



December 09, 2025

The Honorable Board of Commissioners
Los Angeles County
Development Authority
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Commissioners:

**CONTRACTS FOR SECURITY OFFICER SERVICES
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

This letter recommends the approval of three contracts with Absolute Security International, Inc. dba Absolute International Security (AIS), Citiguard, Inc. (CGI), and Good Guard Security, Inc. (GGS) to provide security officer services to the Los Angeles County Development Authority (LACDA).

IT IS RECOMMENDED THAT THE BOARD:

1. Find that approval of the Security Officer Services Contracts (Contracts) is not subject to the California Environmental Quality Act (CEQA) because it is not defined as a project under CEQA and does not have the potential for causing a significant effect on the environment.
2. Authorize the Executive Director, or designee, to execute, amend and, if necessary, terminate the one-year Contracts with AIS, CGI, GGS with an aggregate annual compensation not to exceed \$600,000 in program funds included in the LACDA's approved Fiscal 2025-2026 budget, to be effective following approval as to form by County Counsel and execution by all parties.
3. Authorize the Executive Director, or designee, to amend the Contracts, following approval as to form by County Counsel, to extend the term for a maximum of four additional years, in one-year increments, with an aggregate annual compensation of up to \$600,000, adjusted each year by the amount of the Living Wage Program increase, using funds to be included in the LACDA's annual budget approval process.
4. Authorize the Executive Director, or designee, to amend the Contracts to add or delete sites,

modify the scope of work and fee schedule, and increase the annual compensation by up to 10% as needed for unforeseen costs.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this recommended action is to award a Contract to provide security officer services for the LACDA.

FISCAL IMPACT/FINANCING

There is no impact on the County general fund.

The cost for the first year is up to \$600,000, which is included in the LACDA's approved Fiscal Year 2025-2026 budget. This is the aggregate cost for all three Contracts.

If extended, the cost for the second through the fifth year of the Contracts will remain at the same annual amount of up to \$600,000, adjusted each year by the amount of the Living Wage Program increase, and using funds to be included in the LACDA's annual budget approval process.

A 10% contingency, in the amount of up to \$60,000 per year, is also being set aside for any unforeseen needed security officer services, using the same source of funds described above.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The proposed Contracts provide for regular and as-needed security officer services to patrol administrative offices, housing developments and other properties that are owned, leased or managed by the LACDA. Periodically, security officer services are needed at construction sites, and to supplement law enforcement protection during emergencies.

The security officer services include federal funds and will not be subject to the requirements of the Greater Avenues for Independence (GAIN) Program or the General Relief Opportunity for Work (GROW) Program implemented by the County of Los Angeles. Instead, AIS, CGI, and GGS have agreed to comply with Section 3 of the Housing and Community Development Act of 1968, as amended. The Housing and Community Development Act of 1968, as amended, requires that employment and other economic opportunities generated by certain U.S. Department of Housing and Urban Development (HUD) assistance be directed to low- and very low-income persons, particularly to persons who are recipients of HUD housing assistance.

The LACDA has determined that AIS, CGI, and GGS met the requirements of the Living Wage Program and agree to pay living wage hourly rates to employees while providing services under the Contracts.

The Contracts have been approved as to form by County Counsel and will be effective upon Board approval and execution by AIS, CGI, and GGS. On November 19, 2025, the Housing Advisory Committee recommended approval of the Contract awards.

ENVIRONMENTAL DOCUMENTATION

Approval of the one-year Contracts is exempt from the provisions of the National Environmental

Policy Act pursuant to 24 Code of Federal Regulations, Part 58, Section 58.34 (a)(3) because it involves administrative activities that will not have a physical impact on or result in any physical changes to the environment. The action is not subject to the provisions of CEQA pursuant to State CEQA Guidelines 16060(c)(3) and 15378, because it is not defined as a project under CEQA and does not have the potential for causing a significant effect on the environment.

CONTRACTING PROCESS

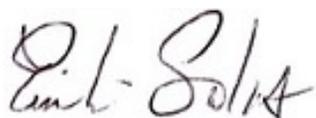
On July 3, 2025, a Request for Proposal (RFP) process was initiated to identify contractors to provide security officer services for the LACDA. Notices were emailed to vendors from the LACDA vendor list. An announcement was also posted on the County’s WebVen and LACDA websites and 81 vendors downloaded the solicitation package and the addendums. On August 6, 2025, six proposals were received. One proposal was submitted late. Two proposals were determined non-responsive and did not receive further consideration.

A panel consisting of LACDA staff evaluated the proposals and ranked each firm independently. AIS, CGI, and GGS were determined to be the highest ranked and most qualified vendors based on the criteria stated in the RFP and are therefore being recommended for the Contract awards. The Summary of Outreach Activities is provided as Attachment A.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The proposed Contracts will provide regular and as-needed security officer services for the LACDA’s office buildings, housing sites, and various other properties.

Respectfully submitted,



Emilio Salas

Executive Director

ES:HB

Enclosures

ATTACHMENT A

Summary of Outreach Activities

Security Officer Services

On July 3, 2025, the following outreach was initiated to identify Security Officer contractors who are able to provide necessary security officer services for the LACDA.

A. Announcement

An announcement was posted on the LACDA and County's WebVen websites.

B. Distribution of Request for Proposal Packages (RFP)

The LACDA's vendor list was used to e-mail notices to security officer service contractors to visit the LACDA's website and download the solicitation package. As a result of the outreach, 81 solicitation packages were downloaded from the LACDA website.

C. Proposal Results

On August 6, 2025, six proposals were received. One proposal was received late. Two proposals were determined non-responsive and did not receive further consideration. The four proposals that met the minimum requirements were forwarded to the three-member evaluation panel for further review. The evaluation committee used the "informed averaged" scoring methodology using a 1,000 points system as established in the solicitation package. The evaluation criteria consisted of qualifications (experience, background, references, etc.) approach to providing the services, Section 3, Living Wage Program and cost. The final evaluation results are as follows:

<u>Proposers</u>	<u>Score</u>
Absolute International Security	891
Citiguard, Inc.	765
Good Guard Security, Inc.	738
Servexo Protective Services	482

The LACDA conducts ongoing outreach to include minorities and women in the contract award process, including: providing information at local and national conferences; conducting seminars for minorities and women regarding programs and services; advertising via an e-procurement system. The above information has been voluntarily provided to the LACDA.

The recommended award of Contract is being made in accordance with the LACDA's policies and federal regulations, and without regard to race, creed, color, or gender.