: where services for a given project have been authorized in writing by the County but are not completed by the contractor prior to the stated expiration date, the expiration date will be extended solely to allow for the completion of such services.

A standard service contract was used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposer's utilization participation and Community Business Enterprise program information. Data regarding the proposer's minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

The current contract has a final expiration date of April 30, 2026; however, it will expire upon award and execution of this contract. Award of this contract will continue the current services by the recommended contractor, which is the current contractor providing these services. This contract will commence upon the Board's approval and final execution by both parties, whichever occurs last.

## **ENVIRONMENTAL DOCUMENTATION**

Approval of the recommended action to authorize the as-needed services agreement and related actions does not constitute a project subject to CEQA because the activity is excluded from the definition of a project in California Public Resources Code Section 21065 and is administrative activity of government that will not result in a direct or reasonably foreseeable indirect physical change in the environment under California CEQA Guidelines Section 15378(b). No specific work would be approved by approval of the recommended actions. Future activity that would be approved under the agreement may consist of non-project actions, such as inspections or would likely be exempt, including under Section 15301 of the California CEQA Guidelines and Class 1 of the County's Environmental Document Reporting Procedures and Guidelines as repairs or maintenance of an existing facility. As work is proposed under the agreement, consideration of CEQA will occur prior to authorization. Authorization of projects under CEQA for activities that are not determined to be exempt would return to the Board for consideration along with appropriate CEQA findings.

## **CONTRACTING PROCESS**

On January 23, 2025, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business with Los Angeles County" website (Enclosure C), "Do Business With Public Works" website, and X (formerly Twitter). In addition, advertisements were placed in the Los Angeles Daily Journal, La Opinión, Los Angeles Sentinel, The Daily Breeze, The Signal, Antelope Valley Press, San Gabriel Valley Tribune, Daily Commerce, Malibu Times, and Pasadena Star News. Public Works also informed 1,645 Local Small Business Enterprises; 169 Disabled Veteran Business Enterprises; 174 Social Enterprises; 1,041 Community Business Enterprises; and 1,385 Community-Based Organizations.

On February 19, 2025, two proposals were received. One proposal was disqualified for failure to meet the minimum requirements of the RFP. The remaining proposal was evaluated by an evaluation committee consisting of Public Works staff. The evaluation was conducted utilizing the informed averaging methodology for applicable criteria described in the RFP, which included the price, experience, work plan, and references. Based on this evaluation, it is recommended that this contract be awarded to the apparent responsive and responsible proposer, DBT Transportation Services, LLC. Public Works has determined the contractor's price to be reasonable for the work requested. Since Public Works does not have classifications that may be impacted by this contract, no union notification was required.

Public Works has evaluated and determined that the contracted services are required on an on-call and intermittent basis; therefore, Proposition A (Los Angeles County Code Chapter 2.121) and the Living Wage Program (Los Angeles County Code Chapter 2.201) do not apply to this contract.

The contract includes a cost-of-living adjustment provision, which is in accordance with Board Policy 5.070, Multi-Year Services Contract Cost-of-Living Adjustments.

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The award of this contract will continue the services without disruption to the public and will not result in the displacement of any County employees as this service is presently contracted with the private sector.

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Aviation Division.

Respectfully submitted,



MARK PESTRELLA, PE  
Director

MP:SK:sc

Enclosures

c: Chief Executive Office (Christine Frias)  
County Counsel  
Executive Office, Board of Supervisors

AGREEMENT FOR

ON-CALL INSPECTIONS, MAINTENANCE, REPAIR, AND  
CERTIFICATION OF AIRPORT TRAFFIC CONTROL TOWER EQUIPMENT  
AND AUTOMATED WEATHER OBSERVATION SYSTEMS

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and DBT Transportation Services, LLC, a limited liability corporation, located at 1500 CityWest Boulevard, Suite 550, Houston, Texas 77042, (hereinafter referred to as CONTRACTOR). COUNTY and CONTRACTOR are each a Party and collectively referred to as the Parties.

WITNESSETH

FIRST: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors (Board) of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on February 19, 2025, hereby agrees to provide services as described in this Contract for On-Call Inspections, Maintenance, Repair, and Certification of Airport Traffic Control Tower Equipment and Automated Weather Observation Systems.

SECOND: This AGREEMENT, together with Exhibit A, Scope of Work; Exhibit A.1, Schedule of Prices (Form PW-2); Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F, Performance Requirements Summary, Exhibit G, Whiteman Airport Traffic Control Tower Equipment Maintenance, Equipment to be Maintained; and Exhibit H, Description of Equipment/Systems, the CONTRACTOR'S Proposal, all attached hereto; the Request for Proposals; and Notice to Proposers to the Request for Proposals, all of which are incorporated herein by reference, are agreed by the COUNTY and the CONTRACTOR to constitute the Contract.

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in the Proposal and attached hereto as Exhibit A.1 (Form PW-2), an amount not to exceed \$315,236 per year, or such greater amount as the Board may approve (Maximum Contract Sum). Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms.

FOURTH: This Contract's initial term will be for a period of 1-year commencing upon the Board's approval and final execution of this Agreement by both Parties, whichever occurs last. The COUNTY will have the sole option to renew this Contract term for up to four additional one-year periods and six month-to-month extensions, for a maximum total Contract term of 66 months. Each such option will be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to renew this Contract at least 10 days prior to the end of each term. At the sole discretion of

the COUNTY, in lieu of renewing the Contract for the full 1 year, this Contract may be renewed on a month-to-month basis, upon written notice to the CONTRACTOR at least 10 days prior to the end of a term. Further, in accordance with Section 2.A.3 of Exhibit B, Service Contract General Requirements, the COUNTY may, at its sole discretion, authorize extensions of time to the Contract's term, to the extent that extensions of time for Contractor performance do not impact either scope or amount of this Contract, provided the aggregate of all such extensions during the life of this Contract will not exceed 180 days. The Director will provide a written notice of nonrenewal at least 10 days before the last day of any term, in which case this Contract will expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal. If the County authorizes the Contractor in writing to perform services on a given task prior to the stated expiration date, but thereafter such services are not completed by the stated expiration date, then the expiration of the Contract shall be automatically extended solely to allow for the completion of such services. County may authorize unforeseen additional services and extend the contract expiration date as necessary to complete those services when the unforeseen additional services are directly related to the initial scope of work and are necessary for the completion of a given project.

FIFTH: The CONTRACTOR will bill monthly, in arrears, for the work performed during the preceding month. Work performed will be billed at the unit prices quoted in Exhibit A.1, Schedule of Prices (Form PW-2).

SIXTH: Public Works will make payment to the CONTRACTOR within 30 days of receipt and approval of a properly completed and undisputed invoice. However, should the CONTRACTOR be certified by the COUNTY as a Local Small Business Enterprise, payment will be made in accordance with Board of Supervisors Policy No. 3.035, Small Business Liaison and Prompt Payment Program. Each invoice must be in triplicate (original and two copies) and must itemize the work completed. The invoices must be submitted to:

Los Angeles County Public Works  
Attention Fiscal Division, Accounts Payable  
P.O. Box 7508  
Alhambra, CA 91802-7508

SEVENTH: In no event will the aggregate total amount of compensation paid to the CONTRACTOR exceed the amount of compensation authorized by the Board. Such aggregate total amount is the Maximum Contract Sum.

EIGHTH: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract. The CONTRACTOR acknowledges that the designated Contract Manager is not authorized to request or order any work that would result in the CONTRACTOR earning an aggregate compensation in excess of this Contract's Maximum Contract Sum.

NINTH: The CONTRACTOR must not perform or accept work requests from the Contract Manager or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The CONTRACTOR must monitor the balance of this Contract's Maximum Contract Sum. When the total of the CONTRACTOR'S paid invoices, invoices

pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the CONTRACTOR must immediately notify the Contract Manager in writing. The CONTRACTOR must send written notification to the Contract Manager when this Contract is within 6 months from expiration of the term as provided for hereinabove.

TENTH: If requested by the Contractor prior to the renewal of a contract option year, the contract amount (hourly, daily, monthly, etc.) for the additional option year periods identified in the FOURTH paragraph may, at the sole discretion of the County, be increased at the time of contract renewal, if exercised by the County, based on the most recently published percentage change in the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index for Urban Consumers (CPI-U) for the Los Angeles-Long Beach-Anaheim area for the 12-month period preceding the renewal date, which will be the effective date for any cost-of-living adjustment (COLA). However, any increase must not exceed the general salary movement granted to County employees as determined by the Chief Executive Officer as of each July 1 for the prior 12-month period. Furthermore, should fiscal circumstances ultimately prevent the Board from approving any increase in County employee salaries, no COLA will be granted. Before any COLA increase will take effect and become part of the contract, it will require a written amendment to the contract first, that has been formally approved and executed by the parties. To request a COLA, Contractor must submit a written request along with appropriate justification to the Contract Analyst 60 days prior to "the contract renewal date" or "exercising the additional option year periods identified in the FOURTH paragraph." Upon approval of COLA, a notification will be sent to the Contractor.

ELEVENTH: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Proposal, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A through H, inclusive, the COUNTY'S provisions will control and be binding.

TWELFTH: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

THIRTEENTH: Advertising and Other External Communications About the Project/Contract. Consultant/Contractor shall obtain the County's prior written approval before disclosing or communicating any information concerning the award of the contract, the progress of the work, or the completion of the work, to any non-party, including but not limited to outside media and news organizations. This requirement includes, but is not limited to: (1) a Consultant/Contractor's, application for an award or any other recognition of the Project/Contract; and (2) any advertising or promotion of the Project/Contract and/or the Consultant/Contractor's role on the project. The County retains the sole discretion as to the release of such information, including the right to deny the request for disclosure, the right to direct the timing of the disclosure, and/or the right to direct Consultant/Contractor to make revisions to the information prior to disclosure.

FOURTEENTH: This Contract constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings. This

**ENCLOSURE A**

CONTRACT may be signed by the Parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or e-mail electronic signatures. Each executed counterpart will be deemed an original. All counterparts, taken together, constitute the executed Agreement.

The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format will be legal and binding and will have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. Contractor and County (i) agree that an electronic signature, whether digital or encrypted, of a Party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile, or electronic mail, or other electronic means, (iii) are aware that the other Party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all Parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 (E-SIGN) and California Uniform Electronic Transactions Act (UETA)(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, e-mail or other electronic means will constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

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**ENCLOSURE A**

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
Director of Public Works

APPROVED AS TO FORM:

DAWYN R. HARRISON  
County Counsel

By \_\_\_\_\_  
Deputy

\_\_\_\_\_  
Type/Print Name

DBT TRANSPORTATION SERVICES,  
LLC

By \_\_\_\_\_  
Its President

\_\_\_\_\_  
Type/Print Name

By \_\_\_\_\_  
Its Secretary

\_\_\_\_\_  
Type/Print Name

**PROPOSER UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR  
ON-CALL MAINTENANCE OF AIRPORT TRAFFIC CONTROL TOWER EQUIPMENT AND AUTOMATED WEATHER OBSERVATION SYSTEMS**

**SELECTED FIRMS**

	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
1	DBT Transportation Services, LLC	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

**PROPOSER UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR  
ON-CALL MAINTENANCE OF AIRPORT TRAFFIC CONTROL TOWER EQUIPMENT AND AUTOMATED WEATHER OBSERVATION SYSTEMS**

<b>FIRM INFORMATION*</b>		
DBT Transportation Services, LLC		
<b>BUSINESS STRUCTURE</b>		
Limited Liability Company		
<b>CULTURAL/ETHNIC COMPOSITION</b>		
<b>OWNERS/PARTNERS</b>	Black/African American	1
	Hispanic/Latino	5
	Asian or Pacific Islander	6
	Native American	0
	Subcontinent Asian	22
	White	34/100%
	<b>TOTAL</b>	6
<i>Female (included above)</i>		
<b>COUNTY CERTIFICATION</b>		
CBE	N/A	
LSBE	N/A	
<b>OTHER CERTIFYING AGENCY</b>		
N/A		

\*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.



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## + [Solicitation Information](#)

<b>Solicitation Number:</b>	BRCC0000532		
<b>Title:</b>	On-Call Inspections, Maintenance, Repair, and Certification of Airport Traffic Control Tower Equipment and Automated Weather Observation Systems at Various County of Los Angeles Airports		
<b>Department:</b>	Public Works		
<b>Bid Type:</b>	Service	<b>Bid Amount:</b>	\$400,000.00
<b>Commodity:</b>	AIRCRAFT AVIONICS-NOT OTHERWISE LISTED- NAVIGATION INSTRUMEN		
<b>Description:</b>	PLEASE TAKE NOTICE that Public Works requests proposals for the On-Call Inspections, Maintenance, Repair, and Certification ... <a href="#">More</a>		
<b>Open Day:</b>	1/23/2025	<b>Closed Date:</b>	2/19/2025 5:30:00 PM
<b>Contact Name:</b>	Victoria Cabrera	<b>Contact Phone:</b>	(626) 216-5639
<b>Contact Email:</b>	VACabrera@dpw.lacounty.gov		
<b>Notice of Intent to Award (0):</b>	<span style="color: #0070C0;">+</span> <a href="#">Click here to view notice intent to award list.</a>		
<b>Solicitation Award (0):</b>	<span style="color: #0070C0;">+</span> <a href="#">Click here to view award list.</a>		

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ENCLOSURE C

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File (0):  
[lacounty.gov](https://lacounty.gov)

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