

## ANALYSIS

This Ordinance amends Title 3 – Advisory Commissions and Committees of the Los Angeles County Code, Chapter 3.75, relating to the Policy Roundtable for Child Care, by establishing new and revised policies to align with changes in the Policy Roundtable. The ordinance:

- Replaces outdated information and organizations;
- Updates membership expertise and experience categories, term limits and quorum requirements, conflict of interest, and sunset review date;
- Removes and/or adds organizations and County Departments;
- Clarifies the number of members nominated by each Board of Supervisor;
- Adds additional childcare entities to list of nominated organizational representatives; and
- Removes requirement to have sub-committees.

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**ORDINANCE NO.\_\_\_\_\_**

An Ordinance amending Title 3 – Advisory Commissions and Committees of the Los Angeles County Code, Chapter 3.75, relating to the Policy Roundtable for Child Care, by establishing new and revised policies to align with changes in the Policy Roundtable.

The Board of Supervisors of the County of Los Angeles ordains as follows:

**SECTION 1.** Chapter 3.75 is hereby amended to read as follows:

**Chapter 3.75** **POLICY ROUNDTABLE FOR CHILD CARE AND DEVELOPMENT**

**SECTION 2.** Section 3.75.010 is hereby amended to read as follows:

**3.75.010** **Creation.**

There is created a Los Angeles County Policy Roundtable for Child Care and Development, hereinafter referred to as the "roundtable."

**SECTION 3.** Section 3.75.020 is hereby amended to read as follows:

**3.75.020** **Members.**

The roundtable members shall be appointed by the Board of Supervisors and shall consist of:

- A. Chair of the Child Care Planning CommitteeLos Angeles County's Planning Council (LPC) or a member designated by the LPC Chair;
- B. One County/Local Education Agency representative nominated by each of the following entities:
  1. Department of Public Social Services,

2. Department of Children and Family Services,
3. Department of Mental Health,
4. Department of Probation,
5. Department of Public Health,
6. ~~Chief Executive Office~~Department of Economic Opportunity,
7. Department of Parks and Recreation,
8. Los Angeles County Office of Education,
9. Los Angeles Unified School District;

C. One non-County organization representative nominated by each of the following entities:

10. Child Care Alliance of Los Angeles, ~~comprised of the 8 state funded child care resource and referral agencies,~~

~~112.~~ Southern California Association for the Education of Young Children,

~~123.~~ Commission for Children and Families,

~~134.~~ Los Angeles Children and Families First Proposition 10 Commission (also known as First 5 LA);

~~145.~~ ~~Los Angeles Universal Preschool~~Service Employees International Union Local 99;

~~CD.~~ ~~One~~Ten members, two nominated by each member of the Board and selected based on background, knowledge, expertise and/or experience in child care, early childhood education, or child development fields. ~~Each member of the Board shall~~

~~nominate a member from that category listed below assigned to the member of the Board by lottery conducted in a manner designated by the executive office of the Board~~  
The Board of Supervisor nominees must also meet one of the following categories:

1. Academia or research,
2. Private business sector,
3. Philanthropic organization (charitable organization or foundation focused on children and families),
4. Community or legal advocacy,
5. Child care (from at least one of the following subcategories):
  - a. Faith-based child care center operator,
  - b. Employer-supported child care center operator,
  - c. Family child care center operator,
  - d. Family, Friends, and Neighbor, licensed exempt provider,
  - e. Resource and Referral Agency,
  - f. Alternative Payment Provider;

~~D. Five members, one nominated by each member of the Board and selected from any of the following categories, with background, knowledge, expertise, and/or experience in child care, early childhood education, or child development:~~

1. ~~Faith-based child care center operator,~~
2. ~~Employer-supported child care center operator,~~
3. ~~Family child care program operator,~~

4. ~~Private or public child care center operator,~~
56. Child care advocate,
67. Parent,
7. ~~Demographer,~~
8. ~~Early Care and Education Facilities finance expert,~~
9. ~~Economist~~Legislative Analyst,
10. Labor representative,
11. ~~CalWORKs participant, Human Services (e.g. housing navigation, mental health, physical health, health care):~~

~~12. Any person who is an expert in one of the expert categories set forth in Section 3.75.020 C.~~

E. Alternates:

1. Members appointed under subsection B of this section, as representatives of a County Department, shall identify an alternate who can vote in the member's absence. Members shall identify their alternate by completing the appropriate ~~r~~Roundtable-approved alternate designation form in advance of the meeting at which the alternate may vote, and count towards quorum. In the event that both the member and the alternate are unable to attend a ~~r~~Roundtable meeting, a non-voting departmental representative can attend the ~~r~~Roundtable meeting in their place and the representative's attendance will count for quorum purposes.

2. Members appointed under subsection BC, as non-County organization representatives of non-County entities, may also identify an alternate to

vote in the member's absence by completing the appropriate ~~r~~Roundtable-approved alternate designation form in advance of the meeting at which the alternate may vote.

3. Members appointed pursuant to subsections ~~C and D~~ of this section, shall not be able to identify an alternate to vote in the member's absence.

**SECTION 4.** Section 3.75.030 is hereby amended to read as follows:

**3.75.030 Term of Service.**

A. All members of the ~~r~~Roundtable shall serve at the pleasure of the ~~b~~Board.

B. ~~At its first meeting, the members of the roundtable shall classify themselves, excluding the members described in Section 3.75.020 A and B, by lot, so that half of the members shall serve an initial term of two years, and the remaining half of the members shall serve a term of four years. After the initial term, the term of each member shall be four years~~Term Limits for members described in Section 3.75.020 C can serve up to two consecutive terms without a break. A term lasts up to four years.

Former members will be eligible to serve again after a one-year hiatus.

C. ~~With the exception of the members described in Section 3.75.020 A and B, no member of the roundtable may serve more than two consecutive full terms of service. For purposes of this section, an initial two-year term served by a member shall not count as a full term served.~~Members described in Section 3.75.020 B will not have Term Limits.

D. A member's position on the ~~r~~Roundtable shall become vacant upon the member's death, resignation, or removal by the ~~b~~Board; or in the event the member's employment or status no longer meets the membership criteria set forth in

Section 3.75.020; or in the event the member develops a conflict of interest described below and is not granted a finding of special circumstances. If such a vacancy should occur, the appointed successor, nominated pursuant to Section 3.75.040, shall complete the remainder of the termhave their first term begin when their appointment is approved by the Board.

E. Term Limits for members described in Section 3.75.020 D can serve up to three consecutive terms without a break. A term lasts up to four years. Former members will be eligible to serve again after a one-year hiatus.

**SECTION 5.** Section 3.75.050 is hereby amended to read as follows:

**3.75.050** **Conflict of Interest.**

No individual shall be appointed to the Roundtable if that individual or an agency he or shethey represents or in which he or shethe individual holds a financial and/or political interest receives a contract or incurs a financial benefit based on recommendations made by or received by the Roundtable, unless the Board makes a finding that special circumstances exist which justify his or her appointment. In cases where such an interest exists at the time of a member's appointment or develops after appointment and the Board has made the special finding required above, the member shall abstain from participating in any analysis, discussion, decision, or recommendation affecting such interest.

**SECTION 6.** Section 3.75.060 is hereby amended to read as follows:

**3.75.060** **Staff.**

The ~~r~~Roundtable shall be supported by staff of the ~~office of child care within the chief administrative office~~Department of Public Health's Office for the Advancement of Early Care and Education.

**SECTION 7.** Section 3.75.070 is hereby amended to read as follows:

**3.75.070** **Sunset ~~r~~Review ~~d~~Date.**

The first sunset review date for the ~~r~~Roundtable shall be June 30, 2030. Sunset Review will occur every four years thereafter.

**SECTION 8.** Section 3.75.080 is hereby amended to read as follows:

**3.75.080** **Operating ~~p~~Procedures.**

The ~~r~~Roundtable shall adopt bylaws, including provisions relating to the frequency, time and place of holding meetings, elections and terms of its chair and other officers, conflict of interest laws, and such other rules and procedures as it deems necessary or convenient for the conduct of the ~~r~~Roundtable's activities and operation.

A quorum of the ~~r~~Roundtable shall be a majority (more than 50 percent) of the ~~r~~Roundtable members who have been appointed, and their identified alternatives but in no event shall a quorum be less than eight.

**SECTION 9.** Section 3.75.100 is hereby amended to read as follows:

**3.75.100** **Duties and ~~r~~Responsibilities.**

The ~~r~~Roundtable will have the following duties and responsibilities:

A. Develop policy recommendations related to child care and development that are based on solid research, economic forecasts, projected

demographic shifts and trends, and federal and ~~s~~State policies, taking into account all forms of child care and development services.

B. Advise and assist County departments in developing and implementing strategies to connect clients and/or employees to high quality child care and development services.

C. In conjunction with the Chief Executive Office's Legislative Affairs and Intergovernmental Relations, develop recommendations for consideration by the Board on County, ~~s~~State and federal legislative and budget issues related to child care and development. The ~~r~~Roundtable shall work with community stakeholders so as to understand the impact of those issues on the supply, quality and demand for child care and development services.

D. Working in collaboration with County departments and community stakeholders, identify strategies to secure and leverage, coordinate, monitor and maximize funding for and access to high quality child care, and development services.

E. Develop, distribute in electronic format, and post on a County website, an annual report summarizing key issues, ~~r~~Roundtable recommendations, and Board actions.

**SECTION 10.** Section 3.75.110 is hereby deleted in its entirety:

**3.75.110 Subcommittees.**

~~The roundtable shall establish one or more subcommittees to provide technical and professional expertise and support for any purposes that it decides will be beneficial. Such subcommittee(s) may include members of the child care planning~~

~~committee as deemed necessary by the roundtable. Each subcommittee shall meet and shall make recommendations and reports as deemed necessary or appropriate by the roundtable.~~

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