



Board of Supervisors

Community Services Cluster Agenda Review Meeting

DATE: December 17, 2025

TIME: 11:30 a.m. – 12:30 p.m.

MEETING CHAIR: Guadalupe Duron-Medina, 1st Supervisorial District

CEO MEETING FACILITATOR: Bryan Bell

THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055

This meeting is **HYBRID**.

To participate in the meeting in-person, the meeting location is:
Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012
Room 140

To participate in the meeting virtually, please call teleconference number
1 (323) 776-6996 and enter the following 885 291 326# or
[Click here to join the meeting](#)

For Spanish Interpretation, the Public should send emails within 48 hours in advance of the meeting to: ClusterAccommodationRequest@bos.lacounty.gov

Members of the Public may address the Community Services Cluster on any agenda item during General Public Comment.

The meeting chair will determine the amount of time allowed for each item.

THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.

1. CALL TO ORDER

2. INFORMATIONAL ITEM(S):

- A. Board Letter (Animal Care and Control) for January 06, 2026, Board Agenda:
REQUEST APPROVAL TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH BLUE LINE DOGS AND THE SHERIFF'S YOUTH FOUNDATION

Wednesday, December 17, 2025

- B. Board Letter (Public Works) for January 06, 2026, Board Agenda:
TRANSPORTATION CORE SERVICE AREA
ADOPT RESOLUTION FOR THE FEDERAL TRANSIT ADMINISTRATION
SECTION 5311 GRANT PROGRAM WITH CALTRANS FOR
TRANSIT SERVICES IN RURAL COMMUNITIES OF
NORTH LOS ANGELES COUNTY
FOR FISCAL YEARS 2025-26, 2026-27, AND 2027-28
- C. Board Letter (Public Works) for January 06, 2026, Board Agenda:
TRANSPORTATION CORE SERVICE AREA
TRAFFIC REGULATIONS IN THE UNINCORPORATED COMMUNITIES OF
SANTA MONICA MOUNTAINS AND WEST LOS ANGELES
- D. Board Letter (Public Works) for January 06, 2026, Board Agenda:
TRANSPORTATION CORE SERVICE AREA
TRAFFIC REGULATIONS IN THE UNINCORPORATED COMMUNITIES OF
SOUTH WHITTIER AND WEST WHITTIER/LOS NIETOS
- E. Board Letter (Public Works) for January 06, 2026, Board Agenda:
TRANSPORTATION CORE SERVICE AREA
TRAFFIC REGULATIONS IN VARIOUS UNINCORPORATED COMMUNITIES
WITHIN CENTRAL AND EASTERN LOS ANGELES COUNTY
- F. Board Letter (Public Works) for January 06, 2026, Board Agenda:
WATER RESOURCES CORE SERVICE AREA
APPOINT A RECENT PUBLIC WORKS RETIREE AS A 120-DAY
TEMPORARY EMPLOYEE AND WAIVE THE 180-DAY WAITING PERIOD
- G. Board Letter (Public Works) for January 06, 2026, Board Agenda:
WATER RESOURCES CORE SERVICE AREA
GRANT OF EASEMENT FROM
THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT TO
WINDWARD SCHOOL, INC.
SAWTELLE-WESTWOOD FLOOD CONTROL SYSTEM
SEPULVEDA CHANNEL, PARCEL 119GE.1
IN THE MAR VISTA COMMUNITY OF THE CITY OF LOS ANGELES
- H. Board Letter (Public Works) for January 06, 2026, Board Agenda:
WATER RESOURCES CORE SERVICE AREA
SALE OF SURPLUS REAL PROPERTY FROM
THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT TO
AMELUT LIMITED LIABILITY COMPANY
BENEDICT CHANNEL, PARCEL 68EXF.20
IN THE BEVERLYWOOD COMMUNITY OF THE CITY OF LOS ANGELES

Wednesday, December 17, 2025

- I. Board Letter (Public Works - Capital Program) for January 06, 2026, Board Agenda: (also on the 12/10/2025 Health and Mental Health Services Cluster)
CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
LOS ANGELES GENERAL MEDICAL CENTER
NUCLEAR MEDICINE EQUIPMENT REPLACEMENT AND
ROOM REMODEL PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF A JOB ORDER CONTRACT
CAPITAL PROJECT NO. 8A147
FISCAL YEAR 2025-26
- J. Board Letter (Public Works - Capital Program) for January 06, 2026, Board Agenda:
CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
PATHWAY TORRANCE COMMUNITY HEALTH AND
WELLNESS CENTER RENOVATION PROJECT
APPROVE REVISED PROJECT BUDGET AND
APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7669; CAPITAL PROJECT NO. 8A022
FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT)
- K. Board Letter (Agricultural Commissioner/Weights and Measures) for January 13, 2026, Board Agenda:
APPROVAL OF COOPERATIVE AGREEMENT #25-0002-022-SF WITH
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE TO PROVIDE
FOR DETECTION OF EXOTIC INSECT PESTS IN LOS ANGELES COUNTY
- L. Board Letter (Agricultural Commissioner/Weights and Measures) for January 13, 2026, Board Agenda:
APPROVAL OF COOPERATIVE AGREEMENT #24-0469-044-SF WITH
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE TO PROVIDE
FOR GLASSY-WINGED SHARPSHOOTER PROGRAM
- M. Board Letter (Agricultural Commissioner/Weights and Measures) for January 13, 2026, Board Agenda:
APPROVAL OF AGREEMENT #25-0164-000-SA WITH
THE CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE
FOR STANDARDIZATION INSPECTIONS PROGRAM

Wednesday, December 17, 2025

- N. Board Letter (Agricultural Commissioner/Weights and Measures) for January 13, 2026, Board Agenda:
RESOLUTION DECLARING HAZARDOUS BRUSH, DRY GRASS, NOXIOUS OR DANGEROUS WEEDS, RUBBISH, AND COMBUSTIBLE GROWTH OR FLAMMABLE VEGETATION, TO INCLUDE NATIVE AND ORNAMENTAL VEGETATION ON DESIGNATED PROPERTIES IN LOS ANGELES COUNTY, AS A PUBLIC NUISANCE
- O. Board Letter (Animal Care and Control) for January 13, 2026, Board Agenda:
REQUEST ADDITIONAL FUNDING FOR
MASTER AGREEMENTS FOR
AS-NEEDED ONSITE VETERINARIAN SERVICES
- P. Board Letter (Parks and Recreation) for January 13, 2026, Board Agenda:
COUNTY OF LOS ANGELES DEPARTMENT OF PARKS AND RECREATION
TRANSFER OF 12080 BROWNS CANYON ROAD,
UNINCORPORATED CHATSWORTH
TO THE MOUNTAINS RECREATION & CONSERVATION AUTHORITY,
APPROVE FUNDING AGREEMENT
FOR THE BROWNS CANYON TRANSFER PROJECT
- Q. Board Letter (Public Works) for January 13, 2026, Board Agenda:
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
AWARD OF CONSULTANT SERVICES AGREEMENTS FOR
ON-CALL DEPARTMENT OF HEALTH CARE ACCESS AND INFORMATION
INSPECTOR OF RECORD SERVICES FOR VARIOUS COUNTY
HEALTHCARE PROJECTS AND RELATED SERVICES
- R. Board Letter (Public Works) for January 13, 2026, Board Agenda:
MUNICIPAL SERVICES CORE SERVICE AREA
APPROVAL OF THE FINAL MAP FOR TRACT 61105-48 AND
ACCEPTANCE OF GRANTS AND DEDICATIONS IN CONNECTION
THEREWITH IN UNINCORPORATED STEVENSON RANCH
- S. Board Letter (Public Works) for January 13, 2026, Board Agenda:
MUNICIPAL SERVICES CORE SERVICE AREA
APPROVAL OF THE FINAL MAP FOR TRACT 61105-49
IN UNINCORPORATED STEVENSON RANCH
- T. Board Letter (Public Works) for January 13, 2026, Board Agenda:
MUNICIPAL SERVICES CORE SERVICE AREA
COUNTY LANDSCAPE MAINTENANCE DISTRICTS
LANDSCAPING AND LIGHTING ACT DISTRICTS 1, 2, AND 4
INITIATE ANNUAL ASSESSMENT PROCEDURE – FISCAL YEAR 2026-27

Wednesday, December 17, 2025

- U. Board Letter (Public Works) for January 13, 2026, Board Agenda:
SERVICE CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
ON-CALL MAINTENANCE OF AIRPORT TRAFFIC CONTROL TOWER
EQUIPMENT AND AUTOMATED WEATHER OBSERVATION SYSTEMS
- V. Board Letter (Public Works) for January 13, 2026, Board Agenda:
WATER RESOURCES CORE SERVICE AREA
AWARD CONSULTANT SERVICES AGREEMENTS FOR
ON-CALL ENVIRONMENTAL COMPLIANCE MANAGER AND
RELATED SERVICES
- W. Board Letter (Public Works - Capital Program) for January 13, 2026, Board
Agenda:
CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
CIVIC CENTER POWER PLANT
BOILERS AND CHILLERS REPLACEMENT PROJECT
AWARD MATERIALS TESTING AND
DEPUTY INSPECTION SERVICES CONSULTANT AGREEMENT
DELEGATE INCREASED CHANGE ORDER AUTHORITY
SPECS. 7842; CAPITAL PROJECT NOS. 87735 AND 89149
FISCAL YEAR 2025-26
- X. Board Letter (Animal Care and Control) for February 24, 2026, Board Agenda:
REQUEST APPROVAL TO ENTER INTO
A MEMORANDUM OF UNDERSTANDING
WITH THE COMMUNITY ANIMAL MEDICAL PROJECT FOR
MOBILE VACCINATION AND MICROCHIP SERVICES

3. BOARD MOTIONS ITEM(S) for January 6, 2026

- SD-3** • Execute Changes to the Design-Build Contract for the Olive View Medical Center Continuum of Care Facility Project.
- SD-5/** • Supporting the Safe and Affordable Transit Act
- SD-4**

4. PRESENTATION/DISCUSSION ITEM(S):

- A. Board Briefing (Chief Sustainability Office)
LA COUNTY CLIMATE BUDGETING
Speaker: Victoria Simon

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5. PUBLIC COMMENTS (1 minute each speaker)

6. ADJOURNMENT

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE COMMUNITY SERVICES CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

COMMUNITY_SERVICES@CEO.LACOUNTY.GOV

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	December 17, 2025		
BOARD MEETING DATE	January 6, 2026		
SUPERVISORIAL DISTRICT AFFECTED	☒ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☐ 5 th		
DEPARTMENT(S)	Animal Care and Control		
SUBJECT	REQUEST APPROVAL TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH BLUE LINE DOGS AND THE SHERIFF'S YOUTH		
PROGRAM	Community Services		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☒ Yes ☐ No		
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☐ Yes ☐ No – Not Applicable		
DEADLINES/ TIME CONSTRAINTS	No urgency		
COST & FUNDING	Total cost: \$ N/A	Funding source: N/A	
	TERMS (if applicable): N/A		
	Explanation: There is no net County cost associated with entering into the MOU. Blue Line Dogs and Sheriff's Youth Foundation will independently manage all program expenses.		
PURPOSE OF REQUEST	Approval of this MOU will expand DACC's ability to provide structured animal training programs, increase youth engagement opportunities, and enhance community partnerships.		
BACKGROUND (include internal/external issues that may exist including any related motions)	None		
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how:		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If yes, please state which one(s) and explain how: Anti-Racism, Diversity, and Inclusion: Promotes equitable access to job and skill-development opportunities for youth interested in working with dogs, ensuring these experiences are accessible to a diverse range of participants.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Bradley Kim, Contracts Grants and Analytics Division Manager, (562) 256-2415, Bkim@animalcare.lacounty.gov		

Marcia Mayeda, Director

January 6, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST APPROVAL TO ENTER INTO A MEMORANDUM OF UNDERSTANDING
WITH BLUE LINE DOGS AND THE SHERIFF'S YOUTH FOUNDATION
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to request approval and authorize the Director of Animal Care and Control or designee to enter into a Memorandum of Understanding (MOU) with Blue Line Dogs and the Sheriff's Youth Foundation to provide structured dog training, youth engagement, and community enrichment programs at Los Angeles County Department of Animal Care and Control (DACC) facilities, and to authorize the Department to enforce the indemnity clause contained in the MOU.

IT IS RECOMMENDED THAT THE BOARD:

Approve and authorize the Director of Animal Care and Control or designee to execute an MOU with Blue Line Dogs and the Sheriff's Youth Foundation, substantially similar to the attachment, to provide dog training and youth engagement programs at DACC facilities.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

DACC operates seven animal care centers dedicated to rehabilitating and placing animals into permanent homes. Structured training programs enhance animal

Agoura ACC
29525 Agoura Road
Agoura Hills, CA 91301
(818) 991-0071

Baldwin Park ACC
4275 N. Elton Street
Baldwin Park, CA 91706
(626) 962-3577

Carson/Gardena ACC
216 W. Victoria Street
Gardena, CA 90248
(310) 523-9566

Castaic ACC
31044 N. Charlie Canyon Rd.
Castaic, CA 91384
(661) 257-3191

Downey ACC
11258 S. Garfield Ave.
Downey, CA 90242
(562) 940-6898

Lancaster ACC
5210 W. Avenue I
Lancaster, CA 93536
(661) 940-4191

Palmdale ACC
38550 Sierra Highway
Palmdale, CA 93550
(661) 575-2888

Administrative Office
5898 Cherry Avenue
Long Beach, CA 90805
(800) 253-3555

adoptability by improving behavior, socialization, and overall readiness for placement in permanent homes. Dogs participating in the Blue Line Dog Program will receive advanced training and socialization to make them more confident, well-behaved, and appealing to potential adopters, which can reduce length of stay in the care centers and improve overall placement rates.

Blue Line Dogs is a nonprofit organization offering advanced dog training through a structured nine-week program delivered by certified handlers and apprentices. Their program prepares animals for success in real-world and therapeutic settings, increasing both adoptability and the quality of life for dogs in our care.

The Sheriff's Youth Foundation is a nonprofit organization that provides youth with hands on learning, leadership development, and community service opportunities. Selected participants from the Sheriff's Youth Activities League and Sheriff's Explorer programs will assist in program activities, gaining hands-on experience with animal care, leadership, teamwork, and community service. Youth participants benefit from mentorship and structured skill building that enhance their personal growth and career readiness, while simultaneously contributing to the welfare of animals in the County's care.

This collaboration allows youth to gain leadership and mentorship experience while improving the well-being and adoptability of animals in County care, all at no cost to DACC.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended action aligns with the County of Los Angeles Strategic Plan under North Star 3, Realize Tomorrow's Government Today, by promoting operational effectiveness, fiscal responsibility, and equity-centered service delivery. Partnering with Blue Line Dogs and the Sheriff's Youth Foundation leverages external expertise and resources to strengthen internal operations, expand program capacity, and enhance youth and community engagement.

This collaboration supports improved animal outcomes through structured dog training and socialization while creating meaningful opportunities for youth development, leadership, and community service. Together, these efforts advance the County's goals of improving service delivery, fostering innovative partnerships, and promoting transparent and equitable access to public services, while ensuring responsible stewardship of public resources.

FISCAL IMPACT/FINANCING

There is no net County cost associated with entering into the MOU. Blue Line Dogs and Sheriff's Youth Foundation will independently manage all program expenses.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The proposed MOU has been reviewed by County Counsel and includes standard County provisions including indemnification, confidentiality, insurance, and compliance with applicable laws.

Blue Line Dogs will maintain commercial general liability, automobile liability, and workers' compensation insurance naming the County of Los Angeles as an additional insured. An indemnification clause provides protection for the County against claims or damages arising from program activities except where such claims result from gross negligence or willful misconduct of County staff.

IMPACT ON CURRENT SERVICES

Approval of this MOU will expand DACC's ability to provide structured animal training programs, increase youth engagement opportunities, and enhance community partnerships. Dogs in DACC's care, particularly large breed dogs that are often harder to place in permanent homes, will directly benefit from the Blue Line Dog Program. Through advanced training, socialization, and behavioral assessments these dogs will become more confident, well-mannered, and better prepared for adoption. Improved behavior and social skills increase their appeal to potential adopters, reduce stress in care center environments, and help shorten their length of stay.

Additionally, youth participants will contribute directly to animal care, learning to work with dogs in a safe, structured environment while developing leadership, teamwork, and responsibility. This hands-on involvement not only benefits the youth by providing mentorship and skill-building opportunities but also enriches the daily lives of animals in the centers, giving them increased attention, stimulation, and human interaction.

By combining youth engagement with targeted animal training, the program enhances the well-being and adoptability of animals in County care, strengthens community partnerships, and supports DACC's mission of placing animals in permanent, loving homes.

The Honorable Board of Supervisors
January 6, 2026
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CONCLUSION

Upon Board approval, the Department will proceed with execution of the MOU with Blue Line Dogs and the Sheriff's Youth Foundation and implement all necessary provisions to enforce the indemnity clause.

Upon Board approval, please return one adopted copy of this Board letter to the Department.

Respectfully submitted,

MARCIA MAYEDA
Director

MM:DU:WD:BK:cg:jl
s:bls/2026 bls/bl Blue Line Dogs MOU.doc

Enclosure

c: Chief Executive Office
County Counsel
Executive Office

**MEMORANDUM OF UNDERSTANDING
FOR ANIMAL-RELATED SERVICES**

Between

**COUNTY OF LOS ANGELES
DEPARTMENT OF ANIMAL CARE AND CONTROL**

And

BLUE LINE DOGS

And

SHERIFF'S YOUTH FOUNDATION

This Agreement ("Agreement"), entered into between the County of Los Angeles Department of Animal Care and Control ("DACC"), Blue Line Dogs ("BLD"), and the Sheriff's Youth Foundation ("SYF") (each, a "Party" and together, the "Parties"), in consideration of the mutual promises set forth herein, is effective as of the date this Agreement is executed by the last signatory on this MOU. It shall remain in effect from **DATE, through DATE, 2026**, unless terminated earlier in accordance with the terms of this Agreement, and may be extended for additional one-year periods upon mutual written agreement of the Parties before the expiration of the then-current term.

BACKGROUND:

The County of Los Angeles Department of Animal Care and Control operates seven animal care centers committed to rehabilitating and placing animals into permanent homes. Enhancing adoptability through structured training and behavioral assessments is a core component of that mission.

Blue Line Dogs is a nonprofit organization that provides advanced dog training and certification services through a structured nine-week program. BLD deploys trained handlers and student apprentices, all of whom graduate from formal training academies, maintain certifications such as AKC Canine Good Citizen Evaluators, and participate in continuing education. Their program prepares dogs for success in real-world, high-stress environments and supports broader community wellness efforts through therapeutic canine interactions.

The Sheriff's Youth Foundation is a nonprofit organization that engages youth across Los Angeles County through after-school programs, mentoring, leadership development, and community service. Selected youth from Youth Activities League (YAL) programs and Sheriff's Explorer programs will participate in activities throughout the year under this Agreement. Their involvement provides students with experiential learning opportunities,

leadership training, and hands-on service that benefits both the community and the animals under care.

In alignment with their shared missions, the Parties will collaborate to provide structured training, youth engagement, and community enrichment opportunities at no cost to DACC.

GENERALLY

1. Term:

This Agreement shall remain in effect for one (1) year from the Effective Date, unless terminated earlier by any Party.

2. Termination:

Any Party may terminate this Agreement at any time, with or without cause, by providing sixty (60) days' written notice.

3. Confidentiality:

BLD will respect the confidentiality of individual information as provided under DACC's policies and applicable law, and will direct its employees not to disclose any confidential business or constituent information connected with DACC, the specific DACC facility, or any of its constituents. BLD will enforce compliance by its employees and volunteers with DACC's confidentiality policy. To the extent DACC or DACC employees or volunteers receive confidential BLD business, client, or employee information, DACC will direct its employees and volunteers not to disclose any such confidential information unless otherwise required to do so pursuant to federal, state, or local law. DACC will disclose records as required by law.

4. Non-County Employment:

BLD trainers, apprentices, and volunteers are not County employees and will not receive any compensation or benefits from the County.

Compliance with DACC Policies:

BLD staff and students will comply with all applicable DACC regulations, policies, and procedures while operating on County premises. Orientation and site-specific guidance will be provided by DACC.

5. Equal Employment Opportunity:

DACC, BLD, and SYF each affirm and agree that each is an equal employment opportunity employer in full compliance with any and all applicable anti-discrimination laws, rules, and regulations. Each agrees not to harass, discriminate against, or retaliate against employees and/or volunteers of the other Parties providing services pursuant to this Agreement because of race, color, national origin, age, sex, sexual orientation, gender identity, religion, disability, marital status, veteran status, citizenship status, or any other category

protected under the laws of California, Los Angeles County, or under federal laws, rules, or regulations, nor will any Party cause or request another to engage in such discrimination, harassment, or retaliation.

6. **Subcontracting:**

Performance under this Agreement may not be subcontracted by BLD without the advance approval of DACC.

7. **Compensation:**

The Parties agree that DACC will not be liable for, nor pay, and BLD or SYF will not seek, any compensation for any service provided in performance of this Agreement. Each understands that all debts incurred to third parties as a result of its performance of this Agreement shall be debts of that Party solely, and DACC will not be responsible for any portion of such debts.

8. **Indemnification/Hold Harmless:**

BLD agrees to indemnify, defend and hold harmless the County of Los Angeles, its Special Districts, elected and appointed officers, employees, agents, and volunteers ("County Indemnitees") from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees) arising from and/or relating to any negligent act or omission by BLD in performance of its obligations under this Agreement, except for such loss or damage arising from the gross negligence or willful misconduct of County Indemnitees. Notwithstanding the foregoing, BLD shall not indemnify any County Indemnitees from any liability arising from the County Indemnitees' own negligence or willful misconduct and, in the event of joint or concurrent negligence, each Party shall be responsible for its proportionate share of the liability based on its degree of fault.

9. **Governing Law:**

This Agreement will be deemed to have been executed and delivered within the State of California, and the rights and obligations of the Parties under it will be construed and enforced in accordance with, and governed by, the laws of the State of California.

10. **Counterparts and Electronic Signatures:**

This Agreement may be executed in two or more counterparts, each of which will be deemed an original but all of which together will constitute one and the same Agreement, which will become effective only when every Party has signed and delivered a counterpart. The facsimile, email, or electronic signature of the Parties will be deemed to constitute original signatures, and facsimile or electronic copies hereof will be deemed to constitute duplicate originals.

11. **Notice**

Coordinators:

A. Each Party will designate a Coordinator, identified in Exhibit A, to facilitate the services that are the subject of this Agreement and to serve as the key contact for each Party throughout the Term.

B. The DACC Coordinator will meet on an as-needed or requested basis with the BLD Coordinator to discuss any open issues related to safety, incident reporting, or other workplace matters.

C. The Parties acknowledge and agree that communications required for day-to-day services under this Agreement may not require the Coordinators and instead may be made through other DACC, BLD, or SYF employees, as appropriate. Such routine communications may be delivered by telephone, email, or in person.

D. All notices provided pursuant to the terms of this Agreement, including but not limited to Section 2 of this Agreement, will be made to the other Party's Coordinator.

12. **Scope of Work:**

SYF agrees to:

- a) The Sheriff's Youth Foundation (SYF), in collaboration with the Los Angeles County Sheriff's Department, will launch a pilot initiative titled the **Blue Line Dog Program**. The program will begin with five (5) Youth Activities League (YAL) sites, each hosting up to ten (10-12) youth participants, ages 12–17.
- b) SYF will coordinate with YAL and Explorer program deputies and advisors to ensure that an orientation is conducted prior to participation. SYF will also oversee the completion of all necessary waivers and documentation and communicate directly with parents or guardians of participating youth.
- c) Program materials and supplies will be obtained through donations and supportive partnerships. A detailed list of required items and additional guidelines are provided in **Appendix A** and **Appendix B** of this MOU.

BLD agrees to:

- a) Provide a program structure including class size, session schedule, training methodologies, safety considerations, staff roles, outcome evaluation, and coordination process with DACC.

DACC agrees to:

- a) Provide BLD access to designated animal care centers during agreed-upon times for BLD training sessions.
- b) Assign a liaison to coordinate with BLD regarding scheduling, access, and program logistics.
- c) Provide orientation and access to site safety protocols and behavior policies.
- d) Identify and prepare dogs suitable for participation in the training program.
- e) Permit display of approved program-related materials (e.g., signage or flyers).
- f) Provide relevant non-confidential animal information necessary for program evaluation and progress tracking.

14. **Insurance:**

BLD will carry the below levels of insurance. Proof of insurance, including a copy

of an additional insured endorsement naming the County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, Employees, and Volunteers as an additional insured, must be provided to DACC prior to commencement of this program and upon expiration. The insurance policies must not exclude coverage for activities involving animals and/or injuries or damages involving animals.

- Commercial General Liability: \$2 million general aggregate; \$1 million each occurrence
- Automobile Liability: \$1 million combined single limit
- Workers' Compensation and Employers' Liability: Statutory requirements, with \$1 million per accident

A detailed list of required items and additional guidelines

Appendix B – Program Guidelines & Age Recommendations

Recommended Starting Age: **12–17 years old**

- **Ages 12:** Introductory participation — dog safety, basic commands, grooming, and handling.
- **Ages 13–15:** Intermediate level — leash training, feeding routines, and structured mentorship.
- **Ages 16–17:** Advanced level — leadership roles, mentoring peers, and assisting in demonstrations.

Additional Guidelines:

- Parental consent required for all participants under 18.
- Limit pilot groups to 10 youth per site for safety and individual engagement.
- Conduct an orientation and safety class before any direct animal interaction.
- Consider partnerships with animal shelters or certified trainers for enrichment and certification opportunities.

SIGNATURES

The Parties agree to execute this Agreement as of the day and year of the last signature hereto.

County of Los Angeles Department of Animal Care and Control

Sign: _____

MARCIA MAYEDA, Director

Date: _____

DACC Coordinator

Name: Chris Cirar

Title: Deputy Director
Address: Department of Animal Care and Control
5898 Cherry Avenue, Long Beach, CA 90805
Telephone: (562) 256-1378
E-mail: CCirar@animalcare.lacounty.gov

DACC Contracts, Grants, and Analytics Division

Name: Bradley Kim
Title: Contracts, Grants, and Analytics Division Manager
Address: 5898 Cherry Avenue, Long Beach, CA 90805
Telephone: (562) 256-2415
E-mail: BKim@animalcare.lacounty.gov

Blue Line Dogs

Sign: _____
Gilbert (FILL IN LAST NAME)
Date: _____
Address: _____
Telephone: _____
Email: _____

Sheriff's Youth Foundation

Sign: _____
Jamielyn Flores, Executive Director
Date: _____
Address: 211 W Temple St. Los Angeles, CA 90012
Telephone: (323) 307-8600
Email: Jflores@sheriffsyouthfoundation.org

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025	
BOARD MEETING DATE	1/6/2026	
SUPERVISORIAL DISTRICT AFFECTED	☐ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☒ 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Adopt Resolution for the Federal Transit Administration Section 5311	
PROGRAM	Federal Transit Administration (FTA) Section 5311 Grant Program	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☒ Yes ☐ No	
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☐ Yes ☒ No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	We are required to have the resolution adopted for the current Fiscal Year.	
COST & FUNDING	Total cost: N/A	Funding source: N/A
	TERMS (if applicable): 3 years	
	Explanation: Seeking adoption of resolution to continue acceptance of grant funding.	
PURPOSE OF REQUEST	Public Works is seeking Board approval to adopt the resolution and continue acceptance of grant funds for Fiscal Years 2025-26, 2026-27, and 2027-28.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The FTA Section 5311 Grant Program provides funds for public transit serving residents in rural communities of North Los Angeles County. These services include local bus, commuter service, paratransit, and micro transit. As an FTA Section 5311 Grant recipient, the County is required to adopt a resolution authorizing the grant program every 3 years. Our current resolution has expired.	
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how:	

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: Board Priority No. 7, Sustainability by encouraging the use of public transportation, as well as reducing traffic congestion and air pollution. This effort aligns with the Board's focus on working toward the vision of creating a healthier, more livable, economically stronger, more equitable, and more resilient County.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, <u>sburger@pw.lacounty.gov</u>



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

TPP-5

January 6, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
ADOPT RESOLUTION FOR THE FEDERAL TRANSIT ADMINISTRATION
SECTION 5311 GRANT PROGRAM WITH CALTRANS FOR TRANSIT SERVICES
IN RURAL COMMUNITIES OF NORTH LOS ANGELES COUNTY
FOR FISCAL YEARS 2025-26, 2026-27, AND 2027-28
(SUPERVISORIAL DISTRICT 5)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to adopt the resolution approving a grant application and authorize Public Works to accept the Federal Transit Administration Section 5311 Grant and to take appropriate actions, as necessary, to administer the Federal Transit Administration Section 5311 Grant for transit services in rural communities of North Los Angeles County.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed actions are exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Adopt the resolution approving the application for approximately \$1.5 million in grant funds over a 3-year period from July 1, 2025, to June 30, 2028, from the Federal Transit Administration Section 5311 Grant Program administered by Caltrans for transit services in rural communities of North Los Angeles County.
3. Approve an exception to the Los Angeles County's grant policy for this program by authorizing the Director of Public Works or his designee to accept the Federal Transit Administration Section 5311 Grant funds over a 3-year period from July 1, 2025, to June 30, 2028.

4. Authorize the Director of Public Works or his designee to work with County Counsel on appropriate administrative actions, including submitting and processing the applications under the Federal Transit Administration Section 5311 Grant Program, issuing appropriate certifications and assurances, executing grant agreements and any necessary amendments, and approving and submitting requests for reimbursement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to allow Public Works to obtain Federal Transit Administration (FTA) Section 5311 Grant funds. The funds will be used to continue to fund transit services in rural communities of North Los Angeles County and the use of public transportation, as well as reducing traffic congestion and air pollution. The residents in North County will benefit from increased transportation options, reduced traffic congestion, and improved community well-being.

The FTA's Non-Urbanized Area Formula Program, commonly known as the FTA Section 5311 Grant Program, provides funds for public transportation projects and intercity bus projects serving residents living in rural communities with a population of 50,000 or less. With these funds, the mobility needs of transit users residing in these areas can be both supported and enhanced. FTA Section 5311 Grant Program funds are intended to provide access to employment, education, healthcare, shopping, and recreation.

Public Works routinely obtains Board approval to apply for FTA Section 5311 Grant Program funds through Caltrans to provide transit services to residents in the rural communities of North Los Angeles County. The regional apportionment is allocated to the County based on the population of the rural community. The FTA requires grant applications for FTA Section 5311 Grant funds to be submitted to Caltrans, which is the State department responsible for administering the grant program.

Caltrans requires an authorizing resolution to be renewed every 3 years. The Board adoption of the resolution (Enclosure A) will authorize Public Works to file and execute applications, certifications and assurances, agreements, amendments, or any other required documents with Caltrans on behalf of the County for the grant program. The Board adoption will also authorize Public Works to provide additional information, as Caltrans may require, to approve and submit requests for reimbursement from Caltrans for FTA Section 5311 projects.

On July 11, 2000, the Board approved guidelines for accepting grants of \$100,000 or more. These guidelines include a requirement that County departments prepare a Grant Management Statement form prior to carrying out the activities covered under a grant. Accordingly, the Grant Management Statement form (Enclosure B) for this grant is enclosed for your review.

Caltrans will issue a new standard agreement each year; therefore, Public Works recommends that the Board approve an exception to the County's grant policy requiring all grants be accepted by the Board. If adopted, this recommendation would authorize the Director of Public Works or his designee to execute a new agreement each year on behalf of the County after approval as to form by County Counsel. Caltrans will execute the agreements and return a copy to the County.

Delegate authority to the Director of Public Works or his designee to accept FTA Section 5311 grant funds and to act as an agent when conducting business with Caltrans on any and all matters related to this grant will help streamline the grant funding administration process that is conducted on an annual basis.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy i, Climate Health, by supporting multimodal transportation investments that improves safety and mobility, reduces traffic congestion, and reduces greenhouse gas emissions. This will allow the provision of transit services for residents of the County communities to access educational, recreational, shopping, medical, and business opportunities.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

Adoption of the resolution and approval of subsequent agreements with Caltrans may make approximately \$1.5 million in grant funds available to the County over the 3-year period and the first year is included in the Transit Operations Fund (CP6 – Revenue Source 9021) Fiscal Year 2025-26 Budget. Funding for the future years will be included through the annual budget process. The County's jurisdictional share of the cost for transit services in North Los Angeles County, less other grants and farebox revenue received, is estimated at \$1.8 million of which \$500,000 will be offset by the FTA Section 5311 Grant in each of the Fiscal Years 2025-26, 2026-27, and 2027-28. The County will fund the remaining portion of transit services cost using funds available in the Fifth Supervisorial District's Proposition A Local Return Transit Program.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Director of Public Works or his designee will execute a new agreement each year on behalf of the County after approval as to form by County Counsel. Caltrans will execute the agreements and return a copy to the County.

ENVIRONMENTAL DOCUMENTATION

The project is exempt from the California Environmental Quality Act. The delegation of authority to file applications for the FTA Section 5311 Grant Program and issue certifications, assurances, and other documents to accept the grant funds and to act as an agent when conducting business with Caltrans on any and all matters related to this grant will streamline the annual funding administration process for the institution of passenger or commuter services, and is therefore exempt from the California Environmental Quality Act pursuant to Section 21080(b)(10) of the California Public Resources Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This action will have no impact on current services or projects.

This action will enable the County to apply for reimbursement for a portion of the cost incurred to provide needed transit services for the residents in rural communities of North Los Angeles County.

CONCLUSION

Please return one adopted copy of this Board letter and resolution to Public Works, Transportation Planning and Programs Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:MER:yr

Enclosures

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors

**RESOLUTION AUTHORIZING THE FEDERAL FUNDING UNDER
FEDERAL TRANSIT ADMINISTRATION SECTION 5311 (49 UNITED STATES CODE
SECTION 5311) WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION**

WHEREAS, the United States Department of Transportation is authorized to make grants to States through the Federal Transit Administration to support capital and operating assistance projects for nonurbanized public transportation systems under Section 5311 of the Federal Transit Act; and

WHEREAS, Caltrans has been designated by the Governor of the State of California to administer Section 5311 grants for public transportation projects; and

WHEREAS, Caltrans requires authorizing resolutions for recipients of Section 5311 grants to be renewed every 3 years; and

WHEREAS, the County of Los Angeles desires to apply for said financial assistance to permit the operation of transit services for residents in the rural areas of North Los Angeles County; and

WHEREAS, the County of Los Angeles has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, that the County of Los Angeles does hereby:

1. Authorize the Director of Public Works or his designee to file and execute applications, certifications and assurances, agreements, amendments, or any other required document on behalf of the County of Los Angeles with Caltrans to aid in the financing of operating and/or capital assistance projects pursuant to Section 5311 of the Federal Transit Act of 1964, as amended.
2. Authorize the Director of Public Works or his designee to provide additional information as Caltrans may require in connection with the application for Section 5311 projects.
3. Authorize the Director of Public Works or his designee to submit and approve requests for reimbursement of funds from Caltrans for the Section 5311 projects.

The foregoing resolution was adopted on the _____ day of ____, 2025, by the Los Angeles County Board of Supervisors.

EDWARD YEN
Executive Officer of the
Board of Supervisors of the
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By _____
Deputy

Los Angeles County Chief Executive Office

Grant Management Statement for Grants \$100,000 or More

Department: Public Works		
Grant Project Title and Description		
Federal Transit Administration Section 5311 Grant Nonurbanized Area Formula Program reimburses the County for a portion of the operating costs incurred to provide public transit services for residents in the rural areas of the North Los Angeles County.		
Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
Federal Transit Administration	49 United States Code Section 5311	End of each Fiscal Year
Total Amount of Grant Funding: approximately \$1.5 Mil. County Match: * See Below		
Grant Period: FY 2026 FY 2027, FY 2028	Begin Date: 7/1/2025	End Date: 6/30/2028
Number of Personnel Hired Under This Grant: 0	Full Time: 0	Part Time: 0
<u>Obligations Imposed on the County When the Grant Expires</u>		
Will all personnel hired for this program be informed this is a grant-funded program? N/A	Yes___	No___
Will all personnel hired for this program be placed on temporary ("N") items? N/A	Yes___	No___
Is the County obligated to continue this program after the grant expires?	Yes___	No <u>X</u>
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes <u>X</u>	No___
b.) Identify other revenue sources (describe below)		
Proposition A Local Return Transit funds	Yes <u>X</u>	No___
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes	No <u>X</u>
Impact of additional personnel on existing space:		
N/A		
Other requirements not mentioned above:		

Department Head Signature: _____

Date: 10/27/25

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025	
BOARD MEETING DATE	1/6/2026	
SUPERVISORIAL DISTRICT AFFECTED	☐ All ☐ 1 st ☐ 2 nd ☒ 3 rd ☐ 4 th ☐ 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Traffic Regulations in the Unincorporated Communities of Santa Monica Mountains and West Los Angeles	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☐ Yes ☒ No	
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☐ Yes ☒ No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	The community requested that these traffic safety and quality-of-life concerns be addressed as soon as possible.	
COST & FUNDING	Total cost: N/A	Funding source: N/A
	TERMS (if applicable): N/A	
	Explanation: There will be no impact to the County General Fund. Funding is included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2025-26 Budget to cover the minor costs of installing and/or removing the necessary signs and markings.	
PURPOSE OF REQUEST	Adopt traffic regulation orders to support traffic safety, enhance traffic flow, and establish an enforceable speed limit in the unincorporated communities Santa Monica Mountains and West Los Angeles.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The California Vehicle Code allows the County to adopt regulations for official traffic control devices, such as signs and markings. These traffic regulations are required prior to enforcement by the California Highway Patrol and the Sheriff's Department. Public Works is recommending to adopt the following types of regulations, as well as to rescind regulations that are no longer applicable: • Pedestrian Crossing Prohibition • Speed Limit • Stop Control • Stopping Prohibition	
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how:	

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: Board Priority 7, Sustainability by adopting the proposed traffic regulations it will support a clean, flexible, and integrated multimodal transportation system that improves mobility and traffic safety.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, sburger@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

January 6, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
TRAFFIC REGULATIONS IN THE UNINCORPORATED COMMUNITIES OF
SANTA MONICA MOUNTAINS AND WEST LOS ANGELES
(SUPERVISORIAL DISTRICT 3)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to implement traffic regulations to support traffic safety, enhance traffic flow, and establish an enforceable speed limit in the unincorporated communities of Santa Monica Mountains and West Los Angeles.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that adopting and/or rescinding traffic regulation orders and posting the corresponding regulatory and advisory signage are categorically exempt from the provisions of the California Environmental Quality Act.
2. Adopt a traffic regulation order requiring northbound traffic on Poquito Lane to stop at its intersection with Entrada Road, establishing a one-way stop control in the unincorporated Santa Monica Mountains.
3. Adopt a traffic regulation order establishing a 40-mile per hour speed limit on Agoura Road between Liberty Canyon Road and 560 feet west of Malibu Hills Road in the unincorporated community of Santa Monica Mountains.

4. Rescind a traffic regulation order prohibiting stopping at any time on the west side of Sepulveda Boulevard between Constitution Avenue and a point 430 feet south of Wilshire Boulevard in the unincorporated community of West Los Angeles as established on November 8, 1977.
5. Adopt a traffic regulation order prohibiting stopping at any time and establishing a tow-away zone on the west side of Sepulveda Boulevard between Constitution Avenue and Wilshire Boulevard in the unincorporated community of West Los Angeles.
6. Adopt a traffic regulation order prohibiting stopping at any time on the west side of Sepulveda Boulevard between Wilshire Boulevard and a point 880 feet north of Ohio Avenue in the unincorporated community of West Los Angeles.
7. Adopt a traffic regulation order prohibiting pedestrians from crossing the north approach of Sepulveda Boulevard at its intersection with Constitution Avenue in the unincorporated community of West Los Angeles.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to adopt and/or rescind traffic regulation orders, which will allow Public Works to post or remove the corresponding regulatory and advisory signage. Public Works is recommending these actions to support traffic safety, enhance traffic flow, and establish an enforceable speed limit. These actions will benefit all users of the various roadways and will support Public Works' transportation priority to improve traffic safety. Requests for these traffic regulations were generated by the community. The areas affected are indicated on the enclosed maps (Enclosures A and B).

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy i, Climate Health, by supporting multimodal transportation investments that improve safety and mobility, reduce traffic congestion, and reduce greenhouse gas emissions.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund. Funding is included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2025-26 Budget to cover the minor costs of installing the necessary signs and markings.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The California Vehicle Code authorizes the Board to implement traffic regulations that are required prior to enforcement by the California Highway Patrol and the Sheriff's Department.

ENVIROMENTAL DOCUMENTATION

The establishment of these regulations, including the installation or removal of related traffic control devices required to notify the motoring public is categorically exempt from the provisions of the California Environmental Quality Act pursuant to Section 15301(c) of the California Environmental Quality Act Guidelines and Class I(x) 7 of the Environmental Reporting Procedures and Guidelines approved by the Board on November 17, 1987.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Implementation of these traffic controls will have a positive impact by improving traffic safety. Upon the Board's approval of the traffic regulation orders, the corresponding signs and markings will be installed within 16 weeks.

The Honorable Board of Supervisors
January 6, 2026
Page 4

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Traffic Safety and Mobility Division. Also, please forward adopted copies of this Board letter to the Sheriff's Department's Parking Enforcement Detail and to the California Highway Patrol's West Valley office.

Respectfully submitted,

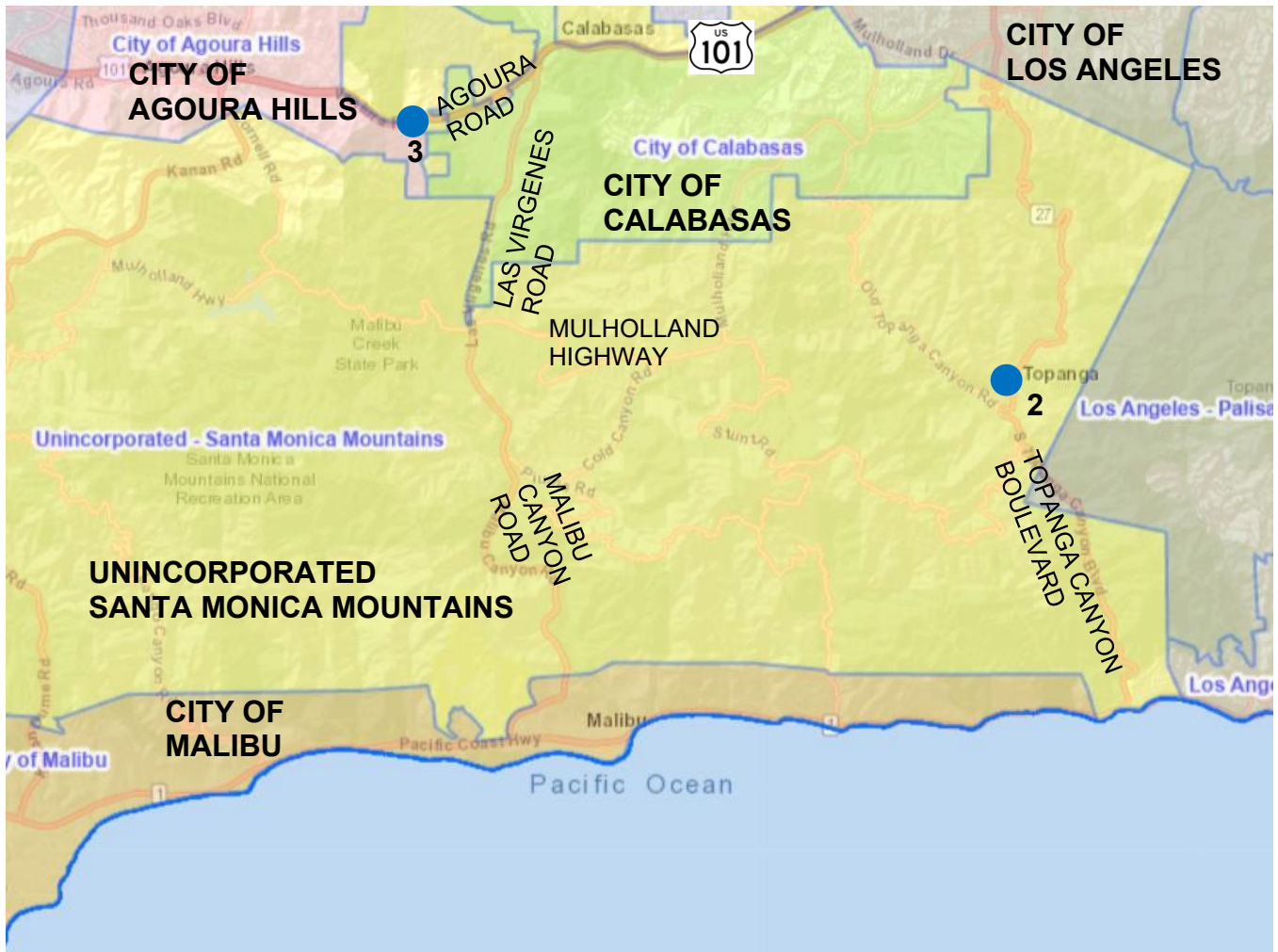
MARK PESTRELLA, PE
Director of Public Works

MP:EK:ja

Enclosures

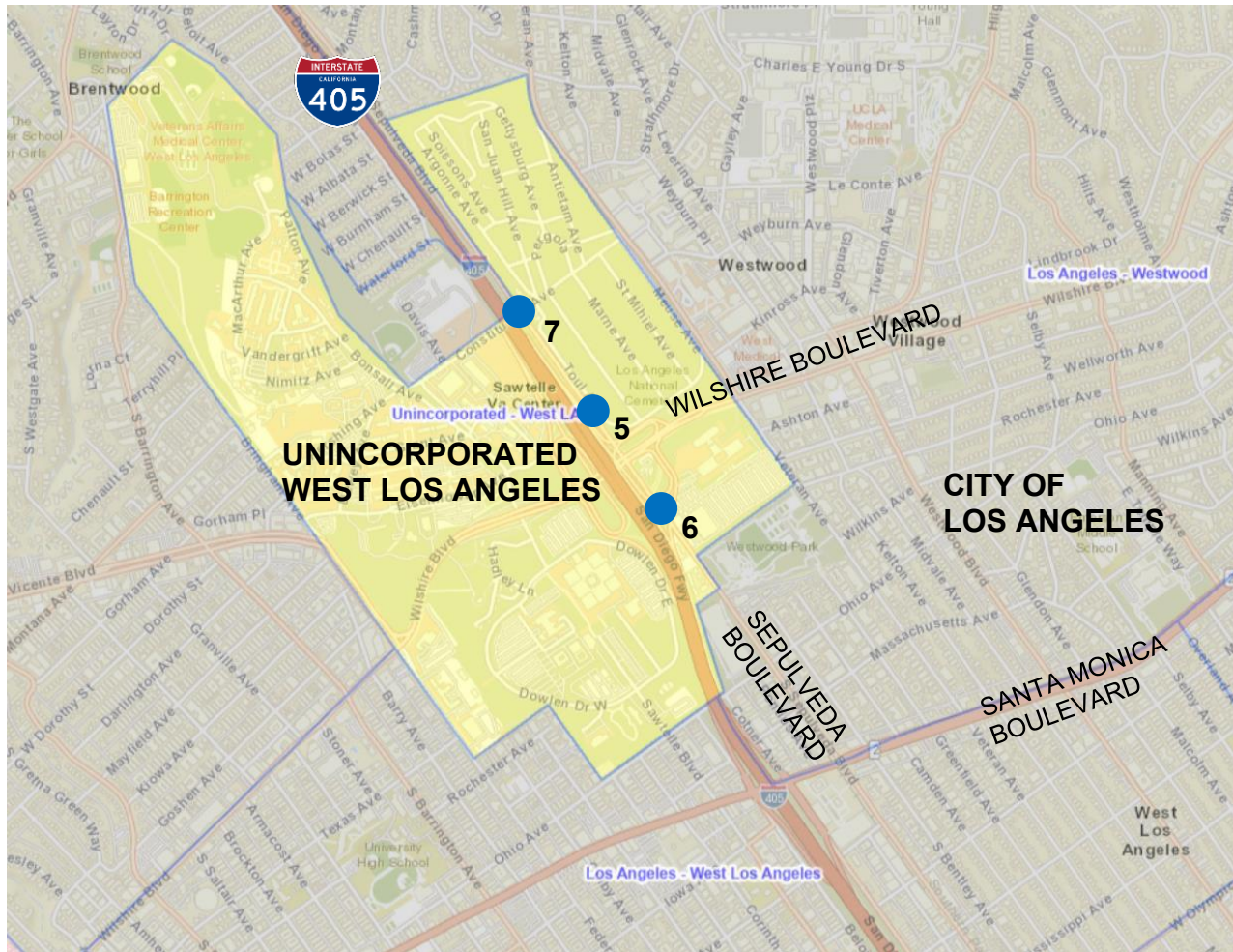
c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors
Sheriff (Parking Enforcement Detail)
California Highway Patrol (West Valley)

**ENCLOSURE A
PROPOSED TRAFFIC REGULATIONS
SANTA MONICA MOUNTAINS
SUPERVISORIAL DISTRICT 3**



● Items for adoption in the Board letter

**ENCLOSURE B
PROPOSED TRAFFIC REGULATIONS
WEST LOS ANGELES
SUPERVISORIAL DISTRICT 3**



● Items for adoption in the Board letter

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025		
BOARD MEETING DATE	1/6/2026		
SUPERVISORIAL DISTRICT AFFECTED	☐ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☒ 4 th ☐ 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Traffic Regulations in the Unincorporated Communities of South Whittier and West Whittier/Los Nietos		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☐ Yes ☒ No		
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☐ Yes ☒ No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.		
DEADLINES/ TIME CONSTRAINTS	The communities requested that these traffic safety and quality-of-life concerns be addressed as soon as possible.		
COST & FUNDING	Total cost:		Funding source:
	\$ N/A		N/A
	TERMS (if applicable): N/A		
	Explanation: There will be no impact to the County General Fund. Funding is included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2025-26 Budget to cover the minor costs of installing and/or removing the necessary signs and markings.		
PURPOSE OF REQUEST	Adopt traffic regulation orders to encourage parking turnover and establish an enforceable speed limit in the unincorporated communities of South Whittier and West Whittier/Los Nietos.		
BACKGROUND (include internal/external issues that may exist including any related motions)	The California Vehicle Code allows the County to adopt regulations for official traffic control devices, such as signs and markings. These traffic regulations are required prior to enforcement by the California Highway Patrol and the Sheriff's Department. Public Works is recommending to adopt the following types of regulations, as well as to rescind regulations that are no longer applicable: - Disabled Persons' Parking Zone - Speed Limit		
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how:		

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: Board Priority 7, Sustainability by adopting the proposed traffic regulations it will support a clean, flexible, and integrated multimodal transportation system that improves mobility and traffic safety.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, sburger@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

January 6, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
TRAFFIC REGULATIONS IN THE UNINCORPORATED COMMUNITIES OF
SOUTH WHITTIER AND WEST WHITTIER/LOS NIETOS
(SUPERVISORIAL DISTRICT 4)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to implement traffic regulations to encourage parking turnover and establish an enforceable speed limit in the unincorporated communities of South Whittier and West Whittier/Los Nietos.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that adopting and/or rescinding traffic regulation orders and posting the corresponding regulatory and advisory signage are categorically exempt from the provisions of the California Environmental Quality Act.
2. Rescind a traffic regulation order establishing a disabled persons' parking zone on the east side of Painter Avenue between a point 680 feet and a point 660 feet north of Mystic Street in the unincorporated community of South Whittier as established on July 14, 2015.

3. Adopt a traffic regulation order establishing a 35 miles per hour speed limit on Pioneer Boulevard between Washington Boulevard and Slauson Avenue in the unincorporated community of West Whittier/Los Nietos.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to adopt and/or rescind traffic regulation orders, which will allow Public Works to post or remove the corresponding regulatory and advisory signage. Public Works is recommending these actions to encourage parking turnover and establish an enforceable speed limit. These actions will benefit all users of the various roadways and will support Public Works' transportation priority to improve traffic safety. Requests for these traffic regulations were generated by the community. The affected area is indicated on the enclosed map (Enclosure A).

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy i, Climate Health, by supporting multimodal transportation investments that improve safety and mobility, reduce traffic congestion, and reduce greenhouse gas emissions.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund. Funding is included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2025-26 Budget to cover the minor costs of installing the necessary signs and markings.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The California Vehicle Code authorizes the Board to implement traffic regulations that are required prior to enforcement by the California Highway Patrol and the Sheriff's Department.

ENVIROMENTAL DOCUMENTATION

The establishment of these regulations, including the installation or removal of related traffic control devices required to notify the motoring public is categorically exempt from the provisions of the California Environmental Quality Act pursuant to Section 15301(c) of the California Environmental Quality Act Guidelines and Class I(x) 7 of the

The Honorable Board of Supervisors
January 6, 2026
Page 3

Environmental Reporting Procedures and Guidelines approved by the Board on November 17, 1987.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Implementation of these traffic controls will have a positive impact by improving traffic safety. Upon the Board's approval of the traffic regulation orders, the corresponding signs and markings will be installed within 16 weeks.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Traffic Safety and Mobility Division. Also, please forward adopted copies of this Board letter to the Sheriff's Department's Parking Enforcement Detail and to the California Highway Patrol's Santa Fe Springs office.

Respectfully submitted,

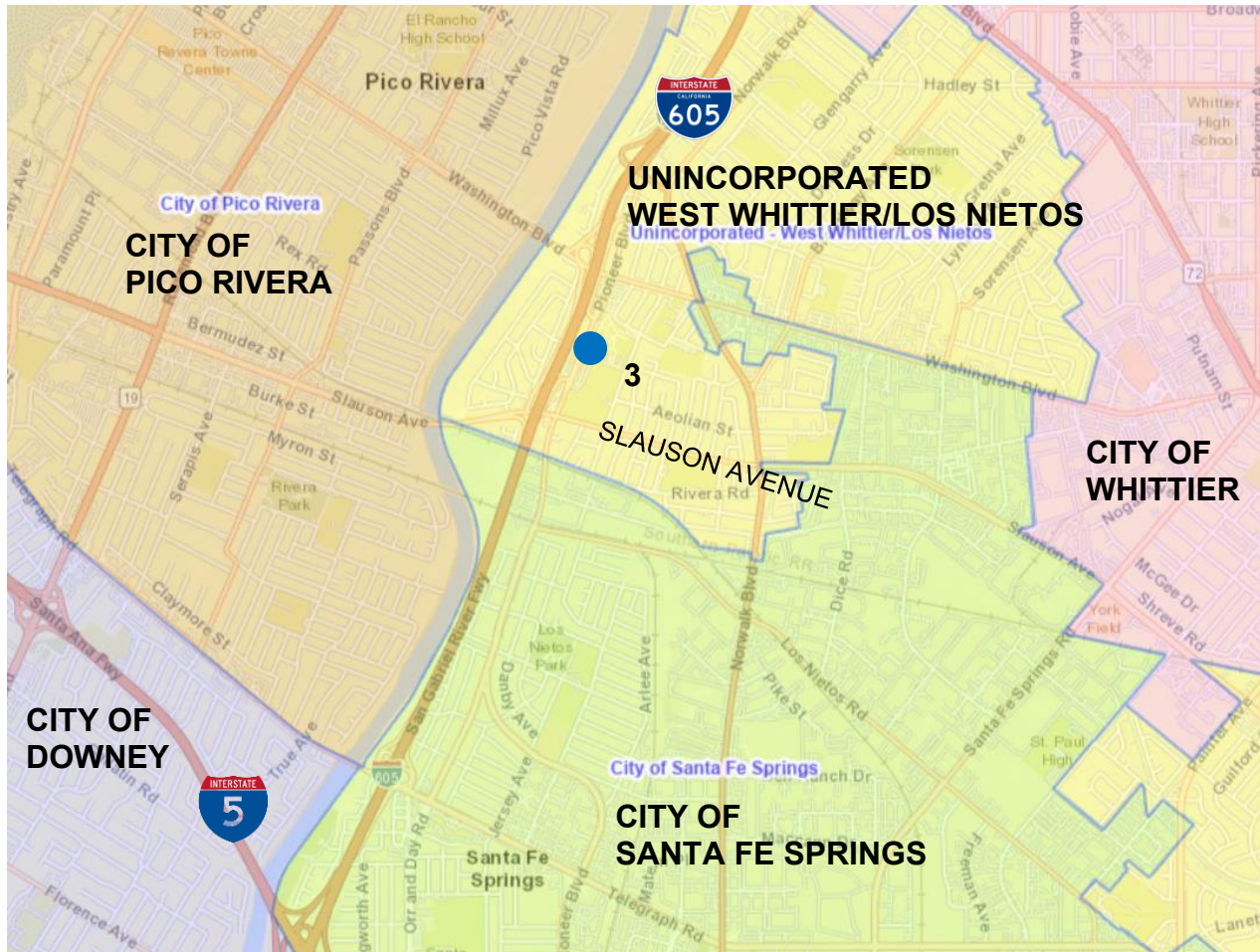
MARK PESTRELLA, PE
Director of Public Works

MP:EK:ja

Enclosure

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors
Sheriff (Parking Enforcement Detail)
California Highway Patrol (Santa Fe Springs)

**ENCLOSURE A
PROPOSED TRAFFIC REGULATIONS
WEST WHITTIER/LOS NIETOS
SUPERVISORIAL DISTRICT 4**



● Item for adoption in the Board letter

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025	
BOARD MEETING DATE	1/6/2026	
SUPERVISORIAL DISTRICT AFFECTED	☐ All ☒ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☐ 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Traffic Regulations in Various Unincorporated Communities Within Central and Eastern Los Angeles County	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☐ Yes ☒ No	
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☐ Yes ☒ No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	The community requested that these traffic safety and quality-of-life issues be addressed as soon as possible.	
COST & FUNDING	Total cost: \$ N/A	Funding source: N/A
	TERMS (if applicable): N/A	
	Explanation: There will be no impact to the County General Fund. Funding is included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2025-26 Budget to cover the minor costs of installing and/or removing the necessary signs and markings.	
PURPOSE OF REQUEST	Adopt traffic regulation orders to support traffic safety, facilitate street sweeping services, encourage parking turnover, establish enforceable speed limits, provide adequate parking for disabled persons, and enhance traffic flow in the unincorporated communities of Avocado Heights, East Los Angeles, Hacienda Heights, Rowland Heights, Valinda, and West Puente Valley.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The California Vehicle Code allows the County to adopt regulations for official traffic control devices, such as signs and markings. These traffic regulations are required prior to enforcement by the California Highway Patrol and the Sheriff's Department. Public Works is recommending to adopt the following types of regulations, as well as to rescind traffic regulations that are no longer applicable: • Commercial Loading Zone • Disabled Persons' Parking Zone • Parking Prohibition • Parking Prohibition for Street Sweeping Services • Passenger Loading Zone • Speed Limit	

	• Stop Control • Stopping Prohibition • Tow-Away Zone
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: Board Priority 7, Sustainability by adopting the proposed traffic regulations it will support a clean, flexible, and integrated multimodal transportation system that improves mobility and traffic safety.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, sburger@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

January 6, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
TRAFFIC REGULATIONS IN VARIOUS UNINCORPORATED COMMUNITIES
WITHIN CENTRAL AND EASTERN LOS ANGELES COUNTY
(SUPERVISORIAL DISTRICT 1)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to implement traffic regulations to support traffic safety, facilitate street sweeping services, encourage parking turnover, establish enforceable speed limits, provide adequate parking for disabled persons, and enhance traffic flow in the unincorporated communities of Avocado Heights, East Los Angeles, Hacienda Heights, Rowland Heights, Valinda, and West Puente Valley.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that adopting and/or rescinding traffic regulation orders and posting the corresponding regulatory and advisory signage are categorically exempt from the provisions of the California Environmental Quality Act.
2. Rescind a traffic regulation order prohibiting stopping on the east side of San Angelo Avenue between a point 60 feet and a point 230 feet south of Valley Boulevard in the unincorporated community of Avocado Heights as established on January 15, 2002.

3. Adopt a traffic regulation order prohibiting stopping on the west side of San Angelo Avenue between a point 18 feet and a point 225 feet south of Valley Boulevard in the unincorporated community of Avocado Heights.
4. Adopt a traffic regulation order prohibiting stopping on the east side of San Angelo Avenue between a point 15 feet to a point 164 feet south of Valley Boulevard in the unincorporated community of Avocado Heights.
5. Rescind a traffic regulation order prohibiting parking for a period longer than 2 hours from 7 a.m. to 6 p.m., except Sundays, on the east side of Arizona Avenue between a point 300 feet north of Whittier Boulevard and a point 300 feet south of Whittier Boulevard in the unincorporated community of East Los Angeles as established on September 19, 1941.
6. Rescind a traffic regulation order prohibiting parking at any time on the east side of Arizona Avenue between a point 127 feet and a point 150 feet south of Whittier Boulevard in the unincorporated community of East Los Angeles as established on June 10, 1980.
7. Rescind a traffic regulation order prohibiting stopping at any time on the north side of Olympic Boulevard between Downey Road and Marianna Avenue in the unincorporated community of East Los Angeles as established on November 18, 2008.
8. Adopt a traffic regulation order prohibiting stopping at any time on the north side of Olympic Boulevard between a point 25 feet and a point 140 feet east of Downey Road in the unincorporated community of East Los Angeles.
9. Adopt a traffic regulation order prohibiting stopping at any time on the north side of Olympic Boulevard between Telegraph Road and a point 78 feet west of Marianna Avenue in the unincorporated community of East Los Angeles.
10. Adopt a traffic regulation order prohibiting parking for a period longer than 2 hours from 8 a.m. to 6 p.m. on the north side of 2nd Street between a point 187 feet east of Eastern Avenue and Humphreys Avenue in the unincorporated community of East Los Angeles.
11. Rescind a traffic regulation order establishing a disabled persons' parking zone on the west side of North Alma Avenue between a point 183 feet and a point

203 feet south of Blanchard Street in the unincorporated community of East Los Angeles as established on August 15, 1995.

12. Rescind a traffic regulation order establishing a disabled persons' parking zone on the east side of Herbert Avenue between a point 275 feet and a point 295 feet north of Meisner Street in the unincorporated community of East Los Angeles as established on September 13, 2011.
13. Rescind a traffic regulation order establishing a disabled persons' parking zone on the east side of South La Verne Avenue between a point 220 feet and a point 240 feet south of Verona Street in the unincorporated community of East Los Angeles as established on March 2, 2007.
14. Rescind a traffic regulation order establishing a disabled persons' parking zone on the west side of McBride Avenue between a point 80 feet and a point 100 feet south of Olympic Boulevard in the unincorporated community of East Los Angeles as established on December 11, 2007.
15. Rescind a traffic regulation order establishing a disabled persons' parking zone on the north side of Allston Street between a point 482 feet east of Montebello Parkway and a point 502 feet east of Montebello Parkway in the unincorporated community of East Los Angeles as established on September 18, 2018.
16. Rescind a traffic regulation order establishing a disabled persons' parking zone on Ford Boulevard between a point 320 feet and a point 340 feet north of Hubbard Street in the unincorporated community of East Los Angeles as established on May 12, 2015.
17. Rescind a traffic regulation order establishing a disabled persons' parking zone on the west side of Hereford Drive between a point 95 feet and a point 115 feet south of Fairfield Street in the unincorporated community of East Los Angeles as established on May 4, 2003.
18. Rescind a traffic regulation order prohibiting parking at any time on the north side of Service Street between a point 310 feet west of Bonnie Beach Place and a point 470 feet west of Bonnie Beach Place in the unincorporated community of East Los Angeles as established on February 13, 2001.

19. Adopt a traffic regulation order prohibiting stopping at any time on the north side of Service Street between Bonnie Beach Place and a point 470 feet west of Bonnie Beach Place in the unincorporated community of East Los Angeles.
20. Rescind a traffic regulation order prohibiting parking at any time on the south side of Service Street between Bonnie Beach Place and the alley west of Hazard Avenue in the unincorporated community of East Los Angeles as established on September 17, 2019.
21. Adopt a traffic regulation order prohibiting stopping at any time on the south side of Service Street between Bonnie Beach Place and the alley west of Hazard Avenue in the unincorporated community of East Los Angeles.
22. Adopt a traffic regulation order establishing a commercial loading zone from 8 a.m. to 6 p.m. on the north side of 2nd Street between a point 41 feet and a point 153 feet east of Eastern Avenue in the unincorporated community of East Los Angeles.
23. Adopt a traffic regulation order requiring northbound and southbound traffic on Humphreys Avenue to stop at its intersection with New York Street establishing all-way stop control in the unincorporated community of East Los Angeles.
24. Rescind a traffic regulation order establishing a disabled persons' parking zone on Marwood Street between a point 165 feet and a point 195 feet east of Folkstone Avenue in the unincorporated community of Hacienda Heights as established on March 18, 2014.
25. Rescind a traffic regulation order establishing a 35 miles per hour speed limit on Hacienda Boulevard between the City of Industry boundary located 1,200 feet south of Don Julian Road and a point 300 feet south of Three Palms Street in the unincorporated community of Hacienda Heights as established on January 11, 1977.
26. Rescind a traffic regulation order establishing a 40 miles per hour speed limit on Hacienda Boulevard between a point 300 feet south of Three Palms Street and a point 1,000 feet north of Skyline Drive in the unincorporated community of Hacienda Heights as established on January 11, 1977.
27. Rescind a traffic regulation order establishing a 35 miles per hour speed limit on Hacienda Boulevard between a point 1,000 feet north of Skyline Drive and

the boundary of Orange County located 140 feet south of Janine Drive in the unincorporated community of Hacienda Heights as established on January 11, 1977.

28. Adopt a traffic regulation order establishing a 40 miles per hour speed limit on Hacienda Boulevard between the City of Industry boundary located 1,200 feet south of Don Julian Road and Glenmark Drive in the unincorporated community of Hacienda Heights.
29. Rescind a traffic regulation order establishing a 35 miles per hour speed limit on Newton Street between Hacienda Boulevard and Las Lomitas Drive in the unincorporated community of Hacienda Heights as established on January 15, 1964.
30. Adopt a traffic regulation order establishing a 30 miles per hour speed limit on Newton Street between Hacienda Boulevard and Las Lomitas Drive in the unincorporated community of Hacienda Heights.
31. Adopt a traffic regulation order prohibiting parking for more than 2 hours from 6 a.m. to 10 p.m. on the south side of Halliburton Road between a point 460 feet and a point 140 feet west of Stimson Avenue in the unincorporated community of Hacienda Heights.
32. Rescind a traffic regulation order establishing a passenger loading zone from 7:30 a.m. to 8:30 a.m., school days only, on the north side of Wedgeworth Drive between a point 270 feet and a point 30 feet west of Manor Gate Road as established on July 31, 2007, in the unincorporated community of Hacienda Heights.
33. Adopt a traffic regulation order establishing a passenger loading zone from 7:30 a.m. to 8:30 a.m. and from 1:00 p.m. to 2:30 p.m., school days only, on the north side of Wedgeworth Drive between a point 105 feet east of Eagle Park Road and Park Lawn Road in the unincorporated community of Hacienda Heights.
34. Adopt a traffic regulation order prohibiting stopping at any time on the north side of Wedgeworth Drive between Lark Tree Way and Manor Gate Road in the unincorporated community of Hacienda Heights.

35. Adopt a traffic regulation order requiring northbound, eastbound, and westbound traffic to stop at the intersection of Wedgeworth Drive and Heather Hill Road establishing all-way stop control in the unincorporated community of Hacienda Heights.
36. Adopt a traffic regulation order requiring northbound and southbound traffic on Kwis Avenue to stop at its intersection with Shefford Street establishing all-way stop control in the unincorporated community of Hacienda Heights.
37. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Tuesdays only, on the north side of Manzanita Drive between Vallecito Drive and Deerhaven Drive in the unincorporated community of Hacienda Heights.
38. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Tuesdays only, on the north side of Manzanita Drive between Deerhaven Drive and Blazing Star Drive in the unincorporated community of Hacienda Heights.
39. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Tuesdays only, on the south side of Manzanita Drive between Vallecito Drive and Copper Lantern Drive in the unincorporated community of Hacienda Heights.
40. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Tuesdays only, on the south side of Manzanita Drive between Silver Lantern Drive and Blazing Star Drive in the unincorporated community of Hacienda Heights.
41. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Wednesdays only, on the south side of Manzanita Drive between Copper Lantern Drive and Deerhaven Drive in the unincorporated community of Hacienda Heights.
42. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Wednesdays only, on the south side of Manzanita Drive between Deerhaven Drive and Silver Lantern Drive in the unincorporated community of Hacienda Heights.

43. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Tuesdays only, on the west side of Copper Lantern Drive between Manzanita Drive and Silver Lantern Drive in the unincorporated community of Hacienda Heights.
44. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Tuesdays only, on the south and east sides of Silver Lantern Drive between Copper Lantern Drive and Manzanita Drive in the unincorporated community of Hacienda Heights.
45. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Wednesdays only, on the north and west sides of Silver Lantern Drive between Copper Lantern Drive and Manzanita Drive in the unincorporated community of Hacienda Heights.
46. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Wednesdays only, on both sides of Deerhaven Drive between Manzanita Drive and its southerly terminus in the unincorporated community of Hacienda Heights.
47. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Tuesdays only, on the east side of Las Lomas Drive between Vallecito Drive and Shefford Street in the unincorporated community of Hacienda Heights.
48. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Tuesdays only, on the north side of Shefford Street between Las Lomas Drive and Blazing Star Drive in the unincorporated community of Hacienda Heights.
49. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Tuesdays only, on the west side of Blazing Star Drive between Manzanita Drive and Shefford Street in the unincorporated community of Hacienda Heights.
50. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Wednesdays only, on the south side of Shefford Street between Las Lomas Drive and Blazing Star Drive in the unincorporated community of Hacienda Heights.

51. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 7 a.m. to 11 a.m., Wednesdays only, on the east side of Blazing Star Drive between Manzanita Drive and Shefford Street in the unincorporated community of Hacienda Heights.
52. Adopt a traffic regulation order prohibiting right turns on red from southbound Blandford Drive onto westbound Pathfinder Road in the unincorporated community of Rowland Heights.
53. Adopt a traffic regulation order establishing a 35 miles per hour speed limit on Balan Road between Annadel Avenue and Brea Canyon Cutoff Road in the unincorporated community of Rowland Heights.
54. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 5 a.m. to 7 a.m., Thursdays only, on both sides of Labin Court between its westerly terminus and Nogales Street in the unincorporated community of Rowland Heights.
55. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 5 a.m. to 7 a.m., Thursdays only, on both sides of Daisetta Street between its westerly terminus and Nogales Street in the unincorporated community of Rowland Heights.
56. Adopt a traffic regulation order prohibiting commercial vehicles over 3 tons on Glenhope Drive between Echelon Avenue and Helmsdale Avenue in the unincorporated community of Valinda.
57. Adopt a traffic regulation order prohibiting stopping at any time on the south side of Giordano Street between a point 100 feet west of Dade Street and a point 40 feet east of Dade Street in the unincorporated community of West Puente Valley.
58. Rescind a traffic regulation order prohibiting stopping at any time on the east side of Sunset Avenue between Amar Road and a point 165 feet north of Amar Road in the unincorporated community of West Puente Valley as established on August 12, 2025.
59. Adopt a traffic regulation order prohibiting stopping at any time and establishing a tow-away zone on both sides of Sunset Avenue between Amar Road and Blackwood Street in the unincorporated community of West Puente Valley.

60. Rescind a traffic regulation order prohibiting stopping at any time on the east side of Sunset Avenue between Temple Avenue and Amar Road in the unincorporated community of West Puente Valley as established on August 12, 2025.
61. Adopt a traffic regulation order prohibiting stopping at any time and establishing a tow-away zone on the east side of Sunset Avenue between Temple Avenue and Amar Road in the unincorporated community of West Puente Valley.
62. Adopt a traffic regulation order prohibiting stopping at any time and establishing a tow-away zone on the south side of Amar Road between Sunset Avenue and a point 250 feet east of Sunset Avenue in the unincorporated community of West Puente Valley.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to adopt and/or rescind traffic regulation orders, which will allow Public Works to post or remove the corresponding regulatory and advisory signage. Public Works is recommending these actions to facilitate street sweeping services, encourage parking turnover, enhance traffic flow, and establish enforceable speed limits. These actions will benefit all users of the various roadways and will support Public Works' transportation priority to improve traffic safety. Requests for these traffic regulations were generated by the community. The affected areas are indicated on the enclosed maps (Enclosures A, B, C, D, E, and F).

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy i, Climate Health, by supporting multimodal transportation investments that improve safety and mobility, reduce traffic congestion, and reduce greenhouse gas emissions.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund. Funding is included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2025-26 Budget to cover the minor costs of installing the necessary signs and markings.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The California Vehicle Code authorizes the Board to implement traffic regulations that are required prior to enforcement by the California Highway Patrol and the Sheriff's Department.

ENVIRONMENTAL DOCUMENTATION

The establishment of these regulations, including the installation or removal of related traffic control devices required to notify the motoring public is categorically exempt from the provisions of the California Environmental Quality Act pursuant to Section 15301(c) of the California Environmental Quality Act Guidelines and Class I(x) 7 of the Environmental Reporting Procedures and Guidelines approved by the Board on November 17, 1987.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Implementation of these traffic controls will have a positive impact by enhancing traffic flow and safety. Upon the Board's approval of the traffic regulation orders, the corresponding signs and markings will be installed within 16 weeks.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Traffic Safety and Mobility Division. Also, please forward adopted copies of this Board letter to the Sheriff's Department's Parking Enforcement Detail and to the California Highway Patrol's Baldwin Park, East Los Angeles, and Santa Fe Springs offices.

Respectfully submitted,

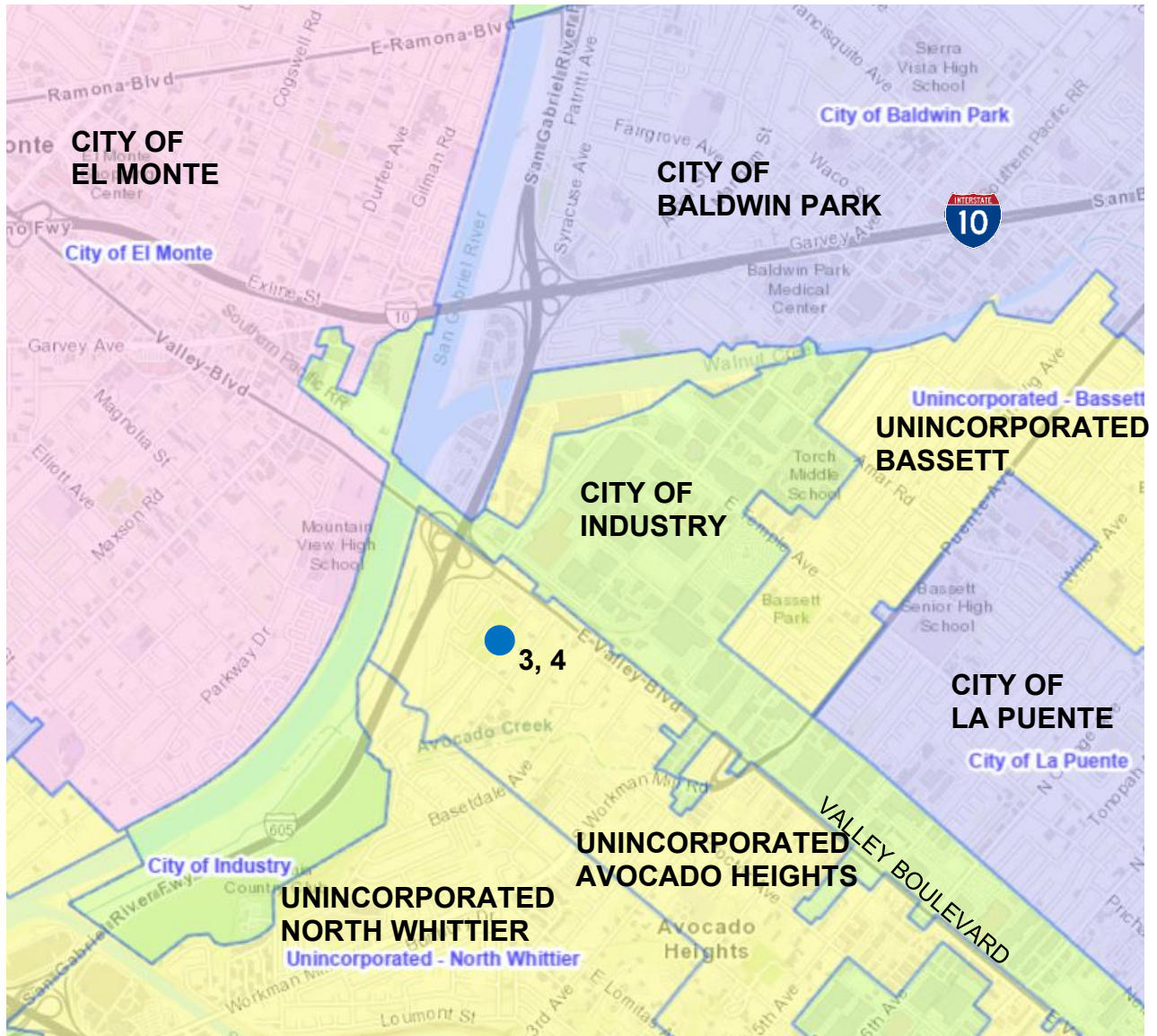
MARK PESTRELLA, PE
Director of Public Works

MP:EK:wm

Enclosures

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors
Sheriff (Parking Enforcement Detail)
California Highway Patrol (Baldwin Park, East Los Angeles, Santa Fe Springs)

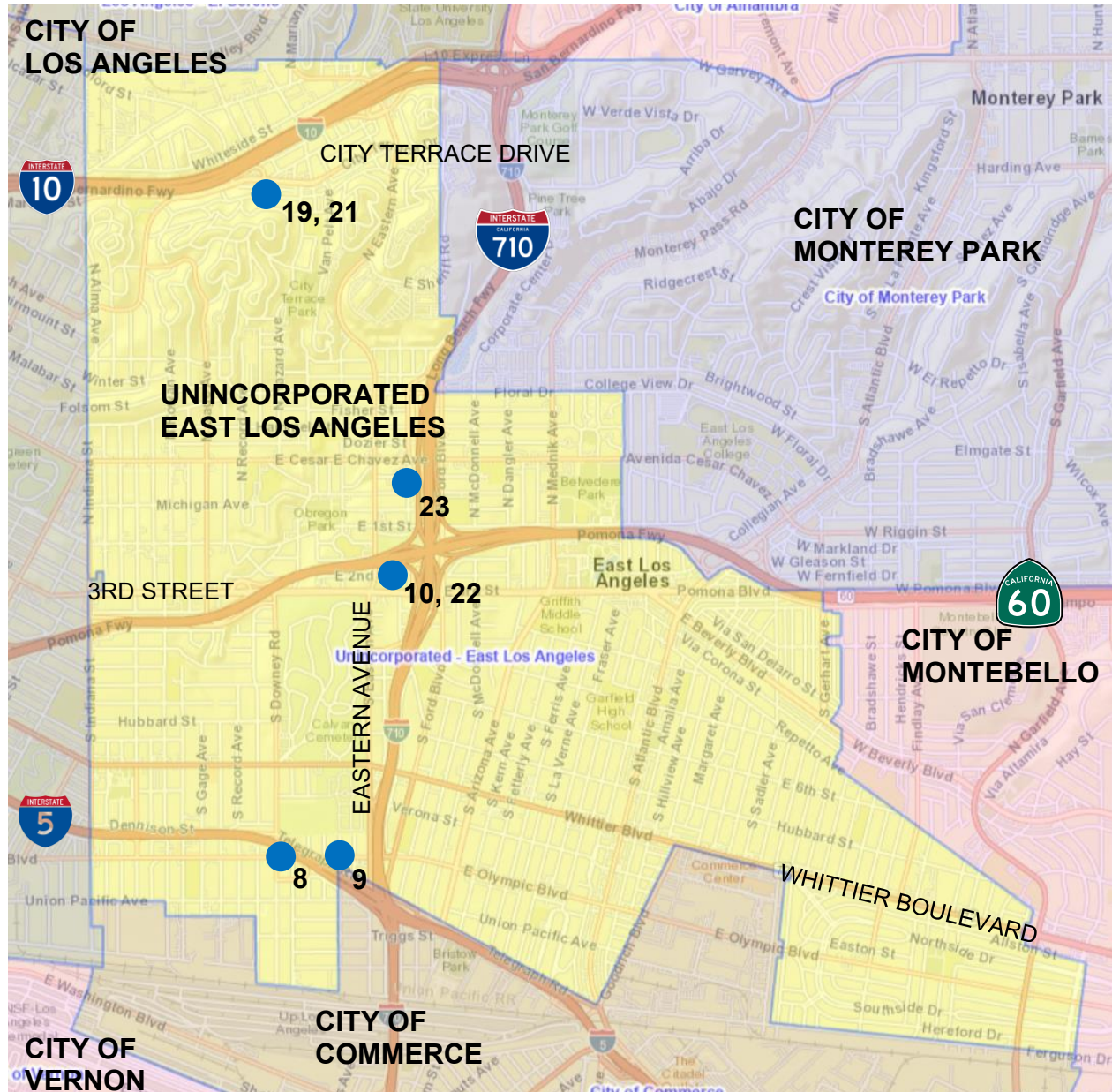
**ENCLOSURE A
PROPOSED TRAFFIC REGULATIONS
AVOCADO HEIGHTS
SUPERVISORIAL DISTRICT 1**



- Item for adoption in the Board letter

January 6, 2026

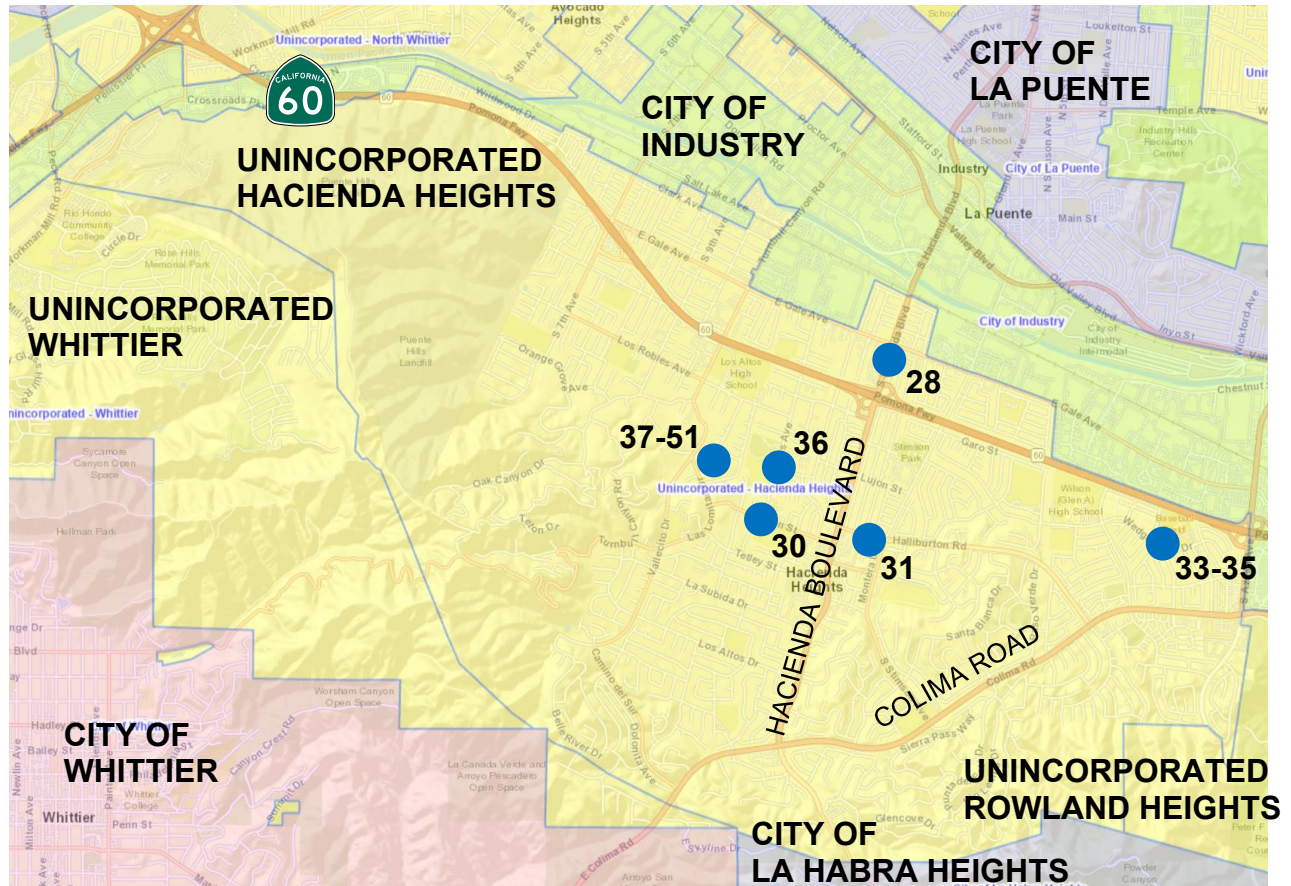
**ENCLOSURE B
PROPOSED TRAFFIC REGULATIONS
EAST LOS ANGELES
SUPERVISORIAL DISTRICT 1**



- Items for adoption in the Board letter

January 6, 2026

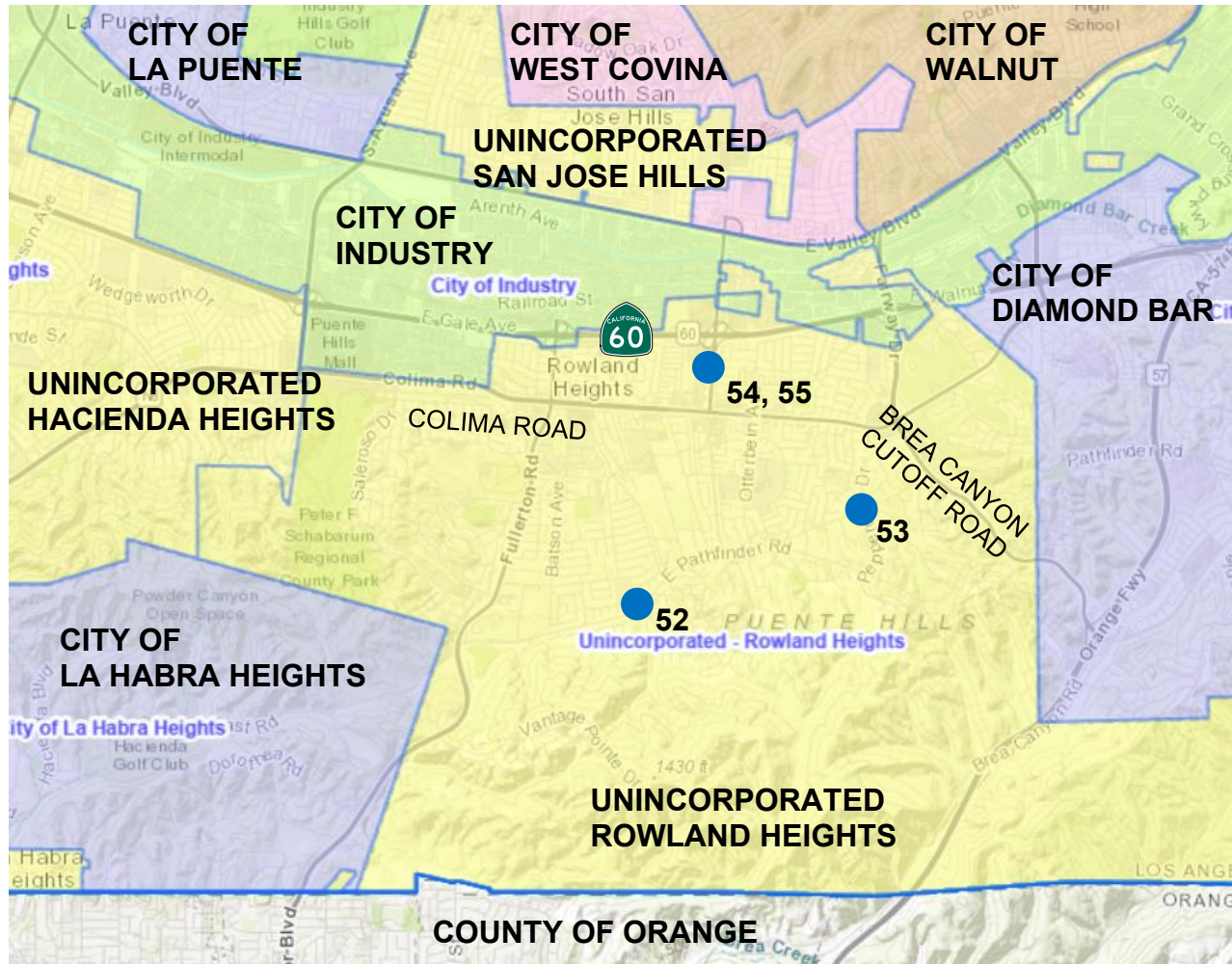
**ENCLOSURE C
PROPOSED TRAFFIC REGULATIONS
HACIENDA HEIGHTS
SUPERVISORIAL DISTRICT 1**



- Items for adoption in the Board letter

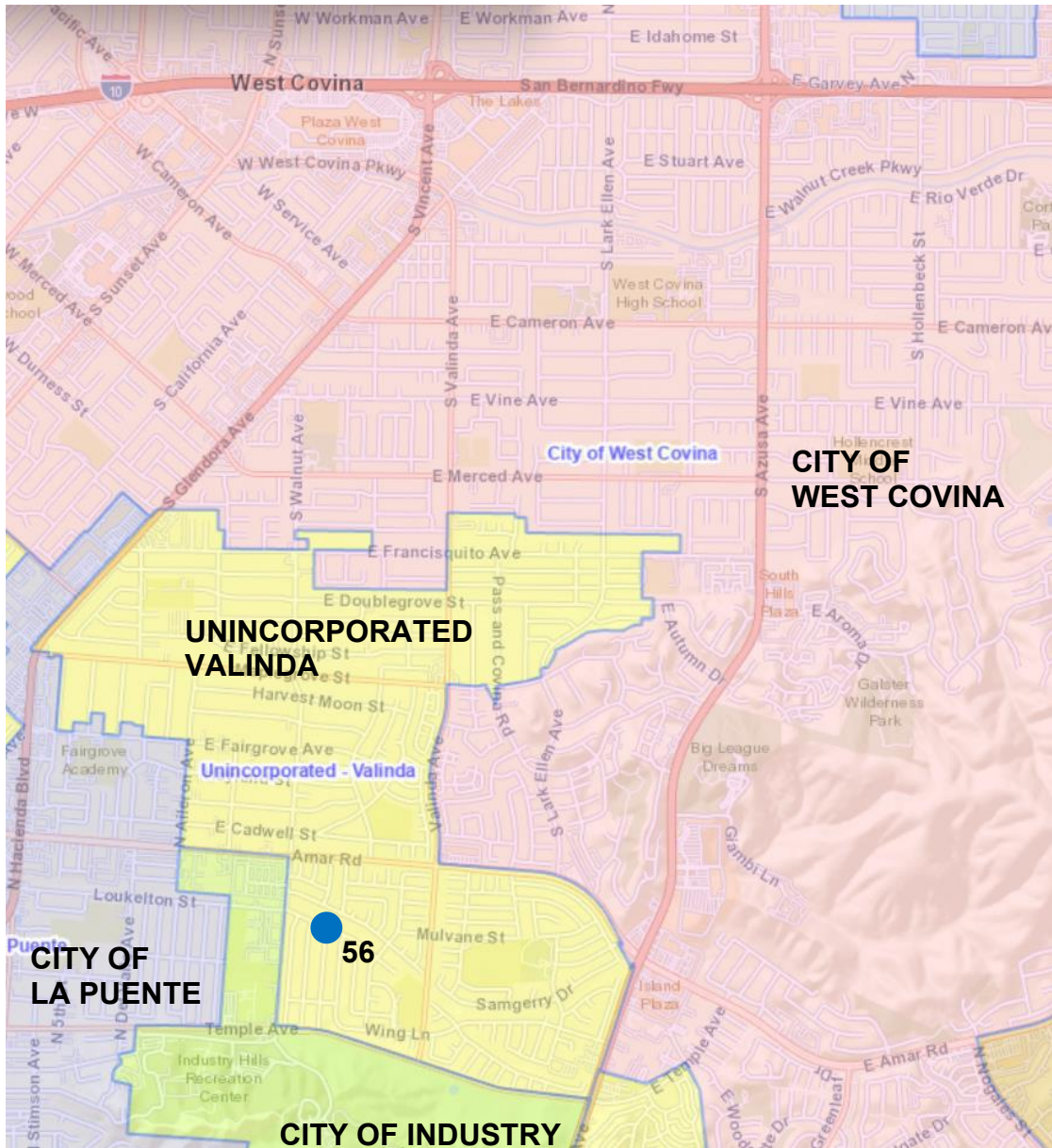
January 6, 2026

**ENCLOSURE D
PROPOSED TRAFFIC REGULATIONS
ROWLAND HEIGHTS
SUPERVISORIAL DISTRICT 1**



- Items for adoption in the Board letter

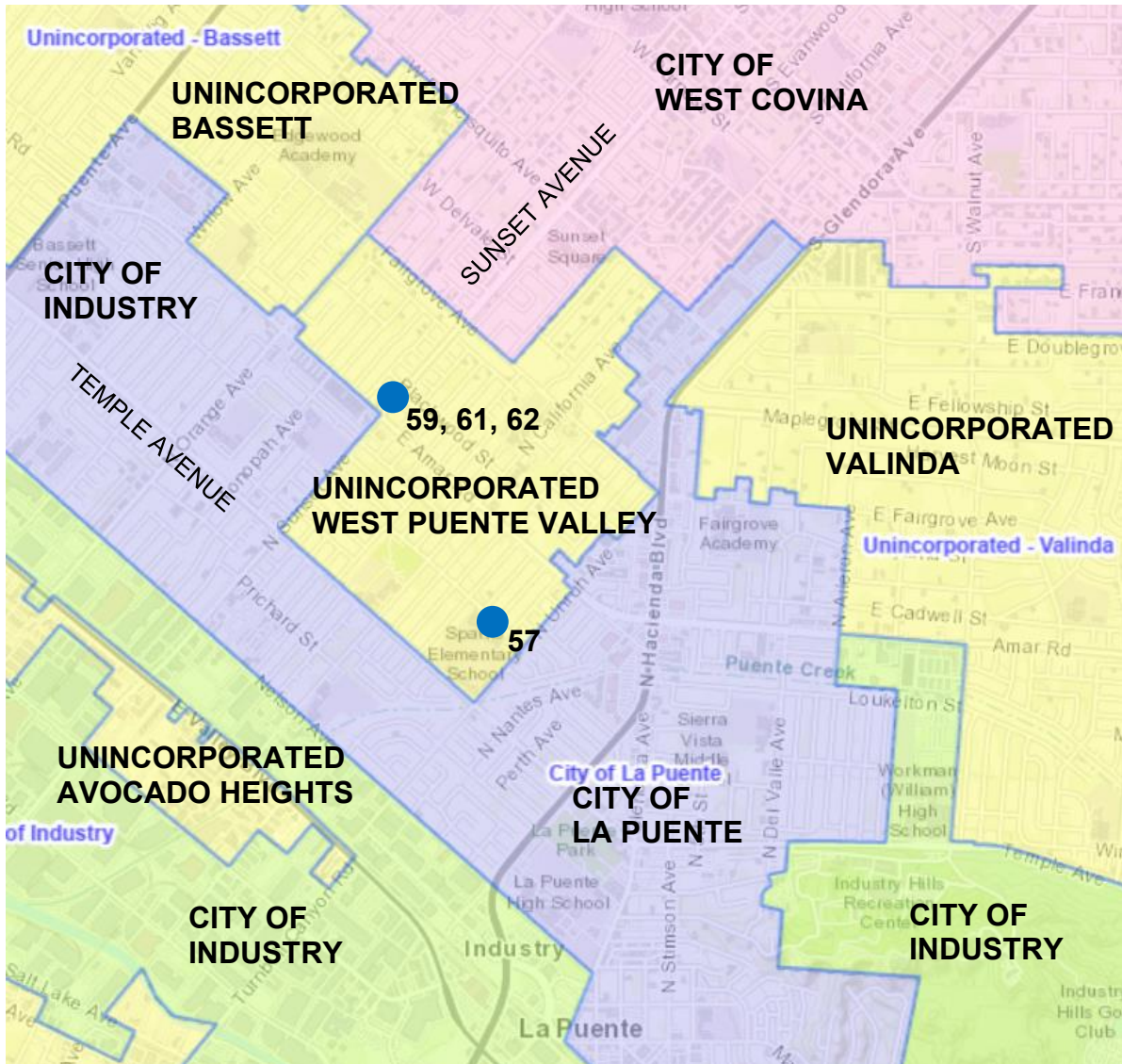
**ENCLOSURE E
PROPOSED TRAFFIC REGULATIONS
VALINDA
SUPERVISORIAL DISTRICT 1**



● Item for adoption in the Board letter

January 6, 2026

**ENCLOSURE F
PROPOSED TRAFFIC REGULATIONS
WEST PUENTE VALLEY
SUPERVISORIAL DISTRICT 1**



- Items for adoption in the Board letter

January 6, 2026

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025		
BOARD MEETING DATE	1/6/2026		
SUPERVISORIAL DISTRICT AFFECTED	☒ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☐ 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Appoint a Recent Public Works Retiree as a 120-Day Temporary Employee and Waive the 180-Day Waiting Period		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☐ Yes ☒ No		
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☐ Yes ☒ No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.		
DEADLINES/ TIME CONSTRAINTS	None		
COST & FUNDING	Total cost:	Funding source:	
	\$162,000	Public Works Flood Control Fund	
	TERMS (if applicable): 120-Day Temporary Employee (up to 960 Hours of Work)		
	Explanation: Dr. Iraj Nasserri will be employed at a rate of \$84.01 per hour for up to 960 hours in Fiscal Years 2026-27 and 2027-28.		
PURPOSE OF REQUEST	Public Works is requesting the Board to appoint retired Principal Engineer Dr. Nasserri as a temporary 120-day employee to provide technical oversight for the County's new Post-Fire Mudflow Modeling Process. This action ensures continuity of expertise in hydrologic and hydraulic modeling and supports flood risk reduction in fire-affected areas.		
BACKGROUND (include internal/external issues that may exist including any related motions)	The County is launching a Post-Fire Mudflow Modeling Process using HEC-RAS software to enhance flood prediction in fire-affected areas, requiring specialized technical oversight and continuity of expertise from Dr. Nasserri.		
EQUITY INDEX OR LENS WAS UTILIZED	☒ Yes ☐ No If Yes, please explain how: By reappointing Dr. Nasserri to lead the development of advanced mudflow modeling, the County is prioritizing technical solutions that protect lives and properties in high-risk areas, many of which overlap with historically underserved populations.		

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: The request most directly supports the Board priority of Environmental Sustainability and Climate Action by advancing post-fire flood risk modeling that helps protect vulnerable communities from climate-driven disasters.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Adam Ariki, Deputy Director, (626) 458-4012, cell (626) 476-6703, aariki@pw.lacounty.gov

P:\WRD\ADMIN\DR NASSERI BL\120-DAY TEMP EMP-IN CLUSTER FACT SHEET.DOCX



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

January 6, 2026

IN REPLY PLEASE
REFER TO FILE: **SWE-0**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**WATER RESOURCES CORE SERVICE AREA
APPOINT A RECENT PUBLIC WORKS RETIREE AS A 120-DAY
TEMPORARY EMPLOYEE AND WAIVE THE 180-DAY WAITING PERIOD
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)**

SUBJECT

Public Works requests that the Board appoint recent Public Works retiree, Dr. Iraj Nasseri, as a 120-day temporary employee without reinstatement from retirement and waive the 180-day waiting period under the California Public Employee's Pension Reform Act of 2013.

IT IS RECOMMENDED THAT THE BOARD:

1. Certify that it is necessary for recently retired Public Works employee, Dr. Iraj Nasseri, who possesses extensive and unique expertise in hydrology and hydraulics, to immediately return as a 120-day temporary employee to provide critically needed technical leadership and oversight for projects involving hydrology and hydraulics, including the development of a new Post-Fire Mudflow Modeling Process using the United States Army Corps of Engineers HEC-RAS software.
2. Appoint Dr. Iraj Nasseri to serve as a 120-day temporary employee at Public Works without reinstatement from retirement; waive the 180-day waiting period under California Public Employee's Pension Reform Act of 2013; and approve the Director's request that Dr. Iraj Nasseri be employed as a Senior Civil Engineer at a rate of \$84.01 per hour for up to 960 hours of work in each fiscal year.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to immediately appoint Dr. Iraj Nasserri as a 120-day temporary employee without reinstatement from retirement and to waive the 180-day waiting period. Dr. Nasserri will assist the County in providing technical leadership and oversight and continuity for projects involving hydrology and hydraulics, including the development of a new Post-Fire Mudflow Modeling Process, a critical initiative aimed at improving flood risk prediction and emergency preparedness for potential mudflows in fire-affected watersheds.

Dr. Nasserri retired from County service on October 31, 2025, as a Principal Engineer for Public Works in the Stormwater Engineering Division. Dr. Nasserri brings decades of experience in hydrologic and hydraulic modeling, sediment transport analysis, and postfire flood risk assessment. Dr. Nasserri also served as an expert witness in County legal matters involving flooding and drainage issues. Most recently, his expert opinions were pivotal in the July 2025 dismissal of the Higer v. County of Los Angeles, et al. civil lawsuit. His leadership and technical expertise are essential to the continued implementation of advanced modeling tools such as HEC-RAS, which will be used to simulate mudflow behavior, identify potentially vulnerable locations, and develop mitigation strategies to protect the lives and property of County residents.

Dr. Nasserri's return on a part-time basis will ensure his availability as a subject matter expert to advance this high-priority modeling initiative and support the County's broader flood risk reduction efforts.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal C, Public Safety, by strengthening the County's ability to predict and mitigate post-fire mudflow hazards, and Focus Area Goal D, Sustainability, by advancing environmentally sound modeling that promotes watershed resilience. They also align with North Star 3, Realize Tomorrow's Government Today, Focus Area Goal B, Diverse and Inclusive Workforce, and Focus Area Goal F, Flexible and Efficient Infrastructure, by leveraging Dr. Nasserri's expertise to ensure continuity of technical leadership, operational effectiveness, and fiscal responsibility. Appointing Dr. Nasserri as a temporary employee, waiving the 180-day waiting period will maximize public services, safeguard communities, and uphold the County's commitment to innovation and accountability.

FISCAL IMPACT/FINANCING

Dr. Nasserri will be employed at a rate of \$84.01 per hour for up to 960 hours in Fiscal Years 2026-27 and 2027-28. The cost of the recommended action will be absorbed within Public Works' existing budget and various funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Under the California Public Employee's Pension Reform Act of 2013, a County retiree must ordinarily wait 180 days from the date of retirement before returning to work as a temporary employee without reinstatement from retirement (Government Code, Section 7522.56). The recommended action is consistent with California Public Employee's Pension Reform Act of 2013, which allows a person who retires from the County to serve without reinstatement from retirement or loss or interruption of benefits provided by the retirement system, before a period of 180 days following the date of retirement as long as the Board certifies the position is critically needed and the retired person has the skills needed to perform work of limited duration. The request for such an appointment may not be placed on a consent calendar.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

None.

CONCLUSION

Please return an adopted copy of this Board letter to Public Works, Stormwater Engineering Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:SEK:sv

c: Auditor-Controller
Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors
Human Resources
LACERA

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025	
BOARD MEETING DATE	1/6/2026	
SUPERVISORIAL DISTRICT AFFECTED	☐ All ☐ 1 st ☐ 2 nd ☒ 3 rd ☐ 4 th ☐ 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Sepulveda Channel, Parcel 119GE.1, Grant of Easement in the Mar Vista Community of the City of Los Angeles	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☒ Yes ☐ No	
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☒ Yes ☐ No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	This request is urgent since Windward School, Inc., needs to secure this easement to meet its funding deadline.	
COST & FUNDING	Total cost: \$315,000	Funding source: B07-Flood Control District Fund
	TERMS (if applicable): N/A	
	Explanation: Windward will deposit \$315,000 for the grant of easement, which represents fair market value. This amount will be deposited into the Flood Control District Fund (B07, Revenue Source Code 9906-Sale of Capital Assets-Easements).	
PURPOSE OF REQUEST	The purpose of the recommended actions is to grant an easement for pedestrian bridge purposes from the Los Angeles County Flood Control District to Windward.	
BACKGROUND (include internal/external issues that may exist including any related motions)	Windward requested an easement for pedestrian bridge purposes as part of its Windward School Master Plan Project. The recommended actions will benefit Windward by providing open space and improved access for its students.	
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: Priority No. 7: Sustainability–Revenues received from this transaction will help promote fiscal responsibility by providing accessible funds for the District's programs.	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Geetha Shan, Deputy Director, (626) 458-4008, gshan@pw.lacounty.gov	



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

January 6, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**WATER RESOURCES CORE SERVICE AREA
GRANT OF EASEMENT
FROM THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
TO WINDWARD SCHOOL, INC.
SAWTELLE-WESTWOOD FLOOD CONTROL SYSTEM
SEPULVEDA CHANNEL, PARCEL 119GE.1
IN THE MAR VISTA COMMUNITY OF THE CITY OF LOS ANGELES
(SUPERVISORIAL DISTRICT 3)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to grant an easement for pedestrian bridge purposes affecting Parcel 119GE.1 related to the Sawtelle-Westwood Flood Control System Sepulveda Channel, in the Mar Vista community of the City of Los Angeles, from the Los Angeles County Flood Control District to Windward School, Inc.

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF
THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:**

1. Determine that the recommended actions are within the scope of the Windward School Master Plan Project's impacts that were analyzed in the Mitigated Negative Declaration previously adopted by the Board.
2. Find that the grant of easement for pedestrian bridge purposes affecting Parcel 119GE.1 related to the Sawtelle-Westwood Flood Control System Sepulveda Channel, in the Mar Vista community of the City of Los Angeles, and

the subsequent use of said easement will not interfere with the use of the affected parcel for any purposes of the Los Angeles County Flood Control District.

3. Approve the grant of easement for pedestrian bridge purposes affecting Parcel 119GE.1 related to the Sawtelle-Westwood Flood Control System Sepulveda Channel, in the Mar Vista community of the City of Los Angeles, from the Los Angeles County Flood Control District to Windward School, Inc.
4. Delegate authority to the Chief Engineer of the Los Angeles Flood Control District or his designee to execute the Easement document and authorize delivery to Windward School, Inc.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to comply with the California Environmental Quality Act and allow the Los Angeles County Flood Control District to grant an easement for pedestrian bridge purposes affecting Parcel 119GE.1 related to the Sawtelle-Westwood Flood Control System Sepulveda Channel, in the Mar Vista community of the City of Los Angeles, as shown on the enclosed map, to Windward School, Inc.

Windward requested an easement for pedestrian bridge purposes as part of its Windward School Master Plan Project.

The recommended actions will benefit Windward by providing open space and improved access for its students.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal G, Internal Controls and Processes, Strategy ii, Manage and Maximize County Assets, by providing accessible funds for the District's programs, which will promote fiscal responsibility.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

Windward will deposit \$315,000 for the grant of easement, which represents fair market value. This amount will be deposited into the Flood Control District Fund (B07, Revenue Source Code 9906-Sale of Capital Assets-Easements).

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The proposed grant of easement is authorized by Section 2, Subsection 13, of the Los Angeles County Flood Control Act. This section states the following: "The Los Angeles County Flood Control District is hereby declared to be a body corporate and politic, and has all the following powers...13. To lease, sell or dispose of any property (or any interest therein) whenever in the judgment of the board of supervisors of the property, or any interest therein or part thereof, is no longer required for the purposes of the district..."

The grant of easement is not considered adverse to the District's purposes and will not hinder the use of the Sepulveda Channel for possible transportation, utility, recreational corridors, or flood control purposes. The instrument reserves paramount rights to use the parcel for the District's purposes.

County Counsel will approve the Easement document as to form prior to execution and will be recorded.

ENVIRONMENTAL DOCUMENTATION

The District is acting as a responsible agency for the Windward School Master Plan Project. The City of Los Angeles, as the lead agency, prepared an initial study, consulted with the District, and adopted the Mitigated Negative Declaration (MND) on June 7, 2019. On March 9, 2021, the Chief Executive Officer, under delegated authority granted from the Board on March 31, 2020, considered the final MND, adopted the Mitigation Monitoring and Reporting Program as applicable, and found that the program is adequately designed to ensure compliance with the mitigation measures during project implementation.

The recommended actions are within the scope of the project in the previously adopted MND as the new pedestrian bridge was identified in the Windward School Master Plan and the Board's action is to grant easement rights for construction and maintenance of the pedestrian bridge. There are no changes to the project or to the circumstances under which the project is undertaken that require further review under the California Environmental Quality Act.

The location of the documents and other materials constituting the record of the proceedings upon which the Board's decision is based in this matter is at the City of Los Angeles Department of City Planning, 200 North Spring Street, Room 763, Los Angeles, CA 90012. The custodian of such documents and materials is the Environmental Analysis Section and they are also available on the following City's website:

<https://planning.lacity.gov/odocument/0a92781f-6e9f-4d53-875a-aed520473149/ENV-2018-4476.pdf>.

Upon the Board's approval of the recommended action, Public Works will file a Notice of Determination with the Registrar-Recorder/County Clerk and with the State Clearinghouse at the Office of Land Use and Climate Innovation in accordance with Section 21152 of the California Public Resources Code and will post the notice on its website in accordance with Section 21092.2 of the California Public Resources Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This transaction will allow for the joint use of the District's right of way without interfering with the primary mission of the District. There will be no significant impact on current services or projects.

The Honorable Board of Supervisors
January 6, 2026
Page 5

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Survey/Mapping & Property Management Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

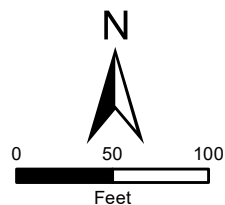
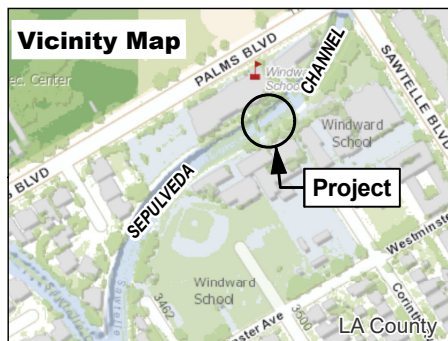
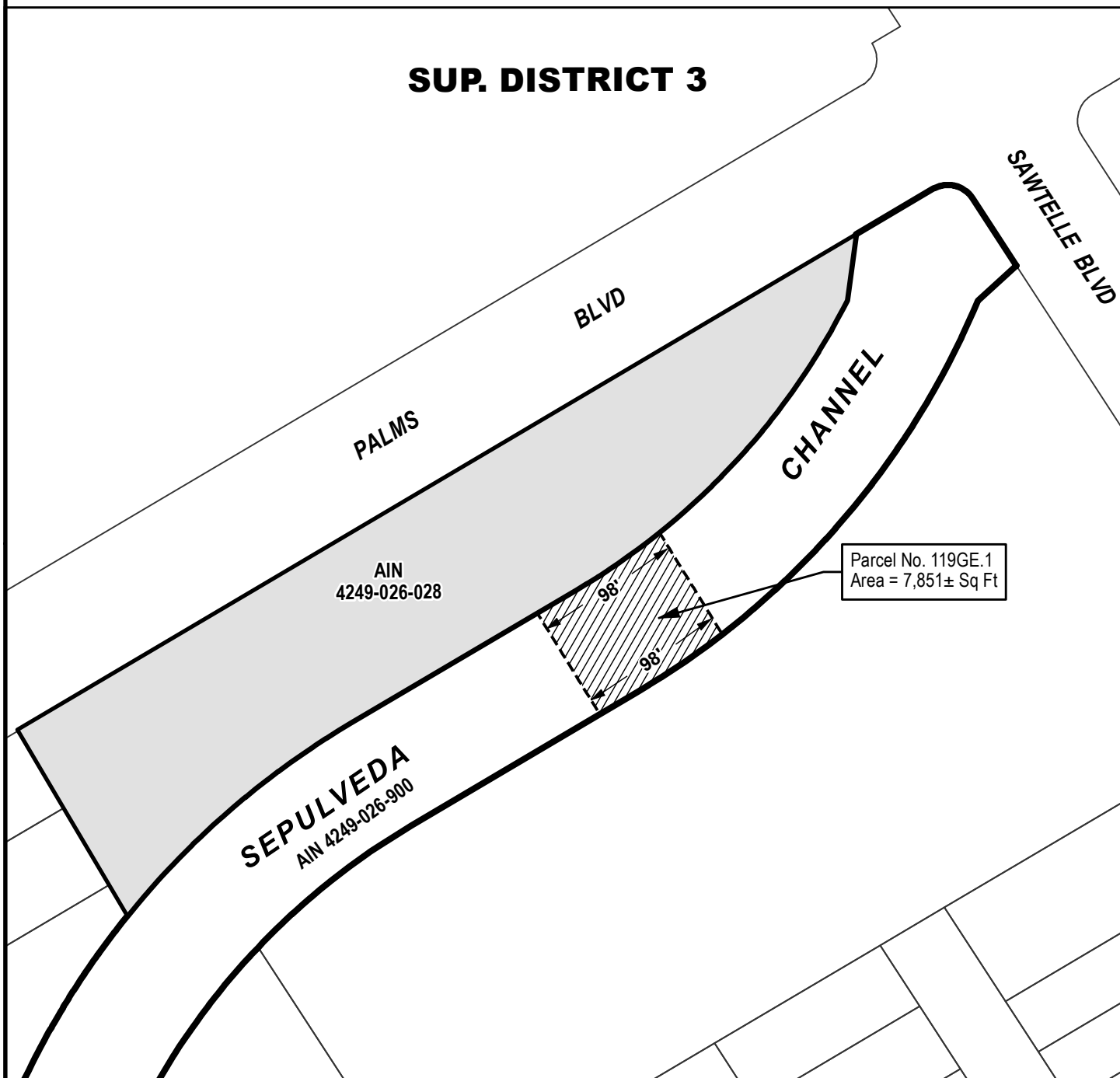
MP:GE:st

Enclosure

c: Auditor-Controller (Accounting Division–Asset Management)
Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors

**GRANT OF EASEMENT IN SAWTELLE-WESTWOOD FLOOD CONTROL SYSTEM
SEPULVEDA CHANNEL
MAR VISTA COMMUNITY OF THE CITY OF LOS ANGELES**

SUP. DISTRICT 3



Legend:



Grant of Easement
Parcel No. 119GE.1



Windward School, Inc.
(Requestor)



BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025		
BOARD MEETING DATE	1/6/2026		
SUPERVISORIAL DISTRICT AFFECTED	☐ All ☐ 1 st ☐ 2 nd ☒ 3 rd ☐ 4 th ☐ 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Sale of Surplus Real Property in the Beverlywood Community of the City of Los Angeles		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☒ Yes ☐ No		
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☒ Yes ☐ No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.		
DEADLINES/ TIME CONSTRAINTS	N/A		
COST & FUNDING	Total cost: \$417,571		Funding source: B07-Flood Control District Fund
	TERMS (if applicable): N/A		
	Explanation: Amelut Limited Liability Company deposited \$20,000 that will be applied to the final purchase price of \$412,573, which represents fair market value. The remaining balance of \$392,573 will be collected upon approval by the Board and it will be deposited into the Flood Control District Fund (B07, Revenue Source Code 9908-Sale of Capital Assets-Land).		
PURPOSE OF REQUEST	Amelut requested to purchase Parcel 68EXF.20 related to Benedict Channel for backyard purposes.		
BACKGROUND (include internal/external issues that may exist including any related motions)	In 1963, the Los Angeles County Flood Control District acquired fee title to Parcel 68 as part of the land needed for Benedict Channel. Construction of the facility has been completed and the subject parcel lies outside the required right of way. This action will benefit the District by eliminating the need to maintain the property and reducing the District's expenses and potential liabilities.		
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how:		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: Priority No. 7: Sustainability–Revenues received from this transaction will help promote fiscal responsibility by providing accessible funds for the District's programs.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Geetha Shan, Deputy Director, (626) 458-4008, gshan@pw.lacounty.gov		



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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IN REPLY PLEASE
REFER TO FILE:

January 6, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**WATER RESOURCES CORE SERVICE AREA
SALE OF SURPLUS REAL PROPERTY
FROM THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
TO AMELUT LIMITED LIABILITY COMPANY
BENEDICT CHANNEL, PARCEL 68EXF.20
IN THE BEVERLYWOOD COMMUNITY OF THE CITY OF LOS ANGELES
(SUPERVISORIAL DISTRICT 3)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to sell Parcel 68EXF.20 related to Benedict Channel in the Beverlywood community of the City of Los Angeles from the Los Angeles County Flood Control District to the adjacent property owner, Amelut Limited Liability Company.

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF
THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:**

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in the Board letter and in the record of the project.
2. Find that the fee interest in Parcel 68EXF.20 related to Benedict Channel in the Beverlywood community of the City of Los Angeles is no longer required for the purposes of the Los Angeles County Flood Control District.

3. Find that Parcel 68EXF.20 related to Benedict Channel in the Beverlywood community of the City of Los Angeles is exempt surplus land under the provisions of the Surplus Land Act.
4. Approve the project, which is the sale of Parcel 68EXF.20 related to Benedict Channel, from the Los Angeles County Flood Control District to the adjacent property owner, Amelut Limited Liability Company.
5. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to execute the Quitclaim Deed document and authorize delivery to Amelut Limited Liability Company.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find that the project is exempt from the California Environmental Quality Act (CEQA), that the parcel is exempt surplus land under the provisions of the Surplus Land Act, and allow the Los Angeles County Flood Control District to sell its surplus real property, Parcel 68EXF.20, related to Benedict Channel located in the Beverlywood community of the City of Los Angeles, as shown on the enclosed map, to the adjacent property owner, Amelut Limited Liability Company, for \$412,573.

In 1963, the District acquired fee title to Parcel 68 as a part of the land needed for Benedict Channel. Construction of the facility has been completed and the subject parcel lies outside the required right of way.

Amelut requested to purchase Parcel 68EXF.20 related to Benedict Channel, measuring approximately 3,467 square feet, for backyard purposes.

This action will benefit the District by eliminating the need to maintain the property and reducing the District's expenses and potential liabilities.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal G, Internal Controls and Processes, Strategy ii, Manage and Maximize County Assets, by providing accessible funds for the District's programs, which will help promote fiscal responsibility.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

Amelut deposited \$20,000 that will be applied to the final purchase price of \$412,573, which represents fair market value. The remaining balance of \$392,573 will be collected upon approval by the Board and it will be deposited into the Flood Control District Fund (B07, Revenue Source Code 9908-Sale of Capital Assets-Land).

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to California Government Code, Section 65402, notification of the proposed sale was submitted to the City of Los Angeles Department of City Planning for its report as to conformance with the City's adopted General Plan. Since no comments were received within the 40-day period as stipulated in this section, it was conclusively deemed that the proposed sale is in conformance with the City's adopted General Plan.

Parcel 68EXF.20 is exempt surplus land as defined in California Government Code, Section 54221(f)(1)(B). The parcel is exempt from the provisions of the Surplus Land Act because it is less than one-half acre in area and is not contiguous to land owned by a state or local agency that is used for open-space or low- and moderate-income housing purposes, and none of the characteristics under Section 54221(f)(2) apply to Parcel 68EXF.20.

The proposed sale is authorized by Section 2, Subsection 13, of the Los Angeles County Flood Control Act. This section states the following: "The Los Angeles County Flood Control District is hereby declared to be a body corporate and politic, and has all the following powers...13. To lease, sell or dispose of any property (or any interest therein) whenever in the judgment of the board of supervisors of the property, or any interest therein or part thereof, is no longer required for the purposes of the district..."

The proposed sale is not considered adverse to the District and will not hinder the use of Benedict Channel for possible transportation, utility, or recreational corridors. The Quitclaim Deed document does not transfer rights to any oil, gas, petroleum, or other hydrocarbon and minerals.

County Counsel will approve as to form the Quitclaim Deed document prior to execution, and it will be recorded.

ENVIRONMENTAL DOCUMENTATION

The project, which is the sale of the District's surplus real property, is exempt from CEQA. The sale of surplus government property is within a class of projects that has been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15305 (a) and 15312 of the CEQA Guidelines and Classes 5 and 12 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The subject property does not have significant value for wildlife habitat or other environmental purposes and is incapable of independent development. In addition, based on the proposed project records, it will comply with all applicable regulations; it is not in a sensitive environment; there are no cumulative impacts, unusual circumstances, damage to scenic highways, or listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5; or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This transaction will eliminate the need to maintain the property and reduce the District's expenses and potential liabilities.

The Honorable Board of Supervisors
January 6, 2026
Page 5

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Survey/Mapping & Property Management Division.

Respectfully submitted,

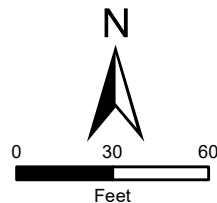
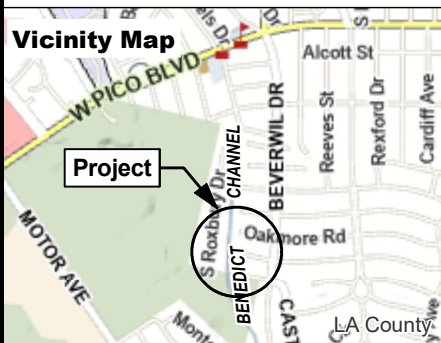
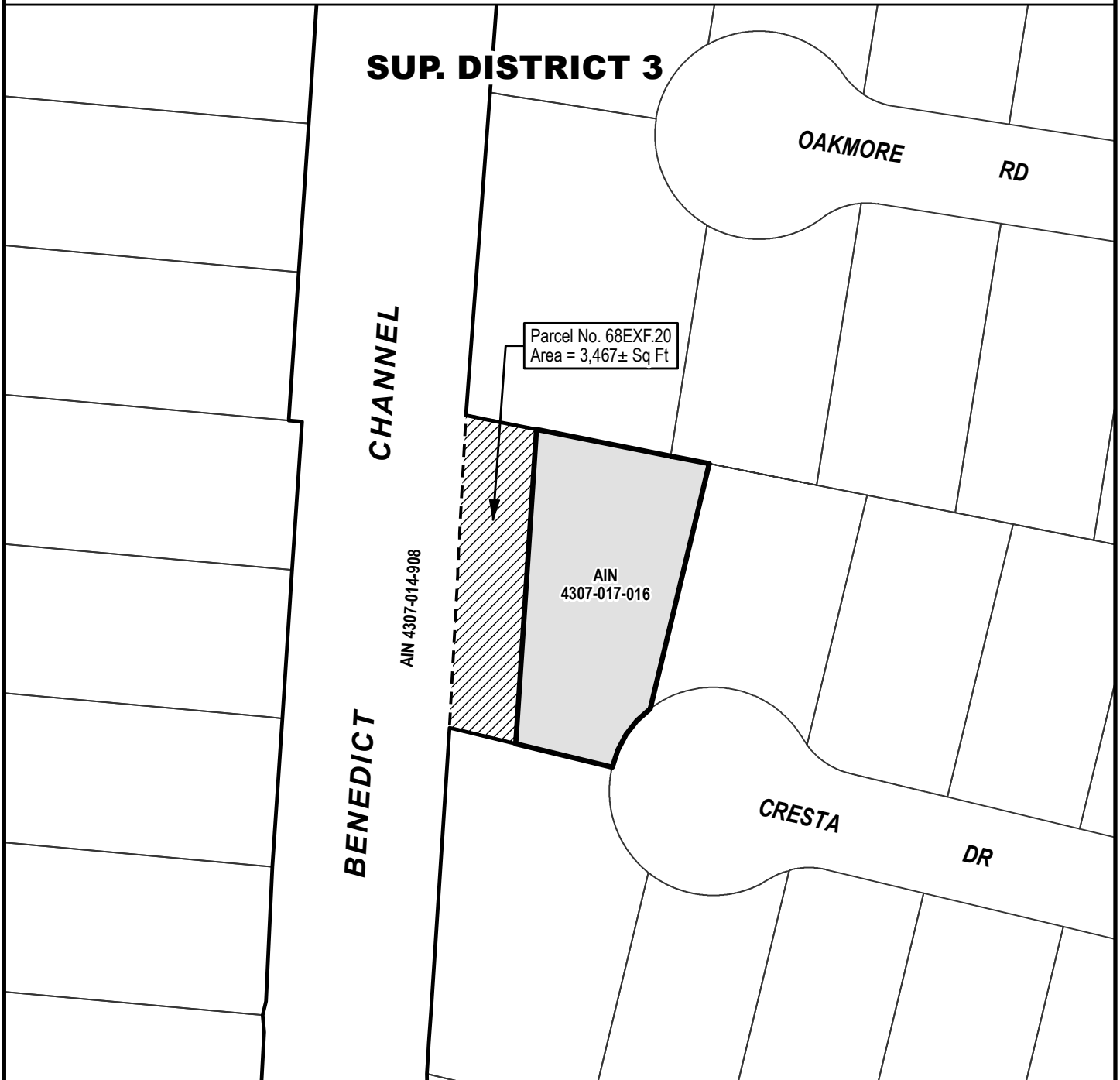
MARK PESTRELLA, PE
Director of Public Works

MP:GE:dd

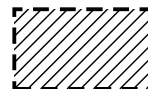
Enclosure

c: Auditor-Controller (Accounting Division–Asset Management)
Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors

SALE OF SURPLUS REAL PROPERTY IN BENEDICT CHANNEL BEVERLYWOOD COMMUNITY OF THE CITY OF LOS ANGELES



Legend:



Quitclaim of LACFCD Fee
Parcel No. 68EXF.20



AMELUT LLC
(Requestor)



BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025		
BOARD MEETING DATE	1/6/2026		
SUPERVISORIAL DISTRICT AFFECTED	☐ All ☒ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☐ 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	CP Los Angeles General Medical Center Nuclear Medicine Equipment Replacement and Room Remodel project		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☒ Yes ☐ No		
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why: N/A		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☒ Yes ☐ No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.		
DEADLINES/ TIME CONSTRAINTS	The recommendations are considered urgent as they are required to improve the performance of the building under a seismic event.		
COST & FUNDING	Total cost:	Funding source: Capital Project No. 8A147 Department of Health Services Enterprise Fund	
	TERMS (if applicable): N/A		
	Explanation: N/A		
PURPOSE OF REQUEST	Public Works is seeking Board approval of the project, budget, and related appropriation adjustment; and authorization to deliver the project using a Board-approved Job Order Contract.		
BACKGROUND (include internal/external issues that may exist including any related motions)	The current gamma cameras in nuclear medicine are nearing the end of their life and experiencing more frequent downtime. This proposed project will include the replacement of the nuclear medicine equipment for the Los Angeles General Medical Center.		
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how: N/A		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: This project supports Board Priority No. 7, Sustainability, by investing in County buildings to provide improved public services and workforce environments that will lead to increased productivity.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov		



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

January 6, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
LOS ANGELES GENERAL MEDICAL CENTER
NUCLEAR MEDICINE EQUIPMENT REPLACEMENT
AND ROOM REMODEL PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF A JOB ORDER CONTRACT
CAPITAL PROJECT NO. 8A147
FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 1)
(4-VOTES)**

SUBJECT

Public Works is seeking Board approval to establish and approve the Los Angeles General Medical Center Nuclear Medicine Equipment Replacement and Room Remodel project and budget, approve an appropriation adjustment, and authorize Public Works to deliver the project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Los Angeles General Medical Center Nuclear Medicine Equipment Replacement and Room Remodel project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the proposed project.

2. Establish and approve the Los Angeles General Medical Center Nuclear Medicine Equipment Replacement and Room Remodel project, Capital Project No. 8A147, with a total project budget of \$5,836,000.
3. Approve the Fiscal Year 2025-26 appropriation adjustment to allocate \$4,054,000 from the Department of Health Services' Enterprise Fund-Committed for the LA General Medical Center to fully fund the projected Fiscal Year 2025-26 expenditures for the Los Angeles General Medical Center Nuclear Medicine Equipment Replacement and Room Remodel project, Capital Project No. 8A147.
4. Authorize the Director of Public Works or his designee to deliver the Los Angeles General Medical Center Nuclear Medicine Equipment Replacement and Room Remodel project using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find the proposed Los Angeles (LA) General Medical Center Nuclear Medicine Equipment Replacement and Room Remodel project is exempt from the California Environmental Quality Act (CEQA); establish and approve Capital Project No. 8A147; approve a project budget of \$5,836,000 and related appropriation adjustment; and authorize Public Works to deliver the LA General Medical Center Nuclear Medicine Equipment Replacement and Room Remodel project using a Board-approved Job Order Contract (JOC).

Background

LA General Medical Center's Nuclear Medicine Department is located on the 4th Floor of the Diagnostic and Treatment Building in the Emergency Department Radiology suite. The existing nuclear medicine equipment, which provides imaging of patients after an injection of radioisotopes to diagnose and assess for a variety of diseases, requires replacement as it has exceeded its useful service life and frequently requires maintenance to remain functional.

On April 8, 2025, the Board approved \$3,710,000 for the acquisition of replacement nuclear medicine equipment for the LA General Medical Center. As part of this budget, the Department of Health Services will remove the existing equipment and procure and install the new equipment through a purchase order with a single vendor.

The proposed scope of work to be carried out through JOC consists of remodeling one existing nuclear medicine room to receive the new equipment. Once the remodeling work is completed, the new equipment will be installed by Health Service's vendor.

Upon the Board's approval of the recommended actions, construction of the proposed project is anticipated to begin in February 2026 and be substantially completed in February 2027.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 1, Make Investments that Transform Lives, Focus Area Goal A, Healthy Individuals and Families, Strategy ii, Improve Health Outcomes, by promoting comprehensive and inclusive care through investments in public healthcare infrastructure that enhance the quality and delivery of healthcare services to Los Angeles County residents; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by evaluating our current Capital Projects and identifying the need to replace or modernize legacy/obsolete infrastructure. By investing in public healthcare infrastructure improvement, it will enhance the quality and delivery of healthcare services to the residents of the County.

FISCAL IMPACT/FINANCING

The total project budget is estimated at \$5,836,000, which includes construction, change order contingency, plans and specifications, permit fees, consultant services, inspection services, and County services. The project schedule and budget summary are included in Enclosure A. Health Services previously paid \$577,000 for the feasibility study design phase through their operating budget in Fiscal Year 2024-25.

Board approval of the enclosed Fiscal Year 2025-26 appropriation adjustment (Enclosure B) will use \$4,054,000 from the Health Services Enterprise Fund-Committed for LA General Medical Center to fully fund the projected Fiscal Year 2025-26 expenditures for the LA General Nuclear Medicine Equipment Replacement and Room Remodel project. There is no net County cost impact associated with the recommended actions. DHS will provide funding in the future budget phases, as needed, to fully fund the remaining project budget.

Operating Budget Impact

Following completion of the proposed project, Health Services will request and fund the associated ongoing annual maintenance and operational costs, as needed, with departmental resources in future budget phases.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Art Policy amended on August 4, 2020, the proposed project budget includes 1 percent of the eligible design and construction costs in the amount of \$41,000 to be allocated towards Civic Art.

In accordance with the Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the project will require that at least 30 percent of the total California construction labor hours be performed by Qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers. The project would also include a jobs coordinator who will facilitate the implementation of the policy's targeted hiring requirements.

The proposed project would support the Board's Green Building/Sustainable Design Program policy by minimizing the amount of demolition materials disposed in landfills during construction and incorporating energy-efficient equipment.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from the provisions of CEQA. The work consists of demolition, repair, and remodeling work to an existing building housing warehouse, laboratory, and office space. The project is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (a), (d), and (l); and 15302 (c) of the CEQA Guidelines and Classes 1 (c), (d), and (l); and 2 (e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The proposed project provides for demolition, repair, refurbishment, replacement, and minor alterations of existing facilities involving negligible or no expansion of an existing use and where replacement features will have the same purpose and capacity.

Additionally, the proposed project will comply with applicable regulations, is not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, and is not part of the listing on hazardous waste sites pursuant to Government Code Section 65962.5, and no indications that the project may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable based on the records of the proposed project.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse

at the Office of Land Use and Climate innovation in accordance with Section 21152 of the California Public Resources Code and will post the notice to its website pursuant to Section 21092.2.

CONTRACTING PROCESS

Public Works completed the design of the proposed project using a Board-approved, on-call architectural/engineering firm and is recommending the use of a Board-approved JOC to complete the work.

The project's scope of work includes demolition, repair, and remodeling work, and Public Works has determined that the use of a JOC is the most appropriate contracting method to deliver the project.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions is not expected to have an adverse impact on the LA General Medical Center campus. All patient care services at the medical center will remain fully operational during construction. The project will be done in phases to minimize impact on patient care.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:GT:cg

Enclosures

c: Arts and Culture (Civic Art Division)
Auditor-Controller
Chief Executive Office (Capital Programs Division)
County Counsel

The Honorable Board of Supervisors
January 6, 2026
Page 6

Executive Office, Board of Supervisors
Health Services (Capital Projects Division)

PMI-3\U:\PMD\hlth\LAGen\NucMed2377\Adm\BL\CP General Nuclear Medicine (Draft BL).docx

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
LOS ANGELES GENERAL MEDICAL CENTER
NUCLEAR MEDICINE EQUIPMENT REPLACEMENT
AND ROOM REMODEL PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF A JOB ORDER CONTRACT
CAPITAL PROJECT NO. 8A147
FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 1)
(4-VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Construction Documents	March 2025*
Jurisdictional Approvals	November 2025*
Construction Start	February 2026
Substantial Completion	February 2027
Final Acceptance	March 2027

*Completed Activity

II. PROJECT BUDGET SUMMARY

Project Activity	Budget
Construction (Job Order Contract)	\$3,510,000
Job Order Contract Fees	\$ 90,000
Change Order Contingency	\$ 450,000
Construction Subtotal	\$4,050,000
Civic Arts	\$ 41,000
Plans and Specification	\$ 550,000
Consultant Services	\$ 140,000
Miscellaneous Expenditure	\$ 33,000
Jurisdictional Review/Plan Check/Permits	\$ 160,000
County Services	\$ 862,000
TOTAL PROJECT COST	\$5,836,000

ENCLOSURE B
January 6, 2026

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
LOS ANGELES GENERAL MEDICAL CENTER
NUCLEAR MEDICINE EQUIPMENT REPLACEMENT
AND ROOM REMODEL PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF A JOB ORDER CONTRACT
CAPITAL PROJECT NO. 8A147
FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 1)
(4-VOTES)**

**PENDING APPROPRIATION
ADJUSTMENT**

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025								
BOARD MEETING DATE	1/6/2026								
SUPERVISORIAL DISTRICT AFFECTED	☐ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☒ 4 th ☐ 5 th								
DEPARTMENT(S)	Public Works								
SUBJECT	Pathway Torrance Community Health and Wellness Center Renovation Project								
PROGRAM	Capital Projects								
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☒ Yes ☐ No								
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why: N/A								
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☐ Yes ☒ No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.								
DEADLINES/ TIME CONSTRAINTS	None.								
COST & FUNDING	<table border="1"> <tr> <td>Total cost: \$17,440,000</td><td>Funding source: American Rescue Plan-Enabled Capital Programs and grants from the City of Torrance.</td></tr> <tr> <td colspan="2">TERMS (if applicable): N/A</td></tr> <tr> <td colspan="2">Explanation: N/A</td></tr> </table>			Total cost: \$17,440,000	Funding source: American Rescue Plan-Enabled Capital Programs and grants from the City of Torrance.	TERMS (if applicable): N/A		Explanation: N/A	
Total cost: \$17,440,000	Funding source: American Rescue Plan-Enabled Capital Programs and grants from the City of Torrance.								
TERMS (if applicable): N/A									
Explanation: N/A									
PURPOSE OF REQUEST	Approval and authorization to deliver the project using a Board-approved low-bid contract.								
BACKGROUND (include internal/external issues that may exist including any related motions)	The Chief Executive Office requested Public Works to remodel and refurbish the existing 11,306-gross-square-foot Los Angeles County Torrance Public Health Center building. The scope includes roofing repairs; new heating, ventilation, and air conditioning systems; elevator; code compliance upgrades to electrical and plumbing systems; and Americans with Disabilities Act compliance.								
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how: N/A								
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: Board Priority No. 2: Alliance for Health Integration, which aims to streamline and integrate access to high quality health care providing prevention, treatment, and healing services. The project will establish a new wellness community center on-site offering a range of integrated health services, including community gatherings, a health clinic, and an overall wellness support system.								
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov								



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

January 6, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
PATHWAY TORRANCE COMMUNITY HEALTH AND
WELLNESS CENTER RENOVATION PROJECT
APPROVE REVISED PROJECT BUDGET AND
APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7669; CAPITAL PROJECT NO. 8A022
FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 4)
(4-VOTES)**

SUBJECT

Public Works is seeking Board approval of a revised project budget and appropriation adjustment; adopt plans and specifications; advertise for construction bids; award of the construction contract; and delegation of authority to Public Works to execute the construction contract for the proposed project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Pathway Torrance Community Health and Wellness Center Renovation Project, including the related recommended actions, is within the scope of the Board's previous finding of exemption from the

California Environmental Quality Act for the reasons stated in this Board letter and in the record of the approved project.

2. Approve the revised project budget of \$17,440,000, an increase of \$6,440,000 from the previous Board-approved amount of \$11,000,000, for the Pathway Torrance Community Health and Wellness Center Renovation Project, Capital Project No. 8A022.
3. Approve an appropriation adjustment of \$5,500,000 in revenue from the City of Torrance to partially fund the Pathway Torrance Community Health and Wellness Center Renovation Project, Capital Project No. 8A022; and transfer a not-to-exceed amount of \$700,000 to the Project and Facility Development Budget unit for furniture, fixtures, and equipment for the project.
4. Adopt the plans and specifications that are on file with Public Works for the Pathway Torrance Community Health and Wellness Center Renovation Project.
5. Instruct the Executive Office of the Board to advertise the project for bids to be received and opened on February 17, 2026, in accordance with the Instruction Sheet for Publishing Legal Advertisement.
6. Authorize the Director of Public Works or his designee to execute a Consultant Services Agreement with the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule for a \$5,000 not-to-exceed amount funded by the project and paid outside of the construction contract.
7. Delegate authority to the Director of Public Works or his designee to make the determination that a bid is nonresponsive and to reject a bid on that basis; to award to the next lowest responsive and responsible bidder; to waive inconsequential and nonmaterial deficiencies in bids submitted; and to determine whether the apparent lowest responsive and responsible bidder timely prepared a satisfactory baseline construction schedule and has satisfied all conditions for contract award in accordance with the applicable contract and bid documents.
8. Upon such determination, delegate authority to the Director of Public Works or his designee to award and execute the construction contract, in the form previously approved by County Counsel, to the apparent lowest responsive and responsible bidder if the contract can be awarded within the approved total project budget; to establish the effective date of the contract upon receipt

by Public Works of acceptable performance, payments bonds, and evidence of required contractor insurance; and to take all other actions necessary and appropriate to deliver the project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to seek Board approval to find the Pathway Torrance Community Health and Wellness Center Renovation Project is within the scope of the Board's previous finding of exemption from the California Environmental Quality Act (CEQA); approve the revised budget and appropriation adjustment; adopt plans and specifications; direct the advertising for construction bids; and authorize Public Works to award and execute a Consultant Services Agreement and construction contract for the project.

Project Description and Background

On August 12, 2025, the Board adopted a motion to establish and approve the Pathway Torrance Community Health and Wellness Center Renovation Project, Capital Project (CP) No. 8A022; to partially fund the project budget with \$11,000,000 from the obligated fund balance Committed for the American Rescue Plan (ARP)-Enabled Capital Programs; to find that the project, including the related actions herein, is exempt from CEQA; to authorize the Chief Executive Office to negotiate and enter into lease agreements with future tenants; and to allow the County to enter into a funding agreement with the City of Torrance to accept State and Federal grants as a sub-recipient of \$6,440,000.

The project's scope of work consists of renovating the former Los Angeles County Torrance Public Health Center located at 2300 West Carson Street in Torrance, California. The property is a two-story building of approximately 11,306 gross square feet, constructed in 1933 in a Spanish Colonial style. It was previously renovated in June 2005 and remains vacant after severe vandalism. The County and City are committed to a partnership to utilize the building to provide community services to the City's residents and surrounding area. The renovated facility will offer a broad range of integrated care and establish a hub for community wellness. The health clinic offering overall wellness and support will provide space for administrative offices, community gatherings, civic engagement, and women's enrichment services. The building renovations will include heating, ventilating, and air conditioning; electrical, plumbing, and fire sprinkler systems; ceilings and lighting fixtures; a new elevator; furniture, fixtures, and equipment (FF&E); security and low-voltage systems; information technology equipment; telecommunication upgrades; and code-compliant public and staff restrooms.

Additionally, the project will include the renovation of exterior elements, including new roofing and paint, fencing, walkways, landscaping, tree removal, signage, asphalt paving

and striping, utility service connections, and an exterior storage structure. All renovations will comply with current Americans with Disabilities Act accessibility standards.

Upon completion of the renovation, the County will lease approximately 10,072 net square feet of space to two tenants with separate leases: the City and Venice Family Clinic. The City will lease approximately 2,326 net square feet located on the second floor of the building for a term of 25 years, for administrative offices and homeless outreach services. The Venice Family Clinic will lease approximately 5,021 net square feet on the first floor of the property for a term of 10 years, for medical office space, counseling rooms, and clinic space. A shared common area space of 1,568 square feet will be divided between the two lessees and will comprise a community room, break room, a lactation room, and restrooms. The basement of 1,157 square feet will be the mechanical room. Additionally, Venice Family Clinic and the City will each maintain and pay utilities for their leased space.

Bid documents shall include additive alternates covering the design, procurement, and installation of all FF&E for the amount not-to-exceed \$700,000. If the bid amount for FF&E from the lowest responsive and responsible bidder is deemed reasonable, the additive alternates will be included in the construction contract award. The City and Venice Family Clinic may decide to fund, procure, and install all goods and services as the future tenant.

Design and jurisdictional approvals have been completed. It is recommended that the Board adopt and advertise the plans and specifications for construction bids, as required by the California Public Contract Code. To expedite the delivery of the project, it is also recommended that the Board authorize Public Works to award and execute a construction contract with the lowest responsive and responsible bidder, provided that the low bid is within the total project budget approved by the Board.

Green Building/Sustainable Design Program

The project will support the Board's Green Building/Sustainable Design Program by incorporating energy-efficient electrical equipment and fixtures as part of the project.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 1, Make Investments that Transform Lives, Focus Area Goal B, Employment and Sustainable Wages, Strategy iii, Job Creation, by driving economic and workforce development in the County; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal G, Internal Controls and Processes, Strategy ii, Manage and Maximize County Assets, by

investing in public infrastructure that will enhance the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

The total project budget, which includes design, plan check, consultant services, construction, change order contingency, FF&E, Civic Art, permit fees, and County services, is \$17,440,000.

The project is funded with \$11,000,000 in ARP-Enabled Capital Programs funding, and \$6,440,000 from the City. Funding provided by the City consists of \$5,500,000 from the State Assembly Bill 179, Budget Act of 2022, and \$940,000 from the United States Department of Housing and Urban Development (HUD) Community Project Funding Grant (Assistance Listing Number 14.251) for a total budget of \$17,440,000.

Approval of the appropriation adjustment (Enclosure A) will appropriate \$5,500,000 offset with revenue from the City to fully augment the Pathway Torrance Community Health and Wellness Center Renovation Project, CP No. 8A022 to partially fund the project; and transfer \$700,000 to the Project and Facility Development Budget unit for procurement of FF&E for the Pathway Torrance Community Health and Wellness Center. The \$940,000 from the HUD grant will be appropriated in a Fiscal Year 2025-26 Mid-Year Budget Adjustment. The City anticipates that the HUD grant will be fully executed by February 2026.

The project's Schedule and Budget Summary is included in Enclosure B.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard construction contract, in a form previously approved by County Counsel, would be used, containing terms and conditions supporting the Board's ordinances, policies, and programs, including, but not limited to, the County's Greater Avenues for Independence and Skills and Training to Achieve Readiness for Tomorrow Programs, Contract Language to Assist in the Placement of Displaced County Workers, and Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015).

The plans and specifications, including contractual provisions and material requirements necessary for the project, will be available at Public Works Project Management Division II, 900 South Fremont Avenue, 5th Floor, Alhambra, CA 91803-1331.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the project will require that at least 30 percent of the California construction labor hours

be performed by Qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers. The project will also include a jobs coordinator who will facilitate implementation of the targeted hiring requirement of the policy.

On February 28, 2023, the Board approved the execution of the Countywide Workforce Agreement, which applies to projects with an estimated construction contract value of \$5,000,000 or greater. Therefore, the contractor and all subcontractors must comply with all terms and conditions of the Countywide Workforce Agreement, which aims to increase work opportunities for those seeking to start new careers in the construction industry and to promote the hiring of underrepresented individuals on the project.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the project budget includes 1 percent of the eligible design and construction costs, estimated at \$120,000, to be allocated toward the Civic Art. The Civic Art allocations are restricted ARP-Enabled Capital Programs funds to be used at their respective locations or returned to the project if an acceptable art component cannot be identified or completed at the site within the performance period.

ENVIRONMENTAL DOCUMENTATION

On August 12, 2025, the Board approved the project and related actions, including leasing the building to the City and Venice Family Clinic. The Board found the project categorically exempt from CEQA. The scope of work involves refurbishing an existing health center building as described above, falling within certain classes of projects that have been determined not to have a significant effect on the environment. The project meets the criteria set forth in Sections 15301 (a) and (d); 15303 (c), (d), and (e); 15304 (a), (b), and (f); 15311 (a) and (b); and 15331 of the CEQA Guidelines; and Classes 1 (h); 3 (b), (g), (k), and (l); 4 (a), (c), (j), and (k); and 11 (e) and (f) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. There have been no changes that require further findings under CEQA.

Upon the Board's approval, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and the State Clearinghouse in the Governor's Office of Land Use and Climate Innovation in accordance with Section 21152 of the California Public Resources Code and will post the Notice of Exemption to the County's website pursuant to Section 21092.2.

CONTRACTING PROCESS

Advertising for construction bids will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Enclosure C). This contract

opportunity will be listed on the County's "Doing Business with Us" and "Do Business with Public Works" websites for open bids.

In addition, to increase opportunities for small businesses, Public Works will be coordinating with the Office of Small Business at the Department of Consumer and Business Affairs to maximize outreach, as well as offering preferences to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204. Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBE.

Standard construction contract, in a form previously approved by County Counsel, will be used. The contract will contain standard Board-directed clauses for termination, renegotiation, and the hiring of qualified displaced County employees.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current County services or projects.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division II.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:HA:mm

Enclosures

cc: Arts and Culture (Civic Art Division)
Auditor-Controller
Chief Executive Office (Capital Programs Division)
County Counsel
Executive Office, Board of Supervisors

PINK

BA FORM 10142022

BOARD OF SUPERVISORS
OFFICIAL COPY

November 04, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2025-26

4 - VOTES

SOURCES

USES

PUBLIC HEALTH

PATHWAY TORRANCE COMMUNITY HEALTH & WELLNESS CTR RENOVATION

A01-CP-88-8752-65058-8A022

STATE-OTHER / CAPITAL PROJECTS

INCREASE REVENUE

5,500,000

PUBLIC HEALTH

PATHWAY TORRANCE COMMUNITY HEALTH & WELLNESS CTR RENOVATION

A01-CP-6014-65058-8A022

CAPITAL ASSETS - B & I

INCREASE APPROPRIATION

5,500,000

PUBLIC HEALTH

PATHWAY TORRANCE COMMUNITY HEALTH & WELLNESS CTR RENOVATION

A01-CP-6014-65058-8A022

CAPITAL ASSETS - B & I

DECREASE APPROPRIATION

700,000

PROJECT AND FACILITY DEVELOPMENT

A01-CF-6030-10190

CAPITAL ASSETS - EQUIPMENT

INCREASE APPROPRIATION

700,000

SOURCES TOTAL

\$ 6,200,000

USES TOTAL

\$ 6,200,000

JUSTIFICATION

To allocate \$5,500,000 from the City of Torrance to the Pathway Torrance Community Health and Wellness Center Renovation Project, Capital Project No. 8A022, offset by \$5,500,000 State AB 179, Budget Act of 2022 funding to partially fund the project; and transfer \$700,000 to Project and Facility Development for furniture, fixtures, equipment for the project.

Amir Alam

Digitally signed by Amir
Alam
Date: 2025.09.30
08:46:26 -07'00'

AUTHORIZED SIGNATURE

AMIR ALAM, MANAGER, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

ACTION



RECOMMENDATION

AUDITOR-CONTROLLER

BY

Andrea Turner
Digitally signed by Andrea
Turner
Date: 2025.09.30 11:17:01
-07'00'

B.A. NO. 035

DATE

9/30/2025



APPROVED AS REQUESTED



APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

James Yun

Digitally signed by
James Yun
Date: 2025.09.30
11:32:56 -07'00'

DATE

9/30/2025

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
PATHWAY TORRANCE COMMUNITY HEALTH AND
WELLNESS CENTER RENOVATION PROJECT
APPROVE REVISED PROJECT BUDGET AND
APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7669; CAPITAL PROJECT NO. 8A022
FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 4)
(4-VOTES)**

I. PROJECT SCHEDULE

Project Activity	Completion Date
Construction Documents	Q4 2024*
Jurisdictional Approvals	Q2 2025*
Construction Bid	Q1 2026
Construction	
Substantial Completion	Q2 2027
Project Acceptance	Q3 2027

*Indicates a completed activity

II. PROJECT BUDGET

Budget Category	Budget
Construction	
Low-Bid Construction Contract	\$11,000,000
Contingencies	\$ 1,500,000
Bid Alternates	\$ 1,150,000
Subtotal	\$13,650,000
Plans and Specifications	\$ 1,280,000
Consultant Services	\$ 250,000
Miscellaneous Expenditures	\$ 100,000
Jurisdictional Reviews	\$ 160,000
County Services	\$ 2,000,000
Total	\$17,440,000

January 6, 2026

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
PATHWAY TORRANCE COMMUNITY HEALTH AND
WELLNESS CENTER RENOVATION PROJECT
APPROVE REVISED PROJECT BUDGET AND
APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7669; CAPITAL PROJECT NO. 8A022
FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 4)
(4-VOTES)**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish this advertisement once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Public Works Business Relations and Contracts Division, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803-1331.

**OFFICIAL NOTICE OF
INVITING BIDS**

Notice is hereby given that the Director of Public Works will accept sealed bids for the Pathway Torrance Community Health and Wellness Center Renovation Project, Capital Project No. 8A022, located at 2300 West Carson Street, Torrance, CA 90501.

The contract documents for this project may be downloaded free of charge by visiting the following website: <http://pw.lacounty.gov/general/contracts/opportunities>.

Construction of The Pathway Torrance Community Health and Wellness Center Renovation Project is estimated to cost \$11,000,000 and shall be completed in 300 calendar days from the Notice to Proceed date. The prime contractor shall possess a valid California Class A or B contractor's license at time of bid.

The bids must be submitted electronically using Bid Express, www.BidExpress.com, before 11 a.m. on Tuesday, February 17, 2026, and no bids may be submitted after that date and time. An optional prebid meeting for this project will be held at 10 a.m. on Tuesday, January 20, 2026, at the project site.

For more information, please contact Ms. Jennell Hluz at (626) 300-2362 or jhluz@pw.lacounty.gov. For Americans with Disabilities Act information, please contact Public Works' departmental coordinator at (626) 458-4081 or Telecommunications Device for the Deaf at (626) 282-7829.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025	
BOARD MEETING DATE	1/13/2026	
SUPERVISORIAL DISTRICT AFFECTED	☒ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☐ 5 th	
DEPARTMENT(S)	Agricultural Commissioner/Weights and Measures (ACWM)	
SUBJECT	Approval of an Agreement with the California Department of Food and Agriculture (CDFA) which reimburses the County for work conducted by the Department of Agricultural Commissioner/Weights and Measures for the Exotic Pest Detection Program.	
PROGRAM	Environmental Protection Bureau (EPB)	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☐ Yes ☒ No	
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☐ Yes ☒ No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS		
COST & FUNDING	Total cost: \$ 4,644,216.00	Funding source: CDFA
	TERMS (if applicable):	
	Under this Agreement, CDFA will provide reimbursement funding in the amount of \$4,644,216 for direct and indirect expenses to the County for one year of operations of Pest Detection/Emergency Projects. The total contractual amount is as follows: Pest Detection/Emergency Projects - \$4,644,216 The total estimated Fiscal Year 2025-26 cost for the Pest Detection/ Emergency Projects is \$13,110,000. The project is funded with \$4,644,216 of CDFA funding, \$2,660,784 of Unclaimed Gas Tax revenue and \$5,805,000 of net County cost.	

	The State's limitations on cost recovery for overhead expenses are covered using NCC and Unclaimed Gas Tax. Sufficient funding is included in the Department's 2025-26 Adopted Budget.
PURPOSE OF REQUEST	We are requesting that the Board of Supervisors: 1. Approve and instruct the Agricultural Commissioner/Director of Weights and Measures (Commissioner/Director) to sign the attached Agreement in the amount of \$4,644,216.00 for the term beginning July 1, 2025, through June 30, 2026, with the CDFA for continued detection trapping of fruit flies and other exotic pests. 2. Delegate authority to the Commissioner/Director, or his designee, to prepare, sign and execute future amendments to the Agreement, including amending the Agreement amount and Scope of Work, provided that: 1) approval of County Counsel as to form is obtained prior to any such amendments; and 2) the Commissioner/Director notifies your Board in writing within 30 days after execution of each amendment.
BACKGROUND (include internal/external issues that may exist including any related motions)	The purpose of the above actions is to enable the ACWM to maintain a critical insect trapping program to place, service, and relocate approximately 26,000 traps to detect and prevent the establishment of exotic fruit flies and other exotic pests in Los Angeles County. Approval of the first recommendation will allow the Director to execute an Agreement with CDFA to continue the Exotic Pest Detection Program to detect and trap fruit flies and other exotic pests in Los Angeles County. ACWM has entered into similar agreements with CDFA for this Program for over 60 years. Los Angeles County is unique due to its large size and vast amount of agricultural commodities imported and exported through its numerous pathways. Its international airport, seaports, and high volume of trucks and cargo provide potential entry of exotic pests from many foreign countries. Additionally, the mild climate and mobile human population greatly increases the year-round potential for pests or disease infestations. Therefore, the Exotic Pest Detection Program plays a critical role in facilitating immediate response to eradicate a pest before it spreads, becomes established, and damages local and statewide agriculture. Due to the urgent nature of exotic pest infestations and the need to quickly respond to certain insect finds, it may be necessary for the Commissioner/Director to sign and execute amendments to fund additional work that may be required for programs described in this Agreement. To ensure a timely response, ACWM requests that the Board delegate authority to the Commissioner/Director to execute such amendments, subject to review and approval by County Counsel and the Chief Executive Office and notification of Board offices.

EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☐ Yes ☒ No If Yes, please state which one(s) and explain how:
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: KURT E. FLOREN Agricultural Commissioner/ Director of Weights and Measures (626) 575-5451 KFloren@acwm.lacounty.gov



Kurt E. Floren
Agricultural Commissioner
Director of Weights and Measures

COUNTY OF LOS ANGELES

Department of Agricultural Commissioner/ Weights and Measures

12300 Lower Azusa Road
Arcadia, CA 91006-5872
<https://acwm.lacounty.gov>



Maximiliano E. Regis
Chief Deputy

January 13, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

APPROVAL OF COOPERATIVE AGREEMENT #25-0002-022-SF WITH CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE TO PROVIDE FOR DETECTION OF EXOTIC INSECT PESTS IN LOS ANGELES COUNTY (ALL DISTRICT) (3-VOTES)

SUBJECT

Approval of an Agreement with the California Department of Food and Agriculture (CDFA) which reimburses the County for work conducted by the Department of Agricultural Commissioner/Weights and Measures for the Exotic Pest Detection Program.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Agricultural Commissioner/Director of Weights and Measures (Commissioner/Director) to sign the attached Agreement in the amount of \$4,644,216.00 for the term beginning July 1, 2025, through June 30, 2026, with the CDFA for continued detection trapping of fruit flies and other exotic pests.
2. Delegate authority to the Commissioner/Director, or his designee, to prepare, sign and execute future amendments to the Agreement, including amending the Agreement amount and Scope of Work, provided that: 1) approval of County Counsel as to form is obtained prior to any such amendments; and 2) the Commissioner/Director notifies your Board in writing within 30 days after execution of each amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the above actions is to enable the ACWM to maintain a critical insect trapping program to place, service, and relocate approximately 26,000 traps to detect and prevent the establishment of exotic fruit flies and other exotic pests in Los Angeles County.

Approval of the first recommendation will allow the Director to execute an Agreement with CDFA to continue the Exotic Pest Detection Program to detect and trap fruit flies and other exotic pests in Los Angeles County. ACWM has entered into similar agreements with CDFA for this Program for over 60 years. Los Angeles County is unique due to its large size and vast amount of agricultural commodities imported and exported through its numerous pathways. Its international airport, seaports, and high volume of trucks and cargo provide potential entry of exotic pests from many foreign countries. Additionally, the mild climate and mobile human population greatly increases the year-round potential for pests or disease infestations. Therefore, the Exotic Pest Detection Program plays a critical role in facilitating immediate response to eradicate a pest before it spreads, becomes established, and damages local and statewide agriculture.

Due to the urgent nature of exotic pest infestations and the need to quickly respond to certain insect finds, it may be necessary for the Commissioner/Director to sign and execute amendments to fund additional work that may be required for programs described in this Agreement. To ensure a timely response, ACWM requests that the Board delegate authority to the Commissioner/Director to execute such amendments, subject to review and approval by County Counsel and the Chief Executive Office and notification of Board offices.

Implementation of Strategic Plan Goals

This action supports the County's Strategic Plan goals through the following strategies:

- North Star II: Foster Vibrant and Resilient Communities
Focus Area Goal D; Sustainability- Strategies IV, Environmental Justice: This Cooperative Agreement aims to sustain a robust exotic pest detection program, ultimately fostering a pest-free environment and reducing the need for pesticide use. This initiative will enhance sustainable pest monitoring efforts, support flourishing community gardens, boost success of home-grown fruits and vegetables, and contribute to healthier communities.
- North Star III: Realize Tomorrow's Government Today
Focus Area Goal F; Flexible and Efficient Infrastructure- Strategies II, Modernize Infrastructure: The Exotic Pest Detection Program utilizes GIS technology,

developed and implemented by ACWM. This technology enhances our ability to fulfil the requirements of this cooperative agreement by preventing the establishment and spread of harmful exotic insect pests and diseases, thereby protecting the citizens of Los Angeles County from potential economic harm.

FISCAL IMPACT/FINANCING

This agreement is federally funded by the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Services, Plant Protection and Quarantine, Catalog of Federal Domestic Assistance Number 10.025 for the Plant and Animal Disease, Pest Control and Animal Care.

Under this Agreement, CDFA will provide reimbursement funding in the amount of \$4,644,216 for direct and indirect expenses to the County for one year of operations of Pest Detection/Emergency Projects. The total contractual amount is as follows:

- Pest Detection/Emergency Projects - \$4,644,216

The total estimated Fiscal Year 2025-26 cost for the Pest Detection/ Emergency Projects is \$13,110,000. The project is funded with \$4,644,216 of CDFA funding, \$2,660,784 of Unclaimed Gas Tax revenue and \$5,805,000 of net County cost.

The State's limitations on cost recovery for overhead expenses are covered using NCC and Unclaimed Gas Tax. Sufficient funding is included in the Department's 2025-26 Adopted Budget.

FACTS AND PROVISIONS/ LEGAL REQUIREMENTS

This Agreement is for the period July 1, 2025, through June 30, 2026. The Agreement has been reviewed by County Counsel and is approved as to form.

The Honorable Board of Supervisors

1/13/2026

Page 4

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended Board action will support the program's services for the entirety of Fiscal Year 2025/2026.

Respectfully submitted,

KURT E. FLOREN

Agricultural Commissioner

Director of Weights and Measures

KEF:EZ:KL

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor Controller

ATTACHMENT

January 13, 2026

**APPROVAL OF COOPERATIVE AGREEMENT #25-0002-022-SF WITH
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE TO PROVIDE
FOR DETECTION OF EXOTIC INSECT PESTS IN LOS ANGELES COUNTY
(ALL DISTRICT) (3-VOTES)**

This Board letter has a large attachment.
Click on link to access:

[ACWM - Pest Detection Agreement.pdf](#)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025	
BOARD MEETING DATE	1/13/2026	
SUPERVISORIAL DISTRICT AFFECTED	☒ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☐ 5 th	
DEPARTMENT(S)	Agricultural Commissioner/Weights and Measures (ACWM)	
SUBJECT	Approval of an Agreement with the California Department of Food and Agriculture (CDFA) which reimburses the County for work conducted by the Department of Agricultural Commissioner/Weights and Measures for the Glassy-winged Sharpshooter Program.	
PROGRAM	Pest Exclusion/Produce Quality	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☐ Yes ☒ No	
SOLE SOURCE CONTRACT	☐ Yes ☒ No	
	If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☐ Yes ☒ No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS		
COST & FUNDING	Total cost: \$ 1,366,746.00	Funding source: CDFA
	TERMS (if applicable):	
	Explanation: Under this Agreement, CDFA will provide reimbursement funding in the amount of \$1,366,746 for direct and indirect expenses to the County for two years of operations under GWSS Program. The State's limitations on cost recovery for overhead expenses are covered using Net County Cost and Unclaimed Gas Tax. Sufficient funding from the work performed from July 1, 2025, through June 30, 2026, is included in the Department's 2025-26 Adopted Budget.	

PURPOSE OF REQUEST	We are requesting that the Board of Supervisors: 1. Designate the Los Angeles County Department of Agricultural Commissioner/ Weights and Measures (ACWM) as the local public entity to conduct the Glassy-winged Sharpshooter (GWSS) Program within the County. 2. Approve and instruct the Agricultural Commissioner/Director of Weights and Measures (Commissioner/Director) to sign the attached Agreement in the amount of \$1,366,746 for one year beginning July 1, 2025, through June 30, 2026, with the CDFA for the GWSS Program. 3. Delegate authority to the Commissioner/Director, or his designee, to prepare, sign and execute future amendments to the Agreement, including amending the Agreement amount and Scope of Work, provided that: 1) approval of County Counsel as to form is obtained prior to any such amendments; and 2) the Commissioner/Director notifies your Board in writing within 30 days after execution of each amendment.
BACKGROUND (include internal/external issues that may exist including any related motions)	The purpose of the above actions is to enable the ACWM to place traps at nurseries and vineyards, and to inspect nursery stock to prevent the artificial spread of Pierce's Disease through the movement of GWSS, the vector of the disease. The GWSS Program provides inspection and certification services to plant growing nurseries, the County's number one agricultural industry. The program provides for inspection and certification of all nursery stock destined for regulating counties. Wine-grape growers in the County require inspection certification to move bulk grape shipments to counties not infested with GWSS. The critical importance of inspection services to commercial nurseries and vineyards necessitates that the Commissioner/Director sign and execute amendments to fund additional work that may be required for programs described in this Agreement. Therefore, ACWM requests that the Board delegate authority to the Commissioner/ Director to sign amendments to the Agreement, subject to review and approval by County Counsel and the Chief Executive Office and notification of Board offices.

EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☐ Yes ☒ No If Yes, please state which one(s) and explain how:
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: KURT E. FLOREN Agricultural Commissioner/ Director of Weights and Measures (626) 575-5451 KFloren@acwm.lacounty.gov



Kurt E. Floren
Agricultural Commissioner
Director of Weights and Measures

COUNTY OF LOS ANGELES

Department of Agricultural Commissioner/ Weights and Measures

12300 Lower Azusa Road
Arcadia, CA 91006-5872
<https://acwm.lacounty.gov>



Maximiliano E. Regis
Chief Deputy

January 13, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF COOPERATIVE AGREEMENT #24-0469-044-SF WITH
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE TO PROVIDE
FOR GLASSY-WINGED SHARPSHOOTER PROGRAM (GWSS)
(ALL DISTRICT) (3-VOTES)**

SUBJECT

Approval of an Agreement with the California Department of Food and Agriculture (CDFA) which reimburses the County for work conducted by the Department of Agricultural Commissioner/Weights and Measures for the Glassy-Winged Sharpshooter Program.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Designate the Los Angeles County Department of Agricultural Commissioner/Weights and Measures (ACWM) as the local public entity to conduct the Glassy-winged Sharpshooter (GWSS) Program within the County.
2. Approve and instruct the Agricultural Commissioner/Director of Weights and Measures (Commissioner/Director) to sign the attached Agreement in the amount of \$1,366,746 for one year beginning July 1, 2025, through June 30, 2026, with the CDFA for the GWSS Program.
3. Delegate authority to the Commissioner/Director, or his designee, to prepare, sign and execute future amendments to the Agreement, including amending the Agreement amount and Scope of Work, provided that: 1) approval of County Counsel as to form is obtained prior to any such amendments; and 2) the Commissioner/Director notifies your Board in writing within 30 days after execution of each amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will designate the ACWM as the local public entity to conduct the GWSS Program within the County, as required by the Agreement, and allow the Commissioner/Director to execute an Agreement and amendments to the scope of work with CDFA in order to continue the GWSS Program in Los Angeles County and receive reimbursement from CDFA for an amount not to exceed amount of \$1,366,746.

The purpose of the above actions is to enable the ACWM to place traps at nurseries and vineyards, and to inspect nursery stock to prevent the artificial spread of Pierce's Disease through the movement of GWSS, the vector of the disease.

The GWSS Program provides inspection and certification services to plant growing nurseries, the County's number one agricultural industry. The program provides for inspection and certification of all nursery stock destined for regulating counties. Wine-grape growers in the County require inspection certification to move bulk grape shipments to counties not infested with GWSS.

The critical importance of inspection services to commercial nurseries and vineyards necessitates that the Commissioner/Director sign and execute amendments to fund additional work that may be required for programs described in this Agreement. Therefore, ACWM requests that the Board delegate authority to the Commissioner/Director to sign amendments to the Agreement, subject to review and approval by County Counsel and the Chief Executive Office and notification of Board offices.

Implementation of Strategic Plan Goals

This action supports the County's Strategic Plan through the following Strategy:

- North Star 3: Realize Tomorrow's Government Today – Focus Area Goal (G)- Internal Controls and Processes – Strategy i: Maximize Revenue - by Maximizing Revenue and Leveraging Resources to maintain a strong GWSS control program, which ultimately will lead to a pest-free environment and reduced pesticide use needs. It will eliminate pest risks, thus minimizing negative impacts upon agricultural trade and preventing the need for costly pest management and emergency eradication response activities. This will promote the establishment and success of local community gardens and home-grown production of fruits and vegetables.

FISCAL IMPACT/FINANCING

This agreement is federally funded by the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Services, Plant Protection and Quarantine, Catalog of Federal Domestic Assistance Number 10.025 for the Plant and Animal Disease, Pest Control and Animal Care. Under this Agreement, CDFA will provide reimbursement funding in the amount of \$1,366,746 for direct and indirect expenses to the County for two years of operations under GWSS Program.

The State's limitations on cost recovery for overhead expenses are covered using Net County Cost and Unclaimed Gas Tax. Sufficient funding from the work performed from July 1, 2025, through June 30, 2026, is included in the Department's 2025-26 Adopted Budget.

FACTS AND PROVISIONS/ LEGAL REQUIREMENTS

This Agreement is for the period of two years from July 1, 2025, through June 30, 2026. The Agreement has been reviewed by County Counsel and is approved as to form.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended Board action will support the program's services for the entirety of Fiscal Year 2025/2026.

Respectfully submitted,

KURT E. FLOREN
Agricultural Commissioner
Director of Weights and Measures

KEF:MR:DD

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor Controller

**COOPERATIVE AGREEMENT
SIGNATURE PAGE**

AGREEMENT NUMBER

24-0469-044-SF

1. This Agreement is entered into between the State Agency and the Recipient named below:

STATE AGENCY'S NAME

CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

RECIPIENT'S NAME

COUNTY OF LOS ANGELES

2. The Agreement Term is: July 1, 2025 through September 30, 2026

3. The maximum amount of this Agreement is: \$1,366,746.00

4. The parties agree to comply with the terms and conditions of the following exhibits and attachments which are by this reference made a part of the Agreement:

Exhibit A: Prime Award Information 2 Page(s)

Recipient and Project Information

Exhibit B: General Terms and Conditions 5 Page(s)

Exhibit C: Payment and Budget Provisions 2 Page(s)

Exhibit D: Federal Terms and Conditions 3 Page(s)

Attachments: Scope of Work and Budget

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME (*Organization's Legal Name*)

COUNTY OF LOS ANGELES

BY (*Authorized Signature*)



DATE SIGNED

PRINTED NAME AND TITLE OF PERSON SIGNING

Kurt E. Floren, Agricultural Commissioner/Director of Weights & Measures

ADDRESS

12300 Lower Azusa Road, Arcadia, CA 91006

STATE OF CALIFORNIA

AGENCY NAME

CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY (*Authorized Signature*)



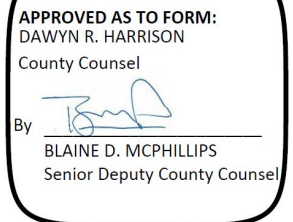
DATE SIGNED

PRINTED NAME AND TITLE OF PERSON SIGNING

ANDREA PERKINS, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS

1220 N STREET, ROOM 120
SACRAMENTO, CA 95814



LA

EXHIBIT A

PRIME AWARD INFORMATION

Federal Agency:	USDA/APHIS/PPQ
Federal Award Identification Number:	AP25PPQFO000C011
Federal Award Date:	December 31, 2024
Catalog of Federal Domestic Assistance Number (CFDA) and Name:	10.025 Plant and Animal Disease, Pest Control and Animal Care
Amount Awarded to CDFA:	\$3,456,038.00
Effective Dates for CDFA:	October 1, 2024 through September 30, 2025
Federal Award to State Agency is Research & Development (Yes/No)	No

RECIPIENT AND PROJECT INFORMATION

1. CDFA hereby awards an Agreement to the Recipient for the project described herein:
The county will establish work plans for survey, inspection, and control of the glassy-winged sharpshooter (GWSS).

Project Title: Glassy-Winged Sharpshooter (GWSS) Program

2. The Managers for this Agreement are:

FOR CDFA:		FOR RECIPIENT:	
Name:	Michelle Pham	Name:	Kurt Floren
Division/Branch:	Pierce's Disease Control Program	Organization:	COUNTY OF LOS ANGELES
Address:	1220 N Street	Address:	12300 Lower Azusa Road
City/State/Zip:	Sacramento, CA 95814	City/State/Zip:	Arcadia, CA 91006
Phone:	(916) 900-5024	Phone:	626-575-5451
Email Address:	michelle.pham@cdfa.ca.gov	Email Address:	kfloren@acwm.lacounty.gov

3. The Grant Administrative Contacts for this Agreement are:

FOR CDFA:		FOR RECIPIENT:	
Name:	Myrna Villegas	Name:	Daniel Delgado
Division/Branch:	Pierce's Disease Control Program	Organization:	County of Los Angeles Dept. of Agric. Comm./Wts. & Meas.
Address:	1220 N Street	Address:	11012 Garfield Ave.,
City/State/Zip:	Sacramento, CA 95814	City/State/Zip:	South Gate, CA 90280
Phone:	(916) 530-0461	Phone:	(562) 622-0421
Email Address:	myrna.villegas@cdfa.ca.gov	Email Address:	ddelgado@acwm.lacounty.gov

FISCAL CONTACT FOR RECIPIENT (if different from above):
Name:
Organization:
Address:
City/State/Zip:
Phone:
Email Address:

4. RECIPIENT: Please check appropriate box below:
Research and Development (R&D) means all research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the same facilities as other R&D activities and where such activities are not included in the instruction function.

This award ☐ does ☒ does not support R&D.

5. For a detailed description of activities to be performed and duties, see Scope of Work and Budget.

EXHIBIT B

GENERAL TERMS AND CONDITIONS

1. Approval

This Agreement is of no force or effect until signed by both parties. The Recipient may not invoice for activities performed prior to the commencement date or completed after the termination date of this Agreement.

2. Agreement Execution

Unless otherwise prohibited by state law, regulation, or Department or Recipient policy, the parties agree that an electronic copy of a signed Agreement, or an electronically signed Agreement, has the same force and legal effect as an Agreement executed with an original ink signature. The term "electronic copy of a signed Agreement" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed Agreement in a portable document format. The term "electronically signed Agreement" means an Agreement that is executed by applying an electronic signature using technology approved by all parties.

3. Assignment

This Agreement is not assignable by the Recipient, either in whole or in part, without the prior consent of the CDFA Agreement Manager or designee in the form of a formal written amendment.

4. Governing Law

This Agreement is governed by and will be interpreted in accordance with all applicable State and Federal laws.

5. State and Federal Law

It is the responsibility of the Recipient to know and understand which State, Federal, and local laws, regulations, and ordinances are applicable to this Agreement and the Project, as described in Exhibit A. The Recipient shall be responsible for observing and complying with all applicable State and Federal laws and regulations. Failure to comply may constitute a material breach.

6. Recipient Commitments

The Recipient accepts and agrees to comply with all terms, provisions, conditions and commitments of the Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by the Recipient in the application, documents, amendments, and communications in support of its request for funding.

7. Performance and Assurances

The Recipient agrees to faithfully and expeditiously perform or cause to be performed all Project work as described in the Scope of Work, and to apply grant funds awarded in this Agreement only to allowable Project costs.

8. Mutual Liability

Parties shall, to the extent allowed by law, each be individually liable for any and all claims, losses, causes of action, judgments, damages, and expenses to the extent directly caused by their officers, agents, or employees.

9. Unenforceable Provision

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, the parties agree that all other provisions of this Agreement shall remain operative and binding.

10. Contractors/Consultants

The Recipient, and the agents and employees of Recipient, in the performance of this Agreement, are not officers, employees, or agents of the CDFA. The Recipient's obligation to pay its Contractors/Consultants is an independent obligation from the CDFA's obligation to make payments to the Recipient. Recipient agrees to comply with all applicable State and local laws and regulations during the term of this Agreement. The Recipient is responsible to ensure that any/all contractors/consultants it engages to carry out activities under this Agreement shall have the proper licenses/certificates required in their respective disciplines. The Contractors/Consultants shall not affect the Recipient's overall responsibility for the management of the project, and the Recipient shall reserve sufficient rights and control to enable it to fulfill its responsibilities under this Agreement.

11. Non-Discrimination Clause

The Recipient agrees that during the performance of this Agreement, it will not discriminate, harass, or allow harassment or discrimination against any employee or applicant for employment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. The Recipient agrees to require the same of all contractors and consultants retained to carry out the activities under this Agreement.

The Recipient agrees that during the performance of this Agreement, the evaluation and treatment of its employees and applicants for employment are free from discrimination and harassment. The Recipient will comply with the provisions of the Fair Employment and Housing Act (Government Code section 12990 *et seq.*) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, section 10000 *et seq.*). The applicable regulations of the Fair Employment and Housing Council implementing Government Code section 12990 (a-f), set forth in Division 4.1 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Recipient will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining unit or other Agreement. The Recipient must include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

The Recipient agrees to require the same of all contractors and consultants retained to carry out activities under this Agreement.

12. Excise Tax

The State of California is exempt from federal excise taxes and no payment will be made for any taxes levied on employees' wages. The CDFA will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another State.

13. Disputes

The Recipient must continue with the responsibilities under this Agreement during any dispute. In the event of a dispute, the Recipient must file a "Notice of Dispute" with the CDFA Agreement Manager, identified in Exhibit A, or designee within ten (10) calendar days of discovery of the problem. The Notice of Dispute must contain the Agreement number. Within ten (10) calendar days of receipt of the Notice of Dispute, the CDFA Agreement Manager or designee must meet with the Recipient for the purpose of resolving the dispute. In the event of a dispute, the language contained within this Agreement prevails.

14. Termination for Convenience

This Agreement may be terminated by either party upon written notice. Notice of termination must be delivered to the other party at least thirty (30) calendar days prior to the intended date of termination. Notice of termination does not nullify obligations already incurred prior to the date of termination. In the event of Termination for Convenience of this Agreement by CDFA, CDFA must pay all responsible costs and non-cancellable obligations incurred by the Recipient as of the date of termination.

15. Termination for Cause

Either party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching party provides written notice of the material breach. If the breach is not cured to the satisfaction of the non-breaching party, this Agreement shall automatically terminate and the CDFA shall reimburse the Recipient for all documented costs incurred up to the date of the notice of termination, including all non-cancellable obligations. Timelines associated with notice and curing of material breaches shall be consistent with the timelines outlined in paragraph 17.

16. Acceptable Failure to Perform

The Recipient shall not be liable for any failure to perform as required by this Agreement, to the extent such failure to perform is caused by any of the following: labor disturbances or disputes of any kind, accidents, the inability to obtain any required government approval to proceed, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical breakdowns, materials shortages, disease, pandemics, or similar occurrences.

17. Breach

The parties may be in material breach under this Agreement if they fail to comply with any term of this Agreement, or a party determines that the other party is not implementing the Project in accordance with the provisions of this Agreement, or that a party has failed in any other respect to comply with the provisions of this Agreement. In the event of a material breach, the party identifying the breach shall provide a Notice of Material Breach to the breaching party within fifteen (15) calendar days upon discovery of breach. The breaching party shall have fifteen (15) calendar days from receipt of the notice to notify how it intends to cure the breach. Upon receipt of the proposed cure, the non-breaching party has fifteen (15) days to accept or reject the proposed cure. Upon the non-breaching party's approval of the cure, the breaching party has thirty (30) days to implement the cure. If the breaching party fails to cure the breach within thirty (30) days of the non-breaching party's approval of the cure, the non-breaching party may take the following respective actions:

- A. CDFA may suspend payments;
- B. CDFA may demand repayment of all funding;
- C. Either party may terminate the Agreement
- D. CDFA may debar Recipient; or
- E. Either party may take any other action deemed necessary to recover costs.

The non-breaching party shall send a Notice of Failure to Cure Material Breach upon its decision to carry out any of these actions. These actions are effective upon issuance of the Notice of Failure to Cure Material Breach, unless the Recipient appeals a Notice of Failure to Cure Material Breach, in which case the effective date falls on the issuance of a final decision on the appeal.

Where CDFA notifies the Recipient of its decision to demand repayment pursuant to this paragraph, the funds that are subject to the demand shall be repaid immediately. CDFA may consider the Recipient's refusal to repay the requested disbursed amount a material breach.

A Notification of Failure to Cure Material Breach may be appealed to CDFA. The appeal must be post marked within ten (10) calendar days of the date the Recipient received the Notice of Failure to Cure

and addressed to the CDFA Legal Office of Hearing and Appeals or emailed to CDFA.LegalOffice@cdfa.ca.gov.

California Department of Food and Agriculture
Legal Office of Hearing and Appeals
1220 N Street
Sacramento, CA 95814

All notices, communications, and appeals described in this paragraph must be received in writing to be considered timely.

If CDFA notifies the Recipient of its decision to withhold the entire funding amount from the Recipient pursuant to this paragraph, this Agreement shall terminate upon receipt of such notice by the Recipient and CDFA shall no longer be required to provide funds under this Agreement and the Agreement shall no longer be binding on either party.

18. Publicity and Acknowledgement

The Recipient agrees that it will acknowledge CDFA's support whenever projects funded, in whole or in part, by this Agreement are publicized in any news media, brochures, publications, audiovisuals, presentations or other types of promotional material and in accordance with the Grant Procedures Manual if incorporated by reference and attachment to the Agreement. The Recipients may not use the CDFA logo.

19. News Releases/Public Conferences

The Recipient agrees to notify the CDFA in writing at least two (2) business days before any news releases or public conferences are initiated by the Recipient or its Contractors/Consultants regarding the project described in the Attachments, Scope of Work and Budget and any project results.

20. Scope of Work and Budget Changes

Changes to the Scope of Work, Budget, or the Project term, must be requested in writing to CDFA Grant Administrative Contact no less than thirty (30) days prior to the requested implementation date. Any changes to the Scope of Work and Budget are subject to CDFA approval and, at its discretion, CDFA may choose to accept or deny any changes. If accepted and after negotiations are concluded, the agreed upon changes will be made and become part of this Agreement. CDFA will respond in writing within ten (10) business days as to whether the proposed changes are accepted.

21. Reporting Requirements

The Recipient agrees to comply with all reporting requirements specified in Scope of Work and/or Grant Procedures Manual if incorporated by reference to this Agreement as an attachment.

22. California State Auditor

This Agreement is subject to examination and audit by the California State Auditor for a period of three (3) years after final payment under the Agreement.

23. Equipment

Purchase of equipment not included in the approved Budget requires prior approval. The Recipient must comply with state requirements regarding the use, maintenance, disposition, and reporting of equipment as contained in CCR, Title 3, Division 1, Chapter 5, sections 303, 311, 324.1 and 324.2.

24. Closeout

The Agreement will be closed out after the completion of the Project or project term, receipt and approval of the final invoice and final report, and resolution of any performance or compliance issues.

25. Confidential and Public Records

The Recipient and CDFA understand that each party may come into possession of information and/or data which may be deemed confidential or proprietary by the person or organization furnishing the information or data. Such information or data may be subject to disclosure under the California Public Records Act or the Public Contract Code. To the extent allowed by law, CDFA determines whether the information is releasable. Each party agrees to maintain such information as confidential and notify the other party of any requests for release of the information.

26. Amendments

Changes to funding amount or Agreement term require an amendment and must be requested in writing to the CDFA Agreement Manager or designee no later than sixty (60) calendar days prior to the requested implementation date. Amendments are subject to CDFA approval, and, at its discretion, may choose to accept or deny these changes. No amendments are possible if the Agreement is expired.

27. Executive Order N-6-22 Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate agreements with, and to refrain from entering any new agreements with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Recipient is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Recipient advance written notice of such termination, allowing Recipient at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

EXHIBIT C
PAYMENT AND BUDGET PROVISIONS

1. Invoicing and Payment

- A. For activities satisfactorily rendered and performed according to the attached Scope of Work and Budget, and upon receipt and approval of the invoices, CDFA agrees to reimburse the Recipient for actual allowable expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.
- B. Invoices must include the Agreement Number, performance period, type of activities performed in accordance with this Agreement, and when applicable, a breakdown of the costs of parts and materials, labor charges, and any other relevant information required to ensure proper invoices are submitted for payment.
- C. Unless stated in the Scope of Work, quarterly invoices must be submitted to the CDFA Administrative Contact, within thirty (30) calendar days after the end of each quarter in which activities under this Agreement were performed.
- D. Unless stated in the Scope of Work, a final invoice will be submitted for payment no more than thirty (30) calendar days following the expiration date of this Agreement, or after project is complete, whichever comes first. The final invoice must be clearly marked "Final Invoice" thus indicating that all payment obligations of the CDFA under this Agreement have ceased and that no further payments are due or outstanding.

2. Allowable Expenses and Fiscal Documentation

- A. The Recipient must maintain adequate documentation for expenditures of this Agreement to permit the determination of the allowability of expenditures reimbursed by CDFA under this Agreement. If CDFA cannot determine if expenditures are allowable under the terms of this Agreement because records are nonexistent or inadequate according to Generally Accepted Accounting Principles, CDFA may disallow the expenditures.
- B. If mileage is a reimbursable expense, using a privately-owned vehicle will be at the standard mileage rate established by the United States (U.S.) Internal Revenue Service (IRS) and in effect at the time of travel. The standard mileage rate in effect at the time of travel can be found on [IRS's website](#) regardless of funding source/type.
- C. If domestic travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable for travel within California are those established by the California Department of Human Resources ([CalHR](#)). The maximum rates allowable for domestic travel outside of California are those established by the United States General Services Administration ([GSA](#)).
- D. If foreign travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable are those established in a per diem supplement to Section 925, [Department of State Standardized Regulations](#).
- E. The Recipient will maintain and have available, upon request by CDFA, all financial records and documentation pertaining to this Agreement. These records and documentation will be kept for three (3) years after completion of the Agreement period or until final resolution of any performance/compliance review concerns or litigation claims.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, California Government Code Title 1, Division 3.6, Part 3, Chapter 4.5, commencing with Section 927 - The California Prompt Payment Act.

4. Budget Contingency Clause

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA has the option to either cancel this Agreement with no liability occurring to the CDFA or offer to amend the Agreement to reflect the reduced amount.

EXHIBIT D

FEDERAL TERMS AND CONDITIONS

The Recipient and recipients of any subawards under this award, agree to comply with all applicable requirements of all Federal laws, executive orders, regulations, and policies governing this program, including but not limited to 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards. For-profit organizations will be subject to 48 CFR Subpart 31. Recipients are responsible for identifying the federal regulations appropriate to their organization, consistently applying cost principles and ensuring contractors or consultants comply with applicable federal regulations.

1. Civil Rights

The Recipient must comply with civil rights and nondiscrimination standards pursuant to the following:

- A. Civil Rights Act, 42 USC 2000, as implemented at 28 CFR Part 42;
- B. Age Discrimination Act, 42 USC 6101, as implemented at 45 CFR Part 90;
- C. Age Discrimination in Employment Act, 29 USC 621, as implemented at 29 CFR Part 1625;
- D. Title IX of the Education Amendments of 1972, 20 USC 1681, as implemented at 45 CFR Part 86;
- E. Section 504 of the Rehabilitation Act, 29 USC 791, as implemented at 28 CFR Part 41;
- F. Executive Order (EO) 11246; and
- G. Americans with Disabilities Act, (PL 101-366).

2. Labor Standards

The Recipient must comply with labor standards pursuant to the following:

- A. Fair Labor Standards Act, 29 USC 207, as implemented at 29 CFR Part 500-899;
- B. Davis-Bacon Act, 40 USC 3141-3148, as implemented at 29 CFR Parts 1, 3, 5, and 7; and
- C. Contract Work Hours and Safety Standards Act, 40 USC 3701, as implemented at 29 CFR Part 5.

3. Environmental Standards

The Recipient must comply with environmental standards pursuant to the following:

- A. Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (PL 91-190) and EO 11514 as implemented at 7 CFR Part 1b;
- B. Notification of violating facilities pursuant to EO 11738;
- C. Protection of wetlands pursuant to EO 11990;
- D. Evaluation of flood hazards in floodplains in accordance with EO 11988;
- E. Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 USC §§1451 *et seq.*);
- F. Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176 (c) of the Clean Air Act of 1955, as amended (42 USC §§7401 *et seq.*);
- G. Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (PL 93-523); and,
- H. Protection of endangered species under the Endangered Species Act of 1973, as amended (PL 93-205).

4. Drug-Free Environment

The Recipient must comply with drug-free environment standards pursuant to §5151-5610 of the Drug-Free Workplace Act of 1988, as implemented by 2 CFR 421.

5. Restrictions on Lobbying and Political Activities

The Recipient must comply with lobbying restriction standards pursuant to the Limitations on Use of Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions, 31 USC 1352, as implemented at 2 CFR 418.

6. Officials Not to Benefit

The Recipient must ensure that no member of Congress be admitted to any share or part of this Agreement or to any benefit arising from it, in accordance with 41 USC 22.

7. Trafficking in Persons

The Recipient must comply with the provisions in 2 CFR Part 175, prohibiting trafficking in persons.

8. Intergovernmental Review

The Recipient must comply with intergovernmental review standards pursuant to the following:

- A. Executive Order 12372, as implemented at 2 CFR 415; and
- B. The Intergovernmental Cooperation Act of 1968, 31 USC 6501.

9. Confidentiality

The Recipient must comply with confidentiality standards pursuant to the following:

- A. Freedom of Information Act, 5 USC 552, as implemented at 7 CFR Part 1; and
- B. Privacy Act, 5 USC 552 (a).

10. Conservation in Procurement

The Recipient must comply with procurement standards pursuant to the Resource Conservation and Recovery Act, 42 USC 6962 and EO 12873, as implemented at 40 CFR Part 247.

11. Debarment, Suspension, Criminal or Civil Convictions

The Recipient and its principals must comply with debarment and suspension standards pursuant to the EO 12549, as implemented at 2 CFR 180 and 2 CFR 417.

The Recipient must provide immediate written notice to CDFA if at any time it learns that this certification was erroneous when made or has become erroneous by reason of changed circumstances and must require recipients of lower-tier covered transactions under this Agreement to similarly certify pursuant to EO 12549, as implemented by 2 CFR 180 and 2 CFR 417.

See www.sam.gov to determine debarment and suspension status.

12. Crimes and Prohibited Activities

The Recipient must comply with crimes and prohibited activities standards pursuant to the following:

- A. Anti-Kickback (Copeland) Act, as implemented at 29 CFR Part 3.1;
- B. False Claims Act, 31 USC 3729; and
- C. Program Fraud Civil Remedies Act, 31 USC 3801-3812.

13. Biosafety in Laboratories

The Recipient must comply with laboratory biosafety standards pursuant to the following the *Biosafety in Microbiological and Biomedical Laboratories*, published jointly by the Centers for Disease Control and the National Institutes of Health.

14. Conflicts of Interest

The Recipient must comply with the conflict of interest standards pursuant to 2 CFR 400.2.

15. Inventions, Patents, Copyrights and Project Results

A. The Recipient must comply with invention and patent standards pursuant to the following:

- 1. Patent Rights in Inventions Made with Federal Assistance, 35 USC 202-204, as implemented at 37 CFR Part 401 (Bayh-Dole Act and the Technology Transfer Commercialization Act of 2000) to ensure that inventions made are used in a manner to promote free competition and enterprise without unduly encumbering future research and discovery.
- 2. The Plant Variety Protection Act, 7 USC 2321 *et seq.*

- B. The Recipient may retain title to any invention conceived of or first actually reduced to practice using Federal funds provided Recipient does the following:
1. Reports all subject inventions to CDFA;
 2. Makes efforts to commercialize the subject invention through patent or licensing;
 3. Formally acknowledges the Federal government's support in all patents that arise from the subject invention; and
 4. Formally grants the Federal government and CDFA a limited use license to the subject invention.
- C. The Recipient may copyright any publications, data, or other copyrightable works developed using Federal funds provided it provides the Federal government and CDFA a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use the material, and agrees that the Federal government and CDFA may do so in cooperation with other public agencies.
- D. The Recipient agrees that the results of this project may be published by the Federal government, CDFA or appropriate contractors or cooperators as mutually agreed.

16. Care and Use of Laboratory Animals

The Recipient must comply with the care and use of laboratory animal standards pursuant to the following:

- A. Animal Welfare Act, 7 USC 2131, as implemented at 9 CFR, Sub Chapter A, Parts 1-4; and
- B. Marine Mammal Protection Act, 16 USC 1361-1407.

17. Fly America Act

The Recipient must comply with the Fly America Act (49 USC 40118) as implemented at 41 CFR 301-10.131 to 301-10.143.

18. Motor Vehicle Safety

The Recipient must comply with seat belt use standards pursuant to the following:

- A. Highway Safety Act of 1966 as amended (23 USC 402-403);
- B. Occupational Safety and Health Act of 1970 as amended (29 USC 668);
- C. Federal Property and Administrative Services Act of 1949 as amended (40 USC §101 *et seq.*)
- D. Increasing Seat Belt Use in the United States (EO 13043).
- E. Federal Leadership on Reducing Text Messaging While Driving (EO 13513).

19. Records Retention and Accessibility

The Recipient and its contractors must comply with the procedures and requirements regarding record retention and accessibility as contained in 2 CFR 200.333 – 200.337.

20. All Other Federal Laws

The Recipient must comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

PIERCE'S DISEASE CONTROL PROGRAM

**LOCAL PUBLIC ENTITY'S DESIGNATED PIERCE'S DISEASE CONTROL PROGRAM COORDINATOR
AND CONTACT INFORMATION**

PRIMARY CONTACT:

Name	Daniel Delgado
Address	11012 Garfield Ave., South Gate, CA 90280
Phone	562-622-0426
Fax	562-861-2828
Email	DDelgado@acwm.lacounty.gov

ALTERNATE CONTACT (IF APPLICABLE):

Name	Geoff Burch
Address	11012 Garfield Ave., South Gate, CA 90280
Phone	562-622-0426
Fax	562-861-2828
Email	GBurch@acwm.lacounty.gov

PIERCE'S DISEASE CONTROL PROGRAM

WORKPLAN FOR FY 2025-2026 and 2026-2027 (Jul-Sep 2026)

LOS ANGELES COUNTY

The County agrees to perform the listed activities in order to:

- Know the extent of the infestation and to enforce regulations to prevent the artificial movement of GWSS and/or other designated pests.
- Ensure the movement of products and commodities does not present a risk of moving GWSS to non-infested areas.

Designated Agency

The Los Angeles County Department of Agriculture (County) is designated by the Los Angeles County Board of Supervisors as the local public entity to conduct the Pierce's Disease Control Program (PDCP) within the County. The California Department of Food and Agriculture (CDFA) will work in cooperation with the County, the State PDCP Science Advisory Panel, officials in affected counties, the Los Angeles County PDCP Task Force (if applicable), and other interested parties in implementing this plan.

RESPONSIBILITIES

CDFA Responsibilities

The CDFA shall:

- Provide training on management practices at least one week prior to any activity occurring.
- Provide biological control program guidance and support to the County as favorable agents become available.
- Provide on-site expertise, as needed.
- provide the county Monthly Activity Report form online at: <https://secure.cdfa.ca.gov/egov/crs/login.aspx?ReturnUrl=%2fegov%2fcrs%2fDefault.aspx>

CDFA may conduct certain program activities which are normally the responsibility of the county in situations where the county cannot or chooses not to conduct those activities.

County Responsibilities

The County shall:

- Act as local public entity for the PDCP activities occurring within the jurisdiction of the county.
- Act as lead liaison to local City Councils, the County Board of Supervisors, county legal counsels, and other county agencies, regarding the PDCP activities.
- Activities described in this workplan qualify for the exemption to CEQA under Public Resources Code Section 21080(b)(4). The County will complete tiering strategy checklists

for inspection, trapping, and treatment (if applicable) and ensure all activities follow the CDFA Management Practices and Mitigation Measures.

- Act as lead spokesperson for the PDCP activities within the County. The County, in cooperation with the CDFA, will generate press releases and distribute information to all affected communities.
- Certifying regulated commodities destined to non-infested areas of the state.
- Due to being generally infested, no general county survey plan will be conducted but the County will implement the CDFA GWSS Nursery Shipping Protocol, bulk citrus requirements, and all other commodity-movement protocols, as necessary, including associated compliance agreements and exhibits, to ensure the movement of products and commodities does not present a risk of moving GWSS to non-infested areas. The list of approved products for bulk citrus and nursery treatment and/or certification is listed in CDFA's Management Practices and Mitigation Measures. The County will submit a written request and justification to the PDCP if it wishes to deviate from the protocols.
- Monitor nurseries within the county for compliance with the CDFA GWSS Nursery Shipping Protocol.
- Monitor and/or survey citrus orchards for bulk citrus destined or transiting GWSS non-infested areas, or areas under active control to ensure compliance with bulk citrus requirements.
- Take any necessary enforcement action to ensure regulatory compliance.
- Coordinate with CDFA on any planned producer outreach and training program in accordance with Food and Agricultural Code Section 6046(g)(1). The development and delivery of producer outreach information and training to local communities, groups, and individuals will be done through public meetings and the local PDCP task force (if applicable). Efforts will be directed towards raising awareness regarding Pierce's disease and its vectors, and other designated pests and diseases, and workplan involvement through direct mailing, local media, and press releases.
- Coordinate with CDFA on a training plan for the Agency's employees in accordance with Food and Agricultural Code Section 6046(g)(2). The biology, survey, and treatment of Pierce's disease and its vectors, and other designated pests and diseases, will be the basic components of the training. Scientific Advisory Panel discussions on GWSS and Pierce's disease will be included in this training for key Agency employees. The University of California Cooperative Extension will be a local resource for training and information for this program.
- Coordinate with CDFA to fully participate in the development and implementation of a data collection system in accordance with Food and Agricultural Code Section 6046(g)(5). The data collection system will make it possible to track and report new infestations of Pierce's disease and its vectors, and other designated pests and diseases, in a manner respectful of property and other rights of those affected.
- Ensure that an adequate accounting system is in place and appropriate internal controls to track and maintain expenditures. The accounting standards and procedures for counties provided by the State Controller's Office are located at the following website: https://www.sco.ca.gov/Files-ARD-Local/asp_manual_2023_edition.pdf. Counties are also

required to comply with Federal guidance, 2 CFR Part 200, which can be found at the following website: https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl.

- Counties must submit invoices to PDCP at cdfa.pdcp_inv@cdfa.ca.gov no later than 30 calendar days after the end of the federal fiscal year (September 30, 2026) to initiate the close out process.
 - The invoice should be consistent with the budget, reflect actual expenditures for PDCP activities, and in the format provided in the template.
 - All employee salaries must be itemized at an hourly rate, not a salary range. Also, actual salary and benefit rates for all employees must be separated and not put into one total that combines both figures.
 - Totals must be rounded to the nearest cent, not the nearest dollar.
 - If there are no reportable hours in a given month, an invoice showing \$0 must be submitted for documentation purposes.
- Submit the county Monthly Activity Report on a monthly basis in accordance with the Monthly Activity Report Guidelines.
- Report expenditures and activity hours on a statement of expenditures on a monthly basis to allow PDCP to track county in-kind contributions for reimbursable activities once the funding for the agreement is exhausted. The statements of expenditures should be completed and submitted in the same manner as invoices.
- Upon request by CDFA, and in accordance with Federal regulations and policy, the county must complete the Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions (Form AD 1048) and return it to CDFA.

ALLOWABLE COSTS

All costs must be associated with the PDCP.

Personnel Services

- Permanent and Temporary Staff Salary and Benefits – Actual staff salary and benefits charged to the county for employees working on the PDCP program. Agricultural Commissioner time is not an allowable charge except where the Agricultural Commissioner is the only supervisor in the department.

Contracted employees need to be listed separately from agency staff and their salary and benefits cannot be factored in as part of the indirect billing for personnel services.

Personnel costs related to outreach and miscellaneous activities (F3 and F5 on the monthly activity report, respectively) must receive written prior approval from PDCP.

- Overtime – Overtime costs associated with the program.

Operating Expenses

- General Expense – Costs associated with office and field supplies that are solely used for PDCP activities. Water purchased for employees is NOT reimbursable under this agreement.
- Postage – Costs associated with mailing materials.
- Communications – Costs associated with telephone/communication usage that are solely used for PDCP activities.
- Vehicle Expense – Costs associated with vehicle usage. All costs must be specifically displayed (for example, number of miles times appropriate rate).
- County, state, or federal vehicles – The county may charge vehicle costs on an actual cost basis or a mileage basis in lieu of actual costs incurred. However, both types of costs cannot be invoiced for the same vehicles.
- Mileage – mileage reimbursement covers gasoline, cost of maintenance, insurance, licensing and registration, and depreciation and all other costs associated with operation of the vehicle. Subject to change due to federal mileage rate change; effective January 1, 2025 the rates are:
 - County Vehicle – up to \$.70 per mile
- Leased vehicles – The county may only charge actual costs basis, including for fuel. The least expensive method should be used to secure a vehicle. Consult with Program prior to adding a leased vehicle to your budget.
- Travel – Costs associated with travel (per diem, airfare, car rental, etc.). Travel is only reimbursable if CDFA has requested/approved the travel.

- Indirect Cost – Costs that are incurred for a common or joint purpose objectives that cannot be identified specifically with a particular project, program, or organizational activity. Typical indirect costs include but are not limited to administrative or clerical staff costs, rent, utilities and internet service, cellular and land-line telephone service, general office supplies, and insurance. Up to 25% of Personnel Services cost (includes salaries and staff benefits).

Any contracted employees cannot be factored in as part of the indirect billing for personnel services.

- Other – Specifically detailed costs not otherwise addressed above.

ENFORCEMENT OPTIONS AND AUTHORITIES

The Pierce's Disease Control Program (PDCP) regulations are contained in Sections 3650-3663.5 in Title 3 of the California Code of Regulations (CCR). These regulations were established to prevent the artificial spread of glassy-winged sharpshooter (GWSS).

The statutory authority for these regulations is covered in Sections 6045, 6046, and 6047 of the Food and Agricultural Code (FAC). To enforce these provisions, the Secretary or Agricultural Commissioner is empowered to conduct inspections and investigate any suspected violations; each Commissioner is an enforcing officer for all laws and regulations to prevent the spread of plant pests and to certify shipments of plant material as to its pest freedom.

The FAC provides several options for enforcement of the requirements of the PDCP regulations. This flexibility allows enforcement actions chosen as a result of a violation(s) to be proportionate to the nature/severity of the violation with progressive enforcement for repeat violators.

- Any violation of applicable provisions of FAC Division 4, Plant Quarantine and Pest Control, is an infraction punishable by a fine of not more than \$1,000 for the first offense and a misdemeanor for a second or subsequent offense within three years (FAC Section 5309).
- Except where otherwise expressly provided, a violation of any provision of this division is a misdemeanor (FAC Section 5027). In addition to other remedies provided, any person violating the PDCP regulation requirements can be civilly liable up to \$10,000 for each violation; in lieu of any civil action, the Secretary or Commissioner may levy a civil penalty for up to \$2,500 for each violation (FAC Sections 5310 and 5311).
- Anyone who negligently or intentionally violates a regulation and imports a GWSS-infested plant that results in an infestation, or the spread of an infestation may be civilly liable in an amount up to \$25,000 for each violation (FAC Section 5028(c)).
- It is unlawful to sell any nursery stock without a valid nursery license (FAC Section 6721). The Secretary can revoke or suspend a nursery license if a nursery has willfully refused to comply with all laws and regulations relative to any pest that might be carried by nursery stock (FAC Section 6761).

- It is unlawful for anyone to ship, sell, deliver or transport nursery stock in California without either a Hold for Inspection (“blue tag”) or a valid nursery stock certificate (FAC Sections 6922 and 6923). The Commissioner may revoke or suspend the right to use any nursery stock certificate or other shipping permit because of non-compliance (FAC Section 6968). It is unlawful to alter or otherwise misuse any shipping permit or nursery stock certificate (FAC Section 6927).

Any one receiving or moving any nursery stock must notify the Commissioner immediately upon arrival and hold the nursery stock for inspection unless it is accompanied by a valid nursery stock certificate. Some counties have elected to waive that exemption and require GWSS host plant material entering the county (or non-infested area of a county) to be accompanied by a Warning Hold for Inspection certificate (FAC Section 6505). In this case, it is unlawful even to move nursery stock within a county without forwarding a manifest specified by (FAC Section 6925 and 6926).

- To facilitate the investigation of violations, proof of ownership is required of any person buying, selling, or transporting a shipment of plant material intended for commercial sale and it is unlawful for any person to alter any proof of ownership document (FAC Sections 5030 and 5031).
- Under the PDCP regulations, all host plants of GWSS moving from an infested area to a non-infested area must be certified free of GWSS (FAC Section 5721; 3 CCR Sections 3060.2, 3060.4 and 3660). Certification can be based on surveys confirming non-infested status, inspection, or by approved treatment. It is unlawful to alter or otherwise wrongfully use a certificate (FAC Section 5208).
- The Secretary or Commissioner may enter into compliance agreements to facilitate the movement of host plant material. The compliance agreement provides the survey, treatment, and handling requirements necessary to assure freedom from GWSS. Violation of the provisions of a compliance agreement is unlawful and any person that violates the provisions of a compliance agreement can also be held liable civilly for up to \$10,000. Remedies provided here do not supersede or limit any and all other remedies available to the State (FAC Section 5705).
- If any shipment of any nursery stock, plant, or container of any nursery stock or plant, or appliance, or any host or other carrier of any pest which is brought into any county or locality in the state from another county or locality within the state, is found to be infested with a pest (i.e., GWSS), or there is reasonable cause to believe that the shipment may be infested, the entire shipment shall be refused delivery and may be immediately destroyed by, or under the supervision of the Commissioner, unless the nature of the pest is such that no damage or detriment can be caused to agriculture by the return of the shipment to the point of shipment (FAC Section 6521). The officer who makes the inspection of such a shipment may affix a warning tag or notice to the shipment and shall notify in writing the owner or bailee of the shipment to return the shipment to the point of shipment within the time limit which the officer specifies (FAC Section 6522). Similarly, a warning hold may be placed on a shipment entering the state if it is found to be infested with GWSS, or there is reasonable cause to believe that the shipment may be infested with GWSS. It is unlawful, except by written

permission, to move or divert any plant shipment placed under a warning hold order without written permission. It is unlawful to remove, destroy, or otherwise alter any warning hold order (FAC Section 6303).

- If or when GWSS is found infesting any location, the Secretary or Commissioner may require that any plant, or other GWSS host, be held at that location, and may require any host within five miles of that location be held as well (FAC Section 5701). It is unlawful to move any plant or host in violation of a hold order.
- Any location, plants, or other things found infested with GWSS can be considered a public nuisance and may be prosecuted as such and any remedies provided by law for the prevention and abatement of a public nuisance will apply. It is unlawful for any person to maintain a public nuisance. The remedies provided here are in addition to any other applicable remedies (FAC Sections 5401 and 5402).

STANDARDS AND RESTRICTIONS

This workplan does not include any variations from the standards set by law. If the Los Angeles County Department of Agriculture (County) and the Los Angeles County PDCP Task Force (if applicable) find that there is clear and convincing evidence to support a more stringent standard than is set by regulation, then the County will notify the CDFA and provide detailed justification as to the need for the more stringent standard.

LOCAL APPEAL PROCESS

Pursuant to Section 3651(c)(3) in Title 3 of the California Code of Regulations, the Los Angeles County Department of Agriculture's PDCP Coordinator shall conduct a hearing if any application of the workplan is appealed in writing to him/her or his/her agency. Once the Coordinator receives an appeal, he/she or his/her agent will respond within 10 days to the appellant. The appellant will be given notice as to the date and time for the hearing. At the hearing, the appellant will be given the opportunity to be heard by the Coordinator and to present evidence on matters concerning the application of the workplan. The Coordinator will render a decision and respond to the appellant in writing within 30 days of the hearing. The results of said hearing will be transmitted to CDFA.

Los Angeles County

	FY 2025-26	FY 2026-27	Budget Total
Survey/Inspection Total	\$1,036,695.00	\$330,051.00	\$1,366,746.00
Budget Total	\$1,036,695.00	\$330,051.00	\$1,366,746.00

This budget is dependent on CDFA receiving a federal award from USDA APHIS for Federal Year 2026 (October 1, 2025 - September 30, 2026). Prior approval from CDFA is required before funds are spent in Federal Year 2026.

**PIERCE'S DISEASE CONTROL PROGRAM
FY 2025-26 BUDGET
LOS ANGELES COUNTY**

SURVEY/INSPECTION ACTIVITIES

	#	FTE		HOURLY			EMPLOYEE			
*POSITIONS	POSITIONS	POSITIONS	EST HOURS	RATE	SALARY	BENEFITS %	BENEFITS	O/H %	OVERHEAD	TOTALS
INSPECTOR AIDS	6	2.5	4,352.5	\$27.04	\$117,691.60	75.646%	\$89,028.99	25.00%	\$29,422.90	\$236,143.49
ACWM INSP II	5	2.0	3,482.0	\$47.32	\$164,768.24	75.646%	\$124,640.58	25.00%	\$41,192.06	\$330,600.88
ACWM DEPUTY/SEALER	1	0.5	870.5	\$71.52	\$62,258.16	75.646%	\$47,095.81	25.00%	\$15,564.54	\$124,918.51
ACWM INSP III	2	1.0	1,741.0	\$52.74	\$91,820.34	75.646%	\$69,458.41	25.00%	\$22,955.09	\$184,233.84
SENIOR TYPIST CLERK	0	0.5	870.5	\$33.10	\$28,813.55	75.646%	\$21,796.30	25.00%	\$7,203.39	\$57,813.24
ASSO AGRIC / WTS & MEAS INSP	0	0.0	0.0	\$31.37	\$0.00	75.646%	\$0.00	25.00%	\$0.00	\$0.00
ACWM INSP I	0	0.0	0.0	\$42.45	\$0.00	75.646%	\$0.00	25.00%	\$0.00	\$0.00
SENIOR BIOLOGIST	0	0.2	348.2	\$62.58	\$21,790.36	75.646%	\$16,483.54	25.00%	\$5,447.59	\$43,721.49

TOTAL PERSONNEL SERVICES	<u>14</u>	<u>6.7</u>	<u>11,664.70</u>							<u>\$977,431.45</u>
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SERVS AND SUPPLIES										\$4,069.55
**MILEAGE - COUNTY			78,000.0	0.70						\$54,600.00
**MILEAGE - PERMITTEE			900.0	0.66						\$594.00
										\$0.00

GRAND TOTALS									TOTAL EXPENSES	\$1,036,695.00
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Total Survey/Inspection Activities	<u><u>\$1,036,695.00</u></u>
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NOTE: PERMANENT PRODUCTIVE WORK HOURS @ 1741

*Subject to change due to salary increases, available work force, labor contract changes, program modifications, etc.

**Subject to change due to federal mileage rate changes.

**PIERCE'S DISEASE CONTROL PROGRAM
FY 2026-27 (JUL-SEP) BUDGET
LOS ANGELES COUNTY**

SURVEY/INSPECTION ACTIVITIES

	#	FTE		HOURLY			EMPLOYEE			
*POSITIONS	POSITIONS	POSITIONS	EST HOURS	RATE	SALARY	BENEFITS %	BENEFITS	O/H %	OVERHEAD	TOTALS
INSPECTOR AIDS	6	3.5	1,522.5	\$27.04	\$41,168.40	75.646%	\$31,142.25	25.00%	\$10,292.10	\$82,602.75
ACWM INSP II	5	3.0	1,305.0	\$47.32	\$61,752.60	75.646%	\$46,713.37	25.00%	\$15,438.15	\$123,904.12
ACWM DEPUTY/SEALER	1	0.5	217.5	\$71.52	\$15,555.60	75.646%	\$11,767.19	25.00%	\$3,888.90	\$31,211.69
ACWM INSP III	2	1.0	435.0	\$52.74	\$22,941.90	75.646%	\$17,354.63	25.00%	\$5,735.48	\$46,032.01
SENIOR TYPIST CLERK	0	0.7	304.5	\$33.10	\$10,078.95	75.646%	\$7,624.32	25.00%	\$2,519.74	\$20,223.01
ASSO AGRIC / WTS & MEAS INSP	0	0.0	0.0	\$31.37	\$0.00	75.646%	\$0.00	25.00%	\$0.00	\$0.00
ACWM INSP I	0	0.0	0.0	\$42.45	\$0.00	75.646%	\$0.00	25.00%	\$0.00	\$0.00
SENIOR BIOLOGIST	0	0.2	87.0	\$62.58	\$5,444.46	75.646%	\$4,118.52	25.00%	\$1,361.12	\$10,924.10
TOTAL PERSONNEL SERVICES	<u>14</u>	<u>8.9</u>	<u>3,871.50</u>							<u>\$314,897.68</u>
SERVS AND SUPPLIES										\$1,001.52
**MILEAGE - COUNTY			20,000.0	0.70						\$14,000.00
**MILEAGE - PERMITTEE			230.0	0.66						\$151.80
										\$0.00
GRAND TOTALS							TOTAL EXPENSES			\$330,051.00
							Total Survey/Inspection Activities			\$330,051.00

NOTE: PERMANENT PRODUCTIVE WORK HOURS @ 435

*Subject to change due to salary increases, available work force, labor contract changes, program modifications, etc.

**Subject to change due to federal mileage rate changes.

Attachment 2 - Summary of Management Practices, Mitigation Measures, and Other PEIR Requirements

Requirement	Description
General Requirements	
Conduct activity as described in Chapters 2 and 3 of PEIR	Activities covered by the PEIR are described in PEIR Chapters 2 and 3. Activities must be implemented in accordance with these descriptions, unless an Addendum or tiered CEQA document has been prepared pursuant to Part B of the Tiering Strategy.
Include applicable PEIR requirements in Compliance Agreements with growers, based on the activities the growers may conduct in response to quarantine	When a regulated entity (e.g., grower) wishes to ship host material outside of an established quarantine area, CDFA and the regulated entity enter into a Compliance Agreement to ensure the orderly marketing of regulated hosts or articles. The Compliance Agreement must include any relevant PEIR requirements, such as descriptions of authorized chemical treatments, protective measures related to special-status species, MPs, applicable PEIR mitigation measures, etc.
Obtain technical assistance from the U.S. Fish and Wildlife Service, National Marine Fisheries Service, and California Department of Fish and Wildlife	CDFA designs its pest eradication protocols to meet or exceed recommendations from USFWS and the California Department of Fish and Wildlife (CDFW) concerning special-status species and sensitive natural communities (as defined in Section 6.3, Biological Resources). CDFA also coordinates with NMFS to address control programs for non-native pest outbreaks that may impact species under their jurisdiction (i.e., ocean coastlines or streams that empty into the ocean). Under the existing Statewide Program, no impacts on special-status species or sensitive natural communities have been identified from pest management activities to date. Under the Proposed Program, CDFA would continue to coordinate with USFWS, NMFS, and CDFW to avoid “take” of threatened and endangered species and to minimize adverse environmental impacts on other special-status species and sensitive natural communities. Prior to making the decision to treat, CDFA would consult the California Natural Diversity Database (CNDDDB) for special-status species previously reported inside or in close proximity to the treatment area boundaries, as well as check for the potential for presence of special-status species habitat and/or sensitive natural communities. CDFA would report the results to USFWS, NMFS, and/or CDFW. CDFA, in conjunction with the county agricultural commissioner, would provide USFWS, NMFS, and/or CDFW with maps showing the proposed treatment areas and identifying the treatment activity. CDFA would develop measures to avoid adverse environmental impacts on these resources and would notify USFWS, NMFS, and/or CDFW (depending on the potentially affected species) of pest control activities and the protective measures proposed for use. If any of these wildlife agencies responded to CDFA with a conclusion that the proposed activities would pose potential for “take” of threatened or endangered species, or other special-status species, CDFA would coordinate further with these agencies regarding the appropriate measures to avoid

Requirement	Description
	impacts. The presence of special-status species or sensitive natural communities may require treatment regimen alterations so that take of the species, or adverse modification of sensitive natural communities, would not occur. Treatment plans are designed so that “take” of special-status species would not occur. This may mean that a section of riparian area would be treated only partially (e.g., no insecticides sprayed on trees above a certain height level so that no drift would occur into the associated waterbody) or no treatment would occur at all, however, this would likely lead to full establishment of the invasive pest.
Management Practices	
MP-SPRAY-1: Conduct a Site Assessment	▪ Verify site to be treated. ▪ Take note of site conditions, such as soil texture, slope, water bodies, host plants, irrigation, and storm drains. ▪ Identify and make plans to avoid streamside management areas and surface water. ▪ Consider integrated pest management methods designed to minimize the scale and number of pesticide applications. Consider multiple measures such as sterile release, host removal, and bait stations. ▪ Choose the least persistent and lowest toxicity pesticide that will efficaciously treat the target pest.
MP-SPRAY-2: Properly clean and calibrate all equipment to apply chemicals uniformly and in the correct quantities	▪ Calibrate spray equipment per label instructions. ▪ Perform equipment screening tests and tank sampling when appropriate. ▪ Use dedicated specific equipment for specific products when appropriate. ▪ Ensure equipment is cleaned properly per the manufacturer’s specifications and any pesticide label directions. ▪ Select the appropriate nozzle to ensure proper coverage. ▪ Maintain an equipment log to track calibration, cleaning, and repairs. ▪ Conduct visual inspections of equipment before use. Check all equipment for leaking hoses, connections, and nozzles. ▪ Monitor the operation of the nozzles during the application. ▪ Request county agricultural commissioner pesticide use enforcement inspections and monitoring of applications. ▪ Discontinue use immediately if equipment malfunctions or fails to pass screening tests.
MP-SPRAY-3: Follow pesticide application laws and regulations, and label directions.	▪ Comply with Pesticide label. ▪ Require employees who supervise the handling and application of pesticides to maintain a Qualified Applicator License issued by CDPR. ▪ Be aware of any regulations or internal procedures before application. ▪ Use appropriate application methods and rates.

Requirement	Description
	▪ Mix and load chemicals in areas where spills can be contained. Limit mixing and loading in the field. ▪ Provide annual safety training for all treatment personnel.
MP-SPRAY-4: Apply chemicals only under favorable weather conditions	▪ Monitor wind conditions. Delay or do not apply foliar sprays if wind speeds are over 10 miles per hour. ▪ Check weather service prior to application. Delay or do not apply foliar treatments if there is a 40% or higher chance of rain forecast to occur 24 hours before or after the planned application.
MP-SPRAY-5: Follow integrated pest management and drift reduction techniques	▪ Use buffer zones where applicable to protect sensitive areas, such as bodies of water, critical habitat for threatened and endangered species, and other identified sensitive areas. ▪ Use low pressure application equipment if applicable. ▪ Use “bait station” application methods when possible.
MP-SPRAY-6: Clean equipment and dispose of rinse water per label directions	▪ Rinse equipment according to manufacturer’s label instructions. ▪ Discharge rinse water only in areas that are part of the application site or at a certified waste treatment facility. ▪ Dispose of surplus chemicals and containers according to label instructions.
MP-SPRAY-7: Follow appropriate product storage procedures	▪ Ensure proper storage of all pesticides per label instructions. ▪ Ensure all pesticides removed from their original container are properly sealed for use within a service container. ▪ Seal all service containers within a tool box. ▪ Lock tool boxes when unattended.
MP-AERIAL-1: Use appropriate aerial spray treatment procedures	▪ Do not make direct application to water bodies. ▪ Use dripless nozzles if available. ▪ Verify the calibration of the contractor’s spray equipment before the start of each treatment campaign. ▪ Make sure that the aircraft pilot is in radio communication with Proposed Program personnel on the ground, to verify wind speed and direction and location of non-target sites, including water bodies, people, vehicles, and buildings. ▪ Supervise mixing and loading of the aircraft.
MP-GROUND-1: Follow appropriate ground-rig foliar treatment procedures	▪ Avoid direct applications to water bodies unless the material is registered for such use. ▪ Maintain a 30-foot buffer around water bodies per NPDES permit. ▪ Use dripless nozzles or fan-type nozzles at low psi if applicable. ▪ When using a blower boom, direct the blower boom to the precise angle needed to treat host plants. ▪ Ensure the spray boom is equipped with an electric on/off switch to treat the precise target areas where host plants occur. ▪ Monitor wind conditions. Delay or do not apply foliar sprays if

Requirement	Description
	wind speeds are over 10 miles per hour. - Perform ground-rig foliar treatments at low pressure, to reduce the quantity of fine droplet particles where applicable. - Allow only staff or private entities under contract that are appropriately trained and licensed to perform ground-rig spot treatments. - Check weather service prior to application. Delay foliar treatments if there is a 40% or higher chance of rain forecast to occur 24 hours before or after the planned application.
MP-GROUND-2: Follow appropriate low-pressure backpack treatment procedures	- Avoid direct applications to water bodies unless material is registered for such use. - Maintain a 30-foot buffer from water bodies per NPDES permit. - Use dripless nozzles where applicable. - Direct the nozzle at the target to minimize drift. - Monitor wind conditions. Delay or do not apply foliar sprays if wind speeds are over 10 miles per hour. - Allow only trained staff to perform backpack spot treatments. - Monitor weather conditions. Delay foliar treatments if there is a 40% or higher chance of rain forecast to occur in the next 24 hours.
MP-GROUND-3: Train personnel in proper use of pesticides	- Conduct training for personnel in the safe and proper mixing, loading, and application of pesticides, in compliance with both federal and State pesticide regulations and the product label. - Require employees who supervise the handling and application of pesticides maintain a Qualified Applicator Certificate, issued by CDPR or have a County License for Pesticide Regulation. - Contractors will be appropriately trained and licensed.
MP-GROUND-4: Enforce runoff and drift prevention	- Carefully monitor and evaluate weather conditions within potential treatment areas to determine the effectiveness of control applications immediately before deciding whether to proceed with a treatment and during the course of a treatment. - Monitor weather conditions before and during applications - Comply with NPDES Permit.
MP-HAZ-1: Implement a Spill Contingency Plan	- Contain spill immediately to minimize the risk of further pesticide exposure to people, animals, and the environment. - Be prepared to respond to pesticide spills. - Provide clean-up of small spills (50 gallons or less) and properly dispose of residual materials. For larger spills notify the Chemical Transportation Emergency Center at 800-424-9300. - Use established protocols in determining the appropriate action in the event of an accidental crash of a spray rig, tanker, or aircraft. - Follow instructions for First Aid Measures as listed on the Material Safety Data Sheet.

Requirement	Description
	▪ Call an ambulance in the event of a spill involving severe personal injury. ▪ Remove anyone exposed to pesticides to a safe location. If applicable, remove their clothing and wash contaminated skin with soap and water. ▪ Do not move a seriously injured person unless it is absolutely essential because of the risk of further injury. ▪ Do not leave injured or incapacitated persons until proper medical assistance arrives. ▪ Provide a pesticide label and/or material safety data sheet for medical personnel. ▪ For any spill incident, contact the California State Warning Center/Governor's Office of Emergency Services at 916-845-8911 or warning.center@oes.ca.gov. ▪ Call the fire department and notify department personnel of the presence of pesticides for a spill involving fire, if a fire hazard exists. Eliminate all sources of ignition (electric motors, gasoline engines, or smoking) to prevent fire or explosion. ▪ Contact the California Highway Patrol by calling 911 for a spill occurring on a highway. ▪ Call local police or the county sheriff for a spill occurring off-road. ▪ Stop the leak and contain the spill of a punctured tank. ▪ For minor spills of 50 gallons or less: ○ Wear rubber boots, coveralls, rubber gloves, and eye protection. ○ Confine the leak or spill to the smallest area possible by using natural terrain, soil, or absorbent material. ○ Shovel contaminated material into a leak-proof container. ○ Do not hose down the area. ○ Work carefully and safely; do not hurry. ○ Dispose contaminated material in the same manner as for excess pesticides or hazardous wastes. ▪ For major spills of 50 gallons or more: ○ Follow the steps listed for all above and include the additional number below. ○ If the spill is too big, or uncertainty exists as to the appropriate action, notify the Chemical Transportation Emergency Center at 800-424-9300.
MP-HAZ-2: Use a safety and cleanup materials checklist	▪ Follow a checklist for safety and cleanup materials to accompany mixing-loading vehicles during treatment activities, which should include the following: ○ For Safety: a first-aid kit; a fire extinguisher (516, type A-B-C), and goggles. ○ For Clean-up: one shovel, large heavy-duty plastic bags, rubber boots, disposable coveralls, water, rubber gloves, a broom and dust pan, liquid detergent, several

Requirement	Description
	bags of “kitty litter” or other absorbent materials.
MP-HAZ-3: Implement decontamination	- Decontaminate paved surfaces per site specific protocols and Accidental Release Measures on the Material Safety Data Sheet. - Shovel contaminated material into a leak-proof metal drum for final disposal.
MP-HAZ-4: Follow appropriate disposal procedures	- Dispose all materials that have been contaminated by spillage or exposed to large volumes of pesticides, including cloth, soil, and wood that cannot be decontaminated, in the same manner as done for excess pesticides. - Store contaminated absorbent material and materials that cannot be decontaminated in a leak-proof container and dispose the container at a Class I landfill.
Mitigation Measures	
Mitigation Measure BIO-CHEM-2: CDFA will obtain technical assistance from USFWS, CDFW and NMFS to identify site-specific buffers and other measures to protect habitats utilized by special-status species	CDFA shall identify any suitable habitat for special-status wildlife species identified as having potential to (1) occur in the region and (2) be affected by the treatment scenario in question. Suitable habitat may consist of aquatic or terrestrial foraging habitat. If such habitat exists, CDFA would prepare treatment plans that will avoid or minimize substantial adverse effects on special-status species and submit them to USFWS, CDFW, and NMFS for review. This may be done on a project-specific basis (for individual applications) or for an entire quarantine area. Treatment plan measures may include modifications in the timing, locations, and/or methods for chemical treatments on a case-by-case basis, including establishment of site-specific buffers. The technical assistance process has been designed so that no “take” authorization will be needed. The treatment plan requirements will be provided to those implementing the treatments. In the case of quarantines, the requirements will be attached to the compliance agreement between CDFA and those individual growers affected by the requirements (e.g., those who may treat in proximity to suitable habitat for special-status species). CDFA shall document the results of the USFWS, CDFW, and NMFS coordination, and shall maintain records of compliance with the measures to protect special-status species.
Mitigation Measure HAZ-GEN-4a: Determine Potential for Hazardous Materials Exposure	Before conducting any activities under the Proposed Program, CDFA staff (or the entity conducting the activity) shall determine whether the potential exists for the activity, based on its characteristics and location, to result in exposure to existing sites of hazardous materials contamination.
Mitigation Measure HAZ-GEN-4b: Conduct a Hazardous Materials	If exposure to hazardous materials contamination is determined to be a possibility, before conducting the activity under the Proposed Program,

Requirement	Description
Records Search before Beginning Proposed Program Activities at a Given Site	CDFA staff (or the entity conducting the activity) shall search the EnviroStor database to identify any area that may be on sites containing known hazardous materials. If hazardous sites are encountered, CDFA shall coordinate with the property owners and/or site managers, and regulatory agencies with jurisdiction over these sites for proper protocols to follow to protect worker health and safety. At a minimum, these protocols shall ensure that workers are not subjected to unacceptable health risk or hazards, as determined by existing regulations and standards that have been developed to protect human health.
Mitigation Measure HAZ-GEN-4c: Stop work and implement hazardous materials investigations/ remediation for contamination health risks	In the event that during the activity, previously unknown hazardous materials not related to the Proposed Program are encountered that may pose a health risk to those implementing Proposed Program activities, all activities will stop and CDFA (or the entity conducting the activity) shall consult the landowner and appropriate agencies to determine the extent of the hazardous material and determine what safety protocols need to be implemented to continue Proposed Program activities. At a minimum, these protocols will ensure that workers are not subjected to unacceptable health risk or hazards, as determined by existing regulations and standards that have been developed to protect human health.
Mitigation Measure HAZ-CHEM-1a: Conduct Public Information Sessions Regarding Pesticide Safety Practices	CDFA shall continue to work with CDPR and CACs to conduct public information sessions in the local communities where Proposed Program chemical management activities are proposed to be conducted. The focus will be on educating residents whose properties are being treated or who live in proximity to areas being treated on MPs for pesticide applications, including an emphasis on notification, signage, re-entry periods, potential adverse health effects, and how to seek proper help if an accident is suspected. As necessary, sessions will be conducted or translated in a language understood by the target audience, such as Spanish.
Mitigation Measure HAZ-CHEM-1b: Conduct Training Sessions and Prepare Educational Materials Regarding Safe Handling and Application of Pesticides	CDFA shall continue training sessions for its staff and contractors regarding safe pesticide handling and application. In addition, for quarantine areas, CDFA shall include materials in its compliance agreements with regulated entities (e.g., growers) with information for pesticide applicators and agricultural workers regarding MPs for pesticide applications, including an emphasis on notification, signage, re-entry periods, potential adverse health effects, and how to seek proper help if an accident is suspected. A regulated entity is defined as someone who has to comply with the quarantine requirements in order to move their products outside of the regulated area. This may include but not be limited to growers, nurseries, and commodity shippers. The compliance agreements will require that regulated entities distribute these materials to applicators and workers. As necessary, all materials will be presented in a language understood by the target audience, such as Spanish.
Mitigation Measure HAZ-CHEM-3:	CDFA shall require Proposed Program staff and contractors to conduct

Requirement	Description
Require Compliance with the Proposed Program's Authorized Chemical Application Scenarios	chemical applications in a manner consistent with the Proposed Program's authorized chemical application scenarios, resulting in acceptable human health risk as described in Chapter 2, Proposed Program Description and the HHRA (Appendix B). Deviations from the authorized chemical application scenarios may be allowed if: (1) An evaluation is conducted pursuant to the CEQA Tiering Strategy (Appendix C), which concludes that the alternative scenario will not exceed the level of concern for any receptor; or (2) A certified industrial hygienist concludes that the alternative scenario will not result in risk exceeding the level of concern for any potential receptor, and the scenario is implemented by a licensed or certified applicator. This conclusion may be based on site-specific factors that minimize potential for exposure, absence of a particular receptor, use of additional or different PPE, or monitoring of the exposure, such as regular blood tests to ensure blood concentrations in the exposed individuals are below the risk threshold. When methyl bromide is used, appropriate air sampling and analysis by a qualified professional will be done for the fumigation worker and fumigation downwind bystander to evaluate the effectiveness of BMPs related to subchronic and chronic exposure. The results of the evaluation or hygienist's conclusions will be documented, along with any monitoring results. CDFA will conduct training for its staff and contractors on these approaches. CDFA also will require adherence to these scenarios by including requirements in contractual agreements, such as compliance agreements (for quarantines), permits (e.g., for movement of certain materials outside quarantine areas), contracts (e.g., with CDFA contractors), or other similar means.
Mitigation Measure NOISE-PHYS-1: Conduct Activities during the Daytime	For activities that exceed the applicable nighttime noise criteria at the nearest sensitive receptor, activity operations will be scheduled to occur during the day (between 6 a.m. and 10 p.m.).
Mitigation Measure WQ-CHEM-2: Track Emerging Water Quality Standards and Implement Additional Mitigation as Appropriate	CDFA will track whether new applicable numerical water quality standards have been adopted. If new numerical thresholds are established, CDFA will evaluate whether the estimated concentrations modeled in the Ecological Risk Assessment exceed the adopted standard. In these cases, Impact WQ-CHEM-4 or WQ-CHEM-5 would apply (including implementation of appropriate MPs as described in those impacts), and Mitigation Measure WQ-CHEM-4 would be implemented related to quarantine activities.
Mitigation Measure WQ-CHEM-5: Require Implementation of Proposed Program MPs as Part of Compliance	For quarantine areas where chemicals may be used that were modeled to exceed standards, or where impaired waterbodies exist which could be affected by Proposed Program chemical use, CDFA shall include a

Requirement	Description
Agreements	requirement in compliance agreements that regulated entities (e.g. growers) are to implement relevant Proposed Program MPs, or shall show proof that participation in the Ag Waivers Program or another program to protect water quality contains measures which are equivalent to or more protective than the Proposed Program MPs.
Mitigation Measure WQ-CUM-1: Identify whether Proposed Program Pesticide Applications May Occur in Proximity to Impaired Waterbodies, and Implement Appropriate MPs	Before conducting a treatment or implementing a quarantine, CDFA shall identify whether a treatment location or quarantine area contains or is in proximity to any waterbodies impaired for relevant pesticides, pesticides in general, or toxicity. For those treatments where impaired waterbodies are present, CDFA shall implement relevant Proposed Program MPs. For quarantines where impaired waterbodies exist, CDFA shall implement Mitigation Measure WQ-CHEM-5.



Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME

PR/AWARD NUMBER OR PROJECT NAME

NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)

SIGNATURE

DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

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Instructions for Certification

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025	
BOARD MEETING DATE	1/13/2026	
SUPERVISORIAL DISTRICT AFFECTED	☒ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☐ 5 th	
DEPARTMENT(S)	Agricultural Commissioner/Weights and Measures (ACWM)	
SUBJECT	The Department of Agricultural Commissioner/Weights and Measures (ACWM) is requesting approval of an agreement with the California Department of Food and Agriculture (CDFA) to perform fruit and vegetable inspection services for the CDFA Standardization Program.	
PROGRAM	Pest Exclusion/Produce Quality	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☐ Yes ☒ No	
SOLE SOURCE CONTRACT	☐ Yes ☒ No	
	If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☒ Yes ☐ No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS		
COST & FUNDING	Total cost: \$114,048.00	Funding source: CDFA
	TERMS (if applicable):	
	Explanation: Under this agreement, CDFA will provide funding up to \$114,048.00 for work performed by ACWM for the period July 1, 2025, through June 30, 2026. ACWM will be fully reimbursed for eligible expenses up to the maximum allowable amount of the agreement. The revenue was included in the Department's Fiscal Year 2025-2026 Final Adopted Budget.	
PURPOSE OF REQUEST	We are requesting that the Board of Supervisors: 1. Approve and instruct the Agricultural Commissioner/Director of Weights and Measures (Commissioner/Director) to sign the accompanying agreement with the CDFA, which reimburses the County up to \$114,048.00 for fruit and vegetable inspection services for one year, beginning July 1, 2025.	

	2. Delegate authority to the Commissioner/Director, or his designee, to sign amendments to this agreement that are consistent with the requirements of the Agreement referenced above, including amending the amount and Scope of Work, subject to: 1) prior review and approval as to form by County Counsel; and 2) the Commissioner/Director providing written notification to your Board.
BACKGROUND (include internal/external issues that may exist including any related motions)	Approval of the recommended actions will enable ACWM to conduct State Compliance inspections at wholesale produce facilities in Los Angeles County. The goals of the Standardization Program are to remove from the channels of trade fruits and vegetables that do not comply with minimum standards, to assure consumers that they are purchasing commodities at a level of acceptable quality, and to protect and promote the fruit, nut, and vegetable industries of California. Statewide, standardization laws establish minimum standards for produce maturity, quality, size, container sizes, packing arrangements, and container markings which are enforced at the local level by the Commissioner/Director and ACWM staff.
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☐ Yes ☒ No If Yes, please state which one(s) and explain how:
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: KURT E. FLOREN Agricultural Commissioner/ Director of Weights and Measures (626) 575-5451 KFloren@acwm.lacounty.gov



Kurt E. Floren
Agricultural Commissioner
Director of Weights and Measures

COUNTY OF LOS ANGELES

Department of Agricultural Commissioner/ Weights and Measures

12300 Lower Azusa Road
Arcadia, CA 91006-5872
<https://acwm.lacounty.gov>



Maximiliano E. Regis
Chief Deputy

January 13, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF AGREEMENT #25-0164-000-SA
WITH THE CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE
FOR STANDARDIZATION INSPECTIONS PROGRAM
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Agricultural Commissioner/Weights and Measures (ACWM) is requesting approval of an agreement with the California Department of Food and Agriculture (CDFA) to perform fruit and vegetable inspection services for the CDFA Standardization Program.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Agricultural Commissioner/Director of Weights and Measures (Commissioner/Director) to sign the accompanying agreement with the CDFA, which reimburses the County up to \$114,048.00 for fruit and vegetable inspection services for one year, beginning July 1, 2025.
2. Delegate authority to the Commissioner/Director, or his designee, to sign amendments to this agreement that are consistent with the requirements of the Agreement referenced above, including amending the amount and Scope of Work, subject to: 1) prior review and approval as to form by County Counsel; and 2) the Commissioner/Director providing written notification to your Board.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will enable ACWM to conduct State Compliance inspections at wholesale produce facilities in Los Angeles County. The goals of the Standardization Program are to remove from the channels of trade fruits and vegetables that do not comply with minimum standards, to assure consumers that they are purchasing commodities at a level of acceptable quality, and to protect and promote the fruit, nut, and vegetable industries of California.

Statewide, standardization laws establish minimum standards for produce maturity, quality, size, container sizes, packing arrangements, and container markings which are enforced at the local level by the Commissioner/Director and ACWM staff.

Inspections are performed as outlined in the Food and Agricultural Code (Section 42651, *et seq.*), the California Code of Regulations (3 CCR § 1370, *et seq.*), and any applicable State policies and procedures pertaining to fruits and vegetables.

Implementation of Strategic Plan Goals

This action supports the County's Strategic Plan through the following Strategy:

North Star 3-Realize Tomorrow's Government Today – Focus Area Goal (G)-Internal Controls and Processes – Strategy (i) by Maximizing Revenue and Leveraging Resources to increase consumer confidence, to promote a fair and equitable marketplace for wholesalers of fresh fruits and vegetables, and to achieve a greater collaboration among State and County partners

FISCAL IMPACT/FINANCING

Under this agreement, CDFA will provide funding up to \$114,048.00 for work performed by ACWM for the period July 1, 2025, through June 30, 2026. ACWM will be fully reimbursed for eligible expenses up to the maximum allowable amount of the agreement. The revenue was included in the Department's Fiscal Year 2025-2026 Final Adopted Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The contract applies to the period of July 1, 2025, through June 30, 2026.

The Honorable Board of Supervisors

1/13/2026

Page 3

ACWM is mandated by Food and Agricultural Code, Division 17, Chapter 2, Sections 42651 and 42652 to administer a fruit and vegetable standards enforcement program at the local level.

Agreement #25-0164-000-SA has been reviewed by County Counsel and is approved as to form.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended Board action will support program services for the entire 2025-2026 Fiscal Year.

Respectfully submitted,

KURT E. FLOREN
Agricultural Commissioner
Director of Weights and Measures

KEF:MR:DD:io

Attachment

c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel
Auditor Controller

COOPERATIVE AGREEMENT
SIGNATURE PAGE

AGREEMENT NUMBER
25-0164-000-SA

1. This Agreement is entered into between the State Agency and the Recipient named below:
- STATE AGENCY'S NAME
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)
- RECIPIENT'S NAME
COUNTY OF LOS ANGELES
2. The Agreement Term is: July 1, 2025 through June 30, 2026
3. The maximum amount of this Agreement is: \$114,048.00
4. The parties agree to comply with the terms and conditions of the following exhibits and attachments which are by this reference made a part of the Agreement:

Exhibit A: Recipient and Project Information	2 Pages
Exhibit B: General Terms and Conditions	5 Pages
Exhibit C: Payment and Budget Provisions	2 Pages

Attachments: Scope of Work and Budget

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME (Organization's Legal Name)
COUNTY OF LOS ANGELES

BY (Authorized Signature)



DATE SIGNED

PRINTED NAME AND TITLE OF PERSON SIGNING

Kurt E. Floren, Agricultural Commissioner/Director of Weights and Measures

ADDRESS

12300 Lower Azusa Road, Arcadia, California 91006

STATE OF CALIFORNIA

AGENCY NAME

CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY (Authorized Signature)



DATE SIGNED

PRINTED NAME AND TITLE OF PERSON SIGNING

ANDREA PERKINS, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS

1220 N STREET, ROOM 120
SACRAMENTO, CA 95814

APPROVED AS TO FORM:
DAWYN R. HARRISON

County Counsel

By



BLAINE D. MCPHILLIPS

Senior Deputy County Counsel

EXHIBIT A

RECIPIENT AND PROJECT INFORMATION

1. CDFA hereby awards an Agreement to the Recipient for the project described herein:
The county will perform inspections to ensure enforcement of the Food and Agricultural Code, Division 17, Chapter 2; the California Code of Regulations (CCR), Title 3, Group 4; and any relevant State policies.

Project Title: Standardization Inspections

2. The Managers for this Agreement are:

FOR CDFA:		FOR RECIPIENT:	
Name:	Kiley Potter	Name:	Kurt Floren
Division/Branch:	Inspection Services / Inspection and Compliance	Organization:	County of Los Angeles
Address:	1220 N Street	Address:	12300 Lower Azusa Road
City/State/Zip:	Sacramento, CA 95814	City/State/Zip:	Arcadia, CA 91006
Phone:	916-597-7328	Phone:	626-475-2326
Email Address:	kiley.potter@cdfa.ca.gov	Email Address:	kfloren@acwm.lacounty.gov

3. The Grant Administrative Contacts for this Agreement are:

FOR CDFA:		FOR RECIPIENT:	
Name:	Kiley Potter	Name:	Daniel Delgado
Division/Branch:	Inspection Services / Inspection and Compliance	Organization:	County of Los Angeles Dept. of Agric. Comm./Weights & Meas.
Address:	1220 N Street	Address:	11012 Garfield Avenue
City/State/Zip:	Sacramento, CA 95814	City/State/Zip:	South Gate, CA 90280
Phone:	916-597-7328	Phone:	562-622-0421
Email Address:	kiley.potter@cdfa.ca.gov	Email Address:	ddelgado@acwm.lacounty.gov

FISCAL CONTACT FOR RECIPIENT (if different from above):

Name:

Organization:

Address:

City/State/Zip:

Phone:

Email Address:

4. RECIPIENT: Please check appropriate box below:

Research and Development (R&D) means all research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the same facilities as other R&D activities and where such activities are not included in the instruction function.

This award ☐ does ☒ does not support R&D.

5. For a detailed description of activities to be performed and duties, see Scope of Work and Budget.

EXHIBIT B

GENERAL TERMS AND CONDITIONS

1. Approval

This Agreement is of no force or effect until signed by both parties. The Recipient may not invoice for activities performed prior to the commencement date or completed after the termination date of this Agreement.

2. Agreement Execution

Unless otherwise prohibited by state law, regulation, or Department or Recipient policy, the parties agree that an electronic copy of a signed Agreement, or an electronically signed Agreement, has the same force and legal effect as an Agreement executed with an original ink signature. The term "electronic copy of a signed Agreement" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed Agreement in a portable document format. The term "electronically signed Agreement" means an Agreement that is executed by applying an electronic signature using technology approved by all parties.

3. Assignment

This Agreement is not assignable by the Recipient, either in whole or in part, without the prior consent of the CDFA Agreement Manager or designee in the form of a formal written amendment.

4. Governing Law

This Agreement is governed by and will be interpreted in accordance with all applicable State and Federal laws.

5. State and Federal Law

It is the responsibility of the Recipient to know and understand which State, Federal, and local laws, regulations, and ordinances are applicable to this Agreement and the Project, as described in Exhibit A. The Recipient shall be responsible for observing and complying with all applicable State and Federal laws and regulations. Failure to comply may constitute a material breach.

6. Recipient Commitments

The Recipient accepts and agrees to comply with all terms, provisions, conditions and commitments of the Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by the Recipient in the application, documents, amendments, and communications in support of its request for funding.

7. Performance and Assurances

The Recipient agrees to faithfully and expeditiously perform or cause to be performed all Project work as described in the Scope of Work, and to apply grant funds awarded in this Agreement only to allowable Project costs.

8. Mutual Liability

Parties shall, to the extent allowed by law, each be individually liable for any and all claims, losses, causes of action, judgments, damages, and expenses to the extent directly caused by their officers, agents, or employees.

9. Unenforceable Provision

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, the parties agree that all other provisions of this Agreement shall remain operative and binding.

10. Contractors/Consultants

The Recipient, and the agents and employees of Recipient, in the performance of this Agreement, are not officers, employees, or agents of the CDFA. The Recipient's obligation to pay its Contractors/Consultants is an independent obligation from the CDFA's obligation to make payments to the Recipient. Recipient agrees to comply with all applicable State and local laws and regulations during the term of this Agreement. The Recipient is responsible to ensure that any/all contractors/consultants it engages to carry out activities under this Agreement shall have the proper licenses/certificates required in their respective disciplines. The Contractors/Consultants shall not affect the Recipient's overall responsibility for the management of the project, and the Recipient shall reserve sufficient rights and control to enable it to fulfill its responsibilities under this Agreement.

11. Non-Discrimination Clause

The Recipient agrees that during the performance of this Agreement, it will not discriminate, harass, or allow harassment or discrimination against any employee or applicant for employment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. The Recipient agrees to require the same of all contractors and consultants retained to carry out the activities under this Agreement.

The Recipient agrees that during the performance of this Agreement, the evaluation and treatment of its employees and applicants for employment are free from discrimination and harassment. The Recipient will comply with the provisions of the Fair Employment and Housing Act (Government Code section 12990 *et seq.*) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, section 10000 *et seq.*). The applicable regulations of the Fair Employment and Housing Council implementing Government Code section 12990 (a-f), set forth in Division 4.1 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Recipient will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining unit or other Agreement. The Recipient must include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

The Recipient agrees to require the same of all contractors and consultants retained to carry out activities under this Agreement.

12. Excise Tax

The State of California is exempt from federal excise taxes and no payment will be made for any taxes levied on employees' wages. The CDFA will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another State.

13. Disputes

The Recipient must continue with the responsibilities under this Agreement during any dispute. In the event of a dispute, the Recipient must file a "Notice of Dispute" with the CDFA Agreement Manager, identified in Exhibit A, or designee within ten (10) calendar days of discovery of the problem. The Notice of Dispute must contain the Agreement number. Within ten (10) calendar days of receipt of the Notice of Dispute, the CDFA Agreement Manager or designee must meet with the Recipient for the purpose of resolving the dispute. In the event of a dispute, the language contained within this Agreement prevails.

14. Termination for Convenience

This Agreement may be terminated by either party upon written notice. Notice of termination must be delivered to the other party at least thirty (30) calendar days prior to the intended date of termination. Notice of termination does not nullify obligations already incurred prior to the date of termination. In the event of Termination for Convenience of this Agreement by CDFA, CDFA must pay all responsible costs and non-cancellable obligations incurred by the Recipient as of the date of termination.

15. Termination for Cause

Either party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching party provides written notice of the material breach. If the breach is not cured to the satisfaction of the non-breaching party, this Agreement shall automatically terminate and the CDFA shall reimburse the Recipient for all documented costs incurred up to the date of the notice of termination, including all non-cancellable obligations. Timelines associated with notice and curing of material breaches shall be consistent with the timelines outlined in paragraph 17.

16. Acceptable Failure to Perform

The Recipient shall not be liable for any failure to perform as required by this Agreement, to the extent such failure to perform is caused by any of the following: labor disturbances or disputes of any kind, accidents, the inability to obtain any required government approval to proceed, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical breakdowns, materials shortages, disease, pandemics, or similar occurrences.

17. Breach

The parties may be in material breach under this Agreement if they fail to comply with any term of this Agreement, or a party determines that the other party is not implementing the Project in accordance with the provisions of this Agreement, or that a party has failed in any other respect to comply with the provisions of this Agreement. In the event of a material breach, the party identifying the breach shall provide a Notice of Material Breach to the breaching party within fifteen (15) calendar days upon discovery of breach. The breaching party shall have fifteen (15) calendar days from receipt of the notice to notify how it intends to cure the breach. Upon receipt of the proposed cure, the non-breaching party has fifteen (15) days to accept or reject the proposed cure. Upon the non-breaching party's approval of the cure, the breaching party has thirty (30) days to implement the cure. If the breaching party fails to cure the breach within thirty (30) days of the non-breaching party's approval of the cure, the non-breaching party may take the following respective actions:

- A. CDFA may suspend payments;
- B. CDFA may demand repayment of all funding;
- C. Either party may terminate the Agreement
- D. CDFA may debar Recipient; or
- E. Either party may take any other action deemed necessary to recover costs.

The non-breaching party shall send a Notice of Failure to Cure Material Breach upon its decision to carry out any of these actions. These actions are effective upon issuance of the Notice of Failure to Cure Material Breach, unless the Recipient appeals a Notice of Failure to Cure Material Breach, in which case the effective date falls on the issuance of a final decision on the appeal.

Where CDFA notifies the Recipient of its decision to demand repayment pursuant to this paragraph, the funds that are subject to the demand shall be repaid immediately. CDFA may consider the Recipient's refusal to repay the requested disbursed amount a material breach.

A Notification of Failure to Cure Material Breach may be appealed to CDFA. The appeal must be post marked within ten (10) calendar days of the date the Recipient received the Notice of Failure to Cure

and addressed to the CDFA Legal Office of Hearing and Appeals or emailed to CDFA.LegalOffice@cdfa.ca.gov.

California Department of Food and Agriculture
Legal Office of Hearing and Appeals
1220 N Street
Sacramento, CA 95814

All notices, communications, and appeals described in this paragraph must be received in writing to be considered timely.

If CDFA notifies the Recipient of its decision to withhold the entire funding amount from the Recipient pursuant to this paragraph, this Agreement shall terminate upon receipt of such notice by the Recipient and CDFA shall no longer be required to provide funds under this Agreement and the Agreement shall no longer be binding on either party.

18. Publicity and Acknowledgement

The Recipient agrees that it will acknowledge CDFA's support whenever projects funded, in whole or in part, by this Agreement are publicized in any news media, brochures, publications, audiovisuals, presentations or other types of promotional material and in accordance with the Grant Procedures Manual if incorporated by reference and attachment to the Agreement. The Recipients may not use the CDFA logo.

19. News Releases/Public Conferences

The Recipient agrees to notify the CDFA in writing at least two (2) business days before any news releases or public conferences are initiated by the Recipient or its Contractors/Consultants regarding the project described in the Attachments, Scope of Work and Budget and any project results.

20. Scope of Work and Budget Changes

Changes to the Scope of Work, Budget, or the Project term, must be requested in writing to CDFA Grant Administrative Contact no less than thirty (30) days prior to the requested implementation date. Any changes to the Scope of Work and Budget are subject to CDFA approval and, at its discretion, CDFA may choose to accept or deny any changes. If accepted and after negotiations are concluded, the agreed upon changes will be made and become part of this Agreement. CDFA will respond in writing within ten (10) business days as to whether the proposed changes are accepted.

21. Reporting Requirements

The Recipient agrees to comply with all reporting requirements specified in Scope of Work and/or Grant Procedures Manual if incorporated by reference to this Agreement as an attachment.

22. California State Auditor

This Agreement is subject to examination and audit by the California State Auditor for a period of three (3) years after final payment under the Agreement.

23. Equipment

Purchase of equipment not included in the approved Budget requires prior approval. The Recipient must comply with state requirements regarding the use, maintenance, disposition, and reporting of equipment as contained in CCR, Title 3, Division 1, Chapter 5, sections 303, 311, 324.1 and 324.2.

24. Closeout

The Agreement will be closed out after the completion of the Project or project term, receipt and approval of the final invoice and final report, and resolution of any performance or compliance issues.

25. Confidential and Public Records

The Recipient and CDFA understand that each party may come into possession of information and/or data which may be deemed confidential or proprietary by the person or organization furnishing the information or data. Such information or data may be subject to disclosure under the California Public Records Act or the Public Contract Code. To the extent allowed by law, CDFA determines whether the information is releasable. Each party agrees to maintain such information as confidential and notify the other party of any requests for release of the information.

26. Amendments

Changes to funding amount or Agreement term require an amendment and must be requested in writing to the CDFA Agreement Manager or designee no later than sixty (60) calendar days prior to the requested implementation date. Amendments are subject to CDFA approval, and, at its discretion, may choose to accept or deny these changes. No amendments are possible if the Agreement is expired.

27. Executive Order N-6-22 Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate agreements with, and to refrain from entering any new agreements with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Recipient is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Recipient advance written notice of such termination, allowing Recipient at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

EXHIBIT C
PAYMENT AND BUDGET PROVISIONS

1. Invoicing and Payment

- A. For activities satisfactorily rendered and performed according to the attached Scope of Work and Budget, and upon receipt and approval of the invoices, CDFA agrees to reimburse the Recipient for actual allowable expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.
- B. Invoices must include the Agreement Number, performance period, type of activities performed in accordance with this Agreement, and when applicable, a breakdown of the costs of parts and materials, labor charges, and any other relevant information required to ensure proper invoices are submitted for payment.
- C. Unless stated in the Scope of Work, quarterly invoices must be submitted to the CDFA Administrative Contact, within thirty (30) calendar days after the end of each quarter in which activities under this Agreement were performed.
- D. Unless stated in the Scope of Work, a final invoice will be submitted for payment no more than thirty (30) calendar days following the expiration date of this Agreement, or after project is complete, whichever comes first. The final invoice must be clearly marked "Final Invoice" thus indicating that all payment obligations of the CDFA under this Agreement have ceased and that no further payments are due or outstanding.

2. Allowable Expenses and Fiscal Documentation

- A. The Recipient must maintain adequate documentation for expenditures of this Agreement to permit the determination of the allowability of expenditures reimbursed by CDFA under this Agreement. If CDFA cannot determine if expenditures are allowable under the terms of this Agreement because records are nonexistent or inadequate according to Generally Accepted Accounting Principles, CDFA may disallow the expenditures.
- B. If mileage is a reimbursable expense, using a privately-owned vehicle will be at the standard mileage rate established by the United States (U.S.) Internal Revenue Service (IRS) and in effect at the time of travel. The standard mileage rate in effect at the time of travel can be found on [IRS's website](#) regardless of funding source/type.
- C. If domestic travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable for travel within California are those established by the California Department of Human Resources ([CalHR](#)). The maximum rates allowable for domestic travel outside of California are those established by the United States General Services Administration ([GSA](#)).
- D. If foreign travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable are those established in a per diem supplement to Section 925, [Department of State Standardized Regulations](#).
- E. The Recipient will maintain and have available, upon request by CDFA, all financial records and documentation pertaining to this Agreement. These records and documentation will be kept for three (3) years after completion of the Agreement period or until final resolution of any performance/compliance review concerns or litigation claims.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, California Government Code Title 1, Division 3.6, Part 3, Chapter 4.5, commencing with Section 927 - The California Prompt Payment Act.

4. Budget Contingency Clause

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA has the option to either cancel this Agreement with no liability occurring to the CDFA or offer to amend the Agreement to reflect the reduced amount.

**STANDARDIZATION PROGRAM
SCOPE OF WORK
FY 2025/26**

County Responsibilities

The County agrees to provide fruit and vegetable inspection services for the Standardization Program. These services are in addition to any normal inspection activities being performed by the County.

Inspections shall be performed as outlined in the Food and Agricultural Code, Division 17, Chapter 2; the California Code of Regulations, Title 3, Subchapter 4. The County shall follow all established Standardization practices and procedures and all State policies. Services to be invoiced under this agreement will commence no earlier than July 1, 2025.

The County shall perform inspection services at a cost not to exceed the approved agreement amount. Inspection hours and workdays should vary where appropriate and practical. Services provided by the County include hours of enforcement work, mileage, and travel time incurred to perform enforcement activities.

All activities under this agreement shall be reimbursed on an hourly basis, for actual time incurred. Hearing officer expenses resulting from a Standardization proposed action may also be reimbursed provided the cost does not exceed 10% of the total agreement amount.

The County shall provide routine inspection supplies with the exception of forms and supplies that are provided by the State. Inspection equipment and subsequent supplies that are required to be used by regulation may be eligible for reimbursement under this agreement. Some examples of eligible equipment include hand-held refractometers or 25 ml pipettes; eligible supplies may include sodium hydroxide or distilled water. Further details regarding purchasing equipment and supplies can be found on the Fiscal Display.

Agreement Invoice – Form #51-066

The County shall invoice the State for work performed under this agreement within 30 days after the end of each month in which services were provided. The County must use State Invoice Form 51-066, and it must include at least the following information:

- Inspection Type- Production, Wholesale, Retail, Other Activities
- Name(s) of commodities inspected (at minimum, all commodities inspected at production and all rejected commodities)
- Number of premises inspected
- Number of lots inspected per commodity
- Number of containers inspected per commodity
- Number of noncompliance's issued per commodity
- Number of containers rejected per commodity
- Reason for the rejection

- Number of disposal orders issued per commodity
- Inspector name/title
- Total number of hours worked per commodity
- Total cost to include personnel, mileage, and indirect costs - if applicable (indirect costs cannot exceed 25% of personnel costs)
- Name and signature of authorized county personnel submitting invoice

Any revisions made to previously submitted invoices must include “REVISED” and the revision date, in red ink, on the top right corner of the revised invoice. Refer to the instructions that accompany form 51-066 when preparing and submitting the monthly invoice.

Invoicing for Other Activities

The County may invoice for inspection staff to attend a CDFA commodity training session, however the hours charged must be limited to staff that will actually be inspecting the commodity. All commodity training expenses charged will require the names of the inspectors to be listed on the invoice along with the date and name of commodity training they attended.

The County may also invoice for one county representative to attend a Standardization Advisory Committee meeting. The name of the county representative and the date of the committee meeting must be included on the invoice.

Counties will not be allowed to invoice for indirect costs in months when no inspection or program related activities occurred. All agreement amendment requests must be reviewed by the Standardization Advisory Committee. Final approval will be determined by CDFA.

CDFA Responsibilities

CDFA may perform evaluations of county inspections, including, but not limited to; on-site observations; assessment of inspection procedures and review of non-compliance’s and other reports for accuracy and consistency.

2025/26
STANDARDIZATION FISCAL DISPLAY

County Los Angeles
Cooperative Agreement # 25-0164-000-SA

All hourly rates shown below are to include employee benefits. If more than one hourly rate is applicable in any category, an average rate may be shown.

PERSONNEL:					
# of Biologists or Ag Technicians	Hours		Rate		Total
10					
Regular	1000	@	\$ 83.11	=	\$ 83,110.00
Overtime		@	\$ -	=	\$ -
# of Seasonal Staff	Hours		Rate		Total
Regular		@	\$ -	=	\$ -
Overtime		@	\$ -	=	\$ -
# of Supervisory Staff	Hours		Rate		Total
Regular	60	@	\$ 118.99	=	\$ 7,139.40
Total Personnel Costs					\$ 90,249.40
TRANSPORTATION:					
Rental Rate:	\$ Per Mile		Per Month		
Total Rate:	\$ -	@	\$ -	=	\$ -
Mileage:	Total Miles		\$ Per Mile		
Total Miles:	1,767	@	\$ 0.70	=	\$ 1,236.90
					(Not to exceed \$0.70)
EQUIPMENT & SUPPLIES:					\$ -
Equipment and supplies obtained thru this agreement must be required by regulation. Purchases over \$100.00 will require prior approval from CDFA. Total Equipment and Supply charges may not exceed \$500.00. Please list any anticipated equipment needs below.					
INDIRECT COSTS:					\$ 22,561.70
Overhead for Agreement Administration (if not included above within hourly rates)					
Indirect Costs cannot exceed 25% of Personnel Costs					
COOPERATIVE AGREEMENT TOTAL:					\$ 114,048.00

Operational needs may require changes to line item expenditures within the agreement budget. Personnel and Transportation Costs may be redirected. Equipment & Supplies and Indirect Costs may not be redirected.

Hours, average rates, mileage, and other costs are projected. Actual costs must be reflected on monthly invoices and may not exceed the total agreement amount.

Note: Type in shaded areas only

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025	
BOARD MEETING DATE	1/13/2026	
SUPERVISORIAL DISTRICT AFFECTED	☒ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☐ 5 th	
DEPARTMENT(S)	Agricultural Commissioner/Weights and Measures (ACWM) and Fire Department (LACOFD)	
SUBJECT	Annual abatement of hazardous vegetation is a critical component of the overall fire prevention infrastructure throughout most of Los Angeles County. This resolution and the associated Board Hearing are part of the legal process that is required to carry out this critical public safety function, which is a joint effort between the Department of Agricultural Commissioner/Weights and Measures (ACWM) and the Consolidated Fire Protection District of Los Angeles County (District).	
PROGRAM	Weed Abatement (Weed Hazard/Pest Management Bureau)	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☐ Yes ☒ No	
SOLE SOURCE CONTRACT	☐ Yes ☒ No	
	If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☐ Yes ☒ No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS		
COST & FUNDING	Total cost: \$ No NCC	Funding source:
	TERMS (if applicable):	
	Explanation: There is no net County cost. ACWM will recover its expenses for abatement costs, including clerical functions such as mailings, boundary determination, data entry, etc., through direct assessments on the property taxes of individual properties. ACWM has adopted as policy relating to the clearance of weeds and brush that reasonable estimates of charges will be provided	

	to affected property owners if the projected charges are in excess of \$750 for work other than routine discing.
PURPOSE OF REQUEST	We are requesting that the Board of Supervisors: 1. Adopt the attached resolution and establish the following dates, times, and locations for Hearings of Protest before the Weed Abatement and Defensible Space Clearance Referees: • Wednesday, February 18, 2026, from 9:30 a.m. until 12:00 p.m. in the ACWM's Conference Room, 12300 Lower Azusa Road, Arcadia (SD 5); • Thursday, February 19, 2026, from 9:30 a.m. until 12:00 p.m. in the Antelope Valley, 335 East Avenue K-10, Lancaster (SD 5); • Saturday, February 21, 2026, from 9:30 a.m. until 12:00 p.m. in the Santa Clarita City Hall – Council Chambers, 23920 Valencia Blvd., Santa Clarita (SD 5); • Wednesday, February 25, 2026, from 5:00 p.m. until 8:00 p.m. in the Rowland Heights Community Center, 18150 Pathfinder Rd., Rowland Heights (SD1); • Thursday, February 26, 2026, from 5:00 p.m. until 8:00 p.m. in the Agoura Hills City Hall – Council Chambers, 30001 Ladyface Ct., Agoura Hills (SD 3); • Saturday, February 28, 2026, from 9:30 a.m. until 12:00 p.m. in the District's Fire Station 58 – Apparatus Bay, 5757 S. Fairfax Ave., Los Angeles (SD 2); and • Saturday, February 28, 2026, from 3:00 p.m. until 6:00 p.m. in the Palos Verdes Art Center, 5504 Crestridge Rd., Rancho Palos Verdes (SD 4). 2. Set Tuesday, March 24, 2026, at 9:30 a.m. as the date and time for a Weed Abatement and Defensible Space Clearance Program (Program) Public Hearing at 500 West Temple Street, Los Angeles. AT THE CONCLUSION OF THE MARCH 24, 2026, PUBLIC HEARING, IT IS RECOMMENDED THAT YOUR BOARD: 1. Allow or overrule any or all objections, whereupon the Board shall acquire jurisdiction to proceed and perform the work of hazardous vegetation abatement; and, 3. Instruct ACWM and the District, as appropriate, to respond directly to property owner issues, if any, raised at that hearing and report back to the Board in 14 days with a disposition for each.

BACKGROUND (include internal/external issues that may exist including any related motions)	Weed, brush, and rubbish abatement will be conducted pursuant to California Health and Safety Code (Code) Sections 13879 and 14875-14922. The initial step of the process is a resolution by the Board declaring weeds, brush and rubbish on designated properties to be a public nuisance. Following the resolution, a legal notice will be mailed to each property owner in the form prescribed by Section 14892 of the Code. An affidavit of mailing will be returned to the Board when the mailing of notices, as required by Section 14896 of the Code, has been completed. After the notices have been mailed, public hearings will be held before the Weed Abatement and Defensible Space Clearance Referees in Los Angeles, Agoura Hills, Arcadia, Rowland Heights, Lancaster, Santa Clarita, and Rancho Palos Verdes. At these hearings, property owners will be given individual consultation regarding Program-related issues such as: • Why their properties have been included in the Program • When their properties need to be cleared • What needs to be done on the property to remove the hazard or public nuisance • The inspection fee • Clearance costs if the County performs the work Property owners who have objections to having their properties included in the Program may appear before the Board for a hearing, as required by Section 14898 of the Code, on Tuesday, March 24, 2026, after which the Board may allow or overrule any or all objections and order ACWM and the District to continue with abatement proceedings.
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☐ Yes ☐ No If Yes, please state which one(s) and explain how:
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: KURT E. FLOREN Agricultural Commissioner/ Director of Weights and Measures (626) 575-5451 KFloren@acwm.lacounty.gov



Kurt E. Floren
Agricultural Commissioner
Director of Weights and Measures

COUNTY OF LOS ANGELES

Department of Agricultural Commissioner/ Weights and Measures

12300 Lower Azusa Road
Arcadia, CA 91006-5872
<https://acwm.lacounty.gov>



Maximiliano E. Regis
Chief Deputy

January 13, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**RESOLUTION DECLARING HAZARDOUS BRUSH, DRY GRASS, NOXIOUS OR
DANGEROUS WEEDS, RUBBISH, AND COMBUSTIBLE GROWTH OR
FLAMMABLE VEGETATION, TO INCLUDE NATIVE AND ORNAMENTAL
VEGETATION ON DESIGNATED PROPERTIES IN LOS ANGELES COUNTY,
AS A PUBLIC NUISANCE
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

Annual abatement of hazardous vegetation is a critical component of the overall fire prevention infrastructure throughout most of Los Angeles County. This resolution and the associated Board Hearing are part of the legal process that is required to carry out this critical public safety function, which is a joint effort between the Department of Agricultural Commissioner/Weights and Measures (ACWM) and the Consolidated Fire Protection District of Los Angeles County (District).

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF
THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY
AND AS THE BOARD OF SUPERVISORS:**

1. Adopt the attached resolution and establish the following dates, times, and locations for Hearings of Protest before the Weed Abatement and Defensible Space Clearance Referees:
 - Wednesday, February 18, 2026, from 9:30 a.m. until 12:00 p.m. in the ACWM's Conference Room, 12300 Lower Azusa Road, Arcadia (SD 5);
 - Thursday, February 19, 2026, from 9:30 a.m. until 12:00 p.m. in the Antelope Valley, 335 East Avenue K-10, Lancaster (SD 5);

- Saturday, February 21, 2026, from 9:30 a.m. until 12:00 p.m. in the Santa Clarita City Hall – Council Chambers, 23920 Valencia Blvd., Santa Clarita (SD 5);
 - Wednesday, February 25, 2026, from 5:00 p.m. until 8:00 p.m. in the Rowland Heights Community Center, 18150 Pathfinder Rd., Rowland Heights (SD1);
 - Thursday, February 26, 2026, from 5:00 p.m. until 8:00 p.m. in the Agoura Hills City Hall – Council Chambers, 30001 Ladyface Ct., Agoura Hills (SD 3);
 - Saturday, February 28, 2026, from 9:30 a.m. until 12:00 p.m. in the District's Fire Station 58 – Apparatus Bay, 5757 S. Fairfax Ave., Los Angeles (SD 2); and
 - Saturday, February 28, 2026, from 3:00 p.m. until 6:00 p.m. in the Palos Verdes Art Center, 5504 Crestridge Rd., Rancho Palos Verdes (SD 4).
2. Set Tuesday, March 24, 2026, at 9:30 a.m. as the date and time for a Weed Abatement and Defensible Space Clearance Program (Program) Public Hearing at 500 West Temple Street, Los Angeles.

AT THE CONCLUSION OF THE MARCH 24, 2026, PUBLIC HEARING, IT IS RECOMMENDED THAT YOUR BOARD:

1. Allow or overrule any or all objections, whereupon the Board shall acquire jurisdiction to proceed and perform the work of hazardous vegetation abatement; and,
2. Instruct ACWM and the District, as appropriate, to respond directly to property owner issues, if any, raised at that hearing and report back to the Board in 14 days with a disposition for each.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Attached is a resolution declaring dangerous or noxious weeds, brush, combustible growth, rubbish, etc., on designated properties in the County, a seasonal and recurrent public nuisance. The properties were included in the resolution due to the following:

- They were identified by fire hazard severity zone criteria or found by inspection to contain vegetation or potentially combustible growth which, when dry, would become a fire hazard to adjacent homes if not abated.

- The size, location and topography of the property create the potential for the growth of weeds and brush which, when dry, would become a fire hazard to adjacent homes if not abated.
- The vegetation or potentially combustible growth is in close enough proximity to a structure to prevent firefighters from defending the structure in the event of a fire or endangers their efforts to protect neighboring structures. In addition, a fire originating at the structure could readily spread beyond the structure and onto adjacent land, placing public land, infrastructure, and other homes at risk.
- The vegetation or potentially combustible growth is in close enough proximity to a road that jeopardizes safe evacuation from the area by residents as well as impede safe ingress/egress by firefighters attempting to respond to a fire or other emergency.

Tumbleweeds, in sufficient amounts, have the potential to blow off of a property and on to a road or highway which could cause traffic accidents, damage agricultural crops, and clog swimming pools or build up along fences and homes, may also be deemed to be a public nuisance.

Accumulated piles of rubbish, refuse, trash, litter, or other flammable material, in many cases, the result of illegal dumping, may also be deemed to be a public nuisance.

Adoption of the resolution will allow ACWM and the District to take the necessary actions that cause the public nuisances, hereinbefore described, to be abated if not done so by the owners of the properties upon which the unsafe or nuisance conditions exist. After the resolution is adopted, ACWM will focus primarily on the unimproved (vacant) properties included in the attached list and the District will work towards achieving fire safety on the improved properties.

Implementation of Strategic Plan Goals

This action supports the County's Strategic Plan goals through the following strategies:

- North Star 2: Foster Vibrant and Resilient Communities. Focus Area Goal C.: Public Safety - Strategy i.: Prevention, Protection and Security - Removal of overgrown weeds, neglected vegetation and illegal dumping contributes to the health and safety of residents within many of the County's diverse communities.
- North Star 3: Realize Tomorrow's Government Today. Focus Area Goal G.: Internal Controls and Processes – Strategy i.: Maximize Revenue - Conducting nuisance abatement pursuant to the statutory authority of the California Health and Safety Code allows ACWM and the District to respond to hazards posed by weeds, brush, and rubbish more quickly and effectively than when using other nuisance abatement procedures. It also allows complete cost recovery for ACWM's and the District's role in this critical public safety function.

FISCAL IMPACT/FINANCING

There is no net County cost.

ACWM will recover its expenses for abatement costs, including clerical functions such as mailings, boundary determination, data entry, etc., through direct assessments on the property taxes of individual properties. ACWM has adopted as policy relating to the clearance of weeds and brush that reasonable estimates of charges will be provided to affected property owners if the projected charges are in excess of \$750 for work other than routine discing.

The District will assess fines directly to private property owners of declared improved properties if they fail to comply with two official notices to abate hazards that constitute a public nuisance. Reimbursement of initial inspection and abatement costs, including clerical functions such as mailings, boundary determination, data entry, etc., and enforcement services beyond annual inspections will be recovered through direct assessments to the tax roll of individual properties. The Board of Supervisors approved an initial inspection fee of \$151.00 per parcel for all declared improved parcels. The County of Los Angeles Auditor-Controller has approved abatement enforcement costs of \$1,647.00 for improved parcels that require enforcement actions beyond a second inspection. As described in Fire Code Section 327.5, the administrative fine for a first violation is \$0, and \$500.00 for a second violation.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Weed, brush, and rubbish abatement will be conducted pursuant to California Health and Safety Code (Code) Sections 13879 and 14875-14922. The initial step of the process is a resolution by the Board declaring weeds, brush and rubbish on designated properties to be a public nuisance.

Following the resolution, a legal notice will be mailed to each property owner in the form prescribed by Section 14892 of the Code. An affidavit of mailing will be returned to the Board when the mailing of notices, as required by Section 14896 of the Code, has been completed.

After the notices have been mailed, public hearings will be held before the Weed Abatement and Defensible Space Clearance Referees in Los Angeles, Agoura Hills, Arcadia, Rowland Heights, Lancaster, Santa Clarita, and Rancho Palos Verdes. At these hearings, property owners will be given individual consultation regarding Program-related issues such as:

- Why their properties have been included in the Program
- When their properties need to be cleared
- What needs to be done on the property to remove the hazard or public nuisance

- The inspection fee
- Clearance costs if the County performs the work

Property owners who have objections to having their properties included in the Program may appear before the Board for a hearing, as required by Section 14898 of the Code, on Tuesday, March 24, 2026, after which the Board may allow or overrule any or all objections and order ACWM and the District to continue with abatement proceedings.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current services.

Respectfully submitted,

KURT E. FLOREN
Agricultural Commissioner
Director of Weights and Measures

ANTHONY C. MARRONE
FIRE CHIEF

KEF/ACM:az:jr

Enclosures

c: Chief Executive Officer
Executive Officer; Board of Supervisors
County Counsel
Auditor-Controller

RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES
DECLARING PUBLIC NUISANCE

WHEREAS, hazardous brush, dry grass, weeds, combustible growth, flammable vegetation and unpruned or otherwise neglected vegetation including native and ornamental plants, hereafter referred to collectively as hazardous or nuisance vegetation, where growing upon real property often attain such a growth as to become, when dry, a fire menace to improved real property or adjacent improved real property, or which are otherwise noxious or dangerous; and

WHEREAS, accumulated piles of trash, refuse, litter and other flammable material, largely the result of illegal dumping, hereafter referred to collectively as rubbish, can pose a health hazard to the community, degrade property values and serve as an attractant to further illegal dumping; and

WHEREAS, the presence of hazardous or nuisance vegetation and rubbish upon real property are conditions which endanger the public safety and constitute a public nuisance which should be abated; and

WHEREAS, such hazardous or nuisance vegetation and rubbish are a seasonal and recurrent nuisance on such real property located within the County of Los Angeles; and

WHEREAS, the County of Los Angeles has a duty to protect the public safety and to take actions necessary to abate a public nuisance; and

WHEREAS, Division 12, Part 2.7 (Section 13879) and Part 5 (Sections 14875 through 14922, inclusive) of the California Health and Safety Code (Code), authorizes the Board of Supervisors, by resolution, to declare such hazardous or nuisance vegetation and rubbish a public nuisance and to authorize the abatement thereof;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES AS FOLLOWS:

SECTION 1. Board Finds. The Board of Supervisors of the County of Los Angeles hereby finds that the hazardous or nuisance vegetation and rubbish upon real property as described in Exhibit 1 constitute and are hereby declared to be a seasonal recurrent public nuisance which should be abated.

SECTION 2. Notice. (a) The County Agricultural Commissioner/Director of Weights and Measures (Commissioner) and the Fire Chief of the Consolidated Fire Protection District of Los Angeles County (Chief) are hereby designated, authorized and directed to give notice to destroy and/or remove (abate) said hazardous or nuisance vegetation and rubbish from the described properties.

(b) Not less than ten (10) days prior to the date of the hearings described in SECTION 3 below, the Commissioner and/or Chief shall cause notice to be given to each property owner by mail as their names and addresses appear from the last equalized assessment roll or as they are known to the clerk.

SECTION 3. Hearings. (a) Wednesday, February 18, 2026, from 9:30 a.m. until 12:00 p.m. in the ACWM's Conference Room, 12300 Lower Azusa Rd., Arcadia (SD 5); Thursday, February 19, 2026, from 9:30 a.m. until 12:00 p.m. in the Antelope Valley, 335 East Avenue K-10, Lancaster (SD 5); Saturday, February 21, 2026, from 9:30 a.m. until 12:00 p.m. in the Santa Clarita City Hall – Council Chambers, 23920 Valencia Blvd., Santa Clarita (SD 5); Wednesday, February 25, 2026, from 5:00 p.m. until 8:00 p.m. in the Rowland Heights Community Center, 18150 Pathfinder Rd., Rowland Heights (SD1); Thursday, February 26, 2026, from 5:00 p.m. until 8:00 p.m. in the Agoura Hills City Hall – Council Chambers, 30001 Ladyface Ct., Agoura Hills (SD 3); Saturday, February 28, 2026, from 9:30 a.m. until 12:00 p.m. in the District's Fire

Station 58 – Apparatus Bay, 5757 S. Fairfax Ave., Los Angeles (SD 2); and Saturday, February 28, 2026, from 3:00 p.m. until 6:00 p.m. in the Palos Verdes Art Center, 5504 Crestridge Rd., Rancho Palos Verdes (SD 4), are fixed by this Board as the times and places when and where any and all property owners having any objections to the aforementioned proposed removal of hazardous or nuisance vegetation and rubbish may appear before the Weed Abatement and Defensible Space Clearance Referees and show cause why said hazardous or nuisance vegetation and rubbish should not be removed in accordance with this resolution, and said objections will then and there be heard and given due consideration.

(b) Tuesday, March 24, 2026, at 9:30 a.m. is fixed by this Board as the time and place the Board of Supervisors shall hear and consider all remaining objections or protests, if any, to the proposed actions by it or its agents designed to carry out the purpose of this resolution. Upon the conclusion of the hearing, the Board shall allow or overrule any or all objections, whereupon the Board shall acquire jurisdiction to proceed and perform the work of removal of the hazardous or nuisance vegetation or rubbish. After final action is taken by the Board on the disposition of any protests or objections or in case no protests or objections are received, the Board shall order the Commissioner and Chief to abate the public nuisance, or to cause it to be abated by having the hazardous or nuisance vegetation and rubbish removed.

SECTION 4. Recovery of Inspection and Abatement Enforcement Costs. (a) The Commissioner is hereby authorized and directed to recover its cost of inspection of properties hereinabove described in a manner consistent with prior action of the Board adopting a fee schedule for such inspections. The Chief is hereby authorized and directed to recover its cost of inspection of properties hereinabove described and identified during physical inspection conducted by the Consolidated Fire Protection

District of Los Angeles County of \$151.00 per parcel and abatement enforcement costs of \$1,647.00 for each improved parcel when the owner fails to comply with the second official notice to abate hazards on the improved real property described in Exhibit 1. The recovery of these costs is vital to the ongoing operation governing the identification and abatement of those properties that constitute a public nuisance and endanger public safety.

(b) The owners of the property upon which, or in front of which, the nuisance exists shall be presented, both in writing and at the above-referenced hearings, with information regarding the cost of inspection and abatement enforcement.

The foregoing resolution was, on the _____ day of _____, 2026, adopted by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.

EDWARD YEN,
Executive Officer
Clerk of the Board of Supervisors
of the County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM

DAWYN R. HARRISON
County Counsel

By  _____
BLAINE MCPHILLIPS
Deputy County Counsel

EXHIBIT 1

DESCRIPTION OF PROPERTIES

In accordance with Division 12, Part 5, Chapter 2 of the California Health and Safety Code (commencing with Section 14880), the properties upon which, or in front of which, the nuisance exists, are hereby described in the attached Declaration List of properties which is on file with the Executive Office of the Board of Supervisors and is also available for review on the Internet at

<http://bos.co.la.ca.us/Categories/Agenda/AgendaHome.asp>

Los Angeles County
Agricultural Commissioner/Weights and Measures
Weed Abatement Declaration Parcel List for 2026

2006001004	2006001005	2006003001	2006003002	2006003003	2006003004
2006003005	2006003006	2006003007	2006003008	2006003009	2006003019
2006003020	2006003021	2006003022	2006003023	2006005031	2006005042
2006006029	2006006031	2006006036	2006006041	2006007023	2006007024
2006007038	2006007039	2006008001	2006008002	2006008030	2006008031
2006009038	2006009039	2006010021	2006010022	2006010023	2006010024
2006010025	2006010026	2006010035	2006012001	2006012002	2006012003
2006012007	2006012008	2006012020	2006012021	2006012022	2006012023
2006012024	2006012025	2006012026	2006013001	2006013002	2006013003
2006013023	2006013024	2006013025	2006013026	2006013027	2006014001
2006014002	2006014003	2006014004	2006014005	2006014006	2006014007
2006014008	2006014009	2006014017	2006014018	2006014034	2006014038
2006015002	2006015005	2006015006	2006015007	2006015008	2006015010
2006015017	2006017004	2006017005	2006017006	2006017007	2006017008
2006017009	2006017021	2006017022	2006017027	2006017028	2006017029
2006017030	2006017034	2006019003	2006019013	2006019017	2006019018
2006019019	2006020005	2006020006	2006020007	2006020008	2006020009
2006020010	2006020011	2006020017	2006020018	2006020019	2006021004
2006021005	2006021006	2006021007	2006021008	2006021009	2006021010
2006021011	2006021012	2006021018	2006021019	2006021020	2006021023
2006021024	2006021025	2006021026	2006021027	2006021035	2006021036
2006022019	2006023032	2006024011	2006024012	2006024013	2006024014
2006024015	2006024033	2006025001	2006025002	2006025003	2006025004
2006025024	2006025025	2006025026	2006025027	2006025028	2006026011
2006026012	2006026027	2006026028	2006027016	2006027017	2006029001
2006029002	2006029003	2006029004	2006029005	2006029010	2006029011
2006029013	2006029022	2006029023	2006029026	2006030028	2006030029
2006030030	2006030037	2006030040	2006030041	2006030056	2006030060
2006031007	2006031008	2006031009	2006031010	2006031017	2006031018
2006031025	2006031026	2006031027	2006031028	2006031037	2006031038
2006031065	2006031066	2006031067	2006031068	2006031099	2006031102
2006031108	2006031109	2006031110	2006031112	2006031113	2006031114
2006031117	2006031905	2007002019	2007003900	2007005031	2007006013

Los Angeles County
Agricultural Commissioner/Weights and Measures
Weed Abatement Declaration Parcel List for 2026

8722021060	8722021078	8722021080	8722021081	8722021082	8722021083
8722021084	8722021085	8722021086	8722022059	8722028037	8722028038
8722028039	8725005907	8727014025	8728002900	8728018038	8728023003
8734041043	8735003926	8735059901	8745008031	8760002010	8760002908
8760005800	8760005801	8760005802	8760005805	8760005806	8760005808
8760005809	8760005810	8760005811	8760005813	8760005814	8760005815
8760009800	8760009801	8760011818	8760014800	8760014801	8760014802
8760014803	8760022801	8760031800	8760031804	8760031805	8760031806
8761012015	8761012016	8761012017	8761015013	8761026028	8761026031
8762002903	8762022002	8762022005	8762022008	8762023001	8762023002
8762027039	8763004008	8763028001	8764002004	8764002005	8764002006
8764002007	8764002017	8764006003	8764006004	8764008030	8764021003
8764023013	8764024027	8765001006	8765004055	8765005007	8765005902
8765005907	8765005910	8765008001	8765023005	8765024085	

TOTAL RECORDS: 27,929

COUNTY OF LOS ANGELES FIRE DEPARTMENT

DECLARATION LIST 2026 TOTAL PARCELS : 130,812

2006-001-004	2006-007-007	2006-011-015	2006-018-037	2006-026-040	2006-031-089	2007-004-044
2006-001-006	2006-007-036	2006-011-019	2006-019-020	2006-026-044	2006-031-096	2007-004-045
2006-001-007	2006-007-037	2006-011-024	2006-019-021	2006-026-045	2006-031-097	2007-004-047
2006-003-014	2006-007-040	2006-011-025	2006-020-022	2006-026-047	2006-031-101	2007-004-048
2006-003-024	2006-007-041	2006-012-028	2006-020-026	2006-026-048	2006-031-103	2007-004-050
2006-004-027	2006-007-042	2006-012-029	2006-020-027	2006-026-049	2006-031-104	2007-004-051
2006-004-028	2006-008-004	2006-013-028	2006-021-034	2006-026-050	2006-031-105	2007-004-052
2006-004-029	2006-008-007	2006-013-032	2006-021-037	2006-026-051	2006-031-106	2007-005-022
2006-004-031	2006-008-018	2006-013-033	2006-021-038	2006-026-052	2007-002-007	2007-005-030
2006-004-033	2006-008-027	2006-013-034	2006-022-008	2006-026-053	2007-002-008	2007-005-032
2006-004-034	2006-008-032	2006-013-035	2006-022-011	2006-026-054	2007-002-009	2007-005-033
2006-004-035	2006-008-033	2006-014-031	2006-022-014	2006-027-012	2007-002-010	2007-005-034
2006-004-036	2006-008-036	2006-014-036	2006-022-020	2006-027-014	2007-002-017	2007-005-035
2006-004-037	2006-008-037	2006-015-009	2006-022-021	2006-027-015	2007-002-018	2007-005-037
2006-005-025	2006-008-038	2006-015-012	2006-023-015	2006-029-020	2007-003-028	2007-005-040
2006-005-034	2006-008-039	2006-015-019	2006-023-027	2006-029-025	2007-003-030	2007-006-026
2006-005-035	2006-008-040	2006-016-035	2006-023-028	2006-029-027	2007-003-033	2007-006-027
2006-005-036	2006-009-008	2006-016-036	2006-023-029	2006-030-034	2007-003-034	2007-006-028
2006-005-037	2006-009-009	2006-016-037	2006-023-030	2006-030-042	2007-003-035	2007-006-029
2006-005-038	2006-009-010	2006-016-038	2006-023-031	2006-030-045	2007-003-036	2007-006-030
2006-005-039	2006-009-011	2006-016-040	2006-024-037	2006-030-050	2007-003-037	2007-006-031
2006-005-040	2006-009-012	2006-016-042	2006-024-038	2006-030-057	2007-003-038	2007-007-009
2006-005-041	2006-009-034	2006-017-023	2006-024-041	2006-030-058	2007-004-023	2007-007-017
2006-005-042	2006-009-035	2006-017-033	2006-024-048	2006-030-063	2007-004-024	2007-007-019
2006-006-002	2006-009-037	2006-018-001	2006-024-053	2006-030-064	2007-004-025	2007-007-033
2006-006-028	2006-009-044	2006-018-007	2006-024-054	2006-030-069	2007-004-026	2007-007-034
2006-006-034	2006-009-046	2006-018-030	2006-024-055	2006-030-070	2007-004-032	2007-007-035
2006-006-035	2006-009-047	2006-018-031	2006-025-038	2006-031-035	2007-004-034	2007-007-036
2006-006-040	2006-009-048	2006-018-032	2006-025-039	2006-031-045	2007-004-035	2007-008-020
2006-006-042	2006-010-033	2006-018-033	2006-025-040	2006-031-069	2007-004-036	2007-008-021
2006-007-006	2006-010-034	2006-018-034	2006-025-041	2006-031-070	2007-004-038	2007-008-043

8765-021-123	8765-022-007	8765-022-043	8765-023-041	8765-024-048	8765-024-083
8765-021-124	8765-022-008	8765-022-044	8765-023-042	8765-024-049	
8765-021-125	8765-022-009	8765-022-045	8765-023-043	8765-024-050	
8765-021-126	8765-022-010	8765-023-010	8765-023-044	8765-024-051	
8765-021-127	8765-022-011	8765-023-011	8765-024-011	8765-024-053	
8765-021-128	8765-022-012	8765-023-012	8765-024-014	8765-024-054	
8765-021-129	8765-022-013	8765-023-013	8765-024-015	8765-024-055	
8765-021-130	8765-022-014	8765-023-014	8765-024-016	8765-024-056	
8765-021-131	8765-022-015	8765-023-015	8765-024-017	8765-024-057	
8765-021-132	8765-022-018	8765-023-016	8765-024-018	8765-024-058	
8765-021-133	8765-022-019	8765-023-017	8765-024-019	8765-024-059	
8765-021-134	8765-022-020	8765-023-018	8765-024-020	8765-024-060	
8765-021-135	8765-022-021	8765-023-019	8765-024-021	8765-024-061	
8765-021-136	8765-022-022	8765-023-020	8765-024-022	8765-024-062	
8765-021-137	8765-022-023	8765-023-021	8765-024-023	8765-024-063	
8765-021-138	8765-022-024	8765-023-022	8765-024-026	8765-024-064	
8765-021-139	8765-022-025	8765-023-023	8765-024-027	8765-024-065	
8765-021-140	8765-022-026	8765-023-024	8765-024-028	8765-024-066	
8765-021-141	8765-022-027	8765-023-025	8765-024-029	8765-024-067	
8765-021-142	8765-022-028	8765-023-026	8765-024-030	8765-024-068	
8765-021-143	8765-022-029	8765-023-027	8765-024-031	8765-024-069	
8765-021-144	8765-022-030	8765-023-028	8765-024-032	8765-024-070	
8765-021-145	8765-022-031	8765-023-029	8765-024-033	8765-024-071	
8765-021-146	8765-022-032	8765-023-030	8765-024-034	8765-024-072	
8765-021-147	8765-022-033	8765-023-031	8765-024-035	8765-024-073	
8765-021-148	8765-022-034	8765-023-032	8765-024-036	8765-024-074	
8765-021-149	8765-022-035	8765-023-033	8765-024-039	8765-024-075	
8765-021-150	8765-022-036	8765-023-034	8765-024-040	8765-024-076	
8765-022-001	8765-022-037	8765-023-035	8765-024-041	8765-024-077	
8765-022-002	8765-022-038	8765-023-036	8765-024-042	8765-024-078	
8765-022-003	8765-022-039	8765-023-037	8765-024-043	8765-024-079	
8765-022-004	8765-022-040	8765-023-038	8765-024-044	8765-024-080	
8765-022-005	8765-022-041	8765-023-039	8765-024-045	8765-024-081	
8765-022-006	8765-022-042	8765-023-040	8765-024-047	8765-024-082	

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	December 17, 2025		
BOARD MEETING DATE	January 13, 2026		
SUPERVISORIAL DISTRICT AFFECTED	☒ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☐ 5 th		
DEPARTMENT(S)	Animal Care and Control		
SUBJECT	REQUEST ADDITIONAL FUNDING FOR MASTER AGREEMENTS FOR AS-NEEDED ONSITE VETERINARIAN SERVICES		
PROGRAM	Community Services		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☒ Yes ☐ No		
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☒ Yes ☐ No – Not Applicable		
DEADLINES/ TIME CONSTRAINTS	Some urgency to supplement funding for master agreements for as-needed veterinarian services.		
COST & FUNDING	Total cost: \$ N/A	Funding source: N/A	
	TERMS (if applicable): N/A		
	Explanation: The Department and CEO have designated the necessary funding for FY 2025-26 by utilizing salary savings from vacant veterinarian positions and will continue to request funding for the Master Agreements in future budget cycles.		
PURPOSE OF REQUEST	Approval will authorize the Director of Animal Care and Control, or designee, to utilize additional funding for the Master Agreements for As-Needed Onsite Veterinarian Services.		
BACKGROUND (include internal/external issues that may exist including any related motions)	None		
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how:		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☐ Yes ☒ No If yes, please state which one(s) and explain how.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Bradley Kim, Contracts Grants and Analytics Division Manager, (562) 256-2415, Bkim@animalcare.lacounty.gov		

Marcia Mayeda, Director

January 13, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST ADDITIONAL FUNDING FOR
MASTER AGREEMENTS FOR
AS-NEEDED ONSITE VETERINARIAN SERVICES
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to request approval to utilize additional funding for the Master Agreements for As-Needed Onsite Veterinarian Services.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and authorize the Director of Animal Care and Control, or designee, to work with the Chief Executive Office (CEO) to allocate and utilize additional funding for the Master Agreements for As-Needed Onsite Veterinarian Services for Fiscal Year 2025-26 (FY 2025-26) and upcoming fiscal years through the remainder of the contract including FYs 2026-27, 2027-28, and 2028-29.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Your Board authorized the Department of Animal Care and Control (the Department) to enter into Master Agreements for As-Needed Onsite Veterinarian Services (Master Agreements) on April 9, 2024, at an annual aggregate cost of \$150,000. Due to the ongoing veterinarian shortage, the Department has required services under these

Agoura ACC
29525 Agoura Road
Agoura Hills, CA 91301
(818) 991-0071

Baldwin Park ACC
4275 N. Elton Street
Baldwin Park, CA 91706
(626) 962-3577

Carson/Gardena ACC
216 W. Victoria Street
Gardena, CA 90248
(310) 523-9566

Castaic ACC
31044 N. Charlie Canyon Rd.
Castaic, CA 91384
(661) 257-3191

Downey ACC
11258 S. Garfield Ave.
Downey, CA 90242
(562) 940-6898

Lancaster ACC
5210 W. Avenue I
Lancaster, CA 93536
(661) 940-4191

Palmdale ACC
38550 Sierra Highway
Palmdale, CA 93550
(661) 575-2888

Administrative Office
5898 Cherry Avenue
Long Beach, CA 90805
(800) 253-3555

Master Agreements at a much faster rate than initially anticipated and is projected to reach the approved annual limit for FY 2025-26 earlier than expected. Increasing the annual funding authority is necessary to ensure continuity of veterinary medical services across the Department's seven animal care centers. The Department estimates the aggregate cost for the Master Agreements for FY 2025-26 to be \$510,000, representing an increase of \$360,000.

The Department's ability to provide timely medical care is directly dependent on supplemental veterinary capacity. These contracted veterinarians are essential to carrying out basic veterinary medicine, including examinations, treatment of illness and injury, and State-, mandated spay/neuter surgeries—particularly when full-time staffing is insufficient to meet the volume of medical need at our care centers. Without this supplemental support, the Department's ability to provide timely and legally mandated medical treatment would be significantly compromised.

Given current service utilization rates, the Department anticipates that the need for contract veterinarian services will remain consistent in future fiscal years.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended action supports the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, by leveraging external partnerships and community-based service delivery models to improve efficiency and equity. These contracts provide the Department with the flexibility to rapidly scale veterinary services and improve outcomes for animals in the Department's care. Leveraging qualified contract veterinarians expands access to essential services without the delays associated with veterinary shortages, ensuring continuity of care and supporting the County's commitment to high-quality, responsive, and humane service delivery.

FISCAL IMPACT/FINANCING

The Department and CEO have designated the necessary funding for FY 2025-26 by utilizing salary savings from vacant veterinarian positions and will continue to request funding for the Master Agreements in future budget cycles.

Upon Board approval, the Department will proceed with increasing funding for the Master Agreements to meet the increased need for veterinarian services.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

These Master Agreements were procured in compliance with all applicable County policies. Contractors are required to maintain appropriate licensure, insurance, and

The Honorable Board of Supervisors
January 13, 2026
Page 3

professional standards while performing services on behalf of the Department. The increased funding will allow the Department to sustain essential veterinary operations and ensure that care centers remain adequately staffed to perform both legally mandated routine and urgent procedures necessary to safeguard animal health and welfare.

County Counsel and the Chief Executive Office have reviewed and approved the proposed increase in funding authority and all related documentation.

IMPACT ON CURRENT SERVICES

Approval of additional funding for these services will ensure the Department is able to continue providing the necessary level of veterinary medical care to the animals in its care.

CONCLUSION

Upon Board approval, please return one adopted copy of this Board letter to the Department.

Respectfully submitted,

MARCIA MAYEDA
Director

MM:DU:WD:BK:jl
S:\bls\2026 bls\BL Additional Funds for MA Vet Services.doc

c: Chief Executive Office
County Counsel
Executive Office

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025							
BOARD MEETING DATE	1/13/2026							
SUPERVISORIAL DISTRICT AFFECTED	☐ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☒ 5 th							
DEPARTMENT(S)	Parks and Recreation							
SUBJECT	DEPARTMENT OF PARKS AND RECREATION TRANSFER OF 12080 BROWNS CANYON ROAD, UNINCORPORATED CHATSWORTH COUNTY OF LOS ANGELES TO THE MOUNTAINS RECREATION & CONSERVATION AUTHORITY, APPROVE FUNDING AGREEMENT FOR THE BROWNS CANYON TRANSFER PROJECT (FIFTH DISTRICT) (4 VOTES)							
PROGRAM	N/A							
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☒ Yes ☐ No							
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why:							
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☐ Yes ☒ No – Not Applicable							
DEADLINES/ TIME CONSTRAINTS								
COST & FUNDING	<table border="1"> <tr> <td>Total cost: \$500,000</td><td>Funding source: Sunshine Canyon Landfill Mitigation Fund (S4F)</td></tr> <tr> <td colspan="2">TERMS (if applicable): No term</td></tr> <tr> <td colspan="2">Explanation: Funding required for the one-time fund transfer to MRCA</td></tr> </table>		Total cost: \$500,000	Funding source: Sunshine Canyon Landfill Mitigation Fund (S4F)	TERMS (if applicable): No term		Explanation: Funding required for the one-time fund transfer to MRCA	
Total cost: \$500,000	Funding source: Sunshine Canyon Landfill Mitigation Fund (S4F)							
TERMS (if applicable): No term								
Explanation: Funding required for the one-time fund transfer to MRCA								
PURPOSE OF REQUEST	- Find that the proposed transfer of unimproved real property is categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the record of the proposed project. - Find that the 27.15-acre property located at 12080 Browns Canyon (Property) is not required for County use. - Find that the proposed transfer for the Property to MRCA is exempt surplus land pursuant to Government Code 54221(f)(1)(D). - Direct the Department of Parks and Recreation to have a copy of this Board Letter, determining that the property is exempt surplus land, submitted to the California Department of Housing and Community Development at least 30 days prior to the transfer. - Approve transfer of Property to MRCA pursuant to Government Code section 25365. - Authorize the Director of the Los Angeles Department of Parks and Recreation, or her designee, to execute a Property Transfer Agreement between the County and the MRCA (Attachment I). - Instruct the Chair to execute the quitclaim deed consistent with Property Transfer Agreement and applicable conditions (Attachment I, Exhibit A).							

	Authorize the Director of the Los Angeles Department of Parks and Recreation, or her designee, to execute a Funding Agreement between the County and MRCA (Attachment II). • Approve Browns Canyon Property Fund Transfer, a one-time funding transfer of \$500,000 from the Sunshine Canyon Landfill Mitigation Fund (S4F Fund) to MRCA. • Authorize the Director of the Department of Parks and Recreation, or her designee, and the Chief Executive Officer, or her designee, to execute any other documents necessary to complete the Property transfer upon approval as to form by County Counsel.
BACKGROUND (include internal/external issues that may exist including any related motions)	The County has been unable to secure future road access rights for the Property via the sole private road that provides ingress and egress. As such, further development of the Property has been deemed infeasible, resulting in the determination to transfer the Property to MRCA.
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how:.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: The project supports the Board's priority #5 - Environmental Justice & Climate Health by allowing for future recreational opportunities and open space preservation.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Lynda Hikichi, Departmental Facilities Planner II, (626) 588-5303, lhikichi@parks.lacounty.gov Sean Woods, Planning Division Operations Manager, (626) 588-5345, swoods@parks.lacounty.gov



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION

"Parks Make Life Better!"

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

January 13, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**COUNTY OF LOS ANGELES DEPARTMENT OF PARKS AND RECREATION
TRANSFER OF 12080 BROWNS CANYON ROAD,
UNINCORPORATED CHATSWORTH
TO THE MOUNTAINS RECREATION & CONSERVATION AUTHORITY,
APPROVE FUNDING AGREEMENT
FOR THE BROWNS CANYON TRANSFER PROJECT
(FIFTH DISTRICT) (4 VOTES)**

SUBJECT

Approval of the recommended actions will approve and authorize the transfer of approximately 27.15 acres of unimproved County-owned land at 12080 Browns Canyon Road in the unincorporated area of Chatsworth, also identified as Assessor Parcel Number 2821-008-908, to the Mountains Recreation & Conservation Authority (MRCA) for recreational open space purposes, and approve a Funding Agreement for the transfer of a one-time maintenance fund of Five Hundred Thousand Dollars (\$500,000) to the MRCA.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed transfer of unimproved real property is categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the record of the proposed project.
2. Find that the 27.15-acre property located at 12080 Browns Canyon Road (Property) is not required for County use.
3. Find that the proposed transfer for the Property to MRCA is exempt surplus land pursuant to Government Code 54221(f)(1)(D).

4. Direct the County of Los Angeles Department of Parks and Recreation (LA County Parks) to have a copy of this Board Letter, determining that the Property is exempt surplus land, submitted to the California Department of Housing and Community Development at least 30 days prior to the transfer.
5. Approve transfer of Property to MRCA pursuant to Government Code section 25365.
6. Authorize the Director of LA County Parks, or her designee, to execute a Property Transfer Agreement between the County and the MRCA (Attachment I).
7. Instruct the Chair to execute the quitclaim deed (Attachment II) consistent with the Property Transfer Agreement and applicable conditions (Attachment I) which will provide public trail access and long-term preservation of the site as open space in perpetuity, per sections c and d of the quitclaim deed.
8. Authorize the Director of LA County Parks, or her designee, to execute a Funding Agreement between the County and MRCA (Attachment III).
9. Approve Browns Canyon Property Fund Transfer, a one-time funding transfer of \$500,000 from the Sunshine Canyon Landfill Mitigation Trust Fund (S4F) to MRCA.
10. Authorize the Director of LA County Parks, or her designee, and the Chief Executive Officer, or her designee, to execute any other documents necessary to complete the Property transfer upon approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions (Project) will find that the proposed Property transfer is exempt from the California Environmental Quality Act (CEQA) and the Surplus Land Act and authorize the County of Los Angeles (County) to transfer the Property to the Mountains Recreation & Conservation Authority (MRCA) for open space and recreational purposes.

In March of 2015, the County acquired the subject 27.15-acre Green Ranch property in Browns Canyon (Property), for the purpose of building an equestrian facility and trailhead to provide access and trail connectivity to the thousands of acres of open space at the adjacent Michael D. Antonovich Regional Park at Joughin Ranch. The County has already cleared the Property by removing debris, trash, vehicles, equipment and dilapidated structures including the previous equestrian center and all other structures. The County has also added approximately 100 feet of coral fencing running both directions from the

entrance gate, performed minor repairs to the gate as well as adding road base approximately 50 feet on each side of the bridge to prevent erosion.

LA County Parks coordinated with the Department of Public Works (PW) to investigate the Property and the requirements of converting the current private road, which serves as the sole site access, to legal public access. Per PW's investigation, the rough cost estimate to upgrade the private road to current standards was estimated at approximately \$2,000,000, with an additional \$150,000 required every few years for maintenance. This estimate, however, did not include unforeseen events such as fires and storm washouts that would require additional expensive road repairs and/or reconstruction. Due to potential unforeseen costs, the initial PW estimate is not a clear indicator of future maintenance costs for the road. As such, the County's ability to forecast future maintenance costs toward securing future access rights for the Property via the sole private road that provides ingress and egress, renders further development of the Property by the County infeasible.

To ensure continued public trail access, regional connectivity, and long-term preservation of the site as open space in perpetuity, LA County Parks will transfer the property to MRCA for permanent ownership and stewardship. The MRCA is a joint powers agency dedicated to the preservation and management of open space, parklands, wildlife habitat, watershed lands, and trail systems throughout the region. Within the Browns Canyon area, MRCA manages significant public lands, including the adjacent 257-acre Hidden Creeks Parkland and the 11,000-acre Michael D. Antonovich Regional Park at Joughin Ranch, which together contain an extensive multi-use trail network.

The proposed transfer will protect existing trails within the property and support the enhancement of regional trail connectivity, including potential future linkages with the adjacent Porter Ranch residential community in the City of Los Angeles and with the MRCA's Hidden Creeks property. The action will ensure the continued operation of the property as publicly accessible open space and preserve opportunities for future trail improvements consistent with the regional trail network in the Santa Susana Mountains. The MRCA will maintain the property in perpetuity for public use, ensure trails remain open and available for multi-use recreation, and install signage identifying the property as public land and noting its hours of operation. This action advances the Board's priorities to expand equitable access to parks and trails, strengthen regional connectivity, and protect critical natural lands and habitat corridors within Los Angeles County's system of parks and open space.

Implementation of Strategic Plan Goals

The recommended actions will support the County's Strategic Plan Goal to Foster Vibrant and Resilient Communities by improving sustainability efforts through continued natural

resource protection efforts. The recommended action supports efforts to continue to preserve open space by protecting thriving ecosystems, habitats, and biodiversity (North Star 2.D.iii).

FISCAL IMPACT/FINANCING

Based on the recommended action, there is no net County cost impact. The transfer of the one-time maintenance funding of \$500,000 to MRCA will be funded by the Department's Sunshine Canyon Landfill Mitigation Fund, as authorized by the executed Funding Agreement.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The proposed transfer by quitclaim of the Property to MRCA is authorized by Government Code section 25365(a). The Board, by a four-fifths vote, may grant, quitclaim, or otherwise transfer County-owned Property that is not required for County use to any other public agency within the County. Pursuant to Government Code section 54221 (f)(1)(D), the transfer of the Property to MRCA, a local agency, for MRCA's use is exempt surplus land. Section 400(e) of the Surplus Land Act Guidelines requires the County to submit a copy of the exemption determination to the California Department of Housing and Community Development at least 30 days prior to the transfer.

The MRCA is a local government public entity established in 2004 pursuant to the Joint Powers Act. The MRCA is a partnership between the Santa Monica Mountains Conservancy (SMMC), which is a state agency established by the Legislature, and the Conejo and Rancho Simi Recreation and Park Districts, both of which are local park agencies established by the vote of the people in those communities. The MRCA manages more than 75,000 acres of parkland owned by either the MRCA or the SMMC. The mission of the MRCA is to complement the work of other agencies that protect land in the Southern California mountains by using its unique abilities to acquire and improve open space and parkland, offer environmental education opportunities, and provide stewardship for a wide variety of public park and open space amenities.

Pursuant to Government Code sections 25365(c) and 6061 a Notice of Intent to transfer the specified Property has been published by the Executive Office of the Board in a newspaper of general circulation within the County at least one week prior to the meeting of this Board. (Attachment IV)

County Counsel has reviewed the Property Transfer Agreement (Attachment I) and the Funding Agreement (Attachment III) in connection with this transaction and has approved them as to form. Additionally, as required by Government Code Section 65402, the proposed acquisition was submitted to the Department of Regional Planning (Regional

Planning). Regional Planning has determined that the proposed Project is in compliance with its General Plan.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will serve to increase recreational opportunities for the public in perpetuity and has no impact on any other current services or projects.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA according to Section 15325 (f) of the State CEQA Guidelines, and Class 25 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the proposed Project consists of a transfer of land for park purposes.

CONCLUSION

Please instruct the Executive Officer of the Board to forward an adopted copy of the action taken by your Board to the Department.

Should you have any questions please contact Mr. Chester Kano at (626) 588-5316 or via-email at ckano@parks.lacounty.gov or Johanna Hernandez at (626) 588-5098 or via at blh@parks.lacounty.gov.

Respectfully submitted,

NORMA E. GARCÍA-GONZÁLEZ
Director

NEGG:AB-CK-SW-LH-BM

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Assessor
Parks and Recreation
Public Works
Regional Planning

**NOTICE OF INTENTION FOR THE TRANSFER OF REAL PROPERTY FROM THE COUNTY
OF LOS ANGELES TO THE MOUNTAINS RECREATION AND CONSERVATION
AUTHORITY**

On January 13, 2026, or at a regularly scheduled meeting thereafter, the Board of Supervisors of the County of Los Angeles will meet to consider the transfer of the following real property to the Mountains Recreation and Conservation Authority:

County-owned property to be transferred to Mountains Recreation and Conservation Authority:

All of the County's right, title, and interest in approximately 1,182,654 square feet (or 27.15-acres) of that certain property located at 12080 Browns Canyon., Chatsworth CA 91311-1507 (APN 2821-008-908)

The purpose of the transfer is to create open space to be managed and maintained by the Mountains Recreation and Conservation Authority, a public agency. The County-owned property to be transferred is surplus to the County's needs.

This matter will be considered by the Board of Supervisors on January 13, 2026 at 9:30AM, or at a regularly scheduled meeting thereafter, in the Hearing Room of the Board, Room 381B, Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, California. The meetings of the Board are accessible live online at <https://bos.lacounty.gov/board-meeting-agendas/live-broadcast/>.

For more information, or copies of the maps showing the location of the property to be transferred are available for inspection by contacting Roger Hernandez at (213) 974-4208 or rhernandez@ceo.lacounty.gov.

Si no entiende esta Noticia, o necesita mas informacion por favor llame al numero (213) 974-4208.

QUITCLAIM DEED

	*
RECORDING REQUESTED BY	*
County of Los Angeles	*
AND MAIL TO	*
County of Los Angeles	*
Parks and Recreation Department	*
1000 S. Fremont Ave, A-9 West Bldg.,	*
3rd Floor, Unit 40,	*
Alhambra, CA 91803	*
Attn: Chester Kano	*

_____ Space above this line for Recorder's use _____

THIS DOCUMENT IS EXEMPT FROM RECORDING FEES PURSUANT TO SECTION 27383 OF THE GOVERNMENT CODE

THIS DOCUMENT IS EXEMPT FROM DOCUMENTARY TRANSFER TAX PURSUANT TO SECTION 11922 OF THE REVENUE AND TAXATION CODE

TAX PARCELS: 2821-008-908

QUITCLAIM DEED

The **COUNTY OF LOS ANGELES**, a body corporate and politic ("**County**" or "**Grantor**"), on a gratis basis, and in exchange for Grantee's agreement to comply with the provisions outlined in section a, b, c and d below, does hereby surrender, quitclaim and release to:

MOUNTAINS RECREATION & CONSERVATION AUTHORITY,
a local joint exercise of powers agency, established pursuant to Section 6500, et seq.,
of the Government code ("**MRCA**" or "**Grantee**")

all of the County's right, title and interest in and to the described real property located at 12080 Browns Canyon Road, the unincorporated area of Chatsworth, County of Los Angeles, State of California, also known as Assessor Parcel Number 2821-008-908 ("**Property**"), legally described in Exhibit A and depicted in Exhibit B, attached hereto and incorporated herein by this reference.

SUBJECT TO:

- a. All taxes, interest, penalties and assessments of record, if any;
- b. Covenants, conditions, restrictions, reservations, easements, rights, and rights-of-way of record, if any;
- c. The express condition that the Property shall be used and maintained for public recreation and open space purposes only, that existing and future trails remain open and available for multi-use recreation in perpetuity, and that trail design and maintenance support connections to adjacent properties and the regional trail network where feasible;
- d. The express condition that the Property shall be for the benefit and use by all residents of the County of Los Angeles.
- e. The express condition that MRCA shall post signage that informs the public that the Property is public land as well as its hours of operation.

Dated _____

COUNTY OF LOS ANGELES,
a body corporate and politic

By _____
Norma E. García-González, Director
Parks and Recreation Department

APPROVED AS TO FORM:
DAWYN R. HARRISON
County Counsel

By _____
Rory LoAllen, Senior Deputy

ATTEST:
DEAN C. LOGAN
Register-Recording/County Clerk

By: _____
Loretta Quach, Deputy

Attachments:
Exhibit A: Legal Description
Exhibit B: Map

EXHIBIT A
Legal Description

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

PARCEL 1:

THOSE PORTIONS OF LOTS 16 AND 17 OF FRACTIONAL SECTION 31, TOWNSHIP 3 NORTH, RANGE 16 WEST, SAN BERNARDINO MERIDIAN, IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT OF SAID LAND FILED IN THE DISTRICT LAND OFFICE JUNE 29, 1897 INCLUDED WITHIN THE FOLLOWING LINES:

BEGINNING AT THE 2 INCH PIPE SET IN THE CONCRETE WITH BRASS CAP MARKING THE INTERSECTION OF THE SOUTHERLY UN OF LOT 17 OF SAID SECTION WITH THE WESTERLY LINE OF RANCHO EX-MISSION DE SAN FERNANDO, AS SAID DOCUMENT IS SHOWN ON C.S.B. 452. SHEET 1 ON FILE IN THE OFFICE OF COUNTY SURVEYOR OF SAID COUNTY; THENCE ALONG SAID RANCHO LINE, NORTH 13° 31' 05" EAST 1294.68 FEET; THENCE NORTH 58° 47' 50" WEST 104.09 FEET; THENCE NORTH 73° 53' 51" WEST 266.95 FEET; THENCE NORTH 40° 00' 07" WEST 68.11 FEET; THENCE SOUTH 46° 29' 53" WEST 107.31 FEET; THENCE SOUTH 43° 24' 53" WEST 138.13 FEET; THENCE SOUTH 71° 00' 53" WEST, TO THE CENTER LINE OF BROWN'S CANYON ROAD, AS SAID ROAD IS DESCRIBED IN THE DEED RECORDED ON OCTOBER 7, 19578 AS INSTRUMENT NO. 241, IN BOOK 55781 PAGE 311, OFFICIAL RECORDS, OF SAID COUNTY; THENCE SOUTHERLY ALONG THE SAID CENTER LINE TO THE SOUTHERLY LINE OF SAID LOT 17; THENCE EASTERLY THEREON TO THE POINT OF BEGINNING.

FOR THE PURPOSE OF THIS DESCRIPTION THE SAID RANCHO LINE IS ASSUMED TO HAVE A BEARING OF NORTH 13° 31' 05" EAST.

PARCEL 2:

THAT PORTION OF LOT 16, OF FRACTIONAL SECTION 31, TOWNSHIP 3 NORTH, RANGE 16 WEST, SAN BERNARDINO MERIDIAN, IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT OF SAID LAND, LYING WESTERLY OF THE CENTER LINE OF BROWN'S CANYON ROAD, AS SAID ROAD IS

DESCRIBED IN THE DEED RECORDED ON OCTOBER 7, 1957 AS INSTRUMENT NO. 241, IN BOOK 55781 PAGE 311, OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

PARCEL 3:

A PARCEL OF LAND BOUNDED BY THE FOLLOWING DESCRIBED LINES:

BEGINNING AT A 2 INCH IRON PIPE SET IN CONCRETE MARKED SAN FERNANDO 21 WITNESS CORNER AS SHOWN ON COUNTY SURVEYOR'S MAP NO. 8452, SHEET 1 ON FILE IN THE OFFICE OF THE COUNTY ENGINEER OF SAID COUNTY, SAID 2" INCH IRON PIPE BEING AT THE SOUTHWEST TERMINUS OF THAT CERTAIN COURSE SHOWN AS HAVING A BEARING AND LENGTH OF SOUTH 77°34'10" WEST 286.55 FEET ON SAID SURVEYOR'S MAP; THENCE FROM SAID POINT OF BEGINNING ALONG SAID COURSE, NORTH 77°47'15" EAST 147.20 FEET; THENCE SOUTH 13°33'57" WEST 5843.20 FEET; THENCE SOUTH 6°43'05" EAST 616.09 FEET, MORE OR LESS, TO THE NORTHERLY LINE AND/OR ITS EASTERLY PROLONGATION OF DEER LAKE HIGHLANDS UNIT NO. 1 AS SHOWN UPON A LICENSED SURVEYOR'S MAP FILED IN BOOK 24 PAGE 14 OF RECORD OF SURVEYS, IN THE OFFICE OF THE COUNTY RECORDER; THENCE ALONG SAID NORTHERLY LINE AND/OR IT'S PROLONGATION NORTH 89°34'42" WEST 170.56 FEET TO THAT CERTAIN COURSE AS SHOWN AS HAVING A BEARING AND LENGTH OF SOUTH 6°31'3C" EAST 1803.45 FEET ON SAID COUNTY SURVEYOR'S MAP; THENCE ALONG SAID LAST MENTIONED CERTAIN COURSE NORTH 6°22'30" WEST 550.73 FEET TO THE NORTHERLY TERMINUS OF SAID LAST MENTIONED CERTAIN COURSE; THENCE ALONG THAT CERTAIN COURSE SHOWN AS HAVING A BEARING AND LENGTH OF SOUTH 13°31'05" WEST 5877.90 FEET ON SAID COUNTY SURVEYOR'S MAP; NORTHERLY TO THE POINT OF BEGINNING.

EXCEPT THAT PORTION OF SAID LAND LYING SOUTHERLY OF THE SOUTHERLY LINE AND/OR ITS EASTERLY PROLONGATION OF THE SOUTH LINE OF LOT 17 IN SECTION 31, TOWNSHIP 3 NORTH, RANGE 16 WEST, SAN BERNARDINO MERIDIAN, IN SAID COUNTY AND STATE, ACCORDING TO THE OFFICIAL PLAT THEREOF.

ALSO EXCEPT THAT PORTION OF SAID LAND LYING NORTHERLY OF THAT CERTAIN COURSE AND ITS SOUTHEASTERLY PROLONGATION DESCRIBED AS HAVING A BEARING AND LENGTH OF NORTH 58°47'50" WEST 104.09 FEET; IN THE NORTHERLY BOUNDARY LINE OF THE LAND DESCRIBED IN PARCEL 1 OF THE DEED TO HAROLD L. GORDON RECORDED ON JANUARY 30, 1959 AS INSTRUMENT NO. 1202, IN BOOK D349 PAGE 709, OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

ALSO EXCEPT ANY PORTION OF SAID LAND INCLUDED WITHIN THE LINES OF LOT 7 OF SECTION 32, TOWNSHIP 3 NORTH, RANGE 16 WEST, SAN BERNARDINO

MERIDIAN, IN SAID COUNTY AND STATE, ACCORDING TO THE OFFICIAL PLAT THEREOF.

EXCEPT THEREFROM ALL OIL, GAS, MINERALS, AND OTHER HYDROCARBON SUBSTANCES LYING BELOW THE SURFACE OF SAID LAND, BUT WITH NO RIGHT OF SURFACE ENTRY, AS PROVIDED IN DEEDS OF RECORD.

EXHIBIT B

MAP



**FUNDING AGREEMENT BY AND BETWEEN
COUNTY OF LOS ANGELES DEPARTMENT OF PARKS AND RECREATION
AND THE MOUNTAINS RECREATION & CONSERVATION AUTHORITY
FOR THE FUNDING OF TRANSFERRED PARK ACTIVITIES**

THIS Funding Agreement ("Agreement") is made and entered into this ____ day of _____, 2026 ("Effective Date") by the COUNTY OF LOS ANGELES by and through its DEPARTMENT OF PARKS AND RECREATION, a body corporate and politic and a political subdivision of the State of California (hereinafter referred to as "Department"), and the MOUNTAINS RECREATION & CONSERVATION AUTHORITY (hereinafter referred to as "MRCA"), a local government public entity.

RECITALS:

WHEREAS, the County of Los Angeles (County) is fee owner of the Brown's Canyon Staging Area (Property), 27.15 acres of unimproved land at 12080 Browns Canyon Road in the unincorporated area of Chatsworth, also identified as Assessor Parcel Number 2821-008-908.

WHEREAS, the County wishes to transfer the Property to the Mountains Recreation and Conservation Authority (MRCA) subject to a Property Transfer Agreement (PTA) and for MRCA's for continued operation and maintenance of the Property for park and recreational purposes.

WHEREAS, to support the maintenance of the Property after the transfer the Parties have agreed to enter into this Funding Agreement.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions set forth herein the parties hereto agree as follows:

A. INCORPORATION OF RECITALS

All recitals are considered incorporated and part of this Agreement.

B. CONDITIONS PRECEDENT

This Funding Agreement is subject to the following conditions precedent:

1. County Board of Supervisors (Board) approval of the PTA and this Funding Agreement;
2. MRCA's execution and compliance with the terms of the PTA;
3. MRCA's acceptance of the quit claim deed for the Property.

C. SCOPE OF WORK

1. DEPARTMENT'S RESPONSIBILITIES

- a) The Department will distribute a one-time fund transfer to MRCA for

maintenance of the Property.

2. MRCA's RESPONSIBILITIES

- a) MRCA will accept the funds and deposit into a dedicated account for the prescribed maintenance of the Property.
- b) MRCA will expend the funds for the purpose of operating and maintaining the Property, with documentation of expenditures for reporting and auditing purposes.
- c) MRCA will provide all labor, materials and management of the Property effective upon the date entered into this agreement.

D. APPROVED FUNDING AND REPORTING

The maximum approved one-time funding amount from the Department to MRCA is \$500,000. The Department will make a lump sum payment via direct deposit within thirty (30) days of the execution of the Funding Agreement.

MRCA will submit an annual report of documented expenditures, pursuant to Section B.2., on or by October 1st of every year, until the funds are fully expended.

E. AGREEMENT TERM

This Agreement will be effective upon full execution of the Property Transfer Agreement and contingent upon approval by the Board of Supervisors. This Agreement shall remain in effect until completion of all tasks/deliverables specified within this agreement and fund transfer, or as mutually agreed by the County and MRCA.

F. FINANCIAL RECORDS AND AUDITING

- 1. MRCA shall provide an official file containing adequate documentation of all actions taken with respect to the Agreement, including copies of any expenditures related to this Agreement, copy of the executed Agreement, changes, amendments, letters, email correspondence, invoices, financial records, and reports and other documentation for a minimum of five years following the execution of the Agreement, or until completion of any action and resolution of all issues which may arise as a result of an audit, whichever is later.
- 2. MRCA agrees to use generally accepted accounting standards.
- 3. MRCA agrees to maintain and make available for County/State inspection and auditing, accurate records of all its costs, financial accounts, records of expenditures, documentation, disbursements and receipts with respect to its activities under this Agreement.
- 4. At any time during the term of this Agreement or at any time within five (5) years of the execution, or prior termination of this Agreement, authorized representatives of the County may conduct an audit of MRCA records for the purpose of verifying the appropriateness and validity of expenditures under the terms of this Agreement.
- 5. MRCA, within thirty (30) days of notification from the County of its audit findings, may dispute the audit findings in writing to the County and provide the County with records and/or documentation to support the expenditure claims. The County will

review this documentation and make a final determination as to the validity of expenditures provided for by the funding transfer.

6. It is understood and agreed that any Funds paid to MRCA hereunder may only be used for the purposes specified in this Agreement. In furtherance of this understanding, it is agreed that should the County determine that any funds paid to MRCA hereunder have been used for purposes other than those authorized by this Agreement, MRCA shall immediately refund any such improperly used funds to the County.

G. TERMINATIONS

This Agreement may be terminated by either party for the convenience of that party. This Agreement may also be terminated by either party as a result of default by the other party of its obligations under this Agreement. Notice of termination must be given, in writing, at least sixty (60) days in advance and is complete when delivered to either party to the address provided in Section I.

Nothing contained herein will limit or prevent the County from seeking repayment of the Funds already used by MRCA which were not used in accordance with the conditions of this Agreement.

H. INDEMNIFICATION

MRCA shall indemnify, defend and hold harmless the County, its Special Districts, elected and appointed officers, employees, agents and volunteers (County Indemnitees) from and against any and all liability, including but not limited to demands, claims, actions, fees, costs and expenses (including attorney and expert witness fees), arising from and/or relating to this Agreement, except for such loss or damage arising from the sole negligence or willful misconduct of the County indemnitees. The terms of this paragraph survive the termination of this Agreement.

I. AMENDMENTS

For any change requested by either party which affects any term or condition included in this Agreement, a negotiated written Amendment to the Agreement must be prepared and executed by the Department's and MRCA's authorized representatives.

Such Amendments must be authorized subject to the approval of County Counsel as to form.

J. NOTICES AND APPROVALS

All notices and approvals must be directed to and made by the following representatives of the parties:

To the County: Department of Parks and Recreation
Attn: Chief of Planning
Planning and Development Agency
1000 S. Fremont Avenue, Unit #40 Building A-9 West, 3rd Floor
Alhambra, CA 91803

To MRCA: Attn: _____

Email: _____

K. SEVERABILITY

If any provision of this Agreement, or the application thereof, is held to be invalid, that invalidity will not affect other provisions or applications of the Agreement that can be given effect without the invalid provision or application, and to this end the provisions of the Agreement are severable.

L. ENTIRE AGREEMENT

This Agreement contains the entire agreement between the parties hereto, and addition or modification of any terms or provisions will be effective unless set forth in writing, signed by both County and MRCA.

M. ADDITIONAL STANDARD TERMS AND CONDITIONS

a. Assignments and Subcontracts

MRCA must not assign its rights or delegate its duties under this Agreement, or both, whether in whole or in part, without the prior written consent of the County, in its discretion, and any attempted assignment or delegation without such consent will be null and void. For purposes of this paragraph, the County consent will require a written amendment to this Agreement, which is formally approved and executed by MRCA and County. In the event a transfer, exchange, assignment, or divestment results in a change in the person or entity with majority control of MRCA at the time of execution of this Agreement, such disposition is an assignment requiring the prior written consent of County in accordance with applicable provisions of this Agreement.

b. OSHA/CAL-OSHA Compliance

MRCA must comply with the provisions of the Occupational Safety and Health Act of 1970 (29 U.S.C. 661 et seq.) and the California Occupational Safety and Health Act (Chapter 993 of the 1973 Statutes of California).

c. Fair Labor

MRCA agrees to indemnify, defend, and hold harmless the County, its agents, officers and employees from any and all liability including, but not limited to, wages, overtime pay, liquidated damages, penalties, court costs, and attorneys' fees arising under any wage and hour law violation including, but not limited to, Federal Fair Labor Standards Act for services performed by MRCA's employees for which the County may be found jointly or solely liable.

d. Citizenship

MRCA warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Agreement meet the citizenship or alien status requirements set forth in Federal and State statutes and regulations. MRCA must obtain from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal and State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, (P.L. 99-603), or as they currently exist and as they may be hereafter amended. MRCA must retain all such documentation for all covered employees for the period prescribed by law.

e. County Lobbyists

MRCA and each County lobbyist or County lobbying firm as defined in Los Angeles County Code Section 2.160.010, retained by MRCA, must fully comply with the County Lobbyist Ordinance, Los Angeles County Code chapter 2.160. Failure on the part of MRCA or any County lobbyist or County lobbying firm retained by MRCA to fully comply with the County Lobbyist Ordinance will constitute a material breach of this Agreement upon which County may immediately terminate or suspend this Agreement.

f. Use of Recycled Paper

Consistent with the Board of Supervisors' policy to reduce the amount of solid waste deposited at County landfills, MRCA agrees to use recycled-content paper to the maximum extent possible on this agreement.

g. Suspension and Termination

MRCA agrees to suspend using Funds on Program operations or otherwise for a period not to exceed sixty (60) working days effective immediately upon written notice of suspension from the County. This provision may be applied if, in the judgment of the Director of the Department of Parks and Recreation, or their designee, circumstances exist which could result in illegal or inappropriate expenditures of Funds. The Director of the Department of Parks and Recreation, or their designee, may terminate this Agreement immediately by written notice to MRCA upon MRCA's failure to comply with the provisions of this Agreement. It is also understood and agreed, however, that should the County determine that MRCA's failure to perform relates to only part of the Program, the County, in its sole discretion, may elect to terminate only that part of the Agreement which will in no way void or invalidate the rest of this Agreement. In the event of termination of all or part of this Agreement, the County will be entitled to reimbursement of the portion of the Funds not yet used by MRCA. If this Agreement is terminated, MRCA must within five (5) days of receipt of notice of termination from County, notify all other parties who are subcontractors of MRCA of such termination.

Nothing contained herein will limit or prevent the County from seeking repayment of the Funds already used by MRCA which were not used in accordance with the conditions of this Agreement.

h. Termination for Improper Consideration

The County may, by written notice to MRCA, immediately terminate the right of MRCA to proceed under this Agreement if it is found that consideration, in any form, was offered or given by MRCA, either directly or through an intermediary, to any County officer, employee or agent with the intent of securing the Agreement or securing favorable treatment with respect to the award, amendment or extension of the Agreement or the making of any determinations with respect to MRCA's performance pursuant to the Agreement. In the event of such termination, the County will be entitled to pursue the same remedies against MRCA as it could pursue in the event of default by MRCA. MRCA must immediately report any attempt by a County officer, employee, or agent to solicit such improper consideration. The report must be made either to the County manager charged

with the supervision of the employee or to the Los Angeles County Fraud Hotline at (800) 544-6861 or <https://fraud.lacounty.gov/>. Among other items, such improper consideration may take the form of cash, discounts, service, the provision of travel or entertainment, or tangible gifts.

i. Compliance with Law

MRCA must comply with all applicable Federal, State and County law, regulations and policies in connection with its activities pursuant to this Agreement.

j. Governing Laws, Jurisdiction and Venue

This Agreement will be governed by, and construed in accordance with, the laws of the State of California. MRCA agrees and consents to the exclusive jurisdiction of the courts of the State of California for all purposes regarding this Agreement and further agrees and consents that venue of any action brought hereunder will be exclusively in the County of Los Angeles.

k. Rights and Remedies not Exclusive

The rights and remedies of the County provided in any given paragraph, as well as throughout the Agreement, are not exclusive and are cumulative with any and all other rights and remedies under the Agreement, at law, or in equity.

l. No Payment for Services Provided Following Expiration/Termination of Agreement

MRCA will have no claim against the County for payment of any money or reimbursement, of any kind whatsoever, for any service provided by MRCA after the expiration or other termination of this Agreement. Should MRCA receive any such payment it must immediately notify the County and must immediately repay all such funds to the County. Payment by the County for services rendered after expiration/termination of this Agreement will not constitute a waiver of the County's right to recover such payment from MRCA. This provision will survive the expiration or other termination of this Agreement.

m. Conflict of Interest

MRCA covenants that neither MRCA nor any of its agents, officers, employees, or subcontractors who presently exercise any function of responsibility in connection with the program has a personal interest, direct or indirect, in the Agreement or the Program, except to the extent he or she may receive compensation for his or her performance pursuant to this Agreement.

MRCA, its agents, officers, employees, and subcontractors must comply with all applicable Federal, State and County laws and regulations governing conflict of interest.

n. Authority

MRCA possesses legal authority to accept the property and funding, that a resolution, motion, or similar action has been fully adopted or passed, as an official act of MRCA governing body, authorizing receipt of the funds, and directing and designating the authorized representative(s) of MRCA to act in connection with the Program specified and to provide such additional information as may be required

by the County.

o. Counterparts/Electronic Signature

This Agreement may be executed in two or more counterparts, each of which will be deemed an original but all of which together will constitute one and the same Agreement. The facsimile, email or electronic signature of the parties will be deemed to constitute original signatures, and facsimile or electronic copies hereof will be deemed to constitute duplicate originals.

The County and MRCA hereby agree to regard electronic representations of original signatures of authorized officers of each party, when appearing in appropriate places on the Amendments prepared pursuant to Section L (Amendments) and received via communications facilities (facsimile, email or electronic signature), as legally sufficient evidence that such legally binding signatures have been affixed to Amendments to this Agreement.

p. Survival of Termination

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement will survive the termination or expiration of this Agreement.

[THE REST OF THIS PAGE IS BLANK]

IN WITNESS WHEREOF, the County by order of the Board of Supervisors, has delegated to the Director of Parks and Recreation, or their designee, the authority to execute this Agreement on its behalf on the date and year written below.

COUNTY OF LOS ANGELES

By _____
Norma E. García-González, Director
Department of Parks and Recreation

**MOUNTAINS RECREATION
CONSERVATION AUTHORITY**

By _____
(Name of Representative)

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By: _____
Rory LoAllen, Senior Deputy
County Counsel

**MOUNTAINS RECREATION
CONSERVATION AUTHORITY**

By: _____
_____, Principal Deputy Counsel

TRANSFER AGREEMENT OF REAL PROPERTY

This Transfer Agreement of Real Property ("Agreement") is made and entered into this ____ day of _____, 2026, by and between the Mountains Recreation & Conservation Authority, a local joint exercise of powers agency, established pursuant to Section 6500, et seq., of the Government code ("MRCA"), and the County of Los Angeles, a body corporate and politic ("County"). Each of County and MRCA are occasionally referred to herein as a "party" and collectively as the "parties."

RECITALS

A. County is the owner of a certain parcel of real property which is located at 12080 Browns Canyon Road, in the unincorporated area of Chatsworth, County of Los Angeles, State of California ("Property").

B. The Property is comprised of approximately 27.15 acres unimproved land together with all easements and interests appurtenant thereto, also identified as Assessor Parcel Number 2821-008-908, as more particularly described in **Exhibit A** and depicted in **Exhibit B**, both are attached and incorporated hereinafter by this reference.

C. The MRCA desires to accept and maintain the Property for public recreation and open space purposes in perpetuity, along with one time maintenance funding from the County, and the County is willing to quitclaim its interest in the Property and provide one time maintenance funding to MRCA, subject to the terms and conditions contained in this Agreement and the Quitclaim Deed ("Deed") attached as **Exhibit C** and incorporated hereinafter.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals, which are hereby deemed a contractual part hereof, and the promises, conditions, and mutual covenants set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by County and MRCA, the parties hereto agree as follows:

1. **Recitals.** All the Recitals set forth above are true and accurate and are incorporated herein by reference.
2. **Purchase Price.** The Property transfer from County to MRCA is a gratis transfer.
3. **Contingencies.** Completion of the transaction contemplated by this Agreement is contingent upon the following ("Contingencies").

3.1 MRCA providing Resolution of the Governing Board of the MRCA accepting the Property.

3.2 The LA County Board of Supervisors approving the transfer of the Property ("Board").

3.3 County providing a one-time maintenance funding in the amount of \$500,000.

4. **Transfer of Property.** County agrees to transfer and convey the Property to MRCA, and MRCA agrees to accept the Property from County, subject to the terms, provisions and conditions set forth in this Agreement.

4.1 **Escrow.** Within ten (10) business days following County's execution of this Agreement, the parties shall open an escrow account ("Escrow") with Chicago Title Insurance Company, 725 South Figueroa Street, Suite 200, Los Angeles, California 90017 ("Escrow Holder") for the purpose of consummating the transfer of the Property. This Agreement shall constitute the basic Escrow instructions for the purpose of consummating the transaction contemplated by this Agreement.

4.2 **Basic Escrow Instructions.** The copy of this Agreement deposited with the Escrow Holder shall constitute the basic escrow instructions relating to the transfer of the Property from the County to MRCA.

4.3 **Execution of Additional Escrow Documents.** The Parties shall execute and deliver to Escrow Holder, within five (5) business days after receipt, such additional escrow instructions prepared by the Escrow Holder as may be required to consummate the transactions contemplated by this Agreement. Any such instructions shall not conflict with, amend, or supersede any provisions of this Agreement. If there is any inconsistency between such instructions and this Agreement, this Agreement shall control, unless the Parties expressly agree in writing otherwise.

4.4 **Title.** MRCA understands that the Property is being transferred without any warranty regarding the condition of title to the Property. MRCA accepts all matters of record and understands that County will not provide a policy of title insurance and makes no representations or warranties as to condition of title. County recommends that MRCA retain, at MRCA's sole cost and expense, a policy of title insurance.

4.5 **Deeds.** At least one (1) business day before the Closing, County shall deposit into Escrow a Quitclaim Deed, in substantially the form attached hereto as Exhibit C duly executed, authorized, and acknowledged by County. At least one (1) business day before the Closing, MRCA shall deposit into Escrow a Certificate of Acceptance for the Quitclaim Deed duly executed, authorized, and acknowledged.

4.6 **Conveyance and Closing Date.** County shall convey the Property to the MRCA by Quitclaim Deed subject to: a) All taxes, interest, penalties and assessments of

record assessed but not yet due, if any; b) covenants, conditions, restrictions, reservations, easements, licenses, rights, and rights-of-way of record, if any; c) the express condition that the Property shall be maintained and used for recreation and open space purposes only, in perpetuity; d) the express condition that the Property shall be for the benefit and use of all residents of the County of Los Angeles. The date on which the Quitclaim Deed for the Property is recorded shall be referred to hereinafter as the "Closing Date." The parties agree to use their best efforts to affect the Closing within sixty (60) calendar days or sooner after the date of the Board order consummating the transfer contemplated hereby. The parties may agree in writing to extensions of the Closing if such extensions appear to either party to be necessary. If the Closing does not occur by said date or by any extended date agreed to by the parties in writing, either party, who is not then in default, may cancel this Agreement by delivering written notice of such cancellation to the other party and to Escrow Holder before Closing occurs. Neither of the parties thereafter shall have any liability to the other except as expressly provided for in this Agreement.

4.7 Escrow Holder is authorized to, when conditions of Escrow have been fulfilled by County and MRCA: (a) pay and charge County and MRCA each for their portion of escrow fees; b) pay and charge County for any amount necessary to place the title in the condition necessary to enable transfer pursuant to this Agreement; c) prorate all real property taxes, if any; c) record the Quitclaim Deed, (d) deliver copies of the Escrow closing statements to both parties, and (e) deliver, as instructed, any items or documents given to Escrow Holder to hold on behalf of both parties.

5. **Consideration.** Both MRCA and County mutually agree that consideration given by MRCA for County releasing its interest in the Property is MRCA's agreement to use and maintain the Property for public recreation and open space purposes.

6. **General Plan Conformity.** In accordance with California Government Code Section 65402, the County's planning agency have considered the location, purpose, and extent of the Property's transfer, respectively, and its conformity with each jurisdiction's General Plan, and on September 11, 2023 Regional Planning reported that there was "No Objection" to this transfer.

7. **Condition of Property.** MRCA acknowledges that MRCA is acquiring the Property "as is," solely in reliance on MRCA's own investigation, and that no representation or warranty of any kind whatsoever, express or implied, has been made by County or County's agents. Any information given or disclosure made to MRCA by County or County's agents concerning the Property shall not constitute a representation or warranty made by County. MRCA has been given the full opportunity to inspect the Property prior to execution of this Agreement. MRCA shall assume the cost and expense for any investigation and remediation of all contaminated materials, toxic or hazardous substances, and asbestos, if any, on the Property. MRCA also acknowledges that it is aware of all zoning regulations, other governmental requirements, access rights and road conditions, site and physical conditions, and all other matters affecting the use and condition of the Property and MRCA agrees to accept the Property in said condition.

8. **Grants.** MRCA also acknowledges that County may not be aware of all grants that are applicable to the Property, and it is MRCA's obligation to conduct its own due diligence with respect to applicable grants. MRCA agrees to be subject to any and all grants applicable to the Property and shall assume all claims, liabilities, obligations, and duties of such grants.

9. **Mineral Rights.** County reserves to itself and excepts from the conveyance contemplated herein all oil, gas, hydrocarbons, or other minerals in and under the Property, without the use of the surface or subsurface, to a depth of 500 feet, measured vertically, from the surface of the Property.

10. **Possession/Risk of Loss.** All risk of loss or damage with respect to the Property shall pass from County to MRCA upon recordation of the Deed.

11. **Brokerage Commission.** MRCA and County hereby acknowledge and represent that there are no broker's commission or finder's fees due in connection with the transaction contemplated by this Agreement. Each party shall indemnify and hold the other party harmless from any claim of any broker, agent or finder, licensed or otherwise, claiming through, under or by reason of the conduct of either party with respect to the transaction contemplated hereunder.

12. **Maintenance Funding.** County agrees to provide MRCA with one-time maintenance funding in the amount of \$500,000 for the purposes of maintaining the Property.

12.1 **County's Responsibilities:** County will transfer \$500,000 to MRCA ("Maintenance Funds") in exchange for MRCA's compliance with the terms and conditions of this Agreement.

12.2 **MRCA's Responsibilities:**

a) MRCA shall deposit the Maintenance Funds into an account for the sole purpose of maintenance and improvement of the Property.

b) MRCA shall expend the Maintenance Funds for the sole purpose of maintenance or improvement of the Property.

c) MRCA shall maintain adequate records of the expenditure of the Maintenance Funds for the purposes of auditing compliance. MRCA shall also make available for County inspection, accurate records of all its costs, disbursements and receipts with respect to the Maintenance Funds.

d) In the event the County determines that any Maintenance Funds hereunder have been used for any purpose other than the maintenance or improvement of the Property, MRCA is required to immediately refund any such improperly used funds to the County.

e) Once MRCA has fully expended the Maintenance Funds, MRCA shall deliver to County a notice that the funds have been fully expended ("Closure Notice"), including a general Description of the expenses, including a breakdown by year and

purpose. MRCA shall maintain records of the Maintenance Funds for at least five (5) years after delivering the Closure Notice.

f) MRCA shall post signage that informs the public that the Property is public land as well as its hours of operation.

13. **Conflicts.** In the event of a conflict between the provisions of this Agreement and the provisions of any other documents executed or agreement made or purported to be executed or made between the parties prior to the date hereof, the provisions contained in this Agreement shall in all instances govern and prevail.

14. **Assignment.** MRCA shall not assign or attempt to assign this Agreement or any rights hereunder, to any person or entity without the County's prior written consent. Any such assignment or purported assignment without the County's prior written consent shall be null and void, and of no force and effect whatsoever.

15. **Notices.** All notices or other communications required or permitted hereunder shall be in writing, and shall be personally delivered or sent by registered or certified mail, postage prepaid, return receipt requested or by Express Mail or Federal Express to the following address:

To County: County of Los Angeles, Department of Parks and Recreation
Planning and Development Agency
1000 South Fremont Avenue, Unit # 40
Alhambra, California 91803
Attention: Chester Kano, Deputy Director
Planning and Development Agency

To MRCA: Mountains Recreation & Conservation Authority
Los Angeles River Center & Gardens
570 West Avenue Twenty-Six, Suite 100
Los Angeles, California 90065
Attention: Joseph T. Edmiston, Executive Officer

With a copy to: Mountains Recreation & Conservation Authority
Los Angeles River Center & Gardens
570 West Avenue Twenty-Six, Suite 100
Los Angeles, California 90065
Attention: Jocelyn Chairez, Real Estate Officer

Notice shall be deemed, for all purposes, to have been given on the date of personal service or three (3) consecutive calendar days following the deposit of the same with a carrier as specified above. Notice of change of address shall be given by written notice in the same manner detailed in this paragraph.

16. **Severability.** In the event any portion of this Agreement shall be declared by any court of competent jurisdiction to be invalid, illegal, or unenforceable, such portion shall be severed from the Agreement, and the remaining parts hereof shall remain in full force and effect as fully as though such invalid, illegal, or unenforceable portion had never been part of the Agreement, provided the remaining Agreement can be reasonably and equitably enforced. Notwithstanding the above, in the event the portion of the agreement declared to be invalid, illegal or unenforceable substantially affects the benefit of the bargain derived by either party as a result of entering into this Agreement, then the parties shall cooperate to rewrite such portion of the Agreement so as to comply with existing law and to preserve the original intent of the portion(s) of the Agreement deemed unenforceable; provided that any rewritten provision must be agreed upon by both parties.

17. **Binding on Successors.** Subject to the limitations set forth herein, this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

18. **California Law.** This Agreement shall be construed in accordance with the internal laws of the State of California.

19. **Waivers.** No waiver by either party of any provision hereof shall be deemed a waiver of any other provision hereof or of any subsequent breach by either party of the same or any other provision.

20. **No Presumption Re: Drafter.** The parties acknowledge and agree that the terms and provisions of this Agreement have been negotiated and discussed between the parties and their attorneys, and this Agreement reflects their mutual agreement regarding same. Because of the nature of such negotiations and discussions, it would be inappropriate to deem any party to be the drafter of this Agreement, and therefore, no presumption for or against validity or as to any interpretation hereof, based upon the identity of the drafter shall be applicable in interpreting or enforcing this Agreement.

21. **Indemnification.** MRCA shall indemnify, defend and hold harmless the County, its Special Districts, elected and appointed officials, officers, employees, and agents (collectively the "County Indemnitees") from and against any and all liability, including but not limited to demands, claims, actions, fees, loss, costs and expenses (including attorney and expert witness fees), arising from and/or relating to this Agreement, except for such loss or damage arising from the sole negligence or willful misconduct of the County Indemnitees.

22. **Time is of the Essence.** Time is of the essence for each and every term, condition, covenant, obligation and provision of this Agreement.

23. **County Lobbyist Ordinance.** Buyer is aware of the requirements of Chapter 2.160 of the Los Angeles County Code with respect to County Lobbyists as such are

defined in Section 2.160.010 of said Code and certifies full compliance therewith. Failure to fully comply shall constitute a material breach upon which County may terminate or suspend this Agreement.

24. **Captions.** The captions and the section and subsection numbers appearing in this Agreement are inserted only as a matter of convenience and in no way define, limit, construe or describe the scope or intent of such sections of this Agreement nor in any way affect this Agreement.

25. **No Presumption Re: Drafter.** The parties acknowledge and agree that the terms and provisions of this Agreement have been negotiated and discussed between the parties and their attorneys, and this Agreement reflects their mutual agreement regarding the same. Because of the nature of such negotiations and discussions, it would be inappropriate to deem any party to be the drafter of this Agreement, and therefore, no presumption for or against validity or as to any interpretation hereof, based upon the identity of the drafter shall be applicable in interpreting or enforcing this Agreement.

26. **Assistance of Counsel.** Each party hereto either had the assistance of counsel or had counsel available to it, in the negotiation for, and the execution of, this Agreement, and all related documents.

27. **Power and Authority.** The parties hereto have the legal power, right, and authority to enter into this Agreement and the instruments referenced herein, and to consummate the transactions contemplated hereby. The individuals executing this Agreement and the instruments referenced herein on behalf of any legal entity comprising Buyer or Seller, have the legal power, right and actual authority to bind the entity to the terms and conditions of this Agreement and the instruments referenced herein.

28. **Survival of Certain Provisions.** Except as otherwise provided in this Agreement, the parties acknowledge and agree that the covenants, indemnities and liabilities herein shall survive the consummation of the transfer of the Property and recordation of the Quitclaim Deed.

29. **Entire Agreement.** This Agreement contains the entire agreement between the parties herein, and no addition or modification of any terms or provisions shall be effective unless set forth in writing, signed by both MRCA and County.

[Signature Page Follows.]

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their duly authorized officials, as of the day and year first written above.

MOUNTAINS RECREATION & CONSERVATION AUTHORITY,
a local government public entity established in 1985
pursuant to the Joint Powers Act

By: _____

_____, _____

COUNTY OF LOS ANGELES,
a body corporate and politic

By: _____

Norma E. García-González, Director
County of Los Angeles Department of Parks and Recreation

APPROVED AS TO FORM:
DAWYN R. HARRISON
County Counsel

By: _____

Rory LoAllen, Senior Deputy

EXHIBIT A
LEGAL DESCRIPTION
Assessor Parcel Number 2821-008-908

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

PARCEL 1:

THOSE PORTIONS OF LOTS 16 AND 17 OF FRACTIONAL SECTION 31, TOWNSHIP 3 NORTH, RANGE 16 WEST, SAN BERNARDINO MERIDIAN, IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT OF SAID LAND FILED IN THE DISTRICT LAND OFFICE JUNE 29, 1897 INCLUDED WITHIN THE FOLLOWING LINES:

BEGINNING AT THE 2 INCH PIPE SET IN THE CONCRETE WITH BRASS CAP MARKING THE INTERSECTION OF THE SOUTHERLY UN OF LOT 17 OF SAID SECTION WITH THE WESTERLY LINE OF RANCHO EX-MISSION DE SAN FERNANDO, AS SAID DOCUMENT IS SHOWN ON C.S.B. 452. SHEET 1 ON FILE IN THE OFFICE OF COUNTY SURVEYOR OF SAID COUNTY; THENCE ALONG SAID RANCHO LINE, NORTH 13° 31' 05" EAST 1294.68 FEET; THENCE NORTH 58° 47' 50" WEST 104.09 FEET; THENCE NORTH 73° 53' 51" WEST 266.95 FEET; THENCE NORTH 40° 00' 07" WEST 68.11 FEET; THENCE SOUTH 46° 29' 53" WEST 107.31 FEET; THENCE SOUGH 43° 24' 53" WEST 138.13 FEET; THENCE SOUTH 71° 00' 53" WEST, TO THE CENTER LINE OF BROWN'S CANYON ROAD, AS SAID ROAD IS DESCRIBED IN THE DEED RECORDED ON OCTOBER 7, 19578 AS INSTRUMENT NO. 241, IN BOOK 55781 PAGE 311, OFFICIAL RECORDS, OF SAID COUNTY; THENCE SOUTHERLY ALONG THE SAID CENTER LINE TO THE SOUTHERLY LINE OF SAID LOT 17; THENCE EASTERLY THEREON TO THE POINT OF BEGINNING.

FOR THE PURPOSE OF THIS DESCRIPTION THE SAID RANCHO LINE IS ASSUMED TO HAVE A BEARING OF NORTH 13° 31' 05" EAST.

PARCEL 2:

THAT PORTION OF LOT 16, OF FRACTIONAL SECTION 31, TOWNSHIP 3 NORTH, RANGE 16 WEST, SAN BERNARDINO MERIDIAN, IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT OF SAID LAND, LYING WESTERLY OF THE CENTER LINE OF BROWN'S CANYON ROAD, AS SAID ROAD IS DESCRIBED IN THE DEED RECORDED ON OCTOBER 7, 1957 AS INSTRUMENT NO. 241, IN BOOK 55781 PAGE 311, OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

PARCEL 3:

A PARCEL OF LAND BOUNDED BY THE FOLLOWING DESCRIBED LINES:

BEGINNING AT A 2 INCH IRON PIPE SET IN CONCRETE MARKED SAN FERNANDO 21 WITNESS CORNER AS SHOWN ON COUNTY SURVEYOR'S MAP NO. 8452, SHEET 1 ON FILE IN THE OFFICE OF THE COUNTY ENGINEER OF SAID COUNTY, SAID 2" INCH IRON PIPE BEING AT THE SOUTHWEST TERMINUS OF THAT CERTAIN COURSE SHOWN AS HAVING A BEARING AND LENGTH OF SOUTH 77°34'10" WEST 286.55 FEET ON SAID SURVEYOR'S MAP; THENCE FROM SAID POINT OF BEGINNING ALONG SAID COURSE, NORTH 77°47'15" EAST 147.20 FEET; THENCE SOUTH 13°33'57" WEST 5843.20 FEET; THENCE SOUTH 6°43'05" EAST 616.09 FEET, MORE OR LESS, TO THE NORTHERLY LINE AND/OR ITS EASTERLY PROLONGATION OF DEER LAKE HIGHLANDS UNIT NO. 1 AS SHOWN UPON A LICENSED SURVEYOR'S MAP FILED IN BOOK 24 PAGE 14 OF RECORD OF SURVEYS, IN THE OFFICE OF THE COUNTY RECORDER; THENCE ALONG SAID NORTHERLY LINE AND/OR IT'S PROLONGATION NORTH 89°34'42" WEST 170.56 FEET TO THAT CERTAIN COURSE AS SHOWN AS HAVING A BEARING AND LENGTH OF SOUTH 6°31'3C" EAST 1803.45 FEET ON SAID COUNTY SURVEYOR'S MAP; THENCE ALONG SAID LAST MENTIONED CERTAIN COURSE NORTH 6°22'30" WEST 550.73 FEET TO THE NORTHERLY TERMINUS OF SAID LAST MENTIONED CERTAIN COURSE; THENCE ALONG THAT CERTAIN COURSE SHOWN AS HAVING A BEARING AND LENGTH OF SOUTH 13°31'05" WEST 5877.90 FEET ON SAID COUNTY SURVEYOR'S MAP; NORTHERLY TO THE POINT OF BEGINNING.

EXCEPT THAT PORTION OF SAID LAND LYING SOUTHERLY OF THE SOUTHERLY LINE AND/OR ITS EASTERLY PROLONGATION OF THE SOUTH LINE OF LOT 17 IN SECTION 31, TOWNSHIP 3 NORTH, RANGE 16 WEST, SAN BERNARDINO MERIDIAN, IN SAID COUNTY AND STATE, ACCORDING TO THE OFFICIAL PLAT THEREOF.

ALSO EXCEPT THAT PORTION OF SAID LAND LYING NORTHERLY OF THAT CERTAIN COURSE AND ITS SOUTHEASTERLY PROLONGATION DESCRIBED AS HAVING A BEARING AND LENGTH OF NORTH 58°47'50" WEST 104.09 FEET; IN THE NORTHERLY BOUNDARY LINE OF THE LAND DESCRIBED IN PARCEL 1 OF THE DEED TO HAROLD L. GORDON RECORDED ON JANUARY 30, 1959 AS INSTRUMENT NO. 1202, IN BOOK D349 PAGE 709, OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

ALSO EXCEPT ANY PORTION OF SAID LAND INCLUDED WITHIN THE LINES OF LOT 7 OF SECTION 32, TOWNSHIP 3 NORTH, RANGE 16 WEST, SAN BERNARDINO MERIDIAN, IN SAID COUNTY AND STATE, ACCORDING TO THE OFFICIAL PLAT THEREOF.

EXCEPT THEREFROM ALL OIL, GAS, MINERALS, AND OTHER HYDROCARBON SUBSTANCES LYING BELOW THE SURFACE OF SAID LAND, BUT WITH NO RIGHT OF SURFACE ENTRY, AS PROVIDED IN DEEDS OF RECORD.

EXHIBIT B
MAP OF PROPERTY
TO BE TRANSFERRED



BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025						
BOARD MEETING DATE	1/13/2026						
SUPERVISORIAL DISTRICT AFFECTED	☒ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☐ 5 th						
DEPARTMENT(S)	Public Works						
SUBJECT	Award of Consultant Services Agreements for On-Call Department of Health Care Access and Information Inspector of Record Services for Various County Healthcare Projects and Related Services						
PROGRAM	N/A						
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☒ Yes ☐ No						
SOLE SOURCE CONTRACT	☐ Yes ☒ No						
	If Yes, please explain why: N/A						
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☒ Yes ☐ No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.						
DEADLINES/ TIME CONSTRAINTS	There is urgency to meet the January 13, 2026, Board Agenda to avoid impacts on currently ongoing and future Department of Health Services projects, as the existing contracts have expired. Delayed award of the contracts for the Inspector of Records services may cause delays to currently ongoing projects' completion dates.						
COST & FUNDING	<table border="1"> <tr> <td>Total cost: \$31,250,000</td><td>Funding source: The agreements will be funded by current and future Board-approved capital project budgets. Sufficient funding to finance work orders for these agreements will be financed through each individual project's fund.</td></tr> <tr> <td colspan="2">TERMS (if applicable): The consultant services agreements will be for a 3-year term plus four optional 1-year extensions.</td></tr> <tr> <td colspan="2">Explanation: N/A</td></tr> </table>	Total cost: \$31,250,000	Funding source: The agreements will be funded by current and future Board-approved capital project budgets. Sufficient funding to finance work orders for these agreements will be financed through each individual project's fund.	TERMS (if applicable): The consultant services agreements will be for a 3-year term plus four optional 1-year extensions.		Explanation: N/A	
Total cost: \$31,250,000	Funding source: The agreements will be funded by current and future Board-approved capital project budgets. Sufficient funding to finance work orders for these agreements will be financed through each individual project's fund.						
TERMS (if applicable): The consultant services agreements will be for a 3-year term plus four optional 1-year extensions.							
Explanation: N/A							
PURPOSE OF REQUEST	Public Works is seeking Board approval to award consultant services agreements to provide On-Call Department of Health Care Access and Information Inspector of Record Services for various County healthcare projects.						
BACKGROUND (include internal/external issues that may exist including any related motions)	The proposed consultant services agreements will provide On-Call Department of Health Care Access and Information Inspector of Record Services to support County healthcare projects and allow Public Works to facilitate delivery of the construction of current and future healthcare projects. These will allow for continuation of services as the current consultant services agreements have expired.						
EQUITY INDEX OR LENS WAS UTILIZED	☒ Yes ☐ No If Yes, please explain how: The Request for Proposal (RFP) was advertised on the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites. The RFP was published in the following journals: <i>Daily Breeze</i> , <i>Los Angeles Daily Journal</i> , <i>Los Angeles Sentinel</i> , <i>La Opinion</i> , <i>Pasadena Star News</i> , <i>San Gabriel Valley Tribune</i> , <i>Santa Monica Daily Press</i> , <i>The Signal Press Telegram</i> , and <i>World Journal</i> . Also, Public Works informed 1,706 Local Small Business Enterprises,						

	345 Social Enterprises, 185 Disabled Veteran Business Enterprises, 1,210 Community Business Enterprises, and 1,385 Community-Based Organizations about this business opportunity. The Department of Economic Opportunity informed 227 clients with the North American Industry Classification System code. Public Works advertised this RFP in a weekly e-mail newsletter with over 32,634 subscribers. Eleven firms registered on Public Works' website.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: This Board agenda item supports Board Priority No. 7, Sustainability, by investing in County buildings to provide improved public services and workforce environments that will lead to increased productivity.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

January 13, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION MANAGEMENT CORE SERVICE AREA
AWARD OF CONSULTANT SERVICES AGREEMENTS FOR
ON-CALL DEPARTMENT OF HEALTH CARE ACCESS AND INFORMATION
INSPECTOR OF RECORD SERVICES FOR VARIOUS COUNTY
HEALTHCARE PROJECTS AND RELATED SERVICES
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to award consultant services agreements to provide On-Call Department of Health Care Access and Information Inspector of Record Services for various County healthcare projects.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed action is not a project pursuant to the California Environmental Quality Act for the reasons stated in this Board letter.
2. Award and delegate authority to the Director of Public Works or his designee to execute five consultant services agreements with each of the following: two small-sized firms (Hallsta 360, Inc. and CA Compliant Construction Services, Inc.); one medium-sized firm (TYR, Inc.); and two large-sized firms (Smith Emery Laboratories, Inc. and Certerra RMA Group) to provide on-call Department of Health Care Access and Information Inspector of Record Services for various County healthcare projects. Each contract will be for an initial amount of

\$5,000,000 and a 3-year term plus four 1-year extension options, subject to the additional extension provisions specified below.

3. Delegate authority to the Director of Public Works or his designee to authorize additional services and extend the contract expiration date as necessary to complete those additional services when those additional services are: (1) previously unforeseen, (2) related to a previously assigned scope of work on a given project, and (3) are necessary to the completion of that given project.
4. Delegate authority to the Director of Public Works or his designee to supplement the initial \$5,000,000 contract amount by up to \$330,000 per amendment based on workload requirements. The aggregate amount of such amendments shall not exceed 25 percent of the initial contract amount or \$1,250,000, for a maximum not-to-exceed contract amount of \$6,250,000.
5. Delegate authority to the Director of Public Works or his designee to administer the agreements and at the discretion of the Director of Public Works or his designee to exercise the options to extend these agreements for four 1-year extension options based upon project demands and the level of satisfaction with the services provided with no change to the contract amounts, and to suspend/terminate these agreements for convenience if it is in the best interest of the County to do so.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to award five consultant services agreements for On-Call Department of Health Care Access and Information (HCAI) Inspector of Record (IOR) Services to support County healthcare projects.

Public Works currently manages multiple construction projects at the various medical campuses and clinics located throughout the County, including those at the Harbor-UCLA, Olive View-UCLA, Los Angeles General, and Martin Luther King, Jr. Medical Centers, as well as the Rancho Los Amigos National Rehabilitation Center and High Desert Regional Health Center. These healthcare projects must comply with HCAI Code requirements, which include construction inspection by an approved HCAI IOR.

The recommended on-call consultant services agreements with Hallsta 360, Inc.; CA Compliant Construction Services, Inc.; TYR, Inc.; Smith-Emery Laboratories; and Certerra RMA Group will give Public Works access to these specialized HCAI IOR Services, which are necessary to complete current and future healthcare projects.

The scope of work for the HCAI IOR consultant services consists of observation of construction to assure the work is performed in conformance with the construction documents, identification of field changes, preparation of inspection reports, and notices of noncompliance. The scope of work also includes participation in reviews with technical consultants and other government agency inspectors, coordination, management of job site meetings with the HCAI field staff, and preparation of reports. In addition, the scope of work includes oversight of special inspections such as welding, soils testing, concrete mixes, reinforcing steel, anchoring, and review of the contractor's progress payment requests.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 1, Make Investments that Transform Lives, Focus Area Goal A, Healthy Individuals and Families, Strategy ii, Improve Health Outcomes, by promoting comprehensive and inclusive care through investments in public healthcare infrastructure that enhance the quality and delivery of healthcare services to Los Angeles County residents; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by supporting the modernization of obsolete healthcare infrastructure.

FISCAL IMPACT/FINANCING

The recommended five HCAI IOR consultant services agreements are for a \$5,000,000 not-to-exceed amount each and a combined total of \$25,000,000. The agreements may be supplemented by up to \$330,000 per amendment based on workload requirements. The aggregate amount for such amendments shall not exceed 25 percent (\$1,250,000) of the original contract amount based on the Public Works' needs. The agreements will be funded by current and future Board-approved capital project budgets.

Sufficient funding to finance work orders for these agreements will be financed through each individual project's fund.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Standard consultant service agreements, in the form previously approved by County Counsel, will be used. The consultant service agreements contain terms and conditions in compliance with the Chief Executive Officer's and the Board's requirements.

The term of the consultant services agreements shall commence on the date of the full execution of the contract and shall extend for a period of 3 years from such

commencement date, plus four 1-year extension options for each firm for a maximum contract duration of 7 years. The expiration of the agreement is also subject to the following condition: Where services for a given project have been authorized by the County but are not completed by the consultant prior to the stated expiration date, the expiration date will be automatically extended solely to allow for the completion of such services.

Enclosure A reflects the consultant's minority participation and the Community Business Enterprises participation data.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not a project under the California Environmental Quality Act because they are excluded from the definition of a project by the California Public Resources Code Section 21065 and Section 15378(b) of the California Environmental Quality Act Guidelines. The proposed activities involve administrative activity of government that will not result in direct or indirect physical changes to the environment and are excluded from the definition of a project. Additionally, the proposed actions are a government funding mechanism that does not involve any commitment to a specific project that may result in a potentially significant physical impact on the environment.

CONTRACTING PROCESS

On May 27, 2025, Public Works released a Request for Proposals (RFP) for the On-Call HCAI IOR Services for Various County Healthcare Projects. The RFP was advertised on the County's "Doing Business with Los Angeles County" (Enclosure B) and "Do Business with Public Works" websites. The RFP was published in the following journals: *Daily Breeze*, *Los Angeles Daily Journal*, *Los Angeles Sentinel*, *La Opinion*, *Pasadena Star News*, *San Gabriel Valley Tribune*, *Santa Monica Daily Press*, *The Signal Press Telegram*, and *World Journal*. Also, Public Works informed 1,706 Local Small Business Enterprises, 345 Social Enterprises, 185 Disabled Veteran Business Enterprises, 1,210 Community Business Enterprises, and 1,385 Community-Based Organizations about this business opportunity. The Department of Economic Opportunity informed 227 clients with the North American Industry Classification System code. Public Works advertised this RFP in a weekly e-mail newsletter with over 32,634 subscribers. Eleven firms registered on Public Works' website.

The RFP allowed firms to compete as primes in one of three categories: small, medium, or large-sized firms. Each firm was requested to certify its own size based on the number of personnel for competition with other firms in the same size category. The RFP stated that a total of five firms would be awarded contracts as follows: two

small-sized firms (with 25 or fewer personnel), two medium-sized firms (with 26 to 75 personnel), and one large-sized firm (with over 75 personnel). The County reserves the right to increase or decrease the number of selected firms in any category or the total number of contracts. Additionally, the RFP included a minimum threshold score of 50 percent to be eligible for award of contract. Any firms receiving less than 50 percent of the total score may be disqualified from consideration for contract award.

On June 25, 2025, a total of seven proposals were received (four small-sized firms, one medium-sized firm, and two large-sized firms). One small-size firm's proposal was not reviewed because the proposal was nonresponsive to the minimum requirements of the RFP.

An evaluation committee, consisting of Public Works' staff, evaluated the proposals based on the criteria described in the RFP, including technical expertise, experience, personnel, qualifications, understanding of the work requirements, and price. During evaluation of the proposals, another small-sized firm was disqualified due to scoring below the threshold. Since only one medium-sized firm proposal was received, Public Works is recommending one additional contract to a large-sized firm, for a total of five contracts. Based on the evaluation of the proposals, the following firms were selected without regard to race, creed, color, or gender: two small-sized firms (Hallsta 360, Inc. and CA Compliant Construction Services, Inc.), one medium-sized firm (TYR, Inc.), and two large-sized firms (Smith Emery Laboratories, Inc. and Certerra RMA Group). RMA Group is registered to do business as "Certerra RMA Group" in San Bernardino County. The selected firms represent the highest-ranked firms best qualified to provide the required services. Public Works has determined that the firms' proposed rates for performing the services are reasonable. A 3-year contracting history for the selected firms is on file with Public Works.

Public Works has evaluated and determined that the Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended agreements. These agreements are exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis. Public Works notified the applicable labor union, California Association of Professional Employees, of this solicitation.

The consultant services agreements include a cost-of-living adjustment provision in accordance with Board Policy No. 5.070 - Multi-Year Services Contract Cost-of-Living Adjustments.

The Honorable Board of Supervisors
January 13, 2026
Page 6

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects as a result of the award of the recommended on-call HCAI IOR consultant services agreements. Approval of the recommended agreements will allow Public Works to facilitate delivery of the construction of current and future County healthcare projects.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:GT:cg

Enclosures

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
ON-CALL HEALTH CARE ACCESS AND INFORMATION INSPECTOR OF RECORD SERVICES FOR
VARIOUS COUNTY HEALTHCARE PROJECTS**

SELECTED FIRMS

	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business
Small-Sized Business Category									
1	Hallsta 360, Inc.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2	CA Compliant Construction Services, Inc.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-
Medium-Sized Business Category									
3	T.Y.R., Inc.	n/a	x	n/a	n/a	n/a	n/a	n/a	n/a
	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-
Large-Sized Business Category									
4	Smith Emery Laboratories, Inc.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Knowland Construction Services	n/a	x	n/a	x	n/a	n/a	n/a	n/a
5	Certerra RMA Group	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Grace Inspection and Testing	n/a	x	n/a	n/a	n/a	n/a	n/a	n/a

NON-SELECTED FIRMS

	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-
Small Business Category									
1	RF10 Inspection, Inc.	x	x	n/a	n/a	n/a	n/a	n/a	n/a
2	Manii Management LLC	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
ON-CALL HEALTH CARE ACCESS AND INFORMATION INSPECTOR OF RECORD SERVICES FOR
VARIOUS COUNTY HEALTHCARE PROJECTS**

FIRM INFORMATION*		CA Compliant Construction Services, Inc.	Hallsta 360, Inc.	Certerra RMA Group	Smith Emery Laboratories, Inc.	T.Y.R., Inc.	n/a	n/a
BUSINESS STRUCTURE		Corporation	Corporation	Corporation	Corporation	Corporation		
CULTURAL/ETHNIC COMPOSITION		NUMBER/% OF OWNERSHIP						
OWNERS/PARTNERS	Black/African American	0	0	0	0	1		
	Hispanic/Latino	0	7/50%	0	0	0		
	Asian or Pacific Islander	0	1	0	0	0		
	Native American	0	0	0	0	0		
	Subcontinent Asian	0	0	0	0	0		
	White	100%	7/50%	100%	100%	1/50%		
	Female (included above)	0	7/50%	0	0	1/50%		
Total No. of Employees		9	15	450	325	7		
COUNTY CERTIFICATION								
CBE		N	N	N	N	N		
LSBE		N	N	N	N	N		
OTHER CERTIFYING AGENCY		N/A	N/A	N/A	N/A	N/A		

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.



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Solicitation Information

Solicitation Number:	BRC0000577		
Title:	On-Call OSHPD Inspector of Record Services for Various County Healthcare Projects		
Department:	Public Works		
Bid Type:	Commodity	Bid Amount:	\$5,000,000.00
Commodity:	INSPECTION AND CERTIFICATION SERVICES		
Description:	Visit Public Works website at https://dpw.lacounty.gov/contracts/opportunities.aspx , to access RFP documents. Proposals received after the deadline will not be accepted. The County of Los Angeles Public Works is inviting proposals from qualified firms to provide as-needed Office of Statewide Health Planning and Development inspector of record services to support various healthcare projects at the campuses of Harbor-UCLA Medical Center, Martin Luther King, Jr., Medical Center, LAC+USC Medical Center, Olive View-UCLA Medical Center, and Rancho Los Amigos National Rehabilitation Center. A pre-proposal virtual conference to answer questions concerning the project will be held on Tuesday, June 10, 2025, at 1:00 p.m., via Microsoft Teams. Those who wish to attend must click the link titled "Pre-Proposal Conference Meeting (Live)" on the project page located at the website below to join. https://dpw.lacounty.gov/contracts/opportunities.aspx Submit questions relating to this solicitation to person listed below.		
Open Day:	5/27/2025	Closed Date:	6/25/2025 5:30:00 PM
Contact Name:	Loydi Nguyen	Contact Phone:	(626) 458-2180
Contact Email:	Inguyen@pw.lacounty.gov		
Notice of Intent to Award (0) :	Click here to view notice intent to award list.		
Solicitation Award (0) :	Click here to view award list.		
Last Changed On:	5/27/2025 8:28:36 PM		
Attachment File (0) :	Click here to download attachment files.		

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SITE INFO

1. Accessibility

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025	
BOARD MEETING DATE	1/13/2026	
SUPERVISORIAL DISTRICT AFFECTED	☐ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☒ 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Public Works is seeking Board approval of the final map for Tract 61105-48 in the County unincorporated community of Stevenson Ranch and acceptance of grants and dedications as indicated on the final map.	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☐ Yes ☒ No	
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why: N/A	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☒ Yes ☐ No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	Failure to complete this recordation in a timely manner will subject the developer/owner of the property to additional cost and expense.	
COST & FUNDING	Total cost: \$0.00	Funding source: N/A
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	The purpose of the recommended actions is to approve the final map for Tract 61105-48. The proposed final map consists of 11.04 gross acres and will create 135 condominium units on 1 lot.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The Regional Planning Director approved a substantial conformance review for this subdivision on March 28, 2019. The subdivider has complied with all requirements imposed as a condition of the approval of the tentative map, and the final map is in substantial conformance with the approved tentative map. Pursuant to the California Subdivision Map Act, a local agency must approve a final map if the subdivider has complied with all applicable requirements of State and local law and the legislative body finds that the final map is in substantial conformance with the approved tentative map. The grants and dedications, as indicated on the final map, are necessary for the construction and maintenance of public infrastructure required by the County for this development. In addition, approval of the final map will create new housing, which will help alleviate the current housing shortage impacting the County.	

EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how: N/A
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: This Board agenda item supports Board Priority No. 7, Sustainability, by developing housing opportunities for residents within the County and generating additional property tax revenue thereby creating more economically and resilient communities.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Luis Ramirez, Deputy Director, (626) 458-4004, cell phone (626) 434-5219, luramire@pw.lacounty.gov .



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

January 13, 2026

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**MUNICIPAL SERVICES CORE SERVICE AREA
APPROVAL OF THE FINAL MAP FOR TRACT 61105-48 AND
ACCEPTANCE OF GRANTS AND DEDICATIONS IN CONNECTION
THEREWITH IN UNINCORPORATED STEVENSON RANCH
(SUPERVISORIAL DISTRICT 5)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval of the final map for Tract 61105-48 in the County unincorporated community of Stevenson Ranch and acceptance of grants and dedications as indicated on the final map.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the approval of the final map for Tract 61105-48 is categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter.
2. Make findings as follows:
 - a. That the proposed subdivision complies with the applicable requirements and conditions imposed pursuant to the California Subdivision Map Act (Government Code, Section 66410, et seq.) and the County of Los Angeles Subdivision Ordinance (Los Angeles County Code, Title 21) and is in substantial conformance with the Vesting Tentative Tract Map 61105 previously approved by the Regional Planning Director on March 28, 2019.

- b. That division and development of the property, in the manner set forth on the approved tentative map for this subdivision, will not unreasonably interfere with the free and complete exercise of any rights of way or easements owned by any public entity and/or public utility in accordance with Government Code, Section 66436, subsections (a)(3)(A)(i), of the California Subdivision Map Act.
3. Approve the final map for Tract 61105-48.
4. Accept grants and dedications as indicated on the final map for Tract 61105-48.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to approve the final map for Tract 61105-48 (enclosed). The proposed final map consists of 11.04 gross acres and will create 135 condominium units on 1 lot.

The Regional Planning Director approved a substantial conformance review for this subdivision on March 28, 2019. The subdivider has complied with all requirements imposed as a condition of the approval of the tentative map, and the final map is in substantial conformance with the approved tentative map.

Pursuant to the California Subdivision Map Act, a local agency must approve a final map if the subdivider has complied with all applicable requirements of State and local law and the legislative body finds that the final map is in substantial conformance with the approved tentative map.

The grants and dedications, as indicated on the final map, are necessary for the construction and maintenance of public infrastructure required by the County for this development. In addition, approval of the final map will create new housing, which will help alleviate the current housing shortage impacting the County.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 1, Make Investments that Transform Lives, Focus Area Goal C, Housing and Homelessness, Strategy i, Affordable Housing, by allowing the County to record the final map to develop housing opportunities within the County and provide additional property tax revenue for Los Angeles County.

FISCAL IMPACT/FINANCING

There will be no adverse impact to the County General Fund. The 135 condominium units created by the recordation of this final map will generate additional property tax revenue that is shared by all taxing entities.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The approval of the final map is subject to provisions of the California Subdivision Map Act [Government Code, Sections 66410, et seq.; 66458, subsection (a); 66473; 66474.1; 66436, subsections (a)(3)(A)(i); and 66427.1, subsection (A)], which states that a legislative body shall not deny approval of a final map if it has previously approved a tentative map for the proposed subdivision and finds that the final map is in substantial conformance with the previously approved tentative map.

The final map has been reviewed by Public Works for mathematical accuracy, survey analysis, title information, and for compliance with local ordinances and the California Subdivision Map Act. Public Works' review indicates that the subdivision is substantially the same as it appears on the approved tentative map, that all State and local provisions and legal requirements have been met on this final map, and that the final map is technically correct.

All agreements and improvement securities, which were required as a condition of the approval of the final map, have been accepted on behalf of the County by the appropriate official.

ENVIRONMENTAL DOCUMENTATION

On May 19, 2011, the Board approved and certified the Final Environmental Impact Report for Vesting Tentative Tract Map 61105, which was completed in compliance with the California Environmental Quality Act (CEQA) guidelines. The Board certified the 2017 Final Recirculated Analysis on July 18, 2017, and the Regional Planning Director approved an addendum to the Final Environmental Impact Report on March 28, 2019, and found no substantial evidence that the project will have a significant effect on the environment.

The recommended actions are not subject to CEQA because the approval of a final subdivision map is ministerial pursuant to Section 15268, subsections (b)(3), of the CEQA guidelines and Section 21080, subsections (b)(1), of the California Public Resources Code.

The Honorable Board of Supervisors
January 13, 2026
Page 4

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects as a result of approving the final map for Tract 61105-48.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Land Development Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:YH:ec

Enclosure

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors
Regional Planning

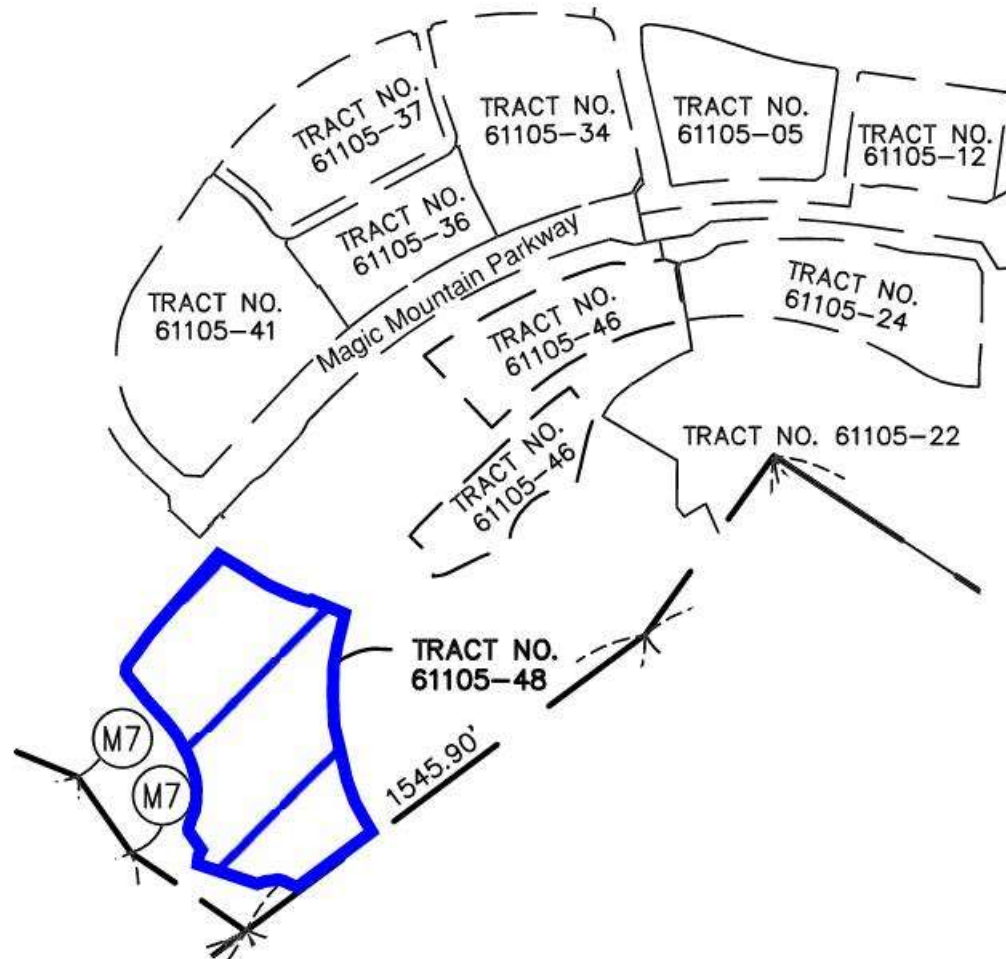
SCALE: 1"=50'

SHEET 4 OF 7 SHEETS

VESTING TRACT NO. 61105-48

IN THE UNINCORPORATED TERRITORY OF THE COUNTY OF LOS ANGELES,
STATE OF CALIFORNIA

FOR CONDOMINIUM PURPOSES



LEGEND:

— • — • — • — INDICATES THE BOUNDARY OF THE
LAND BEING SUBDIVIDED BY THIS MAP.
N.A.P.: NOT A PART OF THIS SUBDIVISION.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025		
BOARD MEETING DATE	1/13/2026		
SUPERVISORIAL DISTRICT AFFECTED	☐ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☒ 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Public Works is seeking Board approval of the final map for Tract 61105-49 in the County unincorporated community of Stevenson Ranch.		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☐ Yes ☒ No		
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why: N/A		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☒ Yes ☐ No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.		
DEADLINES/ TIME CONSTRAINTS	Failure to complete this recordation in a timely manner will subject the developer/owner of the property to additional cost and expense.		
COST & FUNDING	Total cost:	Funding source:	
	\$0.00	N/A	
	TERMS (if applicable): N/A		
	Explanation: N/A		
PURPOSE OF REQUEST	The purpose of the recommended actions is to approve the final map for Tract 61105-49. The proposed final map consists of 8.56 gross acres and will create 7 lots (6 residential affordable housing lots and 1 lot for private driveway and fire lane purposes).		
BACKGROUND (include internal/external issues that may exist including any related motions)	The Regional Planning Director approved a substantial conformance review for this subdivision on March 28, 2019. The subdivider has complied with all requirements imposed as a condition of the approval of the tentative map, and the final map is in substantial conformance with the approved tentative map. Pursuant to the California Subdivision Map Act, a local agency must approve a final map if the subdivider has complied with all applicable requirements of State and local law and the legislative body finds that the final map is in substantial conformance with the approved tentative map.		
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how: N/A		

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: This Board agenda item supports Board Priority No. 7, Sustainability, by developing housing opportunities for residents within the County and generating additional property tax revenue thereby creating more economically and resilient communities.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Luis Ramirez, Deputy Director, (626) 458-4004, cell phone (626) 434-5219, luramire@pw.lacounty.gov .



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

January 13, 2026

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**MUNICIPAL SERVICES CORE SERVICE AREA
APPROVAL OF THE FINAL MAP FOR TRACT 61105-49
IN UNINCORPORATED STEVENSON RANCH
(SUPERVISORIAL DISTRICT 5)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval of the final map for Tract 61105-49 in the County unincorporated community of Stevenson Ranch.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the approval of the final map for Tract 61105-49 is categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter.
2. Make findings as follows:
 - a. That the proposed subdivision complies with the applicable requirements and conditions imposed pursuant to the California Subdivision Map Act (Government Code, Section 66410, et seq.) and the County of Los Angeles Subdivision Ordinance (Los Angeles County Code, Title 21) and is in substantial conformance with the Vesting Tentative Tract Map 61105 previously approved by the Regional Planning Director on March 28, 2019.

- b. That division and development of the property, in the manner set forth on the approved tentative map for this subdivision, will not unreasonably interfere with the free and complete exercise of any rights of way or easements owned by any public entity and/or public utility in accordance with Government Code, Section 66436, subsections (a)(3)(A)(i), of the California Subdivision Map Act.
3. Approve the final map for Tract 61105-49.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to approve the final map for Tract 61105-49 (enclosed). The proposed final map consists of 8.56 gross acres and will create 7 lots (6 residential affordable housing lots and 1 lot for private driveway and fire lane purposes).

The Regional Planning Director approved a substantial conformance review for this subdivision on March 28, 2019. The subdivider has complied with all requirements imposed as a condition of the approval of the tentative map, and the final map is in substantial conformance with the approved tentative map.

Pursuant to the California Subdivision Map Act, a local agency must approve a final map if the subdivider has complied with all applicable requirements of State and local law and the legislative body finds that the final map is in substantial conformance with the approved tentative map.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 1, Make Investments that Transform Lives, Focus Area Goal C, Housing and Homelessness, Strategy i, Affordable Housing, by allowing the County to record the final map to develop housing opportunities within the County and provide additional property tax revenue for Los Angeles County.

FISCAL IMPACT/FINANCING

There will be no adverse impact to the County General Fund. The 7 lots created by the recordation of this final map will ultimately allow subsequent final map phases to record, creating 6 residential, affordable housing lots and 1 lot for private driveway and fire lane purposes.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The approval of the final map is subject to provisions of the California Subdivision Map Act [Government Code, Sections 66410, et seq.; 66458, subsection (a); 66473; 66474.1; 66436, subsections (a)(3)(A)(i); and 66427.1, subsection (A)], which states that a legislative body shall not deny approval of a final map if it has previously approved a tentative map for the proposed subdivision and finds that the final map is in substantial conformance with the previously approved tentative map.

The final map has been reviewed by Public Works for mathematical accuracy, survey analysis, title information, and for compliance with local ordinances and the California Subdivision Map Act. Public Works' review indicates that the subdivision is substantially the same as it appears on the approved tentative map, that all State and local provisions and legal requirements have been met on this final map, and that the final map is technically correct.

All agreements and improvement securities, which were required as a condition of the approval of the final map, have been accepted on behalf of the County by the appropriate official.

ENVIRONMENTAL DOCUMENTATION

On May 19, 2011, the Board approved and certified the Final Environmental Impact Report for Vesting Tentative Tract Map 61105, which was completed in compliance with the California Environmental Quality Act (CEQA) guidelines. The Board certified the 2017 Final Recirculated Analysis on July 18, 2017, and the Regional Planning Director approved an addendum to the Final Environmental Impact Report on March 28, 2019, and found no substantial evidence that the project will have a significant effect on the environment.

The recommended actions are not subject to CEQA because the approval of a final subdivision map is ministerial pursuant to Section 15268, subsections (b)(3), of the CEQA guidelines and Section 21080, subsections (b)(1), of the California Public Resources Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects as a result of approving the final map for Tract 61105-49.

The Honorable Board of Supervisors
January 13, 2026
Page 4

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Land Development Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

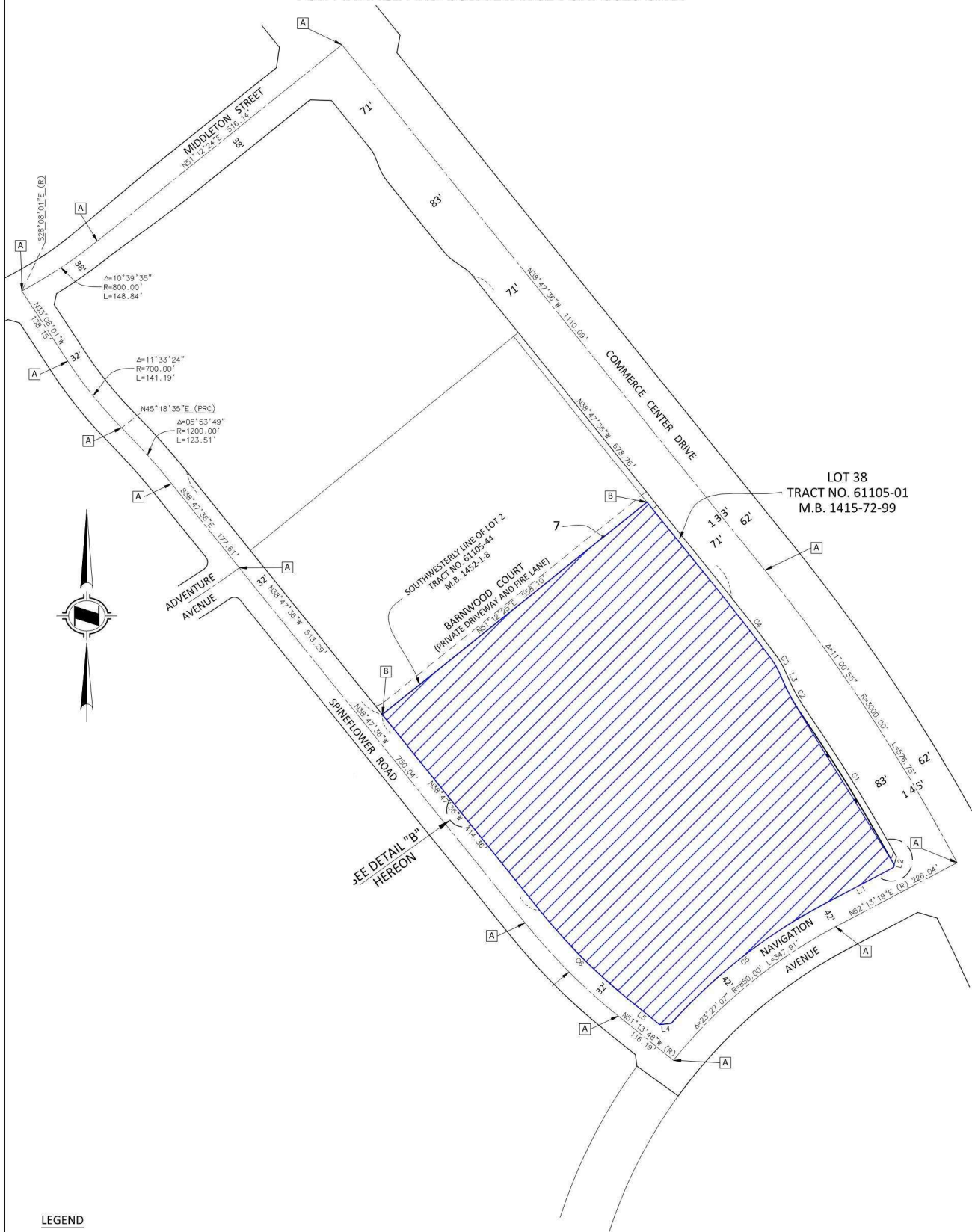
MP:YH:la

Enclosure

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors
Regional Planning

VESTING TRACT NO. 61105-49

IN THE UNINCORPORATED TERRITORY OF THE COUNTY OF
LOS ANGELES, STATE OF CALIFORNIA
FOR FINANCE AND CONVEYANCE PURPOSES ONLY

**LEGEND**

—•—•— INDICATES THE BOUNDARY OF THE LAND
BEING SUBDIVIDED BY THIS MAP

- - - - - INDICATES SHEET LIMIT



INDICATES SHEET NUMBER

INDEX MAP

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025	
BOARD MEETING DATE	1/13/2026	
SUPERVISORIAL DISTRICT AFFECTED	☐ All ☒ 1 st ☐ 2 nd ☒ 3 rd ☐ 4 th ☒ 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Public Works is seeking Board approval to adopt a Resolution Initiating Proceedings to levy the annual assessments for landscape maintenance purposes in Landscaping and Lighting Act Districts 1, 2, and 4, and zones therein, pursuant to the California Streets and Highways Code.	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☒ Yes ☐ No	
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☐ Yes ☒ No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	None.	
COST & FUNDING	Total cost: \$0.00	Funding source: N/A
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	The purpose of the recommended actions is to find that the project is exempt from the California Environmental Quality Act and adopt the enclosed Resolution Initiating Proceedings directing the Director of Public Works to prepare the annual Engineer's Report for the levying of annual assessments for landscape maintenance purposes for all zones within the Landscaping and Lighting Act (LLA) of 1972 Districts 1, 2, and 4.	
BACKGROUND (include internal/external issues that may exist including any related motions)	On July 12, 1979; August 10, 1995; and July 22, 1997, the Board of Supervisors approved the formation of LLA Districts 1, 2, and 4, respectively, pursuant to Section 22500, et seq., of the California Streets and Highways Code, to collect assessments to pay for the maintenance costs of landscaping that will benefit the subject properties. The proposed project initiates the annual process for levying assessments and does not establish any assessment rates. In accordance with Proposition 13, assessments cannot be based on property values. Each LLA District and zone therein is obligated to establish a benefit formula by which assessments are set according to the benefit received from the service or improvement as set forth in the Engineer's Report.	

	As the governing body, the Board is responsible for approving the levying of annual assessments for landscaping purposes. Board adoption of the Resolution Initiating Proceedings initiates the annual assessment process for the renewal of existing annual assessments and the establishment of new assessments for Fiscal Year 2026-27. Once the Engineer's Report is complete, Public Works will return to the Board for approval of a Resolution of Intention, in accordance with Section 22624 of the California Streets and Highways Code, to set the public hearing date to establish the assessments for Fiscal Year 2026-27 in accordance with the LLA.
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: This Board agenda items supports Board Priority No. 7, Sustainability, by ensuring the continuation of services to maintain the landscaped areas and appurtenant improvements that benefit those who live within the County LLA Districts and zones therein.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Luis Ramirez, Deputy Director, (626) 458-4004, cell (626) 434-5219 luramire@pw.lacounty.gov .



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

January 13, 2026

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**MUNICIPAL SERVICES CORE SERVICE AREA
COUNTY LANDSCAPE MAINTENANCE DISTRICTS
LANDSCAPING AND LIGHTING ACT DISTRICTS 1, 2, AND 4
INITIATE ANNUAL ASSESSMENT PROCEDURE – FISCAL YEAR 2026-27
(SUPERVISORIAL DISTRICTS 1, 3, AND 5)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to adopt a Resolution Initiating Proceedings to levy the annual assessments for landscape maintenance purposes in Landscaping and Lighting Act Districts 1, 2, and 4, and zones therein, pursuant to the California Streets and Highways Code.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Designate the Director of Public Works or his designee as the County Engineer for purposes of implementing this procedure.
3. Adopt the Resolution instructing the Director of Public Works or his designee to prepare and file the Engineer's Report for the annual levy of assessments for Fiscal Year 2026-27, pursuant to the Landscaping and Lighting Act of 1972, Section 22500, et seq., of the California Streets and Highways Code.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find that the project is exempt from the California Environmental Quality Act (CEQA) and adopt the enclosed Resolution Initiating Proceedings directing the Director of Public Works or his designee to prepare the annual Engineer's Report for the levying of annual assessments for landscape maintenance purposes for all zones within the Landscaping and Lighting Act (LLA) of 1972 Districts 1, 2, and 4.

On July 12, 1979; August 10, 1995; and July 22, 1997, the Board of Supervisors approved the formation of LLA Districts 1, 2, and 4, respectively, pursuant to Section 22500, et seq., of the California Streets and Highways Code, to collect assessments to pay for the maintenance costs of landscaping that will benefit the subject properties.

The proposed project initiates the annual process for levying assessments and does not establish any assessment rates. In accordance with Proposition 13, assessments cannot be based on property values. Each LLA District and zone therein is obligated to establish a benefit formula by which assessments are set according to the benefit received from the service or improvement as set forth in the Engineer's Report.

As the governing body, the Board is responsible for approving the levying of annual assessments for landscaping purposes. Board adoption of the Resolution Initiating Proceedings initiates the annual assessment process for the renewal of existing annual assessments and the establishment of new assessments for Fiscal Year (FY) 2026-27.

Once the Engineer's Report is complete, Public Works will return to the Board for approval of a Resolution of Intention, in accordance with Section 22624 of the California Streets and Highways Code, to set the public hearing date to establish the assessments for FY 2026-27 in accordance with the LLA.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal A, Public Health, Strategy i, Population Based Health, by ensuring the continuation of services to maintain the landscaped areas and appurtenant improvements that benefit those who live in the LLA Districts and zones.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

All services administered by Public Works and provided in the LLA Districts and zones therein are funded by the assessments established by the Board. The forecasted assessments, based on the existing rates, will generate approximately \$6.89 million in total revenue in LLA Districts 1, 2, and 4, and zones therein, for FY 2026-27.

Funding for the preparation of the annual Engineer's Report is included in the FY 2025-26 LLA District fund budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The LLA sets forth procedures that must be followed for any fiscal year during which assessments levied in a prior fiscal year for landscape maintenance purposes are to be continued. Section 22622 of the California Streets and Highways Code requires the Board to adopt an initial resolution (Resolution Initiating Proceedings) that generally describes proposed improvements and substantial changes in existing improvements, and to order the County Engineer to prepare and file an Engineer's Report in accordance with Sections 22565 and 22622 of the California Streets and Highways Code.

Public Works will return to the Board with a recommendation to file and approve the Engineer's Report and to approve a Resolution of Intention, in accordance with Section 22624 of the California Streets and Highways Code. The Board's approval of the Engineer's Report and Resolution of Intention will set the public hearing date to establish the assessments for FY 2026-27. Any new or increased assessments must also comply with Proposition 218, set forth in Article XIII D of the California Constitution and Section 53753 of the California Government Code, which requires notices and ballots to be mailed to the affected property owners regarding any proposed new assessment or assessment increase greater than allotted for in the zone-specific Engineer's Report, and a public hearing to receive ballots in support of or against the proposed new or increased assessment for tabulation.

The Resolution Initiating Proceedings has been approved as to form by County Counsel.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from the CEQA. The project, which includes initiation of proceedings for the levying of annual assessments for landscape maintenance purposes, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15301, subsection (h), and Section 15306 of the CEQA guidelines and Classes 1, subsections (x)(27), and 6 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project provides for information collection for the LLA Districts and zones, as well as maintenance of existing landscaping, and will not

involve any information collection for the LLA Districts and zones, as well as maintenance of existing landscaping, and will not involve any expansion of an existing use or the removal of healthy, mature, or scenic trees. In addition, based on the proposed project records, it will comply with all applicable regulations; it is not in a sensitive environment; and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to California Government Code, Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemptions inapplicable.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or programs as a result of approving these actions.

CONCLUSION

Please return one adopted copy of this Board letter and signed Resolution to Public Works, Land Development Division. Also, please forward one adopted copy of the Board letter and signed Resolution to the Assessor (Ownership Services Section) and to the Auditor-Controller (Tax Division).

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

Enclosure

MP:YH:la

cc: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisor

**BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES
RESOLUTION INITIATING PROCEEDINGS
FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR
COUNTY LANDSCAPING AND LIGHTING ACT DISTRICTS 1, 2, AND 4
AND ZONES THEREIN FOR THE 2026-27 FISCAL YEAR;
AND ORDERING THE PREPARATION OF THE ANNUAL ENGINEER'S REPORT**

WHEREAS, on July 12, 1979; August 10, 1995; and July 22, 1997; the Board of Supervisors of the County of Los Angeles approved the formation of Landscaping and Lighting Act (LLA) Districts 1, 2, and 4, respectively, for the purpose of providing funds for the operation and maintenance of the LLA districts and zones therein within Los Angeles County pursuant to provisions of the Landscaping and Lighting Act of 1972 (the Act), Section 22500, et seq., of the California Streets and Highways Code; and

WHEREAS, within the LLA District 1 there are two (2) established separate zones, within the LLA District 2 there are fifteen (15) established separate zones, and within LLA District 4 there are ten (10) established separate zones; and each zone consists of territory that receives substantially similar and proportional special benefits from the improvements provided in the zone; and

WHEREAS, each of the two (2), fifteen (15), and ten (10) zones within LLA Districts 1, 2, and 4, respectively, retain separate budgets, trust accounts, and unit numbers established by Los Angeles County Auditor-Controller; and

WHEREAS, the Board previously approved the formation of LLA Districts and zones therein for the purpose of providing funds for landscape maintenance services provided therein pursuant to the Act; and

WHEREAS, the Board hereby proposes to levy annual assessments for existing LLA Districts 1, 2, and 4 and zones therein and to levy and collect assessments against the lots and parcels of land within such LLA Districts and zones therein to pay for the costs and expenses of landscape maintenance and improvements for the fiscal year commencing July 1, 2026, and ending June 30, 2027, pursuant to the Act; and

WHEREAS, the general location and boundaries of the LLA Districts 1, 2, and 4 and zones therein are shown on maps on file in the office of Los Angeles County Public Works and are incorporated herein by reference and open to public inspection; and

WHEREAS, provisions of the Act require the Board to adopt a Resolution Initiating Proceedings to generally describe any proposed improvements or substantial changes in existing improvements and to order the Director of Public Works, or his designee, to prepare and file an Engineer's Report in accordance with Sections 22565 and 22622 of the Act.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Los Angeles that:

Section 1. The Board proposes to establish assessments for landscape maintenance purposes for Fiscal Year 2026-27, pursuant to the provisions of the Act, to be used for the maintenance, repair, replacement, and upgrades to planted and irrigated slopes, turf areas, parkway panels, medians, automated irrigation system components, and related appurtenances within LLA Districts 1, 2, and 4 and zones therein, in compliance with the requirements set forth by the Act.

Section 2. The Director of Public Works, or his designee, is hereby ordered to prepare and file the Engineer's Report in accordance with Sections 22565 and 22605 of the Act.

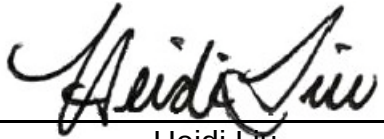
The foregoing Resolution was adopted on the ____ day of _____ 2026, by the Board of Supervisors of the County of Los Angeles and ex-officio of the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts.

EDWARD YEN
Executive Officer of the
Board of Supervisors of the
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By  _____
Heidi Liu
Deputy County Counsel

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025		
BOARD MEETING DATE	1/13/2026		
SUPERVISORIAL DISTRICT AFFECTED	☐ All ☒ 1 st ☒ 2 nd ☒ 3 rd ☐ 4 th ☐ 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Award Service Contract for On-Call Maintenance of Airport Traffic Control Tower Equipment and Automated Weather Observation Systems		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☒ Yes ☐ No		
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☒ Yes ☐ No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.		
DEADLINES/ TIME CONSTRAINTS	The current contract has a final expiration date of April 30, 2026; however, it will expire upon award and execution of this contract. The award of this contract will continue the current services by the recommended contractor, which is the current contractor providing these services.		
COST & FUNDING	Total cost: \$1,907,180	Funding source: Funding for the initial term is included in the Aviation Enterprise Fund (M02) Fiscal Year 2025-26 Budget. Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process. The total annual expenditure for this service will not exceed the maximum contract amount approved by the Board.	
	TERMS (if applicable): This contract will be for a period of 1 year with four additional 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months.		
	Explanation: N/A		
PURPOSE OF REQUEST	Public Works is seeking Board approval to award a service contract to DBT Transportation Services, LLC for on-call inspections, maintenances, repair, and certification of airport traffic control tower equipment and automated weather observation systems at various Los Angeles County airports.		
BACKGROUND (include internal/external issues that may exist including any related motions)	The purpose of the recommended action is to award a contract to provide on-call inspections, maintenances, repairs, and certification of airport traffic tower equipment and the automated weather observation systems at various Los Angeles County airports. The work to be performed will consist of performing periodic inspections, maintenances, repairs, and certification of the automated weather observation systems at Brackett Field Airport, Compton/Woodley Airport, San Gabriel Valley Airport, and		

	Whiteman Airport and of the airport traffic control tower equipment also at Whiteman Airport.
EQUITY INDEX OR LENS WAS UTILIZED	☒ Yes ☐ No If Yes, please explain how: Public Works notified over 34,000 subscribers using weekly GovDelivery notification and on our "Do Business with Public Works" website. Public Works also informed 1,645 Local Small Business Enterprises; 169 Disabled Veteran Business Enterprises; 174 Social Enterprises; 1,041 Community Business Enterprises; and 1,385 Community-Based Organizations, and advertised in regional and small newspapers in each supervisorial district.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: Board Priority No. 7, Sustainability, which aims to provide a comprehensive and coordinated approach to sustainability efforts with the County Sustainability Plan as its foundation. This priority is focused on advancing a vision of a healthier, more livable, economically robust, equitable, and resilient County. The service contract will contribute to infrastructure improvement by supporting the installation and maintenance of Automated Weather Observation Systems at County airports and critical technology that promotes aviation safety, operational efficiency, and environmental awareness. Ensuring a reliable Automated Weather Observation Systems network enhances the resilience and accessibility of transportation infrastructure for local communities and supports the County's broader sustainability goals.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, cell (626) 476-9847 sburger@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE:

AVI-0

January 13, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICE CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
ON-CALL MAINTENANCE OF AIRPORT TRAFFIC CONTROL TOWER
EQUIPMENT AND AUTOMATED WEATHER OBSERVATION SYSTEMS
(SUPERVISORIAL DISTRICTS 1, 2, AND 3)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to award a service contract to DBT Transportation Services, LLC for on-call inspections, maintenances, repairs, and certification of airport traffic control tower equipment and automated weather observation systems at various Los Angeles County airports.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work is not a project pursuant to the California Environmental Quality Act.
2. Award and delegate authority to the Director of Public Works or his designee to execute a contract with DBT Transportation Services, LLC for on-call inspections, maintenances, repairs, and certification of airport traffic control tower equipment and automated weather observation systems at various

Los Angeles County airports. This contract will have an initial term of 1 year with four 1-year renewal options and may be extended on a month-to-month basis for up to 6 additional months for a maximum potential contract term of 66 months and a maximum potential contract sum of \$1,907,180. This contract will be subject to the additional extension provisions specified below.

3. Delegate authority to the Director of Public Works or his designee to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, DBT Transportation Services, LLC has successfully performed during the previous contract period, and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend and/or terminate the contract for convenience if it is in the best interest of the County to do so.
4. Delegate authority to the Director of Public Works or his designee to authorize additional services and extend the contract expiration date as necessary to complete those additional services when those additional services are: (1) previously unforeseen, (2) related to a previously assigned scope of work on a given work order, and (3) are necessary for the completion of that given work order.
5. Delegate authority to the Director of Public Works or his designee to increase the annual contract amount by up to an additional 10 percent of the annual contract sum, which is included in the maximum potential aggregate contract sum for unforeseen additional work within the scope of the contract, if required, and to adjust the contract sum for each option year to allow for an annual cost-of-living adjustment in accordance with the County policy and the terms of the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to award a contract to provide on-call inspections, maintenances, repairs, and certification of airport traffic tower equipment and the automated weather observation systems at various Los Angeles County airports and to determine that the recommended actions are not a project under the California Environmental Quality Act (CEQA). The work to be performed in the future under the agreement will consist of performing periodic inspections, maintenances, repairs, troubleshooting, and certification of the automated weather observation systems at Brackett Field Airport, Compton/Woodley Airport, San Gabriel Valley Airport, and Whiteman Airport and of the airport traffic control tower equipment at Whiteman Airport. Regular inspection and maintenance helps prevent equipment failures which could

compromise aviation safety and result in operational downtime or Federal Aviation Administration compliance violations.

The recommended contractor has the specialized knowledge and expertise to provide these essential services which are critical to the safe operation of County-owned airports and ensuring Federal Aviation Administration operational and safety standards are met. This contract supports and benefits County airports, airport staff, pilots, and the general public who rely on accurate weather reporting and safe air traffic operations.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 1, Make investments that transform lives, Focus Area Goal B, Employment and Sustainable Wages, Strategy iii, Job Creation, by contracting with the contractor who has specialized expertise, experience, and training to provide routine inspections, maintenances, repairs, and certification services in an effective, timely, and responsive manner.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The annual contract sum is \$315,236 plus 10 percent for unforeseen additional work within the scope of the contract and cost-of-living adjustments in accordance with the contract. The amount is based on Public Works estimated annual utilization of the contractor's services. The contract is for an initial term of 1 year, with four additional 1 year renewal options and may be extended on a month-to-month basis for up to 6 months, for a maximum potential contract term of 66 months and an overall maximum potential contract sum of \$1,907,180. Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms. The County may also authorize an extension of time to the contract's maximum potential term, not-to-exceed 180 days, with no additional funding. The County may also authorize an extension of time to the contract's maximum potential term, not-to-exceed 180 days, with no additional funding.

Funding for the initial term of this service is included in the Aviation Enterprise Fund (M02) Fiscal Year 2025-26 Budget. Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process. Total annual expenditure for this service will not exceed the maximum contract amount approved by the Board.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County Counsel has reviewed the contract as to form, which is substantially similar to the enclosed draft agreement (Enclosure A). The recommended contract agreement with DBT Transportation Services, LLC was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements. The expiration of the contract is subject to the following conditions: where services for a given project have been authorized in writing by the County but are not completed by the contractor prior to the stated expiration date, the expiration date will be extended solely to allow for the completion of such services.

A standard service contract was used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposer's utilization participation and Community Business Enterprise program information. Data regarding the proposer's minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

The current contract has a final expiration date of April 30, 2026; however, it will expire upon award and execution of this contract. Award of this contract will continue the current services by the recommended contractor, which is the current contractor providing these services. This contract will commence upon the Board's approval and final execution by both parties, whichever occurs last.

ENVIRONMENTAL DOCUMENTATION

Approval of the recommended action to authorize the as-needed services agreement and related actions does not constitute a project subject to CEQA because the activity is excluded from the definition of a project in California Public Resources Code Section 21065 and is administrative activity of government that will not result in a direct or reasonably foreseeable indirect physical change in the environment under California CEQA Guidelines Section 15378(b). No specific work would be approved by approval of the recommended actions. Future activity that would be approved under the agreement may consist of non-project actions, such as inspections or would likely be exempt, including under Section 15301 of the California CEQA Guidelines and Class 1 of the County's Environmental Document Reporting Procedures and Guidelines as repairs or maintenance of an existing facility. As work is proposed under the agreement, consideration of CEQA will occur prior to authorization. Authorization of projects under CEQA for activities that are not determined to be exempt would return to the Board for consideration along with appropriate CEQA findings.

CONTRACTING PROCESS

On January 23, 2025, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business with Los Angeles County" website (Enclosure C), "Do Business With Public Works" website, and X (formerly Twitter). In addition, advertisements were placed in the *Los Angeles Daily Journal*, *La Opinión*, *Los Angeles Sentinel*, *The Daily Breeze*, *The Signal*, *Antelope Valley Press*, *San Gabriel Valley Tribune*, *Daily Commerce*, *Malibu Times*, and *Pasadena Star News*. Public Works also informed 1,645 Local Small Business Enterprises; 169 Disabled Veteran Business Enterprises; 174 Social Enterprises; 1,041 Community Business Enterprises; and 1,385 Community-Based Organizations.

On February 19, 2025, two proposals were received. One proposal was disqualified for failure to meet the minimum requirements of the RFP. The remaining proposal was evaluated by an evaluation committee consisting of Public Works staff. The evaluation was conducted utilizing the informed averaging methodology for applicable criteria described in the RFP, which included the price, experience, work plan, and references. Based on this evaluation, it is recommended that this contract be awarded to the apparent responsive and responsible proposer, DBT Transportation Services, LLC. Public Works has determined the contractor's price to be reasonable for the work requested. Since Public Works does not have classifications that may be impacted by this contract, no union notification was required.

Public Works has evaluated and determined that the contracted services are required on an on-call and intermittent basis; therefore, Proposition A (Los Angeles County Code Chapter 2.121) and the Living Wage Program (Los Angeles County Code Chapter 2.201) do not apply to this contract.

The contract includes a cost-of-living adjustment provision, which is in accordance with Board Policy 5.070, Multi-Year Services Contract Cost-of-Living Adjustments.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this contract will continue the services without disruption to the public and will not result in the displacement of any County employees as this service is presently contracted with the private sector.

The Honorable Board of Supervisors
January 13, 2026
Page 6

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Aviation Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:SK:sc

Enclosures

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors

AGREEMENT FOR
ON-CALL INSPECTIONS, MAINTENANCE, REPAIR, AND
CERTIFICATION OF AIRPORT TRAFFIC CONTROL TOWER EQUIPMENT
AND AUTOMATED WEATHER OBSERVATION SYSTEMS

THIS AGREEMENT, made and entered into this ____ day of _____, 2026, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and DBT Transportation Services, LLC, a limited liability corporation, located at 1500 CityWest Boulevard, Suite 550, Houston, Texas 77042, (hereinafter referred to as CONTRACTOR). COUNTY and CONTRACTOR are each a Party and collectively referred to as the Parties.

WITNESSETH

FIRST: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors (Board) of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on February 19, 2025, hereby agrees to provide services as described in this Contract for On-Call Inspections, Maintenance, Repair, and Certification of Airport Traffic Control Tower Equipment and Automated Weather Observation Systems.

SECOND: This AGREEMENT, together with Exhibit A, Scope of Work; Exhibit A.1, Schedule of Prices (Form PW-2); Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F, Performance Requirements Summary, Exhibit G, Whiteman Airport Traffic Control Tower Equipment Maintenance, Equipment to be Maintained; and Exhibit H, Description of Equipment/Systems, the CONTRACTOR'S Proposal, all attached hereto; the Request for Proposals; and Notice to Proposers to the Request for Proposals, all of which are incorporated herein by reference, are agreed by the COUNTY and the CONTRACTOR to constitute the Contract.

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in the Proposal and attached hereto as Exhibit A.1 (Form PW-2), an amount not to exceed \$315,236 per year, or such greater amount as the Board may approve (Maximum Contract Sum). Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms.

FOURTH: This Contract's initial term will be for a period of 1-year commencing upon the Board's approval and final execution of this Agreement by both Parties, whichever occurs last. The COUNTY will have the sole option to renew this Contract term for up to four additional one-year periods and six month-to-month extensions, for a maximum total Contract term of 66 months. Each such option will be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to renew this Contract at least 10 days prior to the end of each term. At the sole discretion of

the COUNTY, in lieu of renewing the Contract for the full 1 year, this Contract may be renewed on a month-to-month basis, upon written notice to the CONTRACTOR at least 10 days prior to the end of a term. Further, in accordance with Section 2.A.3 of Exhibit B, Service Contract General Requirements, the COUNTY may, at its sole discretion, authorize extensions of time to the Contract's term, to the extent that extensions of time for Contractor performance do not impact either scope or amount of this Contract, provided the aggregate of all such extensions during the life of this Contract will not exceed 180 days. The Director will provide a written notice of nonrenewal at least 10 days before the last day of any term, in which case this Contract will expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal. If the County authorizes the Contractor in writing to perform services on a given task prior to the stated expiration date, but thereafter such services are not completed by the stated expiration date, then the expiration of the Contract shall be automatically extended solely to allow for the completion of such services. County may authorize unforeseen additional services and extend the contract expiration date as necessary to complete those services when the unforeseen additional services are directly related to the initial scope of work and are necessary for the completion of a given project.

FIFTH: The CONTRACTOR will bill monthly, in arrears, for the work performed during the preceding month. Work performed will be billed at the unit prices quoted in Exhibit A.1, Schedule of Prices (Form PW-2).

SIXTH: Public Works will make payment to the CONTRACTOR within 30 days of receipt and approval of a properly completed and undisputed invoice. However, should the CONTRACTOR be certified by the COUNTY as a Local Small Business Enterprise, payment will be made in accordance with Board of Supervisors Policy No. 3.035, Small Business Liaison and Prompt Payment Program. Each invoice must be in triplicate (original and two copies) and must itemize the work completed. The invoices must be submitted to:

Los Angeles County Public Works
Attention Fiscal Division, Accounts Payable
P.O. Box 7508
Alhambra, CA 91802-7508

SEVENTH: In no event will the aggregate total amount of compensation paid to the CONTRACTOR exceed the amount of compensation authorized by the Board. Such aggregate total amount is the Maximum Contract Sum.

EIGHTH: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract. The CONTRACTOR acknowledges that the designated Contract Manager is not authorized to request or order any work that would result in the CONTRACTOR earning an aggregate compensation in excess of this Contract's Maximum Contract Sum.

NINTH: The CONTRACTOR must not perform or accept work requests from the Contract Manager or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The CONTRACTOR must monitor the balance of this Contract's Maximum Contract Sum. When the total of the CONTRACTOR'S paid invoices, invoices

pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the CONTRACTOR must immediately notify the Contract Manager in writing. The CONTRACTOR must send written notification to the Contract Manager when this Contract is within 6 months from expiration of the term as provided for hereinabove.

TENTH: If requested by the Contractor prior to the renewal of a contract option year, the contract amount (hourly, daily, monthly, etc.) for the additional option year periods identified in the FOURTH paragraph may, at the sole discretion of the County, be increased at the time of contract renewal, if exercised by the County, based on the most recently published percentage change in the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index for Urban Consumers (CPI-U) for the Los Angeles-Long Beach-Anaheim area for the 12-month period preceding the renewal date, which will be the effective date for any cost-of-living adjustment (COLA). However, any increase must not exceed the general salary movement granted to County employees as determined by the Chief Executive Officer as of each July 1 for the prior 12-month period. Furthermore, should fiscal circumstances ultimately prevent the Board from approving any increase in County employee salaries, no COLA will be granted. Before any COLA increase will take effect and become part of the contract, it will require a written amendment to the contract first, that has been formally approved and executed by the parties. To request a COLA, Contractor must submit a written request along with appropriate justification to the Contract Analyst 60 days prior to "the contract renewal date" or "exercising the additional option year periods identified in the FOURTH paragraph." Upon approval of COLA, a notification will be sent to the Contractor.

ELEVENTH: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Proposal, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A through H, inclusive, the COUNTY'S provisions will control and be binding.

TWELFTH: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

THIRTEENTH: Advertising and Other External Communications About the Project/Contract. Consultant/Contractor shall obtain the County's prior written approval before disclosing or communicating any information concerning the award of the contract, the progress of the work, or the completion of the work, to any non-party, including but not limited to outside media and news organizations. This requirement includes, but is not limited to: (1) a Consultant/Contractor's, application for an award or any other recognition of the Project/Contract; and (2) any advertising or promotion of the Project/Contract and/or the Consultant/Contractor's role on the project. The County retains the sole discretion as to the release of such information, including the right to deny the request for disclosure, the right to direct the timing of the disclosure, and/or the right to direct Consultant/Contractor to make revisions to the information prior to disclosure.

FOURTEENTH: This Contract constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings. This

ENCLOSURE A

CONTRACT may be signed by the Parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or e-mail electronic signatures. Each executed counterpart will be deemed an original. All counterparts, taken together, constitute the executed Agreement.

The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format will be legal and binding and will have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. Contractor and County (i) agree that an electronic signature, whether digital or encrypted, of a Party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile, or electronic mail, or other electronic means, (iii) are aware that the other Party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all Parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 (E-SIGN) and California Uniform Electronic Transactions Act (UETA)(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, e-mail or other electronic means will constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

[illegible]

ENCLOSURE A

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By _____
Deputy

Type/Print Name

DBT TRANSPORTATION SERVICES,
LLC

By _____
Its President

Type/Print Name

By _____
Its Secretary

Type/Print Name

**PROPOSER UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
ON-CALL MAINTENANCE OF AIRPORT TRAFFIC CONTROL TOWER EQUIPMENT AND AUTOMATED WEATHER OBSERVATION SYSTEMS**

SELECTED FIRMS

	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning- Owned Business Enterprise
1	DBT Transportation Services, LLC	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

**PROPOSER UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
ON-CALL MAINTENANCE OF AIRPORT TRAFFIC CONTROL TOWER EQUIPMENT AND AUTOMATED WEATHER OBSERVATION SYSTEMS**

FIRM INFORMATION*		DBT Transportation Services, LLC
BUSINESS STRUCTURE		Limited Liability Company
CULTURAL/ETHNIC COMPOSITION		NUMBER/% OF OWNERSHIP
OWNERS/PARTNERS	Black/African American	1
	Hispanic/Latino	5
	Asian or Pacific Islander	6
	Native American	0
	Subcontinent Asian	22
	White	34/100%
	TOTAL	
	Female (included above)	6
COUNTY CERTIFICATION		
CBE		N/A
LSBE		N/A
OTHER CERTIFYING AGENCY		N/A

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.



Los Angeles County Solicitations (/LACoBids/)

lacounty.gov

Home (/LACoBids/)



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[+](#) Solicitation Information

Solicitation Number:	BRC0000532		
Title:	On-Call Inspections, Maintenance, Repair, and Certification of Airport Traffic Control Tower Equipment and Automated Weather Observation Systems at Various County of Los Angeles Airports		
Department:	Public Works		
Bid Type:	Service	Bid Amount:	\$400,000.00
Commodity:	AIRCRAFT AVIONICS-NOT OTHERWISE LISTED- NAVIGATION INSTRUMEN		
Description:	PLEASE TAKE NOTICE that Public Works requests proposals for the On-Call Inspections, Maintenance, Repair, and Certification ... More		
Open Day:	1/23/2025	Closed Date:	2/19/2025 5:30:00 PM
Contact Name:	Victoria Cabrera	Contact Phone:	(626) 216-5639
Contact Email:	VACabrera@dpw.lacounty.gov		
Notice of Intent to Award (0) :	+ Click here to view notice intent to award list.		
Solicitation Award (0) :	+ Click here to view award list.		



Last



Attachment
File (0) :

1/28/2025 10:20:57 AM



Los Angeles County Solicitations (/LACoBids/)

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1. Accessibility

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025	
BOARD MEETING DATE	1/13/2026	
SUPERVISORIAL DISTRICT AFFECTED	☒ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☐ 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Award of Consultant Services Agreements for On-Call Environmental Compliance Manager and Related Services	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☒ Yes ☐ No	
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☒ Yes ☐ No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	The current contracts expired on June 30, 2025	
COST & FUNDING	Total cost: \$25,000,000	Funding source: Funding for these services is available in various Public Works Funds (Services and Supplies) Fiscal Year 2025-26 Budget. Funding to finance future contract years will be requested through the annual budget process. When the need arises for service under these contracts, financing will be made from the appropriate fund. Total expenditures for these consultant services will not exceed the amount approved by the Board.
	TERMS (if applicable): The consultant service agreement will be for a 3-year term plus four 1-year extension options.	
	Explanation: N/A	
PURPOSE OF REQUEST	Public Works is seeking Board approval to award three consultant services agreements to provide on-call environmental compliance manager and related services.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The purpose of the recommended actions is to award three contracts for on-call environmental compliance manager and related services necessary for project development and construction, mitigation, monitoring, and reporting. These services will be used to augment Public Works' staff and expertise to rapidly provide on-call environmental compliance manager and related services on various general and deferred maintenance projects, located throughout the County.	

	In addition, the recommended consultant service agreements will expand Public Works' ability to deliver any new capital improvements or renovations to various County buildings, Public Works facilities, and Health Services facilities, including County facilities that will house/shelter persons experiencing homelessness.
EQUITY INDEX OR LENS WAS UTILIZED	☒ Yes ☐ No If Yes, please explain how: Public Works informed 1,706 Local Small Business Enterprises, 345 Social Enterprises, 185 Disabled Veteran Business Enterprises, 1,210 Community Business Enterprises, and 1,485 Community-Based Organizations about this business opportunity. The Department of Economic Opportunity informed 119 clients with the North American Industry Classification System code. Public Works advertised this Request for Proposal in a weekly e-mail newsletter with over 32,673 subscribers.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: These recommendations support Board Priority No 5: Environmental Justice and Climate Health, as many construction projects at County sites use on-call environmental testing, inspection, and monitoring services to mitigate impacts to the environment and comply with environmental regulations
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Adam Ariki, Deputy Director, (626) 458-4012, cell (626) 476-6703, aariki@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

January 13, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**WATER RESOURCES CORE SERVICE AREA
AWARD CONSULTANT SERVICES AGREEMENTS FOR
ON-CALL ENVIRONMENTAL COMPLIANCE MANAGER AND RELATED SERVICES
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to award three consultant services agreements to provide on-call environmental compliance manager and related services.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed actions are not a project pursuant to the California Environmental Quality Act for the reasons stated in this Board letter.
2. Award and delegate authority to the Director of Public Works or his designee to execute three consultant services agreements with two medium-sized firms (Casc Engineering and Consulting, Inc., and CWE) and one large-sized firm (AECOM Technical Services, Inc.) to provide on-call environmental compliance manager and related services on various general and deferred maintenance projects throughout Los Angeles County for an initial not-to-exceed aggregate program amount of \$20,000,000 and a 3-year term plus four 1-year extension options, subject to the additional extension provisions specified below.

3. Delegate authority to the Director of Public Works or his designee to authorize additional services and extend the contract expiration date as necessary to complete those additional services when those additional services are (1) previously unforeseen, (2) related to a previously assigned scope of work on a given project, and (3) are necessary to the completion of that given project.
4. Delegate authority to the Director of Public Works or his designee to supplement the initial aggregate program amount of \$20,000,000 by up to \$330,000 per amendment based on workload requirements. The aggregate amount of such amendments shall not exceed 25 percent of the initial aggregate program amount.
5. Delegate authority to the Director of Public Works or his designee to administer the agreements and at the discretion of the Director of Public Works or his designee to exercise the options extending these agreements for the four 1-year extension options based upon project demands and the level of satisfaction with the services provided with no change to the contract amounts, and to suspend/terminate these agreements for convenience, if necessary and appropriate to do so at the discretion of the Director of Public Works.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

The purpose of the recommended actions is to award contracts for on-call environmental compliance manager and related services necessary for project development and construction mitigation, monitoring, and reporting. These services will be used to augment Public Works' staff and expertise to rapidly provide on-call environmental compliance manager and related services on various general and deferred maintenance projects, including infrastructure improvement projects, located throughout the County.

The recommended consultant services agreements will expand Public Works' ability to deliver any new capital improvements or renovations to various County buildings, Public Works facilities, and health services facilities, including County facilities that will house/shelter persons experiencing homelessness.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 1, Make Investments that Transform Lives, Focus Area Goal B, Employment and Sustainable Wages, Strategy iii, Job Creation, by employing workers that provide professional services for County facility projects; North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy iii, Natural Resources, by

promoting proper environmental safeguards at County facility project construction sites; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by enabling County facility modernization projects to meet regulatory requirements and proceed to final construction.

The consultants, who have specialized expertise to provide these services accurately, efficiently, and in a responsive manner, will support Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

The total aggregate not-to-exceed program amount is \$20,000,000 for the initial 3-year term and four additional 1-year extensions. Public Works may supplement the initial aggregate program amount by up to \$330,000 per amendment based on workload requirements. The aggregate amount for such amendments shall not exceed 25 percent (\$5,000,000) of the original not-to-exceed program amount of \$20,000,000 but only to the extent that there is sufficient approved budgetary capacity for the additional amounts.

Funding for the first year of services, estimated at \$3,750,000, is available in various Public Works Funds (Services and Supplies) Fiscal Year 2025-26 Budget. Funding to finance future contract years will be requested through the annual budget process. When the need arises for service under these contracts, financing will be made from the appropriate fund. Total expenditures for these consultant services will not exceed the amount approved by the Board.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement, in the form previously approved by County Counsel, will be used. The consultant services agreement contains terms and conditions in compliance with the Chief Executive Officer and the Board's requirements.

The term of the consultant services agreement shall commence on the date of the full execution of the contract and shall extend for a period of 3 years from such commencement date, plus four 1-year extension options for each firm for a maximum contract duration of 7 years. The expiration of the agreement is also subject to the following condition: where services for a given project have been authorized by the County but are not completed by the consultant prior to the stated expiration date, the expiration date will be automatically extended solely to allow for completion of such services.

Enclosure A reflects the consultants' minority participation and the Community Business Enterprises' participation data.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not a project pursuant to the California Environmental Quality Act (CEQA) because they are activities that are excluded from the definition of a project under Section 21065 of the California Public Resources Code and Section 15378(b) of the CEQA Guidelines. The proposed action, to award a consultant service agreement for on-call environmental compliance manager and related services is an administrative activity of government that will not result in direct or indirect changes to the environment. We will return to the Board as necessary for consideration of appropriate environmental documentation pursuant to CEQA before the approval of any activities that constitute a project under CEQA.

CONTRACTING PROCESS

On June 18, 2025, Public Works released a Request for Proposals (RFP). The RFP was advertised on the County's "Doing Business with Los Angeles County" website (Enclosure B), Public Works' "Do Business with Public Works" website, X (formerly Twitter), and in the *Daily News*, *Los Angeles Daily Journal*, *Los Angeles Sentinel*, *La Opinion*, *Press Telegram*, *The Signal*, *San Gabriel Valley Tribune*, *Pasadena Star News*, *Santa Monica Daily News*, *The Daily Breeze*, and *World Journal*. Also, Public Works informed 1,706 Local Small Business Enterprises, 345 Social Enterprises, 185 Disabled Veteran Business Enterprises, 1,210 Community Business Enterprises, and 1,485 Community-Based Organizations about this business opportunity. The Department of Economic Opportunity informed 119 clients with the North American Industry Classification System code. Public Works advertised this RFP in a weekly e-mail newsletter with over 32,673 subscribers. Sixteen firms registered on Public Works' website.

The RFP allowed firms to compete as primes in one of three categories: small-, medium-, or large-sized firms. Each firm was requested to certify its own size based on the number of personnel for competition with other firms in the same size category. The RFP stated that a total of three firms would be awarded contracts as follows: one small-sized firm (with 25 or fewer personnel), two medium-sized firms (with 26 to 75 personnel), and one large-sized firm (with over 75 personnel). The County reserves the right to increase or decrease the number of selected firms in any category or the total number of contracts.

On July 16, 2025, a total of three proposals were received (two medium-sized firms and one large-sized firm). An evaluation committee, consisting of Public Works' staff, evaluated the proposals based on the criteria described in the RFP, including technical expertise, experience, personnel, qualifications, and understanding of the work requirements. Based on the evaluation of the proposals, the following firms were selected without regard to race, creed, color, or gender: two medium-sized firms (Casc Engineering and Consulting, Inc., and CWE) and one large-sized firm (AECOM Technical Services, Inc.). The selected firms are qualified to provide the required services. Public Works has determined that the firm's proposed rates for performing the services are reasonable. A 3-year contracting history for the selected firms is on file with Public Works.

Public Works has evaluated and determined that the Los Angeles County Code Chapter 2.201(Living Wage Program) does not apply to the recommended agreements. These agreements are exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis. Public Works notified the applicable labor union, California Association of Professional Employees, on this solicitation.

The consultant services agreements include a cost-of-living adjustment provision in accordance with Board Policy No. 5.070 - Multi-Year Services Contract Cost-of-Living Adjustments.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects as a result of authorizing the recommended consultant services agreements. These consultant services agreements will provide necessary on-call environmental compliance manager and related services to assist various County projects in an efficient manner, enhancing the delivery of Public Works and County projects.

The Honorable Board of Supervisors
January 13, 2026
Page 6

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Stormwater Quality Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:JFG:vm

Enclosures

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
ON-CALL ENVIRONMENTAL COMPLIANCE MANAGER AND RELATED SERVICES (BRC0000572)**

SELECTED FIRMS

	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
1	AECOM Technical Services, Inc.	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Aurora Industrial Hygiene, Inc.	x	x	x	x	x	x	
	CASC Engineering and Consulting, Inc.		x					
	CWE			x	x			
	Environmental Treatment & Technology, Inc. dba Advanced Technology Laboratories	x	x	x		x		
2	Casc Engineering and Consulting, Inc.	n/a	x	n/a	n/a	n/a	n/a	n/a
	Colbert Environmental Group, LLC	x	x			x		x
	Craftwater Engineering, Inc.		x				x	
	Mugenkioku Corporation		x			x		
	VCA Engineers, Inc.	x	x			x		x
3	CWE	n/a	x	x	n/a	x	n/a	n/a
	MD Acoustics, LLC			x				
	Mugenkioku Corporation		x			x		

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
ON-CALL ENVIRONMENTAL COMPLIANCE MANAGER AND RELATED SERVICES (BRC0000572)**

FIRM INFORMATION*		AECOM Technical Services, Inc.	CASC Engineering and Consulting, Inc.	CWE	N/A	N/A	N/A
BUSINESS STRUCTURE		Corporation	Corporation	Corporation			
CULTURAL/ETHNIC COMPOSITION		NUMBER/% OF OWNERSHIP					
OWNERS/PARTNERS	Black/African American	n/a	n/a	n/a			
	Hispanic/Latino	n/a	n/a	49.00%			
	Asian or Pacific Islander	n/a	n/a	n/a			
	American Indian	n/a	n/a	n/a			
	Filipino	n/a	n/a	51%			
	White	n/a	100%	n/a			
	<i>Female (included above)</i>	n/a	n/a	0.30%			
		NUMBER					
Total No. of Employees		55,000	73	48			
COUNTY CERTIFICATION							
CBE		N	Y	Y			
LSBE		N	N	N			
OTHER CERTIFYING AGENCY		None	California Department of General Services	California Unified Certification Program			

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.



(/LACoBids/)

lacounty.gov

ENCLOSURE B

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+ Solicitation Detail

Solicitation Number:	BRC0000572		
Title:	On-Call Environmental Compliance Manager and Related Services		
Department:	Public Works		
Bid Type:	Service	Bid Amount:	\$20,000,000.00
Commodity:	CONSULTING SERVICES - ENVIRONMENTAL		
Description:	Los Angeles County Public Works is requesting proposals from qualified firms to provide on-call environmental compliance manager and related services for projects in various locations throughout the County. The objective of this solicitation is to select qualified small, medium, and large size firms to provide the requested services. A total of up to four on-call contracts will be awarded (1 small-business size category firm, 2 medium business size category firm, and 1 large business size category firm). A pre-proposal virtual conference to answer questions concerning the project will be held on Monday, June 23, 2025, at 10:00 a.m., via Microsoft Teams. Those who wish to attend must click the link that will be posted on the Public Works website for BRC0000572 to join. Public Works recommends attendees are registered on Public Works website at least 1 hour prior to the conference. The link for the virtual conference and the link to the sign-in sheet will be posted on the day of the conference. Public Works' website link is https://dpw.lacounty.gov/contracts/opportunities.aspx. Proposers must submit questions in writing and request information for this solicitation 14 calendar days prior to the submittal deadline. Email questions to the contact person listed below.		

Less

Open Day:	6/18/2025	Close Date:	7/16/2025 5:30:00 PM
Contact Name:	Ms. Loydi Nguyen	Contact Phone:	(626) 458-2180
Contact Email:	Lnguyen@pw.lacounty.gov		
Last Changed On:	6/18/2025 3:08:03 PM		
Attachment File (1) :	+ Click here to download attachment files.		

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BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	12/17/2025	
BOARD MEETING DATE	1/13/2026	
SUPERVISORIAL DISTRICT AFFECTED	☐ All ☒ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☐ 5 th	
DEPARTMENT(S)	Public Works and Internal Services	
SUBJECT	CP Civic Center Power Plant Boilers and Chillers Replacement Project	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☒ Yes ☐ No	
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why: N/A	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☒ Yes ☐ No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.	
DEADLINES/ TIME CONSTRAINTS	This is an urgent project under construction that was approved by the Board to address critical high-priority deficiencies at the Civic Center Plant.	
COST & FUNDING	Total cost: \$242,000,000	Funding source: Net County Cost \$106,100,000 and Short-Term Lease Revenue Commercial Paper Notes \$135,900,000
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	To obtain Board approval to award and execute a consultant services agreement for materials testing and deputy inspection services for a not-to-exceed amount of \$1,250,000 to support the ongoing construction effort, and delegate expanded change order authority to the Director of Public Works to execute changes to the work under the previously Board-approved Construction Manager at Risk Preconstruction and Construction Services Agreement up to \$750,000 per change.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The Civic Center Power Plant was built in the 1950s and is operated and maintained by the Internal Services Department. The facility supplies chilled water and steam for the heating, ventilation, and air conditioning systems of 11 buildings in the downtown Civic Center area. On November 16, 2021, the Board approved the project to improve the facility to meet current environmental regulations, building code standards, and to improve the efficiency and reliability of the facility. The initial demolition and make-ready work was completed using Job Order Contracts and the major improvements are ongoing and being carried out using the Construction Manager at Risk delivery method.	
EQUITY INDEX OR LENS WAS UTILIZED	☐ Yes ☒ No If Yes, please explain how: N/A	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If Yes, please state which one(s) and explain how: The project supports Board Priority No. 7, Sustainability, by investing in County buildings to provide improved public services and workforce environments that will lead to increased productivity.	

DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov
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MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

January 13, 2026

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
CIVIC CENTER POWER PLANT
BOILERS AND CHILLERS REPLACEMENT PROJECT
AWARD MATERIALS TESTING AND
DEPUTY INSPECTION SERVICES CONSULTANT AGREEMENT
DELEGATE INCREASED CHANGE ORDER AUTHORITY
SPECS. 7842; CAPITAL PROJECT NOS. 87735 AND 89149
FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 1)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to award and execute a consultant services agreement for materials testing and deputy inspection services for the Civic Center Power Plant Boilers and Chillers Replacement project, and delegated expanded change order authority to the Director of Public Works to execute changes to the work under the Construction Manager at Risk Preconstruction and Construction Services Agreement, up to \$750,000 for a single change.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the recommended actions are within the scope of the previous exemption under the California Environmental Quality Act for the approved Civic Center Power Plant Boilers and Chillers Replacement project for the reasons stated in this Board letter and in the record of the approved project.

2. Award and authorize the Director of Public Works or his designee to execute a consultant services agreement with Koury Engineering and Testing, Inc. to provide materials testing and deputy inspection services for a not-to-exceed amount of \$1,250,000 for the Civic Center Power Plant Boilers and Chillers Replacement project.
3. Delegate authority to the Director of Public Works or his designee to supplement the initial not-to-exceed contract amount of \$1,250,000 by up to 25 percent based on the project needs.
4. Delegate authority to the Director of Public Works or his designee to approve extra costs for any change or addition to the work under the previously Board-approved Construction Manager at Risk Preconstruction and Construction Services Agreement with Gilbane Building Company for the Civic Center Power Plant Boilers and Chillers Replacement project, provided that the extra cost of any such individual change or addition to the work does not exceed \$750,000, and further provided that there is sufficient remaining budget for the project to cover such costs or changes, and further subject to the limit that the aggregate amount of all such delegated authority change orders shall not exceed 25 percent of the original Construction Manager at Risk Preconstruction and Construction Services Agreement Guaranteed Maximum Price of \$153,600,000 as set forth in California Public Contract Code Section 20145.
5. Instruct the Director of Public Works or his designee to provide monthly reports to the Board detailing all change orders granted under the increased delegated authority for the Civic Center Power Plant Boilers and Chillers Replacement project and find that this monthly reporting constitutes a sufficient and appropriate measure to prevent fraud and ensure accountability for the delegated authority to the Director of Public Works or his designee to approve extra costs for any change or addition to the work.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find that they are within the scope of the previous finding of exemption under the California Environmental Quality Act (CEQA); award a consultant services agreement for materials testing and deputy inspection services for the Civic Center Power Plant Boilers and Chillers Replacement project; and delegate authority to the Director of Public Works or his designee to approve change orders to the previously Board-approved Construction Manager at Risk (CMAR) Preconstruction and Construction Services Agreement up to \$750,000 per change, and

make the required findings that the implementation of monthly reporting of change orders carried out under delegated authority for the Civic Center Power Plant Boilers and Chillers Replacement project constitutes a sufficient and appropriate measure to prevent fraud and ensure accountability for such delegated authority.

Project Background and Description

The Civic Center Power Plant, hereinafter referred to as the Central Plant, built in the 1950s, is operated and maintained by Internal Services Department (ISD) and supplies chilled water and steam for the heating, ventilation, and air conditioning systems of 11 buildings in the downtown Los Angeles Civic Center area, including the Hall of Administration, Hall of Records, Hall of Justice, Stanley Mosk Courthouse, Clara Shortridge Foltz Courthouse, County Law Library, Dorothy Chandler Pavilion, Mark Taper Forum, Ahmanson Theater, Walt Disney Concert Hall, and the Cathedral of Our Lady of the Angels. The original boilers were noncompliant with current South Coast Air Quality Management District (SCAQMD) clean air emissions standards, and the steam-driven refrigeration chillers were past their useful service life. The Central Plant also houses the cogeneration power plant and associated infrastructure that is no longer in use and needs to be demolished and removed to make space for the needed improvements.

The previously approved project consists of critical repairs, renovation, and restoration of the historic Central Plant facility, including the building, equipment, and infrastructure to meet current environmental regulations and building code standards, to improve the efficiency and reliability of the facility. The proposed improvements will consist of structural and seismic upgrades to the Central Plant building; historic restoration of the exterior building facade; renovation of the building interior occupied spaces; replacement of the remaining chillers, boilers, cooling towers, and electrical gear; and installation of new emergency electrical generation equipment. The Central Plant improvements will help provide improved thermal comfort cooling and heating for buildings in the downtown Civic Center area that provide services to all County residents and visitors to the area.

On November 16, 2021, the Board approved the project with an initial budget of \$24,900,000 for selective demolition and make-ready work, and authorized Public Works to carry out the design through a Board-approved on-call architectural/engineering agreement and the demolition and make-ready work using Board-approved Job Order Contracts. This initial phase involved limited demolition and construction activities to address SCAQMD compliance requirements and make-ready work to support the proposed improvements to the Central Plant. The replacement chillers and boilers for SCAQMD compliance were completed in September 2023 to meet the SCAQMD

deadline, and the remaining demolition and make-ready work was completed in March 2025.

On January 10, 2023, the Board approved the revised project budget of \$46,100,000 for the demolition and make-ready work and awarded a project-specific architectural/engineering design services agreement for a not to exceed contract amount of \$6,100,000 to Perkins Eastman Architects, Design Professional Corporation to provide design, consultant, construction administration, and cost estimating services for the approved project.

On September 12, 2023, the Board awarded a CMAR Preconstruction and Construction Services Agreement to Gilbane Building Company for a maximum contract sum of \$1,996,393 to proceed with the preconstruction services for the project.

On February 18, 2025, the Board approved the revised total project budget of \$242,000,000 and approved and authorized the Director of Public Works to execute an amendment to the CMAR Preconstruction and Construction Services Agreement with Gilbane Building Company for a Guaranteed Maximum Price of \$153,600,000 to proceed with the construction services for the project.

The CMAR construction started in September 2025 and will be phased to maintain the facility in operation with anticipated completion in September 2028.

Consultant Services Agreement

Under the recommended consultant services agreement, Koury Engineering and Testing, Inc. will provide materials testing and deputy inspection services for the project, for a not-to-exceed amount of \$1,250,000. These services are intended to verify that the materials, products, and processes used by the CMAR contractor during construction comply with the approved construction documents and the various building code requirements. The scope of work includes testing and deputy inspection services for soils, concrete, structural steel, welding, anchorage pull tests, and fireproofing.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by renovating and modernizing public infrastructure assets that will improve the operational effectiveness of existing County assets.

FISCAL IMPACT/FINANCING

The recommended consultant services agreement for materials testing and deputy inspection services is for a not-to-exceed amount of \$1,250,000.

The Board-approved total project budget is \$242,000,000 and includes design, plan check, demolition and make-ready work, consultant services, County services, Civic Art, procurement of long-lead mechanical and electrical equipment, and CMAR preconstruction and construction services. Sufficient funding is available in the approved project budget to fund the recommended consultant services agreement.

Currently, the project funding is \$196,900,000, which includes \$106,100,000 of net County cost appropriated under Capital Project No. 87735, and \$90,800,000 of lease revenue commercial paper notes appropriated under Capital Project No. 89149. The remaining balance of \$45,100,000 to be funded through lease revenue commercial paper notes will be budgeted in future budget cycles based on the projected cashflow for each fiscal year.

Operating Budget Impact

ISD does not anticipate any one-time start-up cost. Any additional ongoing operational and maintenance funding required as a direct result of the project will be requested in subsequent budget submissions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Art Policy, amended on August 4, 2020, the project budget includes 1 percent of eligible design and construction costs in the amount of \$77,000 to be allocated towards Civic Art.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the project will require that at least 30 percent of the California construction labor hours be performed by qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers. The project would also include a jobs coordinator who will facilitate the implementation of the targeted hiring requirement of the policy.

Effective June 7, 2023, the Countywide Community Workforce Agreement (CWA) applies to projects with an estimated construction contract value of \$5,000,000 or greater.

Therefore, CWA will apply to this project. The contractor and all subcontractors must comply with all terms and conditions of the CWA which, among other things, increases work opportunities for those seeking to start a new career in the construction industry and promotes the hiring of underrepresented individuals on the project.

The project will support the Board's policy for Green Building/Sustainable Design Program by incorporating energy-efficient equipment that is expected to greatly conserve water and energy use and comply with current SCAQMD air emissions standards.

On July 16, 2021, the State of California enacted certain revisions to the California Public Contract Code Section 20142. These revisions, which were sponsored by the County and apply only to the County, authorize the Board of Supervisors for projects whose original contract amount exceeds \$50,000,000, among other things, to increase the individual change order authority delegated to the Director of Public Works or his designee to \$750,000. These revisions to the California Public Contract Code may be used on a maximum of seven projects, and these statutory revisions expire on January 1, 2027. The Board approved the use of these revisions for the Adventure Park Multi-Benefit Stormwater Capture on November 16, 2011, the Pacoima Spreading Grounds Basin Enhancement on January 11, 2022, the Harbor-UCLA Medical Center Replacement Program on February 8, 2022, the North Hollywood Health Center on August 8, 2023, the Los Angeles General Medical Center Psychiatric Subacute Facility on July 9, 2024, and the Puente Hills Landfill Park on December 2, 2025. Although the Board did approve the use of these revisions for the Alondra Park Multi Benefit Stormwater Capture, the Rancho Los Amigos South Campus Development, and the Hall of Administration Seismic Retrofit, the authority was never utilized for these projects. Upon approval of the recommended actions, the Civic Center Power Plant Boilers and Chillers Replacement will be the next project to apply these revisions. The statutory revisions also require the Board to implement appropriate measures to prevent fraud and ensure accountability for that delegated authority. Accordingly, the recommendations include direction to the Director of Public Works or his designee to report monthly on change orders carried out under this delegated authority for the Civic Center Power Plant Boilers and Chillers Replacement project and a finding by the Board that this reporting requirement is a sufficient and appropriate measure to prevent fraud and ensure accountability for this delegated authority. Finally, these special statutory provisions require that, for any contract applying this higher delegated authority, the County shall provide a review report to the Assembly Committee on Local Government and the Senate Committee on Governance and Finance no later than July 1, 2026.

A standard consultant services agreement, in a form previously approved by County Counsel, will be used for the materials testing and deputy inspection services. The agreement contains terms and conditions supporting the Board's ordinances and policies and includes provisions requiring the consultant to track subcontractor's utilization of Local Small Business Enterprise, Disabled Veterans Business Enterprise, and Social Enterprise Businesses.

The term of the consultant services agreement shall commence on the date of the full execution of the contract and will continue for the duration of the project. Enclosure A reflects the consultant's minority participation and the Community Business Enterprises participation data.

ENVIRONMENTAL DOCUMENTATION

On November 16, 2021, the Board approved the project and found that it was exempt from CEQA, because the project is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets criteria set forth in Sections 15301 (a) and (d); 15302 (c); 15304 (f); and Section 15331 of the CEQA Guidelines and Classes 1 (h); (3); and (4); 2 (e); 3 (k); and 4 (a) and (c) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The approved project provides for repair, refurbishment, replacement or reconstruction, and minor alterations of existing facilities involving negligible or no expansion of an existing use and where replacement features will have the same purpose and capacity. There have been no changes to the project or the circumstances under which it will be undertaken since the time of approval that would necessitate further findings under CEQA. The recommended actions are within the scope of the previous exemption under the CEQA for the approved project.

CONTRACTING PROCESS

On July 10, 2025, Public Works issued a Request for Proposal (RFP) for the materials testing and deputy inspection services for the Civic Center Central Plant Boilers and Chillers Replacement project. The RFP was advertised on the County's "Doing Business with Los Angeles County" website (Enclosure B), Public Works' "Do Business with Public Works" website, X (formerly Twitter), and advertisements were placed in the *Daily Commerce*, *Daily News Los Angeles*, *Los Angeles Sentinel*, *Long Beach - Press Telegram*, *San Gabriel Valley Tribune*, *Santa Monica Daily Press*, *The Signal*, and *World Journal (Chinese Daily News)*. Also, Public Works informed 1,706 Local Small Business Enterprises; 187 Disabled-Veteran Owned Business Enterprises; 146 Social

Enterprises; 1106 Community Business Enterprises, and 1,386 Community-Based Organizations about this business opportunity. The Department of Economic Opportunity informed 351 clients with the North American Industry Classification System code. Public Works advertised this RFP in a weekly e-mail newsletter with over 32,673 subscribers. Eleven firms registered on the Public Works website for this RFP.

On August 27, 2025, five firms submitted proposals. An evaluation committee, consisting of ISD and Public Works, evaluated the proposals based on criteria described in the RFP, including qualifications, experience, personnel, and understanding of the work requirements, and price. Based on the evaluation of the proposals, Koury Engineering and Testing, Inc. was selected without regard to race, creed, color, or gender as the best-value firm to provide the required services. Public Works has determined that the firm's proposed rates for performing the services are reasonable. The three-year contracting history for the selected firm is on file with Public Works.

Public Works has evaluated and determined that Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended consultant services agreement. This agreement is exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis. Public Works notified the Union of this solicitation.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current County services or projects. The project is being carried out in multiple phases to keep the Central Plant in operation throughout construction.

The Honorable Board of Supervisors
January 13, 2026
Page 9

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:GT:cg

Enclosures

c: Auditor-Controller
Chief Executive Office (Capital Programs Division)
County Counsel
Executive Office, Board of Supervisors
Internal Services

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
MATERIALS TESTING AND DEPUTY INSPECTION SERVICES FOR THE CIVIC CENTER POWER PLANT
BOILERS AND CHILLERS REPLACEMENT PROJECT**

SELECTED FIRMS

	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business
1	Koury Engineering & Testing, Inc.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	MBI Professional Services, Inc.	n/a	x	n/a	x	n/a	n/a	n/a	n/a

NON-SELECTED FIRMS

	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-
Small Business Category									
1	American Engineering Laboratories, Inc.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2	California Testing & Inspection, Inc.	n/a	n/a	x	x	x	n/a	n/a	n/a
	Grace Inspection and Testing	n/a	x	n/a	n/a	n/a	n/a	n/a	n/a
3	Caltech Labs, Inc.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
4	Smith Emery Laboratories, Inc.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	AESCO, Inc.	n/a	x	n/a	x	x	n/a	n/a	n/a

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
MATERIALS TESTING AND DEPUTY INSPECTION SERVICES FOR THE CIVIC CENTER POWER PLANT
BOILERS AND CHILLERS REPLACEMENT PROJECT**

FIRM INFORMATION*		Koury Engineering & Testing, Inc.						
BUSINESS STRUCTURE		Corporation	Corporation	Corporation	Corporation	Corporation		
CULTURAL/ETHNIC COMPOSITION		NUMBER/% OF OWNERSHIP						
OWNERS/PARTNERS	Black/African American	0						
	Hispanic/Latino	0						
	Asian or Pacific Islander	0						
	Native American	0						
	Subcontinent Asian	0						
	White	100%						
	Female (included above)	51%						
Total No. of Employees		20						
COUNTY CERTIFICATION								
CBE		N						
LSBE		N						
OTHER CERTIFYING AGENCY		N/A						

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.



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⊕ Solicitation Information

Solicitation Number:	BRC0000555		
Title:	Materials Testing and Deputy Inspection Services for the Civic Central Plant Boilers and Chillers Replacement Project		
Department:	Public Works		
Bid Type:	Service	Bid Amount:	\$1,250,000.00
Commodity:	CONSULTING SERVICES - CONSTRUCTION		
Description:	The Los Angeles County (County) Public Works (Department) is issuing this Request for Proposals (RFP) to solicit proposals for a contract with an organization that can provide materials testing and deputy inspection services for the Civic Center Central Plant Boilers and Chillers Replacement Project. The objective of this solicitation is to select one best value firm that provides the requested services. July 23, 2025, an optional virtual conference will be held at 10 a.m. An optional project site visit will be held on July 29, 2025, at 1 p.m. Attendees must wear a hard hat to enter project site. Project site address is 301 N. Broadway, Los Angeles, CA 90012. Refer to Map in the RFP document. Email all questions to the contact person identified below, no later than July 29th. To Access the entire Request for Proposals Documents, visit https://dpw.lacounty.gov/contracts/opportunities.aspx. Posted Addendum: Notice to Proposers A, dated July 17, 2025 Notice to Proposers B, dated August 5, 2025 Less		
Open Day:	7/10/2025	Closed Date:	8/27/2025 5:30:00 PM
Contact Name:	Loydi Nguyen	Contact Phone:	(626) 458-2180
Contact Email:	Lnguyen@pw.lacounty.gov		
Notice of Intent to Award (0) :	⊕ Click here to view notice intent to award list.		
Solicitation Award (0) :	⊕ Click here to view award list.		
Last Changed On:	8/5/2025 9:49:23 AM		

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	December 17, 2025		
BOARD MEETING DATE	February 24, 2026		
SUPERVISORIAL DISTRICT AFFECTED	☒ All ☐ 1 st ☐ 2 nd ☐ 3 rd ☐ 4 th ☐ 5 th		
DEPARTMENT(S)	Animal Care and Control		
SUBJECT	REQUEST APPROVAL TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE COMMUNITY ANIMAL MEDICAL PROJECT FOR MOBILE VACCINATION AND MICROCHIP SERVICES		
PROGRAM	Community Services		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	☒ Yes ☐ No		
SOLE SOURCE CONTRACT	☐ Yes ☒ No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	☐ Yes ☒ No – Not Applicable		
DEADLINES/ TIME CONSTRAINTS	No urgency		
COST & FUNDING	Total cost: \$ N/A		Funding source: N/A
	TERMS (if applicable): N/A		
	Explanation: There is no net County cost associated with entering into the MOU.		
PURPOSE OF REQUEST	Approval will authorize the Director of Animal Care and Control, or designee, to execute an MOU with CAMP LA to provide mobile vaccination and microchip services to residents of Los Angeles County and other areas served by the Department.		
BACKGROUND (include internal/external issues that may exist including any related motions)	None		
EQUITY INDEX OR LENS WAS UTILIZED	☒ Yes ☐ No If Yes, please explain how: Our partnership with CAMP LA applies an equity lens to provide low-cost vaccination and microchipping service to pet owners who might otherwise face financial or transportation barriers that prevent them from obtaining these critical pet services.		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	☒ Yes ☐ No If yes, please state which one(s) and explain how: This action supports Anti-Racism, Diversity, and Inclusion by making services accessible to communities that would otherwise face financial or transportation barriers to pet services.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Bradley Kim, Contracts Grants and Analytics Division Manager, (562) 256-2415, Bkim@animalcare.lacounty.gov		

Marcia Mayeda, Director

February 24, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST APPROVAL TO ENTER INTO A MEMORANDUM OF UNDERSTANDING
WITH THE COMMUNITY ANIMAL MEDICAL PROJECT FOR
MOBILE VACCINATION AND MICROCHIP SERVICES
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to request approval and authorize the Director of Animal Care and Control, or designee to enter into a Memorandum of Understanding (MOU) with the Community Animal Medical Project (CAMP LA) to provide mobile vaccination and microchip services throughout Los Angeles County and to authorize the Department of Animal Care and Control (Department) to enforce the indemnity clause contained in the MOU.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and authorize the Director of Animal Care and Control, or designee, to execute an MOU with CAMP LA substantially similar to Attachment A to provide mobile vaccination and microchip services to residents of Los Angeles County and other areas served by the Department.

Agoura ACC
29525 Agoura Road
Agoura Hills, CA 91301
(818) 991-0071

Baldwin Park ACC
4275 N. Elton Street
Baldwin Park, CA 91706
(626) 962-3577

Carson/Gardena ACC
216 W. Victoria Street
Gardena, CA 90248
(310) 523-9566

Castaic ACC
31044 N. Charlie Canyon Rd.
Castaic, CA 91384
(661) 257-3191

Downey ACC
11258 S. Garfield Ave.
Downey, CA 90242
(562) 940-6898

Lancaster ACC
5210 W. Avenue I
Lancaster, CA 93536
(661) 940-4191

Palmdale ACC
38550 Sierra Highway
Palmdale, CA 93550
(661) 575-2888

Administrative Office
5898 Cherry Avenue
Long Beach, CA 90805
(800) 253-3555

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department continues to explore innovative ways to reduce barriers to responsible pet ownership, promote public health, and improve access to preventive veterinary care. Many Los Angeles County residents, particularly in underserved and low-income communities, face increasing financial strain and difficulty affording basic veterinary services. This challenge has been compounded by rising costs of living and the potential reduction of Federal and State benefit programs that previously helped stabilize household budgets.

Partnering with CAMP LA will allow the Department to expand access to low-cost pet vaccination and microchip clinics delivered directly in the community through mobile units. These clinics will help prevent the spread of communicable diseases such as rabies and parvovirus, increase compliance with licensing and microchip requirements, and support pet retention by keeping animals healthy and in their homes.

CAMP LA, a nonprofit organization, will provide licensed veterinary staff, support personnel, and all necessary medical supplies and equipment. DACC will collaborate with CAMP LA to identify event locations, conduct outreach, and promote participation among residents most in need of affordable services.

The MOU includes a standard indemnity clause that protects both the County and CAMP LA from liabilities arising from the performance of services. The Department seeks authority to enforce this clause in accordance with County standards to ensure appropriate legal protection for all parties.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended action aligns with the County of Los Angeles Strategic Plan under North Star 3, Realize Tomorrow's Government Today, by promoting operational effectiveness, fiscal responsibility, and equity-centered service delivery. Partnering with Blue Line Dogs and the Sheriff's Youth Foundation leverages external expertise and resources to strengthen internal operations, expand program capacity, and enhance youth and community engagement.

This collaboration supports improved animal outcomes through structured dog training and socialization while creating meaningful opportunities for youth development, leadership, and community service. Together, these efforts advance the County's goals of improving service delivery, fostering innovative partnerships, and promoting transparent and equitable access to public services, while ensuring responsible stewardship of public resources.

FISCAL IMPACT/FINANCING

There is no net County cost associated with entering into the MOU. CAMP LA will independently manage and collect payments from the public based on its established fee schedule, which offers low-cost services designed to ensure affordability for pet owners in need. The Department will not be financially responsible for the costs of these services, except as may otherwise be agreed upon in writing by authorized County personnel.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The proposed MOU has been reviewed by County Counsel and includes all standard County provisions, including indemnification, confidentiality, insurance, and compliance with applicable laws.

Under the agreement, CAMP LA will maintain commercial general liability and professional liability insurance naming the County of Los Angeles and its agents as additional insureds. The indemnity clause provides mutual protection for both parties against claims or damages that may arise from operations, except where such claims are due to gross negligence or willful misconduct.

CAMP LA will also ensure that all participating veterinary staff and volunteers maintain valid licensure and meet applicable State and local requirements.

IMPACT ON CURRENT SERVICES

Approval of this MOU will enhance the Department's ability to reach more residents, especially those experiencing financial hardship, and increase the availability of affordable preventive veterinary services. These mobile vaccination and microchip clinics will directly support the County's animal welfare goals, reduce admissions to our care centers, and strengthen community partnerships that help keep pets and families together.

By partnering with CAMP LA, the Department can provide more equitable access to services, improve overall animal health, and reduce disease transmission risks in the community, all while supporting responsible pet ownership and reducing future service demands on County resources.

CONCLUSION

Upon Board approval, the Department will proceed with the execution of the MOU with CAMP LA and implement all necessary provisions to enforce the indemnity clause. This

The Honorable Board of Supervisors
February 24, 2026
Page 4

partnership represents a cost-effective and compassionate approach to improving community access to preventive veterinary care, supporting public health, and advancing the Department's mission to protect both animals and residents in Los Angeles County.

Upon Board approval, please return one adopted copy of this Board letter to the Department.

Respectfully submitted,

MARCIA MAYEDA
Director

MM:DU:WD:BK:cg:jl
s:\brd corres\bls\2025 board letter\mou CAMP LA

Enclosure

c: Chief Executive Office
County Counsel
Executive Office

**MEMORANDUM OF UNDERSTANDING
FOR MOBILE VACCINATION AND MICROCHIP SERVICES**

Between

COUNTY OF LOS ANGELES
DEPARTMENT OF ANIMAL CARE AND CONTROL

And

COMMUNITY ANIMAL MEDICAL PROJECT

This Agreement ("Agreement"), entered into between the County of Los Angeles Department of Animal Care and Control ("DACC") and the Community Animal Medicine Project ("CAMP LA") (each, a "Party" and together, the "Parties"), in consideration of the mutual promises set forth herein, is effective as of the date this Agreement is executed by the last signatory (the "Effective Date").

BACKGROUND:

DACC provides animal care and control services that impact the lives of Los Angeles County residents, including promoting animal welfare and responsible pet ownership.

CAMP LA is a nonprofit organization that provides low-cost vaccination and microchip services through its veterinary mobile clinics, with the goal of increasing access to preventive and lifesaving veterinary care in underserved communities.

The Parties wish to partner to expand access to affordable pet vaccination and microchip services for residents throughout Los Angeles County and to other service areas served by DACC.

The Parties agree that the services provided by CAMP LA pursuant to this Agreement will benefit both people and animals of Los Angeles County and are consistent with the missions of the Parties.

The Parties agree as follows:

GENERALLY:

1. Term:

The term of this Agreement will begin on the Effective Date and continue for three (3) years, with two additional one (1) year extension options, unless sooner terminated or extended in writing by mutual agreement.

2. Termination:

Either Party may terminate this Agreement at any time, with or without cause, by providing thirty (30) days' prior written notice to the other Party.

3. Confidentiality:

CAMP LA will respect the confidentiality of individual information as provided under DACC's policies and applicable law, and will direct its employees not to disclose any confidential business or constituent information connected with DACC, the specific DACC facility, or any of its constituents. CAMP LA will enforce compliance by its employees and volunteers with DACC's confidentiality policy. To the extent DACC or DACC employees or volunteers receive confidential CAMP LA business, client, or employee information, DACC will direct its employees and volunteers not to disclose any such confidential information unless otherwise required to do so pursuant to federal, state, or local law. DACC will disclose records as required by law.

4. CAMP LA Staff:

CAMP LA staff and volunteers are not employees or agents of DACC. CAMP LA assumes full responsibility for the compensation, benefits, insurance, and supervision of its staff and volunteers.

5. Supervision and Compliance:

When providing services, CAMP LA staff and volunteers will comply with applicable DACC policies and procedures. DACC may require CAMP LA personnel to complete trainings related to safety, handling, or County requirements.

6. Equal Employment Opportunity:

DACC and CAMP LA each affirm and agree that each is an equal employment opportunity employer in full compliance with any and all applicable anti-discrimination laws, rules and regulations. Each agrees not to harass, discriminate against, or retaliate against employees and/or volunteers of the other Party providing services pursuant to this Agreement because of race, color, national origin, age, sex, sexual orientation, gender identity, religion, disability, marital status, veteran status, citizenship status, or any other category protected under the laws of California, Los Angeles County, or under federal laws, rules, or regulations, nor will either Party cause or request the other Party to engage in such discrimination, harassment, or retaliation.

7. Subcontracting

Performance under this Agreement may not be subcontracted by CAMP LA without the advance approval of DACC.

8. Compensation

CAMP LA will provide services to the public according to the pricing schedule attached as Attachment A. CAMP LA may update their pricing schedule (Attachment A) with 30 days' written notice to DACC. In the event pricing is updated, the public must be made aware as soon as feasible. DACC will not be financially responsible for fees or costs associated with these services, except as may otherwise be agreed upon in writing by those authorized to process and/or approve payments.

9. Indemnification/Hold Harmless:

CAMP LA agrees to indemnify, defend, and hold harmless the County of Los Angeles, its Special Districts, officers, employees, agents, and volunteers from and against any and all liability, costs, or claims arising from CAMP LA's performance of this Agreement, except to the extent arising from the County's gross negligence or willful misconduct.

10. Insurance

Without limiting CAMP LA's indemnification of DACC, provide and maintain at its own expense, Commercial General Liability insurance naming the County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, employees and volunteers (collectively DACC and its Agents) as an additional insured, with limits of not less than:

General Aggregate:	\$2 million
Products/Completed Operations Aggregate:	\$1 million
Personal and Advertising Injury:	\$1 million
Each Occurrence:	\$1 million

In addition, all staff performing services under this Agreement shall maintain valid licensure in accordance with California requirements and carry appropriate professional liability insurance.

11. Governing Law:

This Agreement will be deemed to have been executed and delivered within the state of California, and the rights and obligations of the Parties under it will be construed and enforced in accordance with, and governed by, the laws of the state of California in effect as of the effective date of this Agreement.

12. Non-Exclusivity:

This Agreement does not create an exclusive partnership between DACC and CAMP LA. Nothing in this Agreement shall preclude DACC from entering into similar agreements or partnerships with other agencies or organizations to provide mobile vaccination, microchip, or other animal care services.

13. Project Coordinators:

Each Party shall designate a Coordinator, listed in Exhibit A, who will serve as the primary contact regarding this Agreement.

14. Scope of Work (DACC):

SPECIFICALLY, DACC agrees to:

- A. Collaborate with CAMP LA to identify locations and schedule for mobile vaccination and microchip clinics throughout Los Angeles County and any other areas served by DACC.
- B. Provide reasonable access to facilities for CAMP LA staff and volunteers when services are provided specifically at a DACC Animal Care Center.
- C. Assist in outreach, marketing, and promotion of veterinary services to residents served by DACC, as appropriate.

15. Scope of Work (CAMP LA):

SPECIFICALLY, CAMP LA agrees to:

- A. Schedule mobile vaccination and microchip clinics throughout Los Angeles County and any other areas served by DACC, in collaboration with DACC, and share clinic schedule with DACC in advance.
- B. Provide animal vaccination and microchip services to residents in unincorporated and incorporated Los Angeles County, and to other areas served by DACC, through mobile clinics.
- C. Provide licensed veterinary staff, support staff (as needed), and all necessary medical supplies and equipment.
- D. Process payments from the public according to the pricing schedule in Attachment A.
- E. Ensure CAMP LA staff and volunteers comply with DACC's policies and applicable laws while providing services.
- F. Maintain accurate records of services provided and report to DACC as

requested throughout the term of this Agreement. All records shall be maintained in accordance with the California Public Records Act, and under no circumstances shall records be sold or otherwise disclosed for commercial purposes.

- G. Obtain and provide DACC with a copy of a Certificate of Insurance naming the event site for each mobile vaccination and microchip event.

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**MEMORANDUM OF UNDERSTANDING
FOR MOBILE VACCINATION AND MICROCHIP SERVICES**

Between

COUNTY OF LOS ANGELES
DEPARTMENT OF ANIMAL CARE AND CONTROL

And

COMMUNITY ANIMAL MEDICAL PROJECT

The Parties agree to execute this Agreement as of the day and year of the last signature hereto.

County of Los Angeles
Department of Animal Care and Control

Community Animal Medical Project

By:

By:

MARCIA MAYEDA, Director

DATE _____

DATE _____

EXHIBIT A

DACC Coordinator

Name: _____
Title: _____
Address: Department of Animal Care and Control
5898 Cherry Avenue
Long Beach, CA 90805
Telephone: _____
E-mail: _____

DACC Contracts and Grants Division

Name: Bradley Kim
Title: Contracts, Grants, and Analytics Division Manager
Address: 5898 Cherry Avenue
Long Beach, CA 90805
Telephone: (562) 256-2415
E-mail: BKim@animalcare.lacounty.gov

CAMP LA Coordinator

Name: _____
Title: _____
Address: _____

Telephone: _____
E-mail: _____

MOTION BY SUPERVISOR LINDSEY P. HORVATH

January 6, 2026

Execute Changes to the Design-Build Contract for the Olive View Medical Center Continuum of Care Facility Project

The Olive View-UCLA (OV-UCLA) Medical Center is the County's primary hospital serving the San Fernando and Antelope Valleys. The future OV-UCLA Medical Center's Continuum of Care Facility (CCF) will provide a secure environment for those vulnerable individuals with serious mental illnesses that require the highest level of care. The OV-UCLA Medical Center CCF Project (Project) includes construction of an approximately 61,000-square-foot building to house three separate programs, Mental Health Rehabilitation Center, Psychiatric Health Facility, and Social Rehabilitation Facility, each of which will include 16 beds for a total of 48 beds. The new beds will address a critical need in the County's continuum of care and will allow the Department of Mental Health to facilitate placements of conserved individuals from acute psychiatric hospitals, state hospitals, and jails, as well as individuals served by the Office of Diversion and Reentry.

On December 2, 2025, the Board approved the Project and Project budget of \$130,345,000 and awarded a design-build contract to The PENTA Building Group, LLC (PENTA) for a not-to-exceed contract sum of \$79,000,000 and maximum contract sum of

MOTION

MITCHELL	_____
HORVATH	_____
HAHN	_____
BARGER	_____
SOLIS	_____

\$86,370,000 to design and construct the Project. The Board also approved an addendum to the OV-UCLA Medical Center's Master Plan Environmental Impact Report for the Project. Public Works executed the design-build contract with PENTA on December 4, 2025, for a contract sum of \$78,667,256 and a max contract sum of \$86,037,256. The Project is currently in design and is scheduled to be substantially completed in October 2027. Five change orders are required for the design-build contract, which will not impact the October 2027 Substantial Completion date of the Project. The five change orders to the design-build contract with PENTA, which exceed Public Works' delegated authority of \$330,000 but are within the Board-approved project budget of \$130,345,000, would be funded with the construction contingency in the Board-approved project budget. They include the following:

- Exterior Sitework: The proposed change order is for a \$1,392,000 not-to-exceed amount, to provide a customized concrete walkway, benches, and lighting around the exterior of the building. Additionally, it will add customized concrete walkways and benches at the 1st, 2nd, and 3rd Floor outdoor patios. The additional walkways and benches will further increase accessibility and comfort, and the added lighting will provide enhanced safety for patients and clients.
- Exterior Building Work: The proposed change order is for a \$4,671,000 not-to-exceed amount, to provide ceramic tile instead of aluminum composite material on the south, west, and east facade of the building and the recreation area. Additionally, it will change the ceramic assembly material on the north and west facade to a metal panels rainscreen system, and the exterior and interior of the terrace white wall from plaster to a rainscreen ceramic tile. The exterior building

changes will increase durability and reduce maintenance needs for the building.

- Interior Building Work: The proposed change order is for a \$1,418,000 not-to-exceed amount, to include a library and loft space within the building square footage, add partial height walls with privacy panels and seating alcoves at waiting areas, add canopies with graphic wall protection at client rooms, add wall lockers at staff lounges, adjust client door angles for increased visibility, and change from single to double swing doors in all private and semi-private rooms. The additional seating and privacy panels will improve comfort, privacy, and augment overall customer experience; the changes to door angles and type will increase visibility and enhance client safety.
- Interior Low-Voltage Work: The proposed change order is for a \$1,122,000 not-to-exceed amount, to provide a wireless duress system, which would provide real-time geo-location to security personnel in the event of a staff duress incident. Additionally, it will include ceiling and lighting modifications. The enhanced duress system will further increase safety and security for staff.
- Mechanical Work: The proposed change order is for a \$3,914,000 not-to-exceed amount, to revise the mechanical system to a Varial Refrigerant Routing System type and add a carbon equestrian system to the building. The mechanical changes will increase energy efficiency and reduce operational costs.

Approval of the directives would allow Public Works to issue change orders to the design-build contract with PENTA for a total not-to-exceed amount of \$12,517,000. Public Works has reviewed the proposed change orders and finds their value to be fair and reasonable. There is sufficient funding in the \$130,345,000 Project budget approved

by the Board. When executed, the change orders will increase the contract sum from \$78,667,256 to \$91,184,256 and the maximum contract sum from \$86,037,256 to \$98,554,256. There is no net County cost impact associated with the directives.

Section 20137 of the California Public Contract Code allows the Board, with a four-fifths vote, to authorize an individual change order to a construction contract that is 10 percent or less of the original contract amount without having to obtain bids for the work. Each of the five proposed change orders are less than 10 percent of the original contract sum and are, therefore, within the statutory threshold. The five proposed change orders for \$1,392,000; \$4,671,000; \$1,418,000; \$1,122,000; and \$3,914,000 not-to-exceed amounts represent 1.6, 5.4, 1.6, 1.3, and 4.5 percent, respectively, of the original maximum contract sum of \$86,037,256.

Los Angeles County Code Section 2.18.050 and California Public Contract Code Section 20145 authorizes the Director to execute change orders to original contracts entered into by the Board where an individual change order does not exceed 10 percent of the amount of the original contract or \$330,000, whichever is less. Additionally, the aggregate total of the change orders under delegated authority may not exceed 25 percent of the amount of the original contract. To date, Public Works has executed no change orders under delegated authority.

I, THEREFORE, MOVE that the Board of Supervisors:

1. Find that the scope of work to be carried out by the proposed change orders is within the scope of the environmental impacts analyzed in the previously certified Final Environmental Impact Report and Addendum No. 1 for the Olive View-UCLA Medical Center Campus Master Plan. The directives are within the scope of the

impacts analyzed in the Final Environmental Impact Report, certified by the County, as lead agency on October 15, 2019, and Addendum No. 1, certified by the Board on December 2, 2025, and there have been no changes to the Project or to the circumstances under which it will be undertaken that require further review or findings under the California Environmental Quality Act. The proposed activities in the change orders, which include enhancements to exterior sitework, exterior and interior building work, interior low-voltage and mechanical work are within the scope of impacts analyzed in the previously certified Final Environmental Impact Report Addendum No. 1. The Mitigation Monitoring and Reporting Program, Environmental Findings of Fact, and Statement of Overriding Considerations adopted at the time of the Final Environmental Impact Report certification will continue to apply. The location of the documents and other materials constituting the record upon which the Board's decision is based in this matter is Public Works, Project Management Division I, 900 South Fremont Avenue, 5th Floor, Alhambra, CA 91803. The custodian of records is Gillian Tiede of Project Management Division I. Upon the Board's approval of the directives, Public Works will file a Notice of Determination with the Registrar-Recorder/County Clerk and with the State Clearinghouse at the Office of Land Use and Climate Innovation in accordance with Section 21152 of the California Public Resources Code and will post the notice to its website in accordance with Section 21092.2.

2. Approve and authorize the Director of Public Works or his designee to finalize negotiations and execute a change order to the design-build contract with The PENTA Building Group, LLC for a not-to-exceed amount of \$1,392,000 for exterior

sitework modifications, including the walkways and exterior courtyards on the 1st, 2nd, and 3rd Floors of the Olive View-UCLA Medical Center Campus Continuum of Care Facility.

3. Approve and authorize the Director of Public Works or his designee to finalize negotiations and execute a change order to the design-build contract with The PENTA Building Group, LLC for a not-to-exceed amount of \$4,671,000 for exterior building work modifications including the outdoor recreation area, facade, and terrace of the Olive View-UCLA Medical Center Campus Continuum of Care Facility.
4. Approve and authorize the Director of Public Works or his designee to finalize negotiations and execute a change order to the design-build contract with The PENTA Building Group, LLC for a not-to-exceed amount of \$1,418,000 for interior modifications, including 3rd Floor communal room, client rooms and showers, staff lounge and private rooms of the Olive View-UCLA Medical Center Campus Continuum of Care Facility.
5. Approve and authorize the Director of Public Works or his designee to finalize negotiations and execute a change order to the design-build contract with The PENTA Building Group, LLC for a not-to-exceed amount of \$1,122,000 to provide staff wireless duress system and staff open office area ceiling modifications at the Olive View-UCLA Medical Center Campus Continuum of Care Facility.
6. Approve and authorize the Director of Public Works or his designee to finalize negotiations and execute a change order to the design-build contract with The PENTA Building Group, LLC for a not-to-exceed amount of \$3,914,000 to modify

the mechanical system to a Varial Refrigerant Routing system and add a carbon sequestration system.

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LPH:aa

MOTION BY SUPERVISORS KATHRYN BARGER AND
JANICE HAHN

AGN. NO.
JANUARY 6, 2026

SUPPORTING THE SAFE AND AFFORDABLE TRANSIT ACT

In Los Angeles County, nearly four hundred million trips are taken on public transportation annually, highlighting the increasingly important role transit plays in regional mobility and as a critical lifeline for those within low-income communities, seniors, individuals with disabilities, and essential workers. Public transportation should be a safe, reliable, and affordable service for all users, and the employees of our county's transit agencies should feel safe when they clock into work each and every day.

As part of delivering an industry leading, multi-layered, public safety ecosystem, the Los Angeles County Metropolitan Transportation Authority (LA Metro) has approved a new Department of Public Safety and hired a Chief of Police & Emergency Management; is in the process of hiring additional public safety leadership and more than 600 new sworn officers; has retrofitted its buses with protective barriers for bus operators; implemented and is expanding reinforced fare gates and "Tap-to-Exit" technology; piloted weapons detection system technologies; and is implementing station treatments to reduce crime and increase customer experience.

On November 25, 2025, Congresswoman Laura Friedman introduced H.R. 6298, the Safe and Affordable Transit Act of 2025, which aims to improve safety on our transit systems, while reducing costs for local taxpayers by creating a new federal grant program to hire additional law enforcement officials and fund physical infrastructure improvements to improve public safety.

MOTION

SOLIS _____

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HAHN _____

BARGER _____

Page: 2

This critical piece of legislation establishes a new federal grant program for transit agencies such as LA Metro, Metrolink, and countywide municipal operators, to fund the hiring of additional police officers and/or contracting with outside law enforcement agencies to increase law enforcement presence on our public transportation and at transit stations. Additionally, these grant funds can be used for key safety infrastructure upgrades.

I, THEREFORE, MOVE that the Board of Supervisors direct the Chief Executive Office's, Legislative Affairs and Intergovernmental Relations Branch, to support H.R. 6298, the Safe and Affordable Transit Act of 2025.

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KB:nvc

AGN. NO. _____

MOTION BY SUPERVISOR KATHRYN BARGER AND
JANICE HAHN

January 6, 2026

SUPPORTING THE SAFE AND AFFORDABLE TRANSIT ACT

EXEMPTION FROM CLUSTERS: (Please check ☒ if the motion is exempt from the cluster process and the reason for exemption)

☐ See Rules of the Board, Section 22.2(f)

REASON FOR EXEMPTION:

- ☐ 1. Emergency, as provided by the Brown Act
- ☐ 2. Urgency, as provided by the Brown Act
- ☐ 3. Request to appear remotely under the emergency circumstances, as provided by the Brown Act
- ☒ 4. Declaration and ratifications of emergency and all recovery and related actions
- ☐ 5. Fee waivers
- ☐ 6. Reward motions
- ☐ 7. Proclamations without substantive policy directives
- ☐ 8. Adjournments in a deceased person's memory
- ☐ 9. Presentation of scrolls

CLUSTERS: (Please check ☒ which cluster meeting the motion will be introduced)

- ☐ 1. Operations
- ☒ 2. Community Services
- ☐ 3. Family and Social Services
- ☐ 4. Health and Mental Health Services
- ☐ 5. Public Safety

CLUSTER MEETING DATE:

BOARD MEETING DATE:

AGN. NO.

MOTION BY SUPERVISORS KATHRYN BARGER AND
JANICE HAHN

January 6, 2026

SUPPORTING THE SAFE AND AFFORDABLE TRANSIT ACT

VOTES REQUIRED:

☒ 3-VOTES ☐ 4-VOTES ☐ 5-VOTES

CATEGORIES: (Please check ☒ those that apply)

- ☐ 1. Child Welfare
- ☐ 2. Community and Youth Empowerment
- ☐ 3. County and Municipal Services
- ☐ 4. Economic Justice
- ☐ 5. Economic and Workforce Development
- ☐ 6. Education
- ☐ 7. Environment and Environmental Justice
- ☐ 8. Fiscal
- ☐ 9. Governance
- ☐ 10. Health
- ☐ 11. Homelessness and Housing
- ☐ 12. Immigration
- ☐ 13. Public Safety and Diversion
- ☐ 14. Social Justice and Human Rights
- ☐ 15. Technology and Data
- ☐ 16. Arts, Culture, and the Creative Economy
- ☒ 17. Legislation
- ☐ 18. Parks and Open Space
- ☐ 19. Planning/Land Use
- ☐ 20. Transportation
- ☐ 21. Veterans
- ☐ 22. Delegated Authority