



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE

December 09, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
AIRPORT NOISE MONITORING CONSULTANT SERVICES FOR
LOS ANGELES INTERNATIONAL, VAN NUYS, LONG BEACH,
AND HOLLYWOOD-BURBANK AIRPORTS
AWARD CONSULTANT SERVICES AGREEMENT
(SUPERVISORIAL DISTRICTS 3, 4, AND 5)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to execute a consultant services agreement for airport noise monitoring consultant services for the following airports: Los Angeles International in the City of Los Angeles, Van Nuys in the City of Los Angeles, Long Beach in the City of Long Beach, and Hollywood-Burbank in the City of Burbank.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed action is not a project pursuant to the California Environmental Quality Act for the reasons stated in this Board letter.
2. Award and authorize the Director of Public Works or his designee to execute a consultant services agreement with Harris Miller Miller & Hanson Inc. to provide airport noise monitoring services for the above-mentioned airports located in Los Angeles County, for an initial not-to-exceed contract amount of \$120,000 for a 3-year term plus two 1-year extension options that are subject to the additional extension provisions specified below.
3. Delegate authority to the Director of Public Works or his designee to authorize additional services and extend the contract expiration date as necessary to complete those additional services when

those additional services are: (1) previously unforeseen, (2) related to a previously assigned scope of work on a given project, and (3) are necessary for the completion of that given project.

4. Delegate authority to the Director of Public Works or his designee to supplement the initial \$120,000 contract amount by 25 percent and increasing the not-to-exceed contract amount by \$30,000 for a maximum not-to-exceed contract amount of \$150,000 based on workload requirements.

5. Delegate authority to the Director of Public Works or his designee to administer the agreement and at the discretion of the Director of Public Works or his designee to exercise the options extending this agreement for the two 1-year extension options based upon project demands and the level of satisfaction with the services provided with no change to the contract amount, and to suspend/terminate this agreement for convenience if it is in the best interest of the County to do so.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to award a service contract to Harris Miller Miller & Hanson Inc. (HMMH), for airport noise monitoring consultant services. The HMMH has the specialized expertise to provide this service accurately, efficiently, timely, and in a responsive manner that supports Public Works. The services to be provided include (1) reviewing and certifying quarterly airport noise data reports provided by airports and preparing documentation for transmittal of the reports to the California Department of Transportation, Aeronautics Division; (2) updating and reviewing airport land use maps; (3) maintaining records of airport noise level trends; (4) inspecting airport noise monitoring equipment and procedures; (5) recommending acceptance or rejection of quarterly airport noise reports; and (6) advising and consulting with Public Works regarding state-of-the-art noise gathering methods (the County's obligations to the State of California) as may be required.

Although these airports are not County airports, the County has the responsibility to enforce California's aircraft noise regulations at the following airports: Los Angeles International, Van Nuys, Long Beach, and Hollywood-Burbank. These airports have been designated as noise problem airports by the Board pursuant to Title 21 of the California Code of Regulations, Section 5023. This section states the County shall require the airport proprietor for each airport within its jurisdiction determined to have a noise impact, whose estimated location extends into incompatible land uses to establish a program of noise monitoring to validate the location of the noise impact boundary in accordance with a monitoring plan approved by the California State Department of Transportation. The constituents living around these noise problem airports will benefit from this service contract because it will help to ensure compliance with California's aircraft noise regulations.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal E, Economic Health, Strategy ii, Small Businesses, by improving the economic and social well-being of our communities while maximizing and leveraging resources. The consultants who have specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner will support Public Works in meeting these goals. The recommended actions support ongoing efforts for the County's responsibility in enforcing California's aircraft noise regulations.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The proposed agreement is for a not-to-exceed contract amount of \$120,000 plus 25 percent of the not-to-exceed amount for unforeseen additional work for a 3-year term plus two 1-year extension options. The cost is based on consultant fees for each airport's noise monitoring reports collected by Public Works.

Funding for this agreement is included in the Aviation Enterprise Fund (M02 - Services and Supplies) Fiscal Year 2025-26 Budget. Funds to finance the contract's optional years and 25 percent additional funding for contingencies will be requested through the annual budget process. The cost associated with these services is fully reimbursable from these four airports.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement, in the form previously approved by County Counsel, will be used. The consultant services agreement contains terms and conditions in compliance with the Chief Executive Office and Board's requirements.

The terms of the consultant services agreement shall commence on the date of the full execution of the contract and shall extend for a period of 3 years from such commencement date, plus two 1-year extension options for each firm for a maximum contract duration of 5 years. The expiration of the agreement is also subject to the following condition: Where services for a given project have been authorized by the County but are not completed by the consultant prior to the stated expiration date, the expiration date will be automatically extended solely to allow for the completion of such services.

Enclosure A reflects the consultant's minority participation and the Community Business Enterprises participation data.

ENVIRONMENTAL DOCUMENTATION

The proposed action does not constitute a project under the California Environmental Quality Act because the activity is excluded from the definition of a project by Section 21065 of the California Public Resources Code Section 15378(b) of the California Environmental Quality Act Guidelines. The proposed action to award airport noise monitoring consultant services is an administrative activity of government, which will not result in direct or indirect changes to the environment.

CONTRACTING PROCESS

On February 27, 2025, Public Works issued a Request for Proposals (RFP). The RFP was advertised on the County's "Doing Business with Los Angeles County" website (Enclosure B), "Do Business with Public Works" website, and X (formerly Twitter), and in the Los Angeles Daily Journal, Los Angeles Sentinel, La Opinión, San Gabriel Valley Tribune, Pasadena Star News, Long Beach Press Telegram, Santa Monica Daily Press, Daily Breeze, The Signal, and World Journal. Also, Public Works informed 1,688 Local Small Business Enterprises, 174 Social Enterprises, 175 Disabled Veteran Business Enterprises, 1,140 Community Business Enterprises, and 1,385 Community-Based Organizations about this business opportunity. The Department of

Economic Opportunity informed 223 clients with the North American Industry Classification System codes. Public Works advertised this RFP in a weekly e-mail newsletter with over 32,000 subscribers: 1 primary firm registered on the Public Works website for this RFP, 1 proposal was received, 48 firms viewed this RFP on the Public Works website, and 23 of these firms provided an e-mail address.

On April 9, 2025, one firm submitted a proposal. An evaluation committee consisting of Public Works' staff evaluated the proposal based on criteria described in the RFP, including technical expertise, experience, personnel, qualifications, price, and understanding of the work requirements. Based on the evaluation of the proposal, HMMH was determined to be the responsive and responsible proposer. HMMH was selected without regard to race, creed, color, or gender. Public Works has determined that the firm's proposed rates for performing the services are reasonable. Three-year contracting history for the selected firms are on file with Public Works.

These services do not impact any of Public Works represented classifications. Public Works has evaluated and determined that the Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended agreements. These agreements are exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis.

The consultant services agreement includes a cost-of-living adjustment provision in accordance with Board Policy No. 5.070 – Multi-Year Services Contract Cost-of-Living Adjustments.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects as a result of authorizing the recommended consultant services agreement. This agreement will provide necessary airport noise monitoring consultant services for Los Angeles International, Van Nuys, Long Beach, and Hollywood-Burbank airports.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Aviation Division.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Mark Pestrella".

MARK PESTRELLA, PE

Director

MP:JM:ma

Enclosures

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors



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+ Solicitation Detail

Solicitation Number:	BRC0000568		
Title:	BRC0000568 Request For Proposals (RFP) Airport Noise Monitoring Consultant Services		
Department:	Public Works		
Bid Type:	Service	Bid Amount:	\$120,000.00
Commodity:	AIRPORT FACILITY CONSTRUCTION SERVICE		
Description:	<p>To view the Request For Proposals, go to the County of Los Angeles Department of Public Works website, https://dpw.lacounty.gov/contracts/aed_rfp/ProjectDetail.aspx?project_id=BRC0000568 All posted items are on the PUBLIC WORKS Website. The County of Los Angeles Public Works is inviting proposals from qualified firms to provide Airport Noise Monitoring Consultant Services from the following airports within Los Angeles County: Hollywood-Burbank Airport, Long Beach Airport, Van Nuys Airport, and Los Angeles International Airport.</p> <p style="text-align: right;">Less</p>		
Open Day:	2/27/2025	Close Date:	4/9/2025 5:30:00 PM
Contact Name:	Cheryl Wong	Contact Phone:	(626) 300-2330
Contact Email:	CWONG@dpw.lacounty.gov		
Last Changed On:	2/27/2025 8:32:48 PM		
Attachment File (0):	<p>+ Click here to download attachment files.</p>		